

Board Minutes
Public Improvement Assessment District
Regular Meeting

Tuesday, April 6, 2021

MEMBERS PRESENT : Lars Keim, Bill DeBrooke, June Ramirez, Robert Rodriguez, Stephanie Sokolosky, John Percy, Charlie Perez, Frank Hale, Steve Aune

ABSENT MEMBERS : Jaime Rodriguez, Jo Wagner,

OTHERS PRESENT : Alexis Alaniz, Downtown Director; Norma Gonzalez, Redevelopment Specialist; Miriam Anderson, Guest; Rick Kelly, Guest

Chairman Lars Keim called the meeting to order at 12:08p.m, April 6, 2021, at 209 W. Jackson via Zoom Video Conference, Harlingen, Texas.

Agenda Item No. I WELCOME AND INTRODUCTIONS

Mr. Keim welcomed board members, staff, and guests.

Agenda Item No. II CITIZEN COMMUNICATION

Monica Hartman, 1814 Elmwood, comments on Jackson St. and the surrounding area. She would love to help with the promotion and beautification of the Downtown area. There is a need for broader range of business, as well as entertainment, galleries, and eateries.

Agenda Item No. III MINUTES FOR APPROVAL: REGULAR MEETING OF MARCH 2 & 22, 2021

Mr. Keim asked members of the board if there was a motion to approve the minutes of the regular meeting of March 2 & 22, 2021. After brief review, Mr. Aune made a motion to approve the minutes. Mr. Percy seconded the motion. The motion carried.

Agenda Item No. IV FINANCIAL UPDATE

Mr. Keim invited Ms. Alaniz to speak on this item. Ms. Alaniz reported in our Special Assessments Grants for the fiscal year of 2020-2021 we have a balance of \$24,361.54. In regards to the Public Improvements, there is a remaining balance of \$2,550.65.

Agenda Item No. V CONSIDER AND TAKE ACTION TO APPROVE THE SIGNAGE FOR “ME VALE CREATIONS” LOCATED AT 119 E. JACKSON IN ACCORDANCE WITH ARTICLE XVIII- DOWNTOWN DISTRICT OVERLAY.

Ms. Alaniz explained the owner of “Me Vale Creations” submitted signage for their business located at 119 E. Jackson. All signage meets allowance. Mr. Aune made a motion. Mr. Percy second the motion. Mr. Keim called for a vote. The motion carried unanimously.

Agenda Item No. VI CONSIDER AND TAKE ACTION TO APPROVE SIGNAGE FOR THE “UPPERCUT CLUB” LOCATED AT 220 E. JACKSON STE. A IN ACCOURDANCE WITH ARTICLE XVIII – DOWNTOWN DISTRICT OVERLAY.

Ms. Alaniz explained the owner of the “UpperCut Club” submitted signage for their business located at 220 E. Jackson Ste. A. Mr. Aune made a motion. Mr. DeBrooke seconded. Discussion followed. Mr. Aune resend the motion and second. Mr. DeBrooke moved to approve the sign based on them using an anchor that is sensitive to the historic building and not to use an oversized and damaging anchor. Mr. Aune second. Mr. Keim called for a vote. The motion carried.

Agenda Item No. VII CONSIDER AND TAKE ACTION TO APPROVE THE SIGN GRANT FOR “UPPERCUT CLUB” LOCATED AT 220 E. JACKSON STE. A IN ACCORDANCE WITH ARTICLE XVIII- DOWNTOWN DISTRICT OVERLAY.

Ms. Alaniz explained the owner submitted two quotes and South Texas Lighting Services & Signs is the lowest bid. The requested grant amount for this business is \$950.00. Mr. DeBrooke made a motion. Mr. Perez seconded. Mr. Keim called for a vote. The motion carried unanimously.

Dr. Sokolosky excused herself from the room at this time and meeting continued with quorum.

Agenda Item No. VIII CONSIDER AND TAKE ACTION TO APPROVE A STOREFRONT GRANT FOR “JACKSON SQUARE OFFICE BUILDING” LOCATED AT 315 E. JACKSON IN ACCORDANCE WITH ARTICLE XVIII – DOWNTOWN DISTRICT OVERLAY.

Ms. Alaniz explained the property owner has requested a storefront grant to add an awning to their office building. The requested grant amount for this property is \$2,750. She has attached a memo regarding a second bid for this grant. Mr. DeBrooke made a motion subject to the Purchasing Department’s approval. Mrs. Ramirez seconded. Mr. Keim called for a vote. The motion carried.

Dr. Sokolosky returned and the meeting continued with a quorum.

Agenda Item No. IX CONSIDER AND TAKE ACTION TO APPROVE A STOREFRONT GRANT FOR “DON BROWN BUSINESS SYSTEMS” LOCATED AT 405 W. VAN BUREN IN ACCORDANCE WITH ARTICLE XVIII – DOWNTOWN DISTRICT OVERLAY.

Ms. Alaniz explained the property owner is requesting approval on painting their storefront the grant amount requested is \$5,950. Mr. Aune made a motion. Mr. Rodriguez seconded. Mr. Keim called for a vote. The motion carried unanimously.

Mr. DeBrooke excused himself from the room at this time and meeting continued with quorum.

Agenda Item No. X CONSIDER AND TAKE ACTION TO APPROVE THE RE-INSTALLATION OF THE ORIGINAL SHOW WINDOW FOR “BANDERA COFFEE” LOCATED AT 415 W. VAN BUREN IN ACCORDANCE WITH ARTICLE XVIII – DOWNTOWN DISTRICT OVERLAY.

Ms. Alaniz explained the property owner is requesting approval for the re-installation of the original show window. Mr. Percy made a motion. Mr. Aune second. Mr. Keim called for a vote. The motion carried unanimously.

Mr. DeBrooke returned and the meeting continued with a quorum.

Agenda Item No. XI CONSIDER AND TAKE ACTION TO APPROVE OF A DOWNTOWN SPRING SIDEWALK SALE ON MAY 15, 2021 FROM 10A.M. – 2:00P.M.

Ms. Alaniz explained our Health Director is taking a outline of this event, and will provide me with feedback once reviewed. Mr. Aune made a motion. Mr. Rodriguez second. Mr. Keim called for a vote. The motion carried unanimously.

Addendum Item No. I CONSIDER AND TAKE ACTION TO APPROVE A SIGN GRANT FOR “ME VALE CREATIONS” LOCATED AT 119 E. JACKSON IN ACCORDANCE WITH ARTICLE XVIII – DOWNTOWN DISTRICT OVERLAY.

Ms. Alaniz explained the grant amount requested is \$765.40. Mr. Aune made a motion. Dr. Sokolosky seconded. Mr.Keim called for a vote. The motion carried unanimously.

Agenda Item No. XII DIRECTOR’S REPOT

Ms. Alaniz asked if they had any question on the manager’s report. No questions were given.

Agenda Item No. XI ADJOURN

With no further items to discuss. Mr. Keim called a motion to adjourn. Mr. Aune made a motion. Mr. DeBrooke seconded. Mr.Keim adjourned the meeting.

The meeting was adjourned at approximately 12:24p.m

Respectfully submitted,

A handwritten signature in black ink that reads "Norma Gonzalez". The signature is written in a cursive style with a large initial "N".

Norma Gonzalez