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| Job Title: | Project Control Manager (Construction) | |
| Duration: | 12-18 months | |
| Pay Range: | DOQ | |
| Department: | Administration | 04/11/2017 |

JOB SUMMARY:

This temporary full-time position performs inspections of a public improvement construction project and utility installations. The incumbent also performs administrative work monitoring the development, implementation and completion of a capital project. Work is performed under the general supervision of the City Manager Director. This position also requires the use of a personal or City vehicle on city business

QUALIFICATIONS:

- Ability to use computer and applicable software (Excel, Word, etc.);
- Ability to read and interpret blueprints/plans, specifications and technical data;
- Bachelor's Degree, B.A., from a four-year college or university; or five years related experience and/or training; or equivalent combination of education and experience;
- Valid Texas Driver's License, Class "C";
- Prefer Structural Engineer or Architect.

PHYSICAL REQUIREMENTS:

The employee is frequently required to stand; balance and stoop; and walk on rocky surfaces. The employee must occasionally lift and/ or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus.

Applicant must successfully pass a pre-employment Drug and Alcohol screening, Background check and Functional Assessment prior to employment by City of Harlingen.

BENEFITS:

The City offers excellent benefits including paid holidays, vacation, sick leave, health and life insurance, a retirement system and optional deferred compensation programs.

HOW TO APPLY: Applications are available at City of Harlingen Human Resources Department, 118 E. Tyler, Harlingen, Texas 78550. City Website: www.myharlingen.us