

**Board Minutes**  
**Public Improvement Assessment District**  
**Regular Meeting**

Wednesday, June 4, 2019

**MEMBERS PRESENT :** Charlie Perez, Lars Keim, Bill DeBrooke, Frank Hale, Jo Wagner, June Ramirez, John Pearcy

**ABSENT MEMBERS :** Steve Aune, Stefania Trimboli, Robert Rodriguez, Jaime Rodriguez, Stephanie Sokolosky

**OTHERS PRESENT :** Edward Meza, Downtown Manager; Alexis Alaniz, Redevelopment Specialist; Rick Kelley, Valley Morning Star; Yolanda Shoffeit, Guest; Ray De Brooke, Guest.

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Chairman Charlie Perez called the meeting to order at 12:00 p.m, June 4, 2019, at 209 W. Jackson, Harlingen, Texas.

**Agenda Item No. I WELCOME AND INTRODUCTIONS**

Mr. Perez welcomed board members, staff, and guests.

**Agenda Item No. II CITIZEN COMMUNICATION**

None.

**Agenda Item No. III MINUTES FOR APPROVAL: REGULAR MEETING OF JUNE 4, 2019**

Mr. Perez asked members of the board if there was a motion to approve the minutes of the regular meeting of June 4, 2019. Mr. Perez asked if there were any corrections. After brief review, Mr. DeBrooke made a motion to approve the minutes. Mr. Keim seconded the motion. The motion carried unanimously.

**Agenda Item No. IV FINANCIAL UPDATE**

Mr. Perez invited Mr. Meza to speak on this item. Mr. Meza reported that out of the Special Assessments Grants for the fiscal year of 2018-2019 we originally allocated \$30,000 for the year and we currently have a remaining balance of \$8,783.79. In regards to the Public Improvements, there is a remaining balance of \$6,400.40.

**Agenda Item No. V CONSIDER AND TAKE ACTION TO APPROVE SIGN DESIGN AND COLOR FOR THE BUILDING LOCATED ON 119 W. VAN BUREN (PERFECT TOUCH FENCING) IN ACCORDANCE WITH SECTION 15.07 OF THE CITY OF HARLINGEN ZONING ORDINANCE.**

Mr. De Brooke made a motion. Mrs. Ramirez seconded. Discussion followed. Mr. Meza explained that this building is located at the San Pedro Plaza. Perfect Touch Fencing already has a logo on their front door and window. They would like to add two different wordings to the window, which is much larger than their logo. Mr. Meza stated that the D.I.D. office did recommend using a smaller font underneath their logo. Mr. DeBrooke made a motion to table the item. Mr. Keim seconded. Mr. Perez called for a vote. The motion carried unanimously.

*Mr. DeBrooke excused himself from the room at this time and the meeting continued with a quorum.*

**Agenda Item No. VI CONSIDER AND TAKE ACTION TO APPROVE A RECOMMENDATION FOR BUILDING LACATED AT 102 W. JACKSON (GIRL OF ALL TRADES) TO HAVE A 15-20 MINUTES LOADING DOCK ON IT'S WEST SIDE ENTERANCE FACING 1<sup>ST</sup> STREET.**

Mr. Meza explained that it was a recommendation to put at the new business called Girl of All Trades to put a 15-20 Minute parking for to-go orders. Mr. Keim had mentioned that if this would be an option for our other restaurants or bars who would like the same for their business. Mr. Meza said that the City Commission will still have to approve of this recommendation and will recommend further actions. Mrs. Wagner made a motion. Mr. Keim seconded. Mr. Perez called for a vote. The motion carried unanimously.

*Mr. DeBrooke returned and the meeting continued with a quorum.*

**Agenda Item No. VII MANAGERS REPORT**

Mr. Meza explained that we had a group of board members and staff from Rio Grande City Main Street visit Downtown Harlingen, Steve Aune home, and finished with dinner at Colletti's. We had the revamp of Harlingen Art Night, Fidi Guillen from Luxe Boutique had a fashion show, and the downtown office had tours of the available properties during the Imagine the Possibilities tour. The Downtown office also had a unveiling of the Downtown Harlingen logo. Procured Life & Home opened their doors during Art Night and Girl of All Trades had a soft opening.

**Agenda Item No. VIII ADJOURN**

With no further items to discuss, Mr. Perez called for a motion to adjourn. Mr. Keim made a motion. Ms. Wagner seconded. Mr. Perez adjourned the meeting.

The meeting was adjourned at approximately 12:29 p.m.

Respectfully submitted,

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Alexis Alaniz

