



Job Title: Snack Bar Attendant – Part time

Pay Rate: \$7.2500/hr

Department: Tony Butler Golf Course

9/05/2017

**JOB SUMMARY:**

Greets the public, collects fees, prepares and sells food and beverage items. Sets daily snack bar menu; orders, receives, inventories, prepares and prices menu items. Responsibilities include point-of-sale transactions; cash handling; summarizing daily shift collections, inventory control; ordering and rotating of food and beverage product as well as sanitation and general food and beverage cost accounting. Tact and courtesy are required in frequent contact with golfers and the general public. Performs other related duties as required.

**QUALIFICATIONS:**

- Must be of legal age 18, per TABC 106.09, to sell beer and wine.
- Knowledge of simple accounting functions involved in shift closeout.
- Ability to operate electric and manual kitchen apparatus required in food preparation.
- Must be dependable and able to work well unsupervised.
- Some experience in the operation and maintenance of a snack bar or commercial kitchen preferred.
- High School Graduate or GED; or six month related experience and/or training or an equivalent combination of education and experience.

**PHYSICAL REQUIREMENTS:**

Moderate physical activity. On feet most of the time. Involves bending, stooping, squatting, twisting, reaching, working on irregular surfaces and occasionally lifting objects weighing 25 to 50 pounds.

**BENEFITS:**

The City covers part-time employees under its Worker's Compensation Program.

**HOW TO APPLY:** Applications are available at City of Harlingen City Hall, 118 E. Tyler, Harlingen, 78550. City website: [www.myharlingen.us](http://www.myharlingen.us)