

Board Minutes
Public Improvement Assessment District
Regular Meeting

Tuesday, August 6, 2019

MEMBERS PRESENT : Charlie Perez, Larry Keim, Bill DeBrooke, Frank Hale, Steve Aune, June Ramirez, John Percy, Stephanie Sokolosky.

ABSENT MEMBERS : Robert Rodriguez, Jo Wagner, Stefania Trimboli, Jaime Rodriguez.

OTHERS PRESENT : Edward Meza, Downtown Manager; Alexis Alaniz, Redevelopment Specialist; Belle Meyers, Girl of All Trades; Jasmine Munoz, Downtown Intern.

Chairman Charlie Perez called the meeting to order at 12:00 p.m, August 6, 2019, at 209 W. Jackson, Harlingen, Texas.

Agenda Item No. I WELCOME AND INTRODUCTIONS

Mr. Perez welcomed board members, staff, and guests.

Agenda Item No. II CITIZEN COMMUNICATION

None

Agenda Item No. III MINUTES FOR APPROVAL: REGULAR MEETING OF JULY 2, 2019

Mr. Perez asked members of the board if there was a motion to approve the minutes of the regular meeting of July 2, 2019. After brief review, Mr. Aune made a motion to approve the minutes. Mrs. Ramirez seconded the motion. Mr. Perez asked if there were any corrections. Hearing none, he called for a vote. The motion carried unanimously.

Agenda Item No. IV FINANCIAL UPDATE

Mr. Perez invited Mr. Meza to speak on this item. Mr. Meza reported that out of the Special Assessments Grants for the fiscal year of 2018-2019 we originally allocated \$30,000 for the year and we currently have a remaining balance of \$23,984.93. In regards to the Public Improvements, there is a remaining balance of \$5,700.

Agenda Item No. V CONSIDER AND TAKE ACTION TO APPROVE TO PURCHASE LED EXTERIOR STRING LIGHTS FOR THE PALM TREES AND OAK TREES FOR JACKSON ST. AND W. VAN BUREN ST. IN THE AMOUNT OF \$2,000.

Mr. Meza stated that we haven't been upgrading the Christmas lights because of funding. He reported that we have started the new lighting project back in November 1, 2016. The Downtown Improvement District has invested a total amount of \$9,800. Mrs. Sokolosky made a motion. Mr. DeBrooke seconded. Discussion followed. Mr. Keim explained that lights are out on most of the trees, and recommended we needed a different program or keep just the corner trees and palm trees lit. Mrs. Sokolosky asked if there is any other type of lights that are durable and more efficient for this type of project. Mr. Meza stated that the downtown office staff is looking towards rope lights and we got a estimate of \$18,000 for the total cost. Mr. Keim suggested we will maintain the ones we have already and try out the rope lights in a corner to suggest further planning for the lighting project. Mr. Perez suggested we will start at Carlito's with experimenting with the rope lights. Mr. Perez called for a vote. The motion carried unanimously.

Agenda Item No. VI CONSIDER AND TAKE ACTION TO APPROVE TO INCREASE THE STREETScape IMPROVEMENT BUDGET FROM \$3,600 TO \$4,000 (\$400 INCREASE).

Mr. Perez invited Mr. Meza to speak on this item. Mr. Meza stated that the \$400 increase is to get machinery for Juan (Maintenance Coordinator) for the Round Up. At this moment he is carrying the round up in his back and would like to support him with more efficient machinery. Mr. Aune made a motion. Mr. Keim seconded. Mr. Perez called for a vote. The motion carried unanimously.

Mrs. Ramirez excused herself from the room at this time and meeting continued with a quorum.

Agenda Item No. VII CONSIDER AND TAKE ACTION TO APPROVE TO PAY HALF (\$1,500) OF THE \$3,000 COST AND APPROVE UP TO \$500 FOR ADDITIONAL COST OF THE SUPPLIES FOR THE "HISTORY OF MUSIC MURAL" TO BE PAINTED ON "A" ST.

Mr. Aune made a motion. Mr. Keim seconded. Discussion followed. Mr. Meza explained that the project is getting started and one panel is being painted. Mr. DeBrooke explained that the supplies we are asking for is for the boards and paint. Mr. Perez called for a vote. The motion carried unanimously.

Mrs. Ramirez returned and the meeting continued with a quorum.

Agenda Item No. VIII CONSIDER AND TAKE ACTION TO APPROVE TO PURCHASE 8 BATTERIES IN THE AMOUNT OF \$1,400 FOR THE GOLF CART DONATED TO DID BY THE HARLINGEN AIRPORT TO BE USED BY THE DOWNTOWN MAINTENANCE COORDINATOR.

Mr. Meza stated we will need 8 batteries to help maintain the golf cart. Mr. Aune made a motion. Mrs. Ramirez seconded. Mr. Perez called for a vote. The motion carried unanimously.

Agenda Item No. IX CONSIDER AND TAKE ACTION TO APPROVE TO HAVE A GHOST HUNT WALKING TOUR IN DOWNTOWN HARLINGEN BY THE RGV PARANORMAL ON FRIDAY AND SATURDAY, OCTOBER 18 & 19, 2019 FROM 7-10 P.M. AS PART OF THE HALLOWEEN FESTIVITIES.

Mr. De Brooke made a motion. Mrs. Ramirez seconded. Discussion followed. Mr. Meza explained that we are getting together with the RGV Paranormal Investigations to have a ghost walking tour in Downtown Harlingen as part of our festivities for the month of October. The RGV Paranormal Investigations and the D.I.D. agreed on a \$20 registration fee and half of the proceeds will go towards the Downtown Improvements account. Mr. Perez made a motion. The motion carried unanimously.

Agenda Item No. X CONSIDER AND TAKE ACTION TO APPROVE TO HAVE HALLOWEEN ON JACKSON ST. ON THURSDAY OCTOBER 31 FROM 6-10 P.M.

Mrs. Ramirez made a motion. Mr. Keim seconded. Mr. Perez called for a vote. The motion carried unanimously.

Prior to the meeting, Mr. DeBrooke submitted an 'Affidavit on Absentation from Voting' on Item XI-XII. He excused himself from the room at this time and the meeting continued with quorum.

Agenda Item No. XI CONSIDER AND TAKE ACTION TO APPROVE THE DESIGN AND COLORS OF A SIGN FOR THE BUILDING LOCATED ON 102 W. JACKSON (GIRL OF ALL TRADES) IN ACCORDANCE WITH SECTION 15.07 OF THE CITY OF HARLINGEN ZONING ORDINANCE.

Mr. Keim made a motion. Mr. Aune seconded. Discussion followed. Mr. Perez invited Mrs. Meyers to speak on this item. She stated that she is looking to also add another sign to the side of the building facing First Street. But, this design for this meeting is just for the front of the building. Mr. Perez called for a vote. The motion carried unanimously.

Agenda Item No. XII CONSIDER AND TAKE ACTION TO APPROVE A SIGN GRANT FOR THE BUILDING LOCATED ON 102 W. JACKSON (GIRL OF ALL TRADES) FOR HALF OF THE LOWEST BID IN ACCORDANCE WITH SECTION 15.07 OF THE CITY OF HARLINGEN ZONING ORDINANCE.

Mr. Aune made a motion. Mr. Keim seconded. Mr. Perez called for a vote. The motion carried unanimously.

Mr. DeBrooke returned and the meeting continued with a quorum.

Agenda Item No. XIII MANAGERS REPORT ON RECENT ACTIVITIES AND UPCOMING EVENTS

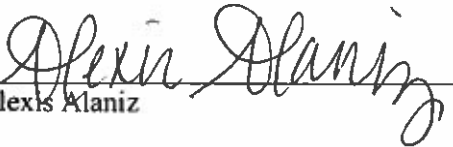
Mr. Meza stated that we had a great regional board training with the Texas Main Street Representatives and surrounding Main Street cities. They loved our communication amongst staff and board of directors and enjoyed their time here in Downtown Harlingen. Mr. Meza went to present a presentation to the Harlingen Rotary Club at the Harlingen Public Library. Our Downtown Morning Coffee was cancelled due to the storm that impacted a variety of downtown businesses.

Agenda Item No. XIV ADJOURN

With no further items to discuss, Mr. Perez called for a motion to adjourn. Mr. Aune made a motion. Mr. Hale seconded. Mr. Perez adjourned the meeting.

The meeting was adjourned at approximately 12:28 p.m.

Respectfully submitted,


Alexis Alaniz