

# Board Minutes

## Public Improvement Assessment District

### Regular Meeting

Tuesday, January 8, 2019

**MEMBERS PRESENT** :Charlie Perez, Bill DeBrooke, Steve Aune, John Percy, Frank Hale, Stephanie Sokolosky, Jo Rae Wagner, Stefania Trimboli and Lars Keim.

**ABSENT MEMBERS** :Robert Rodriguez, Jaime Rodriguez, Steve Aune and Stephanie Sokolosky.

**OTHERS PRESENT** :Edward Meza, Downtown Manager; Rebecca Lopez, Redevelopment Specialist; Yolanda Shoffeit, Guest; Raymond DeBrooke, Guest and Rick Kelley, Valley Morning Star.

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Chairman Charlie Perez called the meeting to order at 12:03 p.m., January 8, 2019, at 209 W. Jackson, Harlingen, Texas.

**Agenda Item No. I WELCOME AND INTRODUCTIONS.**

Mr. Perez welcomed board members, staff and guests.

**Agenda Item No. II CITIZEN COMMUNICATION.**

None.

**Agenda Item No. III MINUTES FOR APPROVAL: REGULAR MEETING OF DECEMBER 4, 2018**

Ms. Wagner made motion to approve the minutes of December 4, 2018. Mr. DeBrooke seconded. Mr. Perez called for a vote. The motion was carried unanimously.

**Agenda Item No. IV FINANCIAL UPDATE.**

Mr. Perez invited Mr. Meza to speak on this item. Mr. Meza reported that out of the Special Assessments Grants, \$6,825.50 has been approved as of last month's meeting. Total balance left for the remaining of the fiscal year is \$23, 174.50. In regards to the Public Improvements, there has been \$7,900 approved not including any funds that may be approved in today.

**Agenda Item No. V CONSIDER AND TAKE ACTION TO APPROVE SECURITY LIGHT LOCATIONS WHERE NEEDED IN ALLEYS AND FRONTAGES WITHIN THE DISTRICT IN ACCORDANCE WITH SECTION 15.07 OF THE CITY OF HARLINGEN ZONING ORDINANCE.**

Mr. Perez invited Mr. DeBrooke to speak on the item. Mr. DeBrooke mentioned how he and Mr. Keim went through the district and established which areas needed lighting the most. Those areas have been marked on a map of the Downtown District. About 16 lights were determined to be needed and will be installed at the marked areas. Mr. Percy asked if these would be stand alone, solar powered type of lights? Mr. DeBrooke advised that 44 Watt LED Barn lights would be used, same as lighting that is currently on "A" Street on the side of building where the business *Repeat Performance* is located. Mrs. Ramirez made a motion. Ms. Wagner seconded. Mr. Perez called for a vote. The motion was carried unanimously.

**Agenda Item No. VI CONSIDER AND TAKE ACTION TO APPROVE UP TO \$1,000 FOR SECURITY LIGHTS IN ACCORDANCE WITH SECTION 15.07 OF THE CITY OF HARLINGEN ZONING ORDINANCE.**

Mr. Perez invited Mr. DeBrooke to speak on the item. Mr. DeBrooke advised that the amount requested would be enough to start us off with the 16 lights for the areas marked. Any additional hardware needed for the installation of the lights that is not able to be covered with the amount requested will then be paid for by the Market Days Committee if needed. Mr. Keim made a motion. Mr. Percy seconded. Mr. Perez called for a vote which was carried unanimously.

**Agenda Item No. VII CONSIDER AND TAKE ACTION TO APPROVE UP TO \$2,000 FOR CHRISTMAS LIGHTS AND MURAL LIGHTING.**

Recently, Christmas lights were put up on the palm trees in the newer DID section on West Van Buren. This sparked the interest of the property and business owners into also wanting their buildings to match the historical DID top building lighting. The amount requested will be utilized to purchase the Christmas lighting for the West Van Buren area and for the purchase of additional lights to light up two murals to decrease vandalism. Mr. Keim motioned. Ms. Wagner seconded. Mr. Perez called for a vote. The motion was carried unanimously.

**Agenda Item No. VIII MANAGER'S REPORT ON RECENT ACTIVITIES AND UPCOMING EVENTS.**

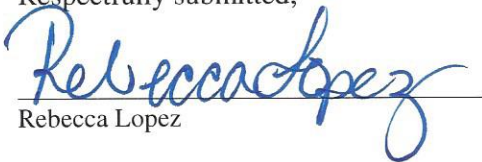
Mr. Meza mentioned that we had a wonderful turn out during the Jaycees Annual Christmas Parade.

**Agenda Item No. IX ADJOURN**

With no further items to discuss, Mr. Perez called for a motion to adjourn. Mr. Keim made motion. Mrs. Ramirez seconded. Mr. Perez adjourned the meeting.

The meeting was adjourned at approximately 12:16 p.m.

Respectfully submitted,

  
Rebecca Lopez