



Health Department

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Mobile Food Unit Checklist

Mobile Food Units are motorized and readily moveable or a concession trailer that can be pulled by a motor vehicle.

- The motorized vehicle and/or trailer must comply with all local and state applicable law.
- Mobile food unit applicants will apply with the local Health Department to ensure compliance.
- Applicant shall pay applicable fees for background checks conducted by the local police department.
- Mobile food unit planning to operate from a fixed location (General Retail Zone) require approval from the
 - i. City's Planning Department
 - ii. Buildings Inspections Department
 - iii. Fire Prevention Office
- Food Safety Manager's Certification is required.
- Proof of Commissary with a licensed location is required for any mobile unit requiring preparation.
- Fee schedule for mobile food units is \$300/annually.

Cold trucks: only prepackaged food items, including ice cream vendors,

- All food items sold will be from an approved source.
- It is recommended that Hand hygiene materials be readily available.

Hot trucks: trucks where food is prepared in the vehicle.

- Equipped with a three compartment sink for manual ware-washing, an employee lavatory
- Holding tank for potable water, retention tank 15% greater in volume than the hold tank.
- Enough hot and cold water under pressure to ensure food safety for its daily operation.
- Report daily to a commissary that is licensed by a Health Department having jurisdiction for restocking, cleaning, discharge of its wastewater.
- Harlingen Fire Prevention Approval is required.

All mobile food vendors

- ❖ Provide an itinerary list to the Health Department of vending times and locations is required at least three business days prior.
- ❖ Mobile food unit hours of operation Monday through Wednesday will be from dawn to dusk. Thursdays, Fridays, Saturdays and Sundays operation will allowed from dawn to until midnight.
- ❖ Mobile food vendors will not be allowed to operate within 300 feet of an established restaurant unless there is a prearranged agreement between all parties.
- ❖ Mobile food units will not be allowed to sell on school property, churches, city parks and residential neighbors unless they have written permission from the property owner.
- ❖ Mobile food units are prohibited from using mechanical loud speakers or sound amplifiers for advertising.
- ❖ If a mobile food unit is stationary for more than 2 hours, a written agreement shall be provided from the property owner for use of restroom facilities to be located within 100 feet of the mobile food unit for their employees; written agreement shall be kept posted on the mobile food unit.

Mobile food vendors will be allowed to sell their products on City streets during festivals, special events, City sponsored events/festivals, provided the street has been closed and permission was granted by the City Commission to close the street, and all applicable permits have been acquired

**Reference: City of Harlingen Ordinances No. 04-85, 08-19 and 10-40 and Title XI,
Chapter 111: Food and Food Establishments, Section 111.02**