CITY COMMISSION
AGENDA
APRIL 3, 2019
@ 5:30 P.M.
CITY HALL, TOWN HALL
118 E. Tyler Street
Harlingen, Texas

Notice is hereby given that the above governmental body will hold a Regular Meeting on Wednesday, April 3, 2019, 5:30 P.M. in City Hall, Town Hall Meeting Room, 2nd Floor, Harlingen, Texas.

City of Harlingen meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary's Office at (956) 216-5003 or write Post Office Box 2207, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.

The Harlingen City Commission reserves the right, pursuant to Texas Government Code Chapter 551, Subchapter D, to enter into closed executive session on any item posted on the agenda if a matter is raised that is appropriate for closed discussion.

Invocation/City Commissioner, Richard Uribe

Pledge of Allegiance/Welcome

1) Presentation of proclamations proclaiming the following:
   a) April, 2019 as “Community Development Block Grant Fair Housing Month”
   b) April 1st through April 5th, 2019 as “Community Development Block Grant Week”

2) Presentation by Mrs. Sylvia Garza-Perez, County Clerk regarding the US 2020 Census. Attachment (Gabriel Gonzalez, Asst. City Manager)

3) Approval of Minutes
   a) Jt. Session of the City Commission and Harlingen Community Improvement Board of November 16, 2018.
   b) Regular Meeting of March 7, 2019

CONSENT AGENDA

The following items are of a routine or administrative nature. The Council has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a Commission member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.

4a) Second and final reading to approve and adopt the Curfew Ordinance prohibiting juveniles, 16 years of age and younger to be out in public places without an adult during the hours of 10:30 p.m. to 6:00 a.m. Attachment (Police Dept.)
b) Second and final reading to adopt and approve an ordinance to annex and establish the initial zoning to Residential, Single Family ("R-1") District for a 36.46 acre tract of land, more or less, out of Block 99, Wilson Tract Subdivision, located north of Pink Flamingo Street east of Tamm Lane. Applicant: David Salinas, c/o Arturo Ortega. Attachment (Planning & Zoning)

c) Consideration and possible action to approve a request from the City of Harlingen - Parks and Recreation Dept. to close the following streets for their Viva Streets Event, Friday, April 5, 2019 from 3:00 p.m. to 9:00 p.m. Attachment (Police Dept.)

"A" Street / Jackson Avenue to include both North and South alleyways
1st Street / Jackson Avenue to include North and South alleyways
2nd Street / Jackson Avenue to include North and South alleyways
3rd Street / Jackson Avenue to include North and South alleyways
4th Street / Jackson Avenue to include North and South alleyways
5th Street / Jackson Avenue to include North and South alleyways
6th Street / Jackson Avenue to include North and South alleyways
76th Drive (portion where City Lake ends – right in front of Cultural Arts Center)
Jefferson Street and 3rd Street
Jefferson Street and 7th Street
Jefferson Street and 6th Street
Madison Avenue and 6th Street
Monroe Avenue and 6th Street

5) Consideration and possible action to approve a resolution amending the City of Harlingen’s

6) Consideration and possible action to approve an ordinance on first reading of the City of Harlingen amending Chapter 28, Article V, Sections 28-338 and 28-339 and Chapter 18 of the Harlingen Code of Ordinances as all govern taxicab fares; proving for publication, and ordaining other matters related to the forgoing. (City Manager)

7) Consideration and possible action to select one of the top three (3) providers from the list based on the presentations made by representatives of the firms and authorize the City Manager to negotiate and execute a contract for associated architectural and engineering services pursuant to the City’s Request for Qualifications No. 2019-03 for the Design and Project Management of the HEB Tennis Center Pro Shop. Attachment (Parks & Recreation)

8) Consideration and possible action to enter into a contract between the City of Harlingen and Dr. Jose Guillermo Estrada Franco to provide entomological services as a result of the Texas Department State Heath Services Grant. Attachment (Health Dept.)

9) Consideration and possible action to appoint members to the Complete Count Committee for the 2020 Census. Attachment (Gabriel Gonzalez, Asst. City Manager)

10) Board Appointments

2
Discussion and possible action regarding membership on any of the following listed boards/entities:

a. Airport Board  
b. Animal Shelter Advisory Committee (1)  
c. Audit Committee (Terms expire annually in June)  
d. Civil Service Commission  
e. Community Development Advisory Board (1)  
f. Construction Board of Adjustments (5)  
g. Convention & Visitors Bureau (3)  
h. Development Corporation of Harlingen, Inc.  
i. Downtown Improvement District Board  
j. Golf Course Advisory Board (1)  
k. Harlingen Community Improvement Board  
l. Harlingen Housing Authority Board  
m. Harlingen Finance Corporation (1)  
n. Harlingen Proud Advisory Board (4)  
o. Library Advisory Board  
p. Mayor Wellness Council  
q. Museum Advisory Board (1)  
r. Parks Advisory Board  
s. Planning & Zoning Advisory Board (1)  
t. Senior Citizens Advisory Board (2)  
u. Tax Increment Finance Board (2)  
v. Utility Board of Trustees  
w. Veterans Advisory Board (1)  
x. Zoning Board of Adjustments (9)  
y. Complete Census Committee

Specifically, appointment or discussion and possible action to include appointment and/or removal of any position subject to appointment or removal by statute, ordinance, or bylaws.

11) Executive/Closed Session on the following items:

a) pursuant to Section 551.071(2), Texas Gov't Code to consult with the City's attorney regarding legal issues arising out of actions by the Fire Fighter's Pension Board and possible amendments to certain provisions of the collective bargaining labor agreement between the City and the Fire Fighters' Association. (City Manager)

b) pursuant to Texas Gov't. Code Sec. 552.072 and 551.071 to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City of Harlingen with a third person regarding the acquisition of real property for transit terminal expansion (City Manager)

c) pursuant to Section 551.071, Texas Gov't. Code to consult with the City Attorney in connection with the MPO Merger. (City Manager)

12) Consideration and possible action, if any, to approve proposed amendments to the Fire Fighter's Labor Agreement pertaining to pension benefits, future base pay adjustments, and contract term modification. (City Manager)
13) Citizen Communication

I, the undersigned authority, do hereby certify that the above notice of meeting is a true and correct copy of said notice posted on the City's bulletin board, City Hall, 118 E. Tyler Avenue, a place convenient and readily accessible to the general public at all times and said notice was posted on Friday, March 29th, 2019 at 6:30 p.m. at least 72 hours preceding the scheduled time of said meeting.

Dated this 29th day of March, 2019

Amanda C. Elizondo, City Secretary
WHEREAS, In 1968, President Lyndon Baines Johnson, a Texan, signed the Fair Housing Act into law. This landmark legislation sought to protect individuals' ability to own or rent property free from discrimination. In 1989, Texas solidified its commitment to this basic right by passing the Texas Fair Housing Act, which prohibits discrimination based on race, color, religion, sex, national origin, family status or disability.

WHEREAS, These acts were conceived with a noble goal in mind: affording all Americans the opportunity to pursue their American Dream and seek the housing of their choice. Texans truly know the meaning of diversity and understand that our differences make us stronger, not weaker.

WHEREAS, Each year, the month of April is dedicated to reaffirming our commitment to equality of opportunity in the housing industry.

WHEREAS, the fifty-first anniversary of the National Fair Housing law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans; and

NOW, THEREFORE, I, Chris Boswell, Mayor of the City of Harlingen do hereby proclaim the month of April 2019 as:

"FAIR HOUSING MONTH"

in the City of Harlingen and do hereby urge all the citizens of this municipality to become aware of and support the Fair Housing Law.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of April, Two-Thousand and Nineteen.

Chris Boswell, Mayor

ATTEST:

Amanda C. Elizondo, City Secretary
Proclamation

WHEREAS, the week of April 1, 2019, has been designated as National Community Development Week by the National Community Development Association to celebrate the Community Development Block Grant program and the HOME Investment Partnerships (HOME) Program; and

WHEREAS, the Community Development Block Grant program has as its primary objective the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the HOME Program provides funding to local communities to create decent, safe, and affordable housing opportunities for low and moderate income persons; and

WHEREAS, the City of Harlingen receives a direct allocation from the U.S. Department of Housing and Urban Development annually to provide resources for a wide variety of community development activities that principally benefit low- and moderate-income persons, including the elderly and children; and

WHEREAS, in our community and in communities throughout the nation, 44 years of Community Development Block Grant program funding and 24 years of HOME program funding, has developed a strong network of relationships among local governments, residents, businesses, and non-profit organizations.

NOW, THEREFORE I, Chris Boswell, Mayor of the City of Harlingen, do hereby proclaim the week of April 1, 2019, through April 5, 2019, as: “Community Development Block Grant Week” in support of this valued program that has made a tremendous contribution to the viability of the housing stock, infrastructure, public services, and economic vitality of our community; and

FURTHER, that this community urges Congress and the Administration to recognize the outstanding work being done locally and nationally by the Community Development Block Grant program by supporting increased funding for the program in FY 2019

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of April, 2019.

ATTEST:

Chris Boswell, Mayor

Amanda C. Elizondo, City Secretary
What is different about the 2020 Census?

With a little over a year and 2 months, the 2020 Census will be here. This census is different than any other because it will be Technology Driven. Citizens will have to call in to participate or complete the census online. No more knocking on the door. No more forms will be mailed.

- Respond via online
- Respond by calling in
- Response and participation results will be ready available per community to help identify those who have not participated
- Kick-off 03/23/2020
- Ends 07/2020
- Area Census Offices Close Late August 2020 through September 2020
- December 31, 2020 Deliver Census Count to the President

What do you know about your community?

- Estimated population of Cameron County 432,000
- Medium age is 31
- Households on average consists of 4
- 31% of the population was estimated to be in poverty as a result of the 2010 Census.

How do these Demographics present a challenge to a successful census?

- On average Texas receives over $43 billion dollars per year based on Decennial Census.
- Per capita allocation totals $1578

Example:

- A household of 6 x $1578 = $9468
- Over a 10 year period that $9468 = $94,680

With a population of approximately 432,000 you can imagine the loss to the county.

What are the types of areas and/or populations are there in your community that may be a challenge to get them to participate in the census?

Those individuals that rent often times do not participate in the census, new immigrants afraid of repercussion of immigration status, those with language barriers, lack of internet access and not understanding the importance of participating.

Cameron County is currently joining other counties and other states in the lawsuit to remove questions pertaining to immigration/citizenship status.
How can the Cameron County Complete Count Committee assist the Census Bureau in getting a complete and accurate count in low response areas and/or populations in your community?

Collaborating with the many municipalities across Cameron County, partnering with business partners, partnering with Faith Based community members, reaching out to Education partners, build community teams that can work together to reach members in each municipality.
SPECIAL JOINT MEETING OF THE
HARLINGEN CITY COMMISSION AND
HARLINGEN COMMUNITY IMPROVEMENT BOARD
November 16, 2018

The Special Joint Meeting of The Harlingen City Commission and Harlingen Community Improvement Board was held on November 16, 2018 at 12:00 Noon, City Hall, Town Hall Meeting Room, 118 E. Tyler Street, Harlingen, Texas. Those in attendance were:

**Harlingen Community Improvement Board**
Jesse Robles, President
Paul J. Durant, Vice President
John Guevara, Member
Daniel Araiza, Member

**City Staff**
Dan Serna, City Manager
Amanda C. Elizondo, City Secretary
Rebecca Hayward, Asst. City Attorney

**Absent**
Deloria N. Davis, Member
Daniel Villarreal, Member
Gina L. Cano-Monreal, Secretary

Mayor Chris Boswell called the meeting to order and stated the agenda was duly posted according to State Law.

President Jesse Robles called the meeting to order and stated the agenda was duly posted according to State Law.

1) **Approval of Minutes of July 19th, 2017 and August 23rd, 2018 (Harlingen City Commission and Harlingen Community Improvement Board).**

Motion was made by Mr. Durant and seconded by Mr. Araiza to approve the minutes of July 19, 2018 and August 23, 2018. Motion carried unanimously.

For the record, the minutes of July 19, 2019 were approved on August 2, 2017 and the minutes of August 23, 2018 were approved October 3, 2018 by City Commission at their regular meetings.

2) **(Harlingen Community Improvement Board) Financial Report on the Harlingen Community Improvement Board.**

Mrs. Elvia Trevino, Finance Director highlighted the financial report.

Harlingen Community Improvement Board
Balance Sheet
October 31, 2018

**ASSETS**
Annual 4B Meeting
11/16/2018

Cash and Cash Equivalents $6,904,783
Accounts Receivable/State Comptroller 135,674
Total Assets $7,040,457

LIABILITIES AND FUND BALANCE

Liabilities $510,014
Total Liabilities $510,014

FUND BALANCE

Unrestricted Fund Balance $1,407,367
Committed Fund Balance

Unallocated Funds 940,635
Convention Center 1,088,375
Convention Center Debt Service 440,658
Lon C. Hill Destination Park $2,653,408
Total Committed Fund Balance $5,123,076
Total Fund Balance $6,530,443
Total Liabilities and Fund Balance $7,040,457

Mr. Araiza asked if there were any expenses incurred due to the heavy rains.

Mr. Serna stated staff was waiting on the assessment results to determine the damages and funds were committed from the City for the development of the hotel.

Motion was made by Mr. Araiza and seconded by Mr. Durant to approve the financial report. Motion carried unanimously.

3) Harlingen Community Improvement Board) Consideration and possible action to approve changes to the proposed Destination Park Phase I.

Dan Serna, City Manager stated the design looked very nice and staff is trying to get the consensus from the board to proceed with the bidding process of Phase I. Mr. David Monreal with GMS Architects was present to highlight the changes.

Mr. Monreal stated an additional survey had been conducted due to the amount of existing trees at the Lon C. Hill Park. The initial survey showed most of the trees would have to be removed to construct the Pergolas. With the second survey, it showed that the trees would not be affected, making the park more useful and attractive to the community. Phase I would consist of a trail, pavilions, benches and lighting. The proposed pavilions would be made of metal material instead of wood for a longer life span.

Discussion was held regarding the changes and the theater and Mr. Monreal stated the theater was still under review and Mr. Serna stated this would complement the Convention Center.

Mayor Boswell stated he favored the design and structures, but would there any value in blending the architectural features same as the convention center.
Mr. Monreal stated they could certainly look at this materials used at the convention center.

Mr. Serna stated there would be lighting throughout the park. The theater could come at a later time. They could do away with some of the items to accommodate the theater. If the board was satisfied with the presentation, staff could proceed with this project. Staff could bid the theater as an alternate bid.

Motion was made by Mr. Ariaza and seconded by Mr. Durant to approve the changes to the Proposed Destination Park Phase I. Motion was carried unanimously.

4) **(Harlingen City Commission) Consideration and possible action to approve changes to the proposed Destination Park Phase I.**

Motion was made by Commissioner Leal and seconded by Commissioner De La Rosa to approve the changes to the proposed Destination Park Phase I. Motion was carried unanimously.

5) **Status Report on the following Projects:**

   a) **Baxter Loft Project**

   Mr. Serna stated they closed the purchase of the building on June 15, 2018 and the 2\textsuperscript{nd} closing is June 26, 2018. The demolition project is project to start on July 2, 2018. The preliminary work has begun. Everything is in order and the projected finish date is March or April 2019.

   Mayor Boswell stated he received a phone call from the developer thanking him and complimented the staff for making this project possible. He thanked Staff, the 4B Board and fellow Commissioners for their support.

   Mr. Serna stated the Building Inspection Dept. had issued the permits and the City will assist with the street closure. There is an issue with a storm drain which staff will be looking into.

   b) **Harlingen Convention Center Project**

Carlos Sanchez, Asst. City Manager, stated the Convention Center Project consisted of a 44,000 sq. ft. building. The developer had cleared the land, and had spread over 40,000 cubic yards of fill, installed the utilities and storm system, poured 1,300 cubic yards of concrete for the foundation and the structure was at 80\% completion. Amount paid to date was $3,669,037 and the project was at 23\% completion with an expected completion date of December 19, 2018. The City Commission has approved marketing efforts and rental rates for the convention center.

Commissioner Uhllorn asked if there is a start date for booking the Convention Center and if there have been any reservations.

Mr. Serna responded there has been inquires and staff will be following up with those requests. The developer has been working with the finance company to get the financial portion in order.

There being no further business to discuss Mayor Boswell and President Robles adjourned the meeting at 12:50 P.M.
CITY OF HARLINGEN

ATTEST:

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Chris Boswell, Mayor

Amanda C. Elizondo
City Secretary

Harlingen Community
Improvement Board

Jesse Robles, President
SPECIAL MEETING

CITY COMMISSION

HARLINGEN, TEXAS

March 7, 2019

A Special Meeting of the Harlingen Elective Commission was held March 7, 2019 at 5:00 p.m., City Hall, Town Hall Meeting Room, 2nd Floor, 118 E. Tyler Street, Harlingen, Texas. Those in attendance were:

MAYOR and COMMISSIONERS
Michael Mezmar, Mayor Pro-Tem, District 3
Richard Uribe, City Commissioner, District 1
Tudor Uhlhorn, District 2
Ruben De La Rosa, District 4
Victor Leal, City Commissioner, District 5

ABSENT
Chris Boswell, Mayor

STAFF PRESENT
Dan Serna, City Manager
Amanda C. Elizondo, City Secretary
Rebecca Hayward, Asst. City Attorney

Mayor Pro-Tem Michael Mezmar called the meeting to order and announced the meeting was duly posted according to state law. The following proceedings were held:

Invocation/City Commissioner, Ruben De La Rosa

Pledge of Allegiance/Welcome

Mayor Pro-Tem Michael Mezmar recited the Pledge of Allegiance and welcomed those in attendance.

1) Board Recognition

Mayor Pro-Tem Mezmar announced Item 1 would be postponed for a future meeting.

2) Approval of Minutes

a) Regular Meeting of January 2, 2019

Motion was made by Commissioner Uhlhorn and seconded by Commissioner Uribe to approve the minutes of January 2, 2019. Motion carried unanimously.

b) Special Meeting of February 28, 2019

Motion was made by Commissioner De La Rosa and seconded by Commissioner Uhlhorn to approve the minutes of February 28, 2019. Motion carried unanimously.
Second and final reading to approve and adopt an ordinance to rezone from Single Family Residential ("R1") District to General Retail ("GR") District for Lots 11 thru 13, Block 2 and Lots 12 and 13, Block 3, R. W. Nelson Amended Subdivision, located at 703 and 706 W. Hanson, Applicant: Jose Jaime Cano.

Second and final reading to approve and adopt an ordinance amending the City of Harlingen's Budget for Fiscal Year Oct. 1, 2018 – Sep. 30, 2019.

Consideration and possible action to approve the final plat of the proposed Sunshine Health Care Subdivision, bearing a legal description of 7,000 acre tract of land out of a 35.09 acre tract, located in Block 182 of the San Benito Land and Water Company Subdivision, located on the south side of S. 77 Sunshine Strip (Loop 448), west of North Whalen Rd, Applicant: James E. Rose of Mejia and Rose Inc., c/o Star Development Co.

Consideration and possible action to approve a request from the Immaculate Heart of Mary Catholic Church to close the 400 Block of "C" Street from Tyler Avenue to Polk Avenue beginning at 12:00 p.m., Friday, April 26, 2019 thru 12:00 a.m. and Sunday, April 28, 2019 for their 6th Annual Spring Fiesta.

Consideration and possible action to approve a request from the Harlingen South Student Council Advisor to close certain sections of the following streets for their 5th Annual 5K Color Run to benefit Autism on Saturday, April 27, 2019 from 6:45 a.m. to 11:00 a.m.

(1) Bothwell and Dixieland (blocking the south bound traffic at Dixieland); (2) Ailani Circle (North and South at Dixieland); (3) Haverford at Dixieland; (4) Adrian (East and West at Dixieland); (5) Topaz at Dixieland; and (6) Garrett (East and West at Dixieland)

Consideration and possible action to approve a request from Mercedes Betancourt to close "A" Street between Van Buren Avenue, Monroe Avenue and Jackson Avenue between 1st Street and Commerce Avenue for the March Madness Event, Saturday, March 30, 2019 from 6:00 p.m. to 10:00 p.m.

Consideration and possible action to approve a refund of property taxes paid by Corelogic on behalf of Cabrera Lester E & Marrero Gladys in the amount of $3,072.20, Acct. #97-4861-0010-0630-00 due to a homestead and a 100% disabled veteran's exemption for Years 2017-2018.

Consideration and possible action to approve a refund of property taxes paid by Lereta on behalf of Camp Crystal K, Acct. #97-3805-0150-0130-00 in the amount of $1,491.30 due to a homestead and a 100% disabled veteran's exemption for Years 2017-2018.

Consideration and possible action to approve a refund property taxes paid by Lereta on behalf of Patten Kelly Dean in the amount of $524.47, Acct. #88-1922-0020-0060-00 due to 100% disabled veteran's exemption for Year 2018.
j) Consideration and possible action to approve a refund of property taxes paid by Mares Rodolfo G. Et Ux in the amount of $1,689.62, Acct. #18-4789-0130-0280-00 due to adding a veteran’s exemption for Years 2016-2018.

Motion was made by Commissioner Leal and seconded by Commissioner De La Rosa to approve the Items (a) thru (j) under the consent agenda. Motion carried unanimously.

For the record, the captions of the following ordinances read as follow:

ORDINANCE NO. 2019- 05
AN ORDINANCE AMENDING THE CODE OF ORDINANCES ORDINANCES OF THE CITY OF HARLINGEN; REZONING FROM SINGLE FAMILY RESIDENTIAL ("R1") DISTRICT TO GENERAL RETAIL ("GR") DISTRICT FOR LOTS 1-13, BLOCK 2 AND LOTS 12 AND 13 BLOCK 3, R.W. NELSON AMENDED SUBDIVISION, LOCATED AT 703 AND 706 W. RHANSON; PROVIDING FOR PUBLICATION AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.

ORDINANCE NO. 2019- 06
AN ORDINANCE AMENDING THE REVENUE AND EXPENDITURE BUDGET FOR THE CITY OF HARLINGEN, TEXAS, FOR FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019. TOTAL BUDGET REVENUES WILL INCREASE TO $78,606,109 AND TOTAL BUDGET EXPENDITURES WILL INCREASE TO $85,261,894 RESPECTIVELY; PROVIDING FOR PUBLICATION OF THE CAPTION OF THIS ORDINANCE AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.

PASSED AND APPROVED on first reading this 20th day of February 2019.
PASSED AND APPROVED on second reading this 7th day of March, 2019.

CITY OF HARLINGEN
ATTEST:
\(/
Chrs Boswell, Mayor
\(Amanda C. Elizondo, City Secretary

4) Public hearing to receive comments regarding the proposed voluntary annexation and to establish the initial zoning to Residential, Single Family ("R-1") District for a 36.46 acre tract of land, more or less, out of Block 99, Wilson Tract Subdivision, located north of Pink Flamingo Street east of Tamm Lane. Applicant: David Salinas, c/o Arturo Ortega.

Gabriel Gonzalez, Asst. City Manager, stated this represents the second of two public hearings required before the City Commission for voluntary annexation. Mr. David Salinas, applicant on behalf of Arturo Ortega, property owner, requested voluntary annexation of a 36.46 acre tract of land. All of the subject property is outside, adjacent to the current city limits, and is vacant. The applicant is proposing to subdivide the property into a one hundred and sixty lot single family residential subdivision to be done in four (4) phases. The proposed subdivision will have frontage and access from Brown Pelican Lane and access from Seahawk Lane. The developer will be responsible for all infrastructure provisions, including street development, street lights, water and wastewater services, storm sewer, and other requirements as specified under the subdivision regulations. Harlingen Water Works System will provide the water and wastewater disposal for this subdivision. The developer has requested Residential, Single Family ("R-1") District zoning for the proposed property and the zoning is consistent with the Future Land Use Plan component of the City’s Comprehensive Plan.
Mayor Pro-Tem Mezmar announced this was a public hearing and anyone wishing to
speak for or against the item could so.

No action was taken on Item No. 4.

5) Consideration and possible action to accept (or reject) bids and award contract for the
CDBG Vestal Park Parking Lot Improvements under Bid No. 2019-04 to the lowest
responsible bidder and to waive any informalities.

Carlos Sanchez, Asst. City Manager stated bids were solicited for the Vestal Park
Parking Lot Improvement under Bid No. 2019-04. The project consists of base repair,
excavation, flexible base (caliche), concrete valley gutter, tack coat, and asphaltic concrete
pavement. A total of seven bids were received, staff reviewed the bids and is recommending
awarding a contract to the lowest responsible bidder, RG Enterprises, LLC dba G&G
Contractors in amount of $59,035.00.

Motion was made by Commissioner Urihorn and seconded by Commissioner De La
Rosa to award the contract for the CDBG Vestal Park Parking Lot Improvements under Bid No.
2019-04 to the lowest responsible bidder RG Enterprises, LLC dba G&G Contractors in an
amount of $59,035.00 and to waive any informalities. Motion carried unanimously.

6) Consideration and possible action to approve a resolution appointing an Early Voting
Ballot Board Presiding Judge and Alternate Presiding Judge; appointment of Presiding
Judges and Alternates Presiding Judge for Election Day; to serve as election officials for
the City of Harlingen May 4, 2019 General Election.

Amanda C. Elizondo, City Secretary stated the purpose of the resolution was to appoint
an Early Voting Ballot Board Presiding Judge and Alternate Presiding Judge and Presiding
Judges and Alternates Presiding Judges for Election Day, May 4, 2019 to serve as election
officials for the City of Harlingen May 4, 2019 General Election. These are the same individuals
that will serve as elections official for the Harlingen Consolidated Independent School District
Election. The school board will consider this item at their school board meeting of March 19,
2019. Staff recommends approval of the resolution.

Motion was made by Commissioner Uribe and seconded by Commissioner Leal to
approve the resolution appointing an Early Voting Ballot Board Presiding Judge and Alternate
Presiding Judge and Presiding Judges and Alternate Presiding Judges for Election Day to serve
as election officials for the City of Harlingen May 4, 2019 General Election. Motion carried
unanimously.

7) Consideration and possible action to approve the Convention Center Operating Budget.

Jeff Hamel highlighted the following information regarding the current budget for the first
year of the Convention Center.

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>House Profit</td>
<td>-307,312</td>
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<tr>
<td>NOI</td>
<td>-323,289</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>532,571</td>
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<tr>
<td>Total Revenue after cost of Sales</td>
<td>477,444</td>
</tr>
<tr>
<td>Salary and Wages</td>
<td>369,575</td>
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</table>
For the calendar year starting April 1st through December 31st 2019, the totals are as follow:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Total Payroll</td>
<td>$43,490</td>
</tr>
<tr>
<td>Operational Expenses</td>
<td>$341,266</td>
</tr>
<tr>
<td>GOP</td>
<td>-$307,312</td>
</tr>
<tr>
<td>Management Fees</td>
<td>$16,000</td>
</tr>
<tr>
<td>Net Operating Income</td>
<td>$333,289</td>
</tr>
</tbody>
</table>

1. Dan Serna, City Manager, stated staff had reviewed the proposed budget for the convention center and submitted it to HBS Hospitality, City’s consultant, to review the budget to stay within the original performance and projections. HBS Hospitality informed staff that during the first two years there would be some losses. Funding was set aside to cover any shortfalls in the amount of $500,000. During the first two years, the City would cover the costs for the convention center. After the two years, the losses and profits will be shared with the developer.

2. Commissioner Uhlhorn asked if it was already budgeted in the original proposal.

3. Mr. Serna responded yes, it was included in the original proposal in addition to the working capital fund. There is also $150,000 for marketing.

4. Discussion was held in regards to the marketing of the convention center, if there are any reservations.

5. Jeff Grant, Manager of the Convention Center, stated as of now there are some reservations for 2019, a few for 2020 and some inquiries for 2021.

6. Commissioner Mezmar asked if this budget is operating on a calendar year.

7. Mr. Grant stated currently, it is from April to December. The normal budget year is from April 1st to March 31st.

8. Mr. Serna recommended that the budget be on a yearly basis.

9. Commissioner Uhlhorn asked if our fiscal year would be the same as BC Lynd’s fiscal year.

10. Mr. Serna stated it is slightly different, but would be able to make some revisions to match the City’s fiscal budget from October to September.

11. Brandon Rainey, developer, stated one thing to consider is the booking tendencies, not for the big conventions that get booked within years in advance, but for the corporate group type
of businesses as they work on a calendar year basis. Their budgets start around August through October and that is when RFP Season starts for corporate group businesses. If we would go into the normal fiscal year of October to September we would not have a full picture of the annual RFP process until the end of the year. The way we have designed the Convention Center and the budget, it will reset certain segments of business every year. This really works well for small to medium size corporate group type of businesses and they tend to work more off the calendar year. We would be glad to accommodate the budget to work with the City's budgeting calendar. There is some additional information that we typically will get in the fourth quarter that will inform us of the budgeting process after the first year passes. Currently, we are looking at the Convention Center on a day by day and annual business process.

Mr. Serna stated they could revisit this issue in the future.

Motion was made by Commissioner Leal and seconded by Commissioner De La Rosa to approve the Convention Center Operating Budget. Motion carried unanimously.

8) Board Appointments

Commissioner Uribe appointed Migdalia Lopez to the Development Corporation of Harlingen, Inc.

Motion was made by Commissioner De La Rosa and seconded by Commissioner Uhlhorn to approve the appointment of Migdalia Lopez for the Development Corporation of Harlingen, Inc. Motion carried unanimously.

9) Citizen Communication

None

There being no more business to discuss, Mayor Pro-Tem adjourned the meeting.

City of Harlingen

______________________________  ________________________________
ATTEST:                        Chris Boswell, Mayor

______________________________
Amanda C. Elizondo, City Secretary
ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF HARLINGEN, TEXAS, ESTABLISHING A CURFEW FOR MINORS UNDER 17 YEARS OF AGE PROHIBITING BEING IN PUBLIC PLACES DURING CERTAIN NIGHT TIME HOURS, PROVIDING EXCEPTIONS, ESTABLISHING A PENALTY AND DEALING WITH RELATED MATTERS.

Sec. 34-181. - Definitions.

For the purpose of this article, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

City means the City of Harlingen, Cameron County, Texas.

Curfew hours means:

(1) 10:30 p.m. on Sunday, Monday, Tuesday, Wednesday or Thursday until 6:00 a.m. of the following day; and

(2) 12:01 a.m. until 6:00 a.m. of any Saturday or Sunday.

Direct route means the shortest path to travel through a public place to reach a final destination without any detour or stop along the way.

Emergency means an unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes but is not limited to a fire, a natural disaster, an automobile accident or any situation requiring immediate action to prevent serious bodily injury or loss of life.

Establishment means any privately-owned place of business operated for a profit to which the public is invited in the city, including but not limited to any place of amusement or entertainment.

Guardian means:

(1) A person who, under court order, is the guardian of the person of a minor; or

(2) A public or private agency with whom a minor has been placed by a court.

Minor means any person under 17 years of age.

Motor vehicle means every mechanical device in, upon or by which any person or property is to be transported or drawn upon a public highway, which includes but is not limited to motorcycles, cars, pickup trucks, tractors, semi-trailers, trailers, vans, motor scooters, mopeds, truck tractors and motorized bicycles.

Operator means any individual, firm, association, partnership or corporation operating, managing or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

Parent means a person who is:

(1) As a natural parent, adoptive parent or step-parent;

(2) As a legal guardian;
(3) A least 18 years of age and authorized by a parent or guardian to have the care and custody of a minor.

Public place means any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, alleys, highways, sidewalks, playgrounds, parks, plazas, the common areas of schools, hospitals, apartment houses, office buildings and transport facilities, or other places used by or open to the public, and shall include any place to which the general public has access and a right to enter for business, entertainment or other lawful purpose. A public place shall include but not be limited to any store, shop, restaurant, tavern, bowling alley, cafe, theater, drug store, pool room, shopping center and any other place devoted to amusement or entertainment of the general public. It shall also include the front or immediate area of the above.

Remain means to:

(1) Linger or stay; or

(2) Fail to leave premises when requested to do so by a police officer or the owner, operator or other person in control of the premises.

Serious bodily injury means bodily injury that creates a substantial risk of death or that causes death, permanent disfigurement, or protracted loss of impairment of the function of any bodily member or organ.

(Ord. No. 15-38, § 1, 10-7-2015)

Sec. 34-182. - Offenses.

(a) A minor commits an offense if he remains in any public place or on the premises of any establishment within the city during curfew hours.

(b) A parent or guardian of a minor commits an offense if he knowingly permits or by insufficient control, allows the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.

(c) The owner, operator or any employee of an establishment commits an offense if he knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

(Ord. No. 15-38, § 1, 10-7-2015)

Sec. 34-183. - Defenses.

(a) It is a defense to prosecution under section 34-182 that the minor was:

(1) Accompanied by the minor’s parent or guardian;

(2) On an errand at the direction of the minor’s parent or guardian, without any detour or stop;

(3) In a motor vehicle involved in interstate travel;

(4) In a motor vehicle involved in transportation for which passage through the curfew area was the most direct route;

(5) Engaged in an employment activity, including or going to or returning home from an employment activity, without any detour or stop;
(6) Involved in an emergency;

(7) On the sidewalk abutting the minor's residence or abutting the residence of a next-door neighbor, if the neighbor did not complain to the police department about the minor's presence;

(8) Attending an official, school, religious or other recreational activity supervised by adults and sponsored by the City of Harlingen, a civic organization or another similar entity that takes responsibility for the minor, or going to or returning home from, without any detour or stop, an official school, religious or other recreational activity supervised by adults and sponsored by the City of Harlingen, a civic organization or another similar entity that takes responsibility for the minor;

(9) At an event intended for youth at a place of business, such as a bowling center or movie theater, for which a ticket or other proof of attendance was provided to the minor in the event of police requested verification, and from which event, when leaving, the minor was returning home without any detour or stop.

(10) Exercising his or her First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech and the right of assembly; or

(11) Married or had been married or had disabilities of minority removed in accordance with Texas Family Code ch. 31, as amended.

(b) It is a defense to prosecution under section 34-182(c) that the owner, operator or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

(Ord. No. 15-38, § 1, 10-7-2015)

Sec. 34-184. - Enforcement procedure.

(a) Before taking any enforcement action under this section, a police officer shall ask the apparent offender's age and reason for being in the public place. The officer shall not issue a citation or make an arrest under this section unless the officer with probable cause believes that an offense has occurred and that, based on any response and other circumstances, no defense in section 34-183 is present.

(b) A police officer shall not issue a citation to or arrest a parent or guardian of a minor for a violation of section 34-182(b), relating to the curfew hours defined in section 34-181, unless the parent or guardian has, within the same calendar year, received at least two prior written warnings from a police officer for a violation of section 34-182(b) relating to curfew hours defined in section 34-181. In calculating the number of written warnings received by a parent or guardian in a calendar year, all warnings issued to the parent or guardian will be counted, regardless of whether the warnings relate to the same minor.

(c) A police officer shall not issue a citation to or arrest an owner, operator or employee of an establishment for a violation of section 34-182(c), relating to the curfew hours defined in section 34-181, unless the establishment has, within the same calendar year, received at least two prior written warnings from a police officer for a violation of section 34-182(c) relating to curfew hours defined in section 34-181. In calculating the number of written warnings received by an owner, operator or employee in a calendar year, all warnings issued to any owner, operator or employee of an establishment shall be counted, regardless of whether the warnings relate to the same minor.
(d) Any police officer, upon finding a minor in violation of section 34-182, who has twice previously been convicted of section 34-182, shall transfer under conduct indicating a need for supervision (Texas Family Code § 51.03), the case to proper authorities for handling under the provisions of the Texas Family Code ch. 51, as amended. In addition, a complaint will be filed against the parents in municipal court for violation of section 34-182(b). The police department shall file all necessary legal papers, supply all necessary documentation and provide necessary testimony as required for pursuing a violation of this section by either the minor or by any parent or guardian.

(Ord. No. 15-38, § 1, 10-7-2015)

Sec. 34-185. - Referral.

Any minor who shall violate any of the provisions of this curfew article more than three times may be referred by the juvenile officer to the county juvenile probation department for processing as a child having engaged in conduct indicating a need for supervision. In making any such referral, the juvenile officer shall follow the appropriate police department juvenile procedures.

(Ord. No. 15-38, § 1, 10-7-2015)

Sec. 34-186. - Penalty.

(a) Any person who violates any provision of this chapter for which no other penalty has been provided shall be punished as established in section 1-7.

(b) Any person who violates any provision of section 34-182 shall, upon conviction, be punished by a fine not to exceed $500.00.

(c) Curfew penalties.

(1) Any minor violating any of the provisions of section 34-182 shall be guilty of a Class "C" misdemeanor, as defined in Texas Penal Code § 12.23, and shall be dealt with in accordance with the provisions of Texas Family Code tit. 3, as amended.

(2) A parent of a minor violating any of the provisions of section 34-182 shall be guilty of a misdemeanor, which shall be punishable by a fine of not less than $50.00 no more than $500.00.

(3) In assessing punishment for either a parent or a child, the municipal court judge may consider a community service program.

(4) The owner, operator or employee of an establishment who violates section 34-182(c) is guilty of a misdemeanor and, upon conviction, shall be punished by a fine not to exceed $500.00.

(5) When required by Texas Family Code § 51.08, as amended, the municipal court shall waive original jurisdiction over a minor who violates section 34-182(a) and shall refer the minor to juvenile court.

(Ord. No. 15-38, § 1, 10-7-2015)

Sec. 34-187. - Expiration.
This article expires three years from the date enacted, unless sooner terminated or extended by the Elective Commission of the City of Harlingen, Texas.

FINALLY ENACTED THIS _____ day of ______________, 2019 at a regular meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was present and which was held in accordance with TEXAS GOVERNMENT CODE, TITLE 5, SUBTITLE A., CHAPTER 551.

CITY OF HARLINGEN

ATTEST:

Chris Boswell, Mayor

Amanda C. Elizondo, City Secretary
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: April 3, 2019

Agenda Item:
Consider and take action to adopt an Ordinance on Second and Final Reading to annex and to establish the initial zoning to Residential, Single Family ("R-1") District for a 36.46 acre tract of land, more or less, out of Block 99, Wilson Tract Subdivision, located north of Pink Flamingo Street east of Tamm Lane. Applicant: David Salinas, c/o Arturo Ortega

Prepared By: Rodrigo Davila, CPM
Title: Planning and Development Director
Signature:

Brief Summary:

Project Timeline

- **December 21, 2018** – Voluntary Annexation Request submitted to the City (ATTACHMENT I AND II).
- **January 16, 2019** – The City Commission approved a resolution directing staff to prepare a service plan for the annexation and to initiate proceedings.
- **February 2, 2019** – In accordance with Statute and local law, notice of required public hearings (for the zoning and first public hearing for the annexation) published in the Valley Morning Star.
- **February 13, 2019** – Public hearing was conducted by the Planning and Zoning Commission on the requested annexation. The P&Z Commission recommended approval by a 5 to 0 vote.
- **February 20, 2019** – First Public Hearing was conducted by the City Commission.
- **February 23, 2019** – In accordance with Statute and local law, notice of second public hearing published in the Valley Morning Star.
- **March 7, 2019** – Second Public Hearing was conducted by the City Commission.
- **March 19, 2019** – City Commission approved annexation on First Ordinance Reading.
- **April 3, 2019** – Pending approval of 1st ordinance reading, consideration of annexation by the City Commission via Second Ordinance Reading.

Summary

- In accordance with the Texas Local Government Code and the City Code of Ordinances, three public hearings are required and have been conducted as related to the voluntary annexation request.

- David Salinas, the applicant on behalf of Arturo Ortega, the property owner, has requested the voluntary annexation of a 36.46 acre tract of land. All of the subject property is outside, but adjacent to, the current city limits (ATTACHMENT II).

- The subject property is currently vacant. The applicant is proposing to subdivide the subject property into a one hundred sixty lot single family residential subdivision to be done in four phases. The proposed subdivision will have frontage and access from Brown Pelican Lane and access from Seahawk Lane (ATTACHMENT III-VI).
- The developer will be responsible for all infrastructure provisions, including street development, street lights, water and wastewater services, storm sewer, and other requirements as specified under the subdivision regulations.

- Water and wastewater disposal for this subdivision is proposed to be provided through HWWS.

- Concurrent with the annexation, the subject property will be zoned to Residential, Single Family (“R-1”) District (ATTACHMENT III). The requested zoning is consistent with the Future Land Use Plan component of the City of Harlingen Comprehensive Plan One Vision One Harlingen (ATTACHMENT VII).

- The Service Plan outlines the services to be provided within sixty (60) days after the effective date of annexation and the capital improvements that will begin construction within two and one-half (2-1/2) years of the effective date of the annexation (ATTACHMENT VIII).

- The final step in the annexation process is the consideration by the City Commission of the two ordinance readings to officially annex and zone the subject property.

### Funding (If applicable):

Are funds specifically designated in the current budget for the full amount

<table>
<thead>
<tr>
<th>Yes</th>
<th>No*</th>
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*If no, specify source of funding and amount requested:

Finance Director's approval:

<table>
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<th>Yes</th>
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<th>N/A</th>
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### Staff Recommendation:

Staff recommends approval.

City Manager's approval:

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### Comments:

City Attorney's approval:

<table>
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<th>Yes</th>
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<th>N/A</th>
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</table>
CITY OF HARLINGEN PLANNING AND ZONING DIVISION
MASTER APPLICATION

PROPERTY INFORMATION: (Please PRINT or TYPE)
Project Address: Not Assigned
Nearest Intersection: Pink Flamingo Beach
(Proposed) Subdivision Name: Palacios Ranch
Lot: ___________ Block: ___________
Existing Zoning Designation: Agriculture
Future Land Use Plan Designation: Residential

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)
Applicant/Authorized Agent: David Silvas
Phone: (830) 901-6504
Fax: (830) 147-6000
Email Address: DavidSilvas@SalinasEngineering.com
Mailing Address: 2221 Onfrio Dr., McAllen, TX 78501
Property Owner: AUTOPIA ORTIZ
Phone: (512) 236-9350
Fax: ___________
Email Address (for project correspondence only):
Mailing Address: 2221 Onfrio Dr., McAllen, TX 78501

Select appropriate process for which approval is sought. Attach completed checklists with this application.

[X] Annexation Request: No Fee

☐ Administrative Appeal (ZBA): $125.00
☐ Comp. Plan Amendment Request: $250.00
☐ Re-zoning Request: $250.00
☐ SUP Request/Renewal: $250.00
☐ Zoning Variance Request (ZBA): $250.00
☐ PDD Request: $250.00
☐ License to Encroach: $250.00

Preliminary Plat: $100.00
Final Plat: $50.00
Minor Plat: $100.00
Re-plat: $250.00
Vacating Plat: $50.00
Development Plat: $100.00
Subdivision Variance Request: $25.00 (each)

Please provide a basic description of the proposed project:

REQUEST TO ADD 36.46 ACRES INTO CITY OF HARLINGEN FOR RESIDENTIAL USE & DEVELOPMENT.

I hereby certify that I am the owner and/or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant’s Signature: __________________________ Date: 12/21/18

Property Owner(s) Signature: __________________________ Date: 12/21/18

Accepted by: __________________________ Date: __________________________

form revised 04/29/09
ANNEXATION AND RE-ZONING REQUEST

METES AND BOUNDS DESCRIPTION

BEING A 36.46 ACRE TRACT OF LAND, MORE OR LESS, OUT OF BLOCK 99, WILSON TRACT SUBDIVISION, CAMERON COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN VOLUME 09, PAGE 28, MAP RECORDS OF CAMERON COUNTY, TEXAS; SAID 36.46 ACRE TRACT OF LAND IS MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A ½ INCH DIAMETER IRON ROD SET ON THE SOUTHWEST CORNER OF SAID BLOCK 99 LOCATED ON THE WEST LINE OF PELICAN'S LANDING ESTATES, PHASE I, HARLINGEN, CAMERON COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN CAB. 1, PAGE 2810-B, MAP RECORDS OF CAMERON COUNTY, TEXAS; THENCE, AS FOLLOWS:

NORTH 00 DEGREES 10 MINUTES 00 SECONDS EAST, COINCIDENT WITH THE WEST LINE OF SAID BLOCK 99 SAME BEING THE WEST LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 350.0 FEET TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHWEST CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR THE SOUTHWEST CORNER AND POINT OF BEGINNING OF THIS HEREIN DESCRIBED TRACT;

(1) THENCE, NORTH 00 DEGREES 10 MINUTES 00 SECONDS EAST, CONTINUING COINCIDENT WITH THE WEST LINE OF SAID BLOCK 99, A DISTANCE OF 1,285.0 FEET PASS THE SOUTH LINE OF A 40.0 FOOT UN-OPENED UN-NAMED PUBLIC ROAD RIGHT-OF-WAY, AT A DISTANCE OF 1,285.0 FEET IN ALL TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHWEST CORNER OF SAID BLOCK 99 AND THE SOUTHWEST CORNER OF BLOCK 98 OF SAID WILSON TRACT SUBDIVISION FOR THE NORTHWEST CORNER OF THIS HEREIN DESCRIBED TRACT;

(2) THENCE, NORTH 89 DEGREES 52 MINUTES 16 SECONDS EAST, COINCIDENT WITH THE NORTH LINE OF SAID BLOCK 99 AND THE SOUTH LINE OF SAID BLOCK 98, A DISTANCE OF 1,320.0 FEET TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHEAST CORNER OF SAID BLOCK 99 AND THE SOUTHEAST CORNER OF BLOCK 98 FOR THE NORTHEAST CORNER OF THIS HEREIN DESCRIBED TRACT;

(3) THENCE, SOUTH 00 DEGREES 10 MINUTES 00 SECONDS WEST, COINCIDENT WITH THE EAST LINE OF SAID BLOCK 99, A DISTANCE OF 20.0 FEET PASS THE SOUTH RIGHT-OF-WAY LINE OF SAID 40.0 FOOT UN-OPENED UN-NAMED PUBLIC ROAD RIGHT-OF-WAY, AT A DISTANCE OF 1,285.0 FEET IN ALL TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHEAST CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR THE SOUTHEAST CORNER OF THIS HEREIN DESCRIBED TRACT;

(4) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 150.0 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR A SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;
(5) THENCE, NORTH 44 DEGREES 58 MINUTES 52 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 21.16 FEET TO A % INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR A SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;

(6) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 60.0 FEET TO A % INCH DIAMETER IRON ROD FOUND ON A SOUTHERN CORNER OF LOT 15 OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR AN INSIDE SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;

(7) THENCE, NORTH 00 DEGREES 10 MINUTES 00 SECONDS EAST, COINCIDENT WITH THE EAST LINE OF SAID LOT 15, A DISTANCE OF 100.0 FEET TO A % INCH DIAMETER IRON ROD FOUND ON THE NORTHEAST CORNER OF SAID LOT 15 FOR A SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;

(8) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, COINCIDENT WITH THE MOST NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 920.0 FEET TO A % INCH DIAMETER IRON ROD FOUND ON THE NORTHWEST CORNER OF LOT 1 OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR A SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;

(9) THENCE, SOUTH 00 DEGREES 10 MINUTES 00 SECONDS WEST, COINCIDENT WITH THE WEST LINE OF SAID LOT 1, A DISTANCE OF 100.0 FEET TO A % INCH DIAMETER IRON ROD FOUND ON A SOUTHERN CORNER OF SAID LOT 1 FOR AN INSIDE SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;

(10) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 60.0 FEET TO A % INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR A SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;

(11) THENCE, SOUTH 45 DEGREES 01 MINUTES 06 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 21.27 FEET TO A % INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR A SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;

(12) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 100.0 FEET TO THE POINT OF BEGINNING, CONTAINING 36.48 ACRES OF LAND, MORE OR LESS.

BASIS OF READING: PELICAN'S LANDING ESTATES, PHASE I, C.C.T

form revised 04/29/09
Attachment II

[Image - 5x0 to 847x596]

DATE: JANUARY 11, 2019
JOB NO. 5B-18-23964

DAVID OMAR SALINAS, RPLS
SALINAS ENGINEERING & ASSOCIATES
2221 DAFFODIL AVE.
MCCALLEN, TEXAS, 78501
(956) 682-9081

3

form revised 04/29/09
"MASTER DRAINAGE PLAN"
FOR
PELICAN'S REACH, PHASE I
Request for the voluntary annexation and establish the initial zoning to Single Family Residential ("R1") District for 34.46 acre tract of land, more or less, consisting of all of Block 99, Wilson Tract Subdivision, located on the north side of Wilson Road, east of N Tamm Lane. Applicant: Arturo Ortega.
Future Land Use Map

A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.

This map has been produced by the City of Harlingen for the sole purpose of locating jurisdictional boundaries and is not intended for any other. The map data is compiled from various sources including orthophoto imagery, engineer plans and plats, survey field notes, and other sources. This map is intended for graphic representation only. No warranty is made by the City regarding its accuracy or completeness. Before relying on any information on the map, check with the Planning Department. Date of map 10.5.18.
SEE ATTACHED SERVICE PLAN
ORDINANCE NO. 19-_____

AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF HARLINGEN THROUGH ANNEXATION AND ESTABLISHING THE INITIAL ZONING TO RESIDENTIAL, SINGLE FAMILY ("R-1") DISTRICT, CONSISTING OF A 36.46 ACRE TRACT OF LAND, MORE OR LESS, OUT OF BLOCK 99, WILSON TRACT SUBDIVISION, LOCATED NORTH OF PINK FLAMINGO STREET EAST OF TAMM LANE; PROVIDING FOR PUBLICATION AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.

WHEREAS, it is deemed to be in the best interest of the City of Harlingen, Texas to consider the annexation and zoning of certain land area hereinafter described; and

WHEREAS, said land area is adjacent to and abutting upon the present city limits of the City of Harlingen, and is within the exclusive extra-territorial jurisdiction of the City of Harlingen; and

WHEREAS, the Elective Commission has heretofore held two public hearings at a meeting of the Elective Commission at the City Commission Room at City Hall, 118 E. Tyler Avenue, Harlingen, Texas on February 20, 2019 and March 7, 2019 pursuant to the provisions of Chapter 43, Texas Local Government Code, as amended; and

WHEREAS, at such hearings all interested persons were heard concerning the advisability of annexing and zoning such tracts of land; and

WHEREAS, such public hearing was duly conducted at the time and public place indicated above,

WHEREAS, the Elective Commission of the City of Harlingen, finds that the inclusion of such additional area will be of benefit to the City of Harlingen; now therefore

BE IT ORDAINED BY THE CITY OF HARLINGEN
That the corporate boundary limits of the City of Harlingen, Texas are hereby extended and as shown on Exhibit “A” pursuant to the provisions of Chapter 43, Texas Local Government Code to include the areas described as:

A 36.46 acre tract of land, more or less, out of Block 99, Wilson Tract Subdivision, located north of Pink Flamingo Street east of Tamm Lane.

All of which property is located in Cameron County, Texas and said property lying adjacent to and abutting upon the current boundaries of the City of Harlingen, Texas and within the exclusive extraterritorial jurisdiction of the City of Harlingen; and

That the territory hereinabove described from shall be zoned upon annexation to Residential, Single Family (“R-1”) and after the date hereof shall be subject to all the acts, ordinances, resolutions and regulations of the City of Harlingen, Texas and all ad valorem and other applicable taxes to the area.

A service plan prepared pursuant to Section 43.056 of Chapter 43, Texas Local Government Code providing for the extension of municipal services into the area hereby annexed is attached hereto as Exhibit “A”, and said service plan is hereby in all things approved and adopted. The area identified by the property description compromises a total of approximately 36.36 acres and is identified on the map attached to the service plan.

FINALLY ENACTED this _____ day of ____________, 2019 such date being the date of the second presentation of said Ordinance to the said Elective Commission. This Ordinance was finally enacted at a regular meeting of the Elective Commission of the City of Harlingen, Texas on April 3, 2019 at which a quorum was present and which was held in accordance with TEXAS GOVERNMENT CODE, CHAPTER 551, as amended.
CITY OF HARLINGEN

Chris Boswell, Mayor

ATTEST:

Amanda Elizondo, City Secretary
Exhibit "A"

CITY OF HARLINGEN
TEXAS

SERVICE PLAN
FOR
PROPOSED ANNEXED AREA

DESCRIPTION OF TRACT:

A 36.46 acre tract of land, more or less, out of Block 99, Wilson Tract Subdivision, located north of Pink Flamingo Street east of Tamm Lane.

PREPARED BY
CITY OF HARLINGEN PLANNING AND ZONING DEPARTMENT

DATE COMPLETED: January 18, 2019
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INTRODUCTION

In accordance with Chapter 43, Section 43.056, Texas Local Government Code, "governing body of the City proposing the annexation shall direct its planning or other appropriate department to prepare a service plan that provides for extension of municipal services into each area to be annexed". It is for this reason that this plan has been prepared.

Texas Local Government Code Section 43.056(f), requires that a service plan may not: 1) require the creation of another political subdivision; 2) require a landowner in the area to fund the capital improvement necessary to provide municipal services in a manner inconsistent with Chapter 395 unless otherwise agreed to by the landowner; or 3) provide services in the area in a manner that would have the effect of reducing by more than a negligible amount the level of the fire and police protection and emergency services provided within the corporate boundaries of the municipality before annexation.

The plan is divided into three sections that will illustrate the area proposed for annexation and explain the quality and quantity of services to be delivered to the proposed annexed area. The first section is a map of the area(s) to be annexed. The second and third sections consist of description of services that will be delivered within sixty (60) days after the effective date of annexation and the capital improvements that will begin construction within two and one-half (2 ½) years of the effective date of annexation.
Annexation of a 36.46 acre tract of land, more or less, consisting of all of Block 99, Wilson Tract Subdivision.

Boundary lines

- Proposed Annexation
- Harlingen City Limits

This map has been produced by the City of Harlingen for the sole purpose of locating jurisdictional boundaries and is not intended for any other. The map data is compiled from various sources including orthophoto imagery, engineer plans and plats, survey field notes, and other sources. This map is intended for graphic representation only. No warranty is made by the City regarding its accuracy or completeness. Before relying on any information on the map, check with the Planning Department. Date of map 07/26/18.
Services to be Provided within 60 days of Annexation

Fire:
The Harlingen Fire Department will provide fire protection immediately upon annexation utilizing present staff and equipment. Additional facilities, fire apparatus, and personnel will be requested as population and geographic size warrants.

Police:
Patrolling and on-call police protection available on effective date of annexation using present personnel and equipment. Patrol positions will be added when population warrants.

Solid Waste Collection:
City provided garbage collection services will be provided to all residential and commercial customers within the annexed areas in accordance with adopted city ordinances.

Brush and Debris collections services will be made available to all residential and commercial customers in accordance with adopted city ordinances within the annexed area. Within two years from the date of annexation, solid waste services provided by the City will become mandatory for all customers.

As per Texas Local Government Code Section 43.056, before the second anniversary of the date an area is included within the corporate boundaries of a municipality by annexation, the municipality may not prohibit the collection of solid waste in the area by a privately owned solid waste management service provider. After that time period, solid waste services provided by the City becomes mandatory.

Water and Wastewater:
Routine maintenance of city-owned water and wastewater facilities, if any, in the annexed area.

Water and wastewater facilities for domestic and commercial uses will be available at City rates according to policies of the Harlingen Waterworks Department from existing lines not within the service area of another water or wastewater utility on the effective date of annexation.

Streets and Street Lighting:
Public streets within the annexed area will be included into the street improvement program for routine maintenance on the same basis as presently occurs in the city. Maintenance of streets including the repair of hazardous potholes and measures necessary for traffic flow will begin within 60 days of the effective date of annexation. Unpaved streets will be graded as necessary on the same basis as presently occurs in the city.

Maintenance of traffic control devices will begin within 60 days of the effective date of annexation.
Operation and Maintenance of Parks, Playgrounds & Swimming Pools:
Access to all public parks, playgrounds, and swimming pools, immediately upon annexation.

Operation and Maintenance of Publicly Owned Facilities & Buildings:
Maintenance of any publicly owned facilities, buildings, or services will begin within 60 days of the effective date of annexation.

Capital Improvements to be Completed within 2 1/2 Years of Annexation

Fire:
No capital improvement funds or equipment requested at this time. Additional facilities, fire apparatus, and personnel will be requested as population and geographic size warrants.

Police:
None at this time. Additional personnel and equipment will be requested as population and geographic size warrants.

Solid Waste Collection:
City provided garbage collection services will be provided to all residential and commercial customers within the annexed areas in accordance with adopted city ordinances. Brush and Debris collection services will be provided to all residential and commercial customers in accordance with adopted city ordinances within the annexed area.

As per the Texas Local Government Code Section 43.056, before the second anniversary of the date an area is included within the corporate boundaries of a municipality by annexation, the municipality may not prohibit the collection of solid waste in the area by privately owned solid waste management service provider. After that time period, solid waste collections service provided by the City becomes mandatory.

Water and Wastewater:
New water and wastewater lines of the Harlingen Waterworks will be extended to areas not within the service area of another water or wastewater utility by developers as land becomes subdivided in accordance with City and Waterworks ordinances and policies. Pursuant to V.T.C.A., Local Government Code Section 43.056(F)(2), landowners in the area are not required to fund capital improvements necessary to provide municipal services in a manner inconsistent with Chapter 395 unless otherwise agreed to by the landowner.

Streets and Street Lighting:
Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other major improvements will be accomplished under the established policies of the city as need determines and upon development and subdivision of said areas.

Provision of additional street lighting as needed to be spaced similar to other similarly populated areas of Harlingen.
Traffic signals, street markings and other traffic control devices will be installed as need is established by appropriate study and traffic standards.

Street lighting is to be installed by developers according to city policies when land is subdivided.

Landowners in the area are not required to fund street and drainage capital improvements necessary to provide full municipal services that are inconsistent with V.T.C.A. Local Government Code Chapter 395 unless otherwise agreed to by the landowner.

Parks, Playgrounds & Swimming Pools:
None

Publicly Owned Facilities & Buildings:
None
ANNEXATION AND RE-ZONING REQUEST

METES AND BOUNDS DESCRIPTION

BEING A 36.46 ACRE TRACT OF LAND, MORE OR LESS, OUT OF BLOCK 99, WILSON TRACT SUBDIVISION, CAMERON COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN VOLUME 09, PAGE 28, MAP RECORDS OF CAMERON COUNTY, TEXAS; SAID 36.46 ACRE TRACT OF LAND IS MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A ½ INCH DIAMETER IRON ROD SET ON THE SOUTHWEST CORNER OF SAID BLOCK 99 LOCATED ON THE WEST LINE OF PELICAN'S LANDING ESTATES, PHASE I, HARLINGEN, CAMERON COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN CAB. 1, PAGE 2810-8, MAP RECORDS OF CAMERON COUNTY, TEXAS; THENCE, AS FOLLOWS:

NORTH 00 DEGREES 10 MINUTES 00 SECONDS EAST, COINCIDENT WITH THE WEST LINE OF SAID BLOCK 99 SAME BEING THE WEST LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 35.0 FEET TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHWEST CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR THE SOUTHWEST CORNER AND POINT OF BEGINNING OF THIS HEREIN DESCRIBED TRACT;

(1) THENCE, NORTH 00 DEGREES 10 MINUTES 00 SECONDS EAST, CONTINUING COINCIDENT WITH THE WEST LINE OF SAID BLOCK 99, A DISTANCE OF 1,265.0 FEET PASS THE SOUTH LINE OF A 40.0 FOOT UN-OPENED UN-NAMED PUBLIC ROAD RIGHT-OF-WAY, AT A DISTANCE OF 1,285.0 FEET IN ALL TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHWEST CORNER OF SAID BLOCK 99 AND THE SOUTHWEST CORNER OF BLOCK 98 OF SAID WILSON TRACT SUBDIVISION FOR THE NORTHWEST CORNER OF THIS HEREIN DESCRIBED TRACT;

(2) THENCE, NORTH 89 DEGREES 52 MINUTES 16 SECONDS EAST, COINCIDENT WITH THE NORTH LINE OF SAID BLOCK 99 AND THE SOUTH LINE OF SAID BLOCK 98, A DISTANCE OF 1,320.0 FEET TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHEAST CORNER OF SAID BLOCK 99 AND THE SOUTHEAST CORNER OF BLOCK 98 FOR THE NORTHEAST CORNER OF THIS HEREIN DESCRIBED TRACT;

(3) THENCE, SOUTH 00 DEGREES 10 MINUTES 00 SECONDS WEST, COINCIDENT WITH THE EAST LINE OF SAID BLOCK 99, A DISTANCE OF 20.0 FEET PASS THE SOUTH RIGHT-OF-WAY LINE OF SAID 40.0 FOOT UN-OPENED UN-NAMED PUBLIC ROAD RIGHT-OF-WAY, AT A DISTANCE OF 1,285.0 FEET IN ALL TO A ½ INCH DIAMETER IRON ROD SET ON THE NORTHEAST CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR THE SOUTHEAST CORNER OF THIS HEREIN DESCRIBED TRACT;

(4) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN'S LANDING ESTATES, PHASE I, A DISTANCE OF 150.0 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN'S LANDING ESTATES, PHASE I, FOR A SOUTHERN CORNER OF THIS HEREIN DESCRIBED TRACT;
(5) THENCE, NORTH 44 DEGREES 58 MINUTES 52 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN’S LANDING ESTATES, PHASE 1, A DISTANCE OF 21.16 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN’S LANDING ESTATES, PHASE 1, FOR A SOUTHERN CORNER OF THIS HERETIN DESCRIBED TRACT;

(6) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN’S LANDING ESTATES, PHASE 1, A DISTANCE OF 50.0 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON A SOUTHERN CORNER OF LOT 15 OF SAID PELICAN’S LANDING ESTATES, PHASE 1, FOR AN INSIDE SOUTHERN CORNER OF THIS HERETIN DESCRIBED TRACT;

(7) THENCE, NORTH 00 DEGREES 10 MINUTES 00 SECONDS EAST, COINCIDENT WITH THE EAST LINE OF SAID LOT 15, A DISTANCE OF 100.0 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON THE NORTHEAST CORNER OF SAID LOT 15 FOR A SOUTHERN CORNER OF THIS HERETIN DESCRIBED TRACT;

(8) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, COINCIDENT WITH THE MOST NORTHERN LINE OF SAID PELICAN’S LANDING ESTATES, PHASE 1, A DISTANCE OF 920.0 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON THE NORTHWEST CORNER OF LOT 1 OF SAID PELICAN’S LANDING ESTATES, PHASE 1, FOR A SOUTHERN CORNER OF THIS HERETIN DESCRIBED TRACT;

(9) THENCE, SOUTH 00 DEGREES 10 MINUTES 00 SECONDS WEST, COINCIDENT WITH THE WEST LINE OF SAID LOT 1, A DISTANCE OF 100.0 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON A SOUTHERN CORNER OF SAID LOT 1 FOR AN INSIDE SOUTHERN CORNER OF THIS HERETIN DESCRIBED TRACT;

(10) THENCE, SOUTH 89 DEGREES 52 MINUTES 16 SECONDS WEST, COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN’S LANDING ESTATES, PHASE 1, A DISTANCE OF 600.0 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN’S LANDING ESTATES, PHASE 1, FOR A SOUTHERN CORNER OF THIS HERETIN DESCRIBED TRACT;

(11) THENCE, SOUTH 45 DEGREES 01 MINUTES 06 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN’S LANDING ESTATES, PHASE 1, A DISTANCE OF 21.27 FEET TO A ½ INCH DIAMETER IRON ROD FOUND ON A NORTHERN CORNER OF SAID PELICAN’S LANDING ESTATES, PHASE 1, FOR A SOUTHERN CORNER OF THIS HERETIN DESCRIBED TRACT;

(12) THENCE, SOUTH 89 DEGREES 52 MINUTES 15 SECONDS WEST, CONTINUING COINCIDENT WITH A NORTHERN LINE OF SAID PELICAN’S LANDING ESTATES, PHASE 1, A DISTANCE OF 1000.0 FEET TO THE POINT OF BEGINNING, CONTAINING 36.46 ACRES OF LAND, MORE OR LESS.

BASIS OF Bearing: PELICAN’S LANDING ESTATES, PHASE I, C.C.T
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: April 3, 2019

Agenda Item:
Consider and take action to approve a request from the City of Harlingen - Parks and Recreation for street closures for their Viva Streets event on Friday, April 5, 2019 from 3:00 p.m. to 9:00 p.m.

Prepared By (Print Name): Michael Kester
Title: Chief of Police
Signature: [Signature]

Brief Summary:
City of Harlingen – Parks and Recreation is requesting to close the following:

- "A" Street / Jackson Avenue to include both North and South alleyways
- 1st Street / Jackson Avenue to include North and South alleyways
- 2nd Street / Jackson Avenue to include North and South alleyways
- 3rd Street / Jackson Avenue to include North and South alleyways
- 4th Street / Jackson Avenue to include North and South alleyways
- 5th Street / Jackson Avenue to include North and South alleyways
- 6th Street / Jackson Avenue to include North and South alleyways
- 76' Drive (portion where City Lake ends – right in front of Cultural Arts Center)
- Jefferson Street and 3rd Street
- Jefferson Street and 7th Street
- Jefferson Street and 6th Street
- Madison Avenue and 6th Street
- Monroe Avenue and 6th Street

The Assistant Harlingen Fire Chief has reviewed the request and provided approval.

Funding (if applicable):
Are funds specifically designated in the current budget for the full amount [ ] Yes [ ] No*  
*If no, specify source of funding and amount requested: N/A

Finance Director’s approval: [ ] Yes [ ] No [ ] N/A

Staff Recommendation:
Staff recommends approval.

For Street Closures ONLY, Fire Chief’s approval: [X] Yes [ ] No [ ] N/A

City Manager’s approval: [ ] Yes [ ] No [ ] N/A

Comments:

City Attorney’s approval: [X] Yes [ ] No [ ] N/A

form revised 01/26/09
TO: Chief of Police

FROM: Daniel Villarreal

DATE: March 14, 2019

RE: VIVA STREETS

REQUESTOR: Bethsalee Flores on behalf of Harlingen Parks and Recreations

EVENT NAME: VIVA STREETS

DATE: 4/5/19

LOCATION: Jackson Street District

DESCRIPTION:

Viva Streets Harlingen scheduled for April 5th, 2019 from 6:00pm - 9:00pm at Downtown Harlingen (between A & 6th St.). For this event to be a success we need your help. We would like to request:

- Street Closures from 3pm – 9pm, including the following streets;
  - A St. / Jackson to include north and south alleyways
  - 1st St. / Jackson to include north and south alleyways
  - 2nd St. / Jackson to include north and south alleyways
  - 3rd St. / Jackson to include north and south alleyways
  - 4th St. / Jackson to include north and south alleyways
  - 5th St. / Jackson to include north and south alleyways
  - 6th St. / Jackson to include north and south alleyways
  - 76 Dr. (portion where City Lake ends – right in front of Cultural Art Center)
  - Jefferson & N. 3rd
  - Jefferson and 7th
  - Jefferson and 6th
  - Madison and 6th
  - Monroe and 6th

- Route maps for the 5k and Bike ride are attached.

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<thead>
<tr>
<th>OFFICER / EMPLOYEE</th>
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<th>DATE</th>
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<tbody>
<tr>
<td>SERGEANT / SUPERVISOR</td>
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<td>COMMANDER / MANAGER</td>
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<td>DEPUTY CHIEF</td>
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<td>ASSISTANT CHIEF</td>
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<td>CHIEF OF POLICE</td>
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<td>3-14-19</td>
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</table>
Good afternoon,

Thank you for coming to our logistics meeting today. As discussed during the meeting we will host Viva Streets Harlingen scheduled for April 5th, 2019 from 6:00pm – 9:00pm at Downtown Harlingen (between A & 6th St.). For this event to be a success we need your help.

We would like to request:

- Street Closures from 3pm – 9pm, including the following streets;
  - A St.
  - 1st St.
  - 2nd St.
  - 3rd St.
  - 4th St.
  - 5th St.
  - 6th St.
  - 76 Dr. (portion where City Lake ends – right in front of Cultural Art Center)
  - Jefferson & N. 3rd.

- 2 Police vehicles parked in
  - 6th and Jefferson
  - 6th and Jackson

- 2 Police Officers to escort participants during the social bike ride, starting at 6:30p.m. with estimated ending time at 7:15 p.m., ride will start and end on Jackson and A St. (route map pending).

- 2 Police Officers to work during the 5k, starting at 7:30p.m. with estimated ending time at 8:30 p.m., run will start and end on Jackson and A St. (see attached map – route marked in blue).

Please don’t hesitate to contact me with any questions.

Bethsalee Flores  |  Recreation Supervisor
City of Harlingen-Parks and Recreation  |  502 E. Tyler Ave.  | Harlingen, Texas  | 78550 |
T 956-245-1222  |  956-216-5950  |  bflores@mvharlingen.us  |  www.mvharlingen.us

SEE OUR SCHEDULE HERE: Spring 2019

Please consider the environment before printing this e-mail
And feel free to copy and paste this tag-line into your email signature too...
Bike ride route

- Lon C. Hill Park
- Wastel Park
- Liberty Commons Park
- Lake Harrington
- Seville St.
- Harrison Ave.
- N. 8th St.
- N. 13th St.
- Tyler Ave.
- W Jefferson Ave.
- Commerce St.
- Central Park
- Lt. George Lucero Jr. Park

Windsor Park
From: Alvarez, Eduardo  
Sent: Monday, March 18, 2019 1:43 PM  
To: Pena, Frances  
Subject: RE: STREET CLOSURE REQUEST - VIVA STREETS

Harlingen Fire has no issues with these closures.

E. Alvarez

From: Pena, Frances  
Sent: Thursday, March 14, 2019 1:36 PM  
To: Rubio, Roy; Alvarez, Eduardo; Henderson, Donna; Robles, Lile  
Subject: STREET CLOSURE REQUEST - VIVA STREETS

Good Afternoon Asst. Fire Chief Alvarez:

I would ask if you could please review the attached street closure request and provide your recommendation at your earliest convenience so that I can include as an agenda item at the next City Commission meeting.

Thank you for your assistance in this matter.

Office of the Interim Chief of Police Michael E. Kester  
HARLINGEN POLICE DEPT.  
1018 Fair Park Blvd., Harlingen, TX 78550  
(956) 216-5403 office / (956) 216-5407 fax  
email: francespena2@harlingenpolice.com

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AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: 04-02-2019

Agenda Item:
Consideration and possible action to approve a resolution amending the City of Harlingen’s Investment Policy.

Prepared By (Print Name): Sergio Villasana
Title: Deputy Finance Director
Signature: [Signature]

Brief Summary:
The Public Funds Investment Act requires the City to have an investment policy and for it to be reviewed by the governing body. The City’s Investment Policy was reviewed by Hilltop Securities and the City’s Legal Department to assure compliance with State law requirements.

There were minor changes to the following sections of the existing investment policy:
V.1 Delegation of Authority and Training
V.4 Ethics and Conflicts of Interest
VII.1 Authorized Investments
VIII Selection of Banks and Dealers
IX.4 Subject to Audit

Exhibit A details the changes to the policy.

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<th>Funding (if applicable):</th>
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<td>[ ] Yes</td>
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Finance Director’s approval: [ ] Yes [ ] No [ ] N/A

Staff Recommendation:
Staff recommends approval.

City Manager’s approval: [ ] Yes [ ] No [ ] N/A

Comments:

City Attorney’s approval: [ ] Yes [ ] No [ ] N/A

form revised 01/26/09
Investment Policy

City of Harlingen Texas

CITY OF HARLINGEN TEXAS

APRIL 2019
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INVESTMENT POLICY

I. INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Harlingen in order to achieve the goals of safety, liquidity and yield for all investment activity. The City Commission of the City of Harlingen shall review its investment strategies and policy not less than annually. This policy serves to satisfy the statutory requirement, specifically the Public Funds Investment Act, Chapter 2256 of the Government Code (the "Act"), to define, adopt and review a formal investment strategy and policy.

II. INVESTMENT STRATEGY

The City of Harlingen maintains portfolios which utilize three specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

a. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective to assure the anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities. The dollar weighted-average maturity of 365 days or less will be calculated using the stated final maturity of each security.

b. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.

c. Investment strategies for capital projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date.

III. SCOPE

This Investment Policy applies to activities of the City of Harlingen with regard to investing the financial assets of all funds, including the following:
General Fund  
Special Revenue Funds  
Capital Projects Funds  
Enterprise Funds

Debt Service Funds  
Special Assessment Funds  
Internal Service Funds  
Trust & Agency Funds

Funds (Grant Activities) expressly exempt from investment activities may not be subject to this policy.

IV. OBJECTIVES

The City of Harlingen shall manage and invest its cash with three objectives, listed in order of priority: Preservation and Safety of Principal, Liquidity, and Yield. All investments shall be designed and managed in a manner using judgment and care responsive to the public trust and consistent with State and Local Law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of idle cash.

1) Preservation and Safety of Principal
The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from securities default or erosion of market value.

2) Liquidity
The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements, by investing in securities with active secondary markets and by retaining ample liquidity in the City’s depository bank, and local government investment pools and money market funds.

3) Yield
The City's cash management portfolio shall be designed with the objective of regularly exceeding the average rate of return on three-month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

V. RESPONSIBILITY AND CONTROL

1) Delegation of Authority and Training
Authority to manage the City's investment program is derived from a resolution of the City Commission. The management responsibility for the investment program is hereby delegated to the Director of Finance, who shall establish written procedures for the operation of the investment
program, consistent with this investment policy. Both the Director of Finance and the Deputy Director of Finance are designated as investment officers. Accordingly, the investment officers shall attend at least 10 hours of training relating to their responsibility under the Act within 12 months after assuming duties. Going forward, investment officers shall attend investment training not less than once in every two-year period, which begins on the first day of the fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight (8) hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the State of Texas.

2) Internal Controls
The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that the objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

a. Control of collusion.

b. Separation of transaction authority from accounting and record keeping.

c. Custodial safekeeping.

d. Clear delegation of authority to subordinate staff members.

e. Avoidance of physical delivery securities.

f. Written confirmation for telephone (voice) transactions for investments and wire transfers.

g. Development of a wire transfer agreement with the depository bank or third party custodian.

3) Prudence
The standard of prudence to be applied by the investment officer shall be the "prudent investor" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:
a. The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than consideration as to the prudence of a single investment.

b. Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported in a timely manner to the City Commission.

4) Ethics and Conflicts of Interest
City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the city shall file a statement disclosing that personal business interest. For purposes of this subsection, an investment officer has a personal business relationship with a business organization if:

a. The investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns $15,000 or more of the fair market value of the business organization;

b. Funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or

c. The investment officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the investment officer.

An investment officer who is related within the first degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity.

VI. REPORTING

1) Quarterly Reporting
The Director of Finance shall submit a signed quarterly investment report that shall, at a minimum, describe the portfolio in terms of investment securities, maturities, risk characteristics, and also shall provide a benchmark total investment return for the quarter. In addition, a separate report shall be included which summarizes current market conditions, economic developments and anticipated investment conditions.
The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be provided to the City Manager and City Commission. The report shall include the following:

a. A listing of individual securities held at the end of the reporting period.

b. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.

c. Average weighted yield to maturity of portfolio on City investments as compared to applicable benchmarks.

d. Listing of investments by maturity date.

e. The percentage of the total portfolio which each type investment represents.

f. Statement of compliance of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Commission.

g. Fully accrued interest for the reporting period.

2) Annual Report

Within 60 days of the end of the fiscal year, the Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Commission.

If the City invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be reviewed annually by an independent auditor, and the results of the review shall be reported to the city commission by that auditor.

VII. INVESTMENT PORTFOLIO

Assets of the City of Harlingen may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for investment under the Act, as the Act may from time to time be amended.

1) Authorized Investments

   a. Obligations of the United States of America, its agencies and instrumentalities.

   b. Direct obligations of the State of Texas and agencies and instrumentalities thereof.
c. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America and any security fully insured by the Federal Deposit Insurance Corporation (FDIC).

d. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "AA" or its equivalent.

e. Certificates of Deposit of state and national banks doing business in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or secured by an Federal Home Loan bank (FHLB) letter of credit, or obligations described in A through D above, which are intended to include all direct agency or instrumentality issued mortgage-back securities rated AAA by a nationally recognized rating agency, or by Article 2529b-1, V.T.C.S., and that have a market value of not less than the principal amount of the certificates.

f. Joint pools of political subdivisions in the State of Texas which invest in instruments and follow practices allowed by current law. (Prior approval from the City Commission is required before investing funds in joint pools.)

g. Fully collateralized direct repurchase agreements with a defined termination date secured by cash and obligations of the United States or its agencies and instrumentalities pledged with a third party. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank doing business in Texas. (Prior approval from the City Commission is required before the investment officers can begin investing in repurchase agreements. Repurchase agreements can be used by the depository bank for investment of overnight funds.)

h. A no-load money market mutual fund that is regulated by the Securities and Exchange Commission, has a dollar-weighted average stated maturity of 60 days or fewer and includes in its investment objectives the maintenance of a stable net asset value of $1 for each share; or a no-load mutual fund that is registered with the Securities and Exchange Commission, has an average weighted maturity of less than two years, is invested exclusively in obligations approved by in Section 2256.014 of the Texas Local Government Code, is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent, and conforms to the requirements set forth in Sections 2256.016 (b) and (c) of the Texas Local Government Code.

2) Unauthorized Investments
a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal.

b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

c. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

3) Maturities
The City of Harlingen intends to match the maturity dates of investments with the liquidity needs of the City. In no case shall the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any single investment shall not exceed five years.

4) Risk and Diversification
The City of Harlingen recognizes that investment risks can result from dealer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

a. Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.

b. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments other than U.S. Treasury Securities and Insured or Collateralized Certificates of Deposits.

VIII. SELECTION OF BANKS AND DEALERS

1) Depository Bank Selection
On an annual basis the City shall review the services provided by its depository bank and no less than every five (5) years, shall conduct a competitive bid through the City's banking services procurement process, which shall include a formal request for applications (RFA) in consideration of provisions as outlined in Texas Local Government Code 105, Depositories for Municipal Funds, Subchapter B In selecting a depository, the credit worthiness of institutions shall be considered along with the cost of services and proposed interest rates. The Director of Finance shall then conduct a comprehensive review of prospective depository bank credit characteristics and financial history.
2) Certificates of Deposit

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Director of Finance. An independent source for bank financial information can be found at https://www.bankrate.com/rates/safe-sound/bank-ratings-search.aspx

3) Securities Dealers

For brokers and dealers of government securities, the City shall select dealers reporting to the Market Reports Division of the Federal Reserve Bank of New York, also known as the "Primary Government Security Dealers", and regional institutional dealers which are adequately capitalized to conduct public business. All securities dealers shall provide the City with references from public entities which they are currently serving.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- Audited financial statements
- Proof of Financial Industry Regulatory Authority (FINRA) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification of having read the City's investment policy signed by a registered principal of the organization

An annual review of the financial condition and registration of qualified bidders will be conducted by the Director of Finance.

All business organizations eligible to transact investment business with the City shall be presented a written copy of this Policy. The qualified representative of the business organization seeking to transact investment business with the City shall acknowledge receipt of policy in writing.

The City may contract for investment advisor services. Selection of an investment advisor will be through a competitive proposal process. The investment advisory must:

- Be registered with the Securities and Exchange Commission
- Be registered with the State of Texas
- Manage at least $1,000,000,000 in investments
- Have experience providing investment advisory service to other Texas cities

If the City has contracted with a Registered Investment Advisor for the management of its funds, the advisor shall be responsible for performing due diligence on and maintaining a list of broker/dealers with which it shall transact business on behalf of the City. The advisor shall determine selection criteria and shall annually present a list of its authorized broker/dealers to the City for review and likewise shall execute the aforementioned written instrument stating that the advisor has reviewed the City's investment policy and has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City. The advisor shall
obtain and document competitive bids and offers on all transactions and present these to the City as part of its standard trade documentation.

IX. SAFEKEEPING AND CUSTODY

1) Insurance or Collateral
All deposits and investments of City funds other than direct purchases of U.S. Treasuries or Agencies shall be secured by an FHLB letter of credit or pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level for securities will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. Evidence of the pledged collateral shall be maintained by the Director of Finance or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the collateral pledged in each agreement. Collateral shall be reviewed weekly to assure that the market value of the pledged securities is adequate.

2) Safekeeping Agreement
Collateral pledged to secure deposits of the City shall be held by a safekeeping institution in accordance with a Safekeeping Agreement which clearly defines the procedural steps for gaining access to the collateral should the City of Harlingen determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of authorized representatives of the City of Harlingen, the firm pledging the collateral, and the Trustee.

3) Collateral Defined
The City of Harlingen shall accept only the following securities as collateral:

a. FDIC insurance coverage.

b. A Treasury bill, note, bond or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States.

c. Other obligations, including letters of credit, of the United States or its agencies or instrumentalities.

d. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.

e. A bond of the State of Texas or of a county, city or other political subdivision of the State of Texas having been rated no less than "AA" or its equivalent by a national recognized rating agency with a remaining maturity of ten (10) years or less.

f. Cash
4) Subject to Audit
All collateral shall be subject to inspection by the Director of Finance, Internal Auditor or the City's independent auditors.

5) Delivery vs. Payment
Treasury Bills, Notes, Bonds and Government Agency securities shall be purchase using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the Trustee or safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of the safekeeping receipts shall be delivered to the City.

X. INVESTMENT POLICY ADOPTION

The City of Harlingen investment policy shall be adopted by resolution of the City Commission. The policy shall be reviewed for effectiveness on an annual basis by the Finance Director and any modification will be recommended for approval to the City Commission.
XI. GLOSSARY of COMMON TREASURY TERMINOLOGY

Agencies: Federal agency securities.

Ask: The price at which securities are offered.

Bid: The price offered for securities.

Broker: A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.

Book Value: The original acquisition cost of an investment plus or minus the accrued amortization or accretion.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

Collateral: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public monies.

Comprehensive Annual Financial Report (CAFR): The official annual report for the City of Harlingen. It includes combined statements and basic financial statements for each individual fund and account group prepared in conformity with GAAP.

Coupon: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transaction, buying and selling for his own account.

Debenture: A bond secured on by the general credit of the issuer.

Delivery-Versus-Payment (DVP): There are two methods of delivery of securities – delivery-versus-payment and delivery-versus-receipt (also called “free”). Delivery-versus-payment is delivery of securities with an exchange of money for securities. Delivery-versus-receipt is delivery of securities with an exchange of a signed receipt for the securities.

Discount: The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original price shortly after sale also is considered to be at a discount.

Discount Securities: Non-interest bearing money market instruments issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury bills.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to $250,000 per deposit.
Federal Funds Rate: The rate of interest at which overnight Fed funds are traded between banks. This rate is currently pegged by the Federal Reserve through open-market operations as is used as a proxy for the overnight rate.

Federal Farm Credit Bank (FFCB): The Federal Farm Credit Bank System is the oldest of the government sponsored enterprises, created by an act of Congress in 1916. Its mission is to provide a reliable and low cost source of funds to support agriculture in the United States. FFCB debt obligations are highly liquid and its senior debt is rated AA+.

Federal Home Loan Banks: The Federal Home Loan Bank was created by an act of Congress in 1932 as a system of 12 regional banks that provide funds to its member banks. FHLLB’s primary mission is to support residential and community lending. Its membership of more than 8,000 financial institutions includes savings banks, commercial banks, credit unions and insurance companies active in housing finance. FHLLB debt obligations are highly liquid and its senior debt is rated AA+.

Federal Home Loan Mortgage Company (FHLMC or “Freddie Mac”): Freddie Mac was created by an act of Congress in 1970 as a shareholder-owned company to further expand the secondary market for mortgage loans in the United States. Freddie Mac buys existing mortgages and pools them together to create mortgage-backed securities that can then be sold to investors, thereby providing liquidity to lenders who can then make additional loans. Along with Fannie Mae, Freddie Mac was placed into government conservatorship in September 2008, but continues full operations under government control and has been instrumental in the government’s attempts to revive the housing sector. Freddie Mac securities are highly liquid and its senior debt is rated AA+.

Federal National Mortgage Association (FNMA or “Fannie Mae”): Fannie Mae was created by an act of Congress in 1938 under the Federal National Mortgage Association Act to provide a secondary market for mortgage loans in the United States. It does this by purchasing existing home loans and pooling them together to create mortgage-backed securities that can then be sold to investors, along with a guaranty of the timely payment of principal and interest on the underlying loans. Fannie Mae was privatized in 1968, and operated as a private stockholder-owned company for 40 years before the housing market collapse forced them into federal government conservatorship in September 2008. Fannie Mae debt obligations are highly liquid and its senior debt is rated AA+.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve is a permanent member while the other presidents serve on a rotating basis. The committee meets eight times per year to set monetary policy.

Government National Mortgage Association (GNMA or “Ginnie Mae”): Securities guaranteed by GNMA are issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by the full faith and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA, or FMHM mortgages. The term pass-through is often used to describe Ginnie Maes.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

Local Government Investment Pool (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.
Market Value: The current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market pricing source quoted on the valuation date.

Master Repurchase Agreement: To protect investors, many public investors will request that repurchase agreements be preceded by a master repurchase agreement between the investor and financial institution of dealer. The master agreement should define the nature of the transaction, identify the relationship between the parties, establish normal practices regarding ownership and custody of the collateral securities during the term of the investment, provide remedies in the case of default by either party and clarify issues of ownership. The master repurchase agreement protects the investor by eliminating the uncertainty of ownership and hence, allowing investors to liquidate collateral if a bank or dealer defaults during the term of the agreement.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, banker's acceptances, etc.) are issued and traded. May also refer to a type of mutual fund whose underlying portfolio contains these security types.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve’s most important and most flexible monetary policy tool.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A group of government securities dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities brokers-dealers, banks and a few unregulated firms.

Prudent Person Rule: An investment standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Qualified Public Depositories: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than is maximum liability and which has been approved by the Public Depository Protection Commission to hold public deposits.

Rate of Return: The yield obtained on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (repo or RP) - An agreement by one party to sell securities at a specified price to a second party, along with a simultaneous agreement by the first party to repurchase the same securities at a specified price and a specified date.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.
**Secondary Market:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**Securities & Exchange Commission (SEC):** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**Treasury Bills:** A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months and one year.

**Treasury Bonds:** Long-term U.S. Treasury securities having initial maturities of more than ten years.

**Treasury Notes:** Intermediate term coupon bearing U.S. Treasury securities having initial maturities from two to ten years.

**Yield:** The rate of annual income return on an investment, expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price of the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: 4/3/19

Agenda Item:
Consideration and possible action to approve an ordinance on first reading of the City of Harlingen amending Chapter 28, Article V, Sections 28-338 and 28-339 and Chapter 18 of the Harlingen Code of Ordinances as all govern taxicab fares; providing for publication, and ordaining other matters related to the forgoing, (City Manager)

Prepared By (Print Name): Dan Serna
Title: City Manager
Signature:

Brief Summary:
Chapters 28 and 18 of the Harlingen Code Ordinances regulate for hire transportation service rates within the City and the City wishes to afford taxicabs the flexibility to establish fares for the services that they provide. Staff is recommending certain changes to the Taxi Cab Ordinance pertaining to fees currently in place to provide for fair and reasonable rates.

Funding (if applicable):

☐ Yes ☐ No

Finance Director’s approval:

☐ Yes ☐ No ☐ N/A

Staff Recommendation:
Staff recommends approval to of the ordinance amending the Chapter 28, Article V, Sections 28-338 and 28-339 and Chapter 18 of the Harlingen Code of Ordinances governing taxicab fares.

City Manager’s approval:

☐ Yes ☐ No ☐ N/A

Comments:

City Attorney’s approval:

☐ Yes ☐ No ☐ N/A
ORDINANCE NO. 2019-___
AN ORDINANCE OF THE CITY OF HARLINGEN, TEXAS AMENDING
CHAPTER 28, ARTICLE V, SECTIONS 28-338 AND 28-339; AND
CHAPTER 18 OF THE HARLINGEN CODE OF ORDINANCES AS
ALL GOVERN TAXICAB FARES; PROVIDING FOR PUBLICATION,
AND ORDAINING OTHER MATTERS RELATED TO THE FOREGOING.

WHEREAS, Chapters 28 and 18 of the City of Harlingen Code of Ordinances regulate for-hire transportation service rates within the City; and

WHEREAS, the City Commission of the City of Harlingen wishes to afford taxicabs greater flexibility in establishing fares for the services they provide; and

WHEREAS, the City Commission of the City of Harlingen finds that the revisions to the Code as set forth herein are necessary and in the best interest of the City of Harlingen;

BE IT ORDAINED BY THE CITY OF HARLINGEN:

SECTION I. Sections 28-338 and 28-339 of the Harlingen Code are hereby amended to read as follows:

Sec. 28-338. - Schedule of transportation services and fares.

The transportation services and the fixed mandatory rates to be charged for transportation by a taxi in this city shall be as established in the city fee schedule in chapter 18, as amended, the same having been determined to be fair and reasonable:

(1) Transportation of persons or passengers.
   a. A maximum fee of $4.00 for the first one-fifth-mile, or fraction thereof, for the first passenger.
   b. A maximum fee of $0.55 for each additional one-fifth-mile after the first half mile for the first passenger.
   c. An additional maximum fee of $2.00 for each additional passenger, regardless of distance.
   d. More than one passenger to separate destinations. Passengers riding together in one taxicab at the same time, but destined for different destinations, shall be assessed rates as follows: Upon said passengers entering said taxicab, the driver shall start the meter and charge the passenger driving to the nearest destination said metered amount, based upon the charges for mileage as set forth in this division. Upon said first passenger disembarking, said driver shall immediately restart the meter and proceed to deliver the passenger designating the next closest destination, and upon arriving at said destination, said disembarking passenger shall pay the amount set forth on the meter for mileage as established by this division. Upon said passenger disembarking, said driver shall restart the meter and deliver the next passenger to the next closest destination. Charges will
be as set forth in this Code under this division and shall apply to additional passengers in the same manner as set forth in this subsection.

e. No charge shall be made for the transportation of children less than six years of age when accompanied by an adult.

f. Waiting time (at the instance and request of passenger): A maximum fee of $0.65 per minute for fractional parts of an hour, a maximum fee of $39.00 for each full hour.

g. A person hailing a taxicab within the limits of the city shall be deemed to have employed said taxicab from the time of entering the taxicab until the time of leaving said taxicab. Said driver shall proceed directly to said point of disembarking and not deviate therefrom unless the passenger initially hiring said taxicab agrees to such deviation. In the event the first person hailing said taxicab agrees to allow said taxicab to pick up additional passengers for different destination, said person initially hailing said taxicab shall be deemed to have agreed to a deviation from direct route to facilitate delivering the passenger with the closest destinations, to enable said taxicab driver to comply with subsection (1)c of this section.

h. A taxicab may charge a maximum surcharge up to $3.00 per trip, not per passenger, out of the city limits when it picks up a passenger or passengers within the city limits.

(2) Transportation of items and animals.

a. A taxicab may charge a maximum fee of $2.00 for each animal transported by taxicab in addition to regular meter fare.

b. A taxicab may charge a maximum of $7.00 per move of items in addition to regular meter fare.

Sec. 28-339. - Established rates to prevail; other charges prohibited.

The maximum rates set out in section 28-338 shall be the sole charge made or collected. It shall be unlawful for any driver of a taxicab to demand or receive a fee or charge for taxicab services in excess of or less than the rates specified in the preceding section 28-338.

SECTION II. Chapter 18 of the Harlingen Code is hereby amended to read as follows:

Chapter 18 – FEES.

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate</th>
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<tbody>
<tr>
<td>First half mile, or fraction thereof, for first passenger</td>
<td>4.00 maximum</td>
</tr>
<tr>
<td>Each additional one-fifth mile after first half mile for first passenger</td>
<td>0.55 maximum</td>
</tr>
<tr>
<td>Charge for each additional passenger, regardless of distance</td>
<td>2.00 maximum</td>
</tr>
<tr>
<td>Waiting time (at instance and request of passenger)</td>
<td>0.65 per minute maximum for fractional parts of hour maximum 39.00 each full hour</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>First 45 minutes consumed in move</td>
<td>Regular meter fare plus maximum 7.00</td>
</tr>
<tr>
<td>Each minute thereafter</td>
<td>maximum 0.15 per minute</td>
</tr>
<tr>
<td>Each animal transported</td>
<td>Fares for persons plus maximum 2.00 each animal</td>
</tr>
</tbody>
</table>

**SECTION III. Publication:**

That the City Secretary of the City of Harlingen, Texas is hereby authorized and directed to cause a true and correct copy of the caption in this ordinance to be published in a newspaper having general circulation in the City of Harlingen, Cameron County, Texas.

INTRODUCED and APPROVED at FIRST READING at a Regular City Commission Meeting held on the 3rd day of April, 2019; APPROVED and ADOPTED at SECOND and FINAL READING at a Regular City Commission Meeting held on the 17th day of April, 2019.

CITY OF HARLINGEN, TEXAS

Honorable Chris Boswell, Mayor

ATTEST:

Amanda C. Elizondo, City Secretary
EXECUTIVE SUMMARY

Meeting Date: April 3, 2019

Agenda Item:
Consideration and possible action to select one of the top three (3) providers from the short list based on the presentations made by representatives of the firms and authorize the City Manager to negotiate and execute a contract for associated architectural and engineering services pursuant to the City’s Request for Qualifications No. 2019-03 for the Design and Project Management of the HEB Tennis Center Pro Shop.

<table>
<thead>
<tr>
<th>Prepared By:</th>
<th>Javier Mendez</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>Director of Parks and Recreation</td>
</tr>
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<td>Signature:</td>
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</tr>
</tbody>
</table>

Brief Summary:
Staff solicited Statements of Qualifications for Architectural/Engineer services to provide the design and project management for the HEB Tennis Center Pro Shop at Pendleton Park. The project shall include architectural/engineer schematic design, preparation of plans, cost estimates and specifications for bidding, and construction management. As a result of the advertised RFQ, we received seven (7) sealed proposals. The evaluation committee reviewed and preliminarily ranked Negrete & Kolar Architects, LLP, Megamorphosis Inc., and GMS Inc, as the top three highest. At the March 19, 2019 meeting of the City Commission, staff was directed to assemble the top three primarily ranked firms to formally present their qualifications to the City Commission for final standing and award.

Funding (if applicable):
Are funds specifically designated in the current budget for the full amount for this purpose? X Yes ☐ No*
*If no, specify source of funding and amount requested:
Finance Director’s approval: ☐ Yes ☐ No ☐ N/A

Staff Recommendation:

City Manager’s approval: ☐ Yes ☐ No ☐ N/A

Comments:

City Attorney’s approval: X Yes ☐ No ☐ N/A

form revised 04/20/09
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date: April 3, 2019

**Agenda Item:**
Consideration and possible action to enter into a contract between the City of Harlingen and Dr. Jose Guillermo Estrada Franco to provide entomological services as a result of the Texas Department State Health Services Grant.

**Prepared By:** Josh Ramirez, MPA, CPM  
**Title:** Environmental Health Director  
**Signature:** [Signature]

**Brief Summary:**
Provide Medical Entomological to lead the project implementation as described on TDSHS grant for Novel and Traditional vector control, serves as lead investigator under the direction of the Health Director. Will improve, monitor and implement Mosquito Control Programs to effectively Control and Prevent Vector Borne Disease.

**Funding (if applicable):**
Are funds specifically designated in the current budget for the full amount [X] Yes [ ] No*

*If no, specify source of funding and amount requested:
Staff is currently providing these services.
Finance Director's approval: [ ] Yes [ ] No [ ] N/A

**Staff Recommendation:**
Staff recommends approval of the contract with Dr. Jose Guillermo Estrada Franco

City Manager’s approval: [ ] Yes [ ] No [ ] N/A

**Comments:**

City Attorney’s approval: [ ] Yes [ ] No [ ] N/A

*form revised 01/26/09*
GENERAL SERVICES CONTRACT

This Contract (Contract) is made between the City of Harlingen, Texas (City), and Dr. Jose Guillermo Estrada Franco ("Contractor"). The City and Contractor agree to the terms and conditions of this Contract, which consists of the following parts:

I. Summary of Contract Terms
II. Standard Contractual Provisions
III. Signatures

I. Summary of Contract Terms

Contractor: Dr. Jose Guillermo Estrada Franco

Brief Description of Services: Provide Medical Entomological to lead the project implementation as described on TDSHS grant for Novel and Traditional vector control, serves as lead investigator under the direction of the Health Director. Will improve, monitor and implement Mosquito Control Programs to effectively Control and Prevent Vector Borne Disease.

Maximum Contract Amount: $85,000 for 17 months
Develop and Improve mosquito surveillance programs, lead the City of Harlingen Mosquito Control Novel and Traditional projects as awarded by TDSHS grant, serve as lead investigator and monitor closely advancements of lab and field work, and provides entomological expertise - $5,000 monthly

Length of Contract: One seventeen (17) monthperiod from date of TDSHS grant approved and enacted by City of Harlingen and Contractor's signature
Effective Date: February 1, 2019
Expiration Date: July 30, 2020

II. Standard Contractual Provisions

A. Definitions

Contract means this Standard Services Contract.

Premises city limits of the City of Harlingen, and mosquito affected areas.

Medical Entomologist means the Contractor.

Project Administrator means the person duly designated by the City to manage the services provided for in this Contract.

Services means the services for which the City requested as described in this Contract.
B. Services

Contractor will furnish Services to the City in accordance with the terms and conditions specified below and further detailed in Exhibit “A” attached herein and incorporated for all purposes:

i. Routine monitoring of mosquito control and surveillance projects;

ii. Make recommendation to Health Director on project changes, implementation of mosquito control methods and effective mosquito control techniques;

iii. Lead field investigations, setting up and collecting various mosquito control traps and methods for effective mosquito control surveillance and eradication programs Maintain and care for city facilities and equipment as required by city policies;

iv. Serve as an advisor for city staff on mosquito control methods.

C. Payment

The City shall pay Contractor for the Services as specified below. Project Administrator inspection and approval is required before payment is made to Contractor:

i. **Routine Office, Lab, Entomological, and Prevention and Control of Vector-Borne Diseases work** – Contractor will bill the City monthly for these services and must submit before written document of progress and worked performed with the bill.

D. Conditions

This contract is subject to the following conditions:

i. The Project Administrator will regularly inspect project and surveillance advancement for compliance with the terms of this Contract and requirements of TDSHS grant;

ii. All projects must be approved by the Health Director prior to initiating project;

iii. Contractor is anticipated to spend 2 – 40 hours weekly on average or monthly as approved by Health Director due to mosquito season, for field and office work.

E. Termination Provisions

(1) **City Termination for Convenience.** Under this paragraph, the City may terminate this Contract during its term at any time for the City’s own convenience where the Contractor is not in default by giving written notice to Contractor. If the City terminates this Contract under this paragraph, the City will pay the Contractor for all services rendered in accordance with this Contract to the date of termination.
(2) **Termination for Default.** Either party to this Contract may terminate this Contract as provided in this paragraph if the other party fails to comply with its terms. The party alleging the default shall give the other party written notice of the default citing the terms of the Contract that have been breached and what action the defaulting party must take to cure the default. If the party in default fails to cure the default as specified in the notice, the party giving the notice of default may terminate this Contract by written notice to the other party, specifying the date of termination. Termination of this Contract under this paragraph does not affect the right of either party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either party. However, this provision is not intended to and does not act as a waiver of the City's sovereign immunity.

F. **Liability and Indemnity.** Contractor shall indemnify, hold harmless and defend the City, its officers, agents, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, attorneys’ fees and any and all other costs or fees (whether rounding in constitutional law, tort, contract, or property law, or raised pursuant to local, state or federal statutory provision), arising out of the performance of the Contract and/or arising out of a willful or negligent act or omission of the Contractor, its officers, agents, and employees. It is understood and agreed that the Contractor and any employee or subcontractor of the Contractor shall not be considered an employee of the City. The Contractor shall not be within the protection or coverage of the City’s workers’ compensation insurance, health insurance, liability insurance or any other insurance that the City from time to time may have in force and effect. The City specifically reserves the right to reject any and all of Contractor’s employees, representatives or subcontractors and/or their employees for any cause, should the presence of any such person on City property or their interaction with City employees be found not to be in the best interest of the City, be found to be harassing to any City employee or third person, or is found to interfere with the effective and efficient operation of the City or the City’s workplace.

G. **Confidentiality.** Any provision of this Contract that attempts to prevent the City’s disclosure of information that is subject to disclosure under federal of Texas law or regulation, court or administrative decision or ruling, regardless of the source is invalid. (Chapter 552, Texas Government Code).

H. **Tax Exemption.** The City is not liable to Contractor for any federal, state or local taxes for which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any item purchased for consumption by the City. Fuel purchased for resale shall include Federal Excise Tax under IRC Section 4081 and Texas Motor Fuel Tax if required under the Texas Tax Code Chapter 162. Texas limited sales tax exemption certificates will be furnished upon request. Contractor shall not charge for said taxes on purchases for consumption by the City. If billed, the City will remit payment less sales tax.
I. **Assignment.** The Contractor shall not assign this Contract without the prior written consent of the City.

J. **Law, Venue and Limitations.** This Contract is governed by the laws of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Cameron County, Texas.

K. **Entire Contract.** This Contract and the provisions of the Exhibits represent the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

L. **Independent Contractor.** Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, method, or details of the work to be performed by Contractor under this Contract. The City and Contractor agree that the work performed under this Contract is not inherently dangerous, that Contractor will perform the work in a workmanlike manner, and that Contractor will take proper care and precautions to insure the safety of Contractor's officers and employees.

M. **Dispute Resolution Procedures.** The Contractor and City desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either party disputes any matter in relation to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator’s fees.

N. **Severability.** If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

**III. Signatures.** By signing below, the parties agree to the terms of this Contract:

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**CITY OF HARLINGEN:**

______________________________
Dan Serna
City Manager

**CONTRACTOR:**

By: ____________________________
Dr. Jose Guillermo Estrada Franco

Date: __________________________

Attest:
City Secretary
FORM C: NOVEL VECTOR WORK PLAN

Guidelines

Provide a plan that describes in detail, how your entity will accomplish all activities proposed for this project. Include key staff, experience, and resources available to complete the project. The plan must also describe a clear method for evaluating the services that will be provided, including identification of a specific evaluation standard, as well as recommendations or plans for improving essential public health services delivery based on the results of the evaluation.

The City of Harlingen, Environmental Health Department will allow three Health Inspectors, one Environmental Health Coordinator and the Director to implement the Novel Vector Control, and Surveillance methods. The City will contract Dr. Jose Estrada, Medical Entomologist (resume below in last pages) to lead the field entomological implementation component of the project under the direct supervision of the Health Director. Additional city facilities, equipment, and vehicles will be available to accomplish the project implementation and completion.

This project will utilize two known methods for long-term vector control. The program will use Autocidal Gravid Traps (AGO's) and the classical integrated mosquito/pest management as part of Integrated Aedes Vector Control Interventions in four urbanizations of the City of Harlingen, Cameron County, Texas.

The project plan is to reduce and to eliminate vector population after a hurricane or weather storm, and to reduce transmission of vector-borne diseases. One of the best methods to reduce the risk of infections and recommended by CDC is to prevent mosquito bites through controlling Aedes aegypti and Aedes albopictus populations, the primary vectors of Dengue, CHIKV, and ZIKV viruses in the US which would play a significant role in reducing the risk of disease transmission. As a complement to routine Integrated Mosquito/Pest Management (IMM) applied by mosquito control departments, we intend to use trap saturation approaches with autocidal gravid ovitraps (AGO traps) as a tool carried out elsewhere to control Stegomyia mosquitoes. We are confident that using both methods in tandem we will reduce mosquito population densities in the City of Harlingen, Cameron County. The trap saturation method with AGO traps was recently recommended due to the widespread resistance traits in mosquito Aedes populations to pyrethroid insecticides. The CDC in Puerto Rico proposed the use of non-chemical vector control approaches through the use of autocidal gravid oviposition traps (AGO's). To this and following various baseline studies the use of AGO's traps has been implemented in urbanizations of metropolitan San Juan area with encouraging preliminary results. Using AGO trap saturation the Aedes mosquito densities in a specific municipality of Puerto Rico have been reduced below threshold levels associated to Aedes risk outbreaks (R. Barrera pers. Comm, July 2017). The control tool used as a complement to IMM (traditional source reduction, garbage and tire
disposal, health community education, larvicides, and traditional chemical control) can be effective and economical when used in combating container-breeding Aedes mosquitoes.

The use of non-chemical adult traps autocidal gravid ovitraps (AGO's) together with IMM, we may significantly reduce adult Aedes populations to acceptable levels with the consequent decrease in entomological, virologic, and human indicators of arbovirus transmission in the selected areas.

Initially in the first 6 months of the project colonization efforts will begin using mainly eggs and larvae field collections of Aedes aegypti mosquitoes. Dr Estrada-Franco is well versed in Aedes mass rearing techniques therefore we do not expect problems in optimizing and establishing a robust colony of Aedes aegypti mosquito at least from Harlingen Texas. The colonized mosquitoes will play a key role in establishing the resistance profile of the Aedes aegypti population in our proposed areas particularly for the use of adulticide and larvicide approaches as a component of IMM. Simultaneously we will monitor using autocidal gravid ovitraps (AGOs traps) the mosquito population density in the two selected urban settings, the negative and the AGO trap saturation approach. Population densities will be estimated using scattered (10 AGOs) at about 109 yards (100 meters) of each other in the two selected urbanized sites. Data on mosquito densities will be used to clearly established pre and post-intervention approaches and statistical evaluations.

From months 6-8 of the project we will optimize methods for AGOs trap saturation and IMM for our negative control area. Resistance-susceptibility profiles will be clearly established for the mosquitoes in our two study areas and an intensive health education campaign. Stakeholders and local communities in the mosquito affected areas/selected sites will be identified then contacted to discuss plans, obtain consent, and carry out community engagement activities. Focus group discussions will be conducted at the beginning of the summer-fall of 2019 and particularly in the selectec sites, to learn community leaders' opinions and understanding of the use of the AGO traps, develop key messages for AGO traps use, and to learn about the best ways to sensitize and mobilize the community around the distribution of the AGO traps.

From months 8-17 of the project we will conduct the treatment control efforts in the two selected "selected sites".

Selected sites selection. We have selected four mosquito affected areas (urbanizations) in areas of Cameron County within the City of Harlingen to conduct and assess the effectiveness of the projected mosquito field work. The three selected sites from the City of Harlingen are under the supervision of the City of Harlingen, one is located half a mile west of the Harlingen Valley International Airport with about 210 homes and the other near the downtown in Harlingen with 230 homes, we are also identifying other urbanizations with about 200 homes to be considered. The selected sites will be monitored by the Harlingen Health Department (HHD) using AGO strategies during this the spring 2019.
Field Design. We plan to conduct an assessment of mosquito populations in the region at the start of the control trial, followed by pair-wise comparisons of various treatment effects. – no control efforts, a selected site to be selected. A treated selected site only routine IMM (baseline treatment and focusing in the mosquito affected areas for the AGO intervention we will saturate with three traps in 200 premises located in the eastern tip of the selected areas for a total of 600 AGO traps for mosquito control in Harlingen. For the intervention AGO+IMM we will select other mosquito affected areas with 600 AGOs plus routine IMM. The two sites will be subjected to routine IMM control at least 3 times every 4 months. Routine monitoring of mosquito populations will be conducted by combinations of oviposition trapping, BG Sentinel trapping, and monitoring the results of AGO traps in the four selected sites. The threshold set by the CDC in the AGOs surveillance indicator in its studies in Puerto Rico of an average 3 female mosquitoes/10 surveillance AGOs traps will be considered as an indicator of Aedes aegypti transmission risk. Above 3 mosquitoes average will mean risk of transmission below 3 will be optimal control of mosquito populations with reduced risk of transmission.

Integrated Mosquito/Pest Management (IMM). IMM will be implemented across the selected two sites. The urbanizations as pointed out share similar socioeconomic conditions and we actively will look for acceptance of the mosquito control activities by the home owners in the selected mosquito affected areas. For IMM interventions and with the help of the health department. The home premises will be visited in search of containers with water and immature Aedes aegypti and mosquitoes. Activities will include source reduction, tire removal, basic sanitation, larviciding with an organic larvicide Bti and IGRS (Bacillus thuringiensis israelensis and Metoprene), adulticiding nebulizations with the recommended pyrethroid insecticide indicated by the city health department and distribution of educational materials. As already discussed AGO traps will be deployed as needed (600 traps per treatment site) based on treatment schedule. With this approach we are expecting to reach at least an >80% coverage in all areas with AGO control efforts. As pointed out we will monitor mosquito density reductions with the use of AGO traps, oviposition cups, and BG Sentinel traps by recording weekly Aedes aegypti populations in the selected areas (10 randomly selected homes in the treated area and one control area). Monitoring traps are located within squares of 10X10 meters at about 100 meters (109 yards) apart of each other.

Vector Surveillance and Evaluation. Mosquito surveillance will be conducted by deploying a total of 20 sentinel AGO traps in the four selected urbanizations. 10 AGO traps will be monitored weekly in the intervention and non- intervention area, at a density of approximately one sentinel AGO trap per one acre, for the duration of the program implementation. A marked decrease below the threshold of 3 females Aedes aegypti/10 AGOs traps will be an indication that the IMM alone, AGOs traps alone, and/or AGO+IMM interventions are working. Evaluation of the impact of vector control on the number of mosquitoes and indirectly incidence of arbovirus infected mosquitoes will be carried using appropriate cluster randomized design. The meteorological station of the Harlingen Valley Airport provide data that is going to monitor rainfall, temperature, and relative humidity to be used as co-variables.
Transitioning Stewardship of AGOs. To engage community residents with the service of the AGO traps, the team will identify a resident in each house to be present every time the trap is served. By doing so, residents will be familiarized with the service process and will help create the habit of doing it every two months. The team will also suggest that residents conduct the service to AGO traps at least one or two time with the team, so they can practice how to service the trap before the project ends. Also, the team will identify community leaders from the associations to go with teams to service AGO traps, so they can keep doing the service when the teams depart from the communities. However, community leaders will need to have the assistance of city staff to do the transition with residents. If residents get involved from the beginning with the service of the AGO traps, it will better for them to accept the maintenance after the intervention ends.

Potential Problems and Alternative Approaches: We don’t anticipate concerns with the participation of residents in the selected areas since the Vector Control officers have been working with them for the past several years. Stakeholders and local communities in the "mosquito affected areas" will be identified then contacted to discuss plans, obtain consent, and carry out community engagement activities. We will engage the "selected sites" in the quarter of the project implementation to provide information and training in the implementation of AGO traps usage, and to empower the community to learn and participate in the study of the AGO traps. With the HHD we will be working in approaching to the right channels the homeowners in the City of Harlingen urbanized selected for the project. We expect to use our experience obtained in our vector control activities over the years to help pave the way and conduct an intensive public relations campaign trough fliers and mass media and meetings with community leaders and the citizens of the selected sites explaining the goals and answering questions of the milestones of the project. To this extent bilingual Spanish speaking scientist and support officials will be previously train before the project takes place. It is important to stress that most of the technical support personnel at the city are bilingual therefore we do not expect any problems in this regard. We assume that 80% of the selected site residents will accept to participate with mosquito control projects. Our goal is to target 90% of the residents for acceptance and participation as compared to the 80% outreach coverage of the Puerto Rico “Caguas” study One of the challenges we have observed in studies is that AGO traps have been removed or lost throughout the study. However, we expect to have replacements and will promote a strong media approach to empower the community to engage in this mosquito control approach and to protect the AGO traps.

Key Staff:

Josue “Josh” Ramirez, Health Director with over 30 years as department director of Public Health and Health Departments. Was the Public Health Director for the City of Brownsville for almost 20 years where numerous vector control projects were implemented. Developed a mosquito control surveillance program at the Health & Code Enforcement Department for the City of McAllen where he was the Director for almost 9 years, and has been the Health Director for the City of Harlingen for a year.
and half.

- Shannon Harvill, Environmental Health Coordinator with over 12 years in Animal Control, General Sanitation, and Vector Control for the City of Harlingen.

- James Padilla, Environmental Health Inspector, with over 10 years of experience in General Sanitation, Food Inspections, and Vector Control for the City of Harlingen.

- Roy Garza, Environmental Health Inspector, with over 28 years of experience in General Sanitation, Food Inspections, and Vector Control for the City of Harlingen.

- Gorge Leal, Environmental Health Inspector, with over 1 year of experience as a Health Inspector, and Vector Control applicator trainee and with over 20 years of experience in Food Industry from Whataburger.

- Karina Chavero, Community Health Worker (Promotora), has over 3 years experience in community health work, developing healthy living educational sessions, community exercise classes, and walks to promote health living and improving community health for the City of Harlingen.

Contracted Key staff:

José Guillermo Estrada-Franco PhD

6709 Golfcrest Drive
Galveston, Texas 77551

Work Phone: Private (409) 457-8577; Galveston, Texas.

email: joseestradaf@hotmail.com; jgef1985@gmail.com

Nationality: Dual Nationality: Mexican and United States citizenship.

Field of Interest and Expertise:

Public Health and Medical and Veterinary Entomology: Public health policies particularly on pharmaceuticals and the environment.

Epidemiology of arthropod borne diseases; the genetics, ecology, molecular
biology, control, and competence of vectors, especially the vectors of arboviruses and parasitic diseases, (malaria and Chagas). Epidemiology of emergent diseases including dengue, Zika, Chikungunya and the encephalitides (WNV, VEE, EEE etc.). Recent borne hemorrhagic viruses (Hanta and arenavirus (Tacaribe group)

Environmental problems and their impact on public health; particularly, the effects of pesticides and heavy metals on ecosystems, and the risk they pose to human health. Biological control of vectors and pests of public health and agricultural importance.

Education:

1987-1992 Ph.D. in Entomology (Medical and Veterinary), awarded May 1992, by the University of Maryland, College Park, Maryland. Dissertation: "Genetic Differences among Geographically Isolated Populations of Anopheles pseudopunctipennis from Three Countries of the American Continent."

1979-1982 M.S. in Public Health (Human Ecology), from the University of Texas School of Public Health, Houston, Texas. Thesis: "Lead Concentration in the Blood of Rural Inhabitants in an Oil-Production Area of Mexico."

1969-1973 B.S. in Biochemical Engineering, from the National School of Biological Sciences of the National Polytechnical Institute, Mexico City, Mexico. Thesis: "Evaluation of Noise Levels from Aircraft in the Vicinity of the Benito Juarez Airport, Mexico City."

Work Experience:

February 2018-present

Professor, Center for Genomics Biotechnology (Centro de Biotecnología Genómica), National Polytechnic Institute (Instituto Politécnico Nacional), Reynosa, Tamaulipas, Mexico.

Design, conduct and write research proposals to be sent to funding agencies on arboviral diseases particularly in binational border (Mexico-USA) settings. Coordinate, advise and conduct jointly with a group of graduate students studies to assess the impact of Chikungunya, dengue and Zika, among others in border Mexican towns. The studies are conducted together with US research and policy health making institutions (County Vector control units, University of Texas Galveston, Rio Grande Valley, El Paso and Texas A&M, College Station and Weslaco) and the Mexican Health Services of the State of Tamaulipas, EcoSur (CONACYT) and the Zoo Miguel Angel del Toro in Tuxtla Gutierrez, Chiapas.


Senior Entomologist. Binational Mexico-USA project 'Prevention and Control of Vector-Borne Diseases'. Centers for Disease Control and Prevention (CDC) National Center for Emerging Zoonotic Infectious Diseases (NCEZID), Office of Infectious Diseases (OID). McAllen, Texas.

-Provided entomological expertise and directed a binational sister city project (McAllen, Texas-Rey
nosa, Tamaulipas, Mexico) in vector surveillance and control activities of Aedes vectors, mainly *Aedes aegypti* and *Aedes albopictus*, as potential carriers of arboviruses (Zika, dengue and Chikungunya) along urban settings of the Texas and Mexico border.

**July 2016-January 2017**

Senior Entomologist. Zika Emergency Response Team, Centers for Disease Control and Prevention, Office of Infectious Diseases, National Center for Emerging and Zoonotic Infectious Diseases (CDC/OID/NCEZID), Dengue Branch, San Juan Puerto Rico, Puerto Rico.

-Provided entomological expertise for the Public Health campaign to control the Zika outbreak affecting the Island of Puerto Rico.
-Designed and began the setting of a surveillance and novel control approaches with CDC for *Aedes aegypti* and *Aedes mediovittatus* populations in areas of western Puerto Rico (Municipalities of Patillas and Arroyo) affected by the Zika epidemic.

**March 2016-June 2016**

Leader Vector Surveillance and Control Specialist. Harris County Public Health and Environmental Services (HCPHES) Mosquito Control Division. Houston, Texas.

- Conducted and designed a Chagas research project to established the putative impact of *T. cruzi* parasites in human and canine populations in Harris county particularly in the Houston Metropolitan area.
- Designed a comprehensive surveillance vector program to establish the triatomine species circulating in Harris County and potentially involved in *Trypanosoma cruzi* transmission cycles.
- Conducted jointly with personal from the Harris County surveillance arbovirus activities for West Nile, Zika and Chikungunya in the metropolitan area of Harris County.
- Conducted surveillance efforts in *Aedes aegypti* and *Aedes albopictus* foci to know and locate their distribution in Harris County.
- Supported colonization efforts of *Culex quinquefasciatus*, *Aedes aegypti* and *Aedes albopictus* strains from the Houston Metropolitan area to conduct vector incrimination studies with Zika and Chikungunya virus strains from different geographic areas.

**November 2011-March 2016**

**Full time Professor**. University of the State of Mexico Mexico. (UAEM) Veterinary School (FMVZ) Center for Advanced Studies on Animal Health (CIESA). Toluca México.

- Professor of Biotechnology (Postgraduate), Veterinary Toxicology and Experimental Design and Methodology of Scientific Research (BS) at the School of Veterinary Sciences, University of the State of Mexico (UAEM) in Toluca, Mexico.
- Directed scientific projects on Venezuelan equine encephalitis Subtype IE (VEE) on vector ecology, phylogeny, pathology, epidemiology in different regions of the Mexican Gulf coastal settings and Chiapas. With *Trypanosoma cruzi* conducted transmission blocking research to develop vaccines in canine and murine models.
- I was tutor, advisor and mentor for BS, Master of Science and PhD students. More than 12 students. I am still advising Mexican students (two PhD doctoral students and 2 MS students and 2 BS students).
- I graduated three students at the Master level during my stay at the UAEM.
November 2011-2013.

Adjunct Professor, Center for Biodefense and Emergent Infectious Diseases and Department of Pathology, University of Texas Medical Branch, Galveston, Texas, USA.

-Continue collaborative work with scientists from the University of Texas Medical Branch in Galveston (UTMB) particularly in research projects with flavivirus (Zika) and alphavirus (Chikungunya and VEE) in areas of Mexico (Dr Scott Weaver laboratory UTMB). With Trypanosoma cruzi continue joint studies on parasite blocking experiments in canine models continue joint studies on parasite blocking experiments (Dr. Nisha Jain Garg laboratory UTMB).

October 2002-October 2011

Assistant Professor, Center for Biodefense and Emergent Infectious Diseases and Department of Pathology, University of Texas Medical Branch, Galveston, Texas, USA.

-Develop as a Co-PI research on NIH supported grants research in topics that included flavivirus (WNV, SLE), alphavirus (VEE, EEE), and rodent hemorrhagic fevers especially Hantavirus and arenavirus (Tacaribe complex). Such studies included phylogeny, pathology, vector ecology, transmission studies, serology, diagnostics, epidemiology, molecular virology among others. The research was conducted mainly in the Mesoamerican region.

Adjunct Professor. University of the State of Chiapas (UNACH). Meso-American Center for Health and Disasters. Tapachula, Chiapas.

- Conducted research jointly with academic personal and graduate students from (UNACH) on flavivirus (WNV) and alphavirus (VEE) research. Graduated as a tutor and advisor three students at the MS level.


Scientific Advisor, Mexico-USA Commission on Foot and Mouth Disease and other Exotic Diseases, Animal Health Division, Mexican Agricultural Ministry, Mexico City.

- Advising and supporting technical personnel with surveillance and diagnostics mainly in topics related to zoonotic diseases especially West Nile Virus (WNV), and Venezuelan Equine Encephalitis (VEE).

October 2001-July 2003

Research Leader Chagas Project and Advisor, State of Mexico Health Services (Instituto de Salud del Estado de Mexico). Toluca, Mexico.

- Designed and conducted the study that identified discrete transmission foci of Trypanosoma cruzi in geographical regions of the Mexican Central plateau.
- Developed studies in vector incrimination, drug patient treatment and clinical referral to the Mexican cardiology Institute of positive individuals.

Jan 2001-Feb 2001

-Supporting and advising Mexican animal health institutions on diagnostics of West Nile Virus, VEE, EEE, SLE, Jutiapa and Rio Bravo viruses.

Jan 2000-May 2000

Short Term Consultant, Pan American Health Organization, Washington D.C.

-Advising on serological diagnostics for WNV, VEE, in equine sera and human sera mainly in suspected patients from Mexico.

Dec 97-October 2000

Research Associate, Center for Agricultural Biotechnology and Department of Entomology, University of Maryland, College Park, Maryland.

-Conducted research on transposable elements as vectors to introduce foreign genes in the embryos (eggs) of mosquitoes of medical importance such as Anopheles gambiae, Aedes aegypti and Culex quinquefasciatus. The main aim was to create refractory mosquito specimens to pathogens that affect humans therefore interrupting the transmission potential of them.

May-Nov 95

Guest Researcher, Naval Medical Research Institute (NMRI), Laboratory of Rickettsial Diseases, Bethesda, Maryland.

-Conducted research on novel approaches to combat mosquitoes using magnetic fields disrupting directional cues used by Culicidae vector species of parasitic and viral pathogens of human diseases.

1991-93

Advisor, Government of the State of Morelos, State Health Services, Cuernavaca, Morelos, Mexico.

-Advising the State of Morelos local government in vector control issues mainly for malaria (Anopheles species) and dengue (Aedes aegypti).

Nov. 1992

Postdoctoral Research Associate, University of Notre Dame, Department of Biology, South Bend, Indiana.

-Conducted research to study Aedes albopictus at the vector biology laboratory of Notre Dame University in South Bend Indiana at the lab of the late Dr. George B Craig. Aedes albopictus is an exotic species originally from Asia and documented in the USA for the first time in the 80s.

1991-1992

Temporary Advisor, Program on Communicable Diseases, Pan American Health Organization,
Washington, D.C.

- Advising and supporting the Pan American Health Organization in the development of the "Plan of Action to control Aedes albopictus in the Americas". The plan was designed to be implemented by the members of WHO in the American Continent.

1987-1992

Faculty Research Assistant and Research Assistant, Department of Entomology, University of Maryland, College Park, Md.

- Study a primary malaria vector of the American Continent Anopheles pseudopunctipennis as a part of my PhD Dissertation Project.

1986-1991

Guest Researcher, Laboratory of Malaria Research, National Institute of Allergy and Infectious Diseases, National Institutes of Health, Bethesda, Maryland.

- Conduct population genetic studies on Anopheles pseudopunctipennis in six countries of the American Continent.
- Conduct resistance studies of Plasmodium falciparum to antimalaria drugs.
- Carry out genetic population studies of Plasmodium falciparum in different regions of Africa, Asia, and the Americas.

1986

Temporary Advisor, Program on Communicable Diseases, Pan American Health Organization, Washington, D.C.

- Advise in studies of speciation of primary malaria vectors in the America Continent including populations of An. pseudopunctipennis, An albimanus, An darlingi, An nunez tovar groups.

1986

Chief Investigator, Vector-Borne Disease Surveillance in the Mexican Republic, Epidemiology Division, Ministry of Health of Mexico, Mexico City, Mexico.

- Direct a group of technical experts from the Mexican Health Ministry, Epidemiology Division, in approaches to detect and document the presence of Aedes albopictus in Mexico as well as locate endemic foci of dengue transmission.

1985-1986

Visiting Scientist, Division of Vector-Borne Viral Diseases, Centers for Disease Control, Fort Collins, Colorado, and Dengue Branch, San Juan, Puerto Rico.

- Conduct studies for surveillance and control of vectors of arboviruses particularly dengue and others. These included the use of slow release formulations of temephos and Bti as larvicides. We were pioneers together with CDC scientists to introduce the use of corncobs as carries in larvicidal control of mosquitoes.
1984-1985

Visiting Scientist. Department of Entomology, University of California, Riverside, California.

- Study the use of mimetic IGRs (insect growth regulators of mosquitoes) as environmentally sound strategies to control mosquitoes of medical importance.

1983-1984

Consultant on Pharmaceuticals and Health Policy. Commission on Health and Welfare, Mexican Congress of Mexico, Mexico City, Mexico.

- Supported legislative efforts in the Mexican Congress to regulate the health aspects of the pharmaceuticals in use in the Mexican Republic as well as the pharmaceutical industry of the country. Conducted active support on legislative aspects to provide information of euthanasia to be included in the Mexican Health Law of the 52nd Congress in Mexico.

1978-1982

Environmental Scientist, Epidemiology Division, Department of Public Health of the State of Mexico, Toluca, Mexico.

- Research scientist on factory emissions and water disposal of the industrial belt of Mexico City. Supported environmental health impact assessments on industries including metallurgic, petrochemical and oil industries.

1977-1978


- Research scientist on noise impact of planes flying the urban areas of metropolitan Mexico City particularly in surrounding areas of the International airport in Mexico City.

1976

Scientist. Center for Agricultural Research of the State of Mexico, Toluca, Mexico.

- Technical expert in agriculture management and pest of monoculture especially corn and potatoes.

1974-1976


- Technical expert in water and gas environmental emissions of mobile and industrial sources for the Mexican federal government.

Special Studies:
United Nations Environmental Program in Mexico City:
"Basic Chemistry of Water Quality," July 1975

Biology of Fresh Water and Ecological Pollution,
October 1975.
"Operation of Primary Wastewater Treatment Plants,"
November 1975.

Institute of Molecular Biology and Biotechnology, Heraklion, Crete, Greece: "Biology of Disease
AGENDA ITEM
EXECUTIVE SUMMARY

Meeting Date:  April 3, 2019

Agenda Item:
Consideration and possible action to appoint members to the Complete Count Committee for the 2020 Census.

Prepared By (Print Name):  Gabriel Gonzalez
Title:  Assistant City Manager
Signature:  [Signature]

Brief Summary:
The City has created the Complete Count Committee and the time has come to begin preparations for the upcoming 2020 Census. The initial committee will have 10 members, each Commissioner will appoint 1 member with the Mayor appointing the remaining 5 including the Committee Chairperson. The Mayor has the option to expand the Committee by an additional 5 members. Attached is a list of individuals who have agreed to serve on the Committee.

Funding (if applicable):
Are funds specifically designated in the current budget for the full amount [ ] Yes [ ] No* for this purpose?
*If no, specify source of funding and amount requested:
N/A

Finance Director’s approval:  [ ] Yes  [ ] No  [ ] N/A

Staff Recommendation:

For Street Closures ONLY, Fire Chief’s approval:  [ ] Yes  [ ] No  [ ] N/A

City Manager’s approval:  [ ] Yes  [ ] No  [ ] N/A

Comments:

City Attorney’s approval:  [ ] Yes  [ ] No  [ ] N/A
RESOLUTION R18-44

A RESOLUTION CREATING A CENSUS 2020 COMPLETE COUNT COMMITTEE TO PLAN AND CONDUCT LOCAL EDUCATIONAL INITIATIVES, PUBLICITY AND PROMOTIONAL ACTIVITIES TO INCREASE COMMUNITY AWARENESS AND PARTICIPATION IN THE 2020 CENSUS

WHEREAS, April 1, 2020 is Census Day for the United States of America pursuant to Article 1, Section 2 of the United States Constitution; and

WHEREAS, an accurate census is essential for the allocation of representatives with the legislative bodies of the U.S. House of Representatives, the Texas Legislature and within the City of Harlingen's districts; and

WHEREAS, correct apportionment of Federal funds for transportation, education, health, child and elder care, emergency preparation and response, public and social support programs, depend on complete and accurate demographic information.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HARLINGEN:

That the Governing Body of the City Harlingen does hereby create the Census 2020 Complete Count Committee for the purpose of planning and conducting local initiatives and promotional activities to increase community participation in the 2020 Census.

SECTION 1: The City of Harlingen hereby creates a Census 2020 Complete Count Committee which shall consist of ten members. Each City Commissioner will appoint one member with the remaining five members to be appointed by the Mayor. The Mayor, may, at his discretion, increase the Complete Count Committee to fifteen members with the additional five members to be appointed by the Mayor.

SECTION 2: The membership of the Complete Count Committee should be from the following areas:

- Business
- Faith-based community
- Education
- Media
- Technology
- Community Organizations
- Technology

SECTION 3: The Mayor shall appoint the complete Count Committee Chairperson and the committee members shall serve until June 2020.

SECTION 4: The complete Count Committee shall be charged with the duty to assist the City of Harlingen in planning and conducting local educational initiatives, as well as publicity and promotional activities to increase community participation in the Census. Activities may include but are not limited to the following:

- Assist with the creation and distribution of posters, flyers, handouts and printed material for use by the media and other organizations to promote participation in the Census.
- Assist in the preparation of material for public service announcements on radio, newspaper and television.
- Speak at public forums and meetings, fraternal organizations, business organization and schools for the purpose of promoting and informing the community of the upcoming Census.

SECTION 5: The City of Harlingen shall provide staff support to the Complete Count Committee.

CONSIDERED AND ADOPTED THIS 3rd day of October, 2018 at a Regular Meeting of the Elective Commission of the City of Harlingen, Texas at which a quorum was presented and which was held in accordance with GOVERNMENT CODE CHAPTER 551, as amended.

CITY OF HARLINGEN
Chris Boswell, Mayor

ATTEST
Amanda C. Elizondo, City Secretary
COMPLETE COUNT COMMITTEE 2020

1. Dominique Consiglio - Media, Community Outreach
2. Bill Reagan - Loaves and Fishes
3. Hilda Benavides - Housing Authority
4. 2 City Commissioners (One to serve as Chairman)
5. HCISD Julio Cavazos - Education (Recommended by Dr. Cavazos)
6. Community Organizations
7. Business
8. Technology
9. Faith-based Community
10. Media