Notice is hereby given that the City Commission of the City of Harlingen, Texas will hold a Regular Meeting on Wednesday, May 6th, 2020 at 5:30 P.M. via videoconference, while providing the public the ability to view the meeting via internet live streaming at www.myharlingen.us and the City of Harlingen Facebook Page.

In accordance with the order of the Office of the Governor issued March 16, 2020, the City of Harlingen, Texas will conduct the meeting via videoconference and provide viewing for the public using live stream in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). To view the City Commission meeting live, go to www.myharlingen.us and click on "CITY COMMISSION LIVE."

The public will be permitted to offer citizen communication or participate in items listed as public hearings telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Written comments may also be submitted for City staff to read aloud during the meeting.

To offer citizen communication or participate in scheduled public hearings telephonically, go to www.myharlingen.us and click on “PUBLIC HEARING AND CITIZEN COMMUNICATION FORM.” Fill out the form and indicate the item you wish to address, and submit the form.

Please indicate (1) the agenda item on which you wish to speak, (2) whether you prefer to speak on the item during citizen communication or at the time the agenda item is brought for consideration before the City Commission, and (3) a working telephone number at which you may be reached to submit your comments. The City will then call you when the item you wish to address is being considered. You will then address the City Commission through speakerphone, and your call will be made audible to the City Commission and to the public through the live stream. Please submit this request before 5 p.m. on the day of the meeting.

To submit written comments for City staff to read aloud during the meeting, go to www.myharlingen.us and click on “PUBLIC HEARING AND CITIZEN COMMUNICATION FORM” write your comments (limited to 400 words or less) and submit the form.

Please submit written comments before 5 p.m. the day of the meeting.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Open Meetings Act.

City of Harlingen meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary’s Office at (956) 216-5001 or write Post Office Box 2207, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.

The Harlingen City Commission reserves the right, pursuant to the Texas Government Code Chapter 551, Subchapter D, to enter into closed executive session on any item posted on the agenda if a matter is raised that is appropriate for closed discussion.

Invocation – Frank Puente, City Commissioner
Pledge of Allegiance/Welcome

Call Meeting to Order

Citizen Communication/Input

1) Presentation of Proclamations:
   a) Proclaiming the week of May 4-9, 2020 as “National Economic Development Week”
   b) Proclaiming the week of May 17-23, 2020 as “National Public Works Week”

2) Approval of Minutes
   a) Special Meeting of the City Commission of April 24, 2020
   b) Joint Special Meeting of the City Commission and Harlingen Water Works System of November 6, 2019
   c) Special City Commission Meeting of November 1, 2019

CONSENT AGENDA

The following items are of a routine or administrative nature. The Council has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a Commission member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.

3a) Investment Report for the City of Harlingen for the quarter ending March 30, 2020. Attachment (Finance Dept.)

b) Consideration and possible action to approve a refund of property taxes paid by Maria G. Valdez, Acct. #23-6970-0040-0110-00 for $592.58 due to a homestead reinstatement and disabled veteran’s exemption for Year 2018-2019. Attachment (Finance Dept.)

c) Second and final reading to approve and adopt an ordinance to amend the Planned Development (“PD”) Site Plan to adjust the layout and land use for a 16.49 acres out of 18 acres, out of Block 6, F.Z. Bishop Subdivision, Survey 41, located on the west side of Tucker Road, north of Garret Road. Applicant: Juan Garcia of JNH Surveying Co. LLC. c/o Elena Villarreal. Attachment (Planning and Zoning)

4) Consideration and possible action to authorize the City Manager to sign a Memorandum of Understanding (MOU) on behalf of Harlingen Police Department with the U.S.
Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) to designate a Task Force Officer to perform certain HSI duties. Attachment (Police Dept.)

5) Consideration and possible action to approve a resolution authorizing the Mayor, on behalf of the City of Harlingen Police Department, to submit a grant application for a proposed $57,650.00 made available through the Officer of the Governor Homeland Security Grants Division, to provide additional overtime hours for manpower, enhance, and improve border security under the Operation Stone Garden Program (OPSG). Attachment (Police Dept.)

6) Consideration and possible action to approve an ordinance on first reading to amend the City of Harlingen's budget for Fiscal Year 2019-2020. Attachment (Finance Dept.)

7) Consideration and possible action to prioritize landscape beautification projects at gateways into our city and authorize the City Manager to utilize the $270,000 grant funding from the Governor's Community Achievement Award (GCAA) to construct the improvements for priority Project #1. Attachment (Carlos Sanchez, Asst. City Manager)

8) Consideration and possible action to change the primary and alternate appointments from the City of Harlingen to the Technical Advisory Committee (TAC) of the Rio Grande Valley Metropolitan Planning Organization (RGVMPO). (Carlos Sanchez, Asst. City Manager)

9) Consideration and possible action to approve the preliminary ranking of the Insurance Consulting Firms for Professional Consultant Services for Insurances to assist in researching, developing, and implementing an employee self/fully funded Health Insurance, Life, AD&D, Employee Assistance Program, Vision Insurance, Dental Insurance, and Cafeteria Plan and Products, and Windstorm Insurance, and to authorize the City Manager to negotiate a contract with the highest ranked firm. Attachment (Human Resources)

10) Board Appointments

Discussion and possible action regarding membership on any of the following listed board/entity:

a. Airport Board (2)
b. Animal Shelter Advisory Committee (1)
c. Audit Committee (1 - vacancy) (terms expired June, 2019)
d. Civil Service Commission (2)
e. Community Development Advisory Board (1)
f. Construction Board of Adjustments (5)
g. Convention & Visitors Bureau (1)
h. Development Corporation of Harlingen, Inc. (1)
i. Downtown Improvement District Board (1)
j. Golf Course Advisory Board
k. Harlingen Community Improvement Board
l. Harlingen Housing Authority Board (2)
m. Harlingen Finance Corporation (4)
n. Keep Harlingen Beautiful Board (4)
o. Library Advisory Board (1)
p. Mayor Wellness Council
q. Museum Advisory Board (1)
r. Parks Advisory Board
s. Planning & Zoning Advisory Board
t. Senior Citizens Advisory Board (1)
u. Tax Increment Finance Board (7)
v. Utility Board of Trustees
w. Veterans Advisory Board
x. Zoning Board of Adjustments (4)
y. Complete Census Committee

Specifically, appointment or discussion and possible action to include appointment, bylaws and/or removal of any position subject to appointment or removal by statute, ordinance or bylaws.

Adjournment

I, the undersigned authority, do hereby certify that the above Notice of the Regular Meeting of the Harlingen City Commission is a true and correct copy of said notice posted on the bulletin board at City Hall of said City of Harlingen, Texas in a place convenient and readily accessible to the general public at all times and on the Corporation’s Internet Website and said Notice was posted on Friday, May 1st, 2020, at or before 12:15 p.m. and remained so posted for at least 72 hours preceding the time of said meeting.

Dated this 1st, day of May, 2020

Amanda C. Elizondo, City Secretary
Proclamation

Office of the Mayor

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, the International Economic Development Council provides leadership and excellence in economic development for communities, members, and partners through conferences, training courses, advisory services and research, in-depth publications, public policy advocacy, and initiatives such as the Accredited Economic Development Organization program and the Certified Economic Developer designation; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the American economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the City of Harlingen within the State of Texas; and

WHEREAS, since 1990, the Development Corporation of Harlingen, Inc., also known as the HEDC, has been tirelessly engaged in the recruitment of new industry, the expansion of existing industry, and the continued retention of businesses in Harlingen; and

WHEREAS, the HEDC Board of Directors and staff strive to enhance the quality of life for the citizens of Harlingen through the innovative and bold programs adding value to the community; and

WHEREAS, the HEDC staff continues to maintain the highest levels of professionalism in the industry;

NOW, THEREFORE, BE IT RESOLVED that Chris Boswell, Mayor and City Council of the City of Harlingen do hereby recognize May 4-9, 2020 as

"National Economic Development Week"

in the City of Harlingen and remind individuals of the importance of this community celebration which supports expanding career opportunities and improving quality of life.

IN TESTIMONY WHEREOF the Mayor of the City of Harlingen has hereunto subscribed his name and has caused the Official Seal of the City of Harlingen to be hereunto affixed in on this 6th day of May 2020.

______________________________
Chris Boswell, Mayor

ATTEST:

______________________________
Amanda C. Elizondo, City Secretary
Proclamation

Office of the Mayor

Whereas, public works services provided in our community are an integral part of our citizens' everyday lives; and

Whereas, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and program such as drainage, streets and highways, public buildings, solid waste collection, water and wastewater; and

Whereas, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

Whereas, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

Now, therefore, I, Chris Boswell, Mayor of the City of Harlingen, do hereby proclaim the week of May 17-23, 2020 as

"NATIONAL PUBLIC WORKS WEEK"

In the City of Harlingen and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the seal of the City of Harlingen, Texas, this 6th day of May, 2020.

Chris Boswell, Mayor

Attest:

Amanda C. Elizondo, City Secretary
SPECIAL MEETING

CITY COMMISSION

HARLINGEN, TEXAS

April 24, 2020

A Special Meeting of the Harlingen City Commission was held April 24th, 2020 via videoconference, providing the public the ability to view the meeting via internet, live streaming and permitting the public to offer citizen communication or participate in items listed on the agenda via videoconferencing or telephonically via www.myharlingen. Those in attendance were:

Mayor and Commissioners
Mayor Chris Boswell
Michael Mezmar, Mayor Pro-Tem District 3
Richard Uribe, Commissioner District 1
Frank Puente, Commissioner District 2
Ruben de la Rosa, Commissioner District 4
Victor Leal, Commissioner District 5

City Staff Present
Dan Serna, City Manager
Amanda C. Elizondo, City Secretary
Allison Bastian, Asst. City Attorney

Call meeting to order

Mayor Boswell called the meeting to order, a quorum was established. He stated a notice of the meeting had been duly posted according to state law and the following proceedings were held.

Citizen Communication/Input

1. Consideration and possible action to authorize the Mayor to accept a grant from the FAA through the Corona Virus Aid, Relief and Economic Security (CARES) Act for the Valley International Airport.

   Marv R. Esterly, Director of Aviation, stated the Cares Act allocated ten (10) billion dollars for airports nationwide. The ten (10) billion dollars was split into four (4) groups and airports across the nation competed in the database of 2018 numbers submitted to the Federal Administration of Aviation (FAA). Staff submitted an application to the FAA and the Valley International Airport is scheduled to receive $20,450,551 out of the ten (10) billion dollars. The grant funds would be available by the end of the week. Once the official documents were signed the grant would to be able to pay for airport expenses and help some the airport tenants.

   Motion was made by Commissioner Leal and seconded by Commissioner Puente to authorize the Mayor to accept a grant from the FAA through the Corona Virus Aid, Relief and Economic Security (CARES) Act for the Valley International Airport. Motion carried unanimously.
Adjournment

There being no other business to discuss, Mayor Boswell adjourned the meeting.

City of Harlingen

ATTEST:

Chris Boswell, Mayor

Amanda C. Elizondo, City Secretary
JOINT SPECIAL MEETING OF THE
HARLINGEN CITY COMMISSION &
HARLINGEN WATER WORKS SYSTEM
UTILITY BOARD OF TRUSTEES

CITY COMMISSION

HARLINGEN, TEXAS

November 6, 2019

A Joint Special Meeting of the Harlingen City Commission & Harlingen Water Works System Utility Board of Trustees was held November 6, 2019 at 4:30 p.m., City Hall, Town Hall Meeting Room, 118 E. Tyler Street, Harlingen, Texas. Those in attendance were:

Mayor and Commissioners
Mayor Chris Boswell
Michael Mezmar, Mayor Pro-Tem, District 3
Richard Uribe, Commissioner, District 1
Frank Puente, Commissioner, District 2
Ruben De La Rosa, Commissioner, District 4
Victor Leal, Commissioner, District 5

Utility Board of Trustees
Michael Garza, Chairman
Michael Murphy, Trustee
Josh Fields, Trustee
Curtis Bonner, Trustee

City Staff
Dan Serna, City Manager
Amanda C. Elizondo, City Secretary
Rebecca Hayward, Assistant City Attorney

HWWS City Staff
Tim Skoglund, General Manager
Kathern Davidson, Finance Director
Gene McCullough, System Attorney
Nilda Sanchez, Administrative Assistant

Call meeting to order (Harlingen City Commission)

Mayor Boswell called the meeting to order, a quorum was established. He stated a notice of the meeting had been duly posted according to state law and the following proceedings were held.

Call meeting to order (Harlingen Waterworks System Utility Board of Trustees)

Chairman Michael Garza called the meeting to order, a quorum was established. He stated a notice of the meeting had been duly posted according to state law and the following proceedings were held.

Citizen Communication / Input

None

1. (Harlingen Waterworks System Utility Board of Trustees) Consideration and adoption of a resolution by the Harlingen Waterworks System Utility Board of Trustees relating to the
issuance and sale of bonds designated as "City of Harlingen, Texas Waterworks and Sewer System Revenue Refunding Bonds, Series 2019"; and other matters in connection therewith (HWWS).

Anne Burger Entrekin with Hilltops Securities highlighted the Bond Buyer’s Index of 20 Municipal Bonds and stated future rates were depended on various factors such as interest rates trend, tax rates, the supplies and demand of short term securities, changes in the law, rules and regulations, and changes in credit quality and rating agencies consideration. She highlighted the following information.

**Waterworks and Sewer System Revenue Bonds**

**Series 2010A**

| Original Principal Amount | $6,500,000 |
| Callable Principal | $5,190,000 |
| Callable Matures | 2020-2035 |
| Coupons | 3.00-4.25% |
| Call Date | 11/01/2019 |

**Aggregate Outstanding Waterworks and Sewer System Revenue Bonds**

<table>
<thead>
<tr>
<th>SERIES OF BONDS</th>
<th>PRINCIPAL OUTSTANDING (1)</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Series 2010A</td>
<td>$5,190,000</td>
<td>Refunding Candidate</td>
</tr>
<tr>
<td>Series 2010B (Refunding)</td>
<td>$125,000</td>
<td>11/01/2020 Final Maturity</td>
</tr>
<tr>
<td>Series 2015A</td>
<td>$10,140,000</td>
<td>Call Date 11/01/2023</td>
</tr>
<tr>
<td>Series 2015B (Refunding)</td>
<td>$3,660,000</td>
<td>Call Date 11/01/2023</td>
</tr>
</tbody>
</table>

**Proposed and Projected Waterworks and Sewer System Revenue Refunding Bonds, Series 2019**

| Refunding Par Amount | $4,790,000 |
| Gross Savings       | $530,230 |
| Average Annual Savings (2020-2036) | $31,190 |
| Net Present Value Savings | $462,291 |
| Present Value Benefit (%) | 8.982% |
| True Interest Cost  | 2.703% |

Ms. Entrekin stated the current rate is 2.75%. Currently, the market is at the lowest rate since the 1960’s. In October, 2018, the interest rates were at the high point for the whole year and increased four times in 2019. There is a 17 trillion dollars worth of debt globally. This type of event impacts the interest rate. She recommended looking at the upfront savings, target in 2021 since there is a significant drop in the debt service in 2022 and thereafter. Based on our analysis the par amount is about $4,790,000, gross savings of $530,000, projected annual saving of $31,000, with value at $530,000 gross savings, a net present value savings of $462,000. The market timing bond issue is in a "Day to Day" mode, which means the bonds could be price at any time and in an interest rate environment which is more advantageous rather than being lock into pricing on a date of a Joint City Commission and Harlingen Water Works System Board Meeting. She highlighted the following information.

- Suggested parameters for City Commission and Board consideration:
  - Minimum Savings Threshold for Refunding - 3.00%
- Maximum True Interest Cost -3.50%
- Maximum Principal Amount of Issue - $5,190,000
- Maximum Financial Maturity Date – November 1, 2035
- Expiration of Delegated Authority – 180 days
- Delegation Authority – the Mayor, City Manager, Assist. City Manager, City Finance Director, the Board Chairman, General Manager, and/or the System Finance Director.

Ms. Enterkin stated with the guidance of the City Commission and HWWS Board, they could continue with the suggested parameters and the delegation of authority. This would give them a six (6) months window. The pricing of the bond would be the first week in December and the closing of the bond would be at the end of the calendar year. She recommended approval of the resolution and city ordinance for the refinancing of the bonds. If approved, they will continue with the timetable and monitoring the municipal market.

Commissioner Mezmar stated there were some bonds maturing in fifty-one (51) weeks. He asked if this bond(s) were regular bonds.

Ms. Entrekin responded in that particular maturity, it is a combination of principal and interest. Even though we are closer to the maturity date it is fixed income and it is relatively significant to that particular interest. The interest in that maturity is at 3% which is about $6,900.

Motion was made by Trustee Bonner and seconded by Trustee Fields to approve the resolution by the Harlingen Waterworks System Utility Board of Trustees relating to the issuance and sale of bonds designated as “City of Harlingen, Texas Waterworks and Sewer System Revenue Refunding Bonds, Series 2019”; and other matters in connection therewith. Motion carried unanimously.

2. (Harlingen City Commission) Consideration and possible action to approve an ordinance on first and final reading by the City Commission of the City of Harlingen, Texas authorizing the issuance of the Waterworks and Sewer System Revenue Refunding Bonds, Series 2019; pledging the revenues of the Waterworks and Sewer System for repayment of said Bonds; authorizing the redemption of certain obligations; providing for the parameter sale of said Bonds; and enacting other provisions related thereto.

Rebecca Hayward read the caption of the ordinance.

Motion was made by Commissioner Uribe and seconded by Commissioner Leal to approve the ordinance on first and final reading by the City Commission of the City of Harlingen, Texas authorizing the issuance of the Waterworks and Sewer System Revenue Refunding Bonds, Series 2019; pledging the revenues of the Waterworks and Sewer System for repayment of said Bonds; authorizing the redemption of certain obligations; providing for the parameter sale of said Bonds; and enacting other provisions related thereto.

Commissioner Mezmar recommended to the HWWS Board that when the time comes to take action on the bond maturing on 9/30/2020 and should be eliminated from the re-financing, but not now. He did not see the wisdom in refinancing a very short term bond.

Ms. Entrekin recommended that she be allowed to put the two (2) scenarios side by side to make a determination as to which scenario accomplishes the most goals and at that time they could guided as to include it or not include it.
Carey R. Troell with Bracewell Corporation stated he drafted the ordinance in a manner to discuss the refunding candidates. They did not declare which ones were customer friendly, but it gives the ultimate flexibility to the City Commission to determine at the time of pricing as to which ones could be in default. The description of the bonds remains until the time of sale. At this time, the ordinance did not need to be amended and it is flexible enough to accommodate the request.

Motion carried unanimously.

Adjournment

There being no further discussion, Mayor Boswell adjourned the meeting.

There being no further discussion, Chairman Garza adjourned the meeting.

City of Harlingen

Chris Boswell, Mayor

Harlingen Water Works System

Michael Garza, Chairman

ATTEST:

Amanda C. Elizondo, City Secretary

Nilda Sanchez, Administrative Secretary
SPECIAL MEETING

CITY COMMISSION

November 1, 2019

HARLINGEN, TEXAS

A Special Meeting of the Harlingen City Commission was held November 6th, 2019 at 4:30 p.m., City Hall, Town Hall Meeting Room, 2nd Floor, 118 E. Tyler Street, Harlingen, Texas. Those in attendance were:

MAYOR and COMMISSIONERS
Chris Boswell, Mayor
Michael Mezmar, Mayor Pro-Tem, District 3
Richard Uribe, City Commissioner, District 1
Frank Puente, City Commissioner, District 2
Ruben De La Rosa, City Commissioner, District 4
Victor Leal, City Commissioner, District 5

STAFF PRESENT
Dan Serna, City Manager
Amanda C. Elizondo, City Secretary
Timothy Sampeck, Asst. City Attorney

Call Open Meeting to Order

Mayor Boswell called the meeting to order, a quorum was established. He stated a notice of the meeting had been duly posted according to state law and the following proceedings were held.

Citizen Communication / Input

- John Callaway, 7521 Mile 1 ½ East, Mercedes, TX - supports the continuation of the Tony Butler Golf Course.
- Tim Elliot stated the quality of life is important for Harlingen and the Tony Butler Golf course is a great impact for the city and needs to be operated by professional management.
- Pat Cummings signed up for citizen communication, but did not speak.

1) Presentation by Staff regarding the Tony Butler Golf Course.

Carlos Sanchez, Asst. City Manager, made a presentation on the Tony Butler Golf Course (TBGC) and stated it represents a rich history in the community and adds value to the quality of life. This year marks the 90th anniversary of the golf course. The City has put great effort on the analysis and processes of the TBGC. The infrastructure requires maintenance and renovations. The golf course consists of 206 acres, a golf pro shop, golf carts, seventeen full time employees, and 16 part-time employees. It is located approximately 1,540 ft. of the expressway frontage, 1,200 ft. of Arroyo Frontage with a total of 27 holes (22 holes on the west side and 5 holes on the east side). On January 2nd, 2019, the City Commission authorized staff to enter into an agreement with National Golf Foundation (NGF) to provide the following services.

Comprehensive Review:
- Provide independent review of TBGC management & operations in consideration of NGF experience and industry best practices;
- Identify a viable business model for TBGC that helps ensure long term sustainability;
- Identify potential revenue enhancement opportunities;
- Identify deficiencies and prepare capital improvement plan;
• Provide financial pro forma analysis under various scenarios

**National Golf Foundation Findings, Key Issues:**

- Popular municipal golf course that is losing market share
- Positives: Location; History; Strong Core Customer Base;
- Room for improvement: Marketing/Programming/Player Development
- Constraints to revenue growth: Golf course infrastructure well past time for replacement; insufficient budget & staffing; ceiling on green fees in market; competitive market at this price point; golf industry headwinds
- Typical life-cycle of golf course components is 20 to 30 years; TBGC well past this on all infrastructure

**Recent Performance:**

- Consistent decrease in rounds played from 39,000 in FY 14 to 32,000 in FY 18 (-18%);
- Total revenues $130,00 less in FY-18 than in FY-14; steep decline of more than $100,000 from FY-17 to FY-18;
- Overall operating expense budget was virtually the same in FY-18 as it was in FY-14, though labor costs increased - not a formula for success;
- The annual net operating loss since FY-14 has averaged more than $200,000 with a cumulative loss of more than ($1,000,000).

**FY2018-2019**

<table>
<thead>
<tr>
<th>Revenues</th>
<th>$858,791 (Services and Food/Beverages)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenses</td>
<td>$1,028,405 (Not including Capital)</td>
</tr>
<tr>
<td>Operating Deficit</td>
<td>$169,614</td>
</tr>
<tr>
<td>Rounds Played</td>
<td>31,768</td>
</tr>
</tbody>
</table>

Mr. Sanchez stated National Golf Foundation made the following recommendations:

**Operations**

- The City continue operating the golf course and hire additional staff with a strong management background in financing
- Have more flexible fees and compete for tournaments;
- Set minimum and maximum parameters;
- Marketing – create marketing plan, direct selling, recruit and facilitate leagues, outings, and non-golf events;
- Cross-promotion, package deals, etc. with convention center and area lodging properties such as hotels;
- Programming and player development – lessons and clinics, reinvigorated Junior Program; women, millennia’s, etc.

Mr. Sanchez stated in 2018, the City Commission approved an ordinance to reduce the green fees from $2 to $1 from July 1st to December 31st, 2018. Net gain of 322 rounds played, but the end result was a loss of $36,128 in revenues. Total rounds played during this period was 13,871, factoring about $2 on an average and lost about $3 per round.

Discussion was held in regards to the revenues and Commissioner Uribe asked if the revenues increased during this period in food and beverages due to increase in traffic. Based on the information presented the numbers did not matched. There had to be other expenses.

Mr. Sanchez responded he would further review the numbers and provide a response. The average price was $2 a round. The regular price of rounds is $28 which includes the green fee and the golf cart and stated National Golf Foundation presented two options for an 18-hole course. He highlighted the following capital improvements.

**CAPITAL IMPROVEMENTS**

**Option No. 1**

"Infrastructure improvements only" – Rebuild/Replace major infrastructure components of holes 1-18 greens, tees, irrigation system, bunkers, drainage, etc.

Preliminary Cost Estimate: $3.7 million;
Option No. 2
- “Transformative Renovation” of holes 1-18 “top” of golf course, where golfers can change
- Redesigning and enlarging greens
- Adding forward tees
- Lengthening course to 6,800 yards
- Enlarging and enhancing practice area
- New & wider cart paths
- Partial rerouting & other redesign elements
- Preliminary Cost Estimate $7 million

The City could utilize the nine (9) holes on a rotation basis while improvements are made on the 18 holes course. The irrigation system for the golf course needs to be improved and the estimated cost to do this improvement is $30,000 and improvement to the 18 holes and renovations is approximately $2.6 million. Expected date of completion would be one (1) to two (2) years.

Commissioner Uribe stated the representation of the rounds was 60,000 at its peak and the lowest was 30,000. He asked if staff could identify what was the drop and if the country club had an impact on the operation of the golf course.

Dan Serna, City Manager stated National Golf Foundation had studied this situation and provided copies to the City Commission. There was a decline in national golf courses. National Golf Foundation proposed the following six (6) options.

Option #1
- Continue to operate 27-hole course
- Make no infrastructure improvements
- Continue projected operating deficit of $526K annually (FY 2023)
- Projected negative fund balance continues to grow – will require payment of outstanding balance from General Fund
- Rounds of play do not support a 27-hole golf course as per study

Option #2
- Reduce to an 18-hole golf course
- Make no infrastructure improvements
- Reduce operating cost by $94,000
- Projected operating deficit of over $432K annually (FY 23)
- Projected negative fund balance continues to grow – will require payment of outstanding balance from General Fund

Option #3
- Hire a 3rd party management company to operate the 27-hole golf course
- Estimate annual mgmt. cost of over $100K plus percentage of revenues
- Make infrastructure improvements to 18-holes of approx. $2.7 million
- Need to identify funding source for improvements
- Projected operating deficit – TBD plus possible $231,000 debt service
- Projected negative fund balance may continue to grow due to additional cost will require payment of outstanding balance from General Fund

Option #4
- Continue to operate as a 27-hole course
- Make infrastructure improvements to 18-holes of approx. $3.7 million
- Need to identify funding source for improvements
- Projected operating deficit of over $321K annually (FY 25)
- Possible debt payment of $300K
- Projected negative fund balance continues to grow – will require payment of outstanding balance from General Fund

Option #5

Option #6
Option #5
- Sale entire Golf Course to private entity
- Revenue from sale would pay off outstanding balance
- Golf course continues to operate in Harlingen as a private course
- Generate property tax
- Generate sales tax

Option #6
- Operate as 18-hole golf course (1-18)
- Begin marketing the sale of holes 19-23 (5 holes near expressway) immediately
- Once the 5 holes are sold invest some of the funds into infrastructure improvements on holes 1-18
- Another option would be to request funding from 4B and repay amount with proceeds from sale of 19-23
- Utilize holes 24-27 (4 holes on west side of golf course drive) during improvements of holes (1-18)
- Make infrastructure improvements to 18-holes of approx. $2.5-$3.7 million (1-2 year time frame)
- Pay off negative fund balance
- Establish a positive fund balance for golf course to improve sustainability
- Review operations again in year 3 or 4
- Continue to operate as a Municipal Owned Golf Course

2) Consideration and possible action to direct staff to proceed with an action plan for the Tony Butler Golf Course.

Mr. Serna stated the revenues were necessary for the golf course and if the City Commission approved Option #6 staff would stop operating as a 27 holes golf course effective April 1st and would start operation with 18 holes to generate some revenues.

Discussion was held in regards to Option #6 and Mayor Boswell stated that within reasonable time the City could do the improvements. Hopefully sell the thirty (30) acres to cover the negative funds.

Commissioner Puente asked if the sale of the thirty (30) acres would be done in full or partially.

Mr. Serna stated once the City did the marketing and if someone wished to purchase fifteen (15) acres, staff would recommend subdividing the land, but would prefer to sale the whole thirty (30) acres. Staff would have to find a company to help them with the infrastructure improvements.

Mayor Boswell stated Option #6 was the most recommended by National Golf Foundation and it made sense to operate the eighteen (18) holes.

Comments were heard from the following individuals:

Mark Solis, 2802 N. National Drive, Harlingen, Tx., the marketing on Tony Butler Golf Course has been unsuccessful and the best thing was to sale the golf course as a whole.

John Callaway, 7521 Mile 1 ½ East, Mercedes, Tx., asked where would revenues from the golf course be deposit.

Mr. Serna stated they would go into the golf course fund.

Mayor Boswell recommended for staff to meet with the golfers and make them aware of the improvements.
Charles Brinkley, 125 Arcadia Drive, Harlingen, Tx., stated for years the City Commission mentioned that the golf course was self-sustaining and had a revenue balance beyond what was necessary.

Selena Garrison, 8203 W. 17th Street, Harlingen, Tx., a representative from Pan American Golf Association, stated there are over 125 members and they have brought national tournaments to Harlingen. They would like to be kept informed and support the golf course.

Steve Davis, 5441 Park Place, Harlingen, Tx., stated Harlingen needs a golf course and Winter Texans have a good time at the golf course.

Motion was made by Commissioner De La Rosa and seconded by Commissioner Leal to direct staff to proceed with an action plan for the Tony Butler Golf Course and approve Option #6. Motion carried unanimously.

There being no other business to discuss, Mayor Boswell adjourned the meeting.

City of Harlingen

ATTEST:  
Chris Boswell, Mayor

Amanda C. Elizondo, City Secretary
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: May 6, 2020

Agenda Item:

Prepared By [Print Name]: Robert Rodriguez
Title: Finance Director
Signature:

Brief Summary:
The investment report shows the total amount of cash and investment transactions in summary and detail for all City funds. The report includes types of investments, interest rates, maturity dates and portfolio composition.

Highlights:
- $55,127,542.67 Total Book Value of all City funds at March 31, 2020
- $172,349.52 Interest earned during quarter
- 1.082% Weighted Average
- 96% Cash and Investments maturing within 0-3 months
- 4% Investments maturing with 6-12 months

The graphical summary of the City’s portfolio is displayed on pages 4 & 5. The City of Harlingen manages and invests funds with three objectives, listed in order of priority: Preservation and Safety of Principal, Liquidity, and Yield. All investments comply with the Public Funds Investments Act (PIFA).

Funding (if applicable):
Are funds specifically designated in the current budget for the full amount for this purpose?  
☐ Yes  ☐ No*

*If no, specify source of funding and amount requested:

Finance Director’s approval:  ☒ Yes  ☐ No  ☐ N/A

Staff Recommendation:
Staff recommends approval.

City Manager’s approval:  ☐ Yes  ☐ No  ☐ N/A

Comments:

City Attorney’s approval:  ☐ Yes  ☐ No  ☐ N/A

[Handwritten notes on the document]
# AGENDA ITEM
## EXECUTIVE SUMMARY

**Meeting Date:** 05/06/2020

**Agenda Item:**

Consideration and possible action to approve a refund of property taxes paid by Valdez, Maria G on account #23-6970-0040-0110-00.

<table>
<thead>
<tr>
<th>Prepared By (Print Name):</th>
<th>Robert Rodriguez</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>Finance Director</td>
</tr>
<tr>
<td>Signature:</td>
<td></td>
</tr>
</tbody>
</table>

**Brief Summary:**

This refund request in the amount of 592.58 for account # 23-6970-0040-0110-00 is due to an adjustment. The adjustment is due to reinstating a homestead and disabled veterans exemption for year “2018-2019”.

Total amount of refund requested is $592.58.

Refunds over $500.00 require Commission approval.

**Funding (if applicable):**

Are funds specifically designated in the current budget for the full amount for this purpose?  
*If no, specify source of funding and amount requested:

Finance Director’s approval:  
X Yes  □ No  □ N/A

**Staff Recommendation:**

Staff recommends approval of refund.

City Manager’s approval:  
□ Yes  □ No  □ N/A

**Comments:**

City Attorney’s approval:  
X Yes  □ No  □ N/A
MEMORANDUM

TO: Robert Rodriguez  
City of Harlingen

FROM: Aurora Lozano  
TAX OFFICE  
Harlingen, Texas 78550

DATE: April 8, 2020

RE: Account #23-6970-0040-0110-00, Valdez Maria G

Attached please find a refund of over $500 which will require Commissioner’s approval. Please let this memo serve as a request for this refund to be considered for approval of disbursement on the next Commissioner’s meeting.

The enclosed refund request is due to an adjustment. The adjustment is due to reinstating a homestead and disabled veterans exemption for years “2018-2019”.

Therefore the amount of $592.58 to be refunded to:

Valdez Maria G  
818 South K Street  
Harlingen, Texas 78550

Should you have any questions regarding this matter, please contact me at (956)428-7999
Geo: 23-6970-0040-0110-00

Effective Acres: 0.0000

Imp HS: 35,092
Market: 62,692

Imp NHS: 0
Prod Loss: 0

Land HS: 27,600
Appraised: 62,692

Land NHS: 0
Cap: 4,291

Rules: 818 S K ST HARLINGEN, TX

Legal Description: Geo: 23-6970-0040-0110-00

SOUTHWEST HARLINGEN SUBDIVISION LESS WS' LOT 11 & 12 BLK4

Address: RICHARD F Operator: Vamoren

Acres: 0.0000

Map ID: 05-10-00
Prod Use: 0

Mtg Cd: Prod Mkt: 0

Ref ID1: R048711
Ref ID2: 0

Late Ag: L

Gain or Loss of Value:

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<th>Assessed</th>
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<th>Tax</th>
<th>Previous Assessed</th>
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Change Desc:

3/10/2020 VAL - ENTERED DVHSS FOR 2018-2020, REINSTATED HS/DV4S & ADDED DV6S FOR 2020 FOR MARIA G VALDEZ, WIDOW, WHO APPLIED ON 3/10/203; MOVED IN 16 YRS AGO. DV RATING FOR JORGE VALDEZ AT THE TIME OF HIS DEATH WAS 100% EFFECTIVE 1/31/20. NO OTHER PROPERTY OWNED.

Change Desc:

Property: 80330 Geo: 23-6970-0040-0110-00
**Current Property Data as of Supp 26**

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<th>Prop ID</th>
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<th>Legal Description</th>
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</thead>
<tbody>
<tr>
<td>80330</td>
<td>VALDEZ MARIA G</td>
<td>100.0 R</td>
<td>SOUTHWEST HARLINGEN SUBDIVISION LESS W5' LOT</td>
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**Supp Code: ADVHS**

**Supp Action: M**

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**Change Desc:**


**Previous Property Data as of Supp 0**

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<tbody>
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<td>VALDEZ MARIA G</td>
<td>100.0 R</td>
<td>SOUTHWEST HARLINGEN SUBDIVISION LESS W5' LOT</td>
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**Supp Code: ADVHS**

**Supp Action: M**

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**Change Desc:**

**Gain or Loss of Value for:**

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<table>
<thead>
<tr>
<th>Current</th>
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<td>0</td>
</tr>
<tr>
<td>IHG</td>
<td>62,692</td>
<td>0</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 20

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLINGEN: AMENDING THE PLANNED DEVELOPMENT ("PD") SITE PLAN TO ADJUST THE LAYOUT AND LAND USE FOR A 16.49 ACRES OUT OF 18 ACRES, OUT OF BLOCK 6, F.Z. BISHOP SUBDIVISION, SURVEY 41, LOCATED ON THE WEST SIDE OF TUCKER ROAD, NORTH OF GARRETT ROAD; PROVIDING FOR PUBLICATION AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING

WHEREAS, the Planning and Zoning Commission of the City of Harlingen pursuant to Harlingen’s Zoning Ordinance procedure, has recommended a change in the zoning classification for certain described real property in the City of Harlingen; and it is deemed to be in the best interest of the City of Harlingen in accordance with said recommendation of the Planning and Zoning Commission of the City, being the recommendation as hereinafter set forth; and public notice of such proposed rezoning having been fully made and complied with as required by said Zoning Ordinance and applicable laws of the State of Texas; and the City Commission of the City of Harlingen having held public hearings with reference thereto, being duly and thoroughly heard; and after consideration of the evidence presented, said City Commission is of the opinion that it is in the best interest of the City of Harlingen that said Code of Ordinances be amended as indicated, now, therefore,

BE IT ORDAINED BY THE CITY OF HARLINGEN

That the Code of Ordinances of the City of Harlingen (Ordinance 16-8) be and the same is herewith amended by the following described property being changed for permissive zone use as indicated:

Amending the Planned Development ("PD") Site Plan to adjust the layout and land use for a 16.49 acres out of 18 acres, out of Block 6, F.Z. Bishop Subdivision, Survey 41, located on the west side of Tucker Road, north of Garrett Road

A copy of the Zoning Map constituting a part and parcel of the Code of Ordinances, as filed with the Building Inspection Inspector and for the joint use and information of the Planning and Zoning Commission shall, upon final enactment hereof, be and the same is herewith amended and revised to reflect that the above described property is zoned for land use purposes as above indicated by the boundaries thereof being outlined in pronounced heavy line markings and such heavy line marking boundary enclosure being indicated within by the appropriate initials for that portion herewith zoned for particular land uses; with the Planning and Development Director being herewith instructed and authorized to document such Zoning Map changes and revisions.

The amendment is made contingent upon construction and sitting complying with and being complied in accordance with the site plan, a true and correct copy of which is attached hereto and incorporated herin by reference as Exhibits "A".

The provisions of this ordinance shall become effective from and after the final and lawful passage hereof and publication of the caption hereof as provided for and required in the Code of Ordinances and applicable state statutes.

FINALLY ENACTED this ______ day of __________________, 2020 at a regular meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was present and which was held in accordance with TEXAS GOVERNMENT CODE, CHAPTER 551.
CITY OF HARLINGEN

______________________________
Chris Boswell, Mayor

ATTEST:

______________________________
Amanda C. Elizondo, City Secretary
**AGENDA ITEM**

**EXECUTIVE SUMMARY**

Meeting Date: **May 6, 2020**

**Agenda Item:**

Consider and take action to authorize the Harlingen Police Department to enter into a Memorandum of Understanding (MOU) with the U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) to designate a Task Force Officer to perform certain HSI duties.

---

**Prepared By (Print Name):** Michael Kester  
**Title:** Chief of Police  
**Signature:**

---

**Brief Summary:**

The Harlingen Police Department would like to enter into a Memorandum of Understanding (MOU) with the U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) to designate a Task Force Officer to perform certain HSI duties upon successfully completing the appropriate HSI Task Force Officer cross-designation Training Course and receive an approved Designation Customs Officer (Excepted) – Title 19 Task Force Officer (ICE Form 73-001) will be designated as Customs Officer (Excepted) and as further set out in the attached MOU. This would be a renewal of a current MOU.

---

**Funding (if applicable):**

Are funds specifically designated in the current budget for the full amount for this purpose?  
*If no, specify source of funding and amount requested:

Finance Director’s approval:  

---

**Staff Recommendation:**

Recommend approval

---

City Manager’s approval:

---

**Comments:**

---

City Attorney’s approval:

---

*form revised 01/26/09*
MEMORANDUM OF UNDERSTANDING
between
U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
HOMELAND SECURITY INVESTIGATIONS
and
Harlingen Police Department
regarding
THE DESIGNATION OF Harlingen Police Department EMPLOYEES AS CUSTOMS OFFICERS (EXCEPTED)

1. PARTIES. The Parties to this Memorandum of Understanding (MOU) are U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) and Harlingen Police Department.

2. AUTHORITY. Title 19, United States Code (U.S.C.), Section 1401(i); 19 U.S.C. § 1589a. This MOU is also authorized under the provisions of Texas Law, as applicable.

3. PURPOSE. The Parties agree that effective enforcement of the laws relating to HSI jurisdiction requires close cooperation and coordination between the two Parties. The Parties have therefore entered into this MOU to govern the use of HSI designations by certain employees of Harlingen Police Department.

Pursuant to section 401(i), Tariff Act of 1930, as amended (19 U.S.C. § 1401(i)), the Secretary of Homeland Security is authorized to designate persons as Customs Officers (Excepted) to perform the duties of a Customs Officer. Within ICE, this authority has been delegated to the HSI Special Agents in Charge. Pursuant to 19 U.S.C. § 1589a, customs officers are authorized to enforce the full range of federal offenses. However, in designating Customs Officers (Excepted), HSI is not conveying the authority to enforce administrative violations of immigration law.

There may be instances when HSI determines that it is desirable for certain sworn law enforcement employees of Harlingen Police Department to perform certain HSI duties. This MOU sets forth the agreement and relationship between the Parties with respect to this determination.

4. RESPONSIBILITIES.
The Parties agree as follows:

HSI agrees to:

a. Designate certain employees of Harlingen Police Department as Customs Officers (Excepted), without additional compensation, to perform the duties as noted on the "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001). This form is attached and is hereby made part of this MOU;

b. Issue a "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001) to each qualified and designated employee;

c. Provide appropriate training in laws, policies, and procedures to each designated employee;
d. Advise the designated Customs Officers (Excepted) about court proceedings concerning seizures or arrests made by them in accordance with the authorities granted by HSI contemplated under this MOU; and

e. Process, under appropriate regulations, any injury claim submitted as a result of injuries occurring to the designated Customs Officers (Excepted) while such individuals are acting pursuant to this MOU, for compensation under the Federal Employee Workers Compensation Act (5 U.S.C. § 8101, et seq.).

Harlingen Police Department agrees:

a. That only sworn law enforcement officers of Harlingen Police Department who successfully complete the appropriate HSI Task Force Officer cross-designation Training Course and receive an approved “Designation, Customs Officer (Excepted) – Title 19 Task Force Officer” (ICE Form 73-001) will be designated as Customs Officers (Excepted);

b. That each law enforcement officer will be bound by the Authorities Granted and the Endorsements and Restrictions as noted on the “Designation, Customs Officer (Excepted) – Title 19 Task Force Officer” (ICE Form 73-001);

c. To advise HSI of each court proceeding in which the validity of a Customs Officer (Excepted)’s enforcement authority becomes an issue, and allow HSI to provide legal memoranda or other assistance as deemed necessary by HSI;

d. That agency employees designated as Customs Officers (Excepted) will follow HSI directives and instructions when utilizing enforcement authority conveyed by HSI;

e. To provide to HSI, before designation of each officer and on an ongoing basis, any derogatory information, or information that may call into question the officer’s truthfulness or ability to testify in court; and

f. To return all HSI-issued equipment and identification when a cross-designated officer terminates employment or when his or her cross-designation expires.

Both Parties agree:

a. That any abuse of HSI cross-designation authority may lead to the revocation of such cross-designations by HSI; and

b. To schedule periodic meetings to review this MOU, as required.

5. REPORTING AND DOCUMENTATION. HSI SAC offices will maintain the original signed “Designation, Customs Officer (Excepted) – Title 19 Task Force Officer” (ICE Form 73-001). Copies of this form will be held by the Contraband Smuggling Unit at HSI Headquarters, the designated Customs Officer (Excepted), and Harlingen Police Department.

If applicable, the HSI office will maintain documentation of designated Customs Officers (Excepted) approved to use HSI vehicles and certification that the designated Customs Officers (Excepted) have completed the ICE Fleet Card Training in Virtual University and any other fleet related training.
6. **POINTS OF CONTACT.**

**HSI Office:** HSI Brownsville

**Name:** Alfredo Ibanez

**Title:** Assistant Special Agent in Charge

**Address:** 1800 Paredes Line Road
Brownsville, Texas 78521

**Telephone Number:** (956) 542-7831

**Fax Number:** (956) 548-2689

**E-mail Address:** Alfredo.Ibanez@ice.dhs.gov

**Harlingen Police Department:**

**Name:** Michael Kester

**Title:** Chief of Police

**Address:** 1018 Fair Park Blvd
Harlingen, Texas 78550

**Telephone Number:** (956) 216-5400

**Fax Number:** (956) 216-5407

**E-mail Address:** mkester@harlingenpolice.com

7. **OTHER PROVISIONS.** This MOU is an internal agreement between the Parties and does not confer any rights, privileges, or benefits to any other party or the public.

Nothing in this MOU is intended to conflict with current laws, regulations, or policies of either Party. If a term of this MOU is inconsistent with such authority, that term shall be invalid but the remaining terms and conditions of this MOU shall remain in full force and effect.

Nothing in this MOU is intended or shall be construed to require the obligation, appropriation, or expenditure of any money from the U.S. Treasury in violation of the Anti-Deficiency Act, 31 U.S.C. §§ 1341-1519.

The forms and authorities referenced herein may be renamed or replaced by HSI without prejudice to this MOU.

8. **EFFECTIVE DATE.** The terms of this MOU will become effective on the date the last Party signs the MOU. The Designation Form of each Customs Officer (Excepted) is effective per the date on that document.

9. **MODIFICATION.** This MOU may be amended by the written concurrence of both Parties.

10. **TERMINATION.** This MOU may be terminated by either Party upon a 30-day written notification to the other Party.

**APPROVED BY:**

______________________________
Shane M. Folden
Special Agent in Charge
Homeland Security Investigations
U.S. Immigration and Customs Enforcement

Date: ________________________  Date: ________________________
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: May 6, 2020

Agenda Item:
Consideration and possible action to approve a resolution authorizing the Mayor, on behalf of the City of Harlingen, to submit a grant application for proposed $57,650.00 in funding made available through the Officer of the Governor Homeland Security Grants Division, to provide additional overtime hours for manpower, enhance and improve border security under the Operation Stone Program (OPSG).

Prepared By (Print Name): Michael E. Kester
Title: Chief of Police
Signature:

Brief Summary:
Harlingen Police Department will be utilizing $57,650.00 in funding from the Office of the Governor, Homeland Security Grants Division to pay for overtime costs and enhance operational capability under the Operation Stonegarden Program (OPSG).

Funding (if applicable):
Are funds specifically designated in the current budget for the full amount ☐ Yes ☒ No* for this purpose?
*If no, specify source of funding and amount requested:
N/A
Finance Director’s approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:
Harlingen Police Department recommends that it be allowed to submit an application to secure funding which will allow it to provide additional manpower and enhance its capabilities to improve Border security operations under the Operation Stonegarden Program.

City Manager’s approval: ☐ Yes ☐ No ☐ N/A

City Attorney’s approval: ☒ Yes ☐ No ☐ N/A

Comments:

form revised 01/26/09
RESOLUTION NO. ________

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF HARLINGEN, TEXAS AUTHORIZING THE HARLINGEN POLICE DEPARTMENT TO SUBMIT AN APPLICATION, ACCEPT RELATED FUNDING AND ULTIMATELY EXPEND SAID FUNDING FROM THE OFFICE OF THE GOVERNOR HOMELAND SECURITY GRANTS DIVISION TO PROVIDE ADDITIONAL MANPOWER, ENHANCE AND IMPROVE BORDER SECURITY UNDER THE OPERATION STONEGARDEN PROGRAM.

WHEREAS, the City of Harlingen finds it in the best interest of the citizens of Harlingen, Texas and the region, that the City of Harlingen utilize its local law enforcement personnel in a state-led and unified strategy to respond to the increased presence and threat of organized crime, terrorism and violent crimes within our borders; and

WHEREAS, the governing body of the City of Harlingen has considered the proposed grant funding opportunity under the Operation Stonegarden program in the proposed amount of $57,650.00 from the Office of the Governor – Homeland Security Grant Division; and

WHEREAS, the governing body of the City of Harlingen, Texas understanding the financial limitations and obligations related to such funding, including the full return of grant funds in the event of a loss or misuse of the Operation Stonegarden Funds, endorses the acceptance of the award for funding to the Harlingen Police Department; and

WHEREAS, the City Commission of the City of Harlingen designates City Manager Dan Serna as the authorized official to apply for, accept, reject, alter or terminate funding of said grant.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HARLINGEN, TEXAS: that the City Commission approves the submission of grant funding by the Office of the Governor, Homeland Security Grants Division for the funding made available under the Operation Stonegarden Program.

CONSIDERED AND ADOPTED this _______ day of ________________, 2020, at a regular meeting of the Elective Commission of the City of Harlingen, Texas, at which a quorum was present and which was held in accordance with TEXAS GOVERNMENT CODE, CHAPTER 551.

CITY OF HARLINGEN:

__________________________  
Chris Boswell, Mayor

ATTEST:

__________________________  
Amanda Elizondo, City Secretary
### Agenda Item:
Consideration and possible action to approve an ordinance on first reading to amend the City of Harlingen’s budget for fiscal year 2019-2020.

### Brief Summary:
This budget amendment allocates funds for awards, grants, and other revenues and expenditures not included in the current fiscal year approved budget. Exhibit “A” displays total revenues, expenditures, and estimated fund balances by fund after the amendment. Exhibit “B” displays detailed changes in revenues and expenditures by account number.

- **Catastrophic Emergency** – Expenditures increase by $50,000
- **Award Programs – Restricted Fund** – Revenues increase by $566,245 - Expenditures increase by $566,245

**Total** – Revenues increase by $566,245 - Expenditures increase by $616,245

### Funding (if applicable):
Are funds specifically designated in the current budget for the full amount for this purpose? *If no, specify source of funding and amount requested:*

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<thead>
<tr>
<th>Finance Director’s approval:</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tr>
<td>X</td>
<td>Yes</td>
<td>No</td>
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### Staff Recommendation:
Staff recommends approval.

### City Manager’s approval:

<table>
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<tr>
<th>Yes</th>
<th>No</th>
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### Comments:

City Attorney’s approval:

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<tr>
<th>Yes</th>
<th>No</th>
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4/30/20
### Exhibit "A"

**City of Harlingen**

**Budget Amendment No. 2**

**Fiscal Year 2019-2020**

133 Days of Operation

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<td>$49,671,586</td>
<td>$(2,728,737)</td>
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<td>4,346,385</td>
<td>4,346,385</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PEG Programming</td>
<td>721,578</td>
<td>85,000</td>
<td>-</td>
<td>85,000</td>
<td>806,678</td>
</tr>
<tr>
<td>Harlingen Convention Center</td>
<td>-</td>
<td>60,000</td>
<td>-</td>
<td>60,000</td>
<td>60,000</td>
</tr>
<tr>
<td>Federal Forfeitures</td>
<td>59,307</td>
<td>20,000</td>
<td>20,000</td>
<td>-</td>
<td>59,307</td>
</tr>
<tr>
<td>Tax Increment Financing #1</td>
<td>150,657</td>
<td>70,000</td>
<td>72,000</td>
<td>(2,000)</td>
<td>148,657</td>
</tr>
<tr>
<td>Tax Increment Financing #2</td>
<td>500,591</td>
<td>61,200</td>
<td>-</td>
<td>61,200</td>
<td>561,791</td>
</tr>
<tr>
<td>Tax Increment Financing #3</td>
<td>592,227</td>
<td>121,200</td>
<td>-</td>
<td>121,200</td>
<td>713,427</td>
</tr>
<tr>
<td>Debt Service</td>
<td>296,667</td>
<td>287,000</td>
<td>523,396</td>
<td>(236,396)</td>
<td>60,271</td>
</tr>
<tr>
<td>Capital Improvement Fund</td>
<td>1,075,322</td>
<td>4,581,538</td>
<td>4,780,174</td>
<td>(178,636)</td>
<td>896,686</td>
</tr>
<tr>
<td>Infrastructure</td>
<td>13,901</td>
<td>13,901</td>
<td>-</td>
<td>(13,901)</td>
<td>-</td>
</tr>
<tr>
<td>Municipal Auditorium (Note 1)</td>
<td>1,260,602</td>
<td>1,413,074</td>
<td>2,673,676</td>
<td>(1,260,602)</td>
<td>-</td>
</tr>
<tr>
<td>Sanitation/Sanitary Landfill (Note 1)</td>
<td>111,225</td>
<td>350,150</td>
<td>353,727</td>
<td>(3,577)</td>
<td>107,648</td>
</tr>
<tr>
<td>Harlingen Arts and Heritage Museum (Note 1)</td>
<td>8,821,054</td>
<td>9,650,500</td>
<td>10,915,766</td>
<td>(1,265,266)</td>
<td>7,555,788</td>
</tr>
<tr>
<td>Municipal Golf Course (Note 1)</td>
<td>42,421</td>
<td>97,050</td>
<td>114,139</td>
<td>(17,089)</td>
<td>25,332</td>
</tr>
<tr>
<td>Motor Vehicle / Warehouse (Note 1)</td>
<td>(846,518)</td>
<td>876,200</td>
<td>1,101,044</td>
<td>(224,844)</td>
<td>(1,071,362)</td>
</tr>
<tr>
<td>Motor Vehicle / Replacement (Note 1)</td>
<td>418,793</td>
<td>2,005,000</td>
<td>2,117,369</td>
<td>(112,369)</td>
<td>306,424</td>
</tr>
<tr>
<td>Health Insurance (Note 1)</td>
<td>2,734,301</td>
<td>1,439,908</td>
<td>1,642,534</td>
<td>(202,626)</td>
<td>2,531,675</td>
</tr>
<tr>
<td>Total</td>
<td>$40,280,682</td>
<td>$79,558,534</td>
<td>$85,891,077</td>
<td>$(6,332,543)</td>
<td>$33,948,139</td>
</tr>
</tbody>
</table>

*Note 1 - Working capital is the fund balance amount.*
### City of Harlingen

**Budget Amendment No. 2**

**Fiscal Year 2019-2020**

**Exhibit"B"**

---

#### Catastrophic Emergency Expenditures

<table>
<thead>
<tr>
<th>General Ledger Account Number</th>
<th>Awards and Grants</th>
<th>Department Requests</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>COVID-19 - Services / Miscellaneous Svcs &amp; Chgs</td>
<td>106-7209-721.39-99</td>
<td>50,000</td>
<td>$50,000</td>
</tr>
</tbody>
</table>

*Total Catastrophic Emergency Expenditures*

---

#### Award Programs - Restricted Fund

**Revenues**

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police - Homeland Security #3654001</td>
<td>120-0000-350.35-06</td>
<td>31,122</td>
</tr>
<tr>
<td>Health - TX DSH # HHS000371500005</td>
<td>120-0000-350.35-07</td>
<td>135,123</td>
</tr>
<tr>
<td>Library - Border Cities RGV-21002</td>
<td>120-0000-351.38-03</td>
<td>400,000</td>
</tr>
</tbody>
</table>

*Total Award Programs - Restricted Fund Revenues*

$566,245

---

**Expenditures**

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library - Border Cities - Supplies / Office Equip/Fur Non-Cap</td>
<td>120-6234-811.20-02</td>
<td>18,892</td>
</tr>
<tr>
<td>Library - Border Cities - Supplies / Books, Magazines &amp; Papers</td>
<td>120-6234-811.20-52</td>
<td>60,175</td>
</tr>
<tr>
<td>Library - Border Cities - Supplies / Miscellaneous Supplies</td>
<td>120-6234-811.29-99</td>
<td>24,441</td>
</tr>
<tr>
<td>Library - Border Cities - Services / Software Maintenance</td>
<td>120-6234-811.31-41</td>
<td>7,940</td>
</tr>
<tr>
<td>Library - Border Cities - Capital Outlay / Motor Vehicles and Heavy Equipment</td>
<td>120-6234-904.80-32</td>
<td>55,000</td>
</tr>
<tr>
<td>Library - Border Cities - Capital Outlay / Miscellaneous Equipment</td>
<td>120-6234-904.80-34</td>
<td>233,552</td>
</tr>
<tr>
<td>Health - State Health Services - Supplies / Office Equip/Fur Non-Cap</td>
<td>120-7206-721.20-02</td>
<td>5,156</td>
</tr>
<tr>
<td>Health - State Health Services - Supplies / Chemical &amp; Medical Supplies</td>
<td>120-7206-721.20-10</td>
<td>33,871</td>
</tr>
<tr>
<td>Health - State Health Services - Supplies / Miscellaneous Supplies</td>
<td>120-7206-721.29-99</td>
<td>10,084</td>
</tr>
<tr>
<td>Health - State Health Services - Services / Equipment Rental/Lease</td>
<td>120-7206-721.30-21</td>
<td>24,401</td>
</tr>
<tr>
<td>Health - State Health Services - Services / Regis., Travel &amp; Training</td>
<td>120-7206-721.30-31</td>
<td>3,144</td>
</tr>
<tr>
<td>Health - State Health Services - Services / Contract Labor</td>
<td>120-7206-721.30-60</td>
<td>52,992</td>
</tr>
<tr>
<td>Health - State Health Services - Capital Outlay / Miscellaneous Equipment</td>
<td>120-7206-904.80-34</td>
<td>5,495</td>
</tr>
</tbody>
</table>

*Total Award Programs - Restricted Fund Expenditures*

$566,245

---

**Grand Total**

$1,132,490

$50,000

$1,182,490

---

Page 1 of 1
ORDINANCE NO. 2020-

AN ORDINANCE AMENDING THE REVENUE AND EXPENDITURE BUDGET FOR THE CITY OF HARLINGEN, TEXAS, FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020. TOTAL BUDGET REVENUES WILL INCREASE TO $79,558,534 AND TOTAL BUDGET EXPENDITURES WILL INCREASE TO $85,891,077 RESPECTIVELY; PROVIDING FOR PUBLICATION OF THE CAPTION OF THIS ORDINANCE AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.

WHEREAS, the City Manager of the City of Harlingen has prepared and presented to the City Commission Budget Amendment No. 2 for Fiscal Year October 1, 2019 through September 30, 2020; and

WHEREAS, amending the current fiscal year budget is desirable for clarity and is required by law; now therefore

BE IT ORDAINED BY THE CITY OF HARLINGEN:

SECTION I. That an amendment to the budget of the City of Harlingen, Texas, for the fiscal year October 1, 2019 and ending September 30, 2020 (exclusive of the revenues and expenditures of the Harlingen Waterworks System, Valley International Airport, Harlingen Community Improvement Board Fund, Harlingen Economic Development Corporation Fund, Harlingen Downtown Improvement District Fund, and the Community Development Block Grant Fund) in the total amount of Seventy-Nine Million, Five Hundred Fifty-Eight Thousand, Five Hundred Thirty-Four Dollars ($79,558,534) in revenues and Eighty-Five Million, Eight Hundred Ninety-One Thousand, Seventy-Seven Dollars ($85,891,077) in expenditures is hereby adopted. A summary of the budget adopted is hereby attached to this Ordinance and incorporated herein as Exhibit A and the complete detail budget adopted by this Ordinance is incorporated herein by reference and shall be made available for public inspection at the office of the City Secretary during regular business hours.

SECTION II. That the City Manager of the City of Harlingen, Texas, is hereby authorized to increase the budget by the amount of purchase orders outstanding as of September 30, 2019.

SECTION III. That the City Manager of the City of Harlingen, Texas, is hereby authorized to increase the budget by the amount of funds recovered for repair or replacement of property or equipment damaged by others.
SECTION IV. That the City Secretary of the City of Harlingen, Texas is hereby authorized and directed to cause a true and correct copy of the caption of this Ordinance to be published in a newspaper having general circulation in the City of Harlingen, Cameron County, Texas.

FINALLY ENACTED THIS _____ day of ___________, 2020 at a regular meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was present and which was held in accordance with TEXAS GOVERNMENT CODE, TITLE 5, SUBTITLE A., CHAPTER 551.

CITY OF HARLINGEN

_________________________
Christopher Boswell, Mayor

ATTEST:

_________________________
Amanda C. Elizondo, City Secretary
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: May 6, 2020

Agenda Item:
Consider and possible action to prioritize landscape beautification projects at gateways into our city and authorize the City Manager to utilize the $270,000 grant funding from the Governor’s Community Achievement Award (GCAA) to construct the improvements for priority project #1

Prepared By (Print Name): Carlos A. Sanchez, P.E.
Title: Assistant City Manager

Signature:

Brief Summary:
Through the efforts of many committed volunteers and several city departments to coordinate community “clean-up” and “green-up” efforts, Keep Texas Beautiful has awarded the City of Harlingen with the very prestigious 2020 Governors Community Achievement Award. Only ten (10) awards were given this year for the entire State of Texas. This award was made possible through the efforts of many volunteers that have given their time to make Harlingen a beautiful community and a great place to live and work. Volunteers like our Keep Harlingen Beautiful Board, Marine Military Academy, HCISD, TSTC, etc... worked along-side several city departments to plan, coordinate and undertake several beautification projects within our city.

The results are noticeable and have resulted in a first place finish in the GCAA for our community category. In addition to the award the city will also receive a $270,000.00 grant to construct a landscape beautification project within our great city. This grant will be used to further our beautification efforts and continue building on our progress.

City staff and Keep Harlingen Beautiful have been working to identify possible beautification projects that will improve the appearance of gateways into our community. The following projects are in order of recommended priority based on available funds and community impact:

Recommended Priority #1: Beautify the traffic islands at the intersection of Commerce and Business 77

Recommended Priority #2: Beautify the traffic islands at the intersection of Business 77 and Washington Street

Recommended Priority #3: Beautify the traffic island at the intersection of 25th Street and Harrison

Recommended Priority #4: Beautify the overpass at Ed Carey and Frontage

Recommended Priority #5: Beautify the center medians and under the overpass of Spur 54 and Expressway

Each of these recommended projects will have a positive impact by beautifying highly visible areas in our community that will be seen by city residents and visitors to our community. Staff is recommending that we prioritize the beautification projects in order to have a plan in place and undertake the improvements of each area as funding is identified and becomes available.

The projects could include the use of natural plants, shrubs, artificial grass, brick pavers, concrete ribbon curbs, irrigation where needed and accent lighting under the overpass areas.
## Funding (if applicable):

Are funds specifically designated in the current budget for the full amount?  
Yes  No*  

*If no, specify source of funding and amount requested:

Finance Director’s approval:

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

## Staff Recommendation:

Staff recommends approval of the prioritized list of beautification projects as presented and request authorization to utilize grants funds from the GCAA to construct the improvements to priority #1

City Manager’s approval:

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>

## Comments:

City Attorney’s approval:

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
</table>
AGENDA ITEM  
EXECUTIVE SUMMARY

Meeting Date: 05/06/2022

<table>
<thead>
<tr>
<th>Agenda Item:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consideration and possible action to change the primary and alternate appointments from the City of Harlingen to the Technical Advisory Committee (TAC) of the Rio Grande Valley Metropolitan Planning Organization (RGVMPO).</td>
</tr>
</tbody>
</table>

Prepared By (Print Name): Dan Serna  
Title: City Manager  
Signature: [Signature]

Brief Summary:  
The RGVMPO requires the appointment of a member and alternate to both the Policy Board and Technical Advisory Committee. Due to the departure of the Special Projects Manager, Joel Garza, there is a need to update the RGV MPO Technical Advisory Committee appointments. Staff is recommending the appointment of Assistant City Manager, Carlos A. Sanchez, P.E, to serve as the Primary and Assistant City Manager, Gabe Gonzalez to serve as the Alternate. Both Mr. Sanchez and Mr. Gonzalez possess the necessary experience and understanding of the MPO process that will serve the citizens of Harlingen well in the newly formed RGVMPO Technical Advisory Committee.

Funding (if applicable):  
[ ] Yes [ ] No

Finance Director's approval:  
[ ] Yes [ ] No [ ] N/A

Staff Recommendation:  
Staff is recommending the appointment of Assistant City Manager, Carlos A. Sanchez, P.E, to serve as the Primary and Assistant City Manager, Gabe Gonzalez to serve as the Alternate.

City Manager's approval:  
[ ] Yes [ ] No [ ] N/A

Comments: [Comments]

City Attorney's approval:  
[ ] Yes [ ] No [ ] N/A
## Agenda Item

### Executive Summary

**Meeting Date:** May 6, 2020

**Agenda Item:** Consideration and take action to approve the preliminary ranking of the Insurance Consulting Firms for Professional Consultant Services for Insurances to assist in researching, developing and implementing an employee self/fully funded Health Insurance, Life, AD&D, Employee Assistance Program, Vision Insurance, Dental Insurance, and Cafeteria Plan and Products, and Windstorm Insurance, and to authorize the City Manager to negotiate a contract with the highest ranked firm.

**Prepared By (Print Name):** Efren Fernandez  
**Title:** Director of Human Resources and Risk Management  
**Signature:**

### Brief Summary:

The City solicited RFQ’s for Professional Consultant Services for the above mentioned insurances on March 30, 2020. The City received four (4) proposals from First Financial Group of America, Gallagher Benefit Service, Inc., McGriff, Seibels & Williams of Texas, Inc., and Valley Risk Consulting, Inc., and the committee assigned reviewed the proposal. The committee consisted of Gabriel Gonzalez, Robert Rodriguez, Belinda Castillo and Efren Fernandez. The committee recommends selecting McGriff, Seibels & Williams of Texas, Inc., highest ranking firm to start the contract negotiations.

### Funding (if applicable):

Are funds specifically designated in the current budget for the full amount?  
- Yes  
- No*  

*If no, specify source of funding and amount requested: N/A

**Finance Director’s approval:**  
- Yes  
- No  
- N/A

### Staff Recommendation:

Staff recommends approval  
- Yes  
- No  
- N/A

### City Manager’s approval:

- Yes  
- No  
- N/A

### Comments:

- N/A

**City Attorney’s approval:**

- Yes  
- No  
- N/A

*form revised 04/29/09*
Date: April 28, 2020  
Deadline: 5:00 P.M.

**RFQ NO. 2020-12 Professional Consultant Services for Insurances**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Address</th>
<th>Contact Person</th>
<th>Phone Number</th>
<th>Email Address</th>
<th>Responded</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Financial Group of America</td>
<td>11811 N. Fwy Service Rd, Ste. 900, Houston TX 77060</td>
<td>Cynthia McClure</td>
<td>(281) 812-9195</td>
<td><a href="mailto:Cindy.mcclure@ffga.com">Cindy.mcclure@ffga.com</a></td>
<td>YES</td>
</tr>
<tr>
<td>Gallagher Benefit Service, Inc.</td>
<td>9442 Capital of TX Hwy N. Ste. 950, Austin TX 78759</td>
<td>Emily Fertitta</td>
<td>(210) 348-4199</td>
<td><a href="mailto:Emily_Fertitta@ajg.com">Emily_Fertitta@ajg.com</a></td>
<td>YES</td>
</tr>
<tr>
<td>McGriff, Seibels &amp; Williams of Texas, Inc.</td>
<td>5080 Spectrum Drive, Suite 900E, Addison, TX 75001</td>
<td>Scott Gibbs</td>
<td>(469) 232-2188</td>
<td><a href="mailto:sgibbs@McGriff.com">sgibbs@McGriff.com</a></td>
<td>YES</td>
</tr>
<tr>
<td>Valley Risk Consulting, Inc.</td>
<td>1200 Fresno, Suite C, McAllen, TX 78501</td>
<td>Rogelio Garza</td>
<td>(956) 664-1430</td>
<td><a href="mailto:Roger@vrctx.com">Roger@vrctx.com</a></td>
<td>YES</td>
</tr>
</tbody>
</table>