CITY OF HARLINGEN

ANNUAL BUDGET

2013 - 2014

CITY OF
HARLINGEN
TEXAS

CITY OF HARLINGEN
ANNUAL BUDGET
FISCAL YEAR

October 1, 2013
Through
September 30, 2014

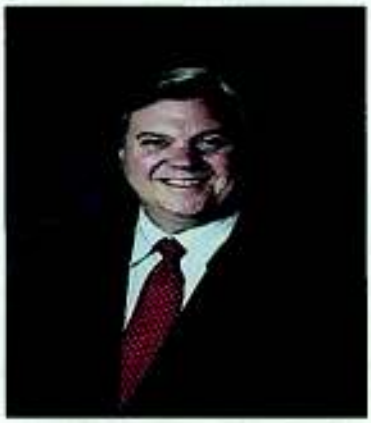
As adopted by the City Commission
On September 18, 2013

Mayor and City Commission

Chris Boswell	Mayor
Danny Castillo	Commissioner
Tudor G. Uhlhorn	Commissioner
Michael Mezmar	Commissioner
Basilio "Chino" Sanchez	Commissioner
Victor Leal	Commissioner

Carlos R. Yerena, City Manager
Elvia Treviño, Finance Director
A. Betty Cavazos, Budget Officer

MAYOR AND CITY COMMISSIONERS



Chris Boswell
Mayor

Danny Castillo
City Commissioner
District 1

Tudor G. Uhlhorn
City Commissioner
District 2

Michael Mezmar
City Commissioner
District 3

Basilio "Chino" Sanchez
City Commissioner
District 4

Victor Leal
City Commissioner
District 5

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Harlingen

Texas

For the Fiscal Year Beginning

October 1, 2012

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Harlingen, Texas for its annual budget for the fiscal year beginning October 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY OF HARLINGEN
ANNUAL BUDGET
2013-2014

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TAB 1 - INTRODUCTION

July 19, 2013

Honorable Mayor and City Commission:

This 2014 fiscal year will be another great year for the City of Harlingen. This budget provides the necessary funding to maintain satisfactory levels of service around all departments. The City of Harlingen operations continue focusing on creating partnerships which will maximize the City's efforts to spur growth and economic development.

The Jefferson Street Drainage Ditch Improvement Project was completed with 75% funding through a FEMA grant. The Northwest Storm Sewer Drainage Project also was completed. Working with TXDOT, the City completed the Stuart Place Road Improvement Project. The City, as well, completed the construction of the Bass Pro Extension from Dixieland Road to Spur 54. The City also completed the Veteran's Memorial Project at Pendleton Park as a tribute to the Veterans of Harlingen.

The City is now working to complete the Buchanan, Hayes, & "M" Streets Drainage Improvement Project and the 3rd Street Drainage Improvement Project. Street improvement projects the City plans to complete include the Brazil Road Improvement Project, the Teege Road Improvement Project. The City is also planning the completion of the 7th Street Sidewalk Project. The City is actively working to update the Comprehensive Plan. The City continues working towards the completion of the relocation of the Union Pacific railroad switchyard from Harlingen to Olmito.

The City of Harlingen staff was able to proudly achieve a balanced budget despite recent economic downturns. Staff has been extremely busy this year with capital projects throughout the City. This upcoming budget year will present its own challenges. The overall budget is as follows:

Initially, the total of revenues for all funds was $66,246,855 with expenditures for all funds at $67,903,114 leaving a total deficit of $1,656,259 for the budget year for all funds. However, when the budget was initially developed, the General Fund budget deficit amounted to $2,531,686.

And in order to present a balanced budget the administrative staff came up with the following measures that put revenues over expenditures by $149,572:

Changes in Revenues:

- Sales Tax Revenues Increase of 2% amounted to $304,831 for the General Fund
- Valley International Airport Fire department reimbursement amounted to $6,400 for the General Fund
- Municipal Court Technology Funds of $24,397 for the General Fund
- Municipal Court Security Funds of $25,000 for the General Fund
- Parks Harlingen Field maintenance reimbursement of $10,000 for General Fund
- Transfer from the Harlingen Economic Development Corporation Fund for the purchase of a parking lot for $270,000 to the General Fund
- Harlingen Waterworks parking lot improvements payment of $45,885 to the General Fund
- TIF Zone 3 reimbursement for public infrastructure improvement for Cameron Crossing was $228,396 to the General Fund
- Transfer increase from the Sanitation Fund of $100,000 to the General Fund
- Transfer from Infrastructure Fund of $45,000 to the General Fund
- Fire Department additional revenues of $12,552 for the General Fund
- Various Department reimbursements amounted to $52,000 for the General Fund
- Property Tax Revenue increased with the final certified roll by $54,271

Total Revenue increases were $1,178,732.

Changes in Expenditures:

- Salary 3% increase was calculated at $681,218
- Firemen's Retirement 1% increase amounted to $61,591 increase
- Building Security funds for $50,000 increase
- Street Program funds for $397,774 increase to continue improvements

- Radio use fee for $43,800 increase
- The Loaves & Fishes allocation increased by $24,485
- The Salary Savings reduction was estimated at $235,000
- The Health Insurance had a reduction of $183,411.
- Suspending the transfer from various departments into the Motor Vehicle Replacement Fund resulted in a reduction of $1,562,719 in expenditures.
- MIS Department AS 400 maintenance reductions of $77,221
- Police Department Motorola Lease & Safe City reductions of $222,000
- Fire Suppression Radio Batteries reductions of $2,000
- Street Maintenance Department reductions of $5,000
- Planning Department eliminated Intern Position & produced a savings of $19,575
- Storm Water Management Supplies & Communications reductions of $2,400
- Workers Compensation new rates dropped adding up to $80,916 in savings
- Various Departments budget reductions adding up to $371,152

Total Expenditure reductions were $1,502,526.

By making these adjustments to the General Fund, Economic Development Corporation Fund, Sanitation Fund, and Infrastructure Fund the entire budget deficit has been successfully eliminated. It is important to recognize that while these changes were necessary to balance the budget, the City did not raise the tax rate, use any funds from the General Fund balance nor eliminate key services to the citizens and operations will continue to grow, improve, prosper and implement the Harlingen 100 Plan for another successful year.

Sincerely,

Carlos R. Yerena

Carlos Yerena
City Manager

TAB 2 - STRATEGIC PLAN

CITY OF HARLINGEN
HARLINGEN 100 PLAN

The Harlingen 100 Plan was adopted by the City Commission on November 19, 2007 by Resolution 07R-64. Since its inception, City staff has continually worked on the Task Force's objectives utilizing various City funds and resources.

The Strategic Plan that follows is intended to serve as a call to action to improve and enhance the Quality of Life and Economic Vitality of the City of Harlingen. Harlingen 100 is the culmination of hundreds of man-hours of planning by various committees, three community wide public forums, and the combined work of more than 200 individuals.

Harlingen 100 builds on previous strategic plans such as the 2006 Harlingen First! Blueprint for Economic Vitality and the 2003 Tourism Plan. This Plan has in many instances identified specific projects to be addressed as a strategy to achieve an overall objective. In other instances, broader and more tentative objectives have been identified requiring more planning and development as a strategy. But common to all of the objectives and strategies is the commitment to action and results.

Many objectives will require funding before they can be fulfilled. This Plan does not bind any particular agency or department to fund any particular project. Harlingen 100 does, however, commit those who support it to try to identify funding sources where needed and to convince those sources to commit funding at an appropriate time subject to budgetary constraints.

This is a Plan that must be both specific, yet flexible. Those committed to it must have both a sense of urgency and of patience. Together, the community can achieve most if not all of these objectives if we remain committed and focused, flexible and patient.

This Plan proposes specific objectives to be achieved. To that end, the Plan will be reviewed quarterly to determine what has been accomplished and what has not been. The community will be asked to hear a report on progress annually and will have an opportunity to propose new objectives or modify previous ones. This will be a living plan that will not gather dust on a shelf.

Harlingen 100:
Executive Summary of Major Objectives

1. **Tourism:**

Harlingen Should Showcase its Attractions to Business, Education and Leisure Travelers and Keep Them Here Longer.

- Secure Certified Retirement Community Status;
- Develop an effective "Brand" for Harlingen;
- Target the following markets: retirement, birders, sports groups, medical, government travelers and develop a strategy to communicate;
- Develop and implement a Hospitality Training Program;
- Develop a visitor's package and system of distribution showing all there is to see and do;
- Develop a Viral Marketing System - - encouraging word of mouth referrals;
- Build a model to track return on investment of Tourism Initiatives;
- Create strategic partnerships with individuals, groups, and attractions in neighboring communities to aggressively pursue regional tourism marketing opportunities;
- Develop and create a new City Website and marketing materials coordinated with CVB, HACC, HHCC based on new branding;
- Design way finding sign plan (with specific locations, design template, text, and installation plan) to direct visitors to main Harlingen tourist attractions; and
- Attract an upscale hotel with meeting facilities.

2. **Healthcare:**

Harlingen Can Position Itself as the State of the Art Healthcare Hub of Region.

- Form a permanent "Healthcare Strategic Economic Development Group";

- Develop and maintain a database on health care and demographics within the Harlingen area.

- Develop a Strategic Plan for future growth and expansion of the RAHC in conjunction with the University of Texas at San Antonio Health Science Center;

- Establish a Pilot Program for clinical training of Registered Nurses;

- Facilitate the expansion of Su Clinica Familiar facilities and services in Harlingen;

- Create a local foundation for RAHC scholarships and faculty endowments;

- Work for the creation of the Rio Grande Valley Health Policy Institute at the RAHC;

- Improve public transportation to support healthcare needs of Valley residents; and

- Support the full implementation of VA's Plan to create a 152,000 square foot VA Super Outpatient Clinic.

3. **Image:**

Harlingen will be the Cleanest, Greenest and Most Beautiful City in the Valley. Harlingen will Clean Up; Green-Up and Step-Up.

- Strengthen Harlingen Proud and Code Enforcement Divisions through additional manpower;

- Harlingen Proud will establish and maintain a coordination/communication sub-committee of at least 12 Volunteer City Sector Representatives.

- Actively enforce current Sign Ordinance and International Property Code to eliminate blight;

- Perform regular geographically based Code Enforcement sweeps and clean-ups;

- Build Gateway Entrances to the City using signage and landscaping at Primera, Ed Carey and "F" Street entrances;

- Transform Loop 499 median into an attractive boulevard including landscaping and lighting;

- Landscape and beautify all canal protrusions on main thoroughfares;

- Synergize, Communicate and Collaborate the reporting of graffiti, dumping and vandalism via Citizen Hotline and Blog, recruitment of FORCE and Neighborhood Watch Groups; City employee empowerment and priority;

- Budget for and create new landscape projects;

- Plant new trees annually;

- Restore and improve existing median landscape projects;

- Educate the public on horticulture and landscaping, clean-up and green-up initiatives;

- Strengthen and develop tree ordinances;

- Obtain "Tree City USA" designation;

- Build a world-class Botanical Garden; and

- Create and fill the position of Urban Forester/Horticulturalist.

4. **Recreation:**

Harlingen will provide first class recreational facilities for its youth and will attract regional, state and national tournaments in baseball, softball and soccer.

- Purchase and install the following Park Amenities: 200 picnic tables, 100 benches, 25 bicycle racks, 25 water fountains, 1,000 feet of sidewalk, 3,000 feet of fencing (PONY fields at Victor Park, softball fields at Arroyo Park), 250 additional parking spaces (Arroyo Park, Wilson Complex);

- Light the fields at the Wilson Youth Sports Complex, Arroyo Park, Victor Park and Pendleton Park;

- Build amphitheatre with bathrooms at McKelvey Park;

- Develop Children's Activity Center/Museum;

- Financially support Community Wide events, such as RioFest, activities at the Museum, Jalapeno 100, Blues on the Hill, Jackson Street Jubilee;

- Develop Veterans' Memorial;

- Develop a Trail Master Plan and partner with the Irrigation District to utilize Canal open spaces for trails;

- Develop Birding Center;

- Explore private ventures, (i.e. short-term: putt-putt golf courses, batting cages; medium-term: water park, band pavilion, soccer complex-phase II);

- Upgrade and replace worn equipment in Parks;

- Improve existing landscaping and entryways at Victor, Wilson, Pendleton and Dixieland Parks;

- Partner for the construction of an Ice House near a city park; and

- Upgrade and replace deteriorated Christmas decorations.

5. **Business Recruitment and Retention:**

Harlingen will be known for Innovative and Aggressive Economic Development.

- Assign duties of Harlingen Business Ombudsman to a City staff member to act as facilitator and advocate for business;

- Conduct annual Customer Service Training for all City Departments dealing with economic development;

- Coordinate with Harlingen Manufacturers Association to implement a Harlingen Business Retention Strategy;

- Host Regional Economic Development Summit with South Padre Island, Brownsville, Los Fresnos, San Benito, La Feria, Harlingen and Mercedes and invite collaboration on ED Projects;

- Develop economic development strategy for Lucio Blanco;

- Propose extending Rio Coast Plan to include Harlingen;

- Pursue and expand Advanced Manufacturing opportunities including Automotive Parts and Components; Automotive Assembly and Aerospace manufacturing;

- Identify Target Industry Clusters;

- Support major retail development through infrastructure and sales tax abatements where appropriate, with emphasis on mall revitalization;

- Support VIA's Strategic Plan of increased and expanded service, improved customer service, terminal and runway improvement, air cargo retention and expansion, and expansion of the Fixed Base Operations;

- Research and make recommendations on implementation of ordinances on: Homestead Preservation District and Reinvestment Zones, Homestead Land Trust, NAFTA Impact Zone and Municipal Development Corp.; and

- Consider implementation of strategic Tax Free Days to attract shoppers.

6. **Education:**

Harlingen will be the Catalyst for Improved and Enhanced Education at all Levels.

- Create an Education Task Force Committee;

- Develop long-range plan for a four year college or strategic partnership;

- Develop a formal policy of support for TSTC;

- Create a center for additional continuing education opportunities;

- Promote Harlingen and the region for its capable workforce; and

- Support workforce-training programs and coordinate with Cameron Works to identify vocational training needs.

7. **Revitalization:**

Harlingen will Focus on its Downtown as a Key to Development of Place. Harlingen will Eliminate Blight and Upgrade the appearance of the Central Business District.

- Relocate the switchyards and create green space in their place;

- Employ architect and fund improvements for Downtown Streetscape;

- Develop business plan and create a Discovery Center including a possible improvement and expansion of the Harlingen Community Center with a

goal of connecting the assets of Downtown with the Lake and Library District;

- Create a Downtown Visitor Center with restrooms to orient visitors and serve as anchor for Tours and Attractions;
- Create and fund a Catalytic Development Corporation to encourage relocation in, and in proximity to, downtown;
- Identify and eliminate by priority blighted properties measured by number of properties eliminated per year;
- Enhance Downtown security through personnel or technology or both;
- Create a Public Art Program and fund start-up;
- Redevelop Heritage Manor;
- Encourage development of sidewalk cafes, unique galleries, design services and spas;
- Complete development of Centennial Park;
- Redevelop the Grande Theatre;
- Create an Artists Alley;
- Create a new image for La Placita;
- Promote housing in downtown;
- Employ urban designer to create pedestrian scale development plan for area immediately north of Downtown District;
- Create/install new street signs to replace deteriorated signs in the Downtown District;
- Develop plan for outsourcing landscape design and maintenance in the Downtown District;
- Remove the old parking meter poles along Harrison, Commerce, Jackson, Van Buren, Monroe, and other nearby streets; and
- Upgrade and improve the appearance of public parking lots in and near the downtown.

Plan Tracking and Achievement Strategy

- City Commission, EDC, CIB and Chambers of Commerce will be invited to pass resolutions in support of the Plan;

- A Task Force for each focus area will be appointed including identified leaders, action teams and support groups;

- Task Forces for each of the areas of emphasis shall be organized as follows:

Image Task Force:
Leader(s): Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Harlingen Proud Executive Director and Public Works Director
Support Groups: Harlingen Proud and other volunteers

Revitalization Task Force:
Leader: Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Downtown Director
Support Groups: Downtown Board

Recreation Task Force:
Leader: Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Parks Director
Support Group: Parks Advisory Board

Tourism Task Force:
Leader:
Action Team Members: Newly formed Tourism and CVB Advisory Board
Staff: CVB Director

Healthcare ED Task Force:
Leader: Chairman and at-large members of the Healthcare ED Group appointed by the Mayor and approved by the Commission
Action Team Members: Members of the newly formed Healthcare Group
Staff: ED Director

Education Task Force:
Leader: Appointed by the Mayor and approved by the Commission
Action Team Members: Representatives from TSTC, RAHC, HCISD, Harlingen Foundation for Education and 3 additional volunteers outside of the education professional community appointed by the leader
Staff: Assistant City Manager

Business Recruitment & Retention Task Force:
Leader: EDC Chairman
Action Team Members: to recruited by the leader and comprised of one additional EDC member, HACC, HHCC, City Commissioner appointed by the Mayor and three additional volunteers
Staff: ED Director

Action teams must be comprised of at least 25% of individuals not already serving on a related Board; and

- Annual Reports shall be delivered between June 15 and July 1st of each year regarding progress at a Community Forum with the public and leadership of the community invited. New objectives will be entertained and added in anticipation of changing conditions in the future.

- Each objective will be assigned to one of seven task forces with a specific person responsible for the task along with support groups;

The Harlingen 100 Implementation Team comprised of the Mayor, Mayor Pro-Tem, City Manager, Assistant City Manager, EDC Chairman, CIB Chairman and representatives of the Seven Task Forces shall meet quarterly to review progress and to report that progress to the Harlingen City Commission.

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TAB 3 - STATISTICAL

FINANCIAL MANAGEMENT
INVESTMENT POLICIES
BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address all the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before the budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Bonds Ratings

The City's General Obligation Revenue Bonds are rated "AAA" by Fitch and "AAA" by Standards and Poor.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Water, Wastewater, and Valley International Airport Funds use the flow of current resources measurement focus and the modified accrual basis for budgeting. The Water, Wastewater, and Valley International Airport Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for budgeting. All governmental and fiduciary funds use the same basis for accounting and budgeting. Of the proprietary funds only Water, Wastewater, and the Valley International Airport Funds use the same basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Community Oriented Policing Services/Universal Hiring Program (COPS/UHP), Infrastructure, Street Improvement, as well as for all enterprise and internal service funds. Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.
The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets. Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the "Stockholders". They own the City. The "Board of Directors"- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed "Officers". "Advisory Board Members" consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an "open door" policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled "Citizen Communication". There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an "open door" policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the "front line", and are made aware of the City's needs from a "grassroots" perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between "from the bottom up" and "from the top down" policies.

The formal part of the budget process is presented on the following pages captioned **"General Budget Requirements".**

CITY OF HARLINGEN
GENERAL BUDGET REQUIREMENTS

May 07, Tues	Submit budget work papers to departments.
May 07, Tues	Departments begin preparation of Budget Worksheets based on Goals and Objectives.
May 16, Thurs	Due date for Department Directors to deliver Goals and Objectives to the Finance Department.
May 16, Thurs	Due date for Department Directors to complete budget data entry.
Jun 05, Wed	Finance Department delivers draft budget to City Manager.
Jun 07, Fri	City Manager/Finance Department review Revenue Projections.
Jun 11 & 13 Tue & Thurs	City Manager/Department Director budget hearings (see Budget Hearings Calendar).
Jun 14 & 17 Fri & Mon	City Manager/Department Director budget hearings (see Budget Hearings Calendar).
Jun 17, Mon	Due Date for Department Directors to deliver reworked budgets, if applicable.
Jun 26, Wed	City Manager finalizes budget decisions for proposal to City Commission.
Jul 04, Mon	City Hall Closed.
Jul 19, Fri	City Manager prepares and sends Budget Message to Mayor and City Commission.
Jul 25, Thurs	Mayor & City Commission Budget Workshops.
Jul 25, Thurs	Certified Appraisal Roll Due.
Jul 25, Thurs	Calculation of effective and rollback tax rates.
Jul 27, Sat	Publication of "Notice of Public Hearing" on Annual Budget to be published in newspaper (at least 10 days before hearing)
Jul 27, Sat	Publication of "Effective Tax Rate, Rollback Tax Rate" (at least 7 days before meeting)
Aug 1, Thurs	Mayor & City Commission Budget Workshops.
Aug 7, Wed	Meeting of governing body to discuss tax rate (regular meeting). (at least 7 days after publication)

Aug 7, Wed Public Hearing on annual budget (at least 10 days after publication) (regular meeting).

Sep 4, Wed First Reading of Budget Appropriation Ordinance.
First vote on Tax Rate and first reading of tax ordinance.
City Commission to consider approval of budget resolutions on:
Waterworks/Airport/Harlingen Downtown/Development Corporation.

Sep 18, Wed Second reading of Budget Appropriation Ordinance
Second reading of Tax Rate Ordinance.

Oct 1, Mon New Fiscal Year begins.

1. As indicated above, beginning in May budget forms and worksheets are distributed to departments and are due by May 16. In June, meetings are held with each department to review budget requests. In July City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff.
The Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.

2. A public hearing is held in August by the City Commission to obtain citizen's comments.

3. Prior to October 1, the City's Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.

4. Starting in FY 1987 – 1988, budgets were formulated and adopted for all funds.

5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

1. The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents ($2.50) on each one hundred dollars ($100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

CITY OF HARLINGEN
ACCOUNTING MEASUREMENT
ACCOUNTING SYSTEM
AND
BUDGETARY CONTROL

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN

ANALYSIS OF PROPERTY TAX REVENUE

PROPOSED FISCAL YEAR 2013-2014

	ACTUAL FY 10-11	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Appraised Valuations	2,897,908,616	2,953,243,554	3,023,383,150	3,108,071,009
Less Exemptions	226,921,191	257,001,513	239,668,472	244,868,703
Total Taxable Value	$2,670,987,425	$2,696,242,041	$2,783,714,678	$2,863,202,306
Tax Levy	$15,696,199	$15,845,781	$16,572,177	$16,859,308
Estimated Collection	96.51%	96.81%	97.78%	96.21%
Estimated Tax Collection	$15,148,659	$15,339,600	$16,203,473	$16,220,678
Estimated Delinquent Tax	$567,445	$496,011	$731,825	$525,000

CURRENT TAX LEVY DISTRIBUTED BY FUNDS

General Fund	$11,181,571	$11,733,346	$12,434,893	$12,388,719
Debt Service	3,967,088	3,606,254	3,768,580	3,831,959
Total	$15,148,659	$15,339,600	$16,203,473	$16,220,678

TAX RATE DISTRIBUTION IN CENTS

General Fund	0.434634	0.450426	0.451878	0.449723
Debt Service Fund	0.154193	0.138401	0.136949	0.139104
TOTAL	0.588827	0.588827	0.588827	0.588827

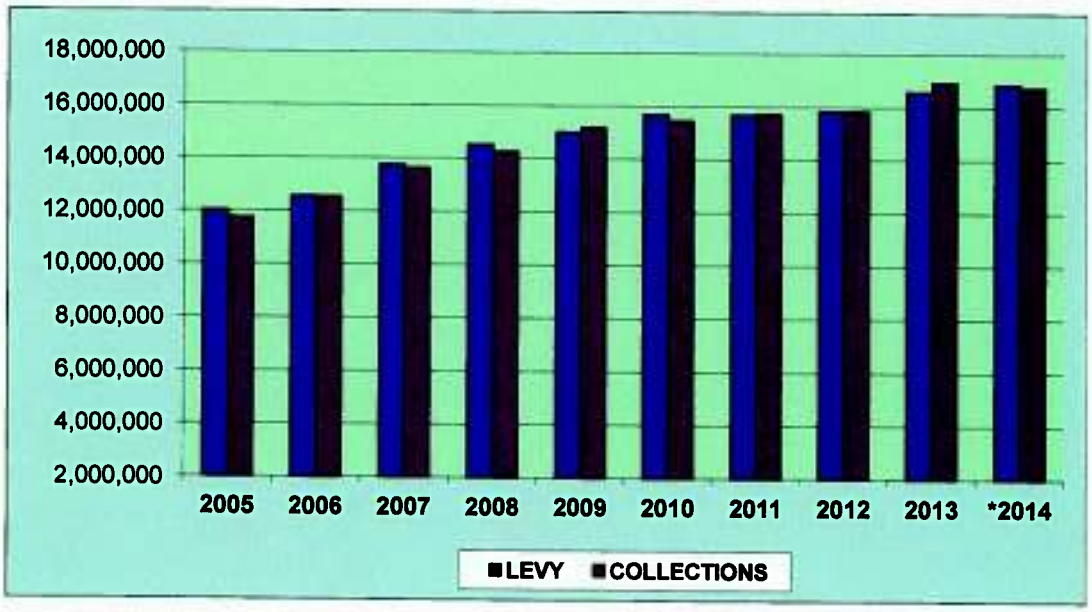
CITY OF HARLINGEN

PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTIONS	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY	OUTSTANDING DELINQUENT TAXES
2005	11,997,416	11,318,149	94.34%	422,615	11,740,764	97.86%	1,878,256
2006	12,547,864	12,015,509	95.76%	500,342	12,515,851	99.74%	1,830,806
2007	13,738,026	13,099,364	95.35%	512,764	13,612,128	99.08%	1,810,649
2008	14,522,220	13,806,819	95.07%	461,437	14,268,256	98.25%	1,813,318
2009	14,988,703	14,474,545	96.57%	693,925	15,168,470	101.20%	1,202,926
2010	15,676,927	14,945,297	95.33%	501,740	15,447,037	98.53%	1,411,586
2011	15,696,199	15,148,659	96.51%	567,445	15,716,104	100.13%	1,136,262
2012	15,845,781	15,339,600	96.81%	496,011	15,835,611	99.94%	939,863
2013	16,572,177	16,203,473	97.78%	731,825	16,935,298	102.19%	986,181
*2014	16,859,308	16,220,678	96.21%	525,000	16,745,678	99.33%	1,711,434

* ESTIMATED FOR TAX YEAR 2014

PROPERTY TAX LEVY AND COLLECTIONS
TEN YEAR COMPARISON



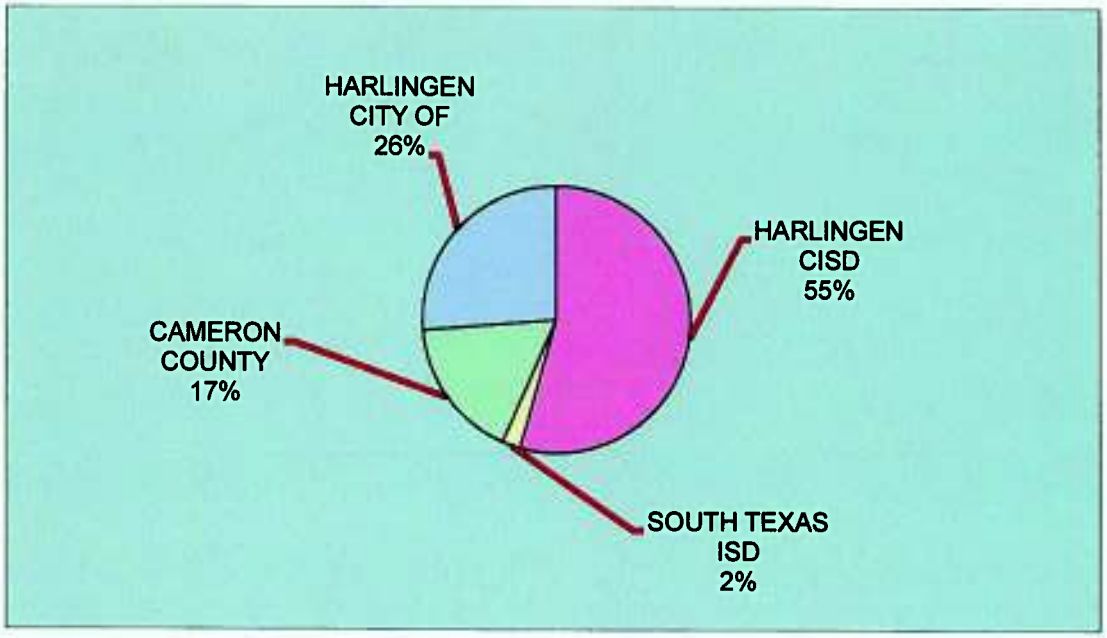
CITY OF HARLINGEN
PROPERTY TAX RATES
ALL OVERLAPPING GOVERNMENTS

(PER $100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS

FISCAL YEAR	GENERAL FUND	DEBT SERVICE FUND	TOTAL	HARLINGEN INDEPENDENT SCHOOL DISTRICT	CAMERON COUNTY	SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT	TOTAL
2005	0.418831	0.171728	0.590559	1.550000	0.358190	0.039200	2.537949
2006	0.417934	0.172625	0.590559	1.424000	0.358191	0.039200	2.411950
2007	0.430154	0.159846	0.590000	1.424000	0.358191	0.039200	2.411391
2008	0.435625	0.154375	0.590000	1.125000	0.343191	0.049200	2.107391
2009	0.437800	0.1522	0.590000	1.125000	0.353191	0.049200	2.117391
2010	0.435580	0.153247	0.588827	1.125000	0.363191	0.049200	2.126218
2011	0.434634	0.154193	0.588827	1.219000	0.364291	0.049200	2.221318
2012	0.450426	0.138401	0.588827	1.218000	0.384291	0.049200	2.240318
2013	0.451862	0.136965	0.588827	1.218000	0.384291	0.049200	2.240318
2014	0.449723	0.139104	0.588827	1.218000	0.384291	0.049200	2.240318

Tax rate limit City: $2.50
Tax due date: January 31
Discount allowed: None
Penalty and interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.

All Overlapping Governments



Percentage of total tax rate by taxing units

CITY OF HARLINGEN

PRINCIPAL TAXPAYERS

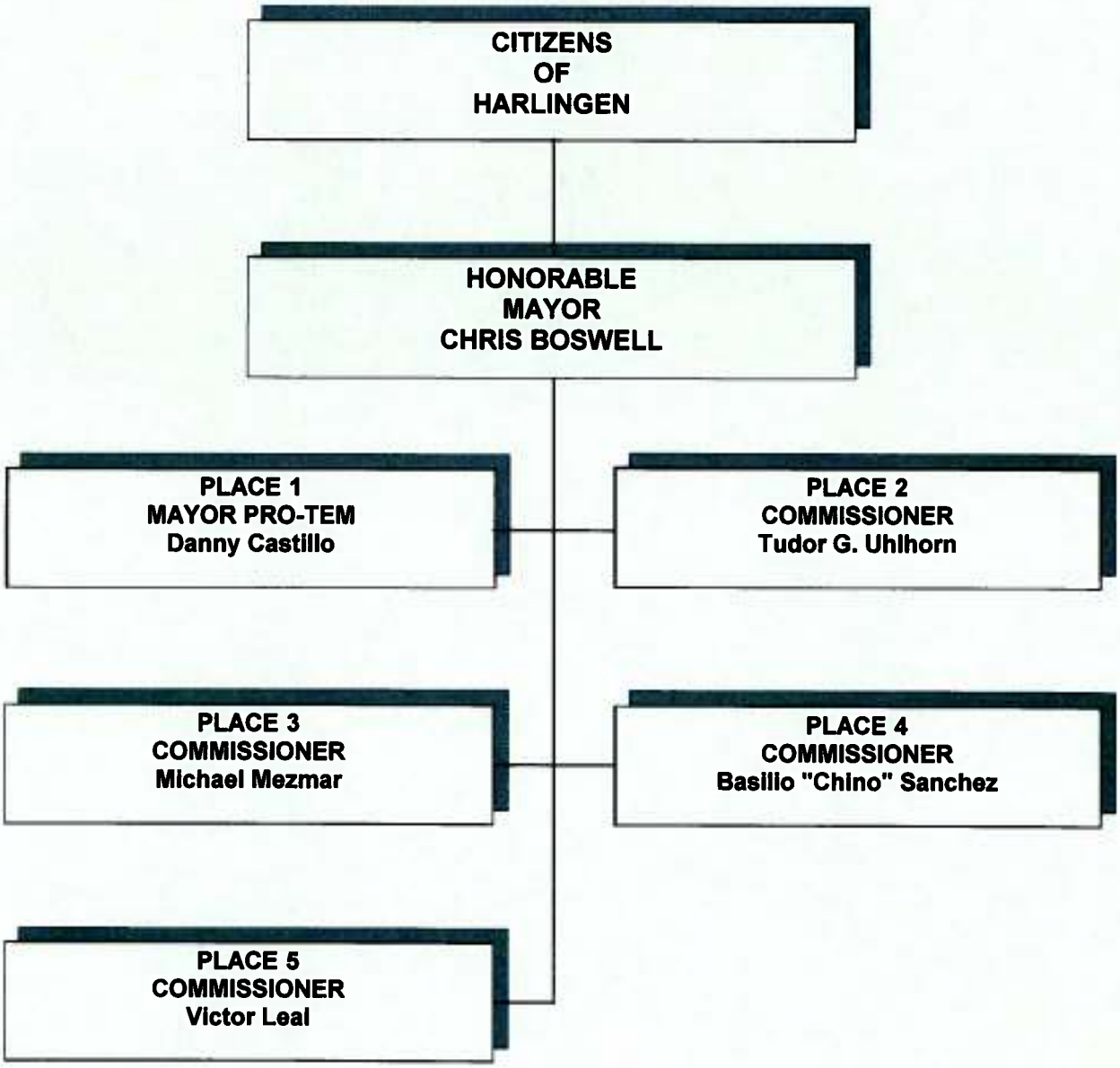
2012 ASSESSED VALUATION

TAXPAYER	TYPE OF BUSINESS	2012 TAXABLE ASSESSED VALUATION	PERCENTAGE OF TOTAL TAXABLE ASESSED VALUATION
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	$82,442,845	2.93%
UNITED LAUNCH ALLIANCE LLC	AVIATION AEROSPACE	38,271,757	1.36%
BOYER HARLINGEN LC	REAL ESTATE DEVELOPERS	27,955,724	0.99%
HARLINGEN MEDICAL CTR REALTY LLC	MEDICAL REAL ESTATE DEVELOPERS	23,852,478	0.85%
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	21,111,118	0.75%
MALL AT VALLE VISTA LLC	SHOPPING CENTER OPERATIONS	20,843,119	0.74%
AEP TEXAS CENTRAL COMPANY	ELECTRICITY SUPPLIERS	20,311,990	0.72%
VALLEY BAPTIST REALTY CORP MAP	MEDICAL REAL ESTATE DEVELOPERS	17,078,945	0.61%
VALLEY BAPTIST REALTY CORP	MEDICAL REAL ESTATE DEVELOPERS	13,227,498	0.47%
HARLINGEN VENTURE NO TWO LP	SHOPPING CENTER OPERATIONS	12,668,434	0.45%
		$277,763,908	**9.87%**

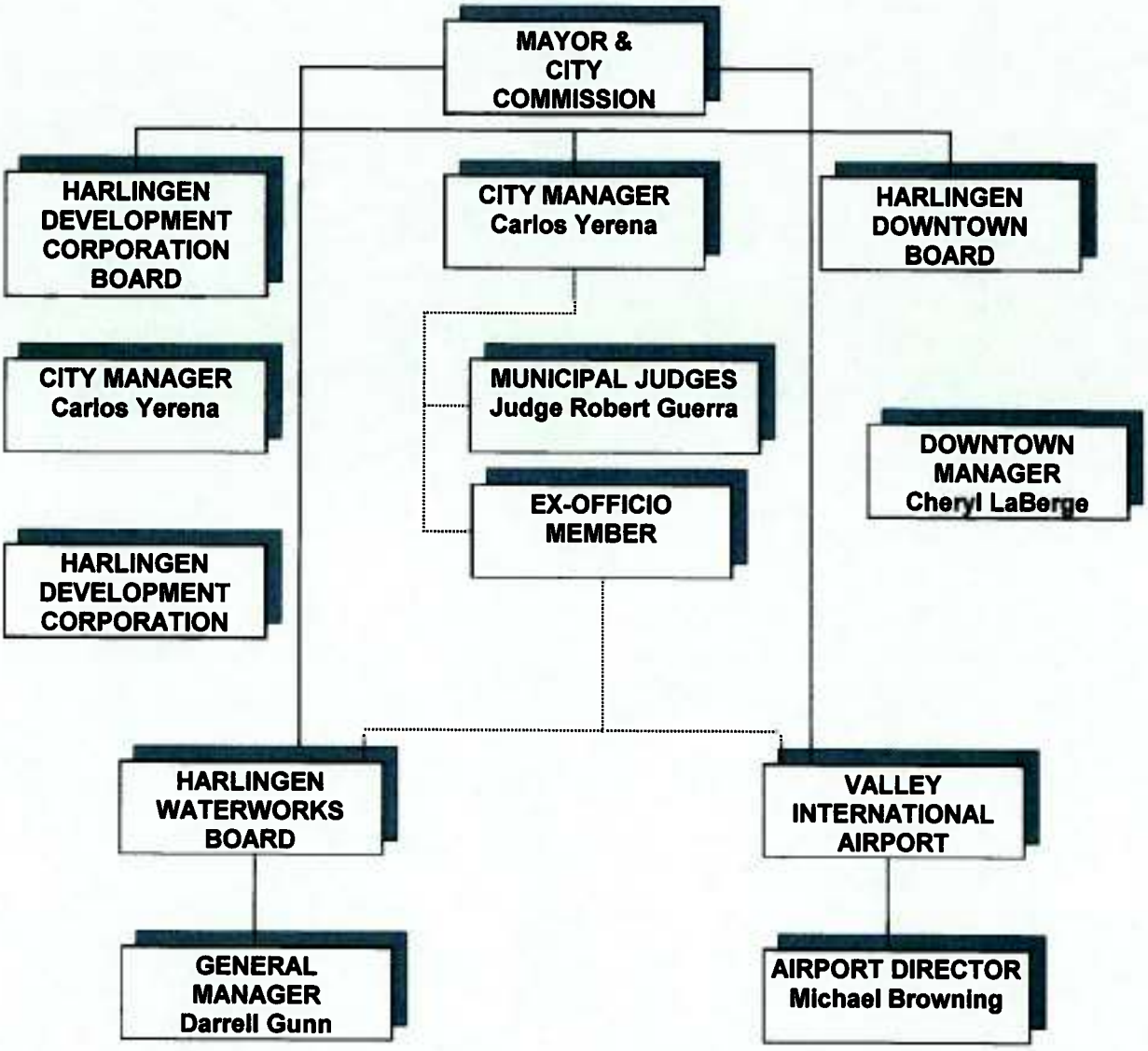
SOURCE: CAMERON APPRAISAL DISTRICT

CITY OFFICIALS

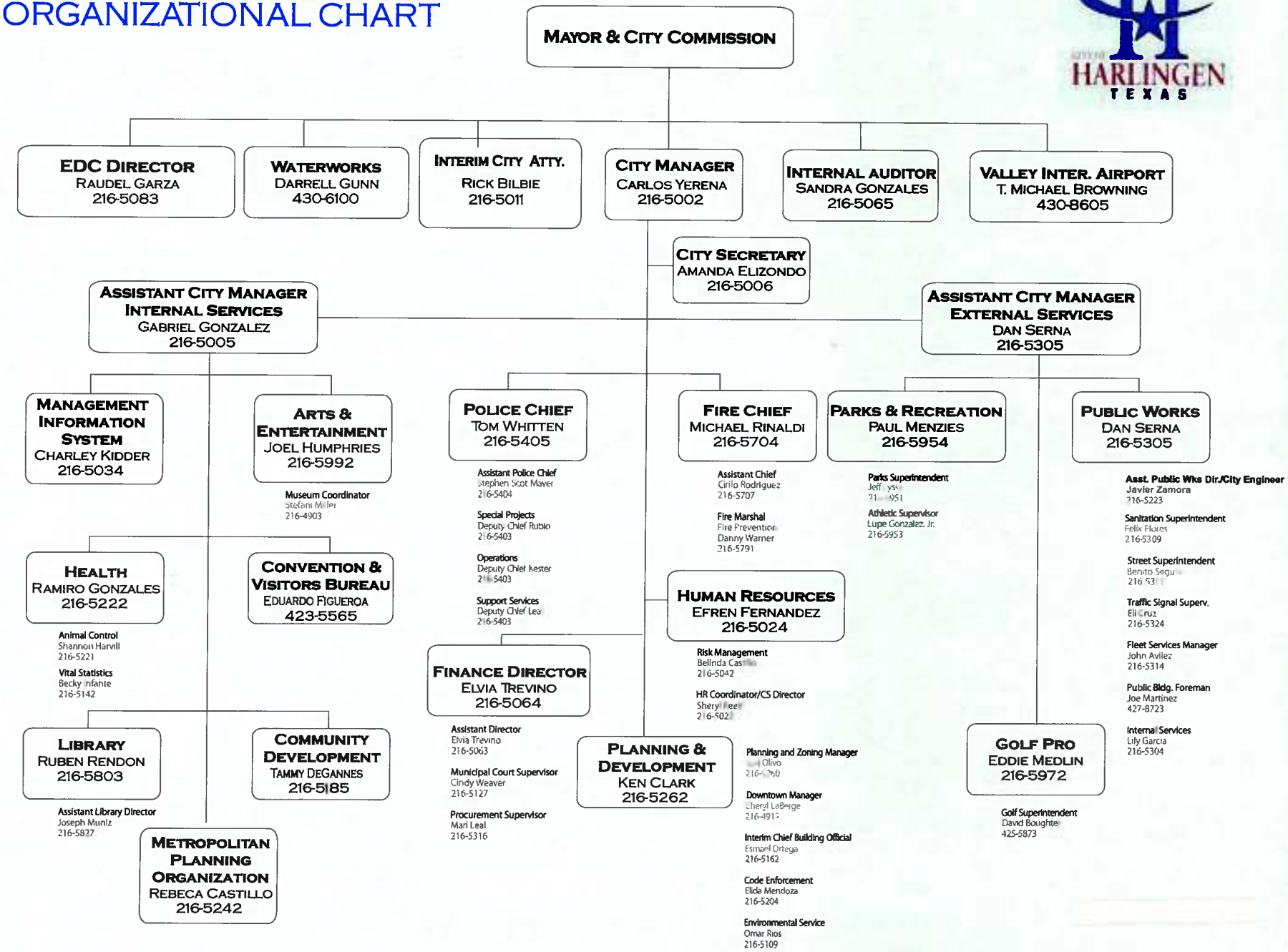
Mayor and Commissioners



CITY MANAGER & COMMISSION APPOINTEES ORGANIZATION



CITY OF HARLINGEN
ORGANIZATIONAL CHART



CITY OF HARLINGEN

FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

General Fund is the primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund.

The Harlingen Waterworks System accounts for the operation of the Waterworks and Wastewater System.

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds
Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds). The main operating fund for the City of Harlingen, the General Fund is a major fund of the City and is used to account for resources devoted to funding services traditionally associated with local government.

Major Special Revenue Fund
The only Special Revenue Fund reported as a major fund is the Community Development Fund (CDBG). It is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.

Non-Major Special Revenue Funds
These funds are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The different funds or grants that comprise the non-major Special Revenue Funds are as follows:

1) **Metropolitan Planning Organization (MPO) Fund** is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen-San Benito traffic area.
2) **Special Investigations Fund** is used to account for monies received by the Harlingen Police Department. These funds are used to finance police investigations, equipment, and for rewards in the "Crime stoppers Program".
3) **Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.
4) **Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.

5) **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

6) **Harlingen Downtown Improvement District Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

7) **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

8) **Communication Center Fund** accounts for monies received for the rental of tower space and for expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

9) **Community Oriented Policing Services/Universal Hiring Program (COPS / UHP GRANT)** is a three-year descending grant. The purpose of this grant is to hire ten Police Officer Recruits. The salary and benefits of these new officers are funded by this grant. These officers were hired to bring the Harlingen Police Department in line with the required complement of officers.

10) **Red Light Safety Photo Enforcement Program** is aimed at reducing accident-related injuries, specifically at intersections that reflect a high number of traffic accidents.

11) **Neighborhood Stabilization Program Fund** is used to account for funds provided through the Texas Department of Housing and Community Affairs (TDHCA).

12) **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.

13) **FEMA Jefferson Street Drainage Fund** is used to account for State Disaster funding awarded through the Texas Department of Public Safety – Division of Emergency Management.

14) **TDRA Northwest Area Drainage Fund** is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs (TDRA).

15) **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

16) **Development Corporation of Harlingen, Inc. Fund** is used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1,1990.

17) **Harlingen Community Improvement Board Fund** is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

18) **Infrastructure Fund** is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Major Debt Service Fund
This fund is provided to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

Major Capital Projects Funds
The Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of capital assets. The G.O. Bond Series 2005, G.O. Bond Series 2006, C.O. Series 2007, G.O. Bond Series 2007, G.O. Bond Series 2010 C.O. Series 2010, G.O. Series 2011, C.O. Series 2012, and C.O. Series 2013 are reported as major funds as they are used to account for the proceeds of their respective bond issuances, which are to be used for the construction of major capital assets.

Non-Major Capital Projects Funds
The three other non-major Capital Funds are as follows:
1) **Capital Improvement Fund** is provided to account for receipts and expenditures of monies received for the construction of major capital improvements by the City.
2) **Petition Paving Fund** is used to account for the construction and financing of certain public improvements, which are to be paid wholly or in part by special assessments levied against benefited property.
3) **Street Improvement Fund** is provided for the purpose of street improvements for the City.

Major Proprietary Funds
Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Municipal Auditorium Fund, the Sanitation Fund, and the Waste and Wastewater System Fund are reported as major enterprise funds.
1) **Municipal Auditorium Fund** has been established to account for the activities of the Municipal Auditorium.
2) **Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
3) **Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit

Non-Major Enterprise Funds
1) **Municipal Golf Course Fund** is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
2) **Harlingen Arts and Heritage Museum Fund** is used to account for the activities of the City's Museum.
3) **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

Major Internal Services Fund

The major Internal Services Fund is the Motor Vehicle/Warehouse Fund, which provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.

Non-Major Internal Services Fund

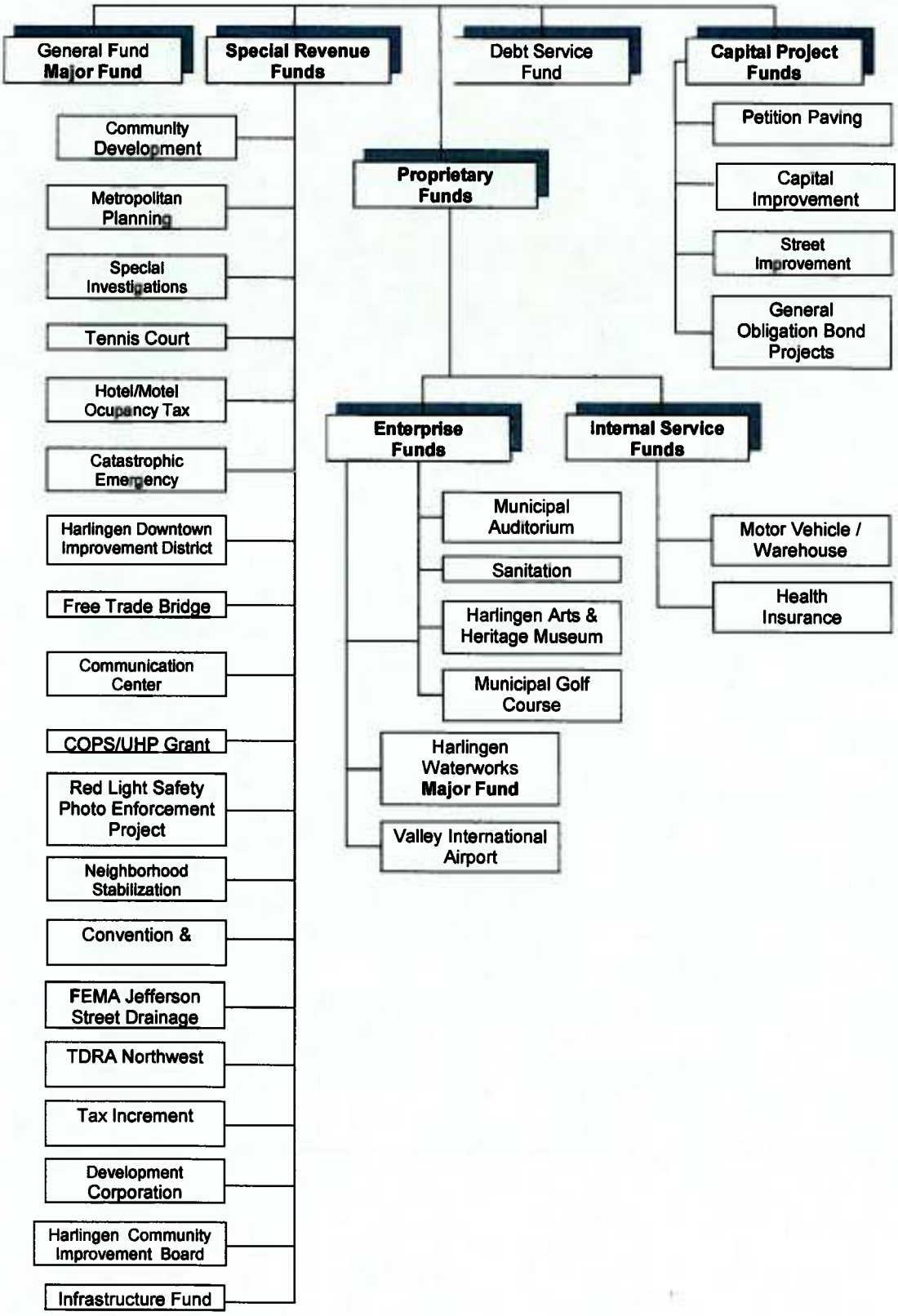
The Health Insurance Fund is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

Fiduciary Fund

The City is the trustee, or fiduciary, of the Firemen's Relief and Retirement Fund, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.

CITY OF HARLINGEN BUDGETARY FUNDS

GOVERNMENTAL FUNDS
Major & Non-Major Funds



CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2013-2014

There are five major revenue sources for the City of Harlingen that comprise 83.76% of the total revenues for all funds:

1) **Charges for Services (31.78%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (18.99%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (15.60%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (11.58%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (5.81%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

CITY OF HARLINGEN

REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2011-2012				Budgeted 2012-2013				Approved 2013-2014			
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Property Taxes	$16,444,289	$0	$0	$16,444,289	$16,742,488	$0	$0	$16,742,488	$17,282,794	$0	$0	$17,282,794
Sales Tax	20,367,904	0	0	20,367,904	20,484,384	0	0	20,484,384	21,041,511	0	0	21,041,511
Franchise Fees	3,648,666	0	0	3,648,666	3,490,520	0	0	3,490,520	3,525,520	0	0	3,525,520
Other Taxes & Fees	1,289,306	1,312,246	0	2,601,552	1,222,500	1,300,000	0	2,522,500	1,237,200	1,300,000	0	2,537,200
Fines & Forfeitures	1,807,557	0	0	1,807,557	1,988,546	0	0	1,988,546	2,055,026	0	0	2,055,026
Licenses & Permits	552,753	0	0	552,753	461,000	0	0	461,000	553,975	0	0	553,975
Charges for Services	2,405,479	32,993,289	0	35,398,768	2,819,864	32,257,792	0	35,077,656	2,842,280	32,377,119	0	35,219,399
Intergovernmental	4,164,431	2,519,176	0	6,683,607	3,963,591	1,575,000	0	5,538,591	3,194,206	3,943,000	0	7,137,206
Interest Investments	93,761	115,804	3,888,782	4,098,347	47,250	107,865	3,300,200	3,455,315	43,995	99,670	3,800,150	3,943,815
Miscellaneous	2,404,949	4,729,548	0	7,134,497	2,532,635	4,527,025	0	7,059,660	381,385	5,049,966	2,300	5,433,651
Terminal Building	0	3,572,383	0	3,572,383	0	3,425,000	0	3,425,000	0	3,226,000	0	3,226,000
Airfield	0	694,719	0	694,719	0	684,000	0	684,000	0	685,000	0	685,000
Industrial Park	0	1,188,333	0	1,188,333	0	1,191,000	0	1,191,000	0	1,192,000	0	1,192,000
Terminal Support	0	1,229,415	0	1,229,415	0	1,321,500	0	1,321,500	0	1,336,500	0	1,336,500
Property Assessments	23,143	0	0	23,143	23,000	0	0	23,000	23,000	0	0	23,000
Pension Contributions	0	0	1,346,690	1,346,690	0	0	1,400,000	1,400,000	0	0	1,460,000	1,460,000
Other Financing Sources	5,467,192	1,908,754	0	7,375,946	8,706,789	331,500	0	9,038,289	3,816,123	339,000	0	4,155,123
TOTALS	$58,669,430	$50,263,667	$5,235,472	$114,168,569	$62,482,567	$46,720,682	$4,700,200	$113,903,449	$55,997,015	$49,548,255	$5,262,450	$110,807,720

These charts represent the **Revenue Summary by Fund** Type and **Expenditure Summary by Object** for Actual, Budgeted and Fiscal Years.
The following pages depict various charts representing **Revenues and Expenditures** in summary and detail for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN

EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2011-2012				Budgeted 2012-2013				Approved 2013-2014			
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Personnel Services	$27,052,540	$12,571,659	$0	$39,624,199	$28,349,540	$13,191,830	$0	$41,541,370	$29,457,214	$13,886,159	$0	$43,343,373
Contracted Services	602,855	4,632,562	166,275	5,401,692	315,250	5,136,000	180,000	5,631,250	38,700	5,354,500	180,000	5,573,200
Materials & Supplies	1,560,466	6,231,670	0	7,792,136	1,901,376	5,755,935	0	7,657,311	1,503,451	5,729,355	0	7,232,806
Other Charges	10,363,676	9,832,442	21,480	20,217,598	11,068,661	10,577,845	25,125	21,671,631	11,342,251	11,129,869	25,450	22,497,570
Street Improvements	760,285	0	0	760,285	428,289	0	0	428,289	890,548	0	0	890,548
Capital Outlay	1,556,594	254,414	0	1,811,008	748,543	1,373,350	0	2,121,893	338,000	2,506,034	0	2,844,034
Other Financing Uses	11,247,350	2,711,565	0	13,958,915	11,463,663	1,572,216	0	13,035,879	9,256,526	1,351,402	0	10,607,928
Drainage	1,865,371	0	0	1,865,371	847,941	0	0	847,941	46,063	0	0	46,063
Depreciation	0	11,945,089	0	11,945,089	0	9,682,300	0	9,682,300	0	10,310,300	0	10,310,300
Housing Programs	237,276	0	0	237,276	228,309	0	0	228,309	205,065	0	0	205,065
Housing Rehabilitation	178,339	0	0	178,339	137,923	0	0	137,923	152,978	0	0	152,978
Demolition	32,524	0	0	32,524	70,000	0	0	70,000	0	0	0	0
Public Services & Economic Dev	17,588,696	0	0	17,588,696	630,872	0	0	630,872	650,325	0	0	650,325
Pensions & Withdrawals	0	0	1,566,774	1,566,774	0	0	1,850,000	1,850,000	0	0	2,100,000	2,100,000
Economic Development	4,222,436	0	0	4,222,436	7,013,955	0	0	7,013,955	2,638,429	0	0	2,638,429
TOTALS	$77,268,408	$48,179,401	$1,754,529	$127,202,338	$63,204,322	$47,289,476	$2,055,125	$112,548,923	$56,519,550	$50,267,619	$2,305,450	$109,092,619

CITY OF HARLINGEN

REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2011-2012				Budgeted 2012-2013				Approved 2013-2014			
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Property Taxes	$16,444,289	$0	$0	**$16,444,289**	$16,742,488	$0	$0	**$16,742,488**	$17,282,794	$0	$0	**$17,282,794**
Sales Tax	20,367,904	0	0	**20,367,904**	20,484,384	0	0	**20,484,384**	21,041,511	0	0	**21,041,511**
Franchise Fees	3,648,666	0	0	**3,648,666**	3,490,520	0	0	**3,490,520**	3,525,520	0	0	**3,525,520**
Other Taxes & Fees	1,289,306	1,312,246	0	**2,601,552**	1,222,500	1,300,000	0	**2,522,500**	1,237,200	1,300,000	0	**2,537,200**
Fines & Forfeitures	1,807,557	0	0	**1,807,557**	1,988,546	0	0	**1,988,546**	2,055,026	0	0	**2,055,026**
Licenses & Permits	552,753	0	0	**552,753**	461,000	0	0	**461,000**	553,975	0	0	**553,975**
Charges for Services	2,405,479	32,993,289	0	**35,398,768**	2,819,864	32,257,792	0	**35,077,656**	2,842,280	32,377,119	0	**35,219,399**
Intergovernmental	4,164,431	2,519,176	0	**6,683,607**	3,963,591	1,575,000	0	**5,538,591**	3,194,206	3,943,000	0	**7,137,206**
Interest Investments	93,761	115,804	3,888,782	**4,098,347**	47,250	107,865	3,300,200	**3,455,315**	43,995	99,670	3,800,150	**3,943,815**
Miscellaneous	2,404,949	4,729,548	0	**7,134,497**	2,532,635	4,527,025	0	**7,059,660**	381,385	5,049,966	2,300	**5,433,651**
Terminal Building	0	3,572,383	0	**3,572,383**	0	3,425,000	0	**3,425,000**	0	3,226,000	0	**3,226,000**
Airfield	0	694,719	0	**694,719**	0	684,000	0	**684,000**	0	685,000	0	**685,000**
Industrial Park	0	1,188,333	0	**1,188,333**	0	1,191,000	0	**1,191,000**	0	1,192,000	0	**1,192,000**
Terminal Support	0	1,229,415	0	**1,229,415**	0	1,321,500	0	**1,321,500**	0	1,336,500	0	**1,336,500**
Property Assessments	23,143	0	0	**23,143**	23,000	0	0	**23,000**	23,000	0	0	**23,000**
Pension Contributions	0	0	1,346,690	**1,346,690**	0	0	1,400,000	**1,400,000**	0	0	1,460,000	**1,460,000**
Other Financing Sources	5,467,192	1,908,754	0	**7,375,946**	8,706,789	331,500	0	**9,038,289**	3,816,123	339,000	0	**4,155,123**
TOTALS	$58,669,430	$50,263,667	$5,235,472	**$114,168,569**	$62,482,567	$46,720,682	$4,700,200	**$113,903,449**	$55,997,015	$49,548,255	$5,262,450	**$110,807,720**

This chart shows the **Revenue Summary** by Fund Type for Actual, Budgeted and Approved Fiscal Years.
The following three pages of charts show the **Detailed Revenue** by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Revenues 2011-2012
Governmental Fund Types

	General	CDBG	M.P.O.	Special Investigations	Tennis Court	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS/UHP Grant	Red Light Saf Enf	Convention & Visitor Bureau	NSP	FEMA Jefferson St Drainage	TDRA Northwest Drainage	TIF 1	TIF 2	TIF 3	Economic Dev. Corporation	Comm. Improvement Board	Debt Service	Petition Paving	Street Improvement	Infrastructure Fund	Total Governmental
Property Taxes	$12,690,327	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,736,523	$0	$17,439	$0	$16,444,289
Sales Tax	15,275,928	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,818,982	1,272,994	0	0	0	0	20,367,904
Franchise Fees	3,648,666	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,648,666
Other Taxes & Fees	138,420	0	0	0	0	882,322	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	268,564	1,289,306
Fines & Forfeitures	1,807,557	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,807,557
Licenses & Permits	552,753	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	552,753
Charges for Services	2,054,718	0	0	0	12,540	0	0	0	193,488	144,733	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,405,479
Intergovernmental	721,711	1,280,643	365,731	139,545	0	0	0	0	0	0	269,249	0	0	55,957	788,459	543,136	0	0	0	0	0	0	0	0	0	4,164,431
Interest Investments	39,415	0	0	1,031	246	432	1,409	97	281	206	0	822	510	0	0	0	330	602	355	39,181	2,283	2,097	3,291	339	336	93,761
Miscellaneous	961,188	0	0	7,278	70,000	0	0	3,160	0	0	0	658	0	0	0	0	0	0	0	1,362,645	0	0	20	0	0	2,404,949
Terminal Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Airfield	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Terminal Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Assessments	0	0	0	0	0	0	0	23,143	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,143
Pension Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Financing Sources	953,681	0	5,977	0	26,000	0	41,180	212,505	0	0	0	0	488,000	0	0	0	73,181	103,002	116,703	0	0	3,315,000	0	131,963	0	5,467,192
TOTALS	$38,844,364	$1,280,643	$371,708	$147,854	$108,786	$882,754	$42,589	$238,905	$193,769	$144,939	$269,249	$1,480	$488,510	$55,957	$788,459	$543,136	$73,511	$103,604	$117,058	$5,220,808	$1,275,277	$7,053,620	$3,311	$149,741	$268,900	$58,669,430

CITY OF HARLINGEN
Actual Revenues 2011-2012

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary
Property Taxes	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales Tax	0	0	0	0	0	0	0	0	0
Franchise Fees	0	0	0	0	0	0	0	0	0
Other Taxes & Fees	0	0	0	0	0	1,312,246	0	0	1,312,246
Fines & Forfeitures	0	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0	0
Charges for Services	143,885	8,342,010	4,614	1,179,528	19,607,745	0	3,715,507	0	32,993,289
Intergovernmental	0	153,409	0	0	0	2,365,767	0	0	2,519,176
Interest Investments	0	6,202	161	788	87,628	9,078	11,488	459	115,804
Miscellaneous	576	11,812	4,192	105,061	1,107,600	0	14,415	3,485,892	4,729,548
Terminal Building	0	0	0	0	0	3,572,383	0	0	3,572,383
Airfield	0	0	0	0	0	694,719	0	0	694,719
Industrial Park	0	0	0	0	0	1,188,333	0	0	1,188,333
Terminal Support	0	0	0	0	0	1,229,415	0	0	1,229,415
Property Assessments	0	0	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0	0	0
Other Financing Sources	290,500	0	100,000	0	1,020,616	0	424,138	73,500	1,908,754
TOTALS	$434,961	$8,513,433	$108,967	$1,285,377	$21,823,589	$10,371,941	$4,165,548	$3,559,851	$50,263,667

Fiduciary Fund Types

	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	$0	$0
Sales Tax	0	0
Franchise Fees	0	0
Other Taxes & Fees	0	0
Fines & Forfeitures	0	0
Licenses & Permits	0	0
Charges for Services	0	0
Intergovernmental	0	0
Interest Investments	3,888,782	3,888,782
Miscellaneous	0	0
Terminal Building	0	0
Airfield	0	0
Industrial Park	0	0
Terminal Support	0	0
Property Assessments	0	0
Pension Contributions	1,346,690	1,346,690
Other Financing Sources	0	0
TOTALS	$5,235,472	$5,235,472

CITY OF HARLINGEN
Budgeted Revenues 2012-2013
Governmental Fund Types

	General	CDBG	M.P.O	Special Investi-gations	Tennis Court	Hotel/Mo-tel Occu-pancy Tax	Catastro-phic Emer-gency	Harlingen Downtown	Free Trade Bridge	Commu-nication Center	COPS Grant	Convention & Visitors Bureau	NSP	FEMA Jefferson St.	TDRA Northwest Drainage	TIF 1	TIF 2	TIF 3	Economic Dev. Corp.	Comm. Improvemen Board	Debt Service	Petition Paving	Street Improve-ment	Infra-structure Fund	Total Govern-mental
Property Taxes	$13,068,705	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,668,283	$0	$5,500	$0	$16,742,488
Sales Tax	15,241,551	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,972,704	1,270,129	0	0	0	0	20,484,384
Franchise Fees	3,490,520	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,490,520
Other Taxes & Fees	147,000	0	0	0	0	815,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	260,000	1,222,500
Fines & Forfeitures	1,988,546	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,988,546
Licenses & Permits	461,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	461,000
Charges for Services	1,881,131	0	0	0	15,000	0	0	0	135,000	52,604	0	0	0	0	0	0	0	0	756,129	0	0	0	0	0	2,819,864
Intergovernmental	670,956	1,112,542	346,744	200,000	0	0	0	0	0	0	249,901	0	741,298	192,395	449,755	0	0	0	0	0	0	0	0	0	3,963,591
Interest Investments	34,500	0	0	1,500	0	400	575	0	775	0	0	300	0	0	0	0	0	0	8,000	0	0	1,050	50	100	47,250
Miscellaneous	178,550	0	0	0	70,000	0	0	0	0	0	0	0	0	0	0	0	0	0	2,284,085	0	0	0	0	0	2,532,635
Terminal Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Airfield	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Terminal Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Assessments	0	0	0	0	0	0	0	23,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,000
Pension Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Financing Sources	1,403,880	0	0	0	26,000	0	0	217,975	0	0	0	488,000	0	380,000	0	70,000	104,000	125,000	5,466,934	0	0	0	425,000	0	8,706,789
TOTALS	$38,546,339	$1,112,542	$346,744	$201,500	$111,000	$815,900	$575	$240,975	$135,775	$52,604	$249,901	$488,300	$741,298	$572,395	$449,755	$70,000	$104,000	$125,000	$12,487,852	$1,270,129	$3,668,283	$1,050	$430,550	$260,100	$62,482,567

CITY OF HARLINGEN
Budgeted Revenues 2012-2013
Proprietary Fund Types / Fiduciary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales Tax	0	0	0	0	0	0	0	0	0	0	0
Franchise Fees	0	0	0	0	0	0	0	0	0	0	0
Other Taxes & Fees	0	0	0	0	0	1,300,000	0	0	1,300,000	0	0
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0
Charges for Services	181,612	8,088,000	16,000	1,309,900	19,027,400	0	3,634,880	0	32,257,792	0	0
Intergovernmental	0	75,000	0	0	0	1,500,000	0	0	1,575,000	0	0
Interest Investments	0	4,000	115	550	80,000	14,000	9,000	200	107,865	3,300,200	3,300,200
Miscellaneous	1,000	0	5,000	0	797,600	0	19,000	3,704,425	4,527,025	0	0
Terminal Building	0	0	0	0	0	3,425,000	0	0	3,425,000	0	0
Airfield	0	0	0	0	0	684,000	0	0	684,000	0	0
Industrial Park	0	0	0	0	0	1,191,000	0	0	1,191,000	0	0
Terminal Support	0	0	0	0	0	1,321,500	0	0	1,321,500	0	0
Property Assessments	0	0	0	0	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0	0	0	1,400,000	1,400,000
Other Financing Sources	158,000	0	100,000	0	0	0	0	73,500	331,500	0	0
TOTALS	$340,612	$8,167,000	$121,115	$1,310,450	$19,905,000	$9,435,500	$3,662,880	$3,778,125	$46,720,682	$4,700,200	$4,700,200

CITY OF HARLINGEN
Approved Revenues 2013-2014
Governmental Fund Types

	General	CDBG	M.P.O	Special Investi-gations	Tennis Court	Hotel/Mo-tel Occu-pancy Tax	Catastro-phic Emerg.	Harlingen Downtown	Free Trade Bridge	Commu-nication Center	COPS UHP Grant	Convention & Visitor's Bureau	NSP	TDRA Northwest Drainage	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Improvement Board	Debt Service	Street Improve-ment	Infra-structure Fund	Total Govern-mental
Property Taxes	$13,310,350	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,966,944	$5,500	$0	$17,282,794
Sales Tax	15,546,382	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,225,000	1,270,129	0	0	0	21,041,511
Franchise Fees	3,525,520	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,525,520
Other Taxes & Fees	147,000	0	0	0	0	830,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	260,000	1,237,200
Fines & Forfeitures	2,055,026	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,055,026
Licenses & Permits	553,975	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	553,975
Charges for Services	1,893,051	0	0	0	15,000	0	0	0	160,000	62,229	0	0	0	0	0	0	0	712,000	0	0	0	0	2,842,280
Intergovernmental	637,584	1,114,342	369,187	200,000	0	0	0	0	0	0	29,775	0	797,255	46,063	0	0	0	0	0	0	0	0	3,194,206
Interest Investments	35,300	0	0	400	200	200	600	0	75	0	0	0	0	0	200	300	200	3,500	1,300	1,400	120	200	43,995
Miscellaneous	154,385	0	0	0	70,000	0	0	0	0	0	0	0	0	0	0	0	0	157,000	0	0	0	0	381,385
Terminal Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Airfield	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Terminal Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Assessments	0	0	0	0	0	0	0	23,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,000
Pension Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Financing Sources	1,140,276	0	0	0	26,000	0	0	217,975	0	0	0	513,000	0	0	70,000	104,000	125,000	1,072,098	0	0	547,774	0	3,816,123
TOTALS	$38,998,849	$1,114,342	$369,187	$200,400	$111,200	$830,400	$600	$240,975	$160,075	$62,229	$29,775	$513,000	$797,255	$46,063	$70,200	$104,300	$125,200	$6,169,598	$1,271,429	$3,968,344	$553,394	$260,200	$55,997,015

CITY OF HARLINGEN
Approved Revenues 2013-2014

	Proprietary Fund Types									Fiduciary Fund Types	
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales Tax	0	0	0	0	0	0	0	0	0	0	0
Franchise Fees	0	0	0	0	0	0	0	0	0	0	0
Other Taxes & Fees	0	0	0	0	0	1,300,000	0	0	1,300,000	0	0
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0
Charges for Services	185,420	8,138,500	7,000	1,257,600	19,115,000	0	3,673,599	0	32,377,119	0	0
Intergovernmental	0	75,000	0	0	0	3,868,000	0	0	3,943,000	0	0
Interest Investments	0	3,500	170	550	72,000	14,000	9,250	200	99,670	3,800,150	3,800,150
Miscellaneous	1,000	0	5,350	3,000	965,000	0	20,000	4,055,616	5,049,966	2,300	2,300
Terminal Building	0	0	0	0	0	3,226,000	0	0	3,226,000	0	0
Airfield	0	0	0	0	0	685,000	0	0	685,000	0	0
Industrial Park	0	0	0	0	0	1,192,000	0	0	1,192,000	0	0
Terminal Support	0	0	0	0	0	1,336,500	0	0	1,336,500	0	0
Property Assessments	0	0	0	0	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0	0	0	1,460,000	1,460,000
Other Financing Sources	158,000	0	100,000	0	0	0	0	81,000	339,000	0	0
TOTALS	$344,420	$8,217,000	$112,520	$1,261,150	$20,152,000	$11,621,500	$3,702,849	$4,136,816	$49,548,255	$5,262,450	$5,262,450

CITY OF HARLINGEN

EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2011-2012				Budgeted 2012-2013				Approved 2013-2014			
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Personnel Services	$27,052,540	$12,571,659	$0	**$39,624,199**	$28,349,540	$13,191,830	$0	**$41,541,370**	$29,457,214	$13,886,159	$0	**$43,343,373**
Contracted Services	602,855	4,632,562	166,275	**5,401,692**	315,250	5,136,000	180,000	**5,631,250**	38,700	5,354,500	180,000	**5,573,200**
Materials & Supplies	1,560,466	6,231,670	0	**7,792,136**	1,901,376	5,755,935	0	**7,657,311**	1,503,451	5,729,355	0	**7,232,806**
Other Charges	10,363,676	9,832,442	21,480	**20,217,598**	11,068,661	10,577,845	25,125	**21,671,631**	11,342,251	11,129,869	25,450	**22,497,570**
Street Improvements	760,285	0	0	**760,285**	428,289	0	0	**428,289**	890,548	0	0	**890,548**
Capital Outlay	1,556,594	254,414	0	**1,811,008**	748,543	1,373,350	0	**2,121,893**	338,000	2,506,034	0	**2,844,034**
Other Financing Uses	11,247,350	2,711,565	0	**13,958,915**	11,463,663	1,572,216	0	**13,035,879**	9,256,526	1,351,402	0	**10,607,928**
Drainage	1,865,371	0	0	**1,865,371**	847,941	0	0	**847,941**	46,063	0	0	**46,063**
Depreciation	0	11,945,089	0	**11,945,089**	0	9,682,300	0	**9,682,300**	0	10,310,300	0	**10,310,300**
Housing Programs	237,276	0	0	**237,276**	228,309	0	0	**228,309**	205,065	0	0	**205,065**
Housing Rehabilitation	178,339	0	0	**178,339**	137,923	0	0	**137,923**	152,978	0	0	**152,978**
Demolition	32,524	0	0	**32,524**	70,000	0	0	**70,000**	0	0	0	**0**
Public Services & Economic Dev	17,588,696	0	0	**17,588,696**	630,872	0	0	**630,872**	650,325	0	0	**650,325**
Pensions & Withdrawals	0	0	1,566,774	**1,566,774**	0	0	1,850,000	**1,850,000**	0	0	2,100,000	**2,100,000**
Economic Development	4,222,436	0	0	**4,222,436**	7,013,955	0	0	**7,013,955**	2,638,429	0	0	**2,638,429**
TOTALS	$77,268,408	$48,179,401	$1,754,529	**$127,202,338**	$63,204,322	$47,289,476	$2,055,125	**$112,548,923**	$56,519,550	$50,267,619	$2,305,450	**$109,092,619**

This chart shows the **Expenditure Summary** by Object for Actual, Budgeted and Approved Fiscal Years

The following three pages of charts show the **Detailed Expenditures** by Object for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN

Actual Expenditures by Object for 2011-2012

Governmental Funds

	General	CDBG	M.P.O.	Special Investi-gations	Tennis Court	Hotel/Motel Occupancy Tax	Harlingen Downtown	Free Trade Bridge	Commu-nication Center	COPS UHP Grant	Conv.& Visitor's Bureau	NSP	FEMA Jefferson Drainage	TDRA Northwest Drainage	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Improvement Board	Debt Service	Street Improve-ment	Infra-structure Fund	Total Governmental
Personnel Services	$25,810,361	$150,458	$133,079	$32,990	$0	$0	$134,543	$0	$0	$269,249	$125,854	$0	$0	$0	$0	$0	$0	$396,006	$0	$0	$0	$0	$27,052,540
Contracted Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	602,855	0	0	0	0	602,855
Materials & Supplies	1,023,824	6,122	14,929	345,528	0	0	3,566	0	0	0	7,791	0	0	0	0	0	0	5,786	0	0	0	152,920	1,560,466
Other Charges	7,317,496	114,176	217,723	217,611	37,439	170,634	106,546	192,696	149,945	0	342,536	55,957	0	0	806	806	106,800	1,332,505	0	0	0	0	10,363,676
Street Improvements	0	325,452	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	434,833	0	760,285
Capital Outlay	1,210,516	0	0	250,078	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	96,000	1,556,594
Other Financing Uses	945,029	0	0	0	70,000	883,500	0	187,743	0	0	0	0	0	0	0	0	0	2,204,672	0	6,956,406	0	0	11,247,350
Drainage	0	271,165	0	0	0	0	0	0	0	0	0	0	1,051,279	542,927	0	0	0	0	0	0	0	0	1,865,371
Depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing Programs	0	237,276	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	237,276
Housing Rehabilitation	0	178,339	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	178,339
Demolition	0	32,524	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	32,524
Public Services & Economic Dev	0	148,563	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,440,133	0	0	0	0	17,588,696
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,135,285	1,087,151	0	0	0	4,222,436
TOTALS	$36,307,226	$1,464,075	$365,731	$846,207	$107,439	$1,054,134	$244,655	$380,439	$149,945	$269,249	$476,181	$55,957	$1,051,279	$542,927	$806	$806	$106,800	$25,117,242	$1,087,151	$6,956,406	$434,833	$248,920	$77,268,408

CITY OF HARLINGEN

Actual Expenditures by Object for 2011-2012

	Proprietary Funds									Fiduciary Fund Types	
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municpal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	$125,839	$1,993,019	$52,044	$663,321	$6,777,863	$2,595,164	$364,409	0	$12,571,659	$0	$0
Contracted Services	0	0	0	0	3,306,816	1,325,746	0	0	4,632,562	166,275	166,275
Materials & Supplies	27,950	131,069	3,037	237,876	2,791,226	857,862	2,182,650	0	6,231,670	0	0
Other Charges	225,860	4,855,764	72,547	206,798	222,198	598,279	123,952	3,527,044	9,832,442	21,480	21,480
Street Improvements	0	0	0	0	0	0	0	0	0	0	0
Capital Outlay	0	254,414	0	0	0	0	0	0	254,414	0	0
Other Financing Uses	0	338,000	0	64,071	1,156,981	1,152,513	0	0	2,711,565	0	0
Drainage	0	0	0	0	0	0	0	0	0	0	0
Depreciation	269,159	186,301	8,689	128,701	5,130,700	4,568,836	1,652,703	0	11,945,089	0	0
Housing Programs	0	0	0	0	0	0	0	0	0	0	0
Housing Rehabilitation	0	0	0	0	0	0	0	0	0	0	0
Demolition	0	0	0	0	0	0	0	0	0	0	0
Public Services & Economic Dev	0	0	0	0	0	0	0	0	0	0	0
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0	1,566,774	1,566,774
Economic Development	0	0	0	0	0	0	0	0	0	0	0
TOTALS	$648,808	$7,758,567	$136,317	$1,300,767	$19,385,784	$11,098,400	$4,323,714	$3,527,044	$48,179,401	$1,754,529	$1,754,529

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2012-2013
Governmental Funds

	General	CDBG	M.P.O.	Special Investi-gations	Tennis Court	Hotel/Motel Occupancy Tax	Cata-strophic Emergency	Harlingen Downtown	Free Trade Bridge	Commu-nication Center	COPS Grant	Red Light Safety Enforcemt.	Conv. & Visitor's Bureau	NSP	FEMA Jefferson Drainage	TDRA Northwest Drainage	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Improvemer Board	Debt Service	Street Improve-ment	Infra-structure Fund	Total Governmental
Personnel Services	$27,068,384	$217,935	$138,937	$0	$0	$0	$0	$136,445	$0	$0	$249,901	$0	$139,080	$0	$0	$0	$0	$0	$0	$398,858	$0	$0	$0	$0	$28,349,540
Contracted Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	315,250	0	0	0	0	315,250
Materials & Supplies	1,339,174	6,965	15,000	283,687	0	0	25,000	5,300	0	0	0	0	6,000	0	0	0	0	0	0	6,500	0	0	0	213,750	1,901,376
Other Charges	8,031,077	54,721	192,807	150,785	38,790	135,000	0	101,480	100,000	107,800	0	0	345,870	741,298	0	0	70,000	104,000	125,000	770,053	0	0	0	0	11,068,661
Street Improvements	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	428,289	0	428,289
Capital Outlay	480,160	0	0	10,818	0	0	0	0	0	0	0	204,565	0	0	0	0	0	0	0	0	0	0	0	53,000	748,543
Other Financing Uses	1,719,575	0	0	0	70,000	751,000	0	0	0	0	0	0	0	0	0	0	0	0	0	5,198,217	0	3,724,871	0	0	11,463,663
Drainage	0	205,791	0	0	0	0	0	0	0	0	0	0	0	0	192,395	449,755	0	0	0	0	0	0	0	0	847,941
Depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing Programs	0	228,309	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	228,309
Housing Rehabilitation	0	137,923	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	137,923
Demolition	0	70,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	70,000
Public Services & Economic Dev	0	190,898	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	439,974	0	0	0	0	630,872
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,359,000	1,654,955	0	0	0	7,013,955
TOTALS	$38,638,370	$1,112,542	$346,744	$445,270	$108,790	$886,000	$25,000	$243,225	$100,000	$107,800	$249,901	$204,565	$490,950	$741,298	$192,395	$449,755	$70,000	$104,000	$125,000	$12,487,852	$1,654,955	$3,724,871	$428,289	$266,750	$63,204,322

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2012-2013

	Proprietary Funds									Fiduciary Fund Types	
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	$128,063	$2,079,060	$52,637	$671,660	$7,206,502	$2,702,000	$351,908	$0	$13,191,830	$0	$0
Contracted Services	0	0	0	0	3,453,000	1,683,000	0	0	5,136,000	180,000	180,000
Materials & Supplies	17,585	185,710	4,560	255,336	2,909,000	662,000	1,721,744	0	5,755,935	0	0
Other Charges	201,930	5,191,424	62,971	269,448	298,000	661,250	135,150	3,757,672	10,577,845	25,125	25,125
Street Improvements	0	0	0	0	0	0	0	0	0	0	0
Capital Outlay	0	402,759	0	8,381	0	0	962,210	0	1,373,350	0	0
Other Financing Uses	0	440,480	0	52,400	1,068,336	11,000	0	0	1,572,216	0	0
Drainage	0	0	0	0	0	0	0	0	0	0	0
Depreciation	0	10,300	0	0	5,100,000	4,572,000	0	0	9,682,300	0	0
Housing Programs	0	0	0	0	0	0	0	0	0	0	0
Housing Rehabilitation	0	0	0	0	0	0	0	0	0	0	0
Demolition	0	0	0	0	0	0	0	0	0	0	0
Public Services & Economic Dev	0	0	0	0	0	0	0	0	0	0	0
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0	1,850,000	1,850,000
Economic Development	0	0	0	0	0	0	0	0	0	0	0
TOTALS	$347,578	$8,309,733	$120,168	$1,257,225	$20,034,838	$10,291,250	$3,171,012	$3,757,672	$47,289,476	$2,055,125	$2,055,125

CITY OF HARLINGEN
Approved Expenditures by Object for 2013-2014
Governmental Funds

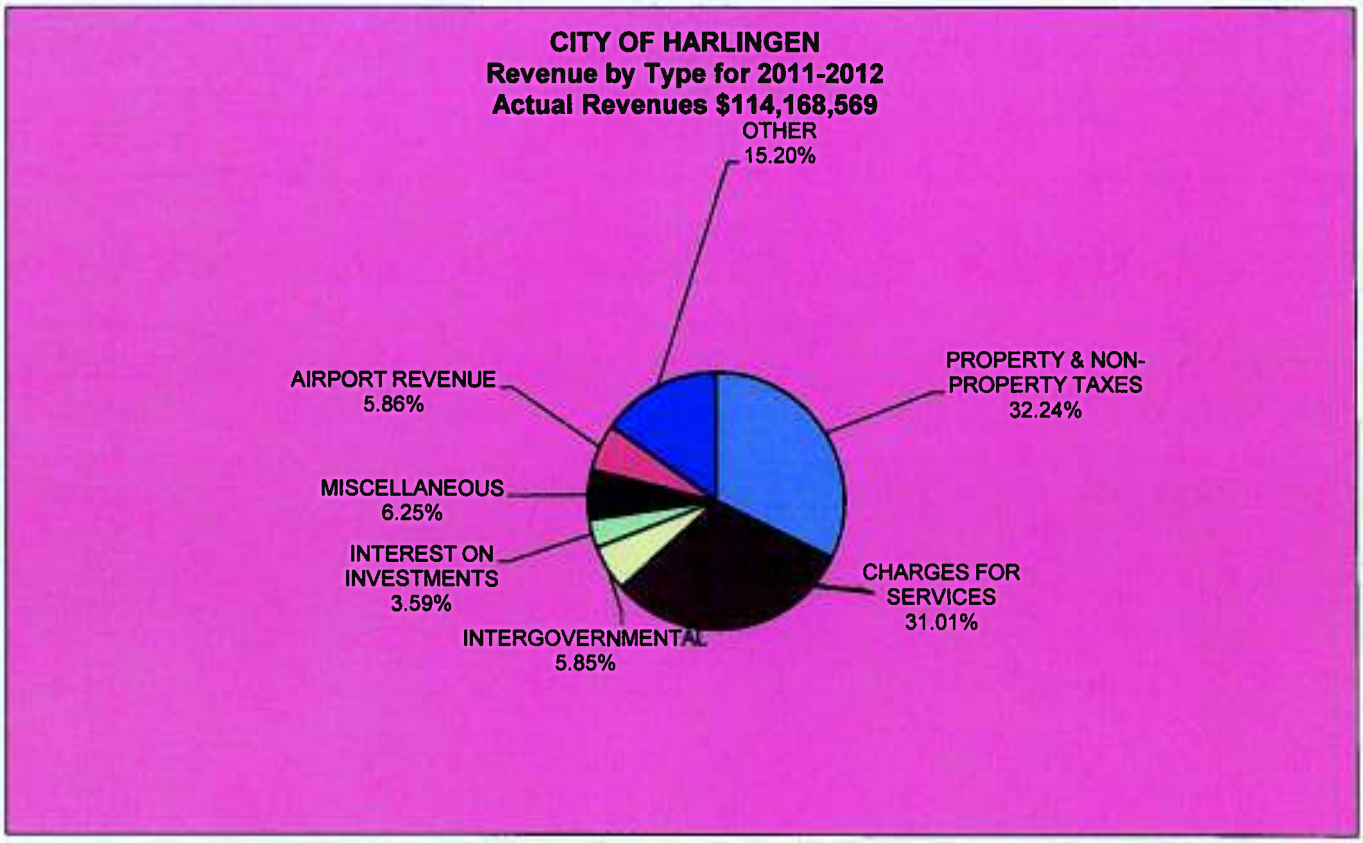
	General	CDBG	M.P.O.	Special Investi-gations	Tennis Court	Hotel/Motel Occupan-cy Tax	Cata-strophic Emergency	Harlingen Downtown	Free Trade Bridge	Commu-nication Center	COPS Grant	Convention & Visitor's Bureau	NSP	TDRA Northwest Drainage	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Improve. Board	Debt Service	Street Improve-ment	Infrastruc-ture Fund	Total Governmental
Personnel Services	$28,273,446	$216,647	$177,896	$0	$0	$0	$0	$129,253	$0	$0	$29,775	$190,197	$0	$0	$0	$0	$0	$440,000	$0	$0	$0	$0	$29,457,214
Contracted Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	38,700	0	0	0	0	38,700
Materials & Supplies	1,141,021	6,750	15,000	168,180	0	0	25,000	5,100	0	0	0	3,000	0	0	0	0	0	2,500	0	0	0	136,900	1,503,451
Other Charges	7,952,511	49,803	176,291	115,000	38,790	232,520	0	99,910	110,000	137,075	0	342,500	797,255	0	70,200	104,300	353,596	722,500	0	0	0	40,000	11,342,251
Street Improvements	0	232,774	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	612,774	45,000	890,548
Capital Outlay	284,000	0	0	14,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40,000	338,000
Other Financing Uses	1,198,299	0	0	0	70,000	778,000	0	0	0	0	0	0	0	0	0	0	0	3,198,898	0	3,968,329	0	45,000	9,258,526
Drainage	0	0	0	0	0	0	0	0	0	0	0	0	0	46,063	0	0	0	0	0	0	0	0	46,063
Depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing Programs	0	205,065	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	205,065
Housing Rehabilitation	0	152,978	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	152,978
Demolition	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Services & Economic Dev	0	250,325	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000	0	0	0	0	650,325
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,367,000	1,271,429	0	0	0	2,638,429
TOTALS	$38,849,277	$1,114,342	$389,187	$297,180	$108,790	$1,008,520	$25,000	$234,263	$110,000	$137,075	$29,775	$535,697	$797,255	$46,063	$70,200	$104,300	$353,596	$6,169,598	$1,271,429	$3,968,329	$612,774	$306,900	$56,519,550

CITY OF HARLINGEN
Approved Expenditures by Object for 2013-2014
Proprietary Funds

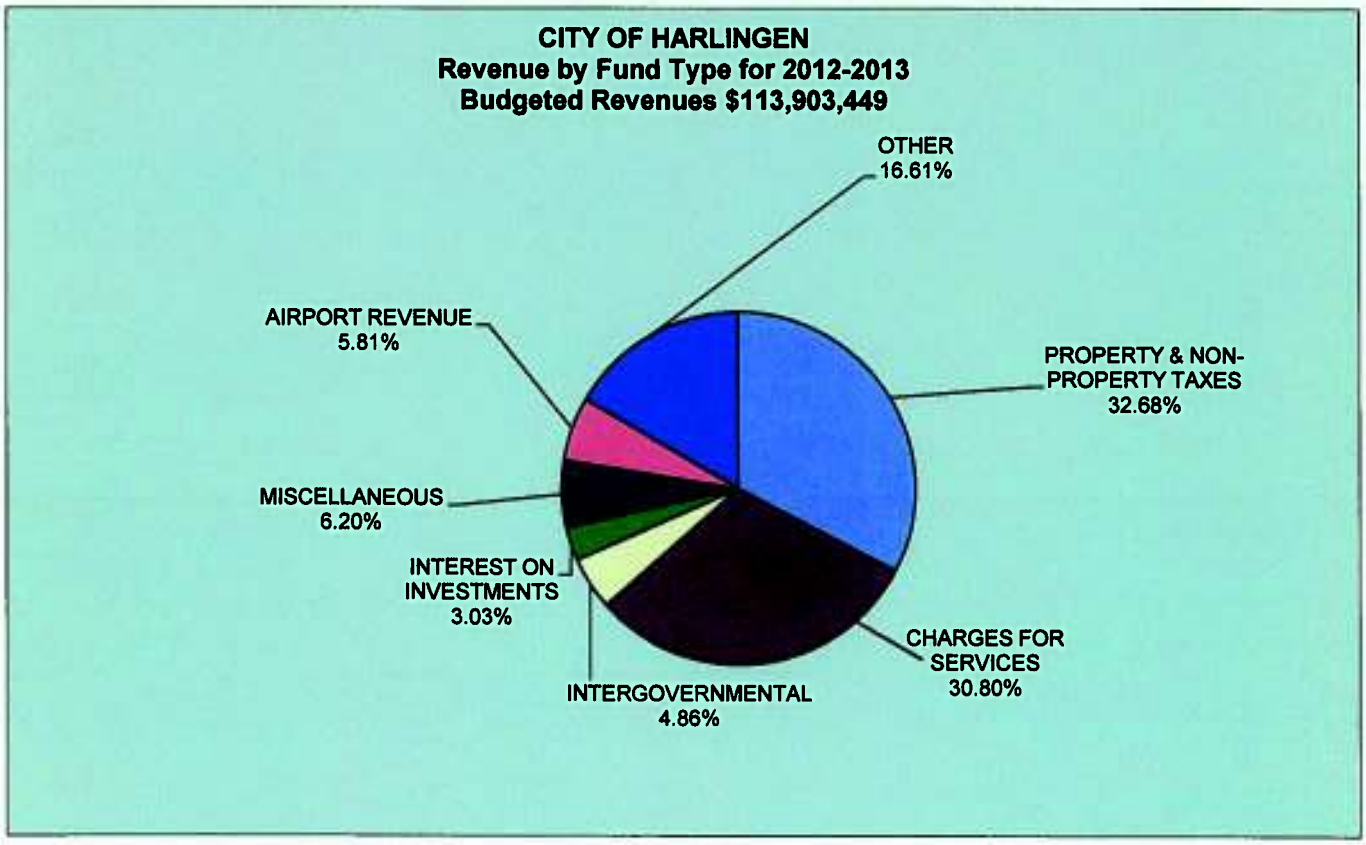
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary
Personnel Services	$133,491	$2,149,923	$54,857	$706,314	$7,586,092	$2,873,907	$381,575	0	$13,886,159
Contracted Services	0	0	0	0	3,666,500	1,688,000	0	0	5,354,500
Materials & Supplies	9,100	142,200	4,560	287,500	2,910,300	655,000	1,720,695	0	5,729,355
Other Charges	201,829	5,496,598	62,971	269,300	296,000	600,250	131,890	4,071,031	11,129,869
Street Improvements	0	0	0	0	0	0	0	0	0
Capital Outlay	0	475,675	0	17,000	0	0	2,013,359	0	2,506,034
Other Financing Uses	0	514,480	0	52,400	784,522	0	0	0	1,351,402
Drainage	0	0	0	0	0	0	0	0	0
Depreciation	0	10,300	0	0	5,300,000	5,000,000	0	0	10,310,300
Housing Programs	0	0	0	0	0	0	0	0	0
Housing Rehabilitation	0	0	0	0	0	0	0	0	0
Demolition	0	0	0	0	0	0	0	0	0
Public Services & Economic Dev	0	0	0	0	0	0	0	0	0
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0	0	0	0
TOTALS	$344,420	$8,789,176	$122,388	$1,332,514	$20,543,414	$10,817,157	$4,247,519	$4,071,031	$50,267,619

Fiduciary Fund Types

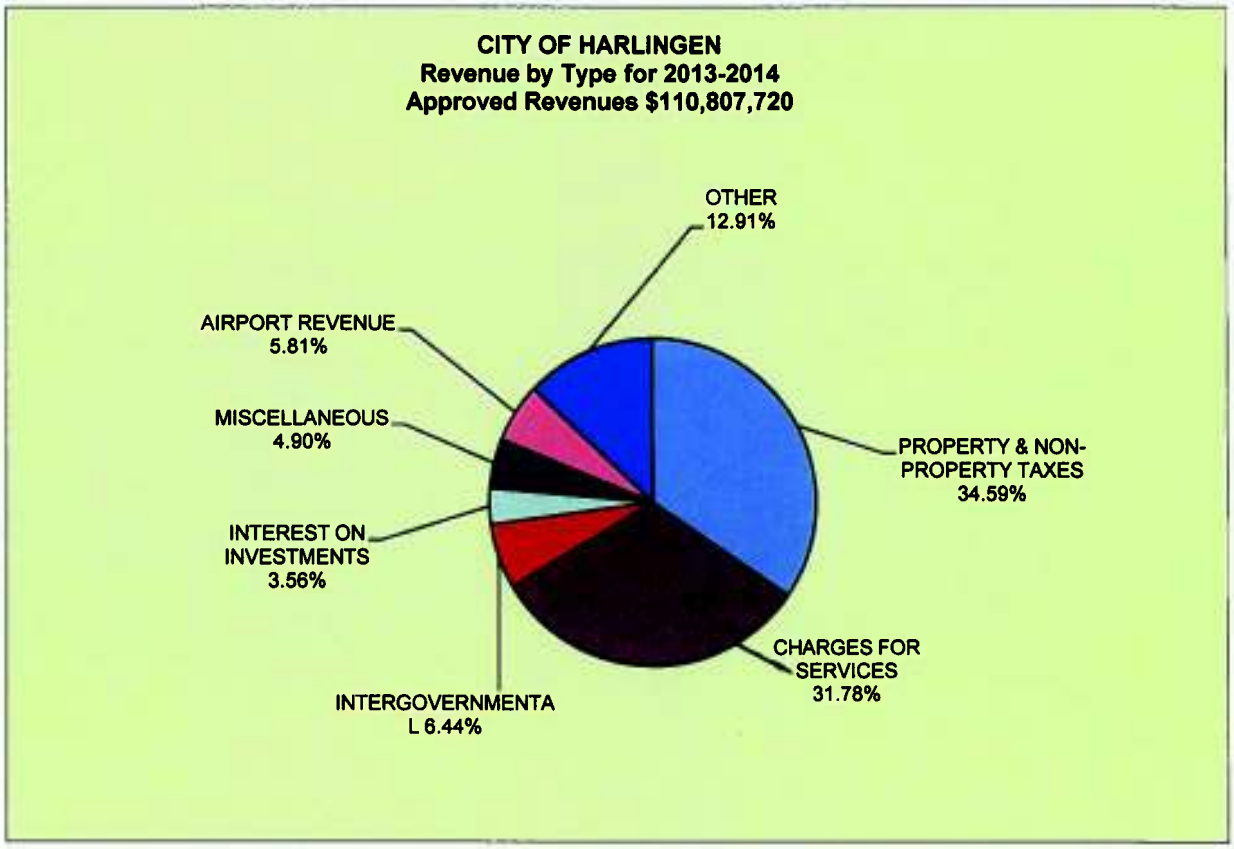
	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	$0	$0
Contracted Services	180,000	180,000
Materials & Supplies	0	0
Other Charges	25,450	25,450
Street Improvements	0	0
Capital Outlay	0	0
Other Financing Uses	0	0
Drainage	0	0
Depreciation	0	0
Housing Programs	0	0
Housing Rehabilitation	0	0
Demolition	0	0
Public Services & Economic Dev	0	0
Pensions & Withdrawals	2,100,000	2,100,000
Economic Development	0	0
TOTALS	$2,305,450	$2,305,450



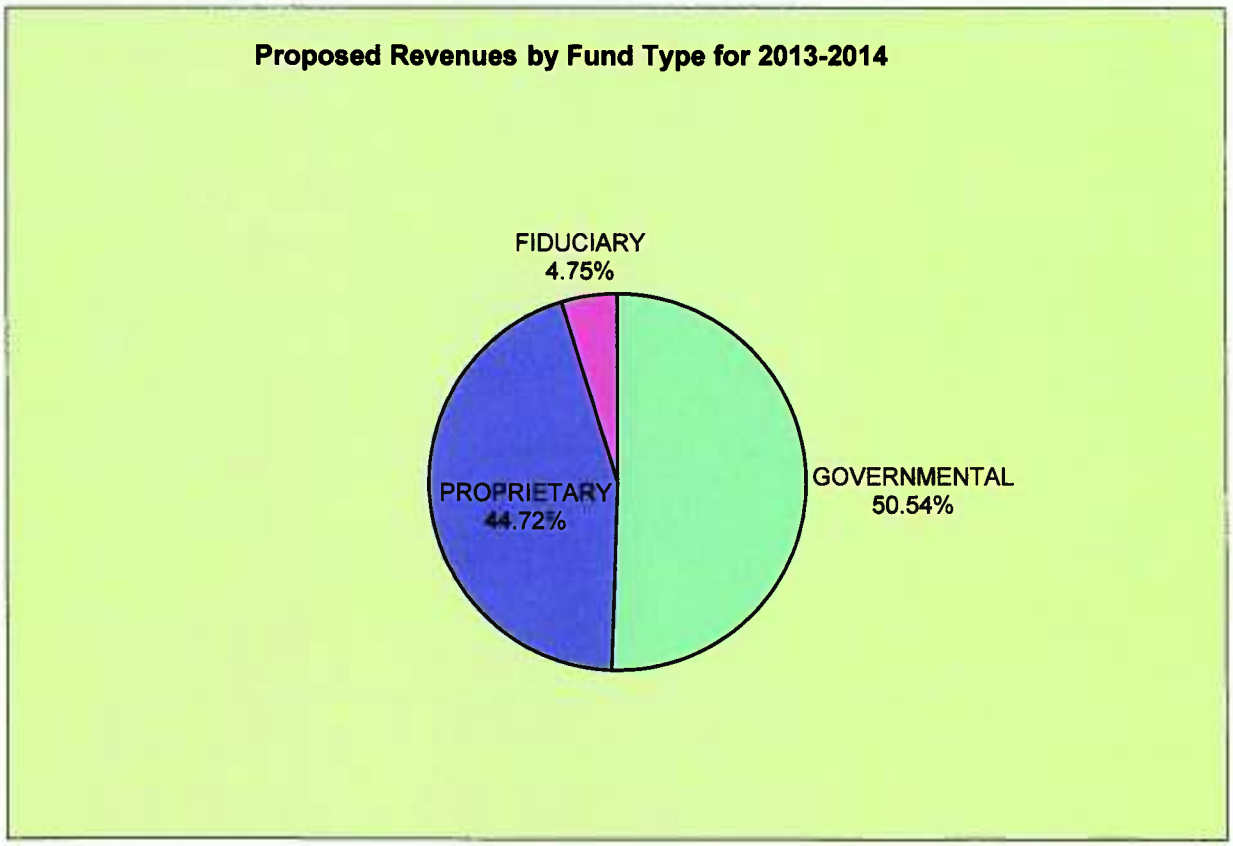
This pie chart shows the percentage of actual revenues by type for 2011-2012.



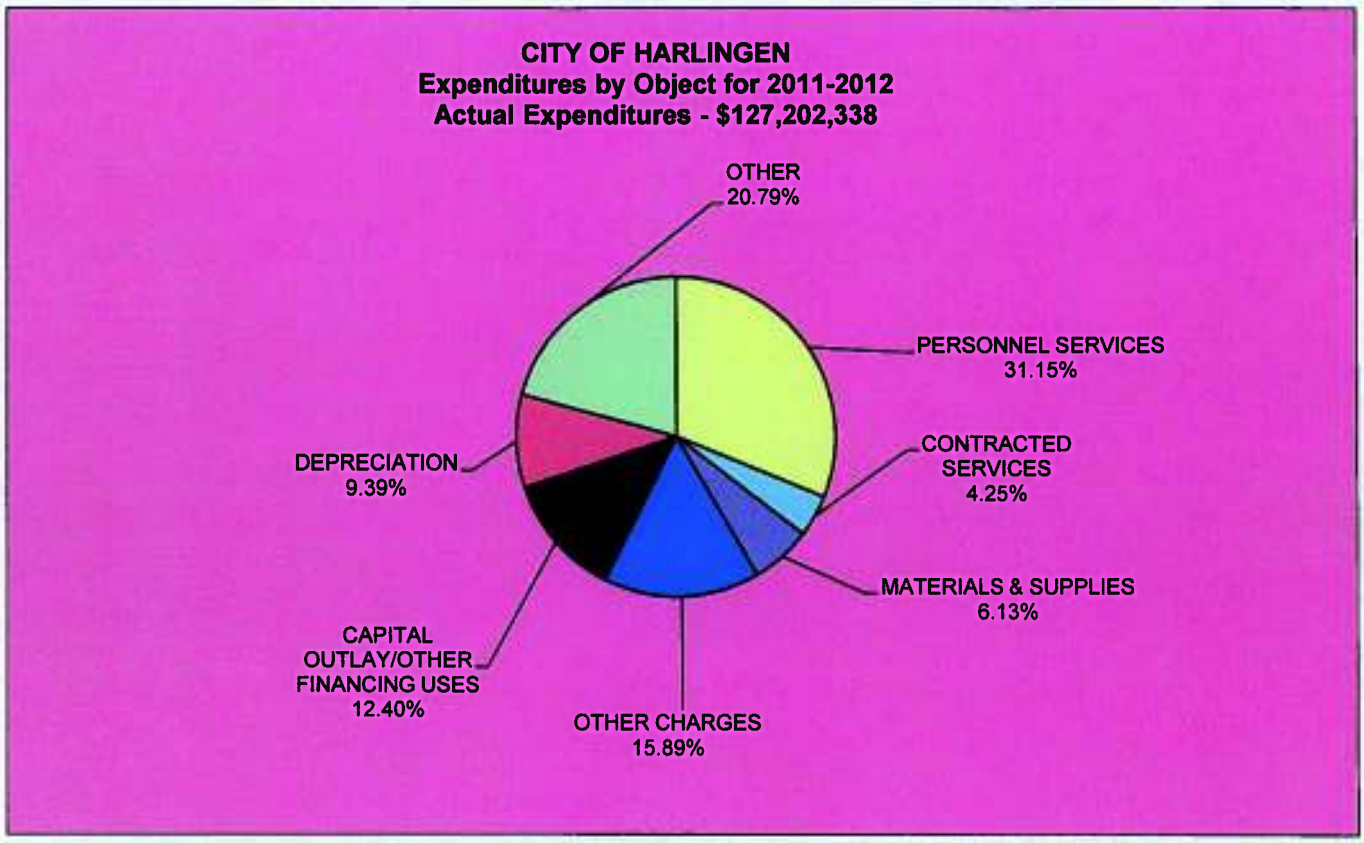
This pie chart shows the percentage of budgeted revenues by type for 2012-2013.



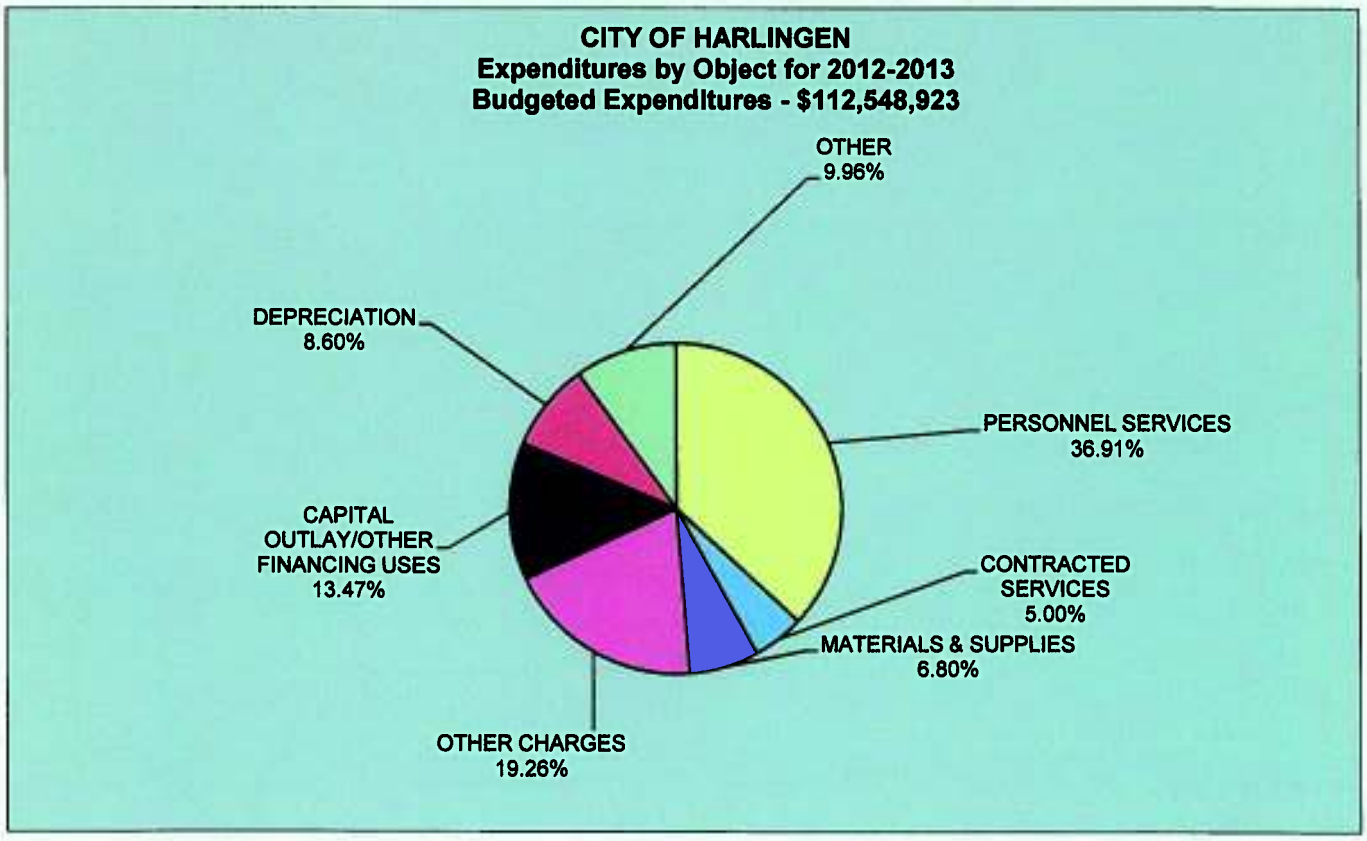
This pie chart shows percentage of proposed revenues by type for 2013-2014.



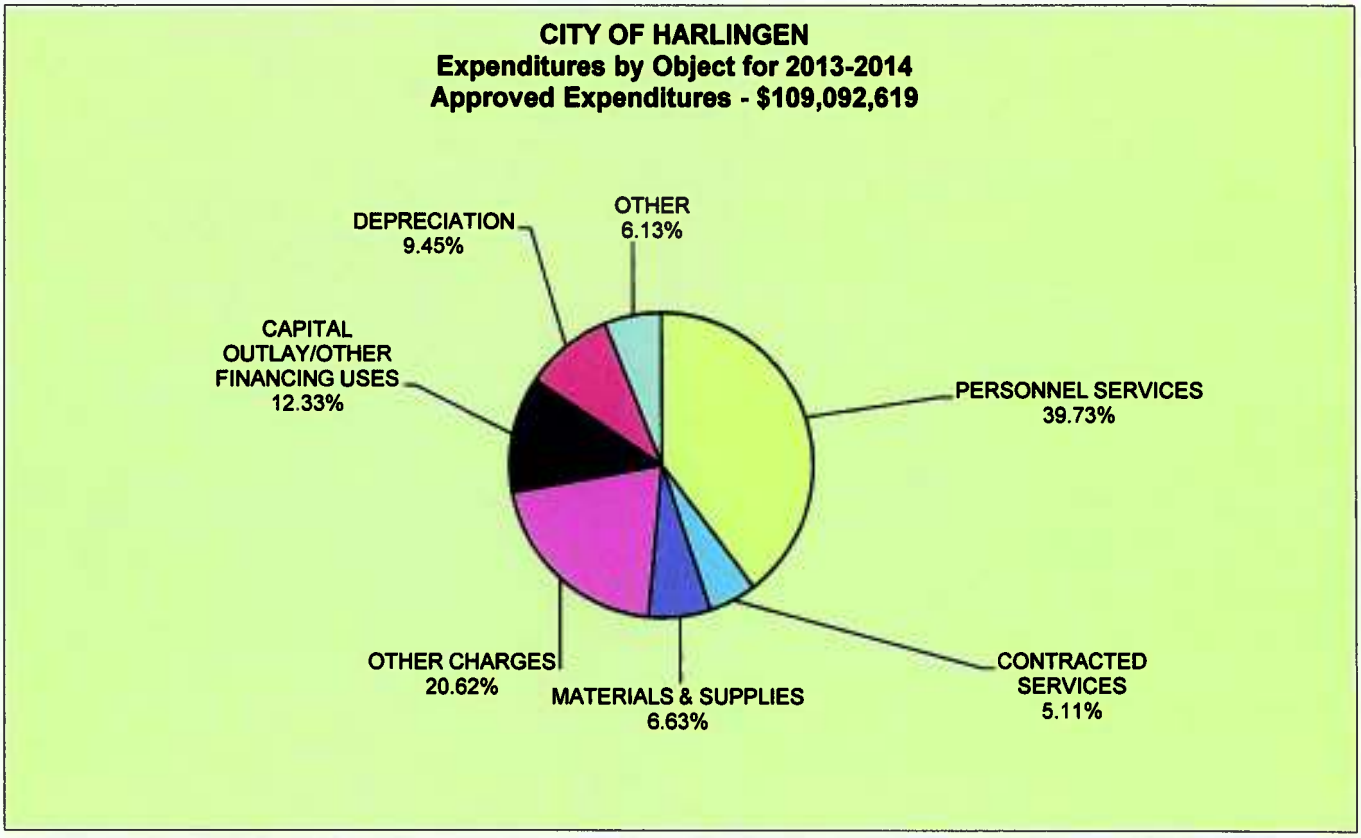
This pie chart shows the percentage that the three different fund types comprise for 2013-2014 Revenues



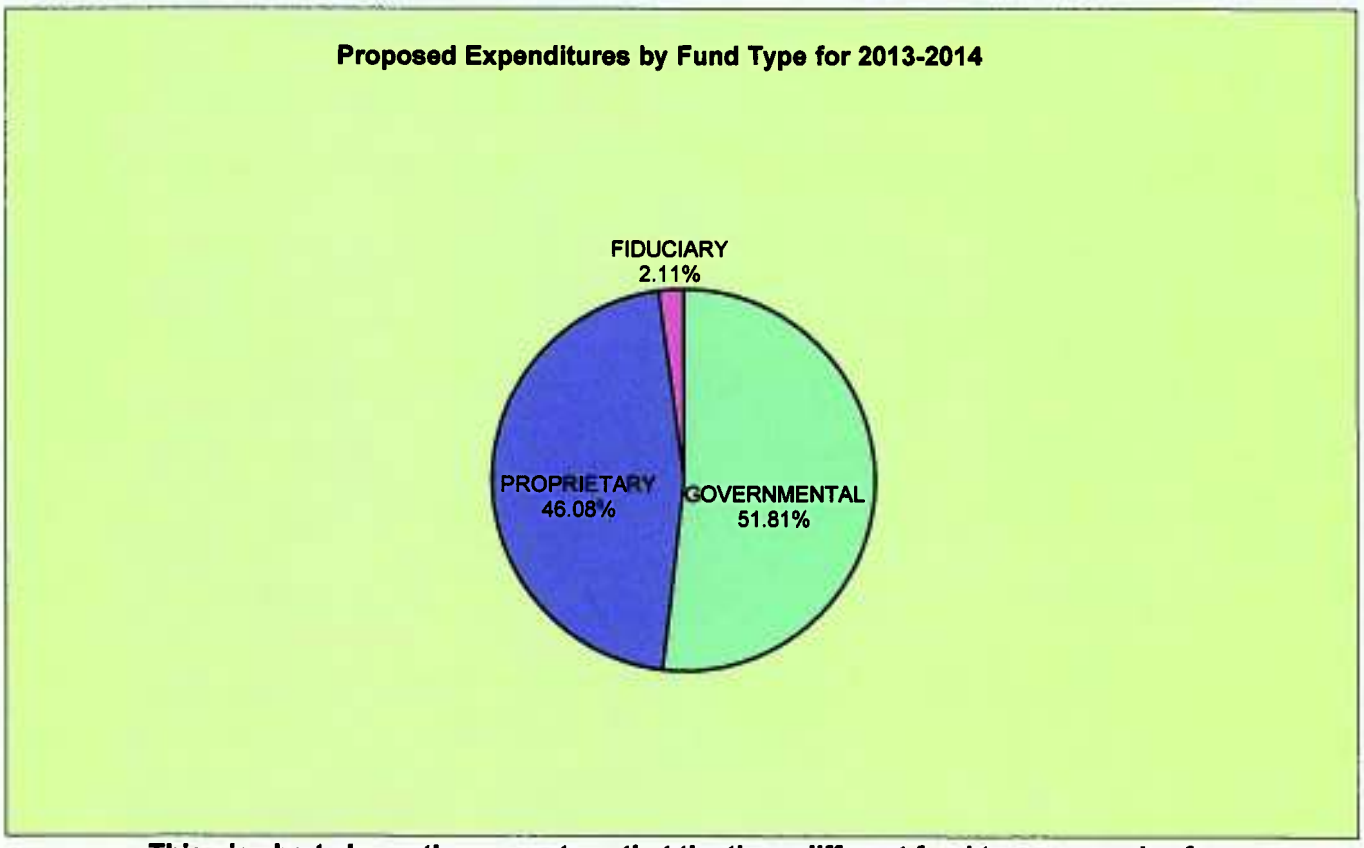
This pie chart shows the percentage of actual expenditures by object for 2011-2012.



This pie chart shows the percentage of budgeted expenditures by object for 2012-2013.



This pie chart shows the percentage of approved expenditures by object for 2013-2014.



This pie chart shows the percentage that the three different fund types comprise for 2013-2014 Revenues

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2011-2012
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

	ACTUAL BALANCE 10/1/2011	REVENUES FOR FY 2011-12	REVENUES BY TYPE: MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2011-12	EXPENDITURES BY OBJECT: MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ACTUAL BALANCE 9/30/2012
GENERAL FUND	$10,859,658	$38,844,364	PROPERTY TAXES	$12,690,327	100.0%	$36,307,226	PERSONNEL SERVICES	$25,810,361	100.0%	$13,396,796
			SALES TAXES	15,275,928			MATERIALS & SUPPLIES	1,023,624		
			FRANCHISE FEES	3,787,086			SERVICES & CHARGES	7,317,496		
			FINES & FORFEITURES	1,807,557			CAPITAL OUTLAY	1,210,516		
			LICENSES & PERMITS	552,753			TRANS./OTHER FINANCING USI	945,029		
			CHARGES FOR SERVICES	2,054,718				$36,307,226		
			INTERGOVERNMENTAL	721,711						
			INTEREST - INVESTMENTS	39,415						
			MISCELLANEOUS REVENUES	961,188						
			OTHER FINANCING SOURCES	953,681						
				$38,844,364						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	$1,331,285	$1,280,843	INTERGOVERNMENTAL	1,280,843	100.0%	$1,464,075	ADMIN/REHAB EXPENSES	$1,464,075	100.0%	$1,147,853
M.P.O.	(5,977)	371,708	INTERGOVERNMENTAL	365,731	98.4%	365,731	PERSONNEL SERVICES	133,079		0
							MATERIALS & SUPPLIES	14,929		
							SERVICES & CHARGES	217,723		
								365,731	100.0%	
SPECIAL INVESTIGATIONS	1,190,945	147,854	INTERGOVERNMENTAL	139,545		846,207	PERSONNEL SERVICES	32,990		492,592
			INTEREST - INVESTMENTS	1,031			MATERIALS & SUPPLIES	345,528		
			MISCELLANEOUS REVENUES	7,278			SERVICES & CHARGES	217,611		
				147,854	100.0%		CAPITAL OUTLAY	250,078		
								846,207	100.0%	
TENNIS COURT	150,487	108,786	CHARGES FOR SERVICES	12,540		107,439	SERVICES & CHARGES	37,439		151,834
			MISCELLANEOUS REVENUES	70,246			TRANSFERS OUT	70,000		
			TRANSFERS FROM	26,000				107,439	100.0%	
				108,786	100.0%					
HOTEL/MOTEL OCCUPANCY TAX	459,624	882,754	HOTEL/MOTEL OCCUPANCY TAX	882,322	100.0%	1,054,134	SERVICES & CHARGES	170,634		288,244
							TRANSFERS OUT	883,500		
								1,054,134	100.0%	
CATASTROPHIC EMERGENCY	803,747	42,589	INTEREST - INVESTMENTS	1,409	100.0%	0	MATERIALS & SUPPLIES	0	0.0%	846,336
			INSURANCE RECOVERY - OTHER	41,180						
				42,589				0		
HARLINGEN DOWNTOWN	100,001	238,905	MISCELLANEOUS	3,257		244,655	PERSONNEL SERVICES	134,543		94,251
			PROPERTY ASSESSMENTS	23,143			MATERIALS & SUPPLIES	3,566		
			TRANSFERS FROM	212,505			SERVICES & CHARGES	106,546		
				238,905	100.0%			244,655	100.0%	
FREE TRADE BRIDGE	287,863	193,769	BRIDGE CROSSINGS	193,488	100.0%	380,439	SERVICES & CHARGES	192,696	100.0%	101,193
			INTEREST - INVESTMENTS	281			TRANSFERS OUT	187,743		
				193,769				380,439		
COMMUNICATION CENTER	138,274	144,939	TOWER RENTAL	144,733	99.9%	149,945	SERVICES & CHARGES	149,945	100.0%	133,268
COPS / UHP GRANT	0	269,249	INTERGOVERNMENTAL	269,249	100.0%	269,249	PERSONNEL SERVICES	269,249	100.0%	0
RED LIGHT SAFETY ENFORCEMENT	204,365	1,480	FINES & FORFEITURES	658	100.0%	0	MATERIALS & SUPPLIES	0		205,845
			INVESTMENTS	822						
				1,480				0	0.0%	
CONVENTION & VISITORS BUREAU	401,236	488,510	INVESTMENTS	510	100.0%	476,181	PERSONNEL SERVICES	125,854	100.0%	413,565
			TRANSFERS FROM	488,000			MATERIALS & SUPPLIES	7,791		
							SERVICES & CHARGES	342,536		
				488,510				476,181		
NEIGHBORHOOD STABILIZATION	0	55,957	INTERGOVERNMENTAL	55,957	100.0%	55,957	SERVICES & CHARGES	55,957	100.0%	0
FEMA JEFFERSON STREET DRAINAC	(98,472)	788,459	INTERGOVERNMENTAL	788,459	100.0%	1,051,279	STREET IMPROVEMENTS	1,051,279	100.0%	(361,292)
TDRA NORTHWEST DRAINAGE	(209)	543,136	INTERGOVERNMENTAL	543,136	100.0%	542,927	STREET IMPROVEMENTS	542,927	100.0%	0
TAX INCREMENT FINANCING 1	206,337	73,511	OTHER FINANCING SOURCES	73,511	100.0%	806	SERVICES & CHARGES	806	100.0%	279,042
TAX INCREMENT FINANCING 2	396,765	103,604	OTHER FINANCING SOURCES	103,604	100.0%	806	SERVICES & CHARGES	806	100.0%	499,563
TAX INCREMENT FINANCING 3	236,939	117,058	OTHER FINANCING SOURCES	117,058	100.0%	106,800	SERVICES & CHARGES	106,800	100.0%	247,197
ECONOMIC DEVELOPMENT CORP.	23,941,101	5,220,808	SALES TAX ALLOCATION	3,818,982		25,117,242	ADMINISTRATION	396,006		4,044,667
			MISCELLANEOUS	1,362,645			SERVICES & CHARGES	5,076,431		
			INVESTMENTS	39,181			CAPITAL OUTLAY	17,440,133		
							OTHER FINANCING USES DEBT	2,204,672		
				5,220,808	100.0%			25,117,242	100.0%	
HGN COMM IMPROVEMENT BOARD	1,228,708	1,275,277	SALES TAX ALLOCATION	1,272,997	99.8%	1,087,151	CAPITAL OUTLAY	1,087,151	100.0%	1,416,834
INFRASTRUCTURE FUND	291,902	268,900	INFRASTRUCTURE ASSESSMENT	268,564		248,920	STREET IMPROVEMENTS	152,920		311,882
			INVESTMENTS	336			CAPITAL OUTLAY	96,000		
				268,900	100.0%			248,920	100.0%	
TOTAL SPECIAL REVENUE FUNDS	$31,264,921	$12,617,896				$33,569,943				$10,312,874
DEBT SERVICE FUND	$591,967	$7,053,620	PROPERTY TAXES	$3,736,523	53.0%	$6,956,406	PRINCIPAL & INTEREST	$3,692,898	53.1%	$689,181

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2011-2012
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

			REVENUES BY TYPE				EXPENDITURES BY OBJECT			
	ACTUAL BALANCE 10/1/2011	REVENUES FOR FY 2011-12	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2011-12	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ACTUAL BALANCE 9/30/2012
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENT	$388,023	$498	INTEREST - INVESTMENTS	$498	100.0%	$0	CAPITAL OUTLAY	$0	0.0%	$388,521
PETITION PAVING	51,073	3,311	INTEREST - INVESTMENTS	3,291	99.4%	0	MATERIALS & SUPPLIES	0	0.0%	54,384
STREET IMPROVEMENT	372,679	149,741	PROPERTY TAXES	17,439		434,833	STREET IMPROVEMENTS	434,833	100.0%	87,587
			TRANSFERS IN	131,963						
				149,402	99.8%					
TOTAL CAPITAL PROJECTS FUNDS	$811,775	$153,550				$434,833				$530,492
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	($66,638)	$434,961	RENTALS	$143,757		$648,808	PERSONNEL SERVICES	$125,839		($280,485)
			MISCELLANEOUS	704			MATERIALS & SUPPLIES	27,950		
			TRANSFERS FROM	290,500			SERVICES & CHARGES	225,860		
							DEPRECIATION	269,159		
				434,961	100.0%			648,808	100.0%	
SANITATION	4,597,098	8,513,433	GARBAGE COLLECTIONS/PICKUPS	8,342,010		7,758,567	PERSONNEL SERVICES	1,993,019		5,351,964
			REIMBURSEMENTS	153,409			MATERIALS & SUPPLIES	167,469		
			INVESTMENTS	6,202			SERVICES & CHARGES	4,611,778		
			VARIOUS	11,812			DEPRECIATION	186,301		
				8,513,433	100.0%		TRANSFERS OUT	800,000		
								7,758,567	100.0%	
HGN. ARTS & HERITAGE MUSEUM	145,019	108,967	RENTALS & ADMISSIONS	4,614		136,317	PERSONNEL SERVICES	52,045		117,669
			MISCELLANEOUS	1,732			MATERIALS & SUPPLIES	35,903		
			OUTSIDE SOURCES	2,621			SERVICES AND CHARGES	39,680		
			TRANSFERS FROM	100,000	100.0%		DEPRECIATION	8,689		
				108,967				136,317	100.0%	
MUNICIPAL GOLF COURSE	537,174	1,285,377	CHARGES FOR SERVICES	1,179,528		1,300,767	PERSONNEL SERVICES	663,321		521,784
			INTEREST - INVESTMENTS	788			MATERIALS & SUPPLIES	237,876		
			VARIOUS	1544			SERVICES & CHARGES	206,798		
			OUTSIDE SOURCES	0			DEPRECIATION	128,701		
			CAPITAL CONTRIBUTIONS	103,517			TRANSFERS OUT	64,071		
				1,285,377	100.0%			1,300,767	100.0%	
WATERWORKS/WASTEWATER	19,464,140	21,823,589	SERVICE REVENUES	19,607,745		19,385,784	PERSONNEL SERVICES	6,777,863		21,901,945
			INTEREST INVESTMENTS	87,628			CONTRACTED SERVICES	3,306,816		
			MISCELLANEOUS	1,107,600			MAINTENANCE & SUPPLIES	2,791,226		
			CAPITAL CONTRIBUTIONS	1,020,616			OTHER CHARGES	222,198		
				21,823,589	100.0%		OTHER FINANCING USES	1,156,981		
							DEPRECIATION EXPENSES	5,130,700		
								19,385,784	100.0%	
VALLEY INTERNATIONAL AIRPORT	3,663,019	10,371,941	RENTALS/TERMINAL SUPPORT	6,684,849		11,098,400	PERSONNEL SERVICES	2,595,164		2,936,560
			INTEREST - INVESTMENTS	9,079			SERVICES AND CHARGES	1,325,746		
			CAPITAL CONTRIBUTIONS	3,678,013			MATERIALS & SUPPLIES	857,862		
				10,371,941	100.0%		OTHER EXPENSES	598,279		
							OTHER FINANCING USES	1,152,513		
							DEPRECIATION	4,568,836		
								11,098,400	100.0%	
TOTAL ENTERPRISE FUNDS	$28,339,812	$42,538,268				$40,328,643				$30,549,437
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	$2,990,590	$4,165,548	CHARGES FOR SERVICES	$3,715,507		$4,323,714	PERSONNEL SERVICES	$364,409		$2,832,424
			INTEREST - INVESTMENTS	11,488			MATERIALS & SUPPLIES	2,182,650		
			VARIOUS	14,415			SERVICES & CHARGES	123,952		
			SALE OF FIXED ASSETS	-38,948			DEPRECIATION	1,652,703		
			CAPITAL CONTRIBUTIONS	463,086						
				4,165,548	100.0%			4,323,714	100.0%	
HEALTH INSURANCE	247,395	3,559,851	CONTRIBUTIONS	3,485,892		3,527,044	SERVICES & CHARGES	3,527,044	100.0%	280,202
			TRANSFERS FROM	73,500						
				3,559,392	100.0%					
TOTAL INTERNAL SERVICE FUNDS	$3,237,985	$7,725,399				$7,850,758				$3,112,626
PENSION FUND										
FIREMEN'S RELIEF & RETIREMENT	$20,822,002	$5,235,472	INTEREST - INVESTMENTS	$3,888,782		$1,754,529	PERSONNEL SERVICES	$1,566,774		$24,302,945
			CONTRIBUTIONS	1,346,690			SERVICES & CHARGES	187,755		
				5,235,472	100.0%			1,754,529	100.0%	
GRAND TOTAL	$95,928,120	$114,168,669				$127,202,338				$82,894,351

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2012-2013
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

			REVENUES BY TYPE				EXPENDITURES BY OBJECT				
	ACTUAL BALANCE 10/1/2012	REVENUES FOR FY 2012-13	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2012-13	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2013
GENERAL FUND	$13,396,796	$38,546,339	PROPERTY TAXES	$13,068,705	100.0%	$38,638,370	PERSONNEL SERVICES	$27,068,384	100.0%	$13,304,765
			SALES TAXES	15,241,551			MATERIALS & SUPPLIES	1,339,174		
			FRANCHISE FEES	3,637,520			SERVICES & CHARGES	8,031,077		
			FINES & FORFEITURES	1,988,546			CAPITAL OUTLAY	480,160		
			LICENSES & PERMITS	461,000			TRANS./OTHER FINANCING USI	1,719,575		
			CHARGES FOR SERVICES	1,861,131				$38,638,370		
			INTERGOVERNMENTAL	670,956						
			INTEREST - INVESTMENTS	34,500						
			MISCELLANEOUS REVENUES	178,550						
			OTHER FINANCING SOURCES	1,403,880						
				$38,546,339						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	$1,147,853	$1,112,542	INTERGOVERNMENTAL	$1,112,542	100.0%	$1,112,542	ADMIN/REHAB SERVICES	$1,112,542	100.0%	$1,147,853
M.P.O.	0	346,744	INTERGOVERNMENTAL	346,744	100.0%	346,744	PERSONNEL SERVICES	138,937		0
							MATERIALS & SUPPLIES	15,000		
							SERVICES & CHARGES	192,807		
								346,744	100.0%	
SPECIAL INVESTIGATIONS	492,592	201,500	INTERGOVERNMENTAL	200,000		445,270	MATERIALS & SUPPLIES	283,687		248,822
			INTEREST - INVESTMENTS	1,500			SERVICES & CHARGES	150,765		
				201,500	100.0%		CAPITAL OUTLAY	10,818		
								445,270	100.0%	
TENNIS COURT	151,834	111,000	CHARGES FOR SERVICES	15,000		108,790	SERVICES & CHARGES	38,790	100.0%	154,044
			MISCELLANEOUS	70,000			TRANSFERS OUT	70,000		
			TRANSFERS FROM	26,000						
				111,000	100.0%			108,790		
HOTEL/MOTEL OCCUPANCY TAX	288,244	815,900	HOTEL/MOTEL OCCUPANCY TAX	815,900	100.0%	886,000	SERVICES & CHARGES	135,000		218,144
							TRANSFERS OUT	751,000		
								886,000	100.0%	
CATASTROPHIC EMERGENCY	846,336	575	INTEREST - INVESTMENTS	575	100.0%	25,000	MATERIALS & SUPPLIES	25,000	100.0%	821,911
HARLINGEN DOWNTOWN	94,251	240,975	ASSESSMENTS	23,000		243,225	PERSONNEL SERVICES	136,445		92,001
			TRANSFERS FROM	217,975			MATERIALS & SUPPLIES	5,300		
				0			SERVICES & CHARGES	101,480		
				240,975	100.0%			243,225	100.0%	
FREE TRADE BRIDGE	101,193	135,775	BRIDGE CROSSINGS	135,000		100,000	SERVICES & CHARGES	100,000		136,968
			INTEREST - INVESTMENTS	775						
				135,775	100.00%			100,000	100.0%	
COMMUNICATION CENTER	133,268	52,604	TOWER RENTAL	52,604	100.00%	107,800	SERVICES & CHARGES	107,800	100.0%	78,072
COPS / UHP GRANT	0	249,901	INTERGOVERNMENTAL	249,901	100.00%	249,901	PERSONNEL SERVICES	249,901	100.0%	0
RED LIGHT SAFETY ENFORCEMENT	205,845	0	INTEREST - INVESTMENTS	0	0.00%	204,565	MATERIALS & SUPPLIES	204,565	100.0%	1,280
CONVENTION & VISITORS BUREAU	413,565	488,300	INTEREST - INVESTMENTS	300		490,950	PERSONNEL SERVICES	139,080		410,915
			TRANSFERS FROM	488,000			MATERIALS & SUPPLIES	6,000		
							SERVICES & CHARGES	345,870		
				488,300	100.00%			490,950	100.0%	
NEIGHBORHOOD STABILIZATION	0	741,298	INTERGOVERNMENTAL	741,298	100.0%	741,298	SERVICES & CHARGES	741,298	100.0%	0
FEMA JEFFERSON STREET DRAINAC	(361,292)	572,395	INTERGOVERNMENTAL	572,395	100.0%	192,395	STREET IMPROVEMENTS	192,395	100.0%	18,708
TDRA NORTHWEST DRAINAGE	0	449,755	INTERGOVERNMENTAL	449,755	100.0%	449,755	STREET IMPROVEMENTS	449,755	100.0%	0
TAX INCREMENT FINANCING 1	279,042	70,000	OTHER FINANCING SOURCES	70,000	100.0%	70,000	SERVICES & CHARGES	70,000	100.0%	279,042
TAX INCREMENT FINANCING 2	499,563	104,000	OTHER FINANCING SOURCES	104,000	100.0%	104,000	SERVICES & CHARGES	104,000	100.0%	499,563
TAX INCREMENT FINANCING 3	247,197	125,000	OTHER FINANCING SOURCES	125,000	100.0%	125,000	SERVICES & CHARGES	125,000	100.0%	247,197
ECONOMIC DEVELOPMENT CORP.	4,044,667	12,487,852	SALES TAX ALLOCATION	3,972,704		12,487,852	ADMINISTRATION	398,858		4,044,667
			INTEREST - INVESTMENTS	8,000			SERVICES & CHARGES	6,941,635		
			VARIOUS	2,284,085			CAPITAL OUTLAY	439,974		
			RENTALS	756,129			DEBT SERVICE	2,707,385		
			TRANSFERS FROM	5,466,934			TRANSFERS OUT	2,000,000		
				12,487,852	100.0%			12,487,852	100.0%	
HGN COMM IMPROVEMENT BOARD	1,416,834	1,270,129	SALES TAX ALLOCATION	1,270,129	100.0%	1,654,955	ADMINISTRATION	1,654,955	100.0%	1,032,008
INFRASTRUCTURE FUND	311,882	260,100	INFRASTRUCTURE ASSESSMENT	260,000	100.0%	266,750	MATERIALS & SUPPLIES	213,750		305,232
							CAPITAL OUTLAY	53,000		
								266,750	100.0%	
TOTAL SPECIAL REVENUE FUNDS	$10,312,874	$19,836,345				$20,412,792				$9,736,427
DEBT SERVICE FUND	$689,181	$3,668,283	PROPERTY TAXES	$3,668,283	100.0%	$3,724,871	PRINCIPAL & INTEREST	$3,668,283	98.5%	$632,593

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2012-2013
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

		REVENUES BY TYPE				EXPENDITURES BY OBJECT				
	ACTUAL BALANCE 10/1/2012	REVENUES FOR FY 2012-13	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2012-13	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2013
CAPITAL PROJECT FUNDS										
PETITION PAVING	54,384	1,050	INTEREST - INVESTMENTS	1,050	100.0%	0	TRANSFERS OUT	0	0.0%	55,434
STREET IMPROVEMENT	87,587	430,550	TRANSFER FROM	425,000	98.71%	428,289	SERVICES & CHARGES	428,289	100.0%	89,848
TOTAL CAPITAL PROJECTS FUNDS	$141,971	$431,600				$428,289				$145,282
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	($280,485)	$340,612	RENTALS	$144,612		$347,578	PERSONNEL SERVICES	$128,063		($287,451)
			ADMISSIONS	37,000			MATERIALS & SUPPLIES	17,585		
			VARIOUS	1,000			SERVICES & CHARGES	201,930		
			TRANSFERS FROM	158,000						
				340,612	100.0%			347,578	100.0%	
SANITATION	5,351,964	8,167,000	GARBAGE COLLECTIONS/PICKUPS	8,088,000		8,309,733	PERSONNEL SERVICES	2,079,060		5,209,231
			REIMBURSEMENTS	75,000			MATERIALS & SUPPLIES	185,710		
			INTEREST- INVESTMENTS	4,000			SERVICES & CHARGES	5,166,424		
							CAPITAL OUTLAY	402,759		
				8,167,000	100.0%		TRANSFERS OUT	440,480		
								8,274,433	99.6%	
HGN. ARTS & HERITAGE MUSEUM	117,669	121,115	RENTALS & ADMISSIONS	16,000		120,168	PERSONNEL SERVICES	52,637		118,616
			MISCELLANEOUS	5,115			MATERIALS & SUPPLIES	4,560		
			TRANSFERS FROM	100,000			SERVICES & CHARGES	62,971		
				121,115	100.0%			120,168	100.0%	
MUNICIPAL GOLF COURSE	521,784	1,310,450	CHARGES FOR SERVICES	1,128,500		1,257,225	PERSONNEL SERVICES	671,660		575,009
			FOOD/DRINK/MERCHANDISE SALE:	181,400			MATERIALS & SUPPLIES	255,336		
			INTEREST- INVESTMENTS	550			SERVICES & CHARGES	269,448		
							CAPITAL OUTLAY	8,381		
				1,310,450	100.0%		TRANSFERS OUT	52,400		
								1,257,225	100.0%	
WATERWORKS/WASTEWATER	21,901,945	19,905,000	SERVICE REVENUES	19,027,400		20,034,838	PERSONNEL SERVICES	7,206,502		21,772,107
			INTEREST INVESTMENTS	80,000			CONTRACTED SERVICES	3,453,000		
			MISCELLANEOUS	797,600			MAINTENANCE & SUPPLIES	2,909,000		
				19,905,000	100.0%		OTHER CHARGES	298,000		
							OTHER FINANCING USES	1,068,336		
							DEPRECIATION EXPENSES	5,100,000		
								20,034,838	100.0%	
VALLEY INTERNATIONAL AIRPORT	2,936,560	9,435,500	RENTALS/TERMINAL SUPPORT	6,621,500		10,291,250	PERSONNEL SERVICES	2,702,000		2,080,810
			INTEREST INVESTMENTS	14,000			SERVICES & CHARGES	1,683,000		
			CAPITAL CONTRIBUTIONS	2,800,000			MATERIALS & SUPPLIES	662,000		
				9,435,500	100.0%		OTHER EXPENSES	661,250		
							OTHER FINANCING USES	11,000		
							DEPRECIATION	4,572,000		
								10,291,250	100.0%	
TOTAL ENTERPRISE FUNDS	$30,549,437	$39,279,677				$40,360,792				$29,468,322
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	$2,832,424	$3,662,880	CHARGES FOR SERVICES	$3,634,880		$3,171,012	PERSONNEL SERVICES	351,908		$3,324,292
			INTEREST - INVESTMENTS	9,000			MATERIALS & SUPPLIES	1,721,744		
			SALE OF FIXED ASSETS	15,000			SERVICES & CHARGES	135,150		
				3,658,880	99.9%		CAPITAL OUTLAY	962,210		
								3,171,012	100.0%	
HEALTH INSURANCE	280,202	3,778,125	CONTRIBUTIONS	3,704,425		3,757,672	SERVICES & CHARGES	3,757,672	100.0%	300,655
			TRANSFER FROM	73,500						
				3,777,925	100.0%					
TOTAL INTERNAL SERVICE FUNDS	$3,112,626	$7,441,005				$6,928,684				$3,624,947
PENSION FUNDS										
FIREMEN'S RELIEF & RETIREMENT	$24,302,945	$4,700,200	INTEREST - INVESTMENTS	3,300,200		$2,055,125	PERSONNEL SERVICES	1,850,000		$26,948,020
			CONTRIBUTIONS	1,400,000			SERVICES & CHARGES	205,125		
				4,700,200	100.0%			2,055,125	100.0%	
GRAND TOTAL	$82,505,830	$113,903,449				$112,548,923				$83,860,356

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2013-2014
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

			REVENUES BY TYPE				EXPENDITURES BY OBJECT			
	ESTIMATED BALANCE 10/1/2013	REVENUES FOR FY 2013-14	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2013-14	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2014
GENERAL FUND	$13,304,765	$38,998,849	PROPERTY TAXES	$13,310,350	100.0%	$38,849,277	PERSONNEL SERVICES	$28,273,448	100.0%	$13,454,337
			SALES TAXES	15,546,382			MATERIALS & SUPPLIES	1,141,021		
			FRANCHISE FEES	3,672,520			SERVICES & CHARGES	7,952,511		
			FINES & FORFEITURES	2,055,026			CAPITAL OUTLAY	284,000		
			LICENSES & PERMITS	553,975			TRANS/OTHER FINANCING USE	1,198,299		
			CHARGES FOR SERVICES	1,893,051				$38,849,277		
			INTERGOVERNMENTAL	637,584						
			INTEREST - INVESTMENTS	35,300						
			MISCELLANEOUS REVENUES	154,385						
			OTHER FINANCING SOURCES	1,140,276						
				$38,998,849						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	$1,147,853	$1,114,342	INTERGOVERNMENTAL	$1,114,342	100.0%	$1,114,342	ADMIN/REHAB EXPENSES	$1,114,342	100.0%	$1,147,853
M.P.O.	0	369,187	INTERGOVERNMENTAL	369,187	100.0%	369,187	PERSONNEL SERVICES	177,896		0
							MATERIALS & SUPPLIES	15,000		
							SERVICES & CHARGES	176,291		
								369,187	100.0%	
SPECIAL INVESTIGATIONS	248,822	200,400	INTERGOVERNMENTAL	200,000		297,180	MATERIALS & SUPPLIES	168,180		152,042
			INTEREST - INVESTMENTS	400			SERVICES & CHARGES	115,000		
							CAPITAL OUTLAY	14,000		
				200,400	100.0%			297,180	100.0%	
TENNIS COURT	154,044	111,200	CHARGES FOR SERVICES	15,000		108,790	SERVICES & CHARGES	38,790	100.0%	156,454
			MISCELLANEOUS REVENUES	70,200			TRANSFERS OUT	70,000		
			TRANSFERS FROM	26,000						
				111,200	100.0%			108,790		
HOTEL/MOTEL OCCUPANCY TAX	218,144	830,400	HOTEL OCCUPANCY TAXES	830,200	100.0%	1,008,520	SERVICES & CHARGES	232,520		40,024
							TRANSFERS OUT	776,000		
								1,008,520	100.0%	
CATASTROPHIC EMERGENCY	821,911	600	INTEREST - INVESTMENTS	600	100.0%	25,000	MATERIALS & SUPPLIES	25,000	100.0%	797,511
HARLINGEN DOWNTOWN	92,001	240,975	ASSESSMENTS	23,000		234,263	PERSONNEL SERVICES	129,253		98,713
			TRANSFERS FROM	217,975			MATERIALS & SUPPLIES	5,100		
							SERVICES & CHARGES	99,910		
				240,975	100.0%			234,263	100.0%	
FREE TRADE BRIDGE	136,968	160,075	BRIDGE CROSSINGS	160,000	100.0%	110,000	SERVICES & CHARGES	110,000	100.0%	187,043
COMMUNICATION CENTER	78,072	62,229	TOWER RENTAL	62,229	100.0%	137,075	SERVICES & CHARGES	137,075	100.0%	3,226
COPS / UHP GRANT	0	29,775	INTERGOVERNMENTAL	29,775	100.00%	29,775	PERSONNEL SERVICES	29,775	100.0%	0
CONVENTION & VISITORS BUREAU	410,915	513,000	TRANSFERS FROM	513,000		535,697	PERSONNEL SERVICES	190,197		388,218
							MATERIALS & SUPPLIES	3,000		
				513,000	100.0%		SERVICES & CHARGES	342,500		
								535,697	100.0%	
NEIGHBORHOOD STABILIZATION	0	797,255	INTERGOVERNMENTAL	797,255	100.0%	797,255	SERVICES & CHARGES	797,255	100.0%	0
TDRA NORTHWEST DRAINAGE	0	46,063	INTERGOVERNMENTAL	46,063	100.0%	46,063	STREET IMPROVEMENTS	46,063	100.0%	0
TAX INCREMENT FINANCING 1	279,042	70,200	OTHER FINANCING SOURCES	70,000	99.7%	70,200	SERVICES & CHARGES	70,200	100.0%	279,042
TAX INCREMENT FINANCING 2	499,563	104,300	OTHER FINANCING SOURCES	104,000	99.7%	104,300	SERVICES & CHARGES	104,300	100.0%	499,563
TAX INCREMENT FINANCING 3	247,197	125,200	OTHER FINANCING SOURCES	125,000	99.8%	353,596	SERVICES & CHARGES	353,596	100.0%	18,801
ECONOMIC DEVELOPMENT CORP.	4,044,667	6,169,598	SALES TAX ALLOCATION	4,225,000		6,169,598	ADMINISTRATION	440,000		4,044,667
			RENTALS	712,000			SERVICES & CHARGES	2,130,700		
			VARIOUS	160,500			CAPITAL OUTLAY	400,000		
			TRANSFERS FROM	1,072,098			DEBT SERVICE	3,198,898		
				6,169,598	100.0%			6,169,598	100.0%	
HGN COMM IMPROVEMENT BOARD	1,032,008	1,271,429	SALES TAX	1,270,129	99.9%	1,271,429	ADMINISTRATION	1,271,429	100.0%	1,032,008
INFRASTRUCTURE FUND	305,232	260,200	INFRASTRUCTURE ASSESSMENT	260,000	99.9%	306,900	MATERIALS & SUPPLIES	261,900		258,532
							TRANSFERS OUT	45,000		
								306,900	100.0%	
TOTAL SPECIAL REVENUE FUNDS	$9,716,439	$12,476,428				$13,089,170				$9,103,697
DEBT SERVICE FUND	$632,693	$3,968,344	PROPERTY TAXES	$3,966,944	100.0%	$3,968,329	PRINCIPAL & INTEREST	$3,939,329	99.3%	$632,608

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2013-2014
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

		REVENUES BY TYPE				EXPENDITURES BY OBJECT				
	ESTIMATED BALANCE 10/1/2013	REVENUES FOR FY 2013-14	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2013-14	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2014
CAPITAL PROJECT FUNDS										
STREET IMPROVEMENT	89,848	553,394	TRANSFERS FROM	547,774	98.98%	612,774	SERVICES & CHARGES	612,774	100.0%	30,468
TOTAL CAPITAL PROJECTS FUNDS	$89,848	$553,394				$612,774				$30,468
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	($287,451)	$344,420	RENTALS	$164,362		$344,420	PERSONNEL SERVICES	$133,491		($287,451)
			ADMISSIONS	21,058			MATERIALS & SUPPLIES	9,100		
			VARIOUS	1,000			SERVICES & CHARGES	201,829		
			TRANSFERS FROM	158,000						
				344,420	100.0%			344,420	100.0%	
SANITATION	5,209,231	8,217,000	GARBAGE COLLECTIONS/PICKUPS	8,138,500		8,789,176	PERSONNEL SERVICES	2,149,923		4,637,055
			REIMBURSEMENTS	75,000			MATERIALS & SUPPLIES	142,200		
			INTEREST - INVESTMENTS	3,500			SERVICES & CHARGES	5,461,598		
							CLOSURE/POST CLOSURE	35,000		
							CAPITAL OUTLAY	475,675		
				8,217,000	100.0%		TRANSFERS OUT	514,480		
								8,778,876	99.9%	
HGN. ARTS & HERITAGE MUSEUM	118,616	112,520	RENTALS & ADMISSIONS	7,000		122,388	PERSONNEL SERVICES	54,857		108,748
			MISCELLANEOUS	5,520			MATERIALS & SUPPLIES	4,560		
			TRANSFERS FROM	100,000			SERVICES & CHARGES	62,971		
				112,520	100.0%			122,388	100.0%	
MUNICIPAL GOLF COURSE	575,009	1,261,150	CHARGES FOR SERVICES	1,257,600		1,332,514	PERSONNEL SERVICES	706,314		503,645
			INTEREST - INVESTMENTS	550			MATERIALS & SUPPLIES	287,500		
			VARIOUS	3,000			SERVICES & CHARGES	269,300		
				1,261,150	100.0%		TRANSFERS OUT	52,400		
								1,315,514	98.7%	
WATERWORKS/WASTEWATER	21,772,107	20,152,000	SERVICE REVENUES	19,115,000		20,543,414	PERSONNEL SERVICES	7,588,092		21,380,693
			INTEREST INVESTMENTS	72,000			CONTRACTED SERVICES	3,666,500		
			MISCELLANEOUS	965,000			MAINTENANCE & SUPPLIES	2,910,300		
				20,152,000	100.0%		OTHER CHARGES	296,000		
							OTHER FINANCING USES	784,522		
							DEPRECIATION EXPENSES	5,300,000		
								20,543,414	100.0%	
VALLEY INTERNATIONAL AIRPORT	2,080,810	11,621,500	RENTALS/TERMINAL SUPPORT	6,439,500		10,817,157	PERSONNEL SERVICES	2,873,907		2,885,153
			INTEREST INVESTMENTS	14,000			SERVICES & CHARGES	1,688,000		
			CAPITAL CONTRIBUTIONS	5,168,000			MATERIALS & SUPPLIES	655,000		
				11,621,500	100.0%		OTHER EXPENSES	600,250		
							DEPRECIATION	5,000,000		
								10,817,157	100.0%	
TOTAL ENTERPRISE FUNDS	$29,466,322	$41,708,590				$41,949,069				$29,227,843
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	$3,324,292	$3,702,849	CHARGES FOR SERVICES	$3,673,599		$4,247,519	PERSONNEL SERVICES	381,575		$2,779,622
			INTEREST - INVESTMENTS	9,250			MATERIALS & SUPPLIES	1,720,695		
			SALE OF FIXED ASSETS	15,000			SERVICES & CHARGES	131,890		
				3,697,849	99.9%		CAPITAL OUTLAY	2,013,359		
								4,247,519	100.0%	
HEALTH INSURANCE	300,655	4,138,816	CONTRIBUTIONS	4,055,816	98.0%	4,071,031	SERVICES & CHARGES	4,071,031	100.0%	368,440
TOTAL INTERNAL SERVICE FUNDS	$3,624,947	$7,839,665				$8,318,550				$3,146,062
PENSION FUND										
FIREMEN'S RELIEF & RETIREMENT	$26,948,020	$5,262,450	INTEREST - INVESTMENTS	$3,800,150		$2,305,450	PERSONNEL SERVICES	2,100,000		$29,905,020
			CONTRIBUTIONS	1,460,000			SERVICES & CHARGES	205,450		
				5,260,150	100.0%			2,305,450	100.0%	
GRAND TOTAL	$83,784,934	$110,807,720				$109,092,619				$85,500,035

CITY OF HARLINGEN

OPERATING BUDGET SUMMARY

REVENUES AND EXPENDITURES BY FUND

	ESTIMATED BALANCE 10/1/2013	REVENUES FOR FY 2013-2014	EXPENDITURES FOR FY 2013-2014	ESTIMATED BALANCE 9/30/2014
GENERAL FUND	$13,304,765	$38,998,849	$38,849,277	$13,454,337
SPECIAL REVENUE FUNDS				
COMMUNITY DEVELOPMENT	$1,147,853	$1,114,342	$1,114,342	$1,147,853
METROPOLITAN PLANNING ORGANIZATION	0	369,187	369,187	0
SPECIAL INVESTIGATIONS	248,822	200,400	297,180	152,042
TENNIS COURT	154,044	111,200	108,790	156,454
HOTEL/MOTEL OCCUPANCY TAX	218,144	830,400	1,008,520	40,024
CATASTROPHIC EMERGENCY	821,911	600	25,000	797,511
HARLINGEN DOWNTOWN	92,001	240,975	234,263	98,713
FREE TRADE BRIDGE	136,968	160,075	110,000	187,043
COMMUNICATION CENTER	78,072	62,229	137,075	3,226
COPS / UHP GRANT	0	29,775	29,775	0
NEIGHBORHOOD STABILIZATION	0	797,255	797,255	0
CONVENTION & VISITORS BUREAU	410,915	513,000	535,697	388,218
TDRA NORTHWEST AREA DRAINAGE	0	46,063	46,063	0
TAX INCREMENT FINANCING TIF 1	279,042	70,200	70,200	279,042
TAX INCREMENT FINANCING TIF 2	499,563	104,300	104,300	499,563
TAX INCREMENT FINANCING TIF 3	247,197	125,200	353,596	18,801
ECONOMIC DEVELOPMENT CORPORATION	4,044,667	6,169,598	6,169,598	4,044,667
HARLINGEN COMM. IMPROVEMENT BOARD	1,032,008	1,271,429	1,271,429	1,032,008
INFRASTRUCTURE FUND	305,232	260,200	306,900	258,532
TOTAL	$9,716,439	$12,476,428	$13,089,170	$9,103,697
DEBT SERVICE FUND	$632,593	$3,968,344	$3,968,329	$632,608
CAPITAL PROJECT FUNDS				
STREET IMPROVEMENT	89,848	553,394	612,774	30,468
TOTAL	$89,848	$553,394	$612,774	$30,468
ENTERPRISE FUNDS				
MUNICIPAL AUDITORIUM	($287,451)	$344,420	$344,420	($287,451)
SANITATION	5,209,231	8,217,000	8,789,176	4,637,055
HARLINGEN ARTS & HERITAGE MUSEUM	118,616	112,520	122,388	108,748
MUNICIPAL GOLF COURSE	575,009	1,261,150	1,332,514	503,645
WATERWORKS/WASTEWATER	21,772,107	20,152,000	20,543,414	21,380,693
VALLEY INTERNATIONAL AIRPORT	2,080,810	11,621,500	10,817,157	2,885,153
TOTAL	$29,468,322	$41,708,590	$41,949,069	$29,227,843
INTERNAL SERVICE FUNDS				
MOTOR VEHICLES/WAREHOUSE	$3,324,292	$3,702,849	$4,247,519	$2,779,622
HEALTH INSURANCE	300,655	4,136,816	4,071,031	366,440
TOTAL	$3,624,947	$7,839,665	$8,318,550	$3,146,062
PENSION FUNDS				
FIREMEN'S RELIEF & RETIREMENT	$26,948,020	$5,262,450	$2,305,450	$29,905,020
GRAND TOTAL	**$83,784,934**	**$110,807,720**	**$109,092,619**	**$85,500,035**

CITY OF HARLINGEN

COMPARATIVE SUMMARY

TOTAL OPERATING EXPENDITURES BY FUND

	APPROVED FY 2013-14	BUDGETED FY 2012-13	NET INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
GENERAL FUND	$38,849,277	$38,638,370	$210,907	0.5%
SPECIAL REVENUE FUNDS				
COMMUNITY DEVELOPMENT	$1,114,342	$1,112,542	$1,800	0.2%
METROPOLITAN PLANNING ORGANIZATION	369,187	346,744	22,443	6.5%
SPECIAL INVESTIGATIONS	297,180	445,270	(148,090)	-33.3%
TENNIS COURT	108,790	108,790	0	0.0%
HOTEL/MOTEL OCCUPANCY TAX	1,008,520	886,000	122,520	13.8%
CATASTROPHIC EMERGENCY	25,000	25,000	0	0.0%
HARLINGEN DOWNTOWN	234,263	243,225	(8,962)	-3.7%
FREE TRADE BRIDGE	110,000	100,000	10,000	10.0%
COMMUNICATION CENTER	137,075	107,800	29,275	27.2%
COPS / UHP GRANT	29,775	249,901	(220,126)	-88.1%
RED LIGHT ENFORCEMENT PROGRAM	0	204,565	(204,565)	0.0%
NEIGHBORHOOD STABILIZATIION	797,255	741,298	55,957	7.5%
CONVENTION & VISITORS BUREAU	535,697	490,950	44,747	9.1%
FEMA JEFFERSON STREET DRAINAGE	0	192,395	(192,395)	-100.0%
TDRA NORTHWEST AREA DRAINAGE	46,063	449,755	(403,692)	-89.8%
TAX INCREMENT FINANCING TIF 1	70,200	70,000	200	0.3%
TAX INCREMENT FINANCING TIF 2	104,300	104,000	300	0.3%
TAX INCREMENT FINANCING TIF 3	353,596	125,000	228,596	182.9%
ECONOMIC DEVELOPMENT CORPORATION	6,169,598	12,487,852	(6,318,254)	-50.6%
HARLINGEN COMM. IMPROVEMENT BOARD	1,271,429	1,654,955	(383,526)	-23.2%
INFRASTRUCTURE FUND	306,900	266,750	40,150	15.1%
TOTAL	$13,089,170	$20,412,792	-$7,323,622	-35.9%
DEBT SERVICE FUND	$3,968,329	$3,724,871	$243,458	6.5%
CAPITAL PROJECT FUNDS				
STREET IMPROVEMENT	612,774	428,289	184,485	43.1%
TOTAL	$612,774	$428,289	$184,485	43.1%
ENTERPRISE FUNDS				
MUNICIPAL AUDITORIUM	$344,420	$347,578	($3,158)	-0.9%
SANITATION	8,789,176	8,309,733	479,443	5.8%
HARLINGEN ARTS & HERITAGE MUSEUM	122,388	120,168	2,220	1.8%
MUNICIPAL GOLF COURSE	1,332,514	1,257,225	75,289	6.0%
WATERWORKS/WASTEWATER	20,543,414	20,034,838	508,576	2.5%
VALLEY INTERNATIONAL AIRPORT	10,817,157	10,291,250	525,907	5.1%
TOTAL	$41,949,069	$40,360,792	$1,588,277	3.9%
INTERNAL SERVICE FUNDS				
MOTOR VEHICLES/WAREHOUSE	$4,247,519	$3,171,012	$1,076,507	33.9%
HEALTH INSURANCE	4,071,031	3,757,672	313,359	8.3%
TOTAL	$8,318,550	$6,928,684	$1,389,866	20.1%
PENSION FUNDS				
FIREMEN'S RELIEF & RETIREMENT	$2,305,450	$2,055,125	$250,325	12.2%
GRAND TOTAL	**$109,092,619**	**$112,548,923**	**($3,456,304)**	-3.1%

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND

	AUDITED FY 07/08	AUDITED FY 08/09	AUDITED FY 09/10	AUDITED FY 10/11	AUDITED FY 11/12	BUDGETED FY 12/13	APPROVED FY 13/14
GENERAL	$32,854,064	$34,868,273	$34,834,103	$37,974,404	$38,844,364	$38,546,339	$38,998,849
SPECIAL REVENUE FUNDS							
COMMUNITY DEVELOPMENT	$2,248,263	$1,625,018	$1,198,443	$958,371	$1,280,643	$1,112,542	$1,114,342
M.P.O.	160,081	155,121	220,363	353,927	371,708	346,744	369,187
SPECIAL INVESTIGATIONS	638,526	1,871,877	299,235	149,637	147,854	201,500	200,400
TENNIS COURT	35,790	42,659	104,731	109,054	108,786	111,000	111,200
HOTEL/MOTEL OCCUPANCY TAX	987,018	901,614	842,491	820,096	882,754	815,900	830,400
CATASTROPHIC EMERGENCY	2,011,538	971,593	642,750	78,697	42,589	575	600
HARLINGEN DOWNTOWN	337,286	301,808	211,523	218,256	238,905	240,975	240,975
FREE TRADE BRIDGE	457,760	187,526	139,889	212,619	193,769	135,775	160,075
COMMUNICATION CENTER	60,057	59,280	57,808	192,169	144,939	52,604	62,229
COPS / UHP GRANT	457,689	0	138,773	232,291	269,249	249,901	29,775
RED LIGHT ENFORCEMENT PROGRAM	340,135	281,008	189,907	648	1,480	0	0
NEIGHBORHOOD STABILIZATION	0	0	344,434	0	55,957	741,298	797,255
COVENTION & VISITORS BUREAU	0	0	624,479	488,235	488,510	488,300	513,000
FEMA JEFFERSON STREET DRAINAGE	0	0	0	620,803	788,459	572,395	0
TDRA NORTHWEST AREA DRAINAGE	0	0	0	1,197,495	543,136	449,755	46,063
TAX INCREMENT FINANCING 1	0	79,472	58,679	69,287	73,511	70,000	70,200
TAX INCREMENT FINANCING 2	0	167,725	107,351	125,602	103,604	104,000	104,300
TAX INCREMENT FINANCING 3	0	23,697	25,056	191,287	117,058	125,000	125,200
ECONOMIC DEVELOPMENT CORP.	5,166,029	4,275,510	3,825,579	42,874,919	5,220,808	12,487,852	6,169,598
HARL. COMM. IMPROVEMENT BOARD	1,116,336	1,234,243	1,140,158	1,172,663	1,275,277	1,270,129	1,271,429
INFRASTRUCTURE FUND	239,394	272,682	267,908	268,006	268,900	260,100	260,200
SUB-TOTAL	$14,255,902	$12,450,833	$10,439,557	$50,334,062	$12,617,896	$19,836,345	$12,476,428
DEBT SERVICE FUND	$3,794,968	$3,974,203	$4,103,826	$4,222,434	$7,053,620	$3,668,283	$3,968,344
CAPITAL PROJECT FUNDS							
PETITION PAVING	$52,443	$46,081	$9,732	$4,650	$3,311	$1,050	$0
CAPITAL IMPROVEMENT	28,055	1,818,630	245	472,138	498	0	0
STREET IMPROVEMENT	1,917,424	1,280,665	1,348,453	45,010	149,741	430,550	553,394
SUB-TOTAL	$1,997,922	$3,145,376	$1,358,430	$521,798	$153,550	$431,600	$553,394
ENTERPRISE FUNDS							
MUNICIPAL AUDITORIUM	$439,454	$459,895	$352,738	$1,958,987	$434,961	$340,612	$344,420
SANITATION	7,037,223	8,772,388	8,586,938	8,437,585	8,513,433	8,167,000	8,217,000
HGN ARTS & HERITAGE MUSEUM	113,790	112,241	116,642	111,300	108,967	121,115	112,520
MUNICIPAL GOLF COURSE	1,213,054	1,265,600	1,168,466	1,281,368	1,285,377	1,310,450	1,261,150
WATERWORKS	9,106,716	9,452,815	8,021,849	9,538,222	10,861,155	9,371,500	9,587,500
WASTEWATER	10,064,625	10,261,606	9,352,432	10,647,193	10,962,434	10,533,500	10,564,500
VALLEY INTERNATIONAL AIRPORT	9,960,769	12,833,619	13,671,806	15,269,881	10,371,941	9,435,500	11,621,500
SUB-TOTAL	$37,935,631	$43,158,164	$41,270,871	$47,244,536	$42,538,268	$39,279,677	$41,708,590
INTERNAL SERVICE FUNDS							
MOTOR VEHICLE/WAREHOUSE	$4,502,505	$4,731,171	$4,352,696	$4,116,352	$4,165,548	$3,662,880	$3,702,849
HEALTH INSURANCE	2,955,420	3,104,019	3,362,946	3,571,417	3,559,851	3,778,125	4,136,816
SUB-TOTAL	$7,457,925	$7,835,190	$7,715,642	$7,687,769	$7,725,399	$7,441,005	$7,839,665
PENSION FUND							
FIREMEN'S RELIEF & RETIREMENT	-$1,279,752	$1,610,893	$3,456,485	$1,267,905	$5,235,472	$4,700,200	$5,262,450
GRAND TOTAL	**$97,016,660**	**$107,042,932**	**$103,178,914**	**$149,252,908**	**$114,168,569**	**$113,903,449**	**$110,807,720**

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND

	AUDITED FY 07/08	AUDITED FY 08/09	AUDITED FY 09/10	AUDITED FY 10/11	AUDITED FY 11/12	BUDGETED FY 12/13	APPROVED FY 13/14
GENERAL	$33,120,655	$34,909,808	$35,145,488	$37,642,381	$36,307,226	$38,638,370	$38,849,277
SPECIAL REVENUE FUNDS							
COMMUNITY DEVELOPMENT	$2,248,263	1,095,126	1,192,859	958,371	1,464,075	1,112,542	1,114,342
M.P.O.	160,066	156,617	220,048	358,685	365,731	346,744	369,187
SPECIAL INVESTIGATIONS	460,701	1,308,181	1,095,595	937,680	846,207	445,270	297,180
TENNIS COURT	32,766	39,382	31,621	37,940	107,439	108,790	108,790
HOTEL/MOTEL	816,558	879,232	851,841	907,971	1,054,134	886,000	1,008,520
CATASTROPHIC EMERGENCY	1,075,468	1,672,374	414,615	335,817	0	25,000	25,000
HARLINGEN DOWNTOWN	290,976	299,578	332,545	237,571	244,655	243,225	234,263
FREE TRADE BRIDGE	87,283	498,515	162,930	736,991	380,439	100,000	110,000
COMMUNICATION CENTER FUND	84,168	84,168	87,297	96,455	149,945	107,800	137,075
COPS / UHP GRANT	176,113	0	138,773	232,291	269,249	249,901	29,775
RED LIGHT SAFETY PROGRAM	29,036	341,608	274,123	188,175	0	204,565	0
NEIGHBORHOOD STABILIZATION	0	0	344,434	0	55,957	741,298	797,255
CONVENTION & VISITORS BUREAU	0	0	288,253	423,225	476,181	490,950	535,697
FEMA JEFFERSON STREET DRAINAG	0	0	0	719,275	1,051,279	192,395	0
TDRA NORTHWEST AREA DRAINAGE	0	0	1,161	1,196,543	542,927	449,755	46,063
TAX INCREMENT FINANCING TIF 1	0	0	0	1,101	806	70,000	70,200
TAX INCREMENT FINANCING TIF 2	0	0	2,813	1,101	806	104,000	104,300
TAX INCREMENT FINANCING TIF 3	0	0	0	3,101	106,800	125,000	353,596
ECONOMIC DEVELOPMENT CORP.	5,003,497	3,111,074	3,740,170	28,847,584	25,117,242	12,487,852	6,169,598
HARLINGEN COMM. IMPROVEMENT	1,129	1,945,314	173,326	1,314,924	1,087,151	1,654,955	1,271,429
INFRASTRUCTURE FUND	182,121	151,188	231,900	184,610	248,920	266,750	306,900
SUB-TOTAL	$10,648,145	$11,582,357	$9,584,304	$37,719,411	$33,569,943	$20,412,792	$13,089,170
DEBT SERVICE FUND	$3,644,714	$3,977,222	$4,084,600	$4,145,575	$6,956,406	$3,724,871	$3,968,329
CAPITAL PROJECT FUNDS							
PETITION PAVING	$24	$0	$0	$543,057	$0	$0	$0
CAPITAL IMPROVEMENT	473,151	992,067	342,995	0	0	0	0
STREET IMPROVEMENT	1,159,755	1,900,000	1,171,580	173,000	434,833	428,289	612,774
SUB-TOTAL	$1,632,930	$2,892,067	$1,514,575	$716,057	$434,833	$428,289	$612,774
ENTERPRISE FUNDS							
MUNICIPAL AUDITORIUM	$631,186	472,094	433,469	683,556	648,808	347,578	344,420
SANITATION	6,973,145	7,515,458	7,171,665	7,177,746	7,758,567	8,309,733	8,789,176
HGN ARTS & HERITAGE MUSEUM	106,811	110,094	114,223	131,672	136,317	120,168	122,388
MUNICIPAL GOLF COURSE	1,109,258	1,168,008	1,285,745	1,265,785	1,300,767	1,257,225	1,332,514
WATERWORKS	10,070,926	11,148,714	8,659,619	9,637,133	10,317,342	10,253,717	10,925,840
WASTEWATER	8,932,235	10,060,815	9,125,185	9,454,354	9,068,442	9,781,121	9,617,574
VALLEY INTERNATIONAL AIRPORT	9,154,169	9,058,845	9,748,901	9,902,207	11,098,400	10,291,250	10,817,157
SUB-TOTAL	$36,977,730	$39,534,028	$36,538,807	$38,252,453	$40,328,643	$40,360,792	$41,949,069
INTERNAL SERVICE FUNDS							
MOTOR VEHICLE/WAREHOUSE	$3,536,063	$3,358,400	$4,005,375	$4,392,521	$4,323,714	$3,171,012	$4,247,519
HEALTH INSURANCE	2,917,616	3,060,293	3,323,427	3,526,400	3,527,044	3,757,672	4,071,031
SUB-TOTAL	$6,453,679	$6,418,693	$7,328,802	$7,918,921	$7,850,758	$6,928,684	$8,318,550
PENSION FUND							
FIREMEN'S RELIEF & RETIREMENT	$1,252,954	$1,170,786	$1,610,082	$1,619,236	$1,754,529	$2,055,125	$2,305,450
GRAND TOTAL	$93,730,807	$100,484,961	$95,806,658	$128,014,034	$127,202,338	$112,548,923	$109,092,619

CITY OF HARLINGEN
PERSONNEL SUMMARY- BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

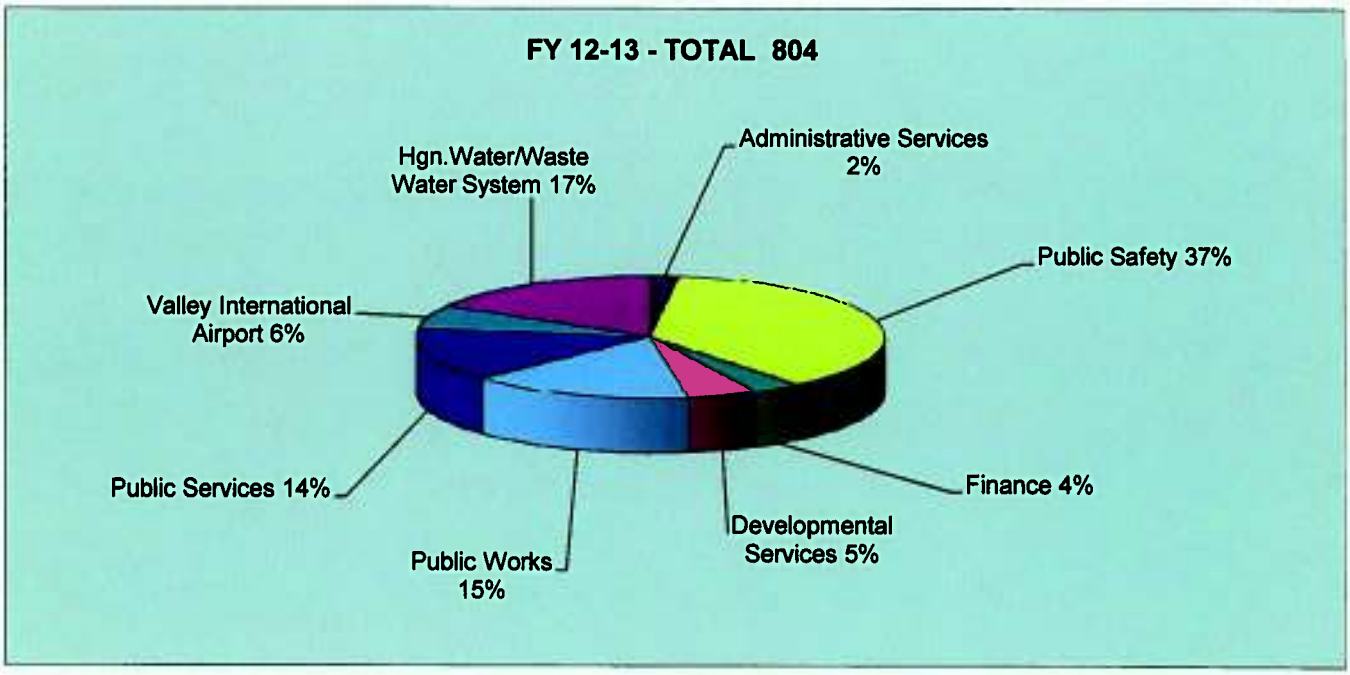
	ACTUAL FY 07/08	ACTUAL FY 08/09	ACTUAL FY 09/10	ACTUAL FY 10/11	ACTUAL FY 11/12	ACTUAL FY 12/13	APPROVED FY 13/14	INC/(DEC) PRIOR YR.
GENERAL FUND								
CITY MANAGER	5.0	5.0	5.0	5.0	5.0	5.0	6.0	1.0
LEGAL	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
INTERNAL AUDITOR	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
HUMAN RESOURCES	3.5	3.5	3.5	3.5	2.5	3.0	3.0	0.0
CIVIL SERVICE	1.5	1.5	1.5	1.5	1.5	1.0	1.0	0.0
RISK MANAGEMENT	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
FINANCE	12.0	12.0	12.0	12.0	11.0	11.0	11.0	0.0
VITAL STATISTICS	3.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
MUNICIPAL COURT	11.0	11.0	11.0	10.0	10.0	10.0	10.0	0.0
MANAGEMENT INFORMATION SYSTEM	6.0	6.0	6.0	6.0	6.0	3.0	3.0	0.0
POLICE	127.0	127.0	127.0	134.0	134.0	134.0	134.0	0.0
POLICE SERVICES	48.0	48.0	48.0	49.0	49.0	52.0	52.0	0.0
FIRE SUPPRESSION	107.0	107.0	107.0	107.0	107.0	107.0	107.0	0.0
FIRE PREVENTION	5.0	5.0	5.0	6.0	6.0	6.0	6.0	0.0
PUBLIC WORKS ADMINISTRATION	3.0	5.0	5.0	4.0	4.0	4.0	4.0	0.0
ENGINEERING	4.5	4.0	4.0	4.0	4.0	5.0	5.0	0.0
TRAFFIC SIGNAL MAINTENANCE	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
STREET MAINTENANCE	26.0	25.0	25.0	25.0	25.0	25.0	25.0	0.0
STREET CLEANING	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC SERVICES ADMINISTRATION	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0
PARKS	28.0	14.0	14.0	14.0	16.0	18.0	18.0	0.0
PARKS MAINTENANCE	0.0	13.0	13.0	13.0	17.0	17.0	17.0	0.0
RECREATION	4.0	4.0	4.0	4.0	4.0	3.0	2.0	(1.0)
PENDLETON POOL	8.0	8.0	8.0	8.0	8.0	8.0	8.0	0.0
LIBRARY	26.0	26.0	26.0	26.0	25.0	25.0	25.0	0.0
PLANNING & DEVELOPMENT	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
CODE ENFORCEMENT	5.0	8.0	8.0	8.0	8.0	8.0	8.0	0.0
STORM WATER MANAGEMENT	0.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0
ENVIRONMENTAL HEALTH	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
ANIMAL CONTROL	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
BUILDING INSPECTIONS	8.0	7.0	7.0	7.0	6.0	6.0	6.0	0.0
PUBLIC BUILDINGS	17.5	19.0	19.0	19.0	19.0	19.0	19.0	0.0
GENERAL FUND SUB-TOTAL	492.0	496.0	497.0	504.0	506.0	508.0	508.0	0.0
OTHER FUNDS								
COMMUNITY DEVELOPMENT	6.0	6.0	6.0	6.0	4.0	4.0	4.0	0.0
METROPOLITAN PLANNING ORGAN.	3.0	3.0	3.0	3.0	3.0	3.0	4.0	1.0
HARLINGEN DOWNTOWN	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CONVENTION & VISITORS BUREAU	0.0	0.0	3.0	3.0	3.0	3.0	4.0	1.0
ECONOMIC DEVELOPMENT CORP.	3.0	4.0	4.0	5.0	5.0	5.0	5.0	0.0
MUNICIPAL AUDITORIUM	2.2	2.0	2.0	2.0	2.0	2.0	2.0	0.0
SANITATION	23.3	21.0	19.0	20.0	19.0	19.0	19.0	0.0
SANITATION-BRUSH & DEBRIS	16.0	24.0	24.0	24.0	23.0	23.0	23.0	0.0
SANITATION-LANDFILL	12.2	11.0	12.0	10.0	10.0	10.0	10.0	0.0
SANITATION-RECYCLING CENTER	1.0	1.0	0.0	2.0	2.0	2.0	2.0	0.0
HGN. ARTS & HERITAGE MUSEUM	2.2	3.0	3.0	3.0	3.0	3.0	3.0	0.0
MUNICIPAL GOLF COURSE	27.0	24.0	24.0	24.0	24.0	24.0	24.0	0.0
WATERWORKS	71.7	70.6	68.3	66.8	104.0	104.5	107.5	3.0
WASTEWATER	82.2	69.8	72.3	69.8	31.5	31.5	33.5	2.0
VALLEY INTERNATIONAL AIRPORT	39.0	47.0	49.0	40.0	39.0	49.0	53.0	4.0
INTERNAL SERVICES	10.2	10.0	10.0	10.0	10.0	10.0	10.0	0.0
OTHER FUNDS SUB-TOTAL	302.0	299.4	302.5	291.5	285.5	296.0	307.0	11.0
GRAND TOTAL	**794.0**	**795.4**	**799.5**	**795.5**	**791.5**	**804.0**	**815.0**	**11.0**

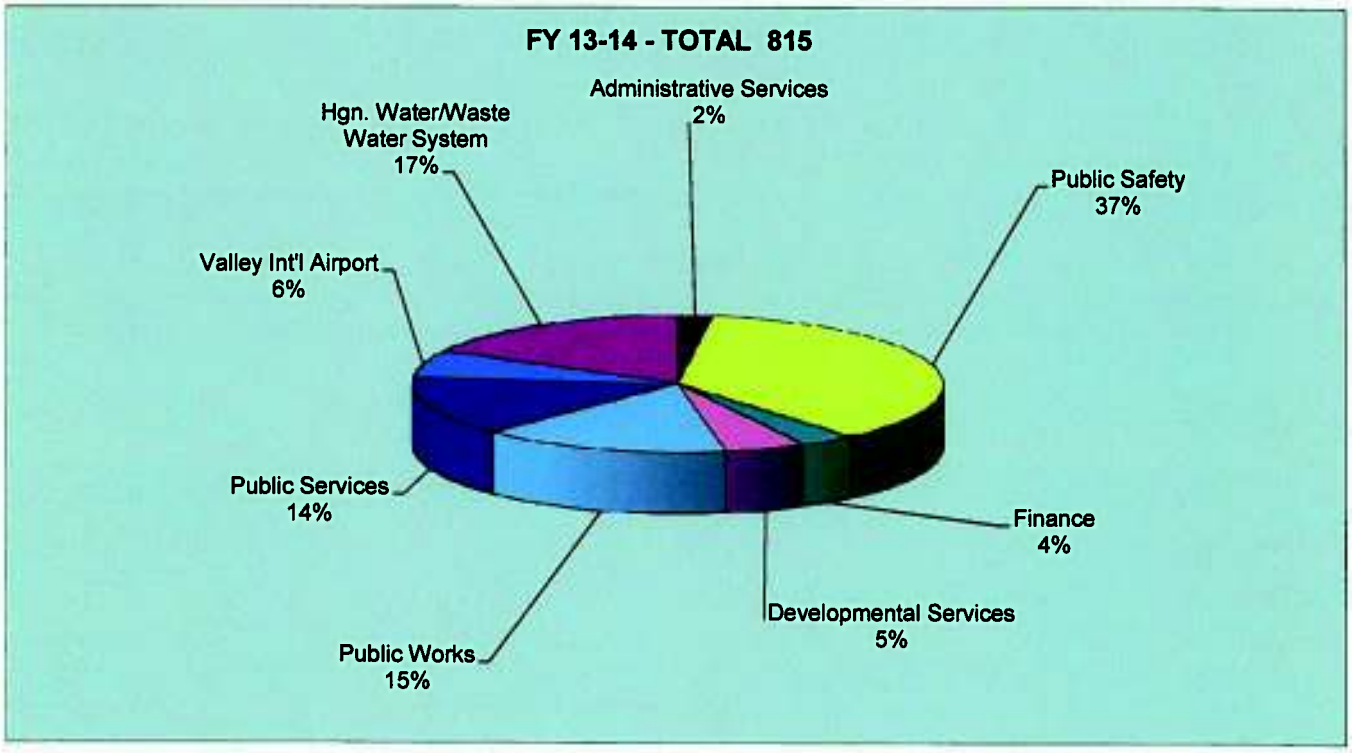
Note: Does not include seasonal employees.

The differences are due to the addition of one Public Relations Officer position to the Administration department and a transfer of the Events Coordinator from the Recreation department to the Convention & Visitors Bureau. The MPO added one part - time secretary position. The Waterworks made some transfers within and in Customer Service added one Cashier and one Meter Reader Technician, in Water Treatment added one Water Operator, in Wastewater Collection added two Operation Maintenance Technicians. The Airport made one transfer within and in Exit Lane Stuff added four Exit Lane Agents.

TOTAL BUDGET - AUTHORIZED POSITIONS

Authorized Positions by Service Area





These two charts demonstrate the City's change to a staffing control program that accurately records the number of full-time and part-time employees.

TAB 4 - GENERAL FUND

GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund Budget.

CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND

	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Property & Non-Property Taxes	$31,753,341	$31,947,776	$31,947,776	$32,529,252
Fines & Forfeitures	1,807,557	1,988,546	1,988,546	2,055,028
Licenses & Permits	552,753	461,000	461,000	553,975
Charges for Services	2,054,718	1,861,131	1,861,131	1,893,051
Intergovernmental	721,711	670,956	670,956	637,584
Interest on Investments	39,415	34,500	34,500	35,300
Miscellaneous Revenues	961,188	178,550	178,550	154,385
Other Financing Sources	953,681	1,403,880	1,403,880	1,140,276
TOTAL REVENUES	$38,844,364	$38,546,339	$38,546,339	$38,998,849
EXPENDITURES:				
Mayor & City Commission	$38,190	$50,434	$50,434	$46,643
City Manager	549,774	594,980	594,980	704,535
Legal	570,004	464,297	464,297	420,193
Administrative Services	724,203	863,235	863,235	591,470
Internal Auditor	76,208	80,422	80,422	84,311
Human Resources	185,642	197,730	197,730	195,213
Civil Service	83,322	88,542	88,542	71,616
Risk Management	723,661	813,745	813,745	881,882
Finance	671,204	739,070	739,070	759,795
Vital Statistics	134,316	140,609	140,609	143,541
Municipal Court	609,847	997,643	997,643	951,282
Management Information Systems	472,440	463,255	463,255	430,206
Police Operations	9,947,154	10,618,105	10,618,105	11,117,879
LEOSE Training Grant	21,197	20,000	20,000	20,000
Victim's Assistance Grant	3,096	32,625	32,625	39,372
Police Services	1,519,238	1,738,670	1,738,670	1,837,707
STEP/IDM Comprehensive Grant	38,815	42,035	42,035	0
Justice Assistance Grant	36,270	33,399	33,399	0
STEP/IDM Wave Grant	3,147	0	0	0
Tobacco Compliance Grant	1,527	0	0	0
JAG ARRA Grant 2010-2336201	59,947	0	0	0
TABC Under Age Drinking Grant	10,022	0	0	0
Border Star Grant	38,119	40,000	40,000	40,000
Police-Task Force	176	0	0	0
ICE Task Force	430	0	0	0
Fire Suppression	7,323,360	7,796,380	7,796,380	8,073,204
Homeland Security Grant	18,797	0	0	0
Fire Prevention	535,187	533,641	533,641	567,825
FEMA GRANT	35,679	0	0	0
Public Works Administration	173,397	170,080	170,080	179,795
Engineering	302,008	333,858	333,858	350,695
Traffic Signal Maintenance	220,167	236,426	236,426	242,922
Street Maintenance	2,073,966	2,123,578	2,123,578	2,173,732
Street Cleaning	318,966	346,184	346,184	358,856
Street Cut Repairs	19,768	30,000	30,000	30,000
Public Services Administration	167,076	173,052	173,052	179,575
Parks	2,362,671	1,316,316	1,316,316	1,314,712
Harlingen Field	31,757	38,468	38,468	43,468
Parks Maintenance	464,636	461,959	461,959	476,449
Recreation	388,214	456,334	456,334	399,478
Swimming Pools	249,052	250,501	250,501	256,627
Pendleton Pool	292,227	260,347	260,347	250,484
Library Services	1,026,063	1,098,014	1,098,014	1,141,424
Planning & Development Administration	309,515	332,515	332,515	360,328
Code Enforcement	313,542	469,338	469,338	463,127
Storm Water Management	73,945	97,167	97,167	100,571
Health Services	257,912	274,778	274,778	290,768
Animal Control	330,649	358,083	358,083	365,481
Public Buildings	1,132,309	1,308,757	1,308,757	1,233,903
Building Inspections	297,797	309,087	309,087	335,223
Stabilization Fund	128,236	128,236	128,236	128,236
Transfers Out	942,181	1,716,475	1,716,475	1,196,749
TOTAL EXPENDITURES	$36,307,226	$38,638,370	$38,638,370	$38,849,277
Excess Revenues Over/(Under) Expenditures	2,537,138	(92,031)	(92,031)	149,572
Fund Balance Beginning of Year	10,859,658	13,396,796	13,396,796	13,304,765
END OF YEAR FUND BALANCE	$13,396,796	$13,304,765	$13,304,765	$13,454,337

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

			ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	BUDGET FY 13-14
		TAX AND REVENUES				
301	1	Current Property Taxes	$11,733,346	$12,102,073	$12,102,073	$12,388,718
	2	Delinquent Property Taxes	348,303	360,000	360,000	360,000
	3	Penalty & Interest	396,251	395,000	395,000	350,000
	9	Payment in Lieu of Taxes	212,427	211,632	211,632	211,632
		SUB-TOTAL	12,690,327	13,068,705	13,068,705	13,310,350
302	1	Sales Tax	10,183,952	10,161,034	10,161,034	10,364,255
	2	Sales Tax 1/2%	5,091,976	5,080,517	5,080,517	5,182,127
303	1	Franchise Tax AT&T	398,380	335,000	335,000	300,000
	9	Miscellaneous Telecommunications	40,697	40,000	40,000	50,000
	10	Franchise Tax - AEP	1,939,946	1,950,000	1,950,000	1,950,000
	11	Franchise Tax - Magic Valley Electric Coop.	70,256	70,000	70,000	65,000
	20	Franchise Tax - Texas Gas Service	189,243	200,000	200,000	180,000
	31	Franchise Tax - Time Warner Cable	527,341	395,000	395,000	480,000
	60	Commercial Waste Haulers	20,803	15,000	15,000	15,000
	60	Sanitation Department	462,000	485,520	485,520	485,520
304	1	Bingo Tax	10,978	15,000	15,000	15,000
	2	Mixed Beverage Tax	127,442	132,000	132,000	132,000
		SUBTOTAL	19,063,014	18,879,071	18,879,071	19,218,902
		FINES AND FORFEITURES				
321	1	Traffic Fines	1,500,310	1,500,000	1,500,000	1,680,000
	2	Leash Law Fines	33,073	0	0	0
	4	Arrest Fines	66,717	0	0	0
	11	Improper Parking Fines	4,189	0	0	0
	12	FTA Program	10,824	0	0	0
	13	Technology Funds	68,948	108,846	108,846	150,426
	14	Security Funds	0	313,000	313,000	155,500
	19	Miscellaneous Ordinance Violation	3,505	0	0	0
	21	Miscellaneous Crossing Guard Program	13,453	0	0	0
	22	Scofflaw City Fee	23,473	0	0	0
322	30	Library Fines	18,159	17,500	17,500	17,000
	31	Business - False Alarm Fines	62,503	47,500	47,500	50,000
	32	Residential - False Alarm Fines	2,403	1,700	1,700	2,100
		SUB-TOTAL	1,807,557	1,988,546	1,988,546	2,055,026
		LICENSES AND PERMITS				
311	1	Alcoholic Beverages	24,737	25,000	25,000	27,000
	10	Food Handlers' Permit	57,491	55,000	55,000	54,775
	11	Dog Licenses/Pound Fees	10,182	11,000	11,000	9,200
	20	Building Permits	210,249	140,000	140,000	214,500
	21	Electrical Permits	71,169	60,000	60,000	71,300
	22	Gas Permits	4,355	3,000	3,000	4,700
	23	Plumbing Permits	22,683	23,000	23,000	23,000
	24	Sewer Tap Permits	3,570	4,000	4,000	3,600
	25	Mechanical Permits	17,097	15,000	15,000	16,800
	26	Curb Permits	3,260	3,500	3,500	3,500
	27	House Moving Permits	1,500	1,000	1,000	1,900
	30	Registration Fees	42,025	40,000	40,000	42,900
	31	Certificate of Occupancy	16,990	15,000	15,000	16,200
	32	Re-Inspection Fees	16,440	20,000	20,000	16,900
	33	Energy Conservation Inspection	5,610	3,500	3,500	6,700
	40	Other Business Permits	1,670	2,000	2,000	2,000
	41	Business - Alarm Permits	24,255	25,000	25,000	24,000
	99	Miscellaneous Permits	19,470	15,000	15,000	15,000
		SUB-TOTAL	552,753	461,000	461,000	553,975

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

			ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	BUDGET FY 13-14
		CHARGES FOR SERVICES AND/OR SALES				
331	1	Rental - Sports Complex	8,990	9,200	9,200	9,200
	7	Rental - Tourist Building	39,104	24,000	24,000	30,000
	8	Rental - Casa del Sol	65,829	42,000	42,000	47,500
	9	Rental - Victor Pavilion	9,685	8,400	8,400	8,400
	10	Rental - Pendleton Pavilion	9,680	10,000	10,000	10,000
	11	Rental - Dixieland Pavilion	9,110	8,000	8,000	8,000
	12	Rental - Oil Mill Pavilion	0	500	500	500
	15	Rental - Rangerville Park Gazebo	2,960	3,000	3,000	3,000
	30	Rental - Library Meeting Room	7,455	10,000	10,000	14,000
	41	Rental - Child Care Center	41,656	43,200	43,200	43,200
	43	Cultural Arts Center	23,488	21,000	21,000	21,000
	50	Harlingen Baseball Stadium	0	2,500	2,500	2,500
	60	MPO Office Space	13,176	13,176	13,176	13,176
	99	Miscellaneous	125	0	0	0
		SUB-TOTAL	231,258	194,976	194,976	210,476
		MISC. CHARGES FOR SERVICES &/OR SALES				
332	1	Recreational Activities	55,534	75,000	75,000	82,000
	2	Pool - Lon C. Hill	21,783	13,000	13,000	13,000
	3	Pool - Victor Park	19,205	13,000	13,000	13,000
	4	Pool- Pendleton Park	33,828	47,000	47,000	47,000
	4	Water Aerobics	29,849	20,000	20,000	20,000
	20	Library Xerox Fees	10,659	11,000	11,000	11,000
	21	Library - Card Fees	2,378	2,300	2,300	2,300
	22	Library - Lost Book Fees	2,176	2,000	2,000	2,000
	25	Birth and Death Certificates	203,847	220,000	220,000	200,000
	25	Burial Transit Permits	4,410	3,500	3,500	4,000
	25	Searching Fees	0	200	200	100
	25	Notary Fees	160	300	300	300
	27	Cleanup Mowing	9,622	10,000	10,000	6,200
	29	Duplicate Releases of Lien	95	100	100	100
	38	TML	730	25,000	25,000	0
	63	Street Banner Fees	2,280	1,000	1,000	1,000
		SUB-TOTAL	396,556	443,400	443,400	402,000
		REIMBURSEMENTS				
333	1	Reimbursement City Manager	1,200	750	750	750
	2	Reimbursement Risk Management	(68,075)	3,100	3,100	8,000
	5	Reimbursement Management Information System	350	350	350	350
	10	Reimbursement Police Department	342,077	318,243	318,243	302,500
	10-02	Bulletproof Vest Program	18,798	7,880	7,880	4,125
	11	Reimbursement Police Services	7,446	2,500	2,500	6,000
	11-02	Operation Border Star	42,077	0	0	42,000
	12	Reimbursement Legal Department	2,374	0	0	0
	20	Reimbursement Fire Suppression	686,782	669,282	669,282	690,125
	21	Reimbursement Fire Prevention	10	0	0	0
	30	Reimbursement Planning & Development	1,320	1,500	1,500	2,500
	40	Reimbursement Engineering	83,863	0	0	0
	41	Reimbursement Public Works Administration	400	0	0	0
	42	Reimbursement Traffic Signal Maintenance	1,110	0	0	0
	50	Reimbursement Street Maintenance	3,538	0	0	0
	52	Reimbursement Street Cut Repairs	77,523	40,000	40,000	40,000
	60	Reimbursement Recreation	6,635	6,000	6,000	6,000
	61	Reimbursement Parks Department	43,809	0	0	10,000
	62	Reimbursement Swimming Pools	118,000	118,000	118,000	118,000
	70	Reimbursement Public Buildings Department	57,196	55,000	55,000	50,000
	82	Reimbursement Health Department	246	150	150	225
	85	Reimbursement Code Enforcement	225	0	0	0
		SUB-TOTAL	1,426,904	1,222,755	1,222,755	1,280,575

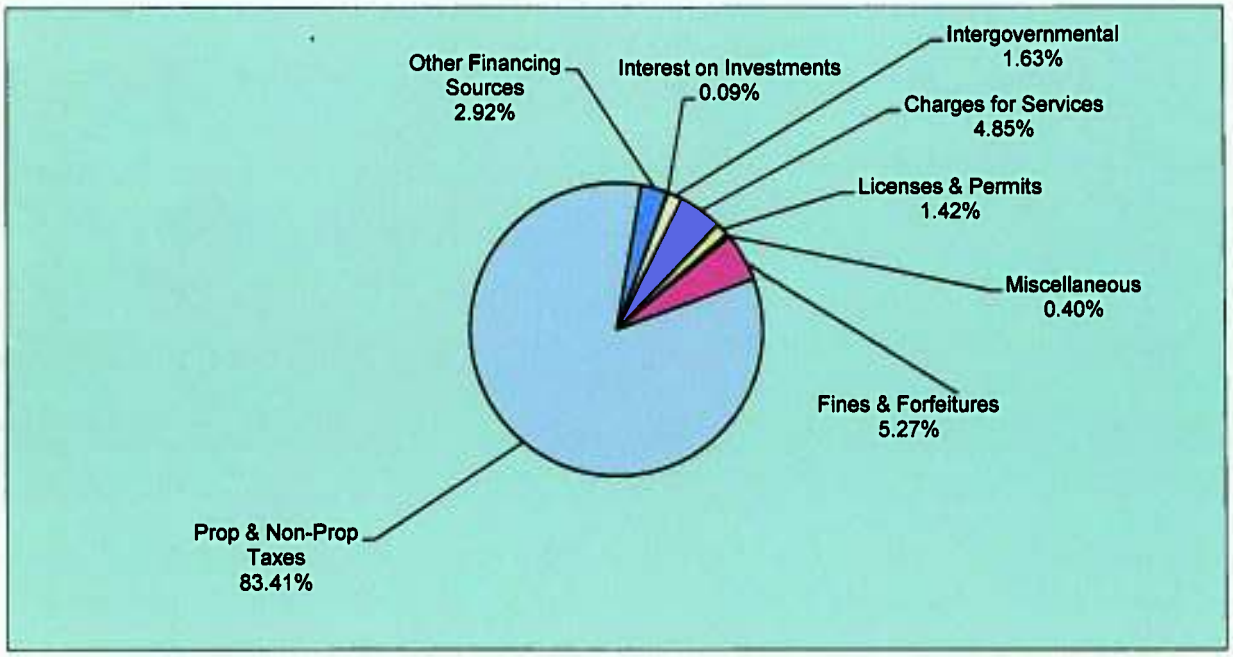
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

			ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	BUDGET FY 13-14
		INTERGOVERNMENTAL				
332	31	Fire - County	155,436	195,000	195,000	188,947
	32	Fire Calls - City of Primera	81,292	89,414	89,414	92,170
	33	Fire Calls - City of Combes	62,987	55,289	55,289	63,125
	34	Fire Calls - City of Palm Valley	110,344	112,538	112,538	114,341
333	92	Reimbursement - Economic Development Corp.	57,100	57,100	57,100	57,100
350	24	Justice Assistance Grant	36,270	33,399	33,399	0
	25	Homeland Security Grant	18,797	0	0	0
	26	FEMA/Fire Prevention	31,019	0	0	0
351	14	Victims' Assistance Grant	2,627	79,485	79,485	37,450
	15	Signal Maintenance Fees - TXDOT	49,063	47,940	47,940	48,660
	17	LEOSE Training - Fire	0	791	791	791
	18	Click or Ticket Grant	4,564	0	0	0
	23	Texas STEP Grant - Tobacco	1,527	0	0	0
	25	STEP/Comprehensive Grant	38,631	0	0	35,000
	29	JAG ARRA Gr #2010 2336201	59,947	0	0	0
	32	TABC UnderAgeDrinking Grant	12,107	0	0	0
		SUB-TOTAL	721,711	670,956	670,956	637,584
		INTEREST REVENUE - INVESTMENTS				
361	1	Interest Earned - Certificates of Deposit	29,693	28,000	28,000	28,000
	6	Interest Earned - TexPool	2,323	1,000	1,000	1,800
	11	Interest Earned - NOW Account	7,399	5,500	5,500	5,500
		SUB-TOTAL	39,415	34,500	34,500	35,300
		MISCELLANEOUS REVENUES				
371	20	Donation - HCIB	821,777	0	0	0
389	3	Right of Way/Sale of	15,000	0	0	0
	15	Demolition Revenue	6,115	5,000	5,000	5,000
	30	Police Records	32,092	24,000	24,000	31,000
	50	WhiteWing - Misc Revenue	12,000	64,000	64,000	12,000
	90	Cash Over/(Short)	297	0	0	0
	92	NSF - Fees	550	300	300	500
	99	Miscellaneous Revenue	73,267	85,000	85,000	60,000
	99	Jail Phone Fees	90	250	250	0
	99	HWWS	0	0	0	45,885
		SUB-TOTAL	961,188	178,550	178,550	154,385
		OTHER FINANCING SOURCES				
391	9	Transfer from Free Trade Bridge	187,743	0	0	0
	19	Development Corporation	270,000	0	0	270,000
	32	Transfer from Sanitation Fund	338,000	440,480	440,480	514,480
	71	Transfer from Municipal Golf Course Fund	64,071	52,400	52,400	52,400
	72	TIF 3	0	0	0	228,396
	83	Infrastructure Fund	0	0	0	45,000
392	1	Sale of Fixed Assets	93,867	30,000	30,000	30,000
394	1	Sale Unclaimed Property Police Department	0	881,000	881,000	0
		SUB-TOTAL	953,681	1,403,880	1,403,880	1,140,276
		GRAND TOTAL	**$38,844,364**	**$38,546,339**	**$38,546,339**	**$38,998,849**

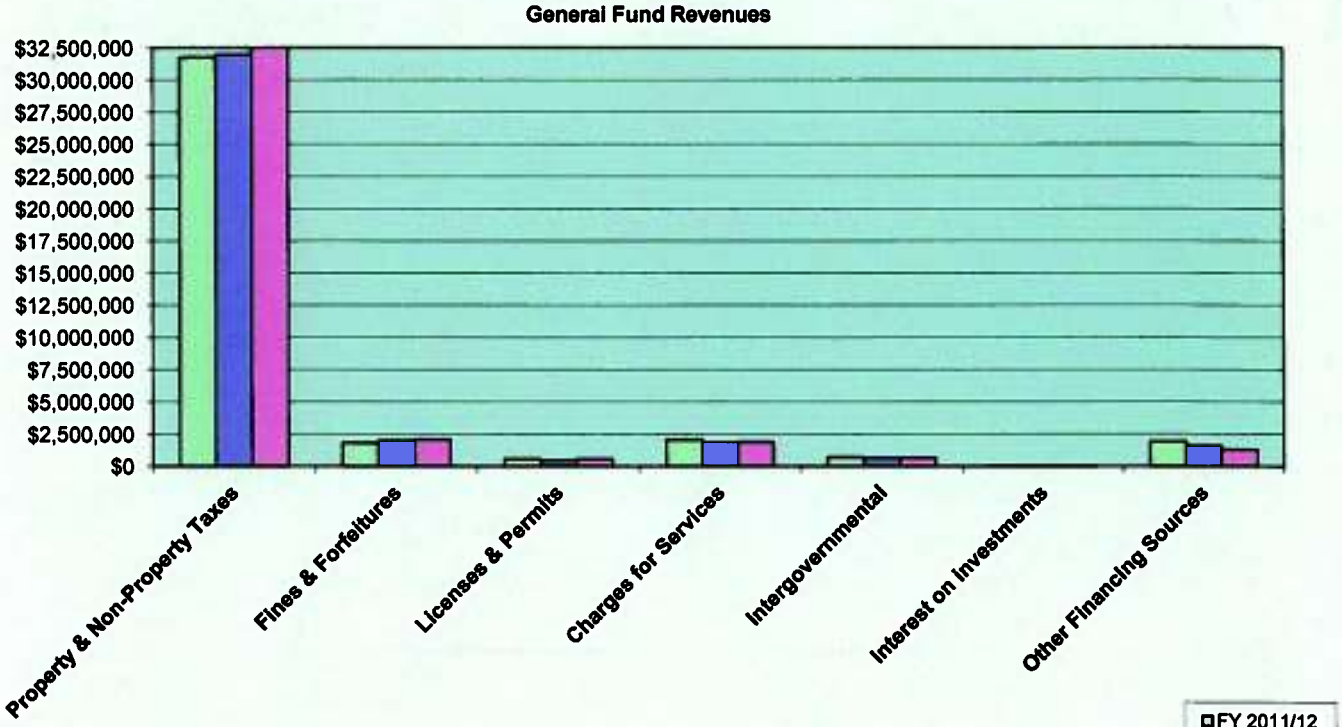
GENERAL FUND

Revenues by Type for 2013-2014

Projected Revenues - $38,998,849



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.



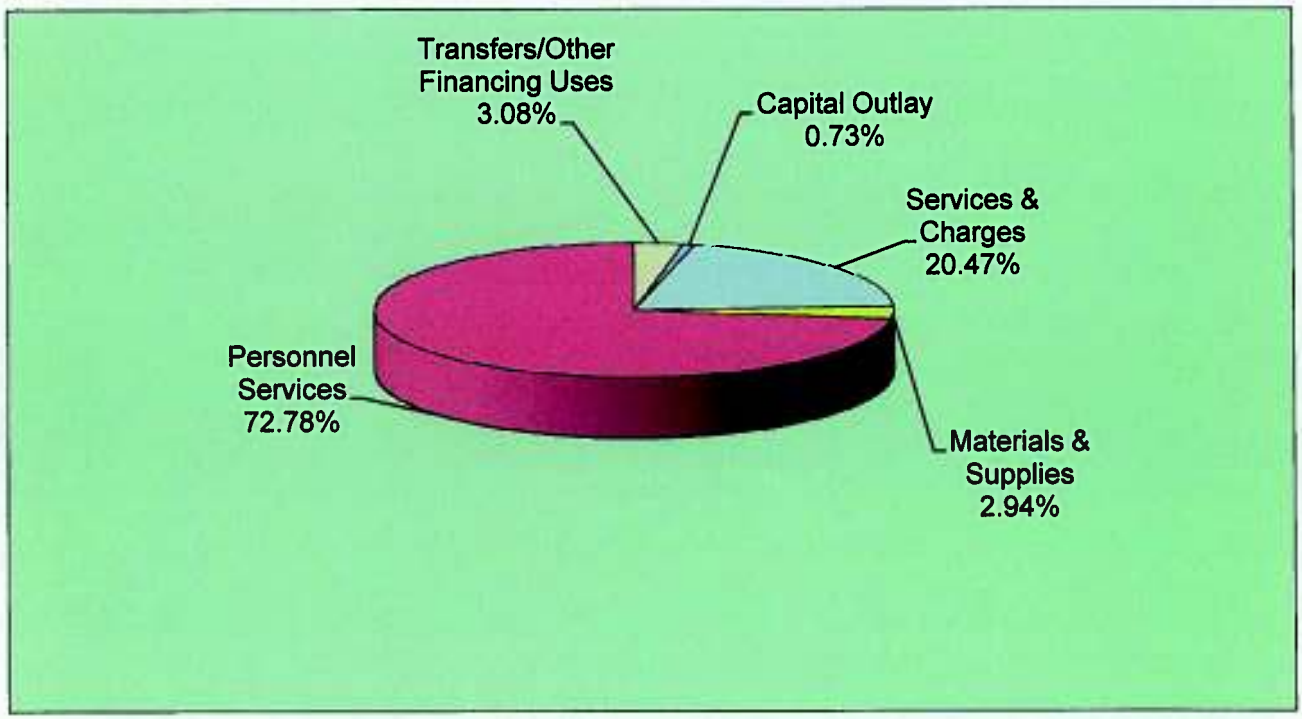
This graph compares FY 2011-12 through FY 2013-14 for major revenue types of the General Fund and visually depicts the changes.

CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2013-2014

	PERSONNEL & BENEFITS	MATERIALS & SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	TRANSFERS OUT/OTHER FINANCING USES	GRAND TOTAL
1001 MAYOR & CITY COMMISSION	$7,447	$1,550	$37,646	$0	$0	$46,643
1101 CITY MANAGER	622,030	8,257	74,248	0	0	704,535
1201 LEGAL	334,293	5,300	80,600	0	0	420,193
1399 ADMINISTRATIVE SERVICES	(212,000)	875	752,595	50,000	0	591,470
1401 INTERNAL AUDITOR	80,041	500	3,770	0	0	84,311
2001 HUMAN RESOURCES	161,638	4,500	29,075	0	0	195,213
2002 CIVIL SERVICE	60,766	6,900	3,600	0	350	71,616
2003 RISK MANAGEMENT	139,537	5,500	735,645	0	1,200	881,882
2201 FINANCE	627,095	20,900	111,800	0	0	759,795
2210 VITAL STATISTICS	114,986	12,650	15,905	0	0	143,541
2215 MUNICIPAL COURT	424,003	41,235	406,044	80,000	0	951,282
2220 MANAGEMENT INFORMATION SYSTEMS	243,979	20,000	166,227	0	0	430,206
3010 POLICE	9,860,943	139,871	1,094,065	23,000	0	11,117,879
3011 LEOSE TRAINING GRANT	0	0	20,000	0	0	20,000
3013 VICTIM'S ASSISTANCE GRANT	39,372	0	0	0	0	39,372
3015 POLICE SERVICES	1,623,234	8,500	205,973	0	0	1,837,707
3032 BORDER STAR GRANT	40,000	0	0	0	0	40,000
3510 FIRE SUPPRESSION	7,513,910	55,900	503,394	0	0	8,073,204
3530 FIRE PREVENTION	494,265	32,595	40,965	0	0	567,825
5001 PUBLIC WORKS ADMINISTRATION	166,525	2,485	10,785	0	0	179,795
5005 ENGINEERING	300,115	5,400	45,180	0	0	350,695
5010 TRAFFIC SIGNAL MAINTENANCE	156,817	1,850	84,255	0	0	242,922
5015 STREET MAINTENANCE	934,957	118,200	1,120,575	0	0	2,173,732
5016 STREET CLEANING	206,376	0	152,480	0	0	358,856
5018 STREET CUT REPAIRS	0	30,000	0	0	0	30,000
6001 PUBLIC SERVICES ADMINISTRATION	165,030	4,500	9,045	1,000	0	179,575
6010 PARKS	566,127	189,200	559,385	0	0	1,314,712
6011 HARLINGEN FIELD	0	18,187	25,281	0	0	43,468
6015 PARKS MAINTENANCE	428,469	17,200	30,780	0	0	476,449
6020 RECREATION	113,612	85,200	200,666	0	0	399,478
6030 SWIMMING POOLS	122,322	19,055	115,250	0	0	256,627
6035 PENDLETON POOL	120,335	17,944	112,205	0	0	250,484
6210 LIBRARY	788,565	159,111	193,748	0	0	1,141,424
7001 PLANNING & DEVELOPMENT	316,028	7,100	37,200	0	0	360,328
7005 CODE ENFORCEMENT	285,738	16,331	161,058	0	0	463,127
7015 STORM WATER	52,041	6,000	42,530	0	0	100,571
7205 HEALTH	250,313	18,350	22,105	0	0	290,768
7210 ANIMAL CONTROL	150,886	7,300	207,295	0	0	365,481
7220 PUBLIC BUILDINGS	685,728	40,875	377,300	130,000	0	1,233,903
7305 BUILDING INSPECTIONS	287,923	11,700	35,600	0	0	335,223
9940 STABILIZATION FUND	0	0	128,236	0	0	128,236
9999 TRANSFERS OUT/OTHER FINANCING USES	0	0	0	0	1,196,749	1,196,749
GRAND TOTAL	**$28,273,446**	**$1,141,021**	**$7,952,511**	**$284,000**	**$1,198,299**	**$38,849,277**

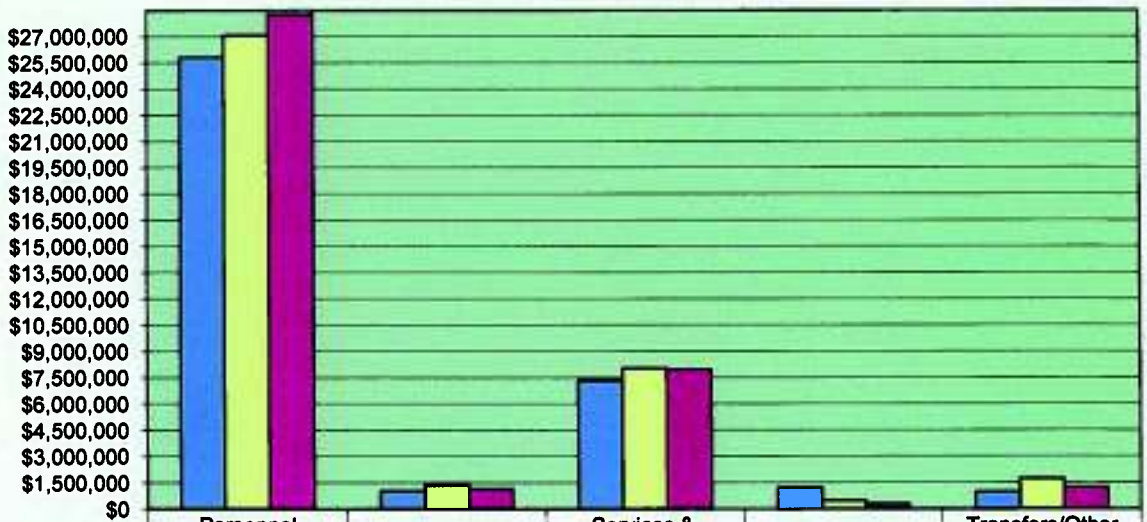
Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.

GENERAL FUND
Expenditures by Function for 2013-2014
Projected Expenditures $38,849,277



This chart depicts the allocation of General Fund resources by expenditure function and the percent

General Fund Expenditures by Function



	Personnel Services	Supplies	Services & Charges	Capital Outlay	Transfers/Other Financing Uses
FY 2011/12	$25,810,361	$1,023,824	$7,317,496	$1,210,516	$945,029
FY 2012/13	$27,068,384	$1,339,174	$8,031,077	$480,160	$1,719,575
FY 2013/14	$28,273,446	$1,141,021	$7,952,511	$284,000	$1,198,299

This graph compares FY 2011-12 through FY 2013-14 for major expenditure fuctions of the General Fund and visually depicts the changes.

ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$5,650	$6,000	$6,000	$6,000
Phone Allowance	3,750	4,440	4,440	900
Personnel Services Pay	9,400	10,440	10,440	6,900
City FICA	583	647	647	647
City Medicare	136	151	151	100
Worker's Compensation	0	0	0	20
Personnel Services Benefits	719	798	798	547
Office Supplies	1,451	1,550	1,550	1,550
Main-Furniture & Equipment	0	0	0	981
Supplies - General	1,451	1,550	1,550	2,531
Utility Services	3,963	3,626	3,626	5,000
Dues, Memberships, & Subscriptions	6,409	13,520	13,520	12,165
Registration, Travel, & Training	14,497	18,000	18,000	18,000
Services & Charges - General	24,869	35,146	35,146	35,165
Miscellaneous	1,751	2,500	2,500	1,500
Services & Charges - Miscellaneous	1,751	2,500	2,500	1,500
MAYOR & CITY COMMISSION TOTALS	**$38,190**	**$50,434**	**$50,434**	**$46,643**

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

GOALS FOR 13-14

Community

— Work with elected officials on the state and federal level in order to ensure the Medical School is properly developed.
— Update the Comprehensive Plan for the City.

— Update the Thoroughfare Plan for the City.
— Continue efforts of building a Discovery Center in Harlingen.
— Continue Partnerships/networking on state and federal levels.
— Improve Harlingen's visual image / Entry way enhancement – "F" Street.
— Continue working towards the completion of the relocation of the railroad switchyard to Olmito.

Growth

— Increase promotion and enhancement of the Free Trade Bridge and the Industrial Park.

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Regular Meetings	22	22	24
Special Meetings/Work Sessions	23	20	20

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Mayor	1	1	1
City Commission	5	5	5
Total	6	6	6

CITY MANAGER 001-1101

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$397,027	$409,101	$409,101	$483,479
Overtime	4,853	0	0	0
Car Allowance	16,123	14,983	14,983	17,623
Personnel Services	418,003	424,084	424,084	501,102
City FICA	21,616	21,625	21,625	25,114
City Medicare	5,851	5,914	5,914	7,017
City TMRS	18,155	15,669	15,669	16,849
City TCG Retirement	30,605	26,385	26,385	34,980
City Health Insurance	26,359	25,729	25,729	35,415
Worker's Compensation	1,541	1,569	1,569	1,553
Personnel Services - Benefits	104,127	96,891	96,891	120,928
Office Supplies	5,012	5,500	5,500	5,500
Office Equip/Furn. Non Cap	300	2,575	2,575	2,757
Supplies - General	5,312	8,075	8,075	8,257
Utilities / Communications	6,405	4,310	4,310	4,310
Technical Services	0	35,000	35,000	38,000
Equipment Rental/Lease	3,839	4,800	4,800	3,600
Dues, Memberships, & Subscriptions	1,562	6,820	6,820	4,838
Registration, Travel, & Training	6,143	15,000	15,000	17,500
Contract Labor	4,335	0	0	6,000
Services & Charges - General	22,284	65,930	65,930	74,248
Miscellaneous	48	0	0	0
Services & Charges - Misc	48	0	0	0
CITY MANAGER TOTALS	**$549,774**	**$594,980**	**$594,980**	**$704,535**

The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FOR 13-14

- More community functions / expand Blues on the Hills.
- Improve economic opportunities through the development and promotion of the I-69 / US 77/83 and FM 509 Trade Corridors.
- Provide opportunities for continuous expansion of the local economy
- Monitor the development of the medical school

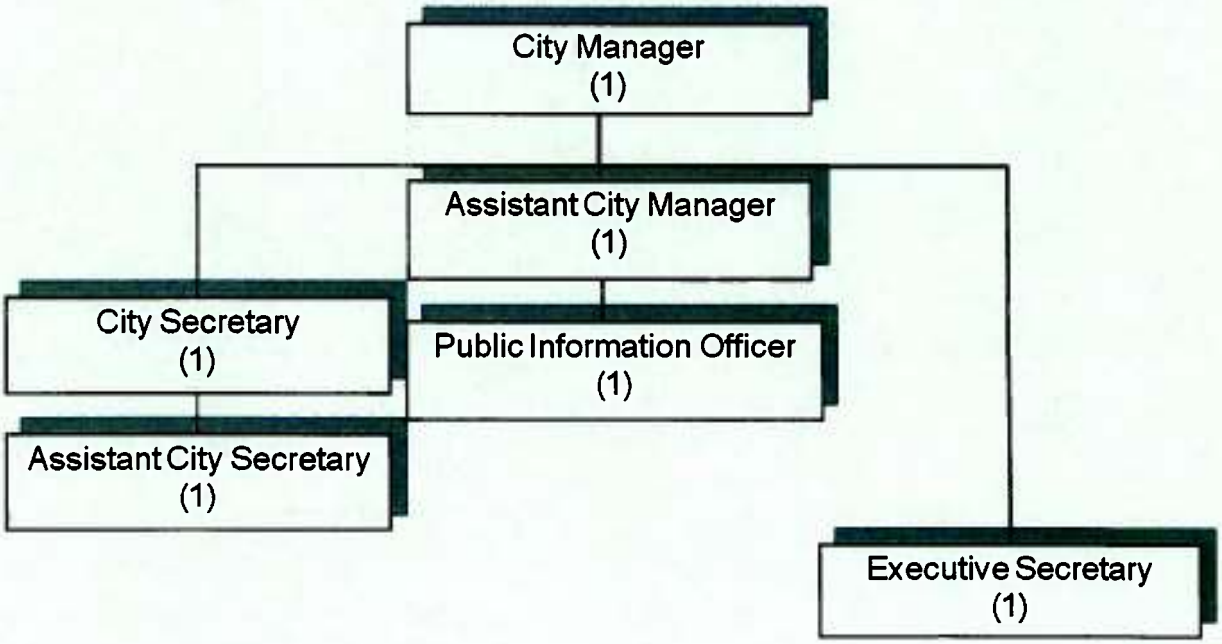
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The increase is due to the addition of the Public Information Officer position.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
City Manager	1	1	$174,101
Assistant City Manager	1	1	122,157
City Secretary	1	1	67,577
Public Information Officer	0	1	46,477
Assistant City Secretary	1	1	38,378
Executive Secretary	1	1	34,789
Car Allowance			17,623
Fringe Benefits			120,928
Total	5	6	$622,030

CITY MANAGER



LEGAL 001-1201

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$260,744	$298,656	$298,656	$252,278
Car Allowance	9,850	11,530	11,530	12,130
Travel Pay	36	0	0	0
Personnel Services	270,630	310,186	310,186	264,408
City FICA	14,257	14,729	14,729	14,092
City Medicare	3,792	4,357	4,357	3,578
City TMRS	8,193	7,315	7,315	10,828
City TCG Retirement	35,195	25,881	25,881	18,905
City Health Insurance	15,271	14,781	14,781	21,662
Worker's Compensation	1,001	1,148	1,148	820
Personnel Services - Benefits	77,709	68,211	68,211	69,885
Office Supplies	4,470	5,500	5,500	3,300
Office Equip/Furn. Non Cap	1,698	4,000	4,000	2,000
Supplies - General	6,168	9,500	9,500	5,300
Utility Services	2,053	2,900	2,900	2,900
Professional Services	189,554	50,000	50,000	60,000
Collective Bargaining	3,632	4,500	4,500	0
Advertising	1,200	1,200	1,200	1,200
Equipment Rental/Lease	583	1,200	1,200	2,000
Dues, Memberships & Subscriptions	14,170	8,500	8,500	8,400
Registration, Travel & Training	3,810	6,000	6,000	5,000
Court Costs/Filing Fees	24	600	600	600
Contract Labor	85	1,000	1,000	0
Services & Charges - General	215,111	75,900	75,900	80,100
Miscellaneous	386	500	500	500
Services & Charges - Miscellaneous	386	500	500	500
CITY ATTORNEY TOTALS	**$570,004**	**$464,297**	**$464,297**	**$420,193**

The Legal Department serves as the corporate legal staff of the City and as legal advisor to the City Manager, the Mayor, the Elective Commission, the Planning and Zoning Commission, the Zoning Board of Adjustments, other City commissions and boards, department heads and employees of the City. The City Attorney and Assistant City Attorney serve as Municipal Court Prosecutors, collection agents for accounts receivable and for paving assessments, and draft and review legal opinions, memoranda, deeds, leases, contracts, ordinances and resolutions. The City Attorney and Assistant City Attorney serve as negotiators for the City in the

acquisition and sale of real property and various contracts, represent the City in condemnation proceedings and in civil litigation where counsel is not provided under insurance contracts.

PROGRAM GOAL

To provide professional legal services and assistance to the Harlingen Commission and City Departments and to prosecute and defend the City of Harlingen's interest in all court actions and administrative proceedings.

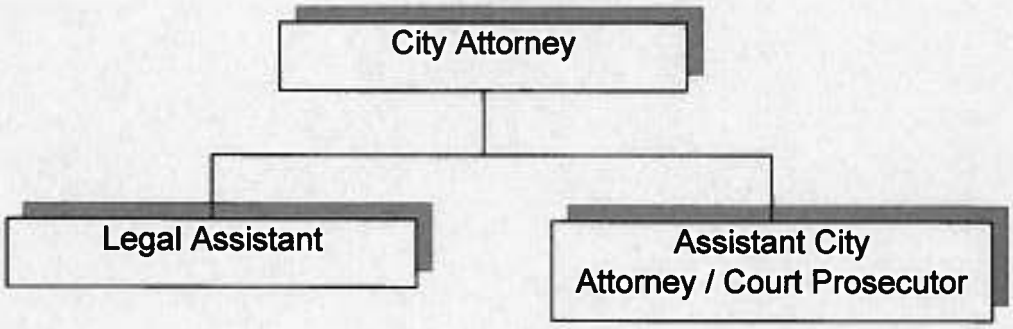
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
City Attorney	1	1	$126,038
Assistant City Attorney/ Court Prosecutor	1	1	88,129
Legal Assistant	1	1	38,111
Car Allowance			12,130
Fringe Benefits			69,884
Total	3	3	$334,292

CITY ATTORNEY



ADMINISTRATIVE SERVICES 001-1399

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$0	($235,000)	($235,000)	($235,000)
Well Pay Program	21,550	21,000	21,000	23,000
Personnel Services - Pay	21,550	(214,000)	(214,000)	(212,000)
Workers Compensation	961	0	0	0
Personnel Services - Benefits	961	0	0	0
Office Supplies	875	0	0	875
Supplies General	875	0	0	875
Professional Services	7,289	0	0	15,000
Technical Services	99,905	100,000	100,000	100,700
Audit Fees	5,750	1,500	1,500	0
Election Expenses	18,866	94,326	94,326	0
Appraisal District Fees	161,234	171,000	171,000	173,000
Advertising	7,029	7,675	7,675	6,000
Insurance	39,433	45,000	45,000	45,000
Contract Labor	1,300	6,000	6,000	6,000
Services & Charges - General	340,806	425,501	425,501	345,700
Boys/Girls Club Operation	77,604	77,604	77,604	77,604
Loaves & Fishes	14,250	25,515	25,515	50,000
Harlingen 100 Plan	63,326	114,999	114,999	100,000
Employee Service Awards	11,979	12,000	12,000	12,000
Special Projects	127,041	124,500	124,500	124,500
Miscellaneous	30,130	47,116	47,116	42,791
Services & Charges - Miscellaneous	324,330	401,734	401,734	406,895
Land	2,650	0	0	0
Improvements	33,031	250,000	250,000	0
Miscellaneous Equipment	0	0	0	50,000
Capital Outlay	35,681	250,000	250,000	50,000
ADMINISTRATIVE SERVICES TOTALS	**$724,203**	**$863,235**	**$863,235**	**$591,470**

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, payments to Boys & Girls Club Operation and Loaves & Fishes (a Social Service Organization dedicated to provide help for the hungry and the homeless).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account.

INTERNAL AUDITOR 001-1401

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$55,807	$58,601	$58,601	$61,567
Car Allowance	3,989	3,989	3,989	3,989
Personnel Services	59,796	62,590	62,590	65,556
City FICA	3,665	3,836	3,836	3,908
City Medicare	857	897	897	914
City TMRS	5,647	5,110	5,110	5,487
City Health Insurance	3,572	3,487	3,487	3,973
Worker's Compensation	221	232	232	203
Personnel Services - Benefits	13,962	13,562	13,562	14,485
Office Supplies	358	500	500	500
Office Equip/Non Capital	149	0	0	0
Supplies - General	507	500	500	500
Utilities / Communications	251	350	350	350
Dues, Memberships, & Subscriptions	110	280	280	280
Registration, Travel, & Training	485	2,000	2,000	2,000
Services & Charges - General	846	2,630	2,630	2,630
Maintenance Software	1,085	1,120	1,120	1,120
Services & Charges - Main	1,085	1,120	1,120	1,120
Miscellaneous	12	20	20	20
Services & Charges - Misc	12	20	20	20
INTERNAL AUDITOR TOTALS	**$76,208**	**$80,422**	**$80,422**	**$84,311**

The internal audit function is viewed as a catalyst for change, entrusted with special responsibilities for helping to ensure that the City of Harlingen's government is effective, efficient, and ethical. With the assistance of those departments audited, procedures to ensure fiscal responsibility will be implemented and enforced.

PROGRAM GOAL

Help the departments achieve their goals and objectives in conjunction with the City Commission and City's administration Mission. Help establish and maintain "the tone at the top" attitude throughout the organization.

OBJECTIVES FOR 13-14

— Develop written procedures in conjunction with City Departments.

— Continue to evaluate how well the City and in particular, the departments, operate economically in an ethical manner and safeguard the assets from loss, damage, or inappropriate use.

— Educate employees about the City's anonymous reporting Fraud Hotline Services and how to use this resource. Provide this resource information in Spanish so that every employee has this tool available.

— To make the reporting Fraud Hotline Services available to citizens. This would be another instrument in asserting that the "tone at the top" be embodied in the organization thus giving the public assurance that governance will make every effort to maintain accountability and transparency.

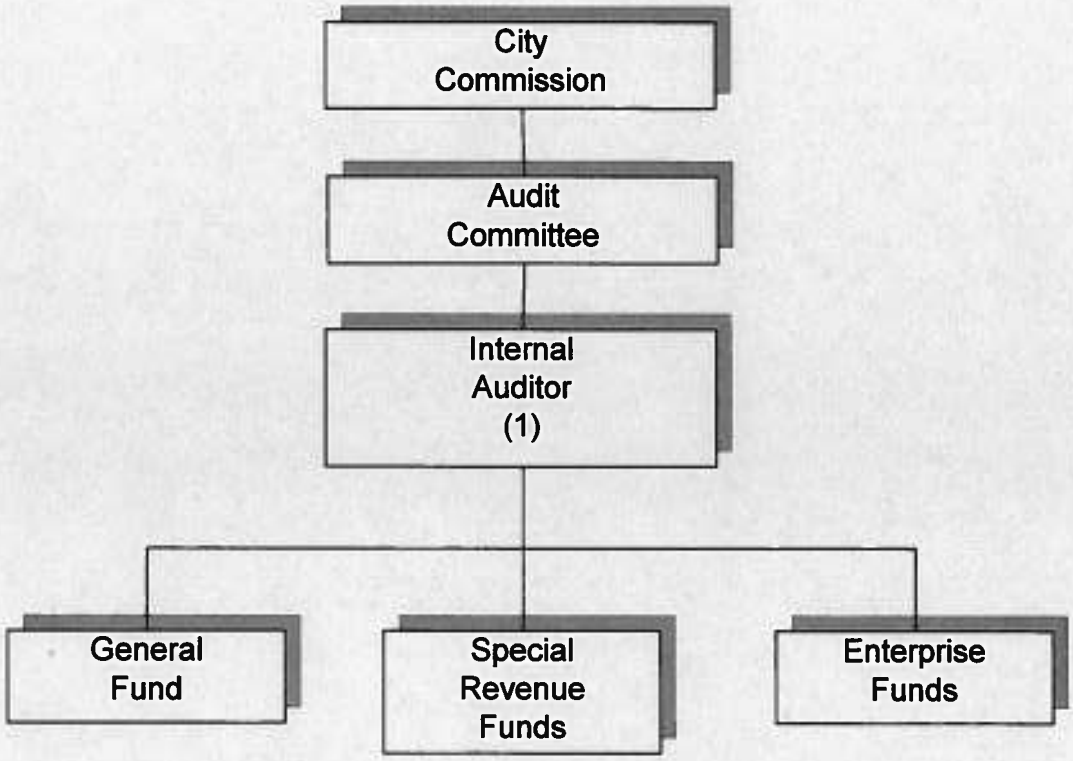
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The City has established an Anonymous Reporting Hotline for employees to repot fraudulent activities or unsafe working conditions. The Internal Auditor will continue working to become a Certified Governmental Accounting Professional.

PERFORMANCE INDICATORS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Audits	5	5	5
EFFICIENCY			
Reviews	6	6	6
OUTPUT			
Training	1	1	1

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Internal Auditor	1	1	$61,567
Car Allowance			3,989
Fringe Benefits			14,485
Total	1	1	$80,041

INTERNAL AUDITOR



HUMAN RESOURCES 001-2001

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	119,972	124,831	124,831	126,482
Car Allowance	1,995	2,659	2,659	2,659
Qualified Leave Pay	0	200	200	200
Travel Pay	18	0	0	0
Personnel Services	121,985	127,690	127,690	129,341
City FICA	7,163	7,448	7,448	7,602
City Medicare	1,675	1,742	1,742	1,778
City TMRS	12,075	10,885	10,885	9,945
City Health Insurance	13,091	12,778	12,778	12,572
Worker's Compensation	452	472	472	400
Personnel Services - Benefits	34,456	33,325	33,325	32,297
Office Supplies	3,216	3,500	3,500	3,000
Office Equip/Furn Non Cap	2,478	3,500	3,500	1,000
Educational & Recreational	968	1,000	1,000	500
Supplies - General	6,662	8,000	8,000	4,500
Utilities / Communications	3,486	3,340	3,340	3,250
Technical Services	4,465	6,000	6,000	7,000
Dues, Memberships & Subscriptions	785	1,125	1,125	1,025
Registration, Travel & Training	4,303	6,000	6,000	4,200
Employee Development	7,300	7,750	7,750	9,500
Employee Mileage Reimbursement	229	250	250	250
Tuition Assistance	119	2,300	2,300	2,000
Services & Charges - General	20,687	26,765	26,765	27,225
Incentive Programs	512	500	500	450
Services & Charges - Miscellaneous	512	500	500	450
Lease Purchase Payments	1,340	1,450	1,450	1,400
Other Financing Uses - Debt	1,340	1,450	1,450	1,400
HUMAN RESOURCES TOTALS	**$185,642**	**$197,730**	**$197,730**	**$195,213**

The Human Resources Department provides professional Human Resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates, monitors, develops, and administers Human Resources' systems and programs such as compensation, performance planning

and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

OBJECTIVES FOR 13-14

Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.

Continue supervisory and management training program for employees, using both internal and external resources.

Continue recruit and retain the best employees possible.

Update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.

Insure that proper procedures are followed on all disciplinary actions.

Insure that employee grievances are resolved within the appropriate time lines.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

One full-time position was eliminated and replaced with a part-time position.

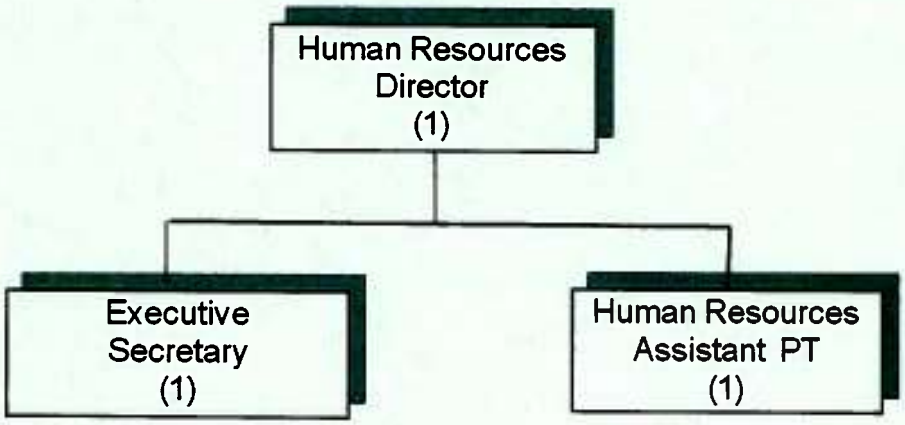
PERFORMANCE INDICATORS

	Actual FY 11-12	Estimated FY 12-13	Proposed FY 13-14
EFFECTIVENESS			
Employee turnover rate for Department	0%	0%	0%
Employee participation in training/activities	2,500	2,500	2,500
EFFICIENCY			
Number of days to process new employee	2	2	2
OUTPUT			
Number of positions advertised Number	70	80	70
Of appeals and/or grievances number	3	2	3
Training/activities conducted	80	75	80

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Human Resources Director	1	1	$81,316
Executive Secretary	1	1	34,838
Human Resources Assistant Part-Time	0	1	10,328
Car Allowance			2,659
Fringe Benefits			32,296
Total	2	3	$161,437

HUMAN RESOURCES



CIVIL SERVICE 001-2002

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	56,547	59,724	59,724	46,302
Car Allowance	3,324	3,324	3,324	3,324
Personnel Services	59,871	63,048	63,048	49,626
City FICA	3,553	3,735	3,735	2,868
City Medicare	831	874	874	671
City TMRS	1,619	1,402	1,402	0
City TCG Retirement	2,890	3,055	3,055	3,474
City Health Insurance	5,358	5,230	5,230	3,973
Worker's Compensation	221	233	233	154
Personnel Services - Benefits	14,472	14,529	14,529	11,140
Office Supplies	1,335	1,800	1,800	1,800
Civil Service Exams	3,812	4,500	4,500	4,500
Educational & Recreational	315	700	700	600
Supplies - General	5,462	7,000	7,000	6,900
Utilities / Communications	318	460	460	440
Dues, Memberships, & Subscriptions	180	305	305	260
Registration, Travel & Training	2,403	2,400	2,400	2,500
Employee Development	256	400	400	400
Services & Charges - General	3,157	3,565	3,565	3,600
Lease Purchase Payments	360	400	400	350
Other Financing Uses - Debt	360	400	400	350
CIVIL SERVICE TOTALS	**83,322**	**88,542**	**88,542**	**71,616**

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's' two civil service departments, Police and Fire.

OBJECTIVES 13-14

Fill all Civil Service vacancies in the Fire and Police Departments.
Automate Civil Service application process
Establish a process for promotional examination review
Review and revise Local Service Rules

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Turnover Percentage	0%	0%	0%
Applications Processed	480	450	450
New Employees Processed	16	31	15
Employees Action Forms Processed	520	500	550
Civil Service Commission Hearings	4	4	4

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Civil Service Coordinator	1	1	$46,302
Car Allowance			3,324
Fringe Benefits			11,139
Total	1	1	$60,765

CIVIL SERVICE

RISK MANAGEMENT 001-2003

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$69,353	$91,650	$91,650	$96,081
Salaries Part Time	16,016	15,041	15,041	15,041
Car Allowance	1,826	3,300	3,300	3,300
Personnel Services	87,195	109,991	109,991	114,422
City FICA	5,277	6,795	6,795	6,914
City Medicare	1,234	1,590	1,590	1,617
City TMRS	3,252	2,885	2,885	2,853
City TCG Retirement	1,853	2,928	2,928	3,265
City Health Insurance	6,635	6,974	6,974	10,111
Worker's Compensation	322	407	407	355
Personnel Services - Benefits	18,573	21,579	21,579	25,115
Office Supplies	4,516	4,500	4,500	3,500
Office Equip/Furn Non Capital	1,578	4,250	4,250	0
Educational & Recreational	727	1,000	1,000	500
Supplies - General	6,821	9,750	9,750	4,000
Health Awareness Program	293	3,500	3,500	1,500
Supplies - Miscellaneous	293	3,500	3,500	1,500
Utilities / Communications	1,839	1,820	1,820	2,120
Professional Services	1,017	33,300	33,300	30,000
Medical Examinations	13,281	12,000	12,000	13,000
Advertising	0	1,700	1,700	1,000
Dues, Memberships, & Subscriptions	480	825	825	525
Registration, Travel, & Training	1,469	2,500	2,500	2,500
Employee Development	2,886	2,500	2,500	2,500
Employee Assistance Program	10,510	12,000	12,000	12,000
Employee Mileage Reimbursement	135	350	350	300
Safety Jackpot	23,302	26,500	26,500	26,500
Insurance	553,611	572,180	572,180	645,200
Services & Charges - General	608,530	665,675	665,675	735,645
Miscellaneous	1,101	2,000	2,000	0
Services & Charges - Miscellaneous	1,101	2,000	2,000	0
Lease Purchase Payments	1,148	1,250	1,250	1,200
Other Financing Uses - Debt	1,148	1,250	1,250	1,200
RISK MANAGEMENT TOTALS	**$723,661**	**$813,745**	**$813,745**	**$881,882**

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

OBJECTIVES FOR 13-14

- Evaluate the Driver's Listing to conduct Driver's Safety classes during the fiscal year.
- Monitor and intervene in work related injuries that appear to be questionable or costly.
- Review functional testing guidelines and determine if all the City's needs are being met.
- Provide quarterly claims history and trends to the City Manager, Department Directors, and Supervisory Staff.
- Encourage Accident Investigation, Safety Inspection and Health and Safety training on a departmental level.
- Review and update City of Harlingen Health, Safety, and Loss Control Manual.
- Continue to review Texas Motor Vehicle driving records on all employees assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance records on all City drivers and employees assigned incidental job related driving duties.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

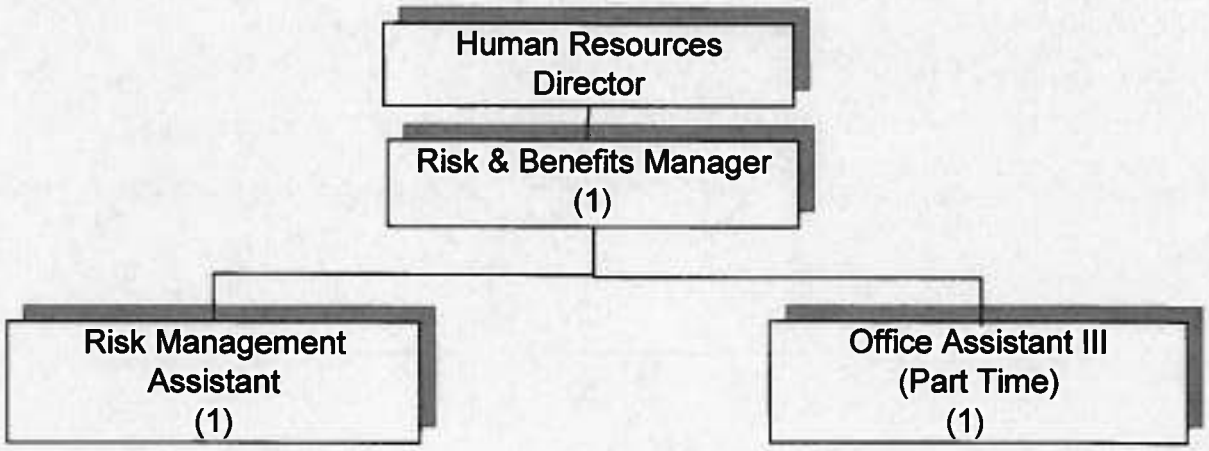
None.

PERFORMANCE INDICATORS

EFFECTIVENESS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
CLAIMS PROCESSED			
Workers' Compensation	77	97	80
General Liability	2	0	2
Law Enforcement Liability	0	1	2
Public Officials Liability	1	2	1
Auto Liability	1	10	10
Vehicle Physical Damage	2	4	3
Real and Personal Property	0	0	0
EFFICIENCY			
INSURANCE PREMIUMS			
Workers' Compensation	$560,713	$590,203	$501,148
Liability Insurance	$155,000	$165,000	$163,000
Medical Benefits	$3,428,117	$3,642,672	$3,956,031
Life and AD&D Benefits	$15,000	$15,000	$14,000
Property/Flood Insurance	$40,000	$40,000	$37,000
Windstorm Insurance	$160,000	$149,000	$125,000

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Risk & Benefits Manager	1	1	$62,000
Risk Management Assistant	1	1	34,081
Office Assistant III Part-time	1	1	15,041
Car Allowance			3,300
Fringe Benefits			25,115
Total	3	3	$139,537

RISK MANAGEMENT



FINANCE

FINANCE ADMINISTRATION 001-2201

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$453,895	$477,028	$477,028	$497,146
Overtime	906	1,006	1,006	1,033
Car Allowance	0	2,182	2,182	2,182
Personnel Services	454,801	480,216	480,216	500,361
City FICA	26,890	28,665	28,665	29,851
City Medicare	6,289	6,704	6,704	6,981
City TMRS	29,649	26,679	26,679	20,824
City TCG Retirement	8,092	9,062	9,062	12,578
City Health Insurance	44,931	46,823	46,823	54,949
Worker's Compensation	1,676	1,802	1,802	1,551
Personnel Services - Benefits	117,527	119,735	119,735	126,734
Office Supplies	17,276	19,290	19,290	18,450
Office Equip/Furn Non Cap	1,574	5,200	5,200	2,200
Miscellaneous Supplies	0	250	250	250
Supplies - General	18,850	24,740	24,740	20,900
Utilities / Communications	3,725	5,845	5,845	5,845
Professional Services	0	1,000	1,000	1,000
Audit Fees	27,468	39,000	39,000	39,000
Advertising	2,795	3,500	3,500	3,500
Equipment Rental/Lease	8,516	9,195	9,195	9,195
Dues, Memberships & Subscriptions	1,167	2,170	2,170	2,170
Registration, Travel & Training	3,008	4,500	4,500	4,500
Employee Mileage Reimbursement	216	500	500	300
Contract Labor	0	6,969	6,969	0
Services & Charges - General	46,895	72,679	72,679	65,210
Maintenance – Furniture & Equip.	166	0	0	0
Maintenance - Software	1,100	1,100	1,100	1,100
Services & Charges - Maintenance	1,266	1,100	1,100	1,100
Miscellaneous	31,865	40,600	40,600	45,190
Services & Charges - Miscellaneous	31,865	40,600	40,600	45,190
FINANCE ADMINISTRATION	**$671,204**	**$739,070**	**$739,070**	**$759,795**

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

— Accounting control over the automated financial system, including systems development.

— Active cash and investment management.

— Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.

— Debt administration.

— Budgeting, including publication of the Official Annual Budget Document.

— Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.

— Internal and administrative control.

— Staff support for the following boards appointed by the City Commission:
Harlingen Downtown Improvement District
Convention and Visitor's Bureau
Tax Increment Financing Zone 1
Tax Increment Financing Zone 2
Tax Increment Financing Zone 3
The Development Corporation of Harlingen, Inc. Fund
Harlingen Improvement Community Board
Firemen's Relief and Retirement Fund
Tax Advisory Board

— Support to the Health Insurance Fund on matters of financial and/or accounting significance.

— Supervision of the Municipal Court, Purchasing Department, and the Warehouse.

— Preparing requests for Proposals, analyzing the Proposals & recommending awarding or contracts to the City Commission for the following:
Contract for Banking Services (Depository Agreement)
Contract for Collection of Current and Delinquent Property Taxes
Contract for Professional Auditing Services

— Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.

— Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with "Truth in Taxation" Laws and other matters pertaining thereto.

— Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, et al.

— Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.

— Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PROGRAM GOAL

The overall goal of the Finance Department is to maintain and improve the level of professional finance and accounting-related delivery of services in the most efficient and cost-effective manner, which will include:

— Obtain the Distinguished Budget Presentation Award.

— Obtain the Certificate of Achievement for Excellence in Financial Reporting.

— Analyze budget process to include multi-year reporting.

— Evaluate and update accounts receivable process and collection process.

— Continuing education and cross training of staff.

OBJECTIVES FOR 13-14

Consistent with the established program goals, the Finance Department objectives include:

— Upgrade the budget process to obtain an outstanding rating in at least one section.

— Reduce the number of auditor's adjustments by monitoring accounts, projects & grants.

— Create 5-year budget to identify and plan for possible future deficits.

— Increase collection ratios and decrease bad debts, and accounts receivables.

— Send staff to appropriate education and trainings programs.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

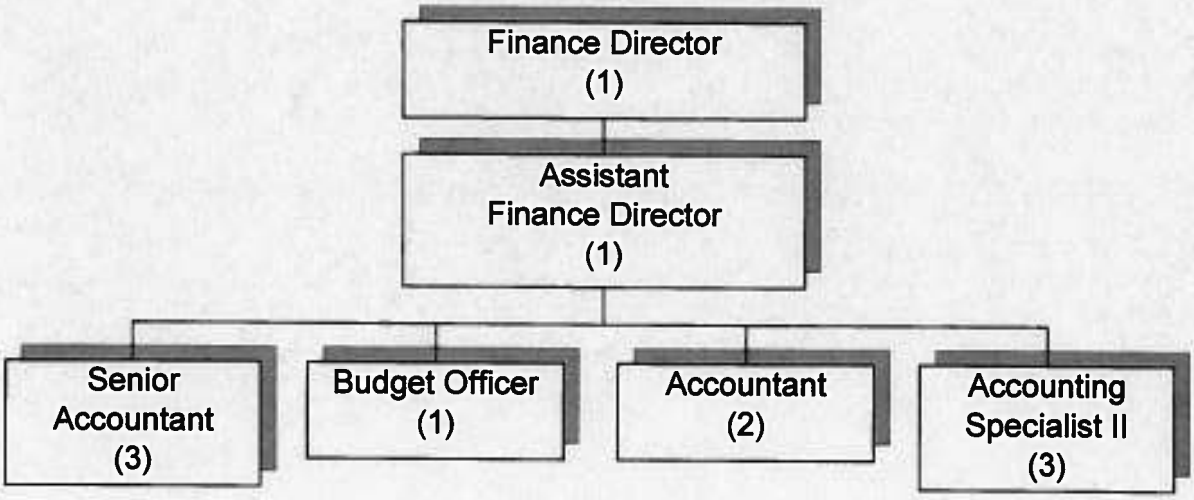
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Distinguished Budget Award	0	1	1
Certificate of Achievement	1	1	1
Interim Financial Reports	12	12	12
Vendor Checks Issued	9,370	9,242	9,300
Payroll Checks Issued	5,465	4,844	5,100
Cash Receipts Issued	25,247	24,454	25,000
Direct Deposit	12,199	15,024	15,500

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Finance Director	1	1	$95,400
Assistant Finance Director	1	1	70,807
Senior Accountant	3	3	132,816
Budget Officer	1	1	42,177
Accountant	2	2	66,646
Accounting Specialist	3	3	89,300
Overtime			1,033
Car Allowance			2,182
Fringe Benefits			126,734
Total	11	11	$627,095

FINANCE



MUNICIPAL COURT 001-2215

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	$260,799	$264,534	$264,534	$282,153
Salaries - Part Time	26,428	25,029	25,029	25,029
Overtime	14,432	7,019	7,019	7,974
Overtime - Warrant Roundup	14,392	24,132	24,132	24,924
Personnel Services	316,051	320,714	320,714	340,080
City FICA	18,145	19,394	19,394	20,781
City Medicare	4,244	4,536	4,536	4,860
City TMRS	11,650	9,014	9,014	6,561
City TCG Retirement	8,332	9,615	9,615	11,833
City Health Insurance	32,484	32,216	32,216	38,834
Worker's Compensation	1,097	1,874	1,874	1,054
Personnel Services – Benefits	75,952	76,649	76,649	83,923
Office Supplies	21,010	29,500	29,500	25,500
Office Equip/Furn Non Cap	7,976	11,029	11,029	13,235
Safety Supplies	331	2,000	2,000	2,000
Supplies – General	29,317	42,529	42,529	40,735
Miscellaneous Supplies	0	500	500	500
Supplies – Miscellaneous	0	500	500	500
Utilities / Communications	3,093	9,114	9,114	9,142
Technical Services	0	0	0	10,000
Advertising	2,103	5,800	5,800	7,150
Laundry & Uniform Services	20	750	750	750
Equipment Rental/Lease	513	5,256	5,256	5,256
Dues, Memberships & Subs.	967	1,952	1,952	1,952
Registration, Travel & Training	3,829	12,250	12,250	12,550
Employee Mileage Reimbursement	400	1,025	1,025	1,025
Contract Labor	99,861	391,195	391,195	186,220
Contract Judges	0	54,975	54,975	83,250
Services & Charges – General	110,786	482,317	482,317	317,295
Maintenance - Furniture & Equip	2,987	3,000	3,000	3,000
Maintenance – Software	45,637	47,841	47,841	75,749
Services & Charges-Maintenance	48,624	50,841	50,841	78,749
Juror Fees	522	1,000	1,000	1,000
Miscellaneous	14,226	9,000	9,000	9,000
Services & Charges - Misc.	14,748	10,000	10,000	10,000
Office Furniture & Equipment	14,369	14,093	14,093	80,000
Capital Outlay	14,369	14,093	14,093	80,000
MUNICIPAL COURT TOTALS	**$609,847**	**$997,643**	**$997,643**	**$951,282**

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance Docket, Non-Attendance in School, Bench and Jury trials and Youth Court. The Court also provides for the magistration of Felonies and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, protection order hearings, and examining trials. The City retains one full-time presiding judge, four contract alternate judges and one court administrator who work together with court staff to attend over 1,000 defendants per month on regular months and over 2,000 defendants on months when special programs are conducted.

PROGRAM GOAL

Increase fine collections by continuing to submit cases to the Cameron County Scofflaw Program, the collection agency, and Omni/DPS Failure To Appear Program. Increase fine collections by providing a web based payment system and a remote payment kiosk. Reduce the number of outstanding warrants by conducting monthly Warrant Round Ups, and special programs such as a "Amnesty On Failure To Appear" and participating in the "Great Texas Warrant Round Up". Work with two warrant officers to increase the number of warrant cleared, increase fine collections by continuing state recommended In-House collection procedures. Work with the city prosecutor to clear trial docket. Increase the Court's effectiveness and efficiency by hiring a Chief Court Clerk to manage the court and staff schedule, implement and monitor in-house collections, learn the court software use of merged documents and oversee court daily deposits.

OBJECTIVES FOR FY 13 - 14

- Provide quality service to our customers by practicing prompt response time and courteous service.
- Increase the efficiency of the court by hiring additional deputy court clerks.
- Increase the efficiency and effectiveness of the court by creating a Chief Court Clerk's position.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency.
- Address public's need by the use of court session for Youth Court, Ordinance (Code Enforcement) Court, Trial Court and Traffic/State Court.
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests.

- Increase the number of warrants served by participating in the Great Texas Warrant Round Up.
- Increase the number of cases cleared by holding an Amnesty on Failure to Appear.
- Ensure that all staff members receive necessary training to make well-informed decisions.
- Continue to coordinate community service with various non-profit organizations.
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor.
- Work with two warrant officers to increase number of warrants cleared.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The increase in Contract Services is a result of a higher rate for services for four Alternate Judges. The increase in processing costs are a result of participation in the Great Texas Warrant Round Up and initiation of monthly Warrant Round Ups, an Amnesty Program, mass mailings to announce these programs and an increase in number of cases sent to collections & Omni/DPS FTA program.

PERFORMANCE INDICATORS

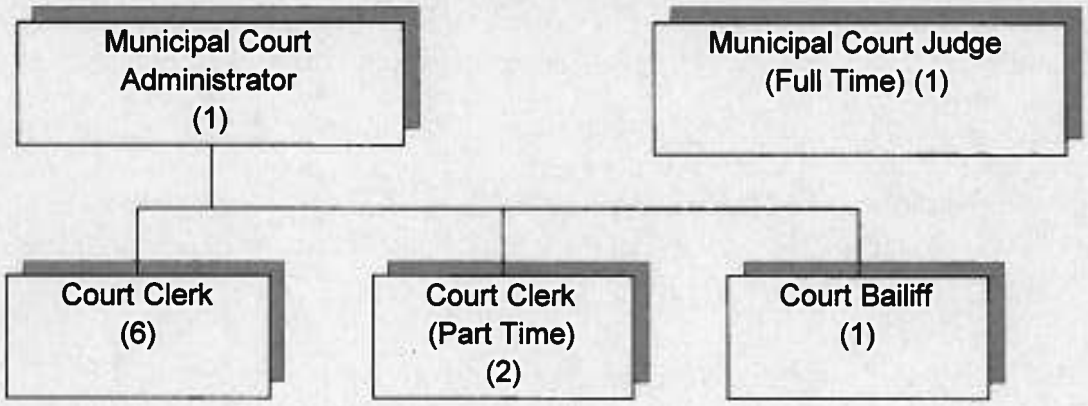
SERVICE LEVELS: Provide citizens with timely and efficient case resolution

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			w/5% Increase
Traffic and Parking Tickets Processed	17,743	18,630	19,562
State Law Processed	3,198	3,358	3,526
Ordinance/Leash/Litter Law Processed	1,357	1,425	1,496
Magistrate Warnings & Processes	2,645	2,777	2,916
	24,943	**26,190**	**27,500**
EFFICIENCY			
Processing Costs			
Traffic and Parking Tickets	$ 432,060	$ 698,145	$ 670,871
State Law Violations	$ 77,875	$ 125,838	$ 120,691
Ordinance/Leash/Litter Law Processed	$ 33,044	$ 53,401	$ 51,294
Magistrate Warnings & Processes	$ 64,408	$ 104,066	$ 100,041
	$ 607,387	**$ 981,450**	**$ 942,897**
OUTPUT			
Revenues from Fines			
Traffic and Parking Tickets	$1,040,458	$ 1,226,060	$1,287,363
State Law Violations	$ 537,879	$ 192,325	$ 201,941
Ordinance/Leash/Litter Fines	$ 58,976	$ 81,615	$ 85,696
	$1,637,313	**$ 1,500,000**	**$1,575,000**

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Municipal Court Judge	1	1	$84,930
Municipal Court Administrator	1	1	$50,497
Chief Court Clertk	0	1	$26,638
Court Clerk	6	5	120,088
Court Clerk - Part-time	2	2	25,029
Overtime			7,974
Overtime - Warrant Roundup			24,924
Fringe Benefits			83,923
Total	10	10	$424,003

MUNICIPAL COURT



MANAGEMENT INFORMATION SYSTEMS 001-2220

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	$252,444	$211,205	$211,205	$186,751
Overtime	1,876	0	0	0
Car Allowance	6,649	6,649	6,649	6,649
Personnel Services - Pay	260,969	217,854	217,854	193,400
City FICA	15,318	12,415	12,415	10,888
City Medicare	3,583	2,959	2,959	2,682
City TMRS	26,032	18,417	18,417	16,188
City TCG Retirement	0	0	0	1,019
City Health Insurance	31,838	24,574	24,574	19,202
Worker's Compensation	964	806	806	600
Personnel Services - Benefits	77,735	59,171	59,171	50,579
Office Supplies	3,517	5,000	5,000	5,000
Office Equip/Furn. Non Cap	10,392	16,957	16,957	15,000
Supplies - General	13,909	21,957	21,957	20,000
Utilities / Communications	20,443	26,740	26,740	26,040
Equipment Rental/Lease	0	200	200	200
Dues, Memberships & Subscriptions	1,967	2,638	2,638	2,594
Registration, Travel & Training	9,273	15,062	15,062	19,259
Employee Mileage Reimbursement	8	150	150	0
Services & Charges - General	31,691	44,790	44,790	48,093
Maintenance - Furniture & Equipment	20,848	25,104	25,104	26,618
Maintenance - Software	66,757	93,525	93,525	91,017
Services & Charges - Maintenance	87,605	118,629	118,629	117,635
Miscellaneous	531	854	854	499
Services & Charges - Miscellaneous	531	854	854	499
MANAGEMENT INFORMATION SYSTEMS TOTALS	**$472,440**	**$463,255**	**$463,255**	**$430,206**

The Management Information Systems Department (MIS) is responsible for procuring, installing, and maintaining within the City's established fiscal goals the most cost-efficient and best productive technologies for all City departments while maintaining minimal downtime.

PROGRAM GOAL

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and to thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

OBJECTIVES FOR 13-14

— To complete an interactive-based website for citizens to automatically resolve solutions while maintaining a green environment by eliminating paper flow.
— To continue promoting a green environment by creating less paper flow by allowing the City Commission meetings to be accessed via utilization of electronic media and ceasing the use of paper.
— To continue to train citywide personnel to manage the web content for their respective departments so that City of Harlingen employees may disseminate information more efficiently for the citizens of Harlingen.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

One MIS position was eliminated.

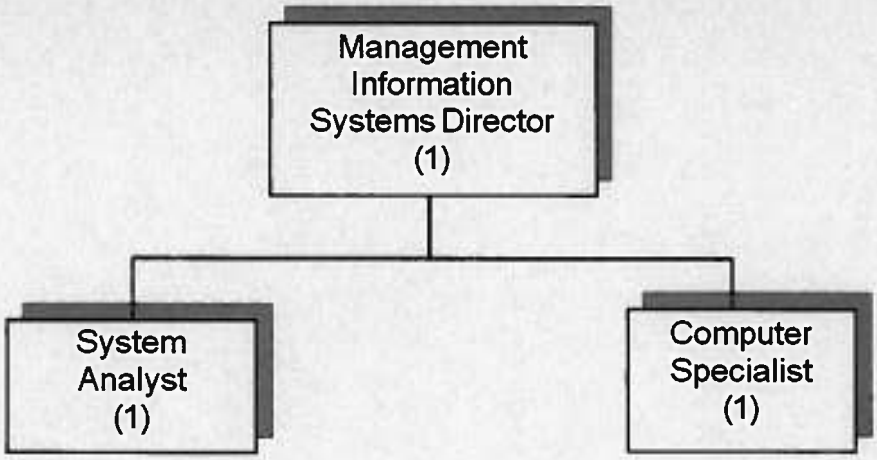
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Disk Storage Usage in Gigabytes	58.0515	77.4414	90.0000
AS/400 System Files	23,683	24,090	24,500
Resolution of IT Issues for various Departments	9,683	9,990	11,475
EFFICIENCY			
Costs to Resolve Hardware and Software issues for Finance, Public Works, Public Services maintain system capabilities	$338,704	$228,762	$243,979
OUTPUT			
Hardware and software repairs/patches	700	457	525
Hours saved on repetitive call-ins	2,350	2,400	2,150
AS/400 System Jobs	412,147	417,795	422,353

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
MIS Director	1	1	$82,409
System Analyst	1	1	67,633
Computer Specialist	1	1	36,709
Car Allowance			6,649
Fringe Benefits			50,579
Total	3	3	$243,979

MANAGEMENT INFORMATION SYSTEMS



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PUBLIC SAFETY

POLICE OPERATIONS 001-3010

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	$5,318,758	$5,767,950	$5,767,950	$6,077,486
Salaries - Part Time	(5,648)	0	0	0
Overtime	618,958	580,710	580,710	599,764
Incentive Pay	313,844	314,024	314,024	322,455
Holiday Pay	204,956	237,141	237,141	234,794
Car Allowance	6,000	17,500	17,500	21,600
Stability Pay	421,252	474,288	474,288	510,599
Travel Pay	5,145	7,500	7,500	7,500
Personnel Services	6,883,265	7,399,113	7,399,113	7,774,198
City FICA	412,056	397,685	397,685	420,017
City Medicare	96,369	102,938	102,938	107,340
City TMRS	561,199	438,101	438,101	417,537
City TCG Retirement	73,191	122,191	122,191	145,230
City Health Insurance	686,542	679,563	679,563	786,452
Worker's Compensation	217,127	243,983	243,983	210,169
Personnel Services - Benefits	2,046,484	1,984,461	1,984,461	2,086,745
Office Supplies	4,998	30,000	30,000	30,000
Uniform & Safety Supplies	5,000	20,000	20,000	20,000
Bullet Proof Vests	5,379	7,880	7,880	4,125
Food, Drinks, & Ice	21,788	25,746	25,746	25,746
Supplies - General	37,165	83,626	83,626	79,871
Miscellaneous Supplies	5,351	69,300	69,300	60,000
Supplies - Miscellaneous	5,351	69,300	69,300	60,000
Utilities / Communications	45,258	137,180	137,180	137,180
Utilities / Electricity	122,297	123,482	123,482	123,482
Utilities / Other	10,562	11,500	11,500	11,500
Professional Services	6,764	14,600	14,600	24,600
Technical Services	0	700	700	700
Medical Examinations	23,925	3,050	3,050	28,550
Advertising	5,099	8,000	8,000	8,000
Laundry & Uniform Service	9,000	19,204	19,204	19,378
Equipment Rental/Lease	26,388	31,300	31,300	31,800
Vehicle & Radio Rental	16,350	16,350	16,350	16,350
Building Rental	1,111	1,110	1,110	1,600
Radio User Fee	0	0	0	26,160
Dues, Memberships & Subscriptions	2,612	6,290	6,290	12,050
Registration, Travel & Training	39,925	40,025	40,025	40,025
Small Claims - Unfunded	5,388	10,000	10,000	10,000
Services & Charges - General	314,679	422,791	422,791	491,375

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Maintenance - Buildings	5,167	15,000	15,000	5,000
Maintenance - Furniture & Equipment	2,176	10,000	10,000	10,000
Maintenance - Misc. Equip.	0	0	0	6,800
Maintenance - Software	5,389	28,300	28,300	6,800
Internal Service Charges	212,210	192,500	192,500	192,500
Fuel	420,669	350,000	350,000	350,000
Services & Charges - Maintenance	645,611	595,800	595,800	571,100
Miscellaneous	14,599	31,590	31,590	31,590
Services & Charges - Miscellaneous	14,599	31,590	31,590	31,590
Motor Vehics & Heavy Equip	0	31,424	31,424	23,000
Capital Outlay	0	31,424	31,424	23,000
POLICE OPERATIONS TOTALS	**$9,947,154**	**$10,618,105**	**$10,618,105**	**$11,117,879**

The Harlingen Police Department is a civil service department currently comprised of one hundred and thirty-four police officers. The main objective of these men and women is defined by the department's Mission Statement: "...to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of Harlingen." Our Mission is in support of our Departmental Vision which is simply: "To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime". The police force consists of one Chief, one Assistant Chief, three Deputy Chiefs, five Commanders, fifteen Sergeants, and one hundred and nine sworn police officers. (We are asking to increase this patrol officer number to one hundred and nineteen – with the net effect of only 1 salary to the general fund). The personnel are assigned to various divisions for duties, and through teamwork, cover more than 40.31 square miles of City limits, incorporating more than 308.88 miles of paved roadways using 98 police vehicles (marked and unmarked) and serving and protecting a residential population of over 75,000 citizens.

The department is divided into 3 Bureaus. Each Bureau is overseen by a Deputy Chief, who in turn reports to the office of the Assistant Chief of Police. The Operations Bureau is the most visible and provides protection and service to the community 24 hours a day 7 days a week. The Operations Bureau consists of three work shifts that conduct routine patrol and respond to calls for service. Each patrol shift consists of a Commander, three Sergeants, and approximately eighteen police officers. In addition, there is a Targeted Response Unit (TRU) that consists of 1 sergeant and 8 officers who 'target' crime trends and patterns.

The Investigative Services Division, which is within the Operations Bureau, is overseen by a Commander and two Sergeants. There are twenty-two officers assigned to various investigative duties, to include an investigator that handles hit and run accident investigation and fatalities; a fingerprint examiner that utilizes an

automated fingerprint imaging system (AFIS); investigators that handle crimes against persons, crimes against property, narcotics, sex offender investigation, special victims unit, K-9 officers, the Internet Crimes Against Children (ICAC) investigator and a Crime Stoppers Officer.

We have three (4/6) officers assigned to various federal task forces: (FBI) Violent Crimes Task Force and one to the Drug Enforcement Agency (DEA)/ High Intensity Drug Trafficking Area Task Force Program and Immigrations and Custom Enforcement and the U.S. Marshalls Office. (We plan to add 2-as listed previously-to the CCDAO 'fast' task force).

The Harlingen Police Department features a special weapons and tactical team (SWAT). The mission of the SWAT team is to respond to highly volatile situations such as active shooters, barricaded subjects, and hostage situations and serve high-risk felony warrants. The SWAT team operates under the guidance of a SWAT Commander, SWAT team leaders, Hostage Negotiator and Critical Incident Commander. The department utilizes all of its available resources to complete the mission of the Harlingen Police Department.

The Planning and Research Bureau is overseen by a Deputy Chief and reports to the Office of the Chief. Currently the Bureau is pursuing CALEA (Commission for Accreditation of Law Enforcement Agencies) – a national certification- as well as the implementation of available technological advancements in furtherance of the law enforcement mission. The Bureau is also pursuing Texas Best Practices Recognition. This Bureau is also responsible for the research, application, submission, expenditure, tracking and reporting of all grant initiatives. The Bureau reviews use of force incidents, conducts random audits, compiles racial-profiling data, monitors and updates departmental social-media initiatives, and monitors the Personnel Improvement Program.

The Support Services Bureau is overseen by a Deputy Chief, a Commander, and two (2) Sergeants. The Bureau is composed of the Records Division, Communications Center, Detention Facility, property and evidence section, Quartermaster, Facilities, Personnel Function, and Training Division. The Special Services Division is overseen by the Support Services Commander who oversees the six (6) motorcycle traffic/radar officers, a Special Services Officer that handles fleet necessities, two (2) warrant officers, once (1) court baliff, and six (6) Police Area Representatives (PAR) that conduct various public presentations, Arroyo Hike-and-Bike All Terrain Vehicle (ATV) Patrol, Downtown Bike Patrol and other crime prevention initiatives, especially in their respective district. The School Resource Officer program also falls under the Special Services Division. HCISD contracts the police officers and reimburses the City a flat overtime rate for the part-time School Resource Officers (SROs) and the total salaries and benefits for the two SROs that are assigned permanently during the school calendar year. (The HCISD has agreed to fund additional 4 to 5 officers). The Fiscal clerk and Internal Affairs officers report directly to the Chief's office.

PROGRAM GOALS

- To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime.
- To ensure that all of our actions are based upon our Vision, Mission, and Core Values and that all actions are in direct support of the above; to improve the quality of life within the City of Harlingen.
- Provide the public with a safe and secure environment through pro-active, geographical, team-policing and to provide prompt, professional reaction regarding initial police response to emergency and non-emergency requests for service.
- To ensure follow-up contact with all crime victims and relentless follow up on cases with existing solvability factors.
- Continue recruitment and aggressive hiring efforts of qualified applicants to minimize turnover and provide efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as the sale or possession of illicit drugs, street level graffiti, gang activity, and violent crimes through collaborative interdiction, intervention, and prevention strategies.
- Continue pursuance of CALEA accreditation efforts; Research and assess modern local and national policing strategies in order to identify and implement new public safety initiatives
- Obtain Texas Best Practices Recognition in Calendar year 2012.
- Continue the implementation of technological advancements regarding mobile data functionality in police cars through wireless communications.

OBJECTIVES FOR 13-14

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Provide a decrease in the number of violent and non-violent crimes.
- Continue to develop and improve our crime analysis information dissemination through our (SAC) Strategic Analysis of Crime weekly meetings.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through targeted traffic enforcement and compliance strategies, as well as directed implementation of (DDACTS) Data-Driven Approaches to Crime and Traffic Safety in high crime/accident areas.
- Address crime trends throughout the City proactively through the deployment of high visibility police resources and strategies to focus on identified crime reduction initiatives.
- Continue development and support of the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post, Neighborhood Policing, and Volunteers in Policing, Police Chaplain Services, school programs, and other police/community partnerships.

- To apprehend and prosecute offenders and/or resolve investigations in a more effective and efficient manner and to improve case disposition documentation with the District Attorney's Office.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

We are required to remove three (3) officers from the COPS grant to the general fund as the granting period has expired. We have extended the COPS hiring grant as we have yet to fill one (1) remaining vacancy funded by the initiative. (*please see request below).

SERVICE LEVELS

Provide adequate resources and staffing levels that will directly contribute to the crime fighting process, reduction in the fear of crime, the apprehension of criminals, the reduction of vehicle accidents through targeted traffic enforcement and compliance strategies and overall improvement of the quality of life within the City of Harlingen. (*please see request below).

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Reported Part I Crimes	3,712	2,997	2,398
Total reported criminal offenses	11,764	11,093	8,874
Number of accidents investigated	2,191	2,082	1,973
Number of authorized sworn officers	134	134	134
EFFICIENCY			
Average cost per call for service	$187.04	$191.52	$196.00
Average cost per calls per citizen	0.75	0.77	0.79
Priority one average response time	5:46 min	5:02 min	4:17 min
Average number of authorized sworn officers at fiscal year end	134	134	134
Average sworn officers per 1K citizens	2.07	2.07	2.07
OUTPUT			
Service calls handled	48,890	50,185	51,480
Officer Initiated Calls	75,028	111,746	148,464
Adult Arrests	4,044	3,568	3,092
Juveniles detained (in custody)	307	283	259
Traffic Enforcement Action (citations)	11,985	8,768	5,551

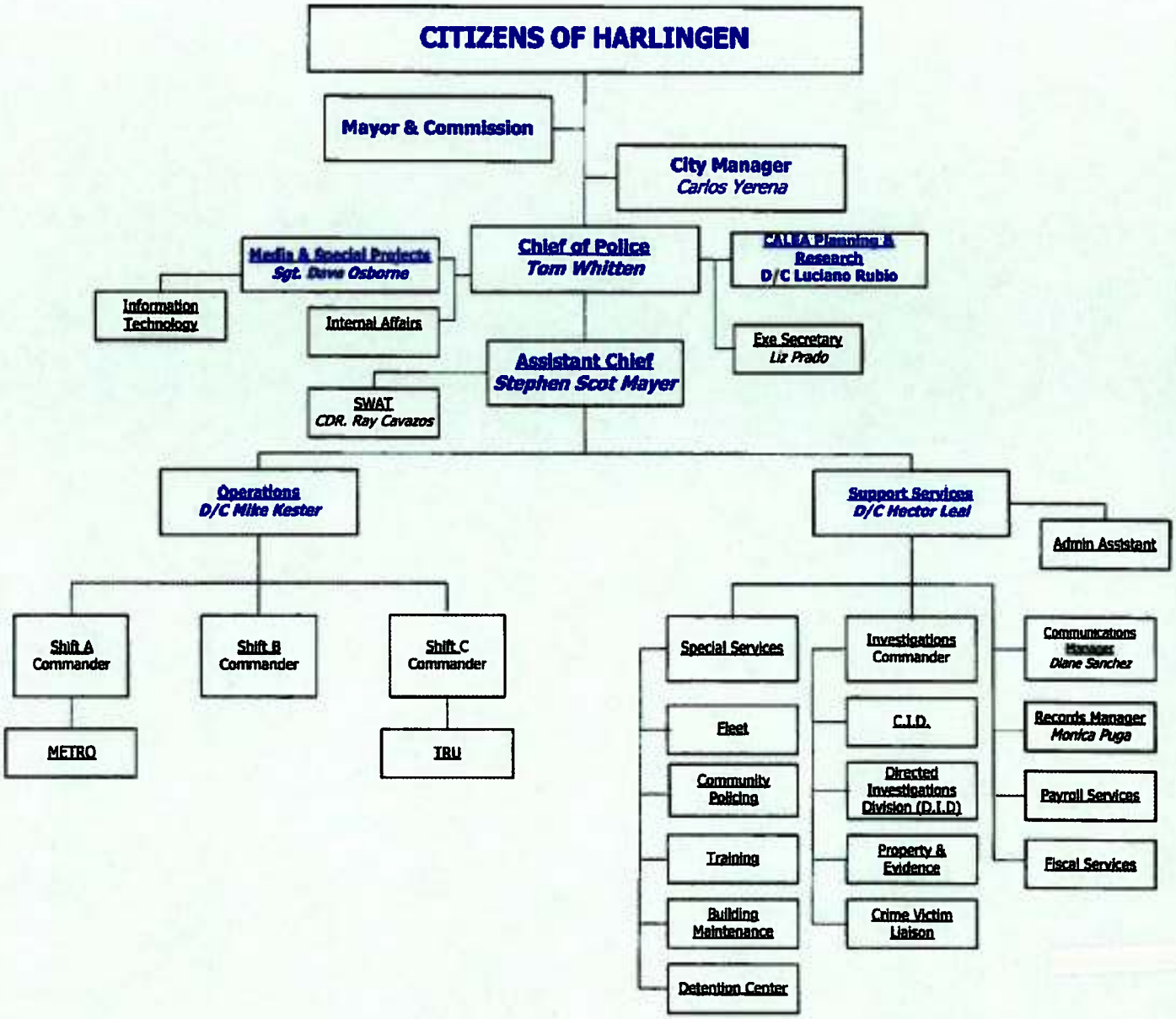
AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Chief of Police	1	1	$114,443
Assistant Chief of Police	1	1	77,787
Deputy Police Chief	3	3	206,859
Police Commander	5	5	302,515
Police Sergeant	15	15	779,055
Police Officer	109	109	4,606,282
Overtime			599,764
Holiday Pay			234,794
Travel Pay			7,500
Additional Pay			866,685
Fringe Benefits			2,095,034
Total	134	134	$9,890,718

*We would like to amend our authorized police officer staffing from the current allotment of one hundred thirty four (134) to one hundred forty four (144). This would amend our allotment of one hundred nine to one hundred nineteen. There would only be a general fund increase of 1 officer in the amount listed. We haven't increased the number of sworn personnel since 2009. There would not be an increase to the general fund for 9 of the 10 additional position allotments as 5 full-time positions will be funded by the HCISD, 2 positions by the CCDAO and the other two positions are paid via salary savings and only employed when such savings exist. The addition of 1 sworn position is requested however.

These are the only personnel changes within the 'Police Operations' fund. We do, however; have one civilian position request within the 'Police Services' fund that would significantly increase performance with the Department. This position pays about 32,000 per year and was discussed last budget cycle (Facility Manager). This request would slightly increase the overall salary and benefits portion of the 'Police Services' fund, but the performance improvement within our operational capacity would make the changes beneficial and cost-effective. In short, the civilian position addition of 'facility manager' allows the return of one sworn officer to the field.

Harlingen Police Department Organizational Chart



POLICE SERVICES 001-3015

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	$956,205	$1,117,812	$1,117,812	$1,183,854
Salaries - Part Time	14,592	23,816	23,816	23,896
Overtime	38,924	30,166	30,166	31,191
Holiday Pay	70	0	0	0
Travel Pay	180	350	350	350
Personnel Services - Pay	1,009,971	1,172,144	1,172,144	1,239,291
City FICA	60,631	70,672	70,672	74,568
City Medicare	14,180	16,528	16,528	17,439
City TMRS	55,958	51,265	51,265	52,529
City TCG Retirement	23,236	29,113	29,113	30,541
City Health Insurance	148,414	171,940	171,940	197,919
Worker's Compensation	10,509	12,535	12,535	10,947
Personnel Services - Benefits	312,928	352,053	352,053	383,943
Office Supplies	8,999	8,500	8,500	8,500
Supplies - General	8,999	8,500	8,500	8,500
Utilities / Communications	221	250	250	250
Laundry & Uniform Service	2,497	5,700	5,700	2,500
Equipment Rental/Lease	1,657	3,290	3,290	7,500
Dues, Memberships, & Subscriptions	476	650	650	650
Registration, Travel, & Training	4,763	12,010	12,010	11,000
Services & Charges - General	9,614	21,900	21,900	21,900
Maintenance - Furniture & Equipment	23,801	20,000	20,000	20,000
Miscellaneous Equip.	408	0	0	0
Maintenance - Software	135,397	163,273	163,273	163,273
Services & Charges - Maintenance	159,606	183,273	183,273	183,273
Miscellaneous	0	800	800	800
Services & Charges - Miscellaneous	0	800	800	800
Office Furniture & Equipment	18,120	0	0	0
Capital Outlay	18,120	0	0	0
POLICE SERVICES TOTALS	**$1,519,238**	**$1,738,670**	**$1,738,670**	**$1,837,707**

The Police Services budget supports all Operational activities of the Harlingen Police Department. Although this particular Bureau does have some 'sworn' officers within it, the budgeted line-items within the particular fund are geared at funding, in totality, all support functions within the HPD. The Bureau is overseen by a Deputy Chief who, in turn, reports to the Assistant Chief of Police and both of these positions are provided for under the Police Operations budget.

The forty-eight (49) non-sworn positions-provided for under the Police Services budget consist of the Communication Manager, Records Supervisor, Crime Victims' Liaison, Office Assistants, Booking Supervisor, Booking Officers, Dispatchers and Call-Takers, School Crossing Guards, and additional clerical staff. The Booking Officers maintain the City Jail; a short-term detention facility utilized by county, state, federal, and Harlingen Police Department Officers. The Records Supervisor oversees the Records Division function and her support staff of Office Assistant personnel. The Communications Manager oversees the Dispatch function and supervises three (3) Communication Supervisors who oversee six (6) Public Safety Call-Takers and ten (10) Public Safety Communicators (dispatchers). All the duties within the Police Services budget support the Operational readiness, effectiveness, and efficiency of the Harlingen Police Department.

All our employees work synergistically towards the achievement of our Vision: 'To ensure a safe and proud Community, where people live, work, and visit; free from the fear of crime'. (*** Please see below staffing level change requests).

PROGRAM GOAL

- Provide efficient, effective, prompt, and courteous service to the community.
- Continue to implement Customer-Friendly policies and procedures to increase section efficiencies and deliver 'raving fans' service.
- Maintain adequate police and support staff equipment and personnel levels to adequately deliver services to an ever growing population.
- Enhance emergency radio communication capability to ensure inter-operability and become narrow-banding compliant in accordance with the January 1, 2013 federal mandate.
- Provide coordinated, responsive and reliable 9-1-1 emergency dispatch services and continue to improve in call to dispatch service times, as well as priority call dispatch and arrival times.

OBJECTIVES FOR 13-14

- Provide ongoing mandated and developmental training for sworn and non-sworn personnel.
- Continued pursuance of CALEA accreditation and assessment of internal processes to improve efficiencies and reduce cost: provide more for less.
- Continue aggressive recruitment and retention efforts to ensure full staffing.
- Continued multi-jurisdictional collaboration efforts regarding inter-agency-operability and narrow-banding mandates to include P25 compliance.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

*We have requested the authorized staffing allocation within the Communications Division be changed per the following: Sixteen (16) Public Safety Communicators up from the Twelve (12) currently allotted and the elimination of the current four (4) Public Safety Call-Takers currently allotted. In effect, we are changing out the positions and the overall fiscal impact would be approximately 5,455. (This amount should be off-set via the FDs insurance premium).

We have also requested the addition of the below listed personnel:

1 Facility Manager: This would allow us to return a sworn-officer back to patrol thus significantly improving our utilization of sworn resources and directly impact applicable area of responsibility. The fiscal impact would be @32,000 base salary. If approved, we could utilize the 15,000 allotted for yard maintenance thus making the impact closer to only 17,000. Again, the benefit of returning an officer to patrol is enormous.

SERVICE LEVELS: The above actions would allow us to significantly improve overall service delivery within the City of Harlingen with minimal fiscal impact when considering cost/benefit analysis.

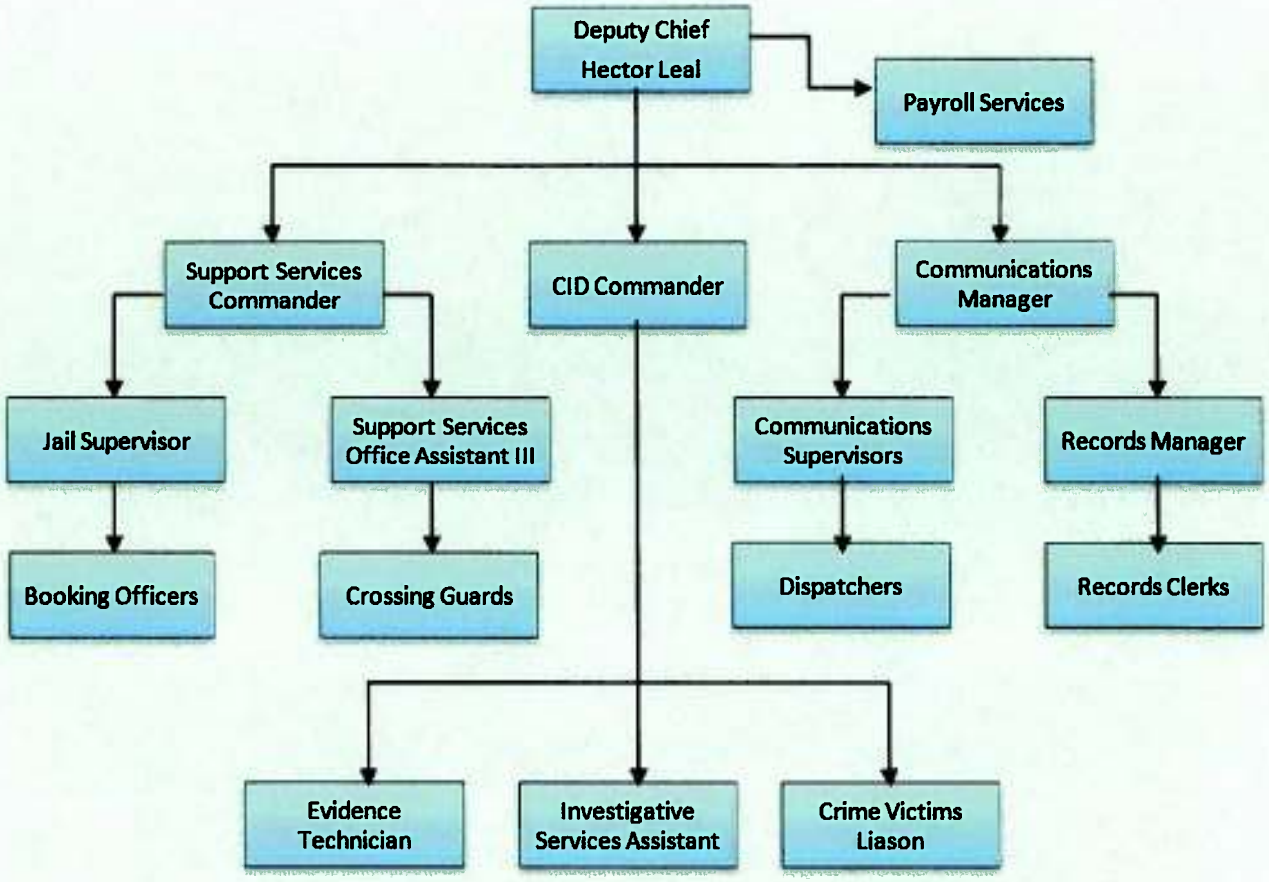
PERFORMANCE INDICATORS

EFFECTIVENESS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
High priority average dispatch time	4:26	4:24	4:22
Police calls for service	48,890	50,185	51,480
Fire calls for service	2,079	2,038	1,997
Number of alarms	5,266	5,202	5,138
Crime Victims served by the Crime Victim Liaison	585	649	713
EFFICIENCY			
% of priority 1 calls dispatched	100%	100%	100%
Volunteer hours worked	4,447	4,474	4,501
RMS permanent entries	12,655	12,215	11,775
OUTPUT			
Records Division Requests	13,041	14,571	16,101
Number of volunteer initiatives	45	45	45
Total alarm permits on file	974	731	488
Number of TCVC applications submitted	109	126	143

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Communications Manager	1	1	$46,833
Records Manager	1	1	38,158
Communications Shift Supervisor	3	3	109,000
Crime Victim's Liaison	1	1	29,365
Fleet Services Manager	1	1	19,406
Public Safety Communicator II (Dispatcher)	10	12	307,515
Public Safety Communicator I (Call-taker)	6	4	82,068
Police Records Clerk	8	8	226,361
Booking Officer	7	7	176,220
Information Technology Specialist	2	2	82,287
Executive Secretary	1	1	37,043
Support Services Aide	1	1	33,559
Maintenance Worker	1	1	25,406
Crossing Guards Part-time	9	9	23,894
Travel Pay			350
Overtime			31,191
Fringe Benefits			393,950
Total	52	52	$1,662,606

POLICE SERVICES



- **Executive Secretary**
- **Maintenance Worker**

LAW ENFORCEMENT OFFICERS STANDARDS AND EDUCATION (LEOSE) GRANT 001-3011

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Registration, Travel & Training	21,197	20,000	20,000	20,000
Services & Charges - General	21,197	20,000	20,000	20,000
LEOSE GRANT TOTALS	**$21,197**	**$20,000**	**$20,000**	**$20,000**

The LEOSE funds received from the Texas Comptroller's Office of Public Accounts are intended to ensure the continuing education of persons licensed under Chapter 1701 of the Occupations Code to provide the necessary training for full-time, fully paid law enforcement personnel within the agency. This particular grant was not awarded this year; however, we will utilize funds remaining from previous years, in total, towards the approved purpose.

VICTIMS' ASSISTANCE GRANT 001-3013

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	2,280	24,082	24,082	29,365
Personnel Services	2,280	24,082	24,082	29,365
City FICA	126	1,299	1,299	1,633
City Medicare	30	304	304	382
City TCG Retirement	114	1,204	1,204	1,468
City Health Insurance	538	5,647	5,647	6,433
Worker's Compensation	8	89	89	91
Personnel Services - Benefits	816	8,543	8,543	10,007
VICTIMS' ASSISTANCE GRANT TOTALS	**$3,096**	**$32,625**	**$32,625**	**$39,372**

This grant is currently funded through the Office of the Governor-Criminal Justice Division, which requires a city match of twenty percent (20%). The City receives eighty percent (80%) reimbursement for the position of Crime Victim Liaison (CVL). The police department has submitted a grant application for the continuation of this grant through the Office Governor-Criminal Justice Division. This particular grant has yet to be awarded, but will require a twenty-five (25%) cash match once it is approved. The focus of the Crime Victim Liaison is to assist victims of violent crimes in applying for financial compensation under the Texas Crime Victim Compensation Act. The Crime Victim Liaison also coordinates other resources available and assists throughout the entire criminal justice process as it relates to their specific case.

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IMPAIRED DRIVING MOBILIZATION (STEP/IDM) COMPREHENSIVE GRANT 001-3017

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Overtime	37,215	39,836	39,836	0
Personnel Services	37,215	39,836	39,836	0
Miscellaneous Supplies	0	675	675	0
Supplies Miscellaneous	0	675	675	0
Registration, Travel & Training	1,600	1,524	1,524	0
Services & Charges - General	1,600	1,524	1,524	0
STEP/IDM COMPREHENSIVE GRANT TOTAL	**$38,815**	**$42,035**	**$42,035**	**$0**

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for (Driving While Intoxicated) DWI's, occupant restraint and speed violations within the city limits of Harlingen. Harlingen Police Officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of this State.

JUSTICE ASSISTANCE GRANT (JAG) 001-3022

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Office Equip/Furn. Non Capital	16,309	33,025	33,025	0
Supplies - General	16,309	33,025	33,025	0
Miscellaneous Supplies	0	374	374	0
Supplies - Miscellaneous	0	374	374	0
Office Furniture & Equipment	19,961	0	0	0
Capital Outlay	19,961	0	0	0
JUSTICE ASSISTANCE GRANT TOTALS	**$36,270**	**$33,399**	**$33,399**	**$0**

The Edward Byrne Memorial Justice Assistance Grant (JAG) is a federal grant awarded through the U.S. Department of Justice. One of the purposes of the grant is to assist municipalities in the funding of equipment needs. The Harlingen Police Department has used the grant-funding source to upgrade the police department's technological needs such as storage servers, desktop computers, vehicle Tough-book computers, ulterior power sources and other computer equipment necessities. The equipment purchases are reimbursed through the grant-funding source.

STEP/IDM WAVE GRANT 001-3026

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Overtime	3,147	0	0	0
Personnel Services - Pay	3,147	0	0	0
STEP/IDM WAVE GRANT TOTALS	**$3,147**	**$0**	**$0**	**$0**

TOBACCO COMPLIANCE GRANT 001-3027

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Overtime	1,227	0	0	0
Personnel Services - Pay	1,227	0	0	0
City FICA	76	0	0	0
City Medicare	18	0	0	0
City TMRS	157	0	0	0
City TCG Retirement	9	0	0	0
Worker's Compensation	40	0	0	0
Personnel Benefits - Pay	300	0	0	0
TC GRANT TOTALS	**$1,527**	**$2,500**	**$2,500**	**$0**

The grant is geared at law enforcement officers conducting periodic inspections of retail establishments to verify retailers' compliance with Texas Tobacco Laws. Law Enforcement Officers are encouraged to strictly enforce the tobacco laws, specifically to those found illegally selling tobacco products to minors under the age of 18. The grant also calls for the education of tobacco laws to retailers with the goal of achieving voluntary compliance. The Harlingen Police Department is considering applying for this grant.

JAG ARRA 2010-2336201 GRANT 001-3029

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Miscellaneous Equipment	59,947	0	0	0
Capital Outlay	59,947	0	0	0
JAG ARRA GRANT TOTAL	**$59,947**	**$0**	**$0**	**$0**

The Edward Byrne Memorial Justice Assistance Grant (JAG) is a "Criminal Justice Division" grant awarded by the Governor's Office through the American Recovery and Reinvestment Act. The purpose of the grant is to fund the "Harlingen Violent Crime, Drug and Gang Eradication Project", which includes funding additional personnel staffing on overtime, specialized vehicles for gang unit and equipment to enhance the police department's efforts to reduce criminal activity associated with gangs, drugs, graffiti & violent crimes. The Governor's Office, in addition to the grant funding received for said project, has allocated additional funding to support border security initiatives.

TABC UNDER AGE DRINKING GRANT 001-3031

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Overtime	9,332	0	0	0
Personnel Services – Pay	9,332	0	0	0
Office Equip/Furn Non Cap	490	0	0	0
Supplies – General	490	0	0	0
Miscellaneous	200	0	0	0
Services & Charges Misc.	200	0	0	0
TABC - UAD GRANT TOTALS	**$10,022**	**$0**	**$0**	**$0**

The Enforcing Underage Drinking Laws (EUDL) Block Grant is a state grant administered by the Texas Alcoholic Beverage Commission. The grant allows the Harlingen Police Department to assign Harlingen Police Officers on overtime to conduct "underage drinking operation stings" at local businesses that sale alcohol products. The project goals is to keep teens sober, reduce teenage drinking and driving and alcohol-related traffic accidents that result in serious injuries or death. The law enforcement officers conduct compliance inspections on retail merchants and take action on individuals that are not abiding by Texas laws related to the illegal sale of alcohol to a minor under the age of twenty-one (21). The department will utilize existing personnel to monitor this activity, but has not sought grant funding at this particular time.

BORDER STAR GRANT 001-3032

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Overtime	38,119	40,000	40,000	40,000
Personnel Services - Pay	38,119	40,000	40,000	40,000
BORDER STAR GRANT TOTALS	**$38,119**	**$40,000**	**$40,000**	**$40,000**

The Harlingen Police Department entered into an Inter-local Cooperation Contract with the Department of Public Safety / Texas Ranger's Division for participating in the "Local Border Security Program". The City is reimbursed overtime costs associated with officers working enhanced street-level patrols and illicit drug interdiction operations related to transient border activity. The program is part of the Nation's "Homeland Security" initiative.

FIRE SUPPRESSION 001-3510

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$4,247,616	$4,485,815	$4,485,815	$4,601,825
Overtime	278,816	362,747	362,747	380,711
Incentive Pay	148,316	148,614	148,614	153,729
Holiday Pay	164,091	175,192	175,192	185,136
Assignment Pay	10,163	10,494	10,494	10,809
Car Allowance	6,781	6,781	6,781	6,781
Stability Pay	529,043	566,923	566,923	571,805
Travel Pay	1,029	1,274	1,274	0
Personnel Services	5,385,855	5,757,840	5,757,840	5,910,796
City FICA	4,052	17,906	17,906	11,213
City Medicare	65,372	70,840	70,840	74,047
City TMRS	6,769	6,173	6,173	6,170
City Firemen's Retirement	635,990	681,586	681,586	758,169
City Health Insurance	562,521	555,397	555,397	620,763
Worker's Compensation	135,079	156,058	156,058	132,752
Personnel Services - Benefits	1,409,783	1,487,960	1,487,960	1,603,114
Office Supplies	4,250	4,000	4,000	4,000
Office Equip/Furn Non Cap	8,671	11,807	11,807	14,000
Chemicals & Medical Supplies	14,449	14,467	14,467	12,600
Educational & Recreational	2,659	1,800	1,800	1,800
Food, Drinks, & Ice	2,192	2,000	2,000	3,000
Supplies - General	32,221	34,074	34,074	35,400
Miscellaneous Supplies	18,116	22,927	22,927	20,500
Supplies - Miscellaneous	18,116	22,927	22,927	20,500
Utilities / Communications	61,563	70,695	70,695	60,895
Utilities / Electricity	112,058	96,101	96,101	96,101
Utilities / Other	15,990	18,000	18,000	18,000
Medical Examinations	11,484	12,357	12,357	7,500
Advertising	0	593	593	1,000
Laundry & Uniform Services	58,569	66,301	66,301	75,933
Equipment Rental/Lease	2,112	1,968	1,968	2,000
Vehicle & Radio Rental	4,650	4,650	4,650	4,650
Radio User Fee	0	0	0	7,440
Dues, Memberships, & Subscriptions	14,564	12,497	12,497	14,000
Registration, Travel, & Training	18,136	15,501	15,501	22,200
Small Claims - Unfunded	118	2,980	2,980	1,000
Services & Charges - General	299,244	301,643	301,643	310,719
Maintenance - Buildings	1,785	520	520	1,500
Maintenance - Miscellaneous Equipment	28,800	25,400	25,400	20,800
Internal Service Charges	77,073	85,733	85,733	90,000
Fuel	70,483	80,000	80,000	80,000
Services & Charges - Maintenance	178,141	191,653	191,653	192,300
Miscellaneous	0	283	283	375
Services & Charges - Miscellaneous	0	283	283	375
FIRE SUPPRESSION TOTALS	**$7,323,360**	**$7,796,380**	**$7,796,380**	**$8,073,204**

The Harlingen Fire Department with a force of 110 members and 2 administrative staff is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains seven fire stations at ready-status, twenty-four hours a day seven days a week throughout the year. The department consists of the following operations divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by providing a sufficient number of firefighters and fire apparatuses to adequately staff all the fire stations.

OBJECTIVES FOR 13-14

- Conduct state required continuous education training, Aircraft Rescue Fire Fighting (ARFF), Emergency Medical Service (EMS), and Hazardous Materials Technicians.
- Relocation and bid for construction of Fire Station on Westside of the City.
- Acquisition of property on west side for fire station.
- Acquisition of a new 75" ft ladder truck for the Westside fire station.
- Continue to search and apply for fire and homeland security grants.
- Continue to add repeaters to the 800 digital radio system. This would expand our capabilities for more radio users.
- Continue to enhance the Emergency management Plan for Hurricanes to an All Hazard Plan with Cameron County and the State of Texas.
- Continue to enhance equipment and personnel to work toward achieving an Insurance Services Office (ISO) rating of a two from the current rating of three.
- Manage the installation as project manager for the Motorola lease purchase of dispatch radio equipment for the communication center.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Purchasing of fire hose and operation items required to keep fire trucks on line. Annual replacement of 33% of all fire fighting bunker gear.

Motorola Lease Purchase: Repayment of lease purchase over next 10 year annual payments.

PERFORMANCE INDICATORS

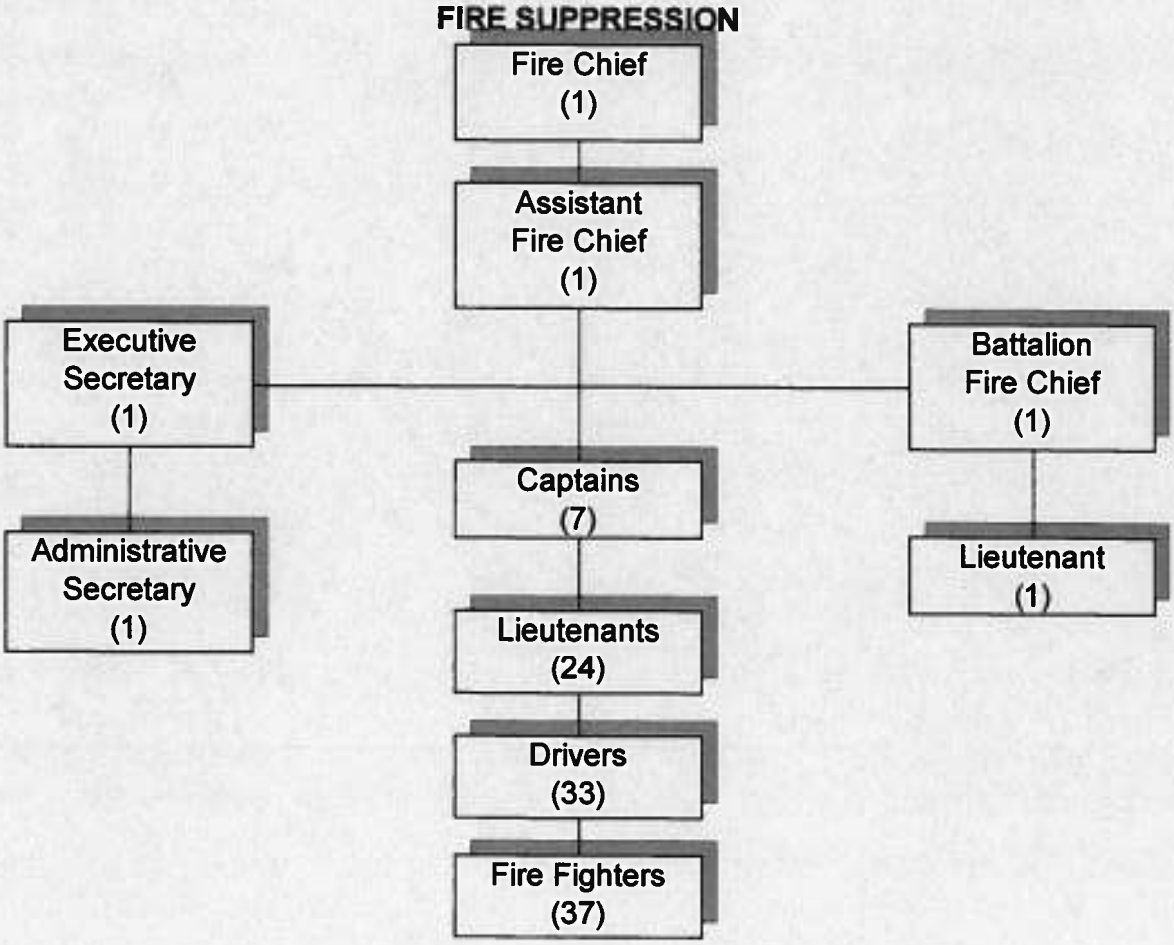
EFFECTIVENESS	ACTUAL FY 11/12	ESTIMATED FY 12/13	PROPOSED FY 13/14
Action taken by Jurisdiction			
Harlingen	2,579	2,450	2,505
Cameron County	215	180	196
Combes	31	33	29
Palm Valley	5	8	6
Primera	29	27	30
Mutual Assistance	48	50	42
Miscellaneous	48	55	53
TOTALS	2,955	2,803	2,861

EFFICIENCY			
Action taken by Department			
Investigation	1,133	1,120	1,138
Extinguishment	332	330	375
Provide EMS	220	225	425
Identify Hazard	182	190	187
Restore System	129	140	170
Standby Service	73	70	75
Provide Assistance	51	50	120
Search and Rescue	40	40	43
Rescue	55	45	60
Other	10	12	268
TOTALS	2,430	2,222	2,861

OUTPUT			
Action taken by Fire Station			
Fire Station #1	626	654	780
Fire Station #3	276	256	346
Fire Station #4	403	275	415
Fire Station #5	20	28	28
Fire Station #6	318	265	333
Fire Station #7	508	496	586
Fire Station #8	225	186	308
No Response Calls	54	62	65
TOTALS	2,430	2,222	2,861

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Fire Chief	1	1	$95,529
Assistant Fire Chief	1	1	73,371
Battalion Fire Chief	1	1	56,408
Fire Captains	7	7	366,938
Fire Lieutenants	25	25	1,139,556
Fire Driver	33	33	1,391,404
Firefighter I	37	37	1,405,702
Executive Secretary	1	1	39,987
Administrative Secretary	1	1	32,930
Overtime			113,293
Cycle Pay			267,418
Holiday Pay			185,136
Fire Pay Certification			112,822
Fire Advanced			40,908
Assignment Pay			10,809
Stability Pay			571,805
Car Allowance			6,781
Fringe Benefits			1,603,113
Total	107	107	$7,513,910



FIRE PREVENTION 001-3530

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$288,916	$282,058	$282,058	$293,701
Overtime	20,742	17,229	17,229	17,795
Incentive Pay	13,387	12,334	12,334	14,740
Assignment Pay	16,370	17,007	17,007	17,740
Stability Pay	35,500	38,156	38,156	41,038
Travel Pay	30	0	0	0
Personnel Services	374,945	366,784	366,784	385,014
City FICA	1,788	2,904	2,904	3,453
City Medicare	4,474	4,971	4,971	5,235
City TMRS	3,148	2,797	2,797	2,766
City Firemen's Retirement	38,244	38,103	38,103	42,513
City TCG Retirement	0	861	861	1,251
City Health Insurance	35,621	35,090	35,090	46,081
Worker's Compensation	9,120	9,291	9,291	7,952
Personnel Services - Benefits	92,395	94,017	94,017	109,251
Office Supplies	3,370	3,100	3,100	2,500
Office Equip/Furn Non Cap	3,553	7,987	7,987	4,500
Educational & Recreational	5,001	5,000	5,000	5,000
Food, Drinks & Ice	874	909	909	909
Supplies - General	12,798	16,996	16,996	12,909
Miscellaneous Supplies	21,850	15,973	15,973	19,686
Supplies - Miscellaneous	21,850	15,973	15,973	19,686
Utilities / Communications	2,320	4,878	4,878	4,878
Medical Examinations	0	720	720	360
Advertising	499	500	500	500
Equipment Rental/Lease	403	460	460	460
Vehicle & Radio Rental	450	450	450	450
Radio User Fee	0	0	0	720
Dues, Memberships & Subscriptions	3,433	4,295	4,295	5,029
Registration, Travel & Training	6,000	7,550	7,550	7,550
Services & Charges - General	13,105	18,853	18,853	19,947
Maintenance - Furniture & Equipment	0	300	300	300
Maintenance - Miscellaneous Equipment	0	450	450	450
Internal Service Charges	5,572	9,268	9,268	9,268
Fuel	14,522	9,000	9,000	9,000
Services & Charges - Maintenance	20,094	19,018	19,018	19,018

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Informant Fees	0	1,000	1,000	1,000
Miscellaneous	0	1,000	1,000	1,000
Services & Charges - Miscellaneous	0	2,000	2,000	2,000
FIRE PREVENTION TOTALS	**535,187**	**533,641**	**533,641**	**567,825**

The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state, and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and cause of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state, and national guidelines.

OBJECTIVES FOR 13-14

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations, and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private, and public learning institutions within the City of Harlingen.
- To replace vehicle #21903 which is assigned to the additional fire inspector/fire investigator granted in the FY 2010/ 2011 budget.
- To augment and / or replace fire investigation, fire inspection, and public education equipment and supplies.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

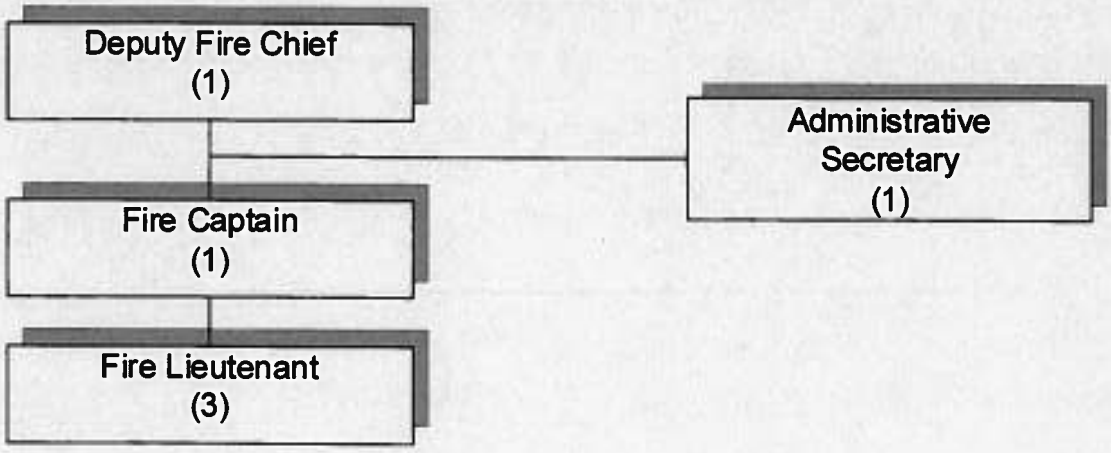
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Inspections (routine, re-occupancy, final, etc.)	1,850	1,879	1,600
Plan Reviews (new construction, additions, remodeling, etc.)	371	417	350
Subdivision Reviews	46	47	45
Fire Drills	300	274	300
Complaints	39	25	40
Investigations	77	88	75
Presentations	126	105	125
Attendance at Presentations	17,784	24,069	16,000
Meetings	324	362	300

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Deputy Fire Chief	1	1	$62,302
Fire Captain	1	1	53,468
Fire Lieutenant	3	3	137,658
Administrative Secretary	1	1	33,043
Overtime			17,795
Higher Classification			7,230
Assignment Pay			17,740
Fire Advanced			2,406
Fire ECA			1,203
Fire EMT Basic			1,805
Fire Intermediate			903
Fire Master			4,813
Police Advanced & Intermediate			3,611
Stability Pay			41,038
Fringe Benefits			109,250
Total	6	6	$494,265

FIRE PREVENTION



PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$216,698	$230,699	$230,699	$247,940
Overtime	792	0	0	0
Car Allowance	6,118	6,234	6,234	7,306
Travel Pay	33	0	0	0
Personnel Services	223,641	236,933	236,933	255,246
City FICA	13,780	14,756	14,756	15,727
City Medicare	3,223	3,451	3,451	3,678
City TMRS	5,728	5,136	5,136	5,005
City TCG Retirement	7,752	8,715	8,715	14,726
City Health Insurance	17,107	18,338	18,338	20,855
Worker's Compensation	824	886	886	791
Personnel Services - Benefits	48,414	51,282	51,282	60,782
Office Supplies	5,161	4,844	4,844	3,700
Office Equip/Furn Non Cap	775	1,174	1,175	2,500
Books, Magazines & Papers	158	129	129	400
Supplies - General	6,094	6,147	6,148	6,600
Miscellaneous Supplies	169	0	0	500
Supplies - Miscellaneous	169	0	0	500
Utilities / Communications	3,777	3,250	3,250	3,800
Advertising	12,557	11,621	11,621	10,500
Equipment Rental/Lease	3,882	3,506	3,506	3,600
Dues, Memberships, & Subscriptions	1,778	1,295	1,295	2,200
Registration, Travel, & Training	6,750	10,300	10,300	8,000
Contract Labor	1,626	2,700	2,700	1,400
Services & Charges - General	30,370	32,672	32,672	29,500
Maintenance - Furniture & Equipment	213	0	0	1,800
Maintenance - Software	0	4,300	4,300	4,300
Internal Service Charges	431	450	450	700
Fuel	147	0	0	500
Miscellaneous	36	731	731	400
Services & Charges - Maintenance	827	5,481	5,481	7,700
PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS	**$309,515**	**$332,515**	**$332,516**	**$360,328**

Planning and Zoning is a division under the direction of the Director of Planning and Development. The division ensures that growth continues in a positive, safe, and efficient manner in respect to development and construction. The major activities of this division are the implementation of the Comprehensive Plan, the administration of the Zoning and Subdivision Ordinances, and the provision of staff support to the Planning and Zoning Commission, Zoning Board of Adjustments, and City Commission.

PROGRAM GOAL

Ensure that growth continues in a positive, safe, and efficient manner in respect to development and construction. Communicate with all developers, engineers, and residents of Harlingen regarding zoning and subdivision codes. Complete and implement the new Comprehensive Plan.

OBJECTIVES FOR FY 13-14

— Work with the consultants on completing the new Comprehensive Plan, and Parks and Master Plan.

— Continue to update residential lot inventory map that provides the available residential lots in the City limits and 3.5 mile ETJ.

— Continue to update the commercial lot inventory database that provides the available commercial lots in the Harlingen Original Town site area.

— Rezone the properties in the City's Not Designated ("N") District in accordance with the Comprehensive Plan.

— Improve the appearance of the City's entrance corridors.

— Continue to update division web page(s) to be more informative and user friendly.

— Make the zoning map more accessible to the public (i.e. website) and assure its accuracy via timely updates.

— Due to a high volume of customers, ensure that exceptional customer service is provided to customers in an efficient and effective manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

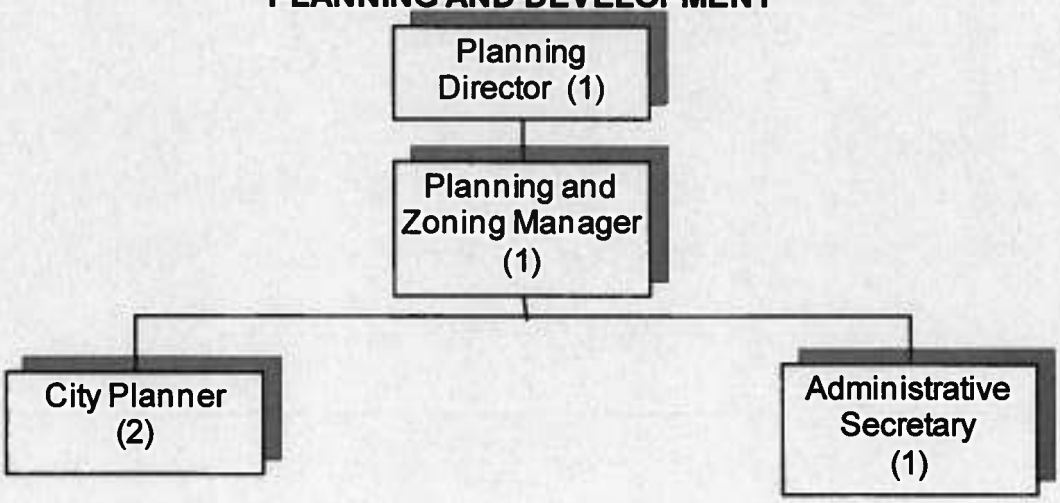
PERFORMANCE INDICATORS

EFFECTIVENESS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Subdivisions Reviewed	32	27	40
Subdivisions Variances processed	3	2	4
Subdivisions Recorded	12	12	15
Zoning Variances processed	4	6	6
Rezonings	15	8	15
Specific Use Permits (SUP)	19	20	25
Building Site Plans reviewed	120	88	95
Sign Permits Reviewed	102	148	160
Re-occupancies	183	156	160
Vendor permits	109	122	130
Circus/Carnival permits/Temp. Amusements	3	3	5
Customer Service Calls	15,345	15,805	16,120
Ordinance amendments	10	3	3
Annexations	0	0	2
License to Encroach	3	1	2
Easement and ROW Abandonments	2	3	2

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Planning & Development Director	1	1	$85,689
Planning & Zoning Manager	1	1	51,632
City Planner	2	2	66,145
Assistant Planner Grant Writer	1	0	0
Administrative Secretary	0	1	34,119
Car Allowance			7,053
Fringe Benefits			57,758
Split Wages (15%) & (7.05%)			13,632
Total	5	5	$316,028

PLANNING AND DEVELOPMENT



CODE ENFORCEMENT 001-7005

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$191,975	$206,376	$206,376	$215,854
Travel Pay	150	0	0	0
Personnel Services	192,125	206,376	206,376	215,854
City FICA	11,486	12,313	12,313	13,075
City Medicare	2,686	2,880	2,880	3,058
City TMRS	12,621	11,477	11,477	11,571
City TCG Retirement	3,361	3,738	3,738	3,880
City Health Insurance	33,975	33,857	33,857	36,078
Worker's Compensation	2,399	2,564	2,564	2,222
Personnel Services - Benefits	66,528	66,829	66,829	69,884
Office Supplies	8,341	9,500	9,500	8,500
Office Equip/Furn Non Cap	1,792	0	0	1,356
Neighborhood Cleanup	0	2,323	2,323	2,500
Supplies – General	10,133	11,823	11,823	12,356
Miscellaneous Supplies	4,756	3,975	3,975	3,975
Supplies – Miscellaneous	4,756	3,975	3,975	3,975
Utilities / Communications	3,112	3,000	3,000	3,000
Advertising	633	1,500	1,500	1,500
Laundry & Uniform Service	2,153	2,625	2,625	2,625
Equipment Rental/Lease	1,441	2,000	2,000	2,000
Dues, Memberships&Subscriptions	212	558	558	558
Registration, Travel & Training	3,563	4,677	4,677	5,500
Small Claims – Unfunded	2,315	1,000	1,000	1,000
Contract Labor	2,200	10,000	10,000	10,000
Services & Charges - General	15,629	25,360	25,360	26,183
Maintenance – Furn. & Equipment	0	400	400	400
Miscellaneous Equipment	1,026	4,000	4,000	3,000
Internal Service Charges	5,975	12,089	12,089	7,975
Maintenance – Software	0	3,000	3,000	3,000
Fuel	15,294	16,000	16,000	16,000
Services & Charges – Maint.	22,295	35,489	35,489	30,375
Demolition	1,470	100,000	100,000	100,000
Miscellaneous	606	4,500	4,500	4,500
Services & Charges – Misc.	2,076	104,500	104,500	104,500
Motor Vehics & Heavy Equi	0	14,986	14,986	0
Capital Outlay	0	14,986	14,986	0
CODE ENFORCEMENT TOTALS	**$313,542**	**$469,338**	**$469,338**	**$463,127**

Code Enforcement is a division of the Planning and Development Department. The division protects the health, safety, and welfare of all citizens through enforcement of the City's premise, nuisance, and zoning ordinances. This division is also charged with the responsibility for all dilapidated structures, junked motor vehicles, and weedy lots.

PROGRAM GOALS

To safeguard our community by ensuring that residential and commercial properties are maintained in a fashion that emphasizes clean, safe, and healthy environments and that contributes to an aesthetically pleasing cityscape which, in turn, will encourage community pride, maintain property values as well as protect the public health and well being.

OBJECTIVES FOR 13-14

- Continue to conduct the monthly Neighborhood Clean-Sweeps.
- Continue proactive code enforcement efforts with a focus on voluntary compliance of City codes.
- Encourage responsible property maintenance.
- Continue to identify and abate unsafe and/or blighted structures.
- Maintain open communication and continuing education with the community.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

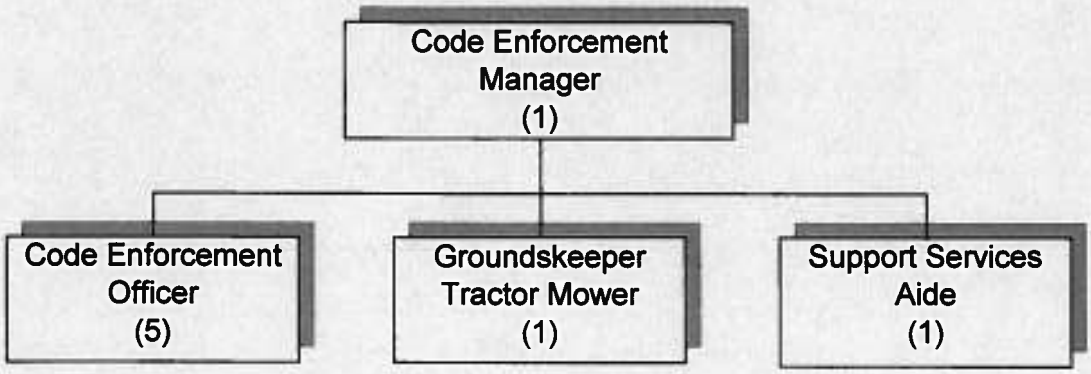
PERFORMANCE INIDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Demolition Letters Processed	276	257	100
Demolition Projects/Structures	105	0	50
Property Clean-up Notices	1,364	1,577	1,600
Statements Processed	346	254	400
Liens Processed	164	59	200
Property mowed	350	402	500
Junk Vehicle inspections	523	440	500
Junk Vehicle notices	477	391	450
Nuisance complaints	652	615	700
Zoning complaints	440	336	400
Written Warnings Issued	343	257	350
EFFICIENCY COSTS			
Demolition Letters Processed	$8.50	$10.50	$12.00
Demolition Projects/Structures	$26.20	$28.90	$30.00
Property Clean-up Notices	$56.24	$60.00	$75.00
Junk Vehicle Processing	$112.48	$115.00	$115.00
Nuisance complaints	$112.48	$120.50	$130.00
Zoning complaints	$425.00	$430.00	$450.00
Written Warnings Issued	$112.48	$112.48	$120.00
OUTPUT			
Property Clean-ups	$35,000	$35,000	$35,000

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Code Enforcement Manager	1	1	$36,244
Code Enforcement Officers	5	5	131,961
Groundskeeper Tractor Mower	1	1	23,729
Support Services Aide	1	1	23,920
Fringe Benefits			69,884
Total	8	8	$285,738

CODE ENFORCEMENT



STORM WATER MANAGEMENT 001-7015

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$36,184	$38,269	$38,269	$40,599
Personnel Services	36,184	38,269	38,269	40,599
City FICA	2,060	2,161	2,161	2,312
City Medicare	482	505	505	541
City TCG Retirement	1,809	1,913	1,913	2,030
City Health Insurance	5,785	5,647	5,647	6,433
Worker's Compensation	134	142	142	126
Personnel Services - Benefits	10,270	10,368	10,368	11,442
Office Supplies	1,300	2,500	2,500	2,500
Office Fixtures	1,676	1,500	1,500	1,500
Supplies – General	2,976	4,000	4,000	4,000
Miscellaneous Supplies	360	2,000	2,000	2,000
Supplies - Miscellaneous	360	2,000	2,000	2,000
Communications	1,056	1,300	1,300	1,500
Filing Fees	0	400	400	400
Advertising / Professional	2,859	4,700	4,700	5,000
Uniforms	382	600	600	600
Dues, Memberships & Subscription	100	1,500	1,500	900
Registration, Travel & Training	2,824	7,000	7,000	7,000
Services & Charges - General	7,221	15,500	15,500	15,400
Maintenance – Softwre	0	0	0	1,500
Maint & Vehicle Repairs	1,167	3,000	3,000	2,500
Fuels & Lubricants	2,867	3,130	3,130	3,130
Services & Charges - Main	4,034	6,130	6,130	7,130
Interlocal Agreement	12,900	16,900	16,900	16,000
Miscellaneous	0	4,000	4,000	4,000
Services & Charges - Misc.	12,900	20,900	20,900	20,000
STORM WATER MANAGEMENT TOTALS	**$73,945**	**$97,167**	**$97,167**	**$100,571**

Harlingen's Storm Water Pollution Prevention Program (SWP3)
In response to the 1987 amendments to the Federal Clean Water Act of 1972, the EPA initiated a two-phased approach to protect the U.S. water supply and natural areas by mandating a substantial reduction in polluted storm water run-off. In 1990, all municipalities with populations of 100,000 or more were required to begin

regulating construction and industrial activities to reduce such discharges. These "Phase 1" cities received discharge permits from the EPA that described, in detail, the methods the individual municipalities would administer and enforce to meet the EPA mandates.

In 1999, the EPA expanded into "Phase 2" by requiring municipalities with populations under 100,000 to meet similar requirements. The Texas Commission of Environmental Quality (TCEQ) regulates these Phase 2 cities in Texas; Harlingen is a Phase 2 city. The City of Harlingen has been participating with a task force of other Valley cities, headed by Texas A&M University-Kingsville (TAMUK), to meet these Phase 2 requirements. In early 2008, and with the assistance of the task force, the City submitted a permit application to the TCEQ outlining the methods proposed to reduce pollution into the storm water system. The permit was approved in December 2008. Harlingen is currently in "year 4" of a five-year plan to fully implement a SWP3 and to reduce the discharge of pollutants to waters of the United States "to the maximum extent practical" in order to protect water quality.

Harlingen's SWP3 permit does not nor does it intend to address flooding issues. Flooding issues are addressed in other planning documents designed specifically to deal with that issue. The City's SWP3 permit requires Harlingen to address the following:

Public Education and Outreach (presentations at schools/service organizations, etc.) Public Involvement/Participation (Earth Day activities, etc.) Illicit Discharge Detection and Elimination (Code Enforcement) Construction Site Run-off Controls (probably the biggest impact) Post Construction Storm Water Management Pollution Prevention/Good Housekeeping for Municipal Operations

Over the next year, the City staff will be working with the task force to draft proposed ordinances for the City Commission consideration to meet the requirements of the EPA mandates and the City's permit. Also, the City is currently in the process of hiring a coordinator for the program, which will eventually become its own department under Public Works. As is the case with other City's in the Valley, State, and U.S., the program will eventually be self-sustained via permitting fees and, possibly, a storm water utility fee.

PROGRAM GOALS

The department mission statement is to provide a better quality of life by promoting a healthy, safer environment through education, community involvement and awareness as well as protecting our natural resources from environmental disrepair for the citizens of Harlingen and surrounding communities by utilizing federal, state, and local environmental laws.

The annual departmental responsibilities are as follows:
Continue evaluating and updating Stormwater maps with along with City Ordinances pertaining to Stormwater, Pollution and Recycling.

Provide assistance, information and training to potential developers and City Employees on Stormwater Best Management Practices / Enforcement

OBJECTIVES FOR 13-14

- Continue cross-training on Code Enforcement and Building Department pertaining to Stormwater Enforcement
- Will be presenting a Stormwater Fee for the Environmental Services Department to the City Commission in 2013-2014 fiscal year to provide better funding for upcoming projects
- Find funding through grants and proposed Stormwater fee to purchase equipment to monitor Arroyo Colorado
- Continue with training for contractors on a yearly basis for Stormwater Best Management Practices along with an annual fee for the training
- Update our Stormwater Permit with the State of Texas for the next five years
- Enforcement of proposed Tire Ordinance and execute Tire Permit Fees in the next fiscal year.
- Continue Inspecting all City outfalls for any illegal connections, placing them on GIS Format
- Work with the Texas Commission on Environmental Quality (T.C.E.Q) on informing the General public along with Contractors on upcoming State regulations and laws

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Environmental Services Coordinator	1	1	$40,599
Fringe Benefits			11,442
Total	1	1	$52,041

STORM WATER MANAGEMENT

Environmental Services Coordinator (1)

BUILDING INSPECTION 001-7305

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$189,247	$188,017	$188,017	$218,267
Salaries Part Time	0	8,270	8,270	0
Travel Pay	51	72	72	0
Personnel Services	189,298	196,359	196,359	218,267
City FICA	11,195	11,877	11,877	13,043
City Medicare	2,618	2,778	2,778	3,051
City TMRS	17,014	15,578	15,578	13,886
City TCG Retirement	1,065	1,130	1,130	2,618
City Health Insurance	29,882	29,043	29,043	35,508
Worker's Compensation	1,910	1,731	1,731	1,550
Personnel Services - Benefits	63,684	62,137	62,137	69,656
Office Supplies	3,545	4,600	4,600	4,200
Office Equip/Furn Non Cap	298	5,200	5,200	4,000
Books, Magazines, & Papers	141	1,800	1,800	2,500
Supplies - General	3,984	11,600	11,600	10,700
Miscellaneous Supplies	510	1,000	1,000	1,000
Supplies - Miscellaneous	510	1,000	1,000	1,000
Utilities / Communications	3,707	2,773	2,773	4,500
Advertising	0	827	827	400
Laundry & Uniform Service	1,693	1,700	1,700	2,000
Equipment Rental/Lease	425	500	500	500
Dues, Memberships, & Subscriptions	501	1,000	1,000	1,000
Registration, Travel, & Training	3,798	4,228	4,228	6,200
Contract Labor	0	4,963	4,963	0
Small Claims - Unfunded	0	1,000	1,000	1,000
Services & Charges - General	10,124	16,991	16,991	15,600
Maintenance - Furniture & Equipment	469	500	500	500
Maintenance - Software	750	3,000	3,000	3,000
Internal Service Charges	2,843	4,500	4,500	3,500
Fuel	11,535	13,000	13,000	13,000
Services & Charges - Maintenance	15,597	21,000	21,000	20,000
Miscellaneous Equipment	14,600	0	0	0
Capital Outlay	14,600	0	0	0
BUILDING INSPECTION TOTALS	**$297,797**	**$309,087**	**$309,087**	**$335,223**

Building Inspections is a division of the Planning and Development Department. The primary purpose of the division is to ensure that buildings within the City limits are constructed safely and in compliance with all applicable laws. In addition, the division assists in monitoring the use of buildings in each zoning district to ensure compliance with zoning ordinances.

PROGRAM GOAL

Promote and protect the health, safety, and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City; provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance; communicate with the all contractors and citizens of Harlingen regarding building codes.

OBJECTIVES FOR 13-14

- Coordinate inspections procedures with the Fire Prevention, Planning and Zoning, Health, Engineering, Environmental, and Code Enforcement Departments to provide better customer services.
- Provide the means for staff to continue on their education to stay current with new codes.
- Continue working on the new permitting system
- Work on getting the 2012 International Codes adopted.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

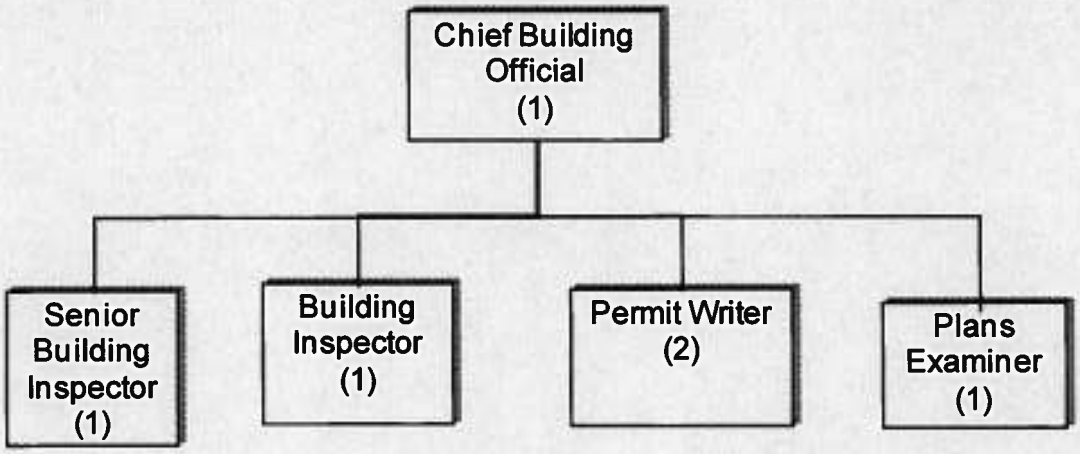
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	ESTIMATED FY 13-14
EFFECTIVENESS			
Building Permits Sold	3,750	4,549	4,617
Inspections Conducted	4,280	3,577	3,630
Customer Service Calls	6,890	15,600	16,068
Plans Reviewed	465	334	350
Reports on Permits	36	38	36
EFFICIENCY COSTS			
Inspections Conducted	$14.64	$14.89	$15.05
Plans Reviewed	$14.49	$14.93	$15.38
Customer Service Calls	$10.99	$2.33	$2.35
Reports on Permits	$4.43	$13.38	$13.51
OUTPUT REVENUES			
Permits sold	$394,250	$489,523	$494,418

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Chief Building Official	1	1	$40,846
Senior Building Inspector	1	1	44,666
Building Inspector	1	1	34,431
Plans Examiner	1	1	23,588
Administrative Secretary	1	0	0
Permit Writer	1	2	56,018
Fringe Benefits			64,131
*Split Wages (40%)			24,243
Total	6	6	$287,923

BUILDING INSPECTION



ENVIRONMENTAL H E A L T H

ENVIRONMENTAL HEALTH 001-7205

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$170,944	$171,223	$171,223	$188,797
Overtime	2,378	4,022	4,022	4,154
Car Allowance	3,989	3,989	3,989	3,989
Travel Pay	198	0	0	300
Personnel Services	177,509	179,234	179,234	197,240
City FICA	10,405	10,992	10,992	11,735
City Medicare	2,434	2,571	2,571	2,744
City TMRS	9,506	8,500	8,500	8,961
City TCG Retirement	3,959	4,358	4,358	4,494
City Health Insurance	22,420	21,236	21,236	24,159
Worker's Compensation	604	1,148	1,148	980
Personnel Services - Benefits	49,328	48,805	48,805	53,073
Office Supplies	3,961	3,440	3,440	4,300
Office Equip/Furn Non Cap	2,850	1,210	1,210	850
Chemicals & Medical Supplies	3,268	9,300	9,300	10,800
Supplies - General	10,079	13,950	13,950	15,950
Miscellaneous Supplies	1,623	1,900	1,900	2,400
Supplies - Miscellaneous	1,623	1,900	1,900	2,400
Utilities / Communications	2,446	3,630	3,630	3,630
Laundry & Uniform Service	1,430	1,500	1,500	1,500
Equipment Rental / Lease	2,173	2,100	2,100	2,100
Vehicle & Radio Rental	600	600	600	600
Radio User Fee	0	0	0	600
Dues, Memberships & Subs.	676	475	475	475
Contract Labor	0	9,384	9,384	0
Registration, Travel & Training	1,497	2,500	2,500	2,500
Services & Charges - General	8,822	20,189	20,189	11,405
Maintenance – Misc. Equip.	0	200	200	200
Internal Service Charges	1,478	3,000	3,000	3,000
Fuel	9,073	7,500	7,500	7,500
Services & Charges - Maint.	10,551	10,700	10,700	10,700
ENVIRONMENTAL HEALTH TOTALS	**$257,912**	**$274,778**	**$274,778**	**$290,768**

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one Senior Health Inspector, two Health Inspectors and one Executive Secretary. The Environmental Health

Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that require close monitoring of all eating and drinking establishments through onsite inspections. Emphasis is placed on educating restaurant owners/managers and employees on the importance of proper food safety practices. Additionally, the Environmental Health Department investigates reported food-borne illnesses and unsanitary conditions received from the general public. The department also larvicides and adulticides for vector control by utilizing (ULV) ultra low volume mosquito fogging equipment.

PROGRAM GOAL

To promote proper food safety practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees in an effort to stay up-to-date on the latest issues affecting food service sanitation and public health. Utilize the mosquito-fogging equipment as needed throughout the year to combat vector-borne type diseases.

OBJECTIVES FOR FY 13-14

— Provide retail food service inspections utilizing the IFA (inspection frequency assessment) questionnaire based on risk factors at each eating and drinking establishment.

— Inspect each permitted temporary food vendor function.

— Continue mosquito control program through the effective use of city equipment and resources.

— Complete required continuing education units (CEUs) to maintain all state required certifications for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.

— Stay current with the latest information and training regarding proper food service sanitation.

— Provide training sessions upon request to restaurant owners, managers, and employees on the importance of food safety.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

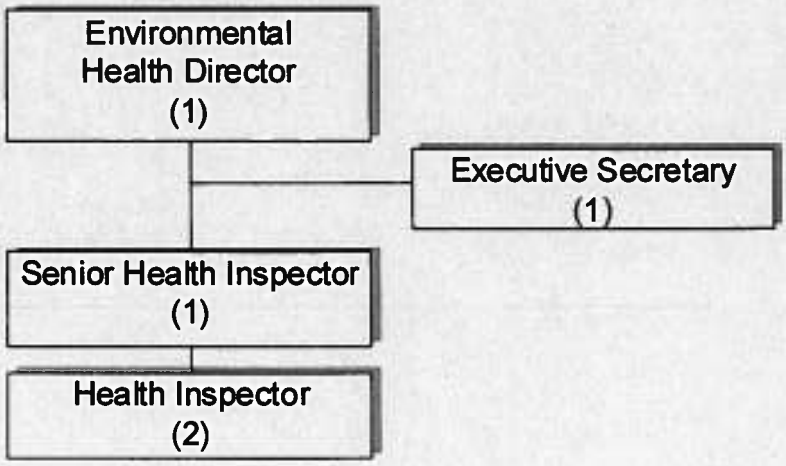
PERFORMANCE INDICATORS

EFFECTIVENESS	ACTUAL FY 11-12	ACTUAL FY 12-13	PROPOSED FY 13-14
Retail Food Establishment Inspections	2,117	1,667	1,650
Temporary Food Vendor Inspections	677	630	600
Est. Complaint Investigations	138	104	100
TOTALS	2,932	2,401	2,350
Vector Control, Spraying Hrs.	51	103	75
EFFICIENCY			
Food Establishment Inspections	$70.64	$88.45	$95.09
Temporary Food Vendor Inspections	$70.64	$88.45	$95.09
Complaint Investigations	$70.64	$88.45	$95.09
Vector Control	$70.64	$88.45	$95.09
OUTPUT			
Food Permits Issued	652	694	600
Food Permit Revenue	$57,471	$54,505	$54,500
Reimbursements	$246	$1,339	$500

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Environmental Health Director	1	1	$68,742
Senior Health Inspector	1	1	33,108
Health Inspector	2	2	59,372
Executive Secretary	1	1	27,575
Overtime			4,154
Car Allowance			3,989
Fringe Benefits			53,373
Total	5	5	$250,313

HEALTH



ANIMAL CONTROL 001-7210

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$100,514	$105,555	$105,555	$111,048
Overtime	2,294	2,564	2,564	3,966
Travel Pay	72	0	0	100
Personnel Services	102,880	108,119	108,119	115,114
City FICA	6,287	6,584	6,584	7,027
City Medicare	1,470	1,540	1,540	1,644
City TMRS	5,181	4,578	4,578	4,584
City TCG Retirement	2,884	3,075	3,075	3,324
City Health Insurance	14,287	13,948	13,948	15,892
Worker's Compensation	3,256	3,590	3,590	3,301
Personnel Services - Benefits	33,365	33,315	33,315	35,772
Office Supplies	746	1,000	1,000	1,200
Office Equip/Furn-Non Cap	813	850	850	850
Chemicals & Medical Supplies	0	550	550	550
Educational & Recreation	0	100	100	100
Supplies - General	1,559	2,500	2,500	2,700
Miscellaneous Supplies	3,948	4,600	4,600	4,600
Supplies - Miscellaneous	3,948	4,600	4,600	4,600
Utilities / Communications	1,330	2,560	2,560	2,560
Utilities / Electricity	17,148	17,000	17,000	17,000
Utilities / Other	12,249	14,900	14,900	14,900
Advertising	504	900	900	900
Laundry & Uniform Service	1,722	1,750	1,750	1,750
Vehicle & Radio Rental	600	600	600	600
Radio User Fee	0	0	0	480
Dues, Memberships & Subscriptions	280	200	200	200
Registration, Travel & Training	495	3,500	3,500	3,500
Services & Charges - General	34,328	41,410	41,410	41,890
Maintenance _ Miscellaneous Equip.	5,127	8,150	8,150	9,400
Internal Service Charges	3,682	7,250	7,250	5,000
Fuel	17,198	16,000	16,000	16,000
Services & Charges - Maint.	26,007	31,400	31,400	30,400
Miscellaneous	128,762	136,739	136,739	135,005
Services & Charges - Misc.	128,762	136,739	136,739	135,005
ANIMAL CONTROL TOTALS	**$330,849**	**$358,083**	**$358,083**	**$365,481**

The Animal Control Division is staffed by one (1) Senior Animal Control Officer and three (3) Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the effective and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOAL

Primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus by sponsoring annual citywide rabies and vaccination clinics in cooperation with local veterinarians at a minimal cost to the public. The Animal Control Program maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVES FOR FY 13-14

- Sponsor an annual rabies clinic program at city owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.
- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter by attending scheduled meetings.
- Comply with applicable State Regulations pertaining to the City's Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as "Basic Animal Control Officers" and "Euthanasia Training" for all Animal Control Officers.
- Respond to all after hour emergency calls within one (1) hour.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

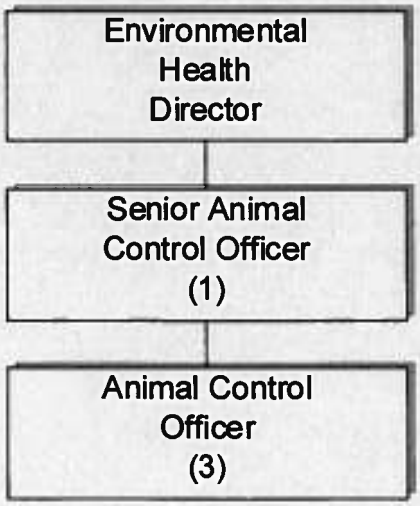
None.

PERFORMANCE INDICATORS	ACTUAL FY 11-12	ACTUAL FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Animal Control Calls	12,288	12,509	12,250
After hour calls	166	158	160
Bite Cases	150	131	130
Bee calls	121	214	150
TOTALS	12,725	13,012	12,690
EFFICIENCY			
Animal Control Calls	$23.62	$26.41	$28.63
After hour calls	$23.62	$26.41	$28.63
Bite Cases	$23.62	$26.41	$28.63
Bee calls	$23.62	$26.41	$28.63
OUTPUT			
Revenue from dog licenses	$12,667	$10,142	$10,142

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Senior Animal Control Officer	1	1	$31,186
Animal Control Officer	3	3	79,862
Overtime			3,966
Travel Pay			100
Fringe Benefits			35,772
Total	4	4	$150,886

ANIMAL CONTROL



VITAL STATISTICS 001-2210

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$74,963	$78,544	$78,544	$78,021
Salaries Part Time	8,378	8,791	8,791	8,791
Personnel Services	83,341	87,335	87,335	86,812
City FICA	5,048	5,283	5,283	5,260
City Medicare	1,180	1,236	1,236	1,230
City TMRS	3,564	3,203	3,203	3,230
City TCG Retirement	2,193	2,312	2,312	1,972
City Health Insurance	12,663	12,362	12,362	16,213
Worker's Compensation	308	323	323	269
Personnel Services – Benefits	24,956	24,719	24,719	28,174
Office Supplies	3,164	3,200	3,200	3,200
Office Equip/Furn Non-Capital	2,109	1,000	1,000	1,000
Supplies – General	5,273	4,200	4,200	4,200
Miscellaneous Supplies	7,595	9,510	9,510	8,450
Supplies – Miscellaneous	7,595	9,510	9,510	8,450
Utilities / Communications	1,677	1,925	1,925	1,925
Equipment Rental/Lease	3,356	2,440	2,440	3,500
Dues, Memberships, & Subs	0	140	140	140
Registration, Travel & Training	1,760	2,990	2,990	1,930
Employee Mileage Reimbursement	0	50	50	0
Services & Charges – General	6,793	7,545	7,545	7,495
Maintenance - Furniture & Equip.	1,035	1,300	1,300	1,300
Maintenance – Software	1,909	2,700	2,700	1,977
Services & Charges-Maintenance	2,944	4,000	4,000	3,277
Miscellaneous	3,414	3,300	3,300	5,133
Services & Charges - Misc.	3,414	3,300	3,300	5,133
VITAL STATISTICS TOTALS	**$134,316**	**$140,609**	**$140,609**	**$143,541**

Staffed by one (1) Local Registrar, two (2) Deputy Registrars and one (1) part-time clerk, under the direction of the Environmental Health Director; the Vital Statistics Program is responsible for reviewing, recording, and filing birth, death, and fetal certificates submitted by hospitals, birthing centers, midwives, and funeral directors. The program also records changes of amendments, adoptions, and paternity on certificates sent from the state. The program provides certified copies of birth and death certificates to the general public, prepares a daily report of monies collected and certificates issued and prepares a monthly report for the State. In addition, staff

members are certified annually by the Office of the Attorney General to process acknowledgment of paternity legal forms.

PROGRAM GOALS

Provide efficient public service in the areas of Vital Statistics to all the citizens of Cameron County and the State of Texas.

OBJECTIVES FOR FY 13-14

- Keep current on changes and new directives issued by the Texas Department of State Health Services Vital Statistics Program.
- Provide funeral directors, hospitals, and birthing centers with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of State Health Services Vital Statistics Program.
- Continue to enter date of birth records from prior years electronically by the deputy registrars and send death and fetal records to the Texas Department of State Health Services Program in a timely and accurate manner.
- Complete all necessary requirements to be awarded the annual "5 Star Award" by the Texas Department of Health and Human Services Vital Statistics Program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Maintain accurate Vital Statistics Records and provide copies to our customers upon request as per State Regulations.

PERFORMANCE INDICATORS

	ACTUAL FY 11/12	ACTUAL FY 12/13	PROPOSED FY 13/14
EFFECTIVENESS			
Birth Certificates Recorded	2,614	2,550	2,550
Birth Cards issued	3,610	3,550	3,550
Birth Certificates issued	4,739	4,750	4,750
TOTALS	10,963	10,850	10,850
Death Certificates Recorded	751	750	750
Death Certificates issued	571	600	600
TOTALS	1,322	1,350	1,350
Laminated Cards Issued	6,473	6,350	6,350
Burial Transit Permits Issued	374	375	375

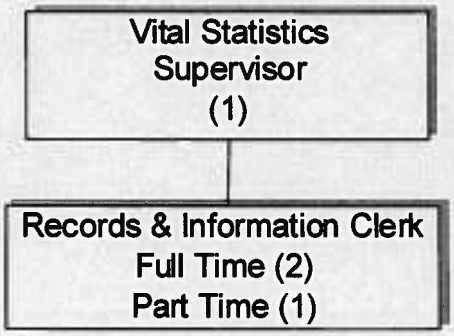
	ACTUAL FY 11/12	ACTUAL FY 12/13	PROPOSED FY 13/14
EFFICIENCY			
Birth Certificates	-$4.53	-$4.27	-$3.60
Death Certificates	-$4.53	-$4.27	-$12.38
Laminated Cards	-$4.53	-$4.27	-$3.51
Burial Transit Permits	-$4.53	-$4.27	-$4.25
OUTPUT			
Rev. from Birth & Death Certificates	$220,000	$217,000	$217,000
Revenue from Searching Fees	$200	$200	$200
Revenue from Notary Fees	$200	$200	$200
Burial Transit Permits	$4,000	$4,000	$4,000
TOTAL REVENUE	$224,400	$224,400	$221,400

* The figure shown is been estimated due to State BVS filing of records based on calendar year period.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Vital Statistics Supervisor	1	1	$38,586
Records & Information Clerk	2	2	39,435
Records & Information Clerk Part Time	1	1	8,791
Fringe Benefits			28,174
Total	4	4	$114,986

VITAL STATISTICS



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PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$127,737	$125,070	$125,070	$132,371
Car Allowance	609	0	0	0
Travel Pay	36	0	0	0
Personnel Services	128,382	125,070	125,070	132,371
City FICA	7,987	7,465	7,465	7,712
City Medicare	1,868	1,818	1,818	1,929
City TMRS	9,266	7,236	7,236	7,350
City TCG Retirement	2,157	2,287	2,287	2,411
City Health Insurance	14,012	12,578	12,578	14,330
Worker's Compensation	489	476	476	422
Personnel Services - Benefits	35,779	31,860	31,860	34,154
Office Supplies	2,204	2,200	2,200	1,885
Supplies - General	2,204	2,200	2,200	1,885
Miscellaneous Supplies	685	600	600	600
Supplies - Miscellaneous	685	600	600	600
Utilities / Communications	1,334	1,600	1,600	1,600
Equipment Rental/Lease	3,000	5,650	5,650	5,650
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	0	0	0	120
Dues, Memberships & Subs.	155	0	0	315
Registration, Travel & Training	1,546	2,000	2,000	2,000
Employee Mileage Reimb.	0	500	500	500
Services & Charges - General	6,335	10,050	10,050	10,485
Maintenance - Furniture & Equipment	0	300	300	300
Services & Charges--Maintenance	0	300	300	300
Miscellaneous	12	0	0	0
Services & Charges - Misc.	12	0	0	0
PUBLIC WORKS ADMINISTRATION TOTAL	**$173,397**	**$170,080**	**$170,080**	**$179,795**

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for

construction services as needed. Staff also responds' to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL

Continue providing assistance to other departments, engineers, and contractors with the development of public or private projects to ensure compliance with city requirements. Provide assistance to the general public in matters relating to street right-of-way, roadway improvements, and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

OBJECTIVES FOR 13-14

— Work with the general public to address areas of concern related to the City's infrastructure.
— Develop and administer all departmental budgets.
— Acquire the necessary Right-of-Way for public infrastructure projects.
— Direct the completion of Phase III, IV, and V of the Buchanan, Hayes, & "M" Street Drainage Project.
— Direct the completion of the Brazil Road Improvement Project.
— Direct the completion of the Teege Road Improvement Project.
— Direct the completion of West extension of Bass Pro Drive.
— Direct the completion of the 3rd Street Drainage Improvement Project.
— Direct the completion of the 7th Street Sidewalk Project.
— Update the Emergency Operations Manual.
— Direct the completion of the 2013-14 Street Overlay Program.
— Continue monitoring of performance based benchmarks for departments.
— Direct the day-to-day operations of all Public Works Departments including Public Buildings to insure goals and objectives are met.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

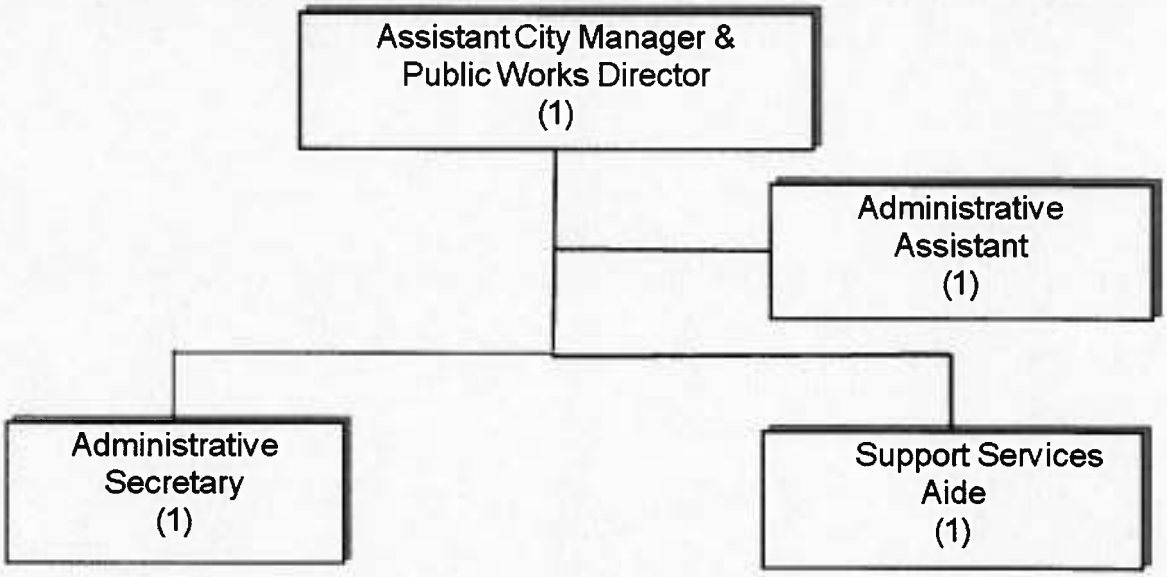
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Contracts maintained	20	13	13
Population served	65,679	65,679	65,679
EFFICIENCY			
Cost per capita	$2.64	$2.59	$2.74
OUTPUT			
Number of contracts maintained	20	13	13

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Assistant CM & Public Works Director	1	1	$124,669
Administrative Assistant	1	1	43,652
Administrative Secretary	1	1	26,840
Support Services Aide	1	1	21,370
Car Allowance			7,312
Fringe Benefits			54,165
*Split Wages (50%)			(111,484)
Total	4	4	$166,525

PUBLIC WORKS ADMINISTRATION



ENGINEERING 001-5005

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$190,185	$218,364	$218,364	$234,508
Salaries Part Time	$0	$2,000	$2,000	$0
Overtime	109	501	501	524
Car Allowance	5,680	5,680	5,680	5,680
Travel Pay	56	0	0	0
Personnel Services	196,030	226,545	226,545	240,712
City FICA	11,653	13,661	13,661	14,410
City Medicare	2,725	3,210	3,210	3,370
City TMRS	7,382	6,735	6,735	6,658
City TCG Retirement	5,855	7,194	7,194	8,058
City Health Insurance	19,613	24,531	24,531	25,783
Worker's Compensation	1,251	1,332	1,332	1,124
Personnel Services - Benefits	48,479	56,663	56,663	59,403
Office Supplies	3,976	3,706	3,706	5,000
Office Equip/Furn Non Cap	3,250	2,594	2,594	0
Supplies – General	7,226	6,300	6,300	5,000
Miscellaneous Supplies	247	400	400	400
Supplies-Miscellaneous	247	400	400	400
Utilities / Communications	3,168	3,500	3,500	3,500
Professional Services	14,586	20,000	20,000	20,000
Advertising	0	1,000	1,000	0
Equipment Rental Lease	532	5,100	5,100	5,640
Vehicle & Radio Rental	150	150	150	150
Radio User Fee	0	0	0	240
Dues, Memberships & Subs.	0	800	800	800
Travel, Training, & Registration	2,086	7,000	7,000	7,000
Services & Charges - General	20,522	37,550	37,550	37,330
Maintenance Software	2,587	1,800	1,800	2,800
Internal Service Charges	1,513	2,000	2,000	2,200
Fuel	2,892	2,500	2,500	2,750
Services & Charges – Maint.	6,992	6,300	6,300	7,750
Miscellaneous	12	100	100	100
Services & Charges – Misc.	12	100	100	100
Engineering	22,500	0	0	0
Safe Route Program	22,500	0	0	0
ENGINEERING TOTALS	**$302,008**	**$333,858**	**$333,858**	**$350,695**

The Engineering Department is responsible for project management of all street construction and drainage projects. Staff reviews all subdivision and commercial plans and documents from private developers to insure compliance with drainage requirements and city ordinances. In addition, staff also designs and reviews construction plans for various city projects such as roadways and storm drainage systems. The City Engineer serves as an advisor to the Planning Commission and provides assistance to other City departments in resolving engineering problems.

PROGRAM GOAL

Promote responsible development by providing assistance to developers with respect to city drainage requirements and road construction standards. Work to protect the welfare of the community through strict compliance of responsible drainage system and road project design. Provide guidance for the welfare of the City in accordance with present and future needs. Provide efficiency and economy in the process of development, for convenience of traffic circulation and good civic design by enforcing adopted rules and standards.

OBECTIVES FOR 13-14

- Complete construction of the 3rd Street Drainage Improvement Project
- Complete construction of Phase III of the Buchanan, "M", and Hays Drainage Improvements Project.
- Complete construction of Phase IV of the Buchanan, "M", and Hays Drainage Improvements Project.
- Complete construction of Phase V of the Buchanan, "M", and Hays Drainage Improvements Project.
- Complete construction of the Brazil Road Improvement Project.
- Complete construction of the Teege Road Improvement Project.
- Complete construction of the west extension of Bass Pro Drive
- Complete subdivision reviews within a reasonable timeframe
- Complete commercial plan reviews within a reasonable timeframe
- Complete the plans and specs to overlay all streets approved in the 2013-14 Street Improvement Program.
- Develop maps for city projects as necessary.
- Continue implementation of the speed hump installation program
- Update all ordinances related to "No Parking Zones".
- Continue inspection program to insure compliance with all city requirements with respect to capital projects and street improvement.
- Submit quarterly reports and reimbursement request to FEMA related to the 3rd Street Drainage Improvement Project.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

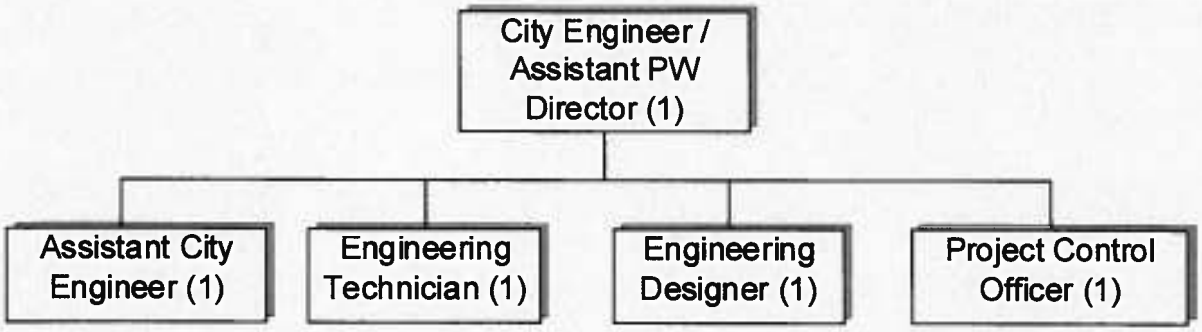
None.

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Population served	65,679	65,679	65,679
Subdivision plans reviewed	61	99	100
Maps created	1,112	1,350	1,200
Commercial Plans reviewed	146	140	125
Inspections performed	384	617	650
EFFICIENCY			
Cost per capita	$4.60	$5.08	$5.34
OUTPUT			
No. of subdivision plans reviewed	61	99	100
Maps developed	1,112	1,350	1,200
Commercial Plans Reviewed	146	140	125
Roadway & subdivision inspections	35	54	40
Capital project inspections	314	563	550

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
City Engineer/Assistant PW Director	1	1	$95,433
Assistant City Engineer	1	1	64,522
Project Control Officer I	1	1	46,904
Engineering Designer	1	1	38,409
Engineering Technician	1	1	23,631
Overtime			524
Car Allowance			7,300
Fringe Benefits			67,469
Split Wages (30% & 15%)			(44,077)
Total	5	5	$300,115

ENGINEERING



TRAFFIC SIGNAL MAINTENANCE 001-5010

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$98,476	$105,815	$105,815	$112,066
Travel Pay	66	0	0	0
Personnel Services	98,542	105,815	105,815	112,066
City FICA	5,791	6,242	6,242	6,346
City Medicare	1,355	1,460	1,460	1,484
City TMRS	7,144	5,362	5,362	5,419
City TCG Retirement	1,499	2,216	2,216	2,366
City Health Insurance	16,977	19,650	19,650	25,045
Worker's Compensation	4,238	4,656	4,656	4,091
Personnel Services - Benefits	37,004	39,586	39,586	44,751
Office Supplies	394	400	400	350
Office Equip. Furn-Non Cap	935	0	0	0
Supplies - General	1,329	400	400	350
Miscellaneous Supplies	2,735	3,500	3,500	1,500
Supplies - Miscellaneous	2,735	3,500	3,500	1,500
Utilities / Communications	1,347	1,475	1,475	1,325
Utilities / Electricity	38,373	39,000	39,000	40,000
Advertising	1,761	0	0	0
Laundry & Uniform Service	907	1,000	1,000	1,000
Vehicle & Radio Rental	350	375	375	375
Radio User Fee	0	0	0	480
Dues, Memberships & Subscr	159	175	175	175
Registration, Travel, & Training	1,292	2,000	2,000	2,000
Small Claims - Unfunded	0	1,000	1,000	1,000
Services & Charges - General	44,189	45,025	45,025	46,355
Maintenance - Miscellaneous Equipment	19,968	21,100	21,100	17,400
Internal Service Charges	3,544	7,000	7,000	6,000
Fuel	12,856	14,000	14,000	14,500
Services & Charges - Maintenance	36,368	42,100	42,100	37,900
TRAFFIC SIGNAL MAINTENANCE	**$220,167**	**$236,426**	**$236,426**	**$242,922**

The Traffic Signal Maintenance Department performs routine maintenance and repairs of traffic signals and school flashers throughout the City. The department also performs traffic count studies of specific areas within the City to determine the need for additional traffic control devices. Staff also provides assistance to the

general public, upon request, with the placement of "event banners" on traffic signal poles.

PROGRAM GOAL

Maintain all Traffic Signals and School Flasher throughout the city in operating condition. Enhance traffic circulation on our street systems by reducing signal and flasher downtime and continuously inspecting the operation of the system.

OBJECTIVES FOR 13-14

— Maintain school flashers in operating condition.
— Replace worn out LED traffic signal lights throughout the city.
— Replace 18 school crossing signs
— Replace 20 School Zone Speed Limit signs
— Purchase 20 new batteries for use in our UPS systems. The existing batteries have reached their life expectancy and need to be replaced.
— Purchase 4 new Uninterrupted Power Supply (UPS) systems to provide back-up power to our traffic signals at 4 major intersections.
— Continue repairs to traffic signal poles throughout the city.
— Purchase a new back-up power generator for use on job sites.
— Replace worn out batteries at school flashers
— Respond to after hour system failures in a timely manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

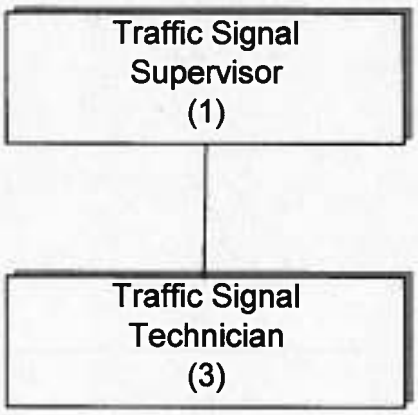
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Population Served	65,679	65,679	65,679
Traffic Signals Maintained	89	89	89
School Flashing Beacons Maintained	105	105	105
Banners installed/removed	80	90	80
Traffic Count Studies Performed	42	32	30
EFFICIENCY			
Cost per capita	$0.38	$0.35	$0.34
OUTPUT			
Traffic Signal/School Flasher Maintenance Calls	331	349	330
After hour Emergency calls	8	15	10
Banners installed/removed	80	90	80
Traffic Count Studies Performed	42	32	30

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Traffic Signal Supervisor	1	1	$39,803
Traffic Signal Technician	3	3	72,262
Fringe Benefits			44,751
Total	4	4	$156,816

TRAFFIC SIGNAL MAINTENANCE



STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$541,806	$618,244	$618,244	$651,173
Overtime	1,315	8,664	8,664	8,923
Travel Pay	18	70	70	0
Personnel Services	543,139	626,978	626,978	660,096
City FICA	32,467	37,422	37,422	39,669
City Medicare	7,594	8,752	8,752	9,277
City TMRS	34,486	31,238	31,238	31,695
City TCG Retirement	10,111	13,434	13,434	14,071
City Health Insurance	102,009	114,641	114,641	131,758
Worker's Compensation	42,195	55,451	55,451	48,391
Personnel Services - Benefits	228,862	260,938	260,938	274,861
Office Supplies	749	800	800	800
Office Equip/ Furn Non Capital	0	0	0	1,000
Chemicals & Medical Supplies	1,500	1,500	1,500	1,500
Street Materials	91,977	95,000	95,000	95,000
Supplies – General	94,226	97,300	97,300	98,300
Miscellaneous Supplies	18,601	31,700	31,700	19,900
Supplies - Miscellaneous	18,601	31,700	31,700	19,900
Utilities / Communications	2,244	3,200	3,200	2,765
Street Lighting	768,667	703,720	703,720	710,000
Install New Lights	30,335	25,000	25,000	18,500
Laundry & Uniform Service	5,594	6,500	6,500	7,500
Vehicle & Radio Rental	2,850	2,850	2,850	2,850
Radio User Fee	0	0	0	3,360
Dues, Memberships & Subscr	318	385	385	350
Registration, Travel & Training	3,813	3,250	3,250	3,750
Small Claims - Unfunded	3,138	775	775	1,000
Services & Charges - General	816,959	745,680	745,680	750,075
Maintenance - Buildings	4,349	1,100	1,100	2,500
Maintenance – Misc. Equipment	2,843	2,650	2,650	1,500
Internal Service Charges	136,336	140,232	140,232	140,000
Fuel	110,093	120,000	120,000	120,000
Services & Charges - Maintenance	253,621	263,982	263,982	264,000
Harlingen Irrigation	17,346	8,000	8,000	10,000
Miscellaneous	76,099	89,000	89,000	96,500
Services & Charges-Miscellaneous	93,445	97,000	97,000	106,500
Reseal & Overlay	25,113	0	0	0
Street Improvements	25,113	0	0	0
STREET MAINTENANCE TOTALS	**$2,073,966**	**$2,123,578**	**$2,123,578**	**$2,173,732**

The Street Maintenance division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs, and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 257 miles of paved streets, 8 miles of open drain ditches and 53 miles of alleyways and 48 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures, and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street overlay program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace street name and regulatory signs to improve signage around the city. Install new traffic signs when approved by ordinance. Provide assistance to civic and non-profit organizations.

OBJECTIVES FOR 13-14

— Maintain approximately 257 miles of paved city streets in good condition.
— Maintain approximately 53 miles of alleys in good condition.
— Maintain approximately 48 miles of sidewalks in good condition.
— Prepare all roads in the 2013-14 Street Overlay Program for the application of asphalt.
— Maintain open drain ditches clear of debris and obstructions.
— Install drainage structures necessary to correct drainage problems.
— Extend the life of city streets by patching potholes throughout the city.
— Replace damaged street name signs throughout the city.
— Replace 200 regulatory signs throughout the city.
— Replace 200 street name signs.
— Continue our maintenance program to mow overgrown grass and weeds along city right-of-way.
— Repair street-cuts related to work performed by the HWWS department.
— Continue trimming tree limbs hanging into the city right-of-way.
— Request funding to purchase a small road paver to improve our ability to repair streets and alleys in a timely manner.
— Request funding to purchase a new bobcat loader with milling attachments to improve our ability to repairs streets and alleys.
— Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets.
— Continue our pavement maintenance program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Request two employees to mow, weed trim and clean up the City Right of Way to improve our ability to keep our city clean.

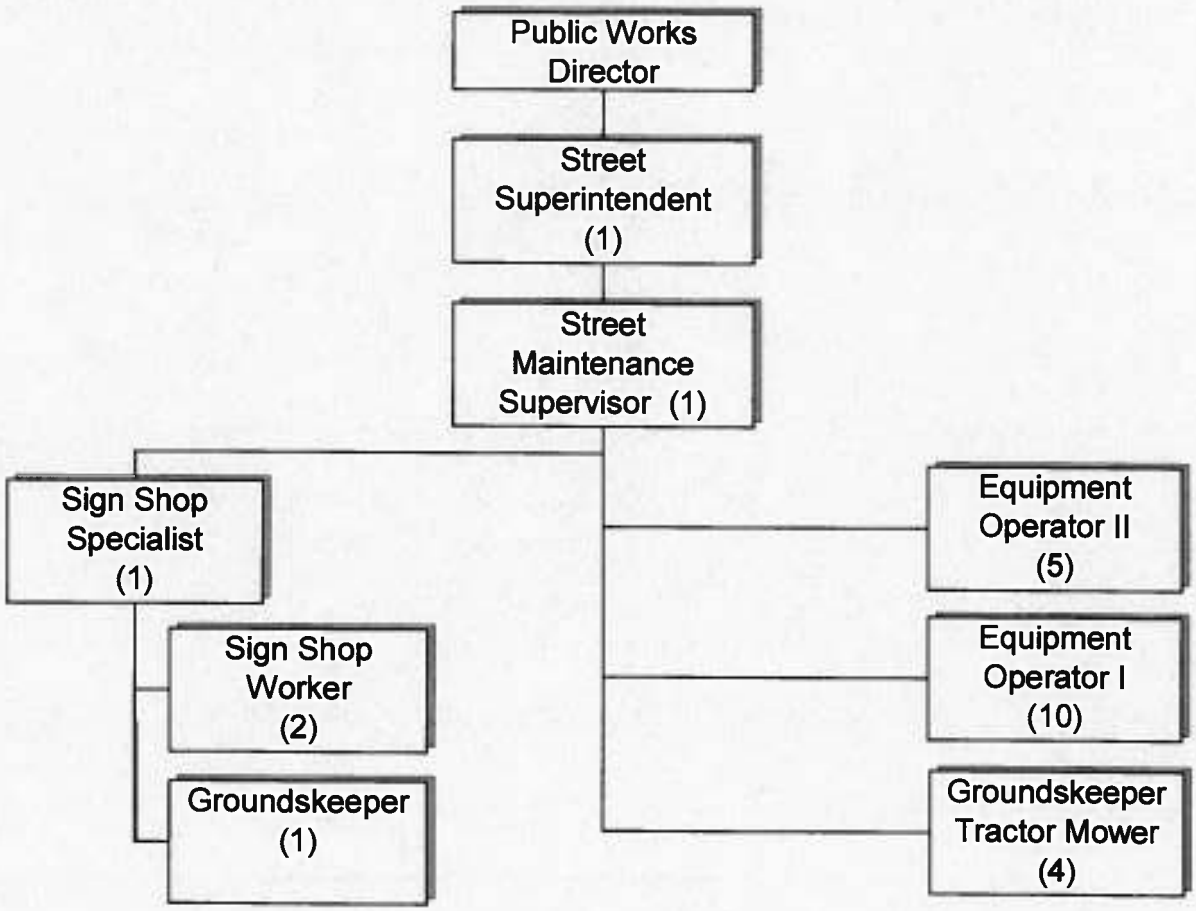
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Miles of city streets maintained	318	322	323
Miles of storm drains maintained	125	125	125
Miles of open drain ditches maintained	8	8	8
Miles of alleys maintained	66	82	82
Miles of sidewalks maintained	48	102	105
EFFICIENCY			
Cost per mile to maintain city infrastructure	$6,522	$6,595	$6,730
OUTPUT			
Number of potholes repaired	9,225	3,527	8,000
Square yards of street cuts repaired	22,490	22,936	20,000
Linear ft of open drain ditches cleaned	50,048	51,829	50,000
Linear ft of open drain ditches mowed	584,912	448,491	465,000
Linear feet of alleys repaired	189,620	73,757	150,000
Linear ft. of caliche roads repaired/improved	82,130	32,178	45,000
Linear ft. of concrete curb repaired/replaced	343	3,279	1,000
Linear ft. of crosswalks	17,729	2,927	3,500
Linear ft. of road striping	51,246	23,570	45,000
Linear ft. of stop bars	7,447	1,909	3,500
Number of street names signs replaced	265	252	200
Number of regulatory signs replaced	246	301	250
Number of warning signs replaced	81	107	75
Miles of city streets overlaid	0	0.5	2

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Streets Superintendent	1	1	$58,649
Streets Maintenance Supervisor	1	1	34,689
Sign Shop Specialist	1	1	35,525
Sign Shop Worker	2	2	45,714
Equipment Operator II	5	5	137,828
Equipment Operator I	10	10	222,842
Groundskeeper	5	5	113,864
Overtime			8,923
Fringe Benefits			274,026
*Split Wages (6%)			2,898
Total	25	25	$934,958

STREET MAINTENANCE



STREET CLEANING 001-5016

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$131,306	$138,470	$138,470	$145,168
Overtime	194	1,233	1,233	1,270
Personnel Services	131,500	139,703	139,703	146,438
City FICA	8,080	8,570	8,570	8,972
City Medicare	1,890	2,004	2,004	2,098
City TMRS	11,550	10,460	10,460	10,589
City TCG Retirement	880	988	988	996
City Health Insurance	21,177	20,922	20,922	25,967
Worker's Compensation	5,329	11,532	11,532	11,316
Personnel Services - Benefits	48,906	54,476	54,476	59,938
Laundry & Uniform Service	1,113	1,500	1,500	1,400
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	0	0	0	480
Services & Charges - General	1,413	1,800	1,800	2,180
Internal Service Charges	84,625	92,705	92,705	85,300
Fuel	52,522	57,500	57,500	65,000
Services & Charges - Maintenance	137,147	150,205	150,205	150,300
STREET CLEANING TOTALS	**$318,966**	**$346,184**	**$346,184**	**$358,856**

The Street Cleaning division of the Public Works Department is responsible for the maintenance of nearly 309 road miles of paved city streets. The department's three (3) street sweepers and one Vac-Truck are used to clean city streets and perform maintenance on storm sewer lines. The department performs maintenance and cleans nearly 309 road miles of city streets and over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FOR 13-14

— Request funding to purchase a camera for use with our Vac-Truck to help locate problems within storm drainage lines.
— Utilize the department's street sweepers to maintain city streets
— Maintain the storm sewer system in good repair and free of obstructions.
— Keep storm sewer manholes and inlets clear of obstructions.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

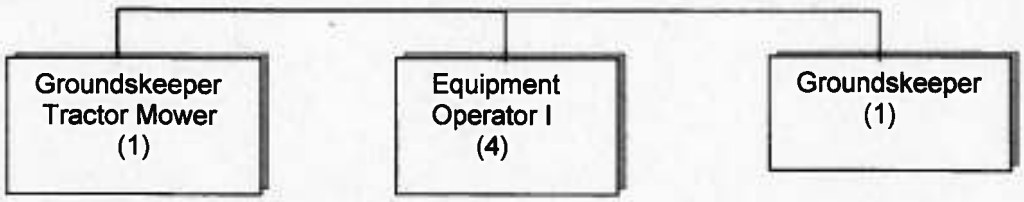
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Miles of City & State Roads	318	320	323
Miles of Storm Drains	125	125	125
EFFICIENCY			
Cost per mile	$1,003.04	$1,081.83	$1,111.01
OUTPUT			
Miles of streets swept with street sweepers	10,051	8,360	9,500
Linear ft of Storm lines flushed	206,611	264,038	210,000
Number of City Blocks of ROW mowed	5,924	11,953	10,500
Truck loads of tree limbs trimmed	488	216	350

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Groundskeeper	1	1	$18,653
Groundskeeper Tractor Mower	1	1	24,378
Equipment Operator I	4	4	102,137
Overtime			1,270
Fringe Benefits			59,938
Total	6	6	$206,376

STREET CLEANING



STREET CUT REPAIRS 001-5018

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Street Materials	$19,768	$30,000	$30,000	$30,000
Supplies General	19,768	30,000	30,000	30,000
STREET CUT REPAIRS TOTALS	**$19,768**	**$30,000**	**$30,000**	**$30,000**

The Street Cut Repairs division of the Public Works Department is incorporated within the Street Maintenance Department. This line item is simply to track the reimbursements from Harlingen Waterworks System to repair the street cuts done by their water and wastewater department.

PUBLIC BUILDINGS 001-7220

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$427,341	$450,318	$450,318	$487,890
Salaries Part Time	11,984	10,429	10,429	0
Overtime	4,592	8,523	8,523	8,263
Personnel Services	443,917	469,270	469,270	496,153
City FICA	26,052	27,477	27,477	29,204
City Medicare	6,093	6,426	6,426	6,830
City TMRS	35,689	31,931	31,931	30,373
City TCG Retirement	4,025	4,633	4,633	6,664
City Health Insurance	84,103	80,822	80,822	100,878
Worker's Compensation	15,885	18,115	18,115	15,626
Personnel Services – Benefits	171,847	169,404	169,404	189,575
Office Supplies	2,787	3,000	3,000	3,000
Office Equip/Furn Non Cap	790	2,520	2,520	0
Chemicals & Medical Sup.	21,290	27,200	27,200	30,000
Supplies General	24,867	32,720	32,720	33,000
Miscellaneous Supplies	4,862	93,100	93,100	7,875
Supplies – Miscellaneous	4,862	93,100	93,100	7,875
Utilities/Communications	7,984	8,700	8,700	8,140
Utilities/Electricity	136,728	100,000	100,000	100,000
Utilities/Other	15,620	14,000	14,000	17,000
Professional Services	7,350	4,280	4,280	2,000
Advertising	0	800	800	1,000
Laundry & Uniform Svcs	3,231	4,000	4,000	4,000
Equipment Rental/Lease	1,881	14,726	14,726	0
Vehicle & Radio Rental	825	825	825	825
Radio User Fee	0	0	0	1,200
Dues, Memberships, & Subs.	245	395	395	395
Regis., Travel, & Training	25	1,500	1,500	2,500
Employee Mileage Reimb	90	0	0	0
Small Claims-Unfunded	0	1,000	1,000	1,000
Services & Charges – General	173,979	150,226	150,226	138,060
Maintenance-Bldgs.	113,931	128,000	128,000	120,000
Gov't Uses of Muni Bldgs	10,000	10,000	10,000	10,000
Maint.-Furniture & Equip.	0	250	250	250
Maint.-Misc. Equip.	297	500	500	500
Internal Service Charges	3,391	7,000	7,000	8,000
Fuel	16,444	16,250	16,250	16,250
Services & Charges - Maint.	144,063	162,000	162,000	155,000

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Miscellaneous	80,558	87,037	87,037	84,240
Services & Charges - Misc.	80,558	87,037	87,037	84,240
Improvement	56,304	145,000	145,000	121,000
Miscellaneous Equipment	31,912	0	0	9,000
Capital Outlay	88,216	145,000	145,000	130,000
PUBLIC BUILDINGS TOTALS	**$1,132,309**	**$1,308,757**	**$1,308,757**	**$1,233,903**

The Public Buildings Department is responsible for the maintenance of all City Owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical installation and repairs, computer line installation, and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL

Maintain City owned buildings in an acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

OBJECTIVES FOR 13-14

— Promote safety and open communication amongst all employees.
— Respond to service request within a reasonable time frame.
— Provide technical assistance and services to all departments
— Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, etc...
— Provide assistance to Various City Departments with sound system and facility set up.
— Provide custodial and attendant services for all private and public functions held

at city owned facilities.

- Promptly respond to all customer requests relating to building availability.
- Purchase a new floor scrubber for use to clean city buildings
- Purchase a new floor scrubber for use at the new Police/Municipal Court Facility
- Replace HVAC roof top units at the City owned building located on Madison (Harlingen Child Development Center)
- Continue replacement of defective HVAC VAV control boxes at the Public Library.
- Replace the existing HVAC unit serving the computer server room at the Police Department with 3 new Liebert Units to maintain an acceptable temp in the room.
- Request funding to replace 2 – 12.5 ton HVAC units at the Lon C Hill building
- Request funding to replace the condenser coils at the Public Library
- Replace the deteriorated sidewalks and driveway at the Casa del Sol
- Continue repairing interior walls at the Public Library (replace wall paper)
- Request funding to replace the carpeting at the Lon C. Hill Building

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

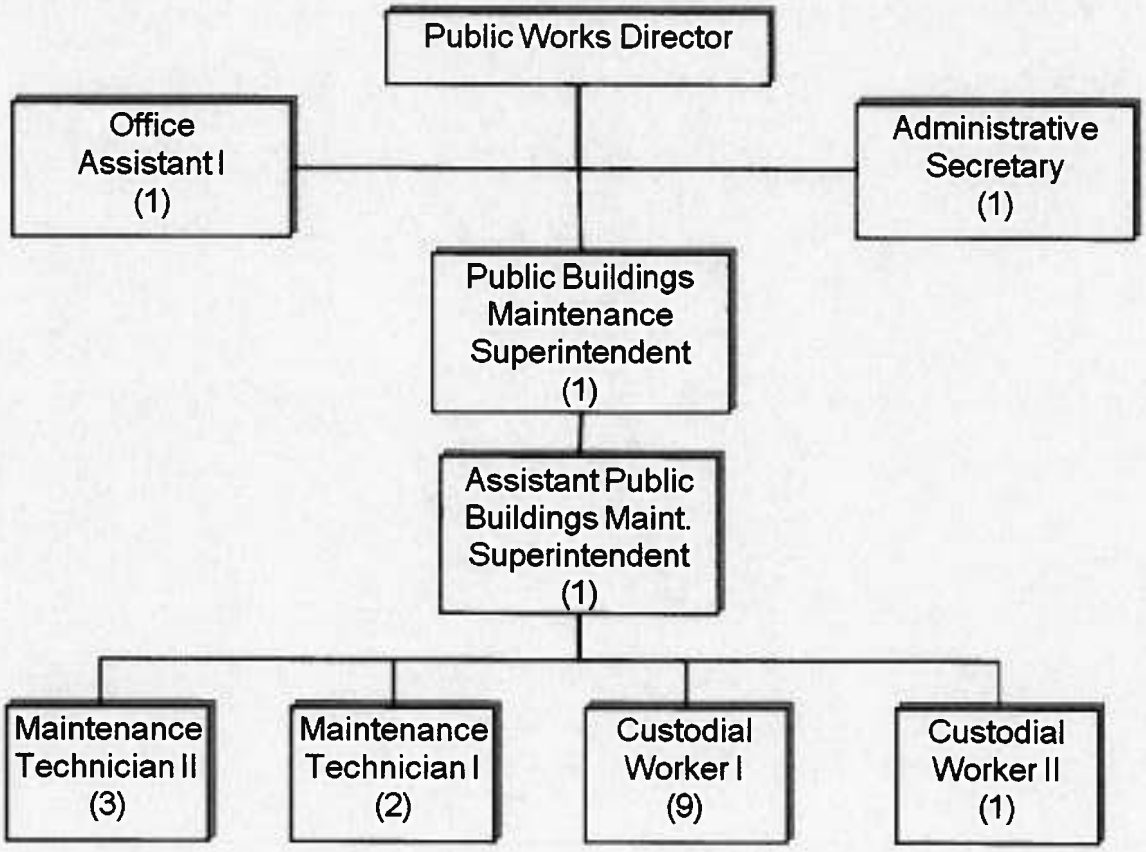
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Work Orders Completed	1,215	1,423	1,250
Events	742	678	620
Total building sq. ft. maintained	482,806	506,000	506,000
EFFICIENCY			
Cost per square ft to maintain buildings	$1.89	$2.17	$2.06
OUTPUT			
Work order man-hours	6,000	6,708	6,500
Event man-hours	8,927	8,267	8,500
REVENUE			
Enterprise Fund Reimbursements	$73,509	$48,607	$50,000
Revenue from Building Rentals	$104,948	$119,108	$98,500
Lease Agreement revenue	$43,200	$43,200	$43,200
TOTAL REVENUE	**$221,657**	**$210,915**	**$191,700**

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Public Buildings Maint Superintendent	1	1	$39,977
Assistant Public Buildings Maint Superintendant	1	1	39,115
Custodial Worker II	1	1	27,892
Custodial Worker I	9	9	193,965
Maintenance Technician II	3	3	84,107
Maintenance Technician I	2	2	53,936
Administrative Secretary	1	1	29,499
Office Assistant	1	1	19,399
Overtime			8,263
Fringe Benefits			189,575
Total	19	19	$685,728

PUBLIC BUILDINGS



PUBLIC SERVICES

PUBLIC SERVICES ADMINISTRATION 001-6001

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$115,118	$122,422	$122,422	$126,492
Car Allowance	4,653	4,653	4,653	4,653
Personnel Services	119,771	127,075	127,075	131,145
City FICA	7,041	7,456	7,456	8,118
City Medicare	1,646	1,744	1,744	1,899
City TMRS	11,648	10,675	10,675	7,816
City TCG Retirement	0	0	0	1,888
City Health Insurance	11,482	11,207	11,207	12,768
Worker's Compensation	443	470	470	1,396
Personnel Services - Benefits	32,260	31,552	31,552	33,885
Office Supplies	2,250	2,250	2,250	2,250
Office Equipment/Furniture - Non-Capital	3,235	3,250	3,250	2,250
Supplies - General	5,485	5,500	5,500	4,500
Utilities/Communications	1,810	2,200	2,200	2,200
Advertising	153	1,000	1,000	1,000
Equipment Rental / Lease	1,671	2,000	2,000	2,000
Vehicle & Radio Rental	75	75	75	75
Radio User Fee	0	0	0	120
Dues, Memberships, & Subs.	170	250	250	250
Registration, Travel, & Training	3,268	3,000	3,000	3,000
Services & Charges - General	7,147	8,525	8,525	8,645
Maintenance - Furniture & Equipment	148	200	200	200
Internal Service Charges	688	0	0	0
Fuel	1,397	0	0	0
Services & Charges - Maint.	2,233	200	200	200
Miscellaneous	180	200	200	200
Services & Charges Misc.	180	200	200	200
Office Furniture & Equipment	0	0	0	1,000
Capital Outlay	0	0	0	1,000
PUBLIC SERVICES ADMINISTRATION TOTALS	**$167,076**	**$173,052**	**$173,052**	**$179,575**

The Public Services Administration staff provides general supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Recreation, Swimming Pools, Tennis Courts, Harlingen Field, and Tourist Recreation. In addition, staff also provides support to the Parks and Recreation Advisory Board, Tennis Advisory Board, Harlingen Proud, and the City Commission.

PROGRAM GOAL

Continuously plan and promote short term and long-term goals to improve the parks and recreation system and meet the needs of the community.

OBJECTIVES FOR 13-14

- Oversee the construction of the 25th Street Trail
- Oversee the renovation of Lon C. Hill Pool.
- Research funding options for a new master plan
- Continue to seek funding for projects identified in the City's Parks and Recreation Needs Assessment.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

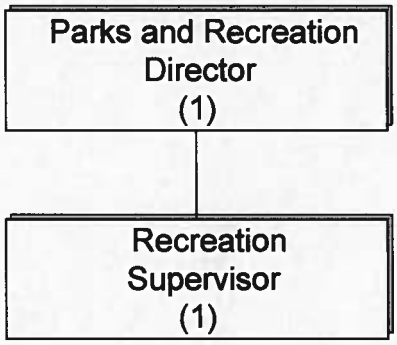
PERFORMANCE INIDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Advisory Board meetings Held	12	12	12
Public Speaking Engagements	2	5	5
Special events planning meetings	40	61	61
City Commission meetings/workshops	30	30	30
EFFICIENCY			
Administrative cost per operating dollar	$ 2.63	$ 2.61	2.61
OUTPUT			
Annual budget prepared	1	1	1
Capital projects plan prepared	1	1	1
Park renovation plans prepared	1	5	5
Park system inventory conducted	1	1	1
Board minutes prepared	12	12	12
Payroll timesheets submitted	26	26	26

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Parks & Recreation Director	1	1	$88,731
Recreation Supervisor	1	1	37,761
Car Allowance			4,653
Fringe Benefits			33,886
Total	2	2	$165,031

PUBLIC SERVICES ADMINISTRATION



PARKS 001-6010

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$315,225	$329,805	$329,805	$332,280
Salaries Part Time	44,910	50,057	50,057	75,837
Overtime	12,703	21,058	21,058	30,985
Travel Pay	10	0	0	0
Personnel Services	372,848	400,920	400,920	439,102
City FICA	22,586	24,235	24,235	26,909
City Medicare	5,282	5,668	5,668	6,293
City TMRS	30,520	25,430	25,430	22,766
City TCG Retirement	1,316	2,962	2,962	4,563
City Health Insurance	50,157	53,030	53,030	53,628
Worker's Compensation	13,074	14,192	14,192	12,866
Personnel Services - Benefits	122,935	125,517	125,517	127,025
Office Supplies	856	900	900	900
Office Equip/Furniture - Non-Capital	430	0	0	500
Chemical & Medical	17,564	9,500	9,500	15,000
Maintenance Supplies	122,689	136,202	136,202	111,000
Botanical & Irrigation	14,454	14,800	14,800	14,800
Parks/Recreational Equipment	28,500	16,490	16,490	21,000
Supplies - General	184,493	177,892	177,892	163,200
Miscellaneous Supplies	40,888	24,000	24,000	26,000
Supplies - Miscellaneous	40,888	24,000	24,000	26,000
Utilities/Communications	1,419	3,000	3,000	3,000
Utilities/Electricity	294,400	255,000	255,000	250,000
Utilities/Other	201,591	139,245	139,245	141,250
Professional Services	1,760	6,010	6,010	1,500
Technical Services	0	500	500	500
Laundry & Uniform Services	5,400	7,500	7,500	7,500
Equipment Rental / Lease	1,767	2,200	2,200	2,200
Vehicle & Radio Rental	975	975	975	975
Radio User Fee	0	0	0	1,560
Dues, Memberships, & Subscriptions	150	200	200	200
Registration, Travel, & Training	1,238	2,700	2,700	2,700
Small Claims - Unfunded	199	1,000	1,000	1,000
Contract Labor	20,788	20,000	20,000	20,000
Contract Labor - Parks	46,901	0	0	0
Services & Charges - General	576,588	438,330	438,330	432,385
Maintenance - Buildings	37,612	39,000	39,000	45,000
Maintenance - Miscellaneous Equipment	9,948	15,500	15,500	15,500
Internal Service Charges	20,058	25,500	25,500	21,500
Fuel	55,098	45,000	45,000	45,000
Services & Charges - Maintenance	122,716	125,000	125,000	127,000
Improvements	5,375	0	0	0
Improvements Other than Buildings	0	24,657	24,657	0
Improvemens Other than Bldgs Contrib-HCIB	821,777	0	0	0
Motor Vehics & Heavy Equip	63,986	0	0	0
Miscellaneous Equipment	51,065	0	0	0
Capital Outlay	942,203	24,657	24,657	0
PARKS TOTALS	**$2,362,671**	**$1,316,316**	**$1,316,316**	**$1,314,712**

The Park's Department is responsible for the planning, procurement, and development of parkland facilities. This department provides the care and maintenance of all City-owned parks. Included in the park inventory are approximately 730 acres of park and recreational facilities. This division also maintains public building grounds including City Hall, RGV Museum, City Cemetery, the City Warehouse, Police Station, the Library, and others. In addition, the department provides for the preparation of recreational facilities, irrigation systems, park shelters, fences, playground equipment, and other park-related construction activities.

PROGRAM GOAL

To improve exiting parks and recreation facilities through intensification, maintenance, and development of parks and facilities that are spatially balanced and meet the needs of diverse interests, and to provide ongoing and continuous management and coordination to ensure that parks and recreation facilities contribute to a sustained livability of Harlingen.

OBJECTIVES FOR 13-14

- Continue to achieve efficiency/cost savings by isolating irrigation systems to avoid sewer fees, where applicable.
- Actively participate in the construction of the 25th Street Trail.
- Continue to support approximately 20 community events hosted and/or co-sponsored by the City.
- Actively participate in the renovation of Lon C. Hill Pool.
- Complete no fewer than 10 landscaping/beautification projects.
- Oversee completion of the electrical/meter project at Harlingen Field.
- Provide staff support to Parks and Recreation Advisory Board.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

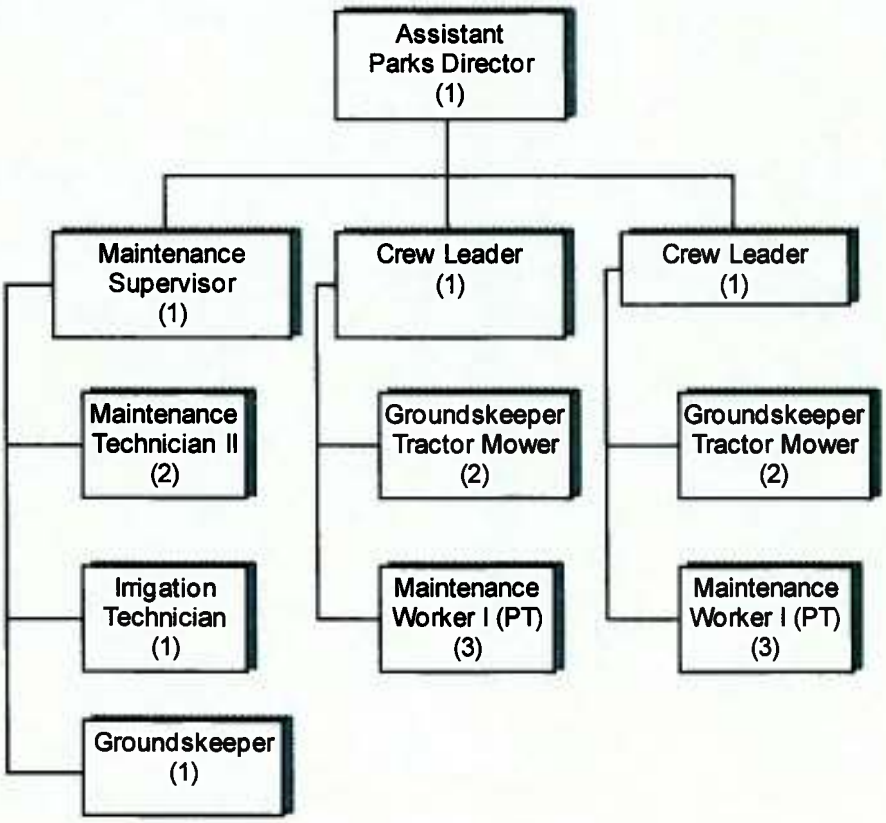
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Park Sites	25	26	26
Park Acreage	730	735	735
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	26	26	26
Soccer and Football Fields	18	18	18
EFFICIENCY			
Annual O&M cost per acre	2,681	2,412	2,412
OUTPUT			
Pavilion Rentals	533	550	550

Sports fields prepared for play	4,000	4,000	4,000
Parks cleaned	3,000	3,000	3,000
Parks mowed and trimmed	1,000	1,000	1,000
Public buildings mowed and trimmed	570	570	570
Pavilions installed	0	1	1
Special events supported by staff	25	30	30

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Assistant Parks Director	1	1	$58,900
Maintenance Supervisor	0	1	42,838
Maintenance Foreman	2	0	0
Crew Leader	1	2	63,869
Groundskeeper	1	1	24,502
Groundskeeper Tractor Mower	4	4	88,713
Irrigation Technician	1	1	20,514
Maintenance Technician II	2	2	52,676
Maintenance Worker I Part-time	6	6	75,835
Overtime			30,985
Fringe Benefits			132,091
Split Wages (33.5%)			(24,798)
Total	18	18	$566,125

PARKS



HARLINGEN FIELD 001-6011

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Maintenance Supplies	8,075	14,000	14,000	18,187
Supplies - General	8,075	14,000	14,000	18,187
Maintenance - Buildings	23,682	24,468	24,468	25,281
Services & Charges - Maintenance	23,682	24,468	24,468	25,281
HARLINGEN FIELD TOTALS	**$31,757**	**$38,468**	**$38,468**	**$43,468**

The Harlingen Field fund provides for the maintenance and upkeep of the playing field and the supporting infrastructure at the stadium and surrounding grounds at Harlingen Field.

PROGRAM GOAL

Maintain grounds and supporting infrastructure of Harlingen Field through routine and preventative maintenance.

OBJECTIVES FOR 13-14

- Work with professional baseball team and the Harlingen Consolidated Independent School District to ensure a safe and successful season.
- Provide contract compliance with regards to the lease agreement between the City and United League Baseball.
- Continue to maintain Harlingen Field through preventative and routine maintenance.
- Seek funding to replace outfield fence and complete outfield drainage project as outlined in the City's Parks and Recreation Needs Assessment.
- Complete electrical project to isolate field lights on a separate meter.
- Study/consider the possibility of in-house maintenance and field preparation

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Home games for RGV White Wings	45	45	45
Special events hosted at Harlingen Field	3	3	3
EFFICIENCY			
Annual cost per resident for Harlingen Field	$0.66	$0.66	$0.66
OUTPUT			
Visitors to Harlingen Field (Attendance)	67,500	67,500	67,500

PARKS MAINTENANCE 001-6015

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$237,025	$247,013	$247,013	$251,714
Salaries Part Time	65,210	76,587	76,587	75,461
Overtime	7,595	0	0	0
Travel Pay	5	0	0	0
Personnel Services	309,835	323,600	323,600	327,175
City FICA	18,903	19,705	19,705	19,914
City Medicare	4,421	4,608	4,608	4,657
City TMRS	12,663	11,076	11,076	9,430
City TCG Retirement	6,358	6,429	6,429	8,048
City Health Insurance	44,485	43,586	43,586	49,659
Worker's Compensation	10,778	11,455	11,455	9,586
Personnel Services - Benefits	97,608	96,859	96,859	101,294
Maintenance Supplies	28,148	10,000	10,000	10,000
Botanical & Irrigation	2,612	3,200	3,200	3,200
Supplies - General	30,760	13,200	13,200	13,200
Miscellaneous Supplies	4,000	2,000	2,000	4,000
Supplies - Miscellaneous	4,000	2,000	2,000	4,000
Laundry & Uniform Services	2,681	3,000	3,000	3,000
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	0	0	0	480
Services & Charges - General	2,981	3,300	3,300	3,780
Maintenance - Miscellaneous Equipment	2,022	2,000	2,000	2,000
Internal Service Charges	8,494	6,000	6,000	10,000
Fuel	8,936	15,000	15,000	15,000
Services & Charges - Maintenance	19,452	23,000	23,000	27,000
PARKS MAINTENANCE TOTALS	**$464,636**	**$461,959**	**$461,959**	**$476,449**

The Park's Maintenance Department oversees twenty-five sites including grounds around public buildings, traffic medians and park sites. In addition, the department provides for the preparation of recreational facilities, irrigation systems, parks shelters, fences, playground equipment, and other park-related construction activities.

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PROGRAM GOAL

Keep a high level of quality in the park system through upgrades or rehabilitation of existing infrastructure and by routine and preventative maintenance practices.

OBJECTIVES FOR 13-14

- Maintain Loop 499 landscape areas through a comprehensive pesticide and herbicide application program.
- Continue to maintain the Harlingen Cemetery grounds.
- Perform routine and preventive maintenance to the twenty-five different park sites and grounds around public buildings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

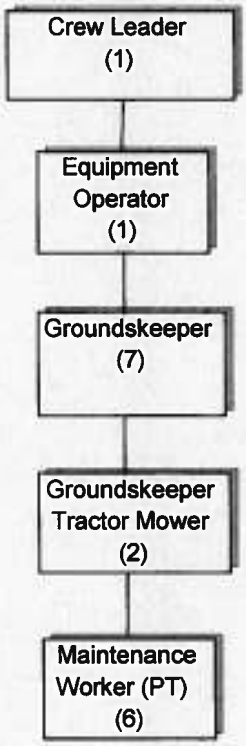
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Park Sites	25	26	26
Park Acreage	730	735	735
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	26	26	26
Soccer and Football Fields	18	18	18
EFFICIENCY			
Annual O&M cost per acre	$2,681	$2,412	$2,412
OUTPUT			
Pavilion Rentals	533	550	550
Sports fields prepared for play	4,000	4,000	4,000
Parks cleaned	3,000	3,000	3,000
Parks mowed and trimmed	1,000	1,000	1,000
Public buildings mowed and trimmed	570	570	570
Pavilions installed	0	1	1
Special events supported by staff	25	30	30

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Crew Leader	1	1	$24,247
Equipment Operator I	1	1	26,255
Groundskeeper	7	7	145,539
Groundskeeper Tractor Mower	2	2	35,942
Maintenance Worker PT	6	6	75,461
Fringe Benefits			96,228
Split Wages (33.5%)			24,798
Total	17	17	$428,470

PARKS MAINTENANCE



RECREATION 001-6020

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$88,376	$87,524	$87,524	$52,871
Salaries Part Time	40,720	37,839	37,839	38,864
Overtime	1,975	0	0	0
Car Allowance	4,906	4,830	4,830	2,700
Personnel Services	135,977	130,193	130,193	94,435
City FICA	8,355	8,117	8,117	5,812
City Medicare	1,954	1,899	1,899	1,360
City TMRS	7,726	4,959	4,959	0
City TCG Retirement	966	1,669	1,669	2,779
City Health Insurance	9,721	21,236	21,236	7,946
Worker's Compensation	2,766	2,755	2,755	1,280
Personnel Services – Benefits	31,488	40,635	40,635	19,177
Office Supplies	3,021	3,641	3,641	3,000
Office Equip/Furn. Non Cap	917	0	0	0
Chemicals & Medical Supplies	247	59	59	700
Educational & Recreation	61,156	102,000	102,000	80,000
Supplies – General	65,341	105,700	105,700	83,700
Miscellaneous Supplies	1,393	1,500	1,500	1,500
Supplies – Miscellaneous	1,393	1,500	1,500	1,500
Utilities / Communications	2,447	2,500	2,500	2,500
Advertising	10,459	11,950	11,950	12,000
Equipment Rental/Lease	2,327	1,950	1,950	1,950
Vehicle & Radio Rental	225	225	225	225
Radio User Fee	0	0	0	360
Dues, Memberships & Subs.	779	980	980	980
Registration, Travel & Training	3,214	3,000	3,000	3,000
Employee Mileage Reimb.	0	650	650	0
Contract Labor	32,029	52,491	52,491	74,894
Services & Charges – General	51,480	73,746	73,746	95,909
Maintenance – Buildings	462	9	9	1,500
Maintenance - Furniture & Equip.	402	0	0	0
Internal Service Charges	0	500	500	0
Fuel	0	794	794	0
Services & Charges – Maint.	864	1,303	1,303	1,500
Teen Services Contract	101,671	103,257	103,257	103,257
Services & Charges – Misc.	101,671	103,257	103,257	103,257
RECREATION TOTALS	**$388,214**	**$456,334**	**$456,334**	**$399,478**

The Recreation Division's purpose is to provide a diversified year-round recreation and leisure activities program consisting of a variety of activities for the citizens of Harlingen.

PROGRAM GOAL

Provide the Harlingen community various adult and youth recreation activities to promote health and wellness, and provide numerous community leisure and entertainment events that create a sense of place, strengthen safety and security for our residents, as well as promoting sports and entertainment tourism.

OBJECTIVES FOR 13-14

- Continue to manage and promote various community events such as Blues on the Hill, Winter Texas Appreciation Fiesta, Independence Day Celebration, Lighting of the Arroyo, etc.
- Continue to improve upon and expand the City's summer recreational programs including Summer Playground (transition from half-day to a full-day program), track and field (continue transition to a more competitive program), swim team, and swim lessons.
- Provide contract compliance related to lease agreements between the City and various youth sports league for the use of City-owned facilities.
- Continue to facilitate the expansion of the seasonal adult softball leagues.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Recreation & Events Manager position was transferred to CVB.

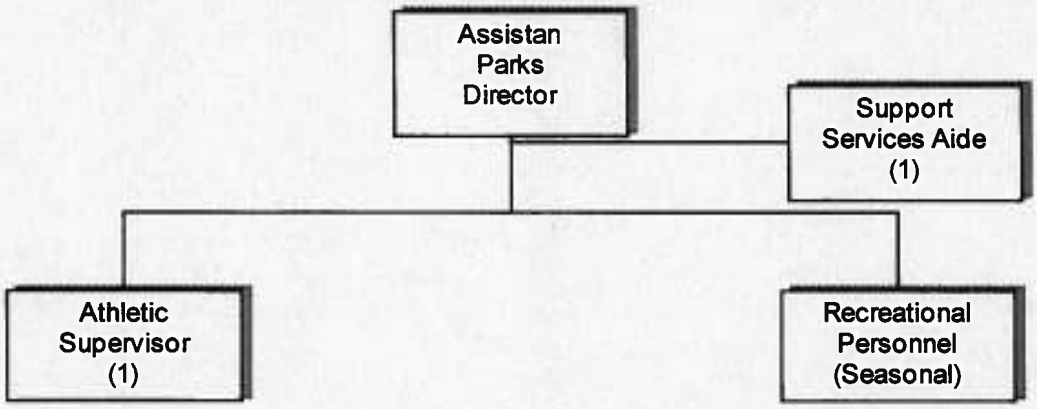
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Adult Sports Leagues	15	15	15
Youth Sports Activities	2	2	2
Community Recreation Classes	41	41	41
Support Special Events	18	30	30
EFFICIENCY			
Recreation annual cost per resident	$7.80	$6.80	6.80
OUTPUT			
Adult sports league teams	253	260	260
Community recreation program participants	3,000	3,000	3,000
"Blues On The Hill" attendees	12,000	15,000	15,000

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Recreation & Events Manager	1	0	0
Athletic Supervisor	1	1	32,525
Support Services Aide	1	1	20,345
Office Assistant Summer TPT	1	1	1,203
Gym Supervisor Temporary TPT	1	1	1,239
Head Track Coach Temporary PT	1	1	2,887
Assistant Track Coach TPT	2	2	3,553
Camp-a-day Supervisor TPT	1	1	620
Camp-a-day Leader TPT	2	2	1,198
Playground Leader TPT	7	7	8,604
Assistant Playground Leader TPT	14	8	9,584
Track & Field Assistant TPT	0	6	7,188
Bus Driver Temporary TPT	6	6	2,789
Car Allowance			2,700
Fringe Benefits			19,177
Total	38	37	$113,611

RECREATION



SWIMMING POOLS 001-6030

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Part Time	$93,138	$101,470	$101,470	$107,488
Overtime	4,355	3,032	3,032	3,131
Personnel Services	97,493	104,502	104,502	110,619
City FICA	6,045	6,480	6,480	6,857
City Medicare	1,414	1,514	1,514	1,604
Worker's Compensation	3,400	3,700	3,700	3,242
Personnel Services - Benefits	10,859	11,694	11,694	11,703
Office Supplies	0	500	500	500
Chemicals & Medical Supplies	9,941	8,500	8,500	12,000
Supplies - General	9,941	9,000	9,000	12,500
Miscellaneous Supplies	2,771	8,055	8,055	6,555
Supplies - Miscellaneous	2,771	8,055	8,055	6,555
Utilities / Communications	3,417	3,100	3,100	3,100
Utilities / Electricity	23,364	20,000	20,000	20,000
Utilities / Other	46,796	30,000	30,000	30,000
Registration, Travel & Training	73	750	750	750
Contract Labor	24,412	29,000	29,000	24,000
Services & Charges - General	98,062	82,850	82,850	77,850
Maintenance - Buildings	16,805	30,500	30,500	30,000
Maintenance - Miscellaneous Equipment	2,631	3,900	3,900	6,900
Services & Charges - Maintenance	19,436	34,400	34,400	36,900
Miscellaneous	587	0	0	500
Services & Charges - Miscellaneous	587	0	0	500
Improvements other than Buildings	9,903	0	0	0
Capital Outlay	9,903	0	0	0
SWIMMING POOLS TOTAL	**$249,052**	**$250,501**	**$250,501**	**$256,627**

The Swimming Pools Division provides for the operation and maintenance of the City's three (3) seasonal outdoor aquatic facilities: Lon C. Hill Pool, the Splash Pad at Lon C. Hill Park, and Victor Pool. In addition to public swimming, swimming lessons, and lifeguard training, the Harlingen Aquatics Team and private parties use the pools and the Splash Pad.

PROGRAM GOAL

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs; emphasize and promote the facilities and their availability to local business and groups; develop and maintain aquatic facilities that provide a full range of family oriented activities.

OBJECTIVES FOR 13-14

- Complete the renovations of Lon C. Hill pool prior to the 2014 summer season.
- Implement off-season
- Expand our aquatic exercise program to involve a larger audience.
- Continue to seek funding for the renovation of Victor Pool as described in the City's Parks and Recreation Needs Assessment.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Pools Operated: May – August	2	2	2
Learn to swim sessions held	3	4	4
Number of learn to swim classes	64	64	64
EFFICIENCY			
Annual cost per resident for pools	$3.56	$3.79	$3.79
OUTPUT			
Public swimming admissions	28,000	28,000	28,000

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Pool Manager TPT	4	4	$19,314
Assistant Pool Manager TPT	3	3	13,369
Lifeguard I TPT	9	9	36,587
Lifeguard II TPT	9	9	38,219
Overtime			3,131
Fringe Benefits			11,703
Total	25	25	$122,322

SWIMMING POOLS

PENDLETON POOL 001-6035

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$31,453	$31,191	$31,191	$30,873
Salaries Part Time	90,207	74,329	74,329	71,057
Overtime	4,089	1,760	1,760	1,818
Car Allowance	2,340	2,594	2,594	0
Travel Pay	30	0	0	0
Personnel Services	128,119	109,874	109,874	103,748
City FICA	7,851	6,676	6,676	6,435
City Medicare	1,836	1,562	1,562	1,505
City TMRS	3,184	2,720	2,720	0
City TCG Retirement	0	88	88	1,635
City Health Insurance	4,868	5,388	5,388	3,973
Worker's Compensation	4,468	3,890	3,890	3,039
Personnel Services - Benefits	22,207	20,324	20,324	16,587
Chemicals & Medical Supplies	11,827	15,078	15,078	12,078
Supplies – General	11,827	15,078	15,078	12,078
Miscellaneous Supplies	3,314	5,866	5,866	5,866
Supplies - Miscellaneous	3,314	5,866	5,866	5,866
Utilities / Communications	251	250	250	250
Utilities / Electricity	27,036	28,105	28,105	28,105
Utilities / Other	47,210	35,000	35,000	35,000
Registration, Travel & Training	680	750	750	750
Contract Labor	2,040	810	810	0
Services & Charges - General	77,217	64,915	64,915	64,105
Maintenance - Buildings	37,935	40,000	40,000	40,000
Maintenance – Misc. Equipment	4,092	4,190	4,190	5,000
Internal Service Charges	0	0	0	1,500
Fuel	0	0	0	1,500
Services & Charges - Maintenance	42,027	44,190	44,190	48,000
Miscellaneous	0	100	100	100
Services & Charges – Miscellaneous	0	100	100	100
Miscellaneous Equipment	7,516	0	0	0
Capital Outlay	7,516	0	0	0
PENDLETON POOL TOTAL	**$292,227**	**$260,347**	**$260,347**	**$250,484**

The Swimming Pools Division at Pendleton Park provides for the operation and maintenance of the City's municipal indoor pool. In addition to public swimming and swimming lessons, the Harlingen Consolidated Independent School District, the Harlingen Aquatics Team and private parties utilize the pool.

PROGRAM GOAL

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs. Develop an Aquatic Center that will provide a full range of family fun activities in and around the swimming pool.

OBJECTIVES FOR 13-14

- Increase lifeguard training/certification; continue to offer staff training and in-service to surrounding cities with pools as an additional source of revenue.
- Maximize pool facilities during hours of operation to include public swimming, expand water aerobics program and lap swimming.
- Improve restrooms and shower areas with up-to-date fixtures.
- Communicate with HCISD administration in regards to any changes in their swimming program and swim meets.
- Continue to plan and begin the implementation of staffing and programming strategies to meet budgetary and community needs coinciding with the opening of the new HCISD natatorium.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

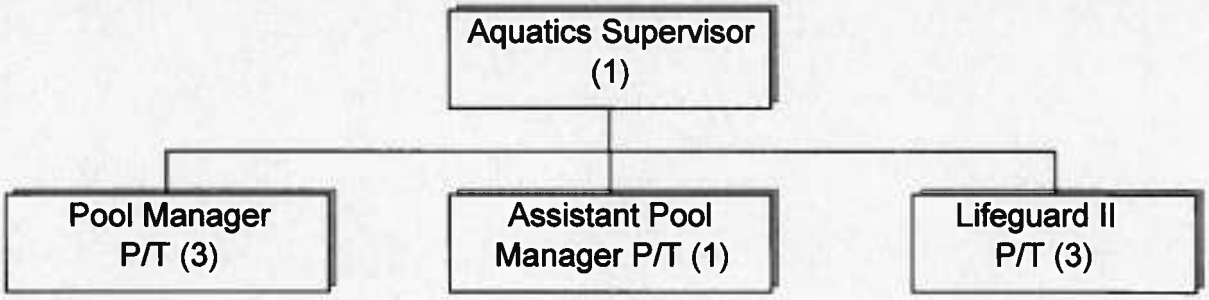
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Pool Operated: August - April	1	1	1
Pool Operated: May - July	1	1	1
Learn to swim sessions held	3	4	4
Learn to swim classes held	18	18	18
Average visitors per year	50,000	50,000	50,000
Water Aerobics Admissions	6,500	7,200	7,200
EFFICIENCY			
Annual cost per resident for pool	$3.90	$3.94	$3.94
OUTPUT			
Public swimming admissions	10,000	10,000	10,000

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Aquatics Supervisor	1	1	$30,873
Pool Manager P/T	3	3	31,962
Assistant Pool Manager P/T	1	1	10,328
Lifeguard II P/T	3	3	28,767
Overtime			1,818
Fringe Benefits			16,587
Total	8	8	$120,335

PENDLETON POOL



LIBRARY SERVICES 001-6210

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$475,788	$515,689	$515,689	$544,327
Salaries Part Time	61,829	72,426	72,426	78,097
Overtime	42	0	0	0
Car Allowance	3,528	3,528	3,528	3,528
Travel Pay	15	0	0	0
Personnel Services	541,202	591,643	591,643	625,952
City FICA	32,807	35,890	35,890	38,011
City Medicare	7,673	8,394	8,394	8,890
City TMRS	28,332	26,115	26,115	26,645
City TCG Retirement	10,087	11,218	11,218	11,909
City Health Insurance	67,949	69,764	69,764	75,217
Worker's Compensation	1,889	2,131	2,131	1,941
Personnel Services - Benefits	148,737	153,512	153,512	162,613
Office Supplies	2,810	5,662	5,662	6,023
Educational & Recreational	738	600	600	600
Books, Magazines, & Papers	107,523	124,500	124,500	123,520
Supplies - General	111,071	130,762	130,762	130,143
Miscellaneous Supplies	24,051	29,229	29,229	28,968
Supplies - Miscellaneous	24,051	29,229	29,229	28,968
Utilities / Communications	11,431	15,305	15,305	14,335
Utilities / Electricity	111,837	93,500	93,500	75,000
Utilities / Other	8,507	8,500	8,500	8,500
Technical Services	2,095	2,200	2,200	2,200
Advertising	0	700	700	700
Equipment Rental/Lease	16,277	16,701	16,701	23,016
Dues, Memberships & Subscriptions	440	440	440	475
Registration, Travel & Training	0	500	500	500
Services & Charges - General	150,587	137,846	137,846	124,726
Maintenance - Buildings	7,252	4,000	4,000	4,000
Maintenance - Furniture & Equipment	2,383	3,000	3,000	3,000
Maintenance - Miscellaneous Equipment	2,707	4,522	4,522	18,522
Maintenance - Software	12,488	14,500	14,500	14,500
Services & Charges - Maintenance	24,830	26,022	26,022	40,022
Miscellaneous	25,585	29,000	29,000	29,000
Services & Charges - Misc.	25,585	29,000	29,000	29,000
LIBRARY SERVICES TOTALS	**$1,026,063**	**$1,098,014**	**$1,098,014**	**$1,141,424**

The Harlingen Public Library is a practical print and electronic resource facility for our citizens to have access to library materials for personal educational enrichment and to complement and supplement their formal and informal education. Over 180,000 books and audio / video materials are available for check out by library users. Library users can use numerous public computer stations for creating and printing documents, accessing online database, as well as connecting to the Internet. In addition, the Library provides wireless access to the Internet for users who choose to bring their own portable computers and mobile devices. There are several services available to children, young adults, and adults including story time, puppet shows, the summer reading program, teen drama programs and many programs for adults. The Library has been continually accredited by the Texas State Library and is a member of the 8 member county-wide Cameron County Library System.

PROGRAM GOAL

The mission of the Harlingen Public Library is to provide the resources, programs, and activities to promote reading and encourage life-long learning by assisting all patrons with their informational needs and assisting them with constructive and creative use of their leisure and recreational time.

OBJECTIVES FOR 13-14

— To continue to provide e-books and downloadable audio books as a new format for all types of patron's e-readers.
— To promote the Library and its services in several community-wide festivals, family nights, career days, fairs, school functions, etc.
— To provide new online database to meet the growing needs and demands of Harlingen residents.
— To continue to provide arts and crafts, high interest programs for our adults, drama and book reading programs for our young adult patrons, and arts and crafts, story hour, and puppet shows for our juvenile patrons through the use of our staff along with assistance from volunteers, the Friends of the Harlingen Public Library, and other community organizations.
— To provide opportunities for all staff to receive their continuing education hours as required by the Texas State Library for continual accreditation.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

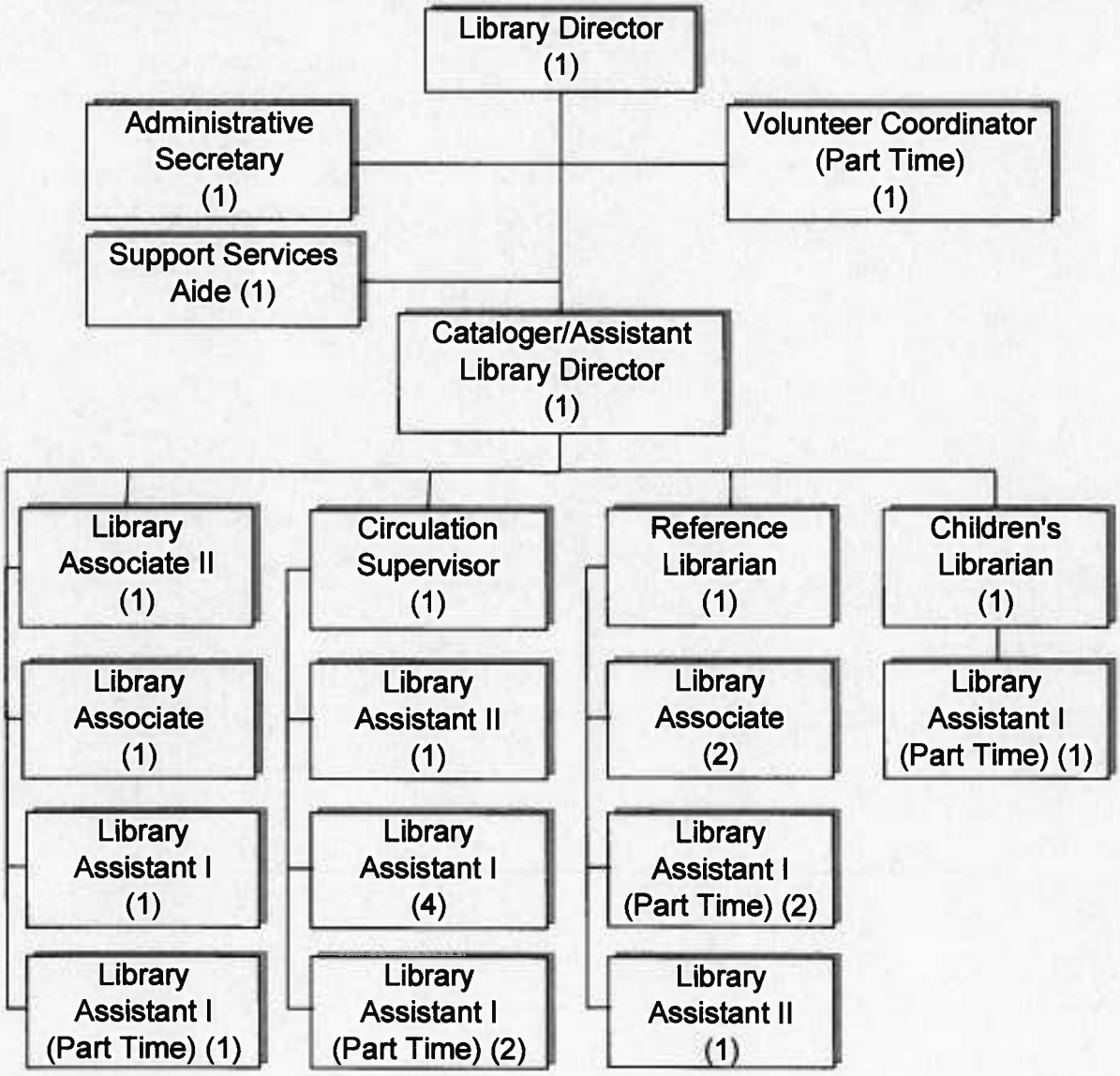
None.

PERFORMANCE INDICATORS

EFFECTIVENESS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Library Materials Purchased	4,786	5,315	5,000
Library Materials Cataloged	5,801	7,913	6,500
Registered Users	32,025	35,424	34,000
Interlibrary Loans	678	614	640
Library Visitors	236,254	307,954	275,000

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Library Director	1	1	$70,158
Assistant Library Director	1	1	57,625
Circulation Supervisor	1	1	38,235
Librarian	2	2	80,619
Library Assistant	7	7	147,714
Library Associate	4	4	99,420
Administrative Secretary	1	1	27,327
Support Services Aide	1	1	23,230
Library Assistant I Part-time	6	6	68,046
Volunteer Coordinator Part-time	1	1	10,051
Car Allowance			3,528
Fringe Benefits			162,612
Total	25	25	$788,565

LIBRARY SERVICES



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TAB 5 - SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific taxes for proceeds from other earmarked revenues sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's aims are "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Metropolitan Planning Organization (M.P.O.) Fund is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen – San Benito traffic area.

Special Investigations Fund is used to account for monies received by the Harlingen Police Department. These funds are used to finance police investigations, equipment and for rewards in the "Crime Stoppers Program."

Tennis Court Fund is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is to account for monies received from the hotels and motels on 7% occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Improvement District Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Communication Center Fund accounts for the expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

Community Oriented Policing Services / Universal Hiring Program (COPS/UHP) Fund is used to account for funds awarded to the City to hire six additional sworn career law enforcement officer positions. The grant is on a reimbursement basis and pays for the entry-level salaries and approved fringe benefits of the six officer positions for a three year term.

Red Light Safety Photo Enforcement Program is aimed at reducing accident-related injuries specifically at intersections that reflect a high number of traffic accidents. This contract ended March 2010.

The Neighborhood Stabilization Program Fund is used to account for funds provided through the Texas Department of Housing and Community Affairs (TDHCA).

Convention and Visitor's Bureau Fund is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.

The FEMA Jefferson Street Drainage Fund is used to account for revenues provided for State Disaster funding awarded through the Texas Department of Public Safety – Division of Emergency Management.

The TDRA Northwest Area Drainage Fund is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs.

The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Economic Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

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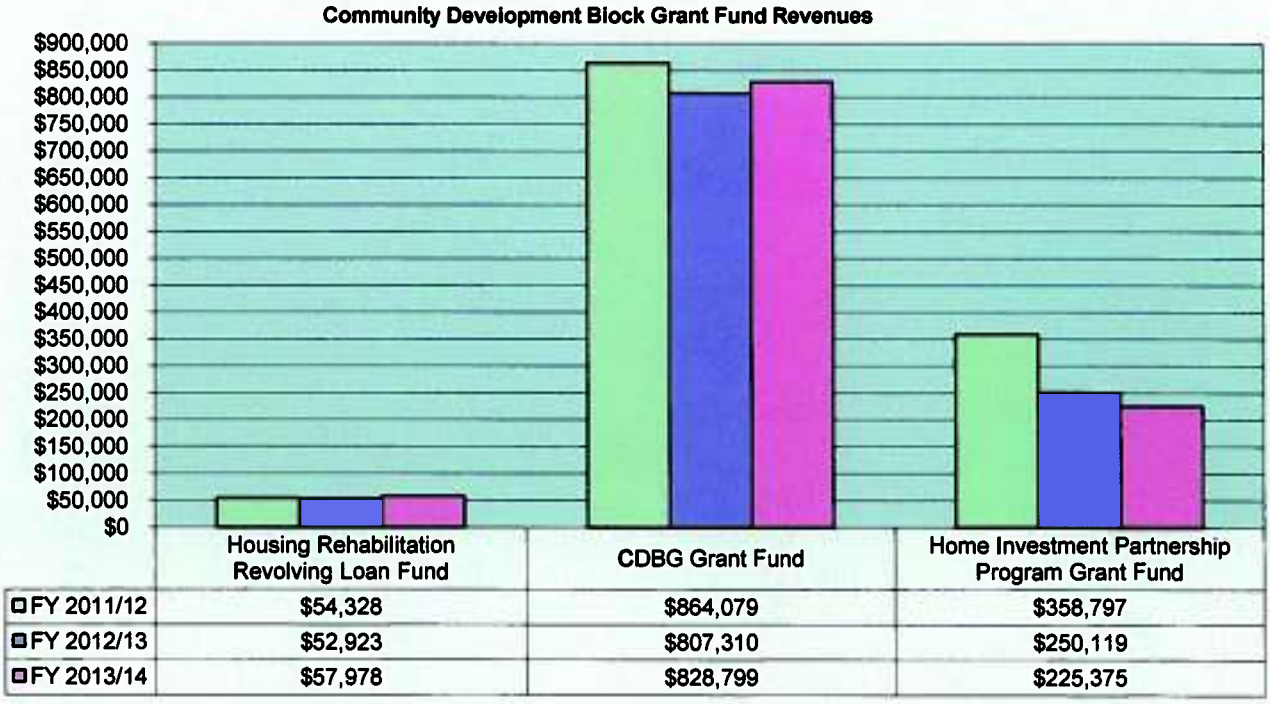
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

CITY OF HARLINGEN

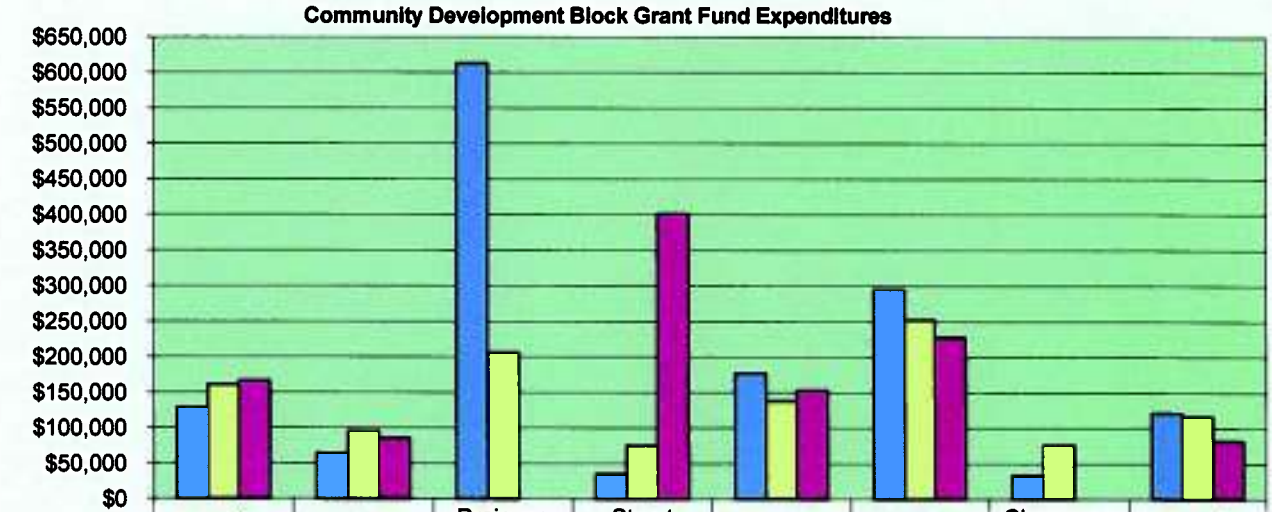
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

DESCRIPTION	CAPER ACTUAL FY 11-12	OYAP BUDGET FY 12-13	ESTIMATED FY 12-13	OYAP APPROVED FY 13-14
REVENUES:				
Housing Rehabilitation Revolving Loan Fund	$54,328	$52,923	$58,632	$57,978
CDBG Grant Fund	864,079	807,310	807,310	828,799
Home Investment Partnership Program Grant Fund	358,797	250,119	250,119	225,375
HOME Program Income	3,440	2,190	6,170	2,190
TOTAL REVENUES	**$1,280,643**	**$1,112,542**	**$1,122,232**	**$1,114,342**
EXPENDITURES:				
Administration 101				
Administrative Expenses	$127,545	$160,621	$109,491	$165,700
Rehabilitation Administration Expenses	63,738	95,000	80,966	85,000
Drainage Improvements	612,673	205,791	408,568	0
Park Improvements	16,094	75,000	108,157	168,500
Target Area Neighborhood Inv Program	18,668	0	34,499	0
Street Improvements	0	0	0	232,774
Housing Rehabilitation	177,116	137,923	422,907	152,978
Affordable Housing	294,502	252,309	325,917	227,565
Clearance and Demolition	32,954	70,000	12	0
Public Services	120,785	115,898	116,742	81,825
TOTAL EXPENDITURES	**$1,464,075**	**$1,112,542**	**$1,607,259**	**$1,114,342**
Excess Revenues Over/(Under) Expenditures	(183,432)	0	(485,027)	0
Fund Balance Beginning of Year	1,331,285	1,147,853	1,470,674	2,374,481
END OF YEAR FUND BALANCE	**$1,147,853**	**$1,147,853**	**$2,374,481**	**$2,374,481**



	Housing Rehabilitation Revolving Loan Fund	CDBG Grant Fund	Home Investment Partnership Program Grant Fund
FY 2011/12	$54,328	$864,079	$358,797
FY 2012/13	$52,923	$807,310	$250,119
FY 2013/14	$57,978	$828,799	$225,375

This graph reflects revenue trends from FY 2011/12 to 2013/14 and visually depicts the changes.



	Admin Expenses	Rehab. Expenses	Drainage Improvements	Street Improvements	Housing Rehab	Affordable Housing	Clearance and Demolition	Public Services
FY 2011/12	$127,545	$63,738	$612,673	$34,762	$177,116	$294,502	$32,954	$120,785
FY 2012/13	$160,621	$95,000	$205,791	$75,000	$137,923	$252,309	$76,000	$115,898
FY 2013/14	$165,700	$85,000	$0	$401,274	$152,978	$227,565	$0	$81,825

This graph reflects expenditure trends from FY 2011/12 to 2013/14 and visually depicts the changes.

Community Development Block Grant Fund 101-8039 & 101-8139

Community Development is funded by an annual Entitlement Grant (CDBG) from the U.S. Department of Housing and Urban Development.
The primary objective of this division is to assist low and moderate income persons by upgrading neighborhoods with street and drainage improvements, park and recreation facilities, housing rehabilitation, and code enforcement. This department also provides funds to the Harlingen Community Development Corporation (HCDC) for the implementation of the Affordable Housing Programs including: Homeownership Opportunities Programs and Homebuyer Programs. The new construction programs also assist in the revitalization of our existing neighborhoods.

PROGRAM GOAL

The program goal for the FY 2014 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, necessary utility infrastructure and expand economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR 13-14

- Document progress of infrastructure projects funded with C.D.B.G. funds (Drainage, and Park Improvements).
- Monitor departmental expenditures of C.D.B.G. funds on a continuous basis to ensure compliance with 1.5 expenditure ratio.
- Monitor Social Service Organizations receiving C.D.B.G. once a year to ensure compliance with federal regulations.
- To complete a minimum of 4 housing rehabilitation projects.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

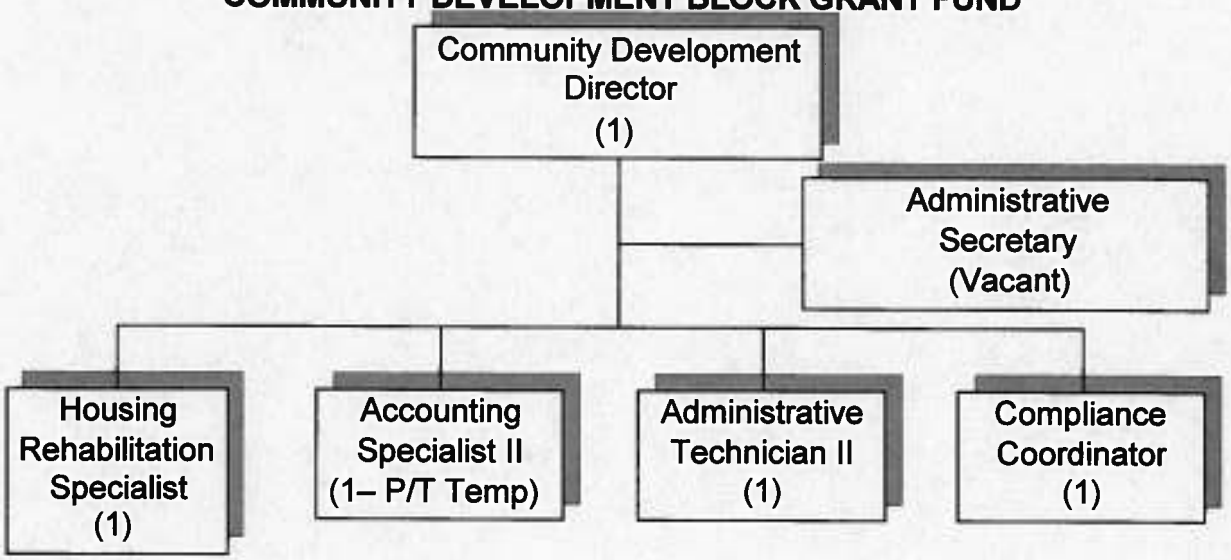
PERFORMANCE INDICATORS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Housing Rehabilitation Construction	11	4	+4
Demolition Program Servicing	0	0	+2
Monitored Public Service Agencies	6	5	5
Monitored Affordable Housing Programs	3	2	2
Replacement Housing Loans	10	12	+2
Loans Serviced:			
Housing Rehabilitation Loans	30	32	+3
Deferred Housing Rehabilitation Loans / Grants	56	58	+4
Housing Rehabilitation HOME Loan	1	1	+0
Down Payment Assistance Loans	29	29	+0

A reduction in the amount to be serviced relates to the deferred grant and/or loan being paid or forgiven. Additionally, a reduction in the federal funding amounts directly affects the number of new projects that can be undertaken.
Completion of projects in a timely manner.
Increased implementation of CDBG projects to increase the treasury draw down rate to 1.5 or below.
Administered and serviced zero interest loans and/or deferred loan/grant program for single family occupied housing rehabilitation program.
Monitored and provided technical assistance to non profit agencies.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Administrative Secretary			
Housing Rehabilitation Technician	1	1	36,483
Housing Rehabilitation Specialist	1	1	44,519
Compliance Coordinator	1	1	39,399
Community Development Director	1	1	64,272
Car Allowance			4,676
Fringe Benefits			48,870
Total	4	4	238,219

COMMUNITY DEVELOPMENT BLOCK GRANT FUND



COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2013-2014

03F – PARK IMPROVEMENTS-LON C. HILL PARK – Swimming Pool $168,500

1. **SWIMMING POOL RENOVATIONS** – The Parks Department Lon C. Hill Park is located in the central city along Fair Park Blvd. Funds will cover the demolition and replacement of the concrete decking surrounding the pool ($95,000) the replacement of the filtration system ($55,000), and the replacement of the roof on the adjacent pool building ($18,500). The improvements will benefit an estimated 2,996 people of which 63.18 percent are low and moderate income. The park is located in Census Tract 105.

03K – STREET IMPROVEMENTS $232,774

1. **BUCHANAN, HAYS & "M" STREET DRAINAGE**- Funds will be used for street overlays. The improvements will include base repair, milling, striping, reworking of the base material, addition of lime for flexible base, prime coat, and asphalt. Approximately 8,802 linear feet (1.67 miles) of street will be improved. The improvements will benefit an estimated 138 people of which 100% were low and moderate income as per the 2000 census tract information for CT 102.01, block group 1; and 1,485 people of which 58.25% were low and moderate income as per the 2000 census tract information for CD 106.01, block group 1.

05 – PUBLIC SERVICES $ 81,825

1. **PUBLIC SERVICES (SENIORS) SENIOR COMMUNITY OUTREACH SERVICES** – Funding in the amount of $18,000 will support the Senior Companion Program, which empowers income-eligible, healthy seniors who to become active in their community by assisting homebound seniors who are at risk of losing their independence, helping them to remain at home by providing tasks of daily living assistance. Assistance will consist of companionship, light meal preparation, light housekeeping, gardening, and respite care for caregivers. The project will provide assistance to 34 unduplicated seniors.

2. **PUBLIC SERVICES (YOUTH) BOY'S AND GIRL'S CLUB**- Funding in the amount of $40,000 will be used for the continued operation of three (3) satellite units to provide meaningful alternatives to the children in the community. This project will provide recreational and educational activities for support a portion of the salary of the caregivers. Sunshine Haven provides 24 hour care to terminally ill individuals enrolled in hospice care who cannot be cared for at their home. Funds will be used to pay a portion of the workers attending to the Harlingen resident. The project will benefit 30 low to moderate income Harlingen residents.

3. **PUBLIC SERVICES (YOUTH SERVICES) GIRL SCOUTS**– Funding in the amount of **$6,825.00** will be used to cover memberships dues ($12 each) for the Outreach Program. The Outreach Program brings the exciting world of Girl Scouts to girls living in low to moderate income girls. An Outreach Specialist employed by the Council serves as a Troop Leader, conducting meetings during their PE classes. During the Program, girls develop strong value-based, decision-making and life skills concerning money management, goal-setting, fitness and nutrition, and preservation of the environment. This project will serve 450 income-eligible girls.

4. **PUBLIC SERVICES (HEALTH) SUNSHINE HAVEN** – Funding in the amount of **$9,000** will support the salary and benefits of caregivers, who provide 24-hour care to terminally ill individuals enrolled in hospice care. This project will benefit 27 income-eligible residents.

5. **PUBLIC SERVICES (HEALTH) EASTER SEALS OF THE RGV** – Funds in the amount of $8,000.00 will be used to support a portion of the salary of those providing therapeutic services to autistic children. The project will benefit 15 low to moderate income children in Harlingen.

14A & 14H - HOUSING REHABILITATION LOAN PROGRAM $180,000

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred loan/grant program. Funds shall be provided to qualified low-income families in the form of Zero-Interest Loans, Deferred Loans and / or Grants. Loans will be for the purpose of rehabilitation and/or reconstruction of existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the administrative project related expenses ($85,000.00).

21-PROGRAM ADMINISTRATION $165,700

8. **PROGRAM ADMINISTRATION**: This activity involves administrative support for the CDBG program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL CDBG ALLOCATION $828,799

HOME INVESTMENT PARTNERSHIP PROGRAM
FISCAL YEAR 2013-2014

12-AFFORDABLE HOUSING-NEW CONSTRUCTION $202,875

Funds shall be used for the continued operation of existing Affordable Housing Programs implemented by the Harlingen Community Development Corporation, the identified Community Housing Development Organization (CHDO). HCDC provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs such as Transitional Housing.

HOME ADMIN/PLANNING COST OF PJ (SUBJECT TO 10% CAP) $ 22,500

HOME Administrative Support: This activity involves administrative support for the HOME program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management, and oversight of the Down Payment Assistance Program. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL HOME PROGRAM ALLOCATION $ 225,375

COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2013-14
ANTICIPATED PROGRAM INCOME

14-REHABILITATION-SINGLE FAMILY RESIDENTIAL
14-HOUSING REHABILITATION $60,168

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred grant program. Funds shall be provided to qualified low-income families in the form of Low Interest Loans, and/or Deferred Grants. Loans will be for the purpose of rehabilitation existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the project related expenses.

12-CONSTRUCTION OF HOUSING
AFFORDABLE HOUSING-NEW CONSTRUCTION $18,000

Funds shall be used for the continued operation of the existing Affordable Housing Programs implemented by the Harlingen Community Development Corporation, the identified Community Housing Development Organization (CHDO). HCDC provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs.

TOTAL ANTICIPATED PROGRAM INCOME $78,168

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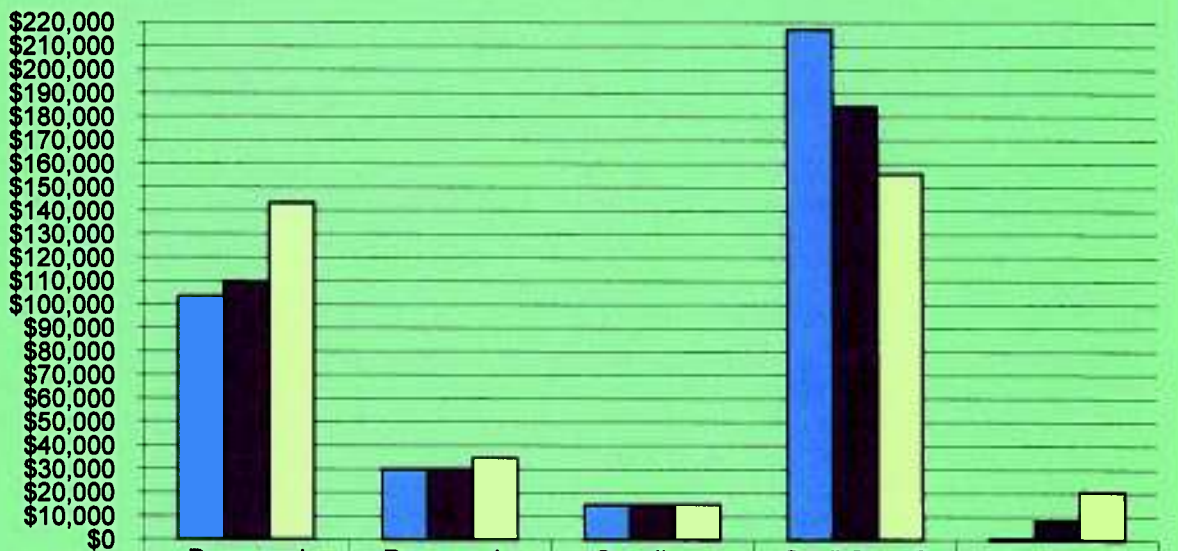
METROPOLITAN PLANNING ORGANIZATION FUND

CITY OF HARLINGEN
METROPOLITAN PLANNING ORGANIZATION (MPO) FUND

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
State & Federal Urban Transportation Plan	$365,731	$346,744	$346,744	$369,187
Federal	365,731	346,744	346,744	369,187
General Fund	5,977	0	0	0
Transfer from	5,977	0	0	0
TOTAL REVENUES	**$371,708**	**$346,744**	**$346,744**	**$369,187**
EXPENDITURES:				
Personnel Services - Pay	103,325	109,010	109,010	143,331
Personnel Services - Benefits	29,754	29,927	29,927	34,565
Supplies - General	14,929	15,000	15,000	15,000
Services & Charges - General	217,083	184,392	184,392	155,836
Services & Charges - Miscellaneous	640	8,415	8,415	20,455
TOTAL EXPENDITURES	**$365,731**	**$346,744**	**$346,744**	**$369,187**
Excess Revenues Over/(Under) Expenditures	5,977	0	0	0
Fund Balance Beginning of Year	(5,977)	0	0	0
END OF YEAR FUND BALANCE	**$0**	**$0**	**$0**	**$0**

Metropolitan Planning Organization Fund Expenditures



	Personnel Services	Personnel - Benefits	Supplies - General	Gen'l Svcs & Charges	Misc Svcs & Charges
FY 2011/12	$103,325	$29,754	$14,929	$217,083	$640
FY 2012/13	$109,010	$29,927	$15,000	$184,392	$8,415
FY 2013/14	$143,331	$34,565	$15,000	$155,836	$20,455

This graph reflects expenditures trends from FY2011/2012 to 2013/2014 and visually depicts the changes.

METROPOLITAN PLANNING ORGANIZATION (MPO) FUND
102-7101

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$99,517	$104,693	$104,693	$122,374
Salaries Part Time	0	0	0	16,640
Overtime	98	0	0	0
Car Allowance	3,317	3,317	3,317	3,317
Travel Pay	393	1,000	1,000	1,000
Personnel Services	103,325	109,010	109,010	143,331
City FICA	5,989	6,238	6,238	7,280
City Medicare	1,400	1,459	1,459	1,703
City TCG Retirement	4,981	5,235	5,235	6,285
City Health Insurance	17,002	16,595	16,595	18,907
Worker's Compensation	382	400	400	390
Personnel Services - Benefits	29,754	29,927	29,927	34,565
Office Supplies	9,605	9,000	9,000	9,000
Office Equip/Furniture- Non-Capital	5,324	6,000	6,000	6,000
Supplies – General	14,929	15,000	15,000	15,000
Miscellaneous Supplies	0	12,000	12,000	20,000
Professional Services	163,800	114,256	114,256	40,000
Building Rental	13,176	13,176	13,176	13,176
Utilities / Communications	7,321	8,160	8,160	8,160
Advertising	11,866	14,000	14,000	33,000
Dues, Memberships &Subscription	844	2,500	2,500	1,500
Registration, Travel & Training	17,699	18,000	18,000	37,500
Employee Mileage Reimbursement	2,377	2,300	2,300	2,500
Services & Charges - General	217,083	184,392	184,392	155,836
Miscellaneous	641	8,415	8,415	20,455
Services & Charges –Misc.	641	8,415	8,415	20,455
M.P.O. FUND TOTALS	**$365,732**	**$346,744**	**$346,744**	**$369,187**

Every metropolitan area with a population of more than 50,000 persons must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance.

Harlingen-San Benito MPO represents the following cities: Harlingen, San Benito, Combes, Los Indios, Palm Valley, Primera, Rio Hondo, La Feria, Santa Rosa, and certain parts of Cameron County within Pct 3 and 4. It is important that the MPO membership is made up of locally elected officials of the cities and counties within the urbanized area. Other appointed officials include the City Managers of Harlingen

& San Benito, and the District Engineer of the Texas Department of Transportation (Pharr District).

The United States Department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. USDOT will not approve federal funding for urban highway and transit projects unless they are on the MPO'S program. Thus, the MPO's role is to develop and maintain the necessary transportation plans for the area to assure that federal funds support these locally developed plans.

The HSBMPO's governance structure is currently composed of the following three components:

1) The *Transportation Policy Committee (TPC)* is the top - level decision making body for the organization. The *Transportation Policy Committee* is comprised of elected and/or appointed officials from local municipalities, representatives of different transportation modes (e.g., public transit, freight, bicycle/pedestrian); and State agency officials (i.e. State Department of Transportation, Environmental Agency, etc.). The *Transportation Policy Committee's* responsibilities include debating and making decisions on key MPO actions and issues, which will include the adoption of a Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), the annual Unified Planning Work Program (UPWP) and other policy documents.

2) The *Technical Advisory Committee* (TAC) acts as an advisory body to the *Transportation Policy Committee* for transportation issues that are primarily technical in nature. The *TAC* interacts with the MPO's staff on technical matters related to planning and analyses tasks and projects. Through this work the *TAC* is comprised of staff-level officials from local, state, and federal agencies.

3) The MPO staff is in place to ensure the ability to carry out the required metropolitan planning process in an effective and expeditious manner. The MPO staff consists of three staff members: 1 MPO Director, 1 Geographical Information Systems (GIS)/Transportation Planner, and 1 Administrative Secretary. The staff solely dedicates its time to the MPO process in order to ensure transparency and neutrality as it serves the needs of its member cities/entities.

PROGRAM GOAL

The general function of the HSBMPO is to conduct multi-modal transportation system improvement projects and programs through the metropolitan planning process in order to establish a cooperative, continuous, and comprehensive framework for making transportation investment decisions in the designated metropolitan area. In FY 2014 the HSBMPO will be dedicated to collecting,

analyzing, and maintaining the databases that have already been established. The databases contain demographic data, population forecasting, employment information, and income growth information.

OBJECTIVES FOR 2013-2014

- Continue to work on the development and data collection of the 2015-2040 Metropolitan Transportation Plan (MTP) – long range plan.
- Develop and have the TPC approve the FY2014 Unified Planning Work Program (UPWP) MPO budget.
- Hold ten (10) to twelve (12) TAC and TPC meetings; and provide appropriate information packets and minutes.
- Develop and distribute four quarterly MPO newsletters & 12 monthly HSBMPO bulletins (for members).
- Work within the community to encourage their input as the MPO staff develops the Bicycle and Pedestrian Plan.
- Update and maintain the U.S. Census 2010 data into a user-friendly format, and make it available to the MPO member cities/entities.
- Increase and maintain MPO's staff proficiency in MPO related software such TransCAD, ArcMAP, which are required for data analysis.
- Work with appropriate cities and organizations to create awareness and increase ridership on the current transit service within the HSBMPO area.
- Complete Special Studies:
    - HSBMPO Bicycle & Pedestrian Plan
    - Revise the Public Participation Plan
    - Complete the Bike & Ped Sidewalk Inventory
    - Complete the Stuart Place Road Corridor Study
    - Complete the FM 509 & Russell Lane/Haine Road Corridor Study

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

A part time position was added to MPO.

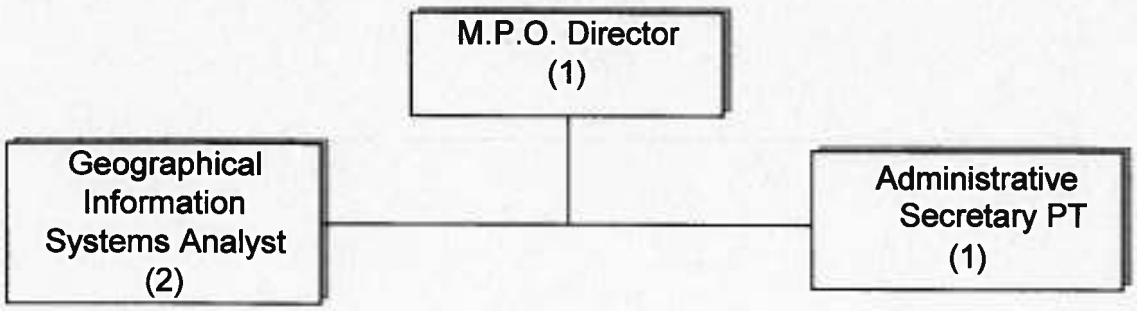
PERFORMANCE INDICATORS

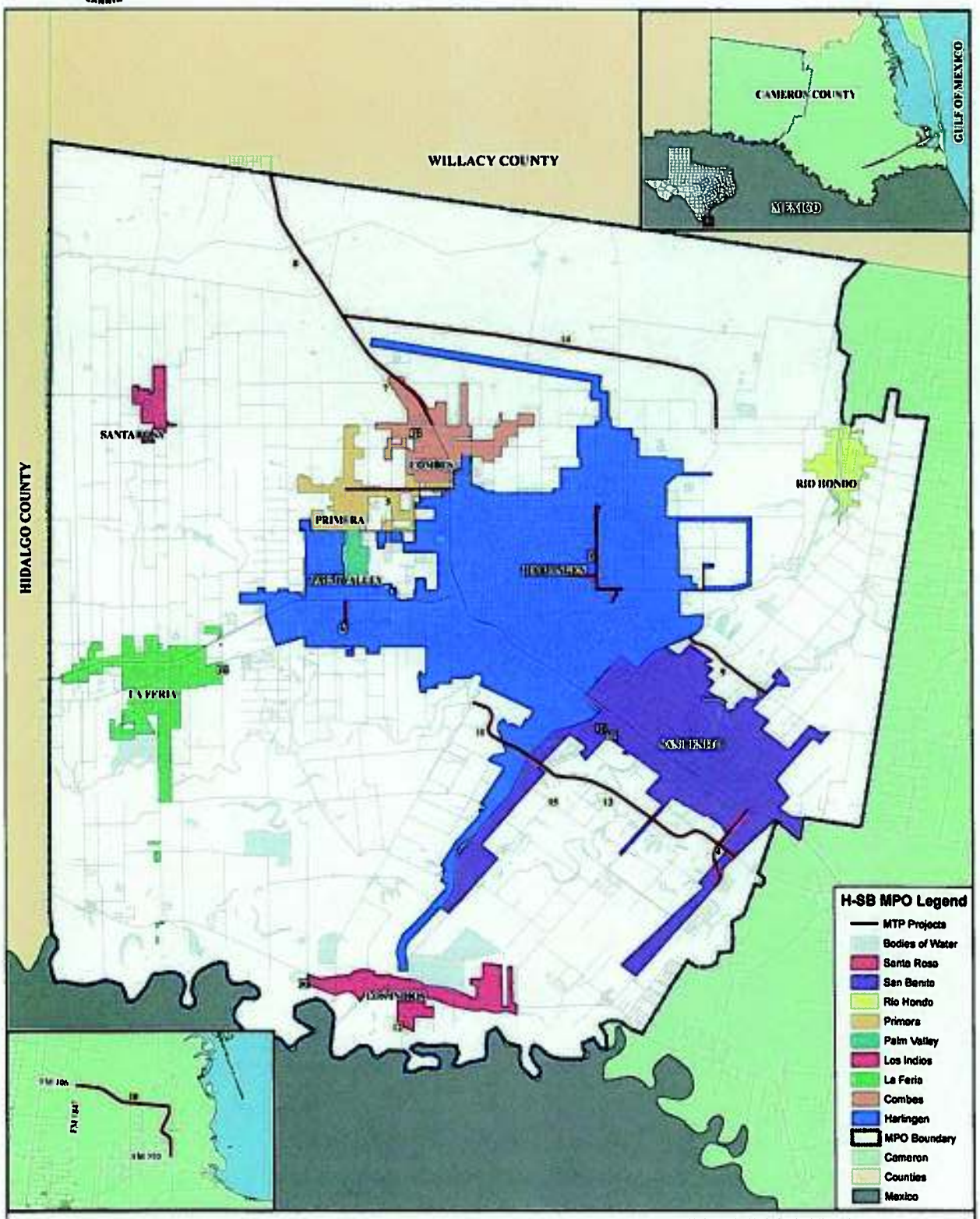
	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Collect and Maintain Data	100%	100%	100%
EFFICIENCY			
Collect and maintain data	$14.58	$16.73	$14.37
OUTPUT			
Create and disseminate quarterly Newsletters	4	3	4
Requests from the public	18	8	15
Requests from local cities	10	20	25
Number of meetings coordinated	20	20	24

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
MPO Director	1	1	$60,973
Geographical Information Systems Analyst	1	2	61,401
Administrative Secretary PT	1	1	16,640
Travel Pay			1,000
Car Allowance			3,317
Fringe Benefits			34,565
Total	3	4	$177,896

Metropolitan Planning Organization (M.P.O.)





Projects Not Shown on Map: 2, 3, 16-22

DISCLAIMER: THIS MAP IS PROVIDED "AS IS" WITH NO GUARANTEE OR REPRESENTATION ABOUT THE ACCURACY, CURRENCY, SUITABILITY, PERFORMANCE, MERCHANTABILITY, OR FITNESS OF THIS MAP FOR ANY PARTICULAR USE. FOR VISUAL PLANNING PURPOSES ONLY.

THIS MAP WAS CREATED BY:

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GIS Specialist/Transportation Planner

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THIS MAP WAS PRINTED ON 10/9/2013

ATTACHMENT B

		Corridor Data						EXISTING ROADWAY DATA				FORECAST ROADWAY		PROJECT DESCRIPTION	TOTAL PROJECT COST			Ranking Data					Funding Type									
	Project #																																
														MULTIMODAL PROJECTS																			
1	PHR-HSB-139	25TH Street Bicycle and Pedestrian Trail	UP 429	BUS 77	0921-08-243	4.0		None	0	N/A	None	None	N/A	Transportation Enhancements		0		0	0	0	0	0			2,038,943								508,782
														ARRA Funded Projects																			
2	SMPO-RR1	UPRR Olmito Switchyard	at Olmito Switchyard	at Olmito Switchyard	0921-08-230	2.0	TCO	None	0	N/C	A	C	120	Olmito Switchyard Improvements		272,873		0	0	0	0	0											
														PREVENTATIVE MAINTENANCE & REHABILITATION																			
3	PHR-HSB-85	LUMP SUM Unknown Projects	Various	Various										Rehabilitation and Preventive Maintenance seal coats, overlays				0	0	0	0	0											
		MOBILITY			FY 2011																												
4	PHR-HSB-043a	FM 732	At FM 732	0.11 Mi. S of US 83	1357-03-021	2.0	TCO	None	0	N/C	A	C	120	FM 732 Realignment-New Location, Construct 2 Lane				15	5	15	0	35						3,624,000					
		MOBILITY			FY 2012																												
5	PHR-HSB-078	Palmetto Rd	Stuart Place Rd	US 77	0921-08-187	2.3	P	2	60-80	C	B	F	110-80	Widen to 4 Lane															3,000,000				1,963,375
6	PHR-HSB-078	Stuart Place Rd	On Stuart Place Rd 0.121 Mi. S Bus 83	0.870 Miles South of US 83	0921-08-312	0.5	TH	2	120	C	B	F	120	Widen to 4 Lane				15	5	15	15	45									1,109,195		
7	PHR-HSB-107	US 77	SH 107/FM 509 Corridor	3.7 Mi N of SH 107/FM 509	0039-07-230			2		MA		AB		Convert Frontage Roads to 1-way				0	0	0	0	0									1,291,125		
8	PHR-HSB-108	US 77	3.7 Mi N of SH 107/FM 509	Willacy/Cameron County Line	0039-08-083			2		MA		AB		Convert Frontage Roads to 1-way				0	0	0	0	0									2,291,745		
		MOBILITY			FY 2013																												
9	PHR-HSB-106	San Jose Ranch Rd	FM 509	SH 345	NO CSJ # Planning AFA	2.0	TCO	N/A	80	C		AB	80	New Location 2 Lane in approximately 80 foot ROW				0	0	0	0	0											3,932,445
		MOBILITY			FY 2014																												
10	PHR-HSB-109	Osward Brant Rd (FM 106)	FM 1847	FM 510	2243-01-008	1.0	CO	2		MA		AB		Reconstruct Roadway and Add Shoulders				0	0	0	0	0										14,812,453	268,800
11	PHR-HSB-09	US77/83 South Parallel Corridor (Phase I)	FM 1478 (Rangerville Rd)	FM 509	0921-09-24	2.1	CO	2	120	MA		AB	120	New Location-2 Lane Rural Roadway				5	15	15	5	35						4,000,000					
12	PHR-HSB-120a	BSIP Los Indios	In the Vicinity of GSA Facility	At Los Indios Free Trade Int Bridge	0921-08-208	N/A		N/A	N/A	N/A	None	None	N/A	Construction of One-Stop Border Inspection Facility				0	0	0	0	0											
		MOBILITY			FY 2015																												
13	PHR-HSB-082	US 77/83 South Parallel Corridor (Phase II)	FM 509	FM 1577 0.4 Mi S of FM 732	0921-08-252	5.3	CO	2	120	MA		AB	120	New Location-2 Lane Rural Roadway	8,342,828	661,169	11,874,000	0	10	0	0	10						660,251					10,937,734
		MOBILITY			FY 2016																												
14	PHR-HSB-034	FM 659 Ext	On New Location, From US 77	FM 509	2353-01-018	10.0	TCO	N/A	0	MA		AB	157	Construct New Loop Ext (2 Lane Rural)				0	0	0	0	0											
		MOBILITY			FY 2018																												
15	PHR-HSB-081	US77/83 South Parallel Corridor (Phase III)	FM 1478 (Rangerville Rd)	FM 1577 0.4 Mi S of FM 732	0921-08-257	7.3	CO	4	120			BF	120	Widen to 4 Lanes				0	10	15	0	25											
		SAFETY																															
16	PHR-HSB-002	LUMP SUM		VARIOUS										Safety Improvements, Intersection Improvements, and RR Crossing Improvements																			
		CREDIT SYSTEM BONUS																															
17	PHR-HSB-003	LUMP SUM		VARIOUS										Transportation Enhancements																			
		TRANSPORTATION ENHANCEMENTS																															
18	PHR-HSB-291	LUMP SUM		VARIOUS										Transportation Enhancements											1,224,169								
		OPERATIONAL IMPROVEMENTS																															
19	PHR-HSB-003	LUMP SUM		VARIOUS										Operational Improvements												208,534							
		COMPREHENSIVE DEVELOPMENT AGREEMENT																															
20	PHR-HSB-1[illegible]	US 77		Within HSBMPO Planning Area	0920-00-004									Safety and Connectivity Improvements																			
		PRELIMINARY ENGINEERING																															
		TRANSIT																															
21	PHR-HSB-103	TRANSIT		Capital										Transit Programs -Capital (5307)																			
22	PHR-HSB-103	TRANSIT		Capital										Transit Program Capital (ARRA Funds)																			
23	PHR-HSB-103	TRANSIT		Preventative Maintenance										Transit Program – Preventative Maintenance (5307)																			
		S - Short Range (1-10 Years) I - Intermediate Range (11-15 Years) L - Long Range (16 + Years)												T - Tx DOT H - Harlingen S - San Benito Valley C - Cameron County R - Rio Hondo P - Pharr PV - Palm																			

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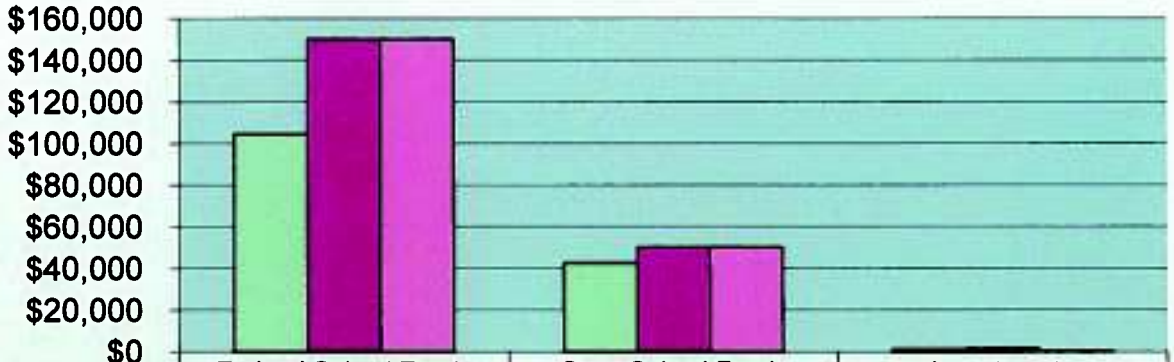
SPECIAL INVESTIGATIONS FUND

CITY OF HARLINGEN

SPECIAL INVESTIGATIONS FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Seized Funds	$104,469	$150,000	$150,000	$150,000
Federal	104,469	150,000	150,000	150,000
Seized Funds	35,076	50,000	50,000	50,000
Sale of Confiscated Property	7,278	0	0	0
State	42,354	50,000	50,000	50,000
TexPool Investments	232	400	400	100
Federal	659	850	850	100
NOW Interest	134	200	200	200
State	6	50	50	0
Investments	1,031	1,500	1,500	400
TOTAL REVENUES	**$147,854**	**$201,500**	**$201,500**	**$200,400**
EXPENDITURES:				
Bullet Proof Vest	0	0	0	4,125
Police Operations	397,645	444,525	444,525	266,455
SWAT - Federal Funds	70,459	745	745	0
State Funds	377,903	0	0	26,600
SWAT - State Funds	200	0	0	0
TOTAL EXPENDITURES	**$846,207**	**$445,270**	**$445,270**	**$297,180**
Excess Revenues Over/Under Expenditures	(698,353)	(243,770)	(243,770)	(96,780)
Fund Balance Beginning of Year	1,190,945	492,592	492,592	248,822
END OF YEAR FUND BALANCE	**$492,592**	**$248,822**	**$248,822**	**$152,042**

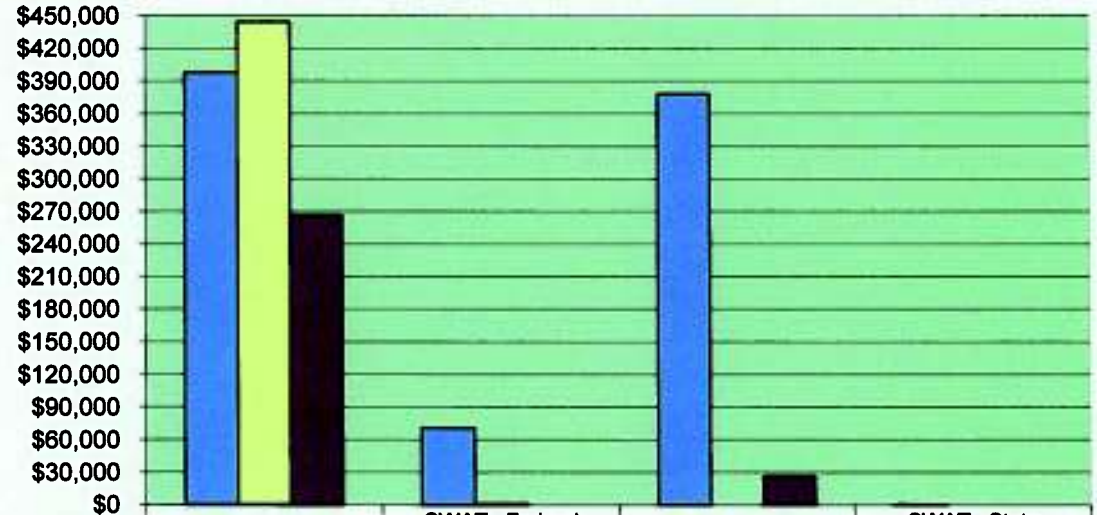
Special Investigations Fund Revenues



	Federal Seized Funds	State Seized Funds	Investments
FY 2011/12	$104,469	$42,354	$1,031
FY 2012/13	$150,000	$50,000	$1,500
FY 2013/14	$150,000	$50,000	$400

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Special Investigations Fund Expenditures



	Police Operations	SWAT - Federal Funds	State Funds	SWAT - State Funds
FY 2011/12	$397,645	$70,459	$377,903	$200
FY 2012/13	$444,525	$745	$0	$0
FY 2013/14	$266,455	$0	$26,600	$0

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

SPECIAL INVESTIGATIONS FUND 103-3005
(Bullet Proof Vest)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Bullet Proof Vest	0	0	0	4,125
Supplies - General	0	0	0	4,125
BULLET PROOF VEST TOTAL	**$0**	**$0**	**$0**	**$4,125**

SPECIAL INVESTIGATIONS FUND 103-3010
(Police Operations)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Travel Pay	$837	$0	$0	$0
Personnel Services	837	0	0	0
Office Supplies	$33,429	$16,000	$16,000	$0
Office Equip/Furniture - Non-Capital	32,300	31,000	31,000	0
Civil Service Exams	1,259	4,800	4,800	0
Uniform & Safety Supplies	33,415	42,910	42,910	0
Bullet Proof Vests	0	25,000	25,000	0
Food, Drinks, & Ice	0	7,500	7,500	0
Supplies - General	100,403	127,210	127,210	0
Miscellaneous Supplies	171,431	155,732	155,732	151,455
Supplies - Miscellaneous	171,431	155,732	155,732	151,455
Utilities / Communications	59,372	0	0	0
Professional Services	10,990	0	0	0
Laundry & Uniform Services	1,296	0	0	0
Equipment Rental Lease	0	7,255	7,255	0
Dues, Memberships & Subscriptions	0	6,300	6,300	0
Registration, Travel, & Training	29,764	56,000	56,000	50,000
Court Costs	0	688	688	0
Contract Labor	6,165	0	0	0
Services & Charges - General	107,587	70,243	70,243	50,000
Maintenance - Buildings	0	5,000	5,000	0
Main.- Misc. Equipment	6,765	0	0	0
Maintenance - Software	10,400	23,800	23,800	0
Services & Charges - Maintenance	17,165	28,800	28,800	0
Informant Fees	0	15,000	15,000	15,000
Miscellaneous	0	36,722	36,722	50,000
Services & Charges - Miscellaneous	0	51,722	51,722	65,000

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Office Furniture & Equipment	222	0	0	0
Motor Vehicles & Heavy Equipment	0	10,818	10,818	0
Capital Outlay	222	10,818	10,818	0
POLICE OPERATIONS TOTALS	**$397,645**	**$444,525**	**$444,525**	**$266,455**

SPECIAL INVESTIGATIONS FUND 103-3012 (SWAT-Federal)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Overtime	$3,599	$0	$0	$0
Personnel Services	3,599	0	0	0
Uniform & Safety Supplies	32,344	745	745	0
Supplies - General	32,344	745	745	0
Miscellaneous Supplies	23,670	0	0	0
Supplies - Miscellaneous	23,670	0	0	0
Registration, Travel, & Training	10,846	0	0	0
Services & Charges - General	10,846	0	0	0
SWAT FEDERAL TOTAL	**$70,459**	**$745**	**$745**	**$0**

SPECIAL INVESTIGATIONS FUND 103-3016 (Police-State Funds)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	$20,798	$0	$0	$0
Personnel Services	20,798	0	0	0
City FICA	1,128	0	0	0
City Medicare	264	0	0	0
City TCG Retirement	1,040	0	0	0
City Health Insurance	5,247	0	0	0
Worker's Compensation	77	0	0	0
Personnel Services	7,756	0	0	0
Office Supplies	259	0	0	0
Uniform & Safety Supplies	1,779	0	0	5,300
Supplies - General	2,038	0	0	5,300
Miscellaneous Supplies	15,643	0	0	7,300
Supplies - Miscellaneous	15,643	0	0	7,300

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Equipment Rental/Lease	2,586	0	0	0
Dues, Memberships, & Subscriptions	951	0	0	0
Regis., Travel & Training	132	0	0	0
Services & Charges - General	3,669	0	0	0
Maintenance - Miscellaneous Equipment	42,303	0	0	0
Services & Charges - Maintenance	42,303	0	0	0
Informant Fees	8,200	0	0	0
Miscellaneous	27,641	0	0	0
Services & Charges - Miscellaneous	35,841	0	0	0
Office Furniture & Equipment	32,980	0	0	0
Motor Vehicles & Heavy Equipment	216,875	0	0	0
Miscellaneous Equipment	0	0	0	14,000
Capital Outlay	249,855	0	0	14,000
POLICE-STATE FUNDS TOTAL	**$377,903**	**$0**	**$0**	**$26,600**

SPECIAL INVESTIGATIONS FUND 103-3018 (SWAT - State)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Dues, Memberships, & Subscriptions	200	0	0	0
Services & Charges - General	200	0	0	0
SWAT STATE TOTAL	**$200**	**$0**	**$0**	**$0**

The Special Investigation Fund is used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance Harlingen Police initiatives that further seizure and forfeiture efforts as well as to purchase equipment to be used by the Department to enhance their current abilities.

PROGRAM GOAL

- Continue drug and narcotic interdiction efforts and intelligence gathering/sharing
- Continue to participate in the asset forfeiture program in collaboration with various local, county , state, and federal agencies.
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.

OBJECTIVES FOR 13-14

- Continue active participation in local, county, state, and national narcotic officer professional associations in order to increase intelligence gathering/sharing abilities and to develop staff in application of nationally accepted drug investigation and enforcement practices.
- Continue to provide advanced, specialized training to department investigators
- Continue to enhance Departmental efficiencies and effectiveness aimed at quality of life improvement within our Community through increased street level drug interdiction and overall crime reduction.
- Continue to pursue, and purchase, the latest technologically advanced equipment-through the expenditure of forfeiture funds-to work smarter and act upon real-time crime analysis information.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

Nationwide, the criminal element has become ever more devious in developing and implementing methods to conceal and transfer contraband. As such, monetary seizures have declined significantly but are again, on the rise.

TENNIS COURT FUND

CITY OF HARLINGEN

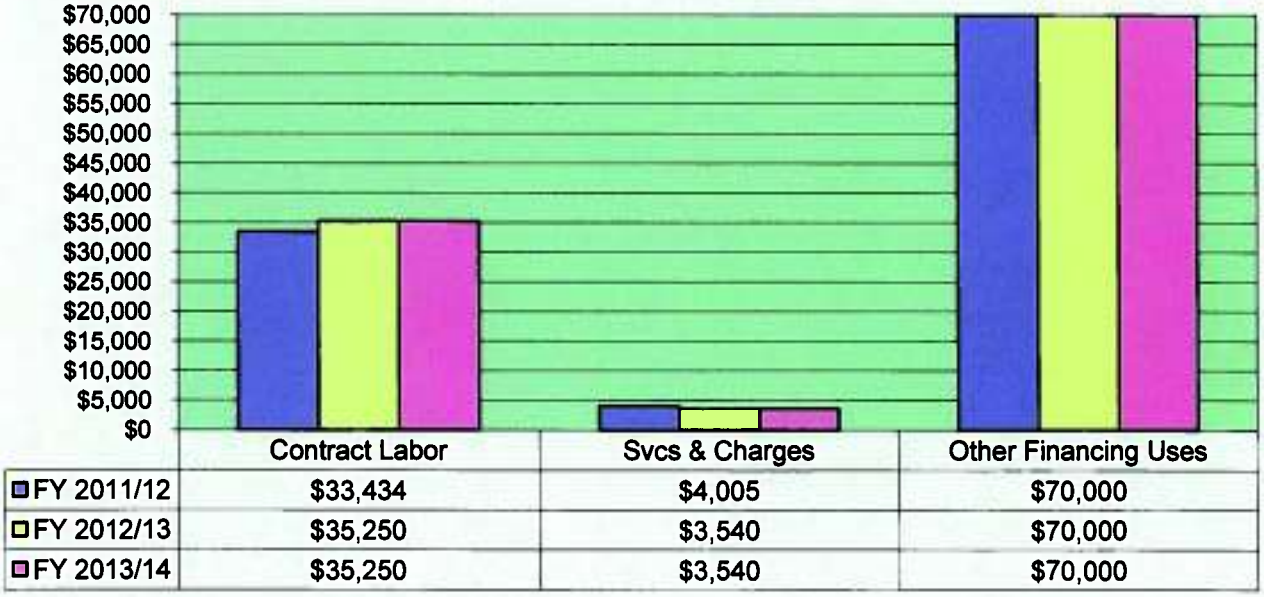
TENNIS COURT FUND

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Tennis Court Fees	$12,540	$15,000	$15,000	$15,000
NOW Interest	246	0	0	200
HEB Sponsor	70,000	70,000	70,000	70,000
Miscellaneous	82,786	85,000	85,000	85,200
General Fund	26,000	26,000	26,000	26,000
Transfer From	26,000	26,000	26,000	26,000
TOTAL REVENUES	**$108,786**	**$111,000**	**$111,000**	**$111,200**
EXPENDITURES				
Maintenance - Buildings	375	0	0	0
Services & Charges - Maintenance	375	0	0	0
Contract Labor	33,434	35,250	35,250	35,250
Services & Charges - General	33,434	35,250	35,250	35,250
Maintenance - Buildings	3,630	3,440	3,440	3,440
Services & Charges - Maintenance	3,630	3,440	3,440	3,440
Miscellaneous	0	100	100	100
Services & Charges - Miscellaneous	0	100	100	100
To 2010 CO Project	70,000	70,000	70,000	70,000
Other Financing Uses-Transfers	70,000	70,000	70,000	70,000
TOTAL EXPENDITURES	**$107,439**	**$108,790**	**$108,790**	**$108,790**
Excess Revenues Over/Under Expenditures	1,347	2,210	2,210	2,410
Fund Balance Beginning of Year	150,487	151,834	151,834	154,044
END OF YEAR FUND BALANCE	**$151,834**	**$154,044**	**$154,044**	**$156,454**

Tennis Court Fund Revenues

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Tennis Court Fund Expenditures



This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

The H.E.B. Tennis Center is composed of two batteries consisting of six and twelve lighted courts and a pro shop. A full-time professional tennis instructor is on staff to manage the Center and to teach class. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, leagues, tournaments, and social activities. Tennis is a lifetime sport.

PROGRAM GOAL

The goal of the H.E.B. Tennis Center is to continue to promote and expand tennis to increase member participation and revenues.

OBJECTIVES FOR 13-14

- Work cooperatively with the Harlingen CVB to solicit and facilitate regional and/or national level tennis tournaments.
- Add a community bulletin board for the HEB Tennis Courts
- Communicate with local landscaping companies to provide and sponsor colorful native vegetation to beautify tennis venue.
- Seek the renewal with HEB of title sponsorship or seek other title sponsorship opportunities.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Tennis courts maintained	20	20	20
Tennis league seasons	3	3	3
Tennis Tournaments	10	10	10
Youth tennis camps	2	2	2
EFFICIENCY			
Tennis Center cost per day	$108.76	$106.27	$106.27
OUTPUT			
Annual tennis play	11,000	11,000	11,000
Annual league participation	650	650	650
Annual tournament participation	2,600	2,600	2,600

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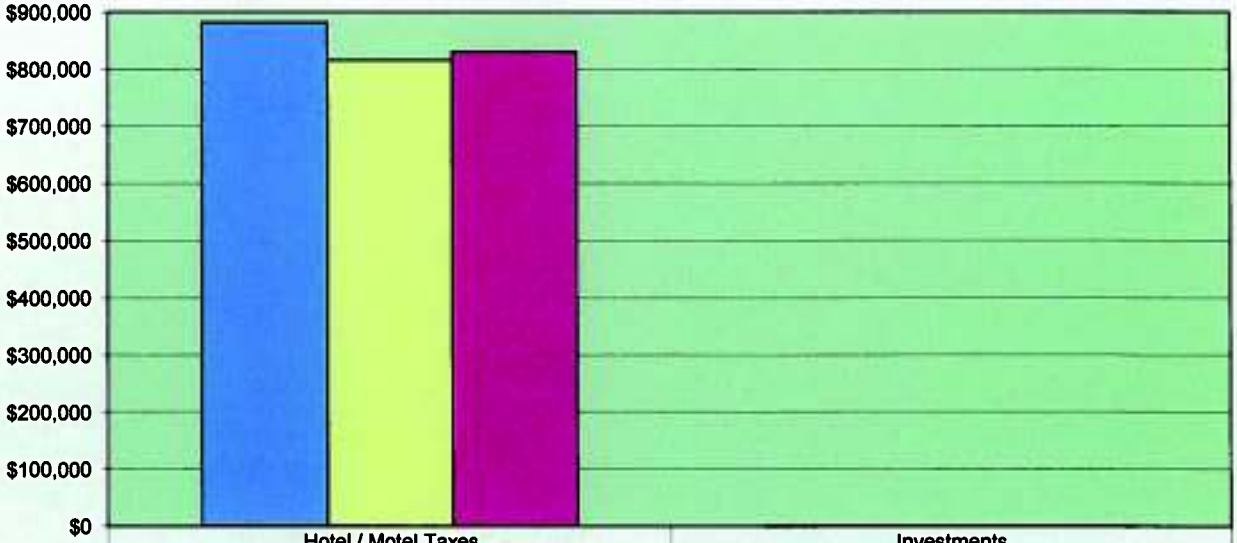
HOTEL/MOTEL OCCUPANCY TAX FUND

CITY OF HARLINGEN

HOTEL/MOTEL OCCUPANCY TAX FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Hotel/Motel Taxes	$882,261	$815,000	$815,000	$830,000
Penalty & Interest	61	500	500	200
Other	882,322	815,500	815,500	830,200
TexPool	285	300	300	100
NOW Interest	147	100	100	100
Investments	432	400	400	200
TOTAL REVENUES	**$882,754**	**$815,900**	**$815,900**	**$830,400**
EXPENDITURES:				
Tourism Recreation Division 105-6060				
Educational & Recreational	$19,975	$20,000	$20,000	$0
Contract Labor	25,000	25,000	25,000	25,000
TOURISM RECREATION DIVISION TOTAL	44,975	45,000	45,000	25,000
Chamber of Commerce Division 105-6101				
Birding Festival	33,000	33,000	33,000	33,000
Birding Festival Expenses	18,059	20,000	20,000	20,000
CHAMBER OF COMMERCE DIV TOTAL	51,059	53,000	53,000	53,000
Miscellaneous Division 105-6199				
Iwo Jima	$10,000	$10,000	$10,000	$10,000
Harlingen Performing Arts Theatre	27,000	27,000	27,000	27,000
Miscellaneous	37,600	0	0	0
Buildings	0	0	0	117,520
MISCELLANEOUS DIVISION TOTAL	74,600	37,000	37,000	154,520
Transfers Out Division 105-9999				
Convention/Visitors Bureau	$488,000	$488,000	$488,000	$513,000
Harlingen Downtown Fund	35,000	35,000	35,000	35,000
Municipal Auidtorium Fund	290,500	158,000	158,000	158,000
Harlingen Arts & Heritage Museum Fund	70,000	70,000	70,000	70,000
TRANSFERS OUT DIVISION TOTAL	883,500	751,000	751,000	776,000
TOTAL EXPENDITURES	**$1,054,134**	**$886,000**	**$886,000**	**$1,008,520**
Excess Revenues Over/(Under) Expenditures	(171,380)	(70,100)	(70,100)	(178,120)
Fund Balance Beginning of Year	459,624	288,244	288,244	218,144
END OF YEAR FUND BALANCE	**$288,244**	**$218,144**	**$218,144**	**$40,024**

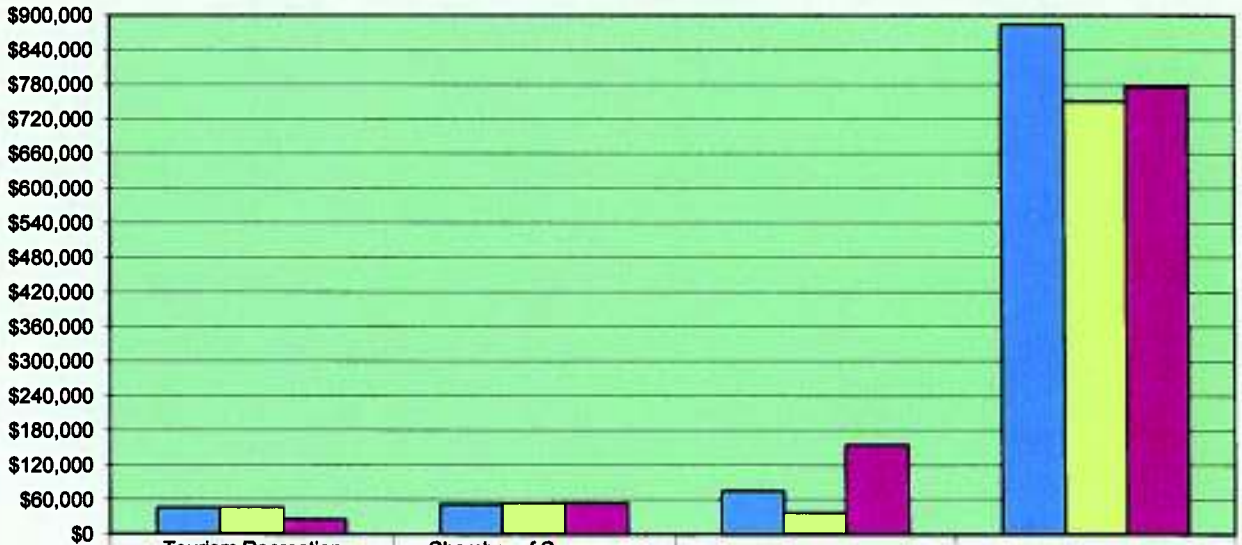
Hotel/Motel Fund Revenues



	Hotel / Motel Taxes	Investments
FY 2011/12	$882,322	$432
FY 2012/13	$815,500	$400
FY 2013/14	$830,300	$400

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Hotel/Motel Fund Expenditures



	Tourism Recreation Division	Chamber of Commerce Division	Miscellaneous Division	Transfers Out Division
FY 2011/12	$44,975	$51,059	$74,600	$883,500
FY 2012/13	$45,000	$53,000	$37,000	$751,000
FY 2013/14	$25,000	$53,000	$154,520	$776,000

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

HOTEL/MOTEL OCCUPANCY TAX FUND 105

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION DIVISION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funding to promote tourism to Harlingen by providing athletic facilities and tournament play, as well as hosting a variety of special events including Blues On The Hill, the Winter Texan Appreciation Fiesta and the 4th of July Fireworks Display.

PROGRAM GOAL

Promote tourism through special events and sport tournaments involving Convention and Visitor's Bureau.

OBJECTIVES FOR 13-14

- Expand activities and participation for the Annual Winter Texan Appreciation Fiesta and Independence Day community event.
- Expand the different type of musical venues at our parks.
- Communicate with state wide Softball Directors to promote the Sports Complex for state games.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The main differences are under buildings for $117,520 to replace four A/C units for Casa de Amistad and Auditorium, replace fencing around Museum courtyard, and install aisle lighting in Auditorium.

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CATASTROPHIC EMERGENCY RELIEF FUND

CITY OF HARLINGEN
CATASTROPHIC EMERGENCY RELIEF FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
TexPool Investments	$331	$75	$75	$100
NOW Interest	1,078	500	500	500
Investments	1,409	575	575	600
Insurance Recovery-Other	41,180	0	0	0
Various	41,180	0	0	0
TOTAL REVENUES	**$42,589**	**$575**	**$575**	**$600**
EXPENDITURES:				
Public Works Administration	0	25,000	25,000	25,000
TOTAL EXPENDITURES	**$0**	**$25,000**	**$25,000**	**$25,000**
Excess Revenues Over/(Under) Expenditures	42,589	(24,425)	(24,425)	(24,400)
Fund Balance Beginning of Year	803,747	846,336	846,336	821,911
END OF YEAR FUND BALANCE	**$846,336**	**$821,911**	**$821,911**	**$797,511**

CATASTROPHIC EMERGENCY RELIEF FUND 106-5001

The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

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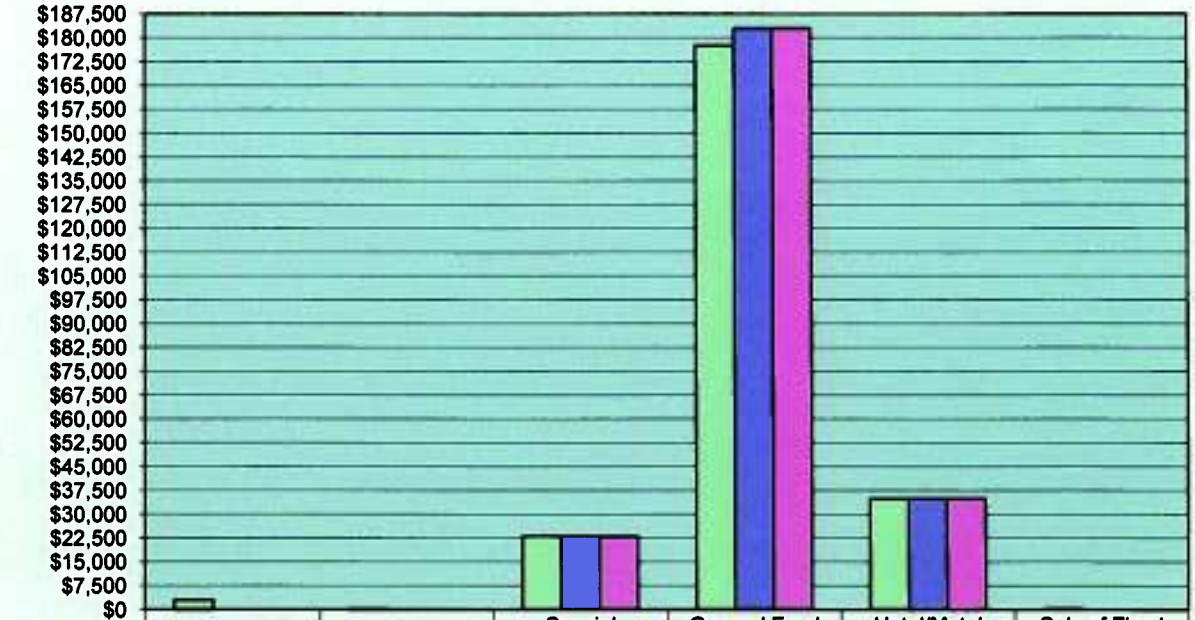
HARLINGEN'S DOWNTOWN FUND

CITY OF HARLINGEN

HARLINGEN'S DOWNTOWN FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Special Activities - Events	$2,928	$0	$0	$0
Miscellaneous	2,928	0	0	0
TexPool Investment	54	0	0	0
NOW Interest	43	0	0	0
Investments	97	0	0	0
Special Assessments	23,143	23,000	23,000	23,000
Assessments	23,143	23,000	23,000	23,000
Transfer from General Fund	177,505	182,975	182,975	182,975
Transfer from Hotel/Motel Fund	35,000	35,000	35,000	35,000
Transfer From	212,505	217,975	217,975	217,975
Sale of Fixed Assets	232	0	0	0
Sale of Fixed Assets	232	0	0	0
TOTAL REVENUES	**$238,905**	**$240,975**	**$240,975**	**$240,975**
EXPENDITURES:				
Administration 107-1701				
Personnel Services - Pay	$105,088	$107,212	$107,212	$97,887
Personnel Services - Benefits	29,455	29,233	29,233	31,366
Supplies - General	2,754	3,800	3,800	4,100
Supplies - Miscellaneous	812	1,500	1,500	1,000
Services & Charges - General	53,923	49,130	49,130	49,760
Services & Charges - Maintenance	4,137	4,100	4,100	4,150
Services & Charges - Miscellaneous	48,486	48,250	48,250	46,000
Administration Total	244,655	243,225	243,225	234,263
TOTAL EXPENDITURES	**$244,655**	**$243,225**	**$243,225**	**$234,263**
Excess Revenues Over/(Under) Expenditures	(5,750)	(2,250)	(2,250)	6,712
Fund Balance Beginning of Year	100,001	94,251	94,251	92,001
END OF YEAR FUND BALANCE	**$94,251**	**$92,001**	**$92,001**	**$98,713**

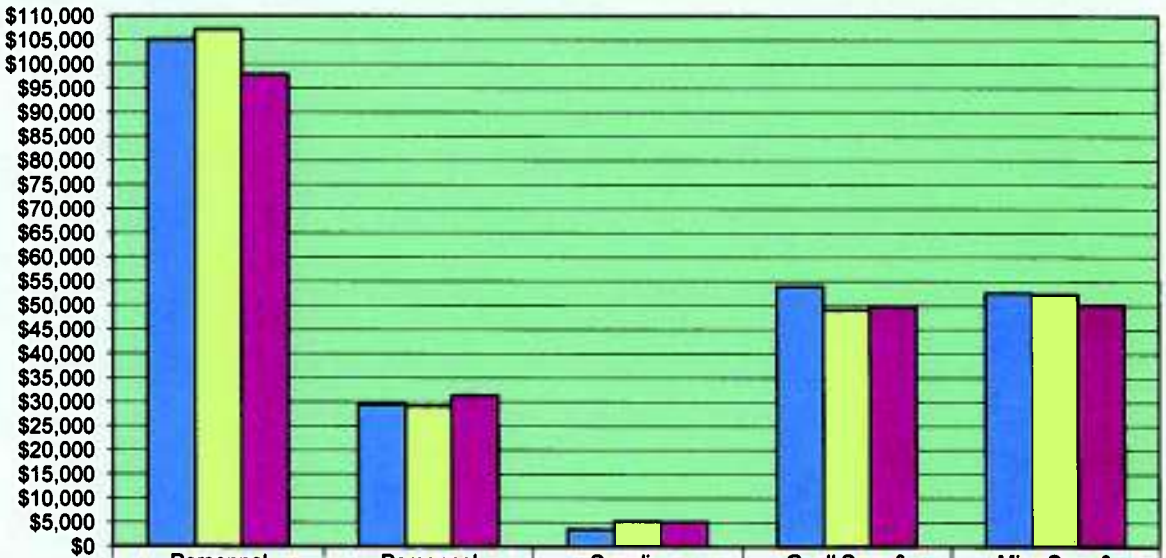
Harlingen Downtown Fund Revenues



	Special Events	Investment	Special Assessments	General Fund Transfer	Hotel/Motel Fund Transfer	Sale of Fixed Assets
FY 2011/12	$2,928	$97	$23,143	$177,505	$35,000	$232
FY 2012/13	$0	$0	$23,000	$182,975	$35,000	$0
FY 2013/14	$0	$0	$23,000	$182,975	$35,000	$0

This graph relects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Harlingen Downtown Fund Expenditures



	Personnel Services	Personnel Services Benefits	Supplies - General	Gen'l Svcs & Chgs	Misc Svcs & Charges
FY 2011/12	$105,088	$29,455	$3,566	$53,923	$52,623
FY 2012/13	$107,212	$29,233	$5,300	$49,130	$52,350
FY 2013/14	$97,887	$31,366	$5,100	$49,760	$50,150

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

HARLINGEN'S DOWNTOWN FUND 107-1701

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$105,088	$107,212	$107,212	$97,887
Personnel Services	105,088	107,212	107,212	97,887
City FICA	6,510	6,848	6,848	5,712
City Medicare	1,523	1,602	1,602	1,336
City TMRS	10,122	9,186	9,186	4,612
City TCG Retirement	291	0	0	2,139
City Health Insurance	9,969	10,461	10,461	16,741
Workers Compensation	1,040	1,136	1,136	826
Personnel Services - Benefits	29,455	29,233	29,233	31,366
Office Supplies	1,527	2,500	2,500	2,300
Office Furn-Equip Non Cap	986	700	700	1,200
Food, Drinks, & Ice	241	600	600	600
Supplies General	2,754	3,800	3,800	4,100
Miscellaneous Supplies	812	1,500	1,500	1,000
Supplies Miscellaneous	812	1,500	1,500	1,000
Utilities - Communications	1,360	1,500	1,500	1,500
Utilities - Electricity	4,766	4,500	4,500	4,680
Utilities - Other	973	950	950	1,000
Professional Services	60	300	300	300
Audit Fees	2,200	2,200	2,200	2,200
Advertising	35,859	28,535	28,535	28,535
Vehicle & Radio Rental	100	100	100	100
Building Rental	6,000	6,000	6,000	6,000
Dues, Memberships, & Subscriptions	1,045	2,245	2,245	2,245
Registration, Travel, & Training	731	1,600	1,600	2,000
Employee Mileage Reimbursement	779	800	800	800
Small Claims - Unfunded	50	400	400	400
Services & Charges - General	53,923	49,130	49,130	49,760
Maintenance-Furniture & Equipment	538	600	600	650
Internal Service Charges	1,952	1,500	1,500	1,500
Fuel	1,647	2,000	2,000	2,000
Services & Charges - Maintenance	4,137	4,100	4,100	4,150
Improvement/Promotions - West Side	48,474	48,250	48,250	46,000
Miscellaneous	12	0	0	0
Service & Charges - Miscellaneous	48,486	48,250	48,250	46,000
ADMINISTRATION TOTAL 107-1701	244,655	243,225	243,225	234,263
HARLINGEN'S DOWNTOWN FUND TOTALS	$244,655	$243,225	$243,225	$234,263

Downtown Harlingen, a Public Improvement District was established in 1989 to foster economic growth and redevelopment in Harlingen's central business district. Today more than 160 businesses or organizations operate in Downtown Harlingen. The mix of retail and service businesses, government and nonprofit offices, financial institutions, and restaurants includes the city's oldest, most established businesses, national chains, and young entrepreneurs.

The downtown revitalization program has been a public/private partnership since its beginning. In addition to funding provided by the City, Downtown property owners have voted five times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions, and storefront enhancements. A seven-member Board of Directors appointed by the Mayor and City Commission oversees the expenditures of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator coordinate daily operations with other city departments, volunteers, property owners, and businesses managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is affiliated with the National Main Street Center, a program of the National Trust for Historic Preservation, and the Main Street Program administered by the Texas Historical Commission.

PROGRAM GOAL

Develop and promote Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

OBJECTIVES FOR 13-14

Enhance the downtown's physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays. Partner with public and private sector groups in beautification and public improvement projects. Educate people about the importance of quality design, historic preservation, and good visual presentations.

Strengthen and diversify the downtown's economic base by helping existing businesses to grow, property owners to convert unused or underutilized buildings into productive commercial space, and downtown businesspeople to sharpen their competitiveness and merchandising skills.

Market the commercial district through public relations, advertising, print materials, social media, and events to attract customers, potential investors, new businesses, residents, and visitors.

Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.

PERFORMANCE INDICATORS

To improve the overall image of Downtown Harlingen, encourage adaptive reuse of buildings, and enhance economic vitality, matching grants are available to property owners and businesses in four areas:
Signage – Maximum grant is $2,500
Storefront Improvement – Maximum grant is $6,000
Fire Safety Enhancement – Maximum grant is $15,000
Security Enhancement – Maximum grant is $2,000

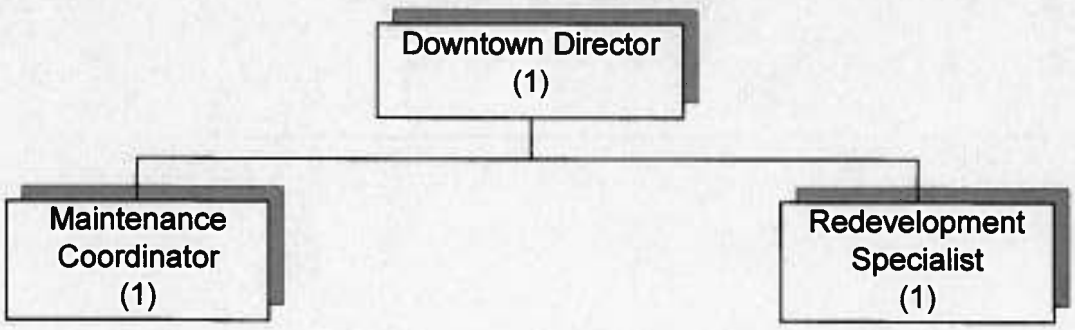
The Board of Directors considered and awarded incentive grants on an ongoing basis throughout the year, leveraged against private investments by business and property owners.

DOWNTOWN GRANT PROGRAMS	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSE FY 13-14
Sign Grants Awarded	5	12	10
Total Awarded	$1,360	$8,500	$7,000
Storefront Grants Awarded	5	3	5
Total Awarded	$9,781	$5,200	$8,600
Fire Safety Grants Awarded	1	1	1
Total Awarded	$9,188	$9,500	$9,500
Security Grants Awarded	0	2	2
Total Awarded	$0	$1,500	$1,500

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Downtown Director	1	1	$55,103
Redevelopment Specialist	1	1	22,852
Maintenance Coordinator	1	1	19,932
Fringe Benefits			31,366
Total	3	3	$129,253

HARLINGEN DOWNTOWN



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FREE TRADE BRIDGE FUND

CITY OF HARLINGEN
FREE TRADE BRIDGE FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Bridge Crossings	$193,488	$135,000	$135,000	$160,000
Miscellaneous	193,488	135,000	135,000	160,000
TexPool Investment	251	700	700	0
NOW Interest	30	75	75	75
Investments	281	775	775	75
TOTAL REVENUES	**$193,769**	**$135,775**	**$135,775**	**$160,075**
EXPENDITURES:				
Administrative Services 109-1399				
Dues, Memberships & Subscriptions	$10,000	$0	$0	$10,000
Services & Charges General	10,000	0	0	10,000
Street Construction 109-5017				
Utilities - Electricity	120	0	0	0
Street Construction	120	0	0	0
Transportation Program 109-5050				
Transit Program	50,558	75,000	75,000	75,000
Service & Charges - Miscellaneous	50,558	75,000	75,000	75,000
Contributions to County 109-9905				
Dues, Memberships & Subscriptions	12,018	25,000	25,000	25,000
Miscellaneous	120,000	0	0	0
Services & Charges - Misc.	132,018	25,000	25,000	25,000
Transfers to Other Funds 109-9999				
To General Fund	187,743	0	0	0
Transfers to other Funds	187,743	0	0	0
TOTAL EXPENDITURES	**$380,439**	**$100,000**	**$100,000**	**$110,000**
Excess Revenues Over/(Under) Expenditures	(186,670)	35,775	35,775	50,075
Fund Balance Beginning of Year	287,863	101,193	101,193	136,968
END OF YEAR FUND BALANCE	**$101,193**	**$136,968**	**$136,968**	**$187,043**

	Administrative Services	Street Construction	Transportation Program	Contributions to County	Transfers to Other Funds
FY 2011/12	$10,000	$120	$50,558	$132,018	$187,743
FY 2012/13	$0	$0	$75,000	$25,000	$0
FY 2013/14	$10,000	$0	$75,000	$25,000	$0

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced.

Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds, shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

Harlingen-San Benito MPO receives funding per year from Federal Transit Administration Section 5307 funds. These funds allow for the operation of urban transit systems and are required to have a local cash match of 20%. Federal dollars are expended before any local match dollars. The cities of Harlingen and San Benito began a demand response system, the Harlingen-San Benito Express, in January 2000. The system currently consists of two American Disability Acts (ADA) compliant fifteen-passenger vans, which operate Monday through Friday from 8:30 a.m. to 5:00 p.m. within the corporate City limits. The cities entered into an interlocal agreement with the Lower Rio Grande Valley Development Council on ridership, fares, etc.

The budget this year continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues being higher for this year and a decrease in transfers to the General Fund.

COMMUNICATION CENTER FUND

CITY OF HARLINGEN

COMMUNICATION CENTER FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Tower Rental	$144,733	$52,604	$52,604	$11,109
Radio User Fee	0	0	0	51,120
NOW Interest	206	0	0	0
TOTAL REVENUES	**$144,939**	**$52,604**	**$52,604**	**$62,229**
EXPENDITURES:				
Miscellaneous Equipment	$149,945	$107,800	$107,800	$137,075
TOTAL EXPENDITURES	**$149,945**	**$107,800**	**$107,800**	**$137,075**
Excess Revenues Over/(Under) Expenditures	(5,006)	(55,196)	(55,196)	(74,846)
Fund Balance Beginning of Year	138,274	133,268	133,268	78,072
END OF YEAR FUND BALANCE	**$133,268**	**$78,072**	**$78,072**	**$3,226**

Responsibility for the Communication Center, located at Fire Station #3, falls under two departments – Police Services and Fire Suppression. Police Services oversee Dispatch's salaries, hiring, equipping and training, the Communication Aided Dispatch/Records Management System (CAD/RMS) computers, and the Dictaphone audio recording system as well as their respective support and maintenance agreements. Fire Suppression is responsible for the Center's utilities, maintenance, upgrades, fuel system, emergency generator and any other needs related to the building only. This department also watches over radio system maintenance contracts and all rental contracts for users of the radio system. It is the Fire Chief's responsibility to approve and oversee any additional radio equipment and/or users added to the radio system. Fire Suppression is also responsible for the New Hampshire Communication Tower site rent, as well as the fuel and maintenance of said facility. The maintenance of the emergency generator at this tower site is included in the radio service/maintenance contract. Funds generated by the inter-local (radio-user) agreements and a property lease agreement between the City of Harlingen and American Tower for property next to Fire Station #1 on Jefferson Street as a tower site are used to offset the Annual Service Contract.
The main difference is due to the Annual Service contract for the Radio System.

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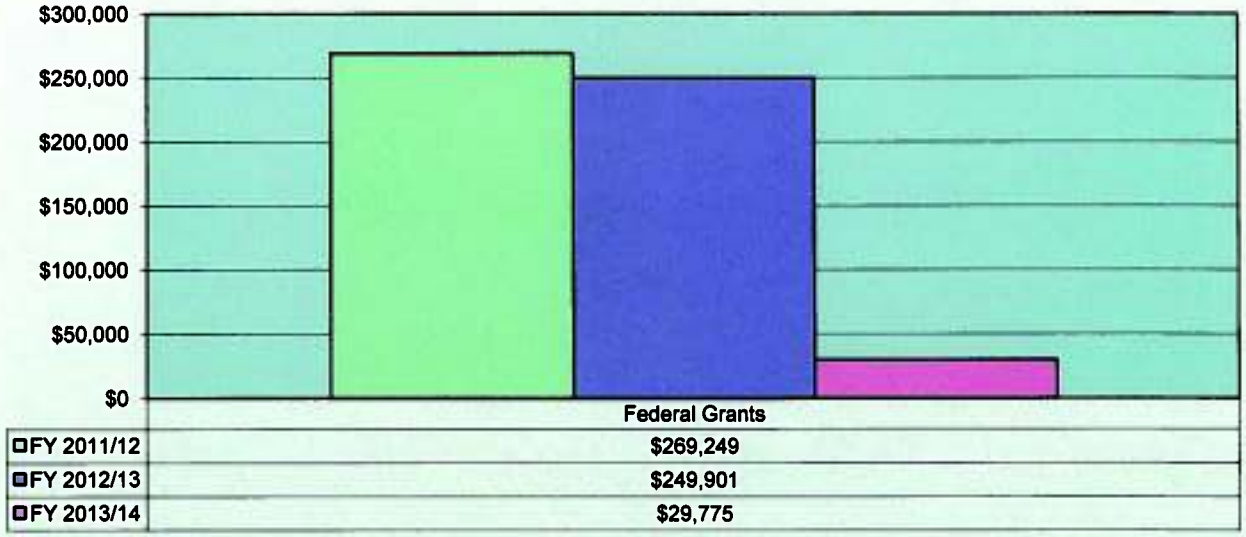
COMMUNITY ORIENTED POLICING SERVICES / UNIVERSAL HIRING POLICY GRANT

CITY OF HARLINGEN

COMMUNITY ORIENTED POLICING SERVICES / UNIVERSAL HIRING PROGRAM (COPS/UHP) GRANT FUND

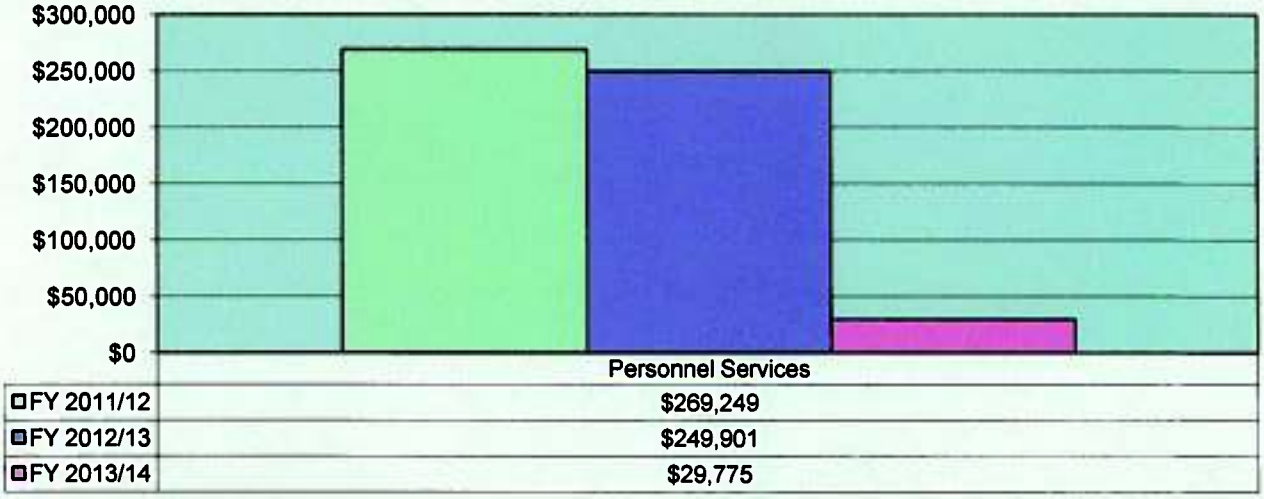
DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Grants	$269,249	$249,901	$249,901	$29,775
Federal	269,249	249,901	249,901	29,775
TOTAL REVENUES	**$269,249**	**$249,901**	**$249,901**	**$29,775**
EXPENDITURES:				
Salaries Full Time	$199,854	$194,730	$194,730	$22,485
Overtime	2,368	0	0	0
Holiday Pay	6,846	0	0	0
Stability Pay	1,442	0	0	0
Personnel Services	210,510	194,730	194,730	22,485
City FICA	13,051	12,059	12,059	1,356
City Medicare	3,052	2,820	2,820	311
City TCG Retirement	10,526	10,172	10,172	1,160
City Health Insurance	25,331	23,569	23,569	3,844
Worker's Compensation	6,779	6,551	6,551	619
Personnel Services - Benefits	58,739	55,171	55,171	7,290
TOTAL EXPENDITURES	**$269,249**	**$249,901**	**$249,901**	**$29,775**
Excess Revenues Over/(Under) Expenditures	0	0	0	0
Fund Balance Beginning of Year	0	0	0	0
END OF YEAR FUND BALANCE	**$0**	**$0**	**$0**	**$0**

COPS/UHP Fund Revenues



This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

COPS/UHP Fund Expenditures



This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

COPS/UHP GRANT 115-3010

The City of Harlingen was awarded funds under the Community Oriented Policing Services/ Cops Hiring Recovery Program for the hiring of six (6) additional new police officers. This particular grant will end December 31, 2013; however, the Harlingen Police Department has submitted a new grant application requesting additional four (4) officer positions. The grant pays for entry-level salaries and approved fringe benefits over three years for the newly-sworn career law enforcement officer positions. The emphasis on this new grant is to place additional officers in the schools within the community. The Harlingen Police Department hopes to utilize the police officers positions awarded under this grant to bolster their presence within the school setting and foster better community partnerships.

RED LIGHT SAFETY PHOTO ENFORCEMENT PROGRAM

CITY OF HARLINGEN

RED LIGHT SAFETY ENFORCEMENT PROGRAM

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
TexPool	$294	$0	$0	$0
NOW	528	0	0	0
Investments	822	0	0	0
Red Light Enforcement	658	0	0	0
Various	658	0	0	0
TOTAL REVENUES	**$1,480**	**$0**	**$0**	**$0**
EXPENDITURES:				
Traffic Signal Div 116-5010				
Miscellaneous Supplies	0	181,365	181,365	0
Supplies - Miscellaneous	0	181,365	181,365	0
Miscellaneous Equipment	0	23,200	23,200	0
Capital Outlay	0	23,200	23,200	0
TOTAL EXPENDITURES	**$0**	**$204,565**	**$204,565**	**$0**
Excess Revenues Over / (Under) Expenditures	1,480	(204,565)	(204,565)	0
Fund Balance Beginning of Year	204,365	205,845	205,845	1,280
END OF YEAR FUND BALANCE	**$205,845**	**$1,280**	**$1,280**	**$1,280**

The City of Harlingen entered into a contract with Redflex Traffic Systems and reached a written agreement with the Texas Department of Transportation for the installation of photographic traffic signal monitoring systems within the City's jurisdiction to include State Highway Rights-of-Way. The traffic signal systems have been placed at different intersections to monitor and produce recorded images and video of vehicles that fail to stop at red light controlled intersections. The system photographs the license plates of the vehicles that disregard the red light and Harlingen Police Officers review the video and images to accept or reject the red light violation. Once accepted, Redflex Traffic Systems mails the violation notification to the registered owner of the vehicle. The registered owner can

resolve the situation by nominating the actual operator of the vehicle, requesting an administrative adjudication hearing, appealing to Municipal Court or submitting payment for the civil violation imposed. Persons requesting an administrative adjudication hearing re heard by a Hearing Officer contracted by the City of Harlingen. The Harlingen Red Light Safety Photo Enforcement Program is aimed at reducing accident-related injuries specifically at intersections that reflect a high number of traffic accidents. The contract ended March 2010, and it was not renewed resulting in a decreased ending balance.

The prior fiscal year fund balance was approved to replace 52 electrical powered school flashers with new solar powered flashers and to address safety concerns at Rio Hondo Road due to increase traffic resulting from the opening of a new school.

NEIGHBORHOOD STABILIZATION PROGRAM

CITY OF HARLINGEN

NEIGHBORHOOD STABILIZATION PROGRAM

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Neighborhood Stabilization Program (Stimulus Funding)	$55,957	$741,298	$741,298	$797,255
TOTAL REVENUES	**$55,957**	**$741,298**	**$741,298**	**$797,255**
EXPENDITURES:				
Miscellaneous	$26	$54,132	$54,132	$54,158
Clearance & Demolition	0	181,907	181,907	181,907
NSP Program	55,931	505,259	505,259	561,190
TOTAL EXPENDITURES	**$55,957**	**$741,298**	**$741,298**	**$797,255**
Excess Revenues Over/(Under) Expenditures	0	0	0	0
Fund Balance Beginning of Year	0	0	0	0
END OF YEAR FUND BALANCE	**$0**	**$0**	**$0**	**$0**

NEIGHBORHOOD STABILIZATION PROGRAM FUND 117

The Neighborhood Stabilization Program Fund is used to account for funds provided through the Texas Department of Housing and Community Affairs (TDHCA). The program funds are intended to demolish unsafe structures, purchase foreclosed homes, rehabilitate them if necessary, and provide homebuyer assistance.
The funds are available to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within their communities. The Community Development Department, in partnership with Harlingen Community Development Corporation, will purchase foreclosed residential properties, rehabilitate them if necessary, provide down payment assistance to eligible homebuyers, and facilitate homebuyer education courses. In addition the Community Development Department in coordination with the Code Enforcement Department will utilize funding to demolish unsafe, unsanitary structures.

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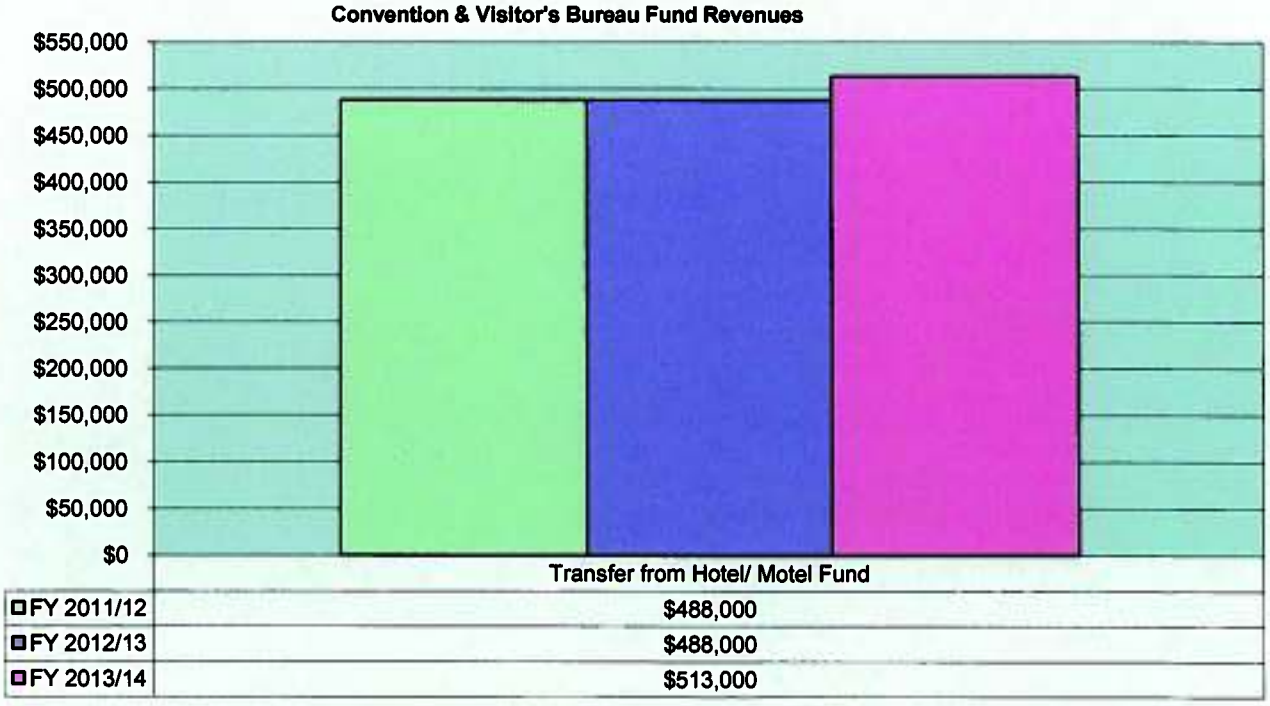
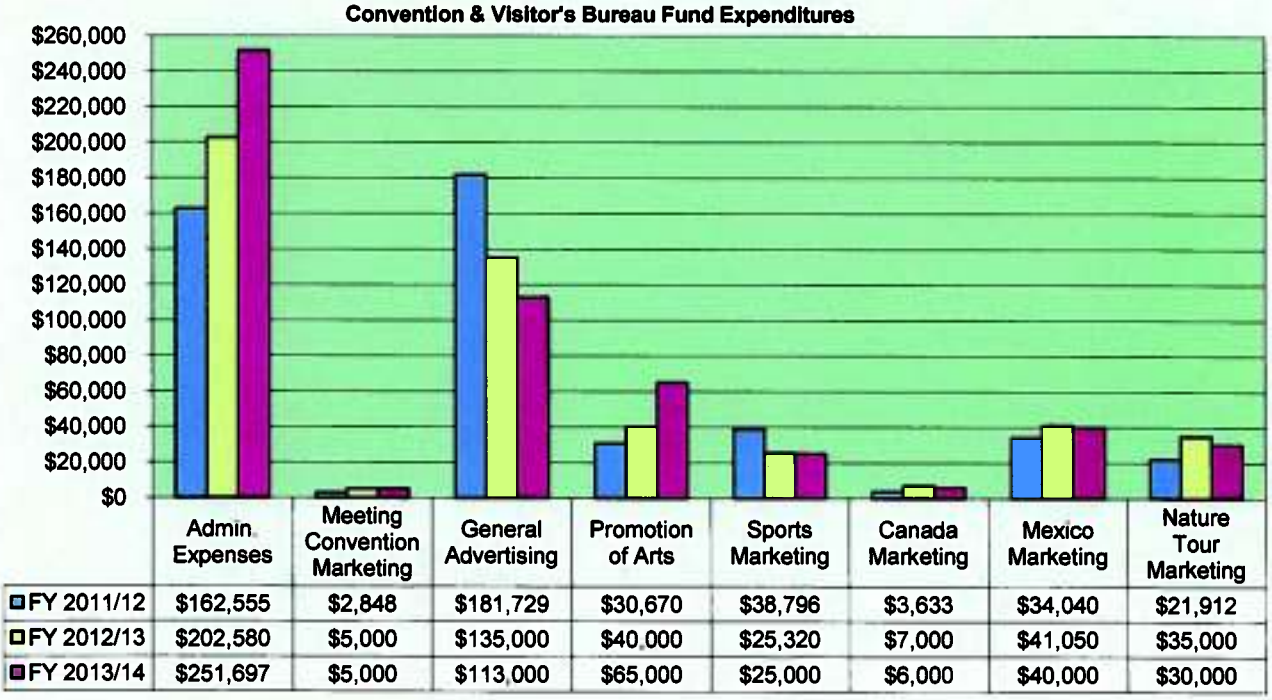
CONVENTION & VISITOR'S BUREAU FUND

CITY OF HARLINGEN
CONVENTION & VISITOR'S BUREAU FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
NOW Interest	510	300	300	0
Investments	510	300	300	0
Transfer from Hotel/Motel Fund	488,000	488,000	488,000	513,000
Transfer From	488,000	488,000	488,000	513,000
TOTAL REVENUES	**$488,510**	**$488,300**	**$488,300**	**$513,000**
EXPENDITURES:				
Administration 119-6501				
Personnel Services - Pay	$103,196	$113,986	$113,986	$151,349
Personnel Services - Benefits	22,658	25,094	25,094	38,848
Supplies - General	7,791	6,000	6,000	3,000
Services & Charges - General	26,942	53,500	53,500	53,500
Services & Charges - Maintenance	1,968	4,000	4,000	5,000
Administration Total	162,555	202,580	202,580	251,697
Meeting Convention Marketing 119-6502				
Services & Charges - General	2,848	5,000	5,000	5,000
Meeting Convention Marketing Total	2,848	5,000	5,000	5,000
General Advertising 119-6503				
Services & Charges - General	97,508	65,000	65,000	55,000
Services & Charges - Miscellaneous	84,221	70,000	70,000	58,000
General Advertising Total	181,729	135,000	135,000	113,000
Promotion of Arts 119-6504				
Services & Charges - Miscellaneous	30,670	40,000	40,000	65,000
Promotion of Arts Total	30,670	40,000	40,000	65,000
Sports Marketing 119-6506				
Services & Charges - General	35,664	22,320	22,320	23,000
Services & Charges - Miscellaneous	3,132	3,000	3,000	2,000
Sports Marketing Total	38,796	25,320	25,320	25,000
Canada Marketing 119-6507				
Services & Charges - General	3,633	7,000	7,000	6,000
Canada Marketing Total	3,633	7,000	7,000	6,000
Mexico Marketing 119-6508				
Services & Charges - General	26,707	24,043	24,043	20,000
Services & Charges - Miscellaneous	7,333	17,007	17,007	20,000
Mexico Marketing Total	34,040	41,050	41,050	40,000
Nature Tour Marketing 119-6509				
Services & Charges - General	21,910	30,000	30,000	30,000
Services & Charges - Miscellaneous	0	5,000	5,000	0
Nature Tour Marketing Total	21,910	35,000	35,000	30,000
TOTAL EXPENDITURES	**$476,181**	**$490,950**	**$490,950**	**$535,697**
Excess Revenues Over/(Under) Expenditures	12,329	(2,650)	(2,650)	(22,697)
Fund Balance Beginning of Year	401,236	413,565	413,565	410,915
END OF YEAR FUND BALANCE	**$413,565**	**$410,915**	**$410,915**	**$388,218**



This graph reflects revenue trends from FY 2011/12 to 2013/14 and visually depicts the changes.



This graph reflects expenditure trends from FY 2011/12 to 2013/14 and visually depicts the changes.

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6501 (Administration)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	$100,827	$111,286	$111,286	$148,049
Overtime	405	0	0	0
Car Allowance	1,964	2,700	2,700	3,300
Personnel Services - Pay	103,196	113,986	113,986	151,349
City FICA	6,356	7,008	7,008	9,290
City Medicare	1,487	1,639	1,639	2,173
City TMRS Retirement	0	0	0	3,388
City TCG Retirement	5,062	5,564	5,564	5,543
City Health Insurance	9,373	10,461	10,461	17,985
Worker's Compensation	380	422	422	469
Personnel Services - Benefits	22,658	25,094	25,094	38,848
Office Equip/Furniture - Non-Capital	0	1,000	1,000	0
Office Supplies	7,791	5,000	5,000	3,000
Supplies - General	7,791	6,000	6,000	3,000
Utilities / Communications	1,111	1,000	1,000	1,000
Audit Fees	5,000	5,000	5,000	5,000
Building Rental	17,500	42,000	42,000	42,000
Dues, Memberships & Subscriptions	3,023	5,000	5,000	5,000
Registration, Travel, & Training	12	0	0	0
Employee Mileage Reimb	296	500	500	500
Services & Charges - General	26,942	53,500	53,500	53,500
Maintenance - Furniture & Equipment	1,968	4,000	4,000	5,000
Services & Charges - Maintenance	1,968	4,000	4,000	5,000
ADMINISTRATION TOTALS	**$162,555**	**$202,580**	**$202,580**	**$251,697**

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6502 (Meeting Convention Marketing)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Advertising	2,450	5,000	5,000	5,000
Dues, Memberships & Subscriptions	475	0	0	0
Registration, Travel, & Training	(77)	0	0	0
Services & Charges - General	2,848	5,000	5,000	5,000
MEETING CONVENTION MARKETING TOTAL	**$2,848**	**$5,000**	**$5,000**	**$5,000**

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6503 (General Advertising)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Advertising	87,879	50,000	50,000	45,000
Dues, Memberships, & Subscriptions	2,145	0	0	0
Regis., Travel & Training	7,484	15,000	15,000	10,000
Services & Charges - General	97,508	65,000	65,000	55,000
Tourism Promotions	11,454	30,000	30,000	25,000
Mrkting-Brochure/TV/Radio	12,974	10,000	10,000	9,000
Internet Marketing	45,643	20,000	20,000	15,000
Promotional	14,150	10,000	10,000	9,000
Services & Charges - Miscellaneous	84,221	70,000	70,000	58,000
GENERAL ADVERTISING TOTAL	**$181,729**	**$135,000**	**$135,000**	**$113,000**

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6504 (Promotion of Arts)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
A & E Symphony	5,120	10,000	10,000	10,000
Cinesol	3,000	0	0	0
Blues on the Hill	4,005	0	0	0
Museum	1,000	0	0	0
Special Event	17,545	30,000	30,000	55,000
Services & Charges - Miscellaneous	30,670	40,000	40,000	65,000
PROMOTION OF ARTS TOTAL	**$30,670**	**$40,000**	**$40,000**	**$65,000**

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6506 (Sports Marketing)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Advertising	31,365	17,320	17,320	18,000
Registration, Travel, & Training	4,299	5,000	5,000	5,000
Services & Charges - General	35,664	22,320	22,320	23,000
Jalapeno 100	3,132	3,000	3,000	2,000
Services & Charges - Miscellaneous	3,132	3,000	3,000	2,000
SPORTS MARKETING TOTAL	**$38,796**	**$25,320**	**$25,320**	**$25,000**

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6507 (Canada Marketing)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Advertising	3,633	7,000	7,000	6,000
Services & Charges - General	3,633	7,000	7,000	6,000
CANADA MARKETING TOTAL	**$3,633**	**$7,000**	**$7,000**	**$6,000**

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6508 (Mexico Marketing)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Advertising	26,707	21,050	21,050	20,000
Services & Charges - General	26,707	21,050	21,050	20,000
Tourism Promotion	2,221	10,000	10,000	10,000
Mrkting-Brochure/TV/Radio	5,112	10,000	10,000	10,000
Services & Charges - Miscellaneous	7,333	20,000	20,000	20,000
MEXICO MARKETING TOTAL	**$34,040**	**$41,050**	**$41,050**	**$40,000**

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6509 (Nature Tour Marketing)

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Advertising	19,410	25,000	25,000	25,000
Registration, Travel, & Training	2,502	5,000	5,000	5,000
Services & Charges - General	21,912	30,000	30,000	30,000
Mrkting-Brochure/TV/Radio	0	5,000	5,000	0
Services & Charges - Miscellaneous	0	5,000	5,000	0
NATURE TOUR MARKETING TOTAL	**$21,912**	**$35,000**	**$35,000**	**$30,000**

PROGRAM GOAL

To carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community. We assist these visitors in having a successful and enjoyable stay and encourage their return.

Our marketing programs include sports, nature and tourism sales, visitor's services, advertising, marketing, public relations, publicity and dissemination of literature. We encourage everyone in the Harlingen area to welcome and accommodate our visitors.

Through our visitor industry, we can build the image of Harlingen as an excellent place to visit. Visitors stimulate the Harlingen trade area and diversify the economy. This sustains jobs and improves the quality of life for our citizens.

OBJECTIVES 13-14

- Develop a coordinated marketing and branding vision for the Harlingen Convention & Visitors Bureau focused on our strengths as a tourism destination.
- Maintain brand presence across all defined target groups via advertising and media efforts.
- Develop a Public Relations campaign to get the Harlingen residents involved in hometown pride campaign. Build community support for tourism and the CVB.
- Develop a Public Relations campaign to combat the negative press surrounding our location to Mexico in order to decrease the negative perception of being an unsafe region.
- Increase brand awareness of Harlingen as a destination and resulting visitation from individual travelers.
- Generate increased visitation from the following major audiences.
    - Leisure Travelers
    - Mexico
    - Nature Tourism
    - Sports/Tournaments
    - Retirement/Winter Texans
    - Small meetings
- Create and update our Tourism Marketing Plan.
- Execute an advertising campaign including print, online, outdoor billboards, and tv/radio.
- Increase Familiarization (FAM) tours for journalist, travel writers, birders, tour operators and group leaders.
- Develop a more comprehensive Selling strategy for each of our major visitor markets.

- Continue to engage potential visitors by investing staff time in managing Facebook and Twitter accounts
- Execute targeted social media campaigns.
- Integrate social media tool icons into all existing traditional communications including advertising.
- Continue to enhance our interactive marketing through our website www.visitharlingentexas.com.
- Build relationships with local promoters and tournament directors for sporting events.
- Exhibit at TEAMS, NASC Marketplace and TASA to bid on tournaments. Place advertising in major sport planning magazines.
- Continue to inform hospitality partners and local stakeholders about the specific needs of groups as well as provide education opportunities that focus on enhanced customer service concepts and destination training.
- Distribute destination information and promote our brand messaging at all TEAM Texas event opportunities.
- Continue to monitor the ever-changing tourism industry through partnerships and education opportunities with the Destination Marketing Association International, State of Texas, Texas Association of Convention and Visitors Bureau, and Texas Tourism Industry and Association.
- Continue to expand/build the leisure database of visitors and potential visitors.
- Plan participation in consumer travel shows that impact the leisure drive market.
- Provide education opportunities that focus on enhanced customer service concepts and destination training to hospitality partners and local stakeholders.
- Develop an educational program for our front-line staff at hotels to ensure they are knowledgeable about Harlingen and our attractions and community so they may serve as Ambassadors for promoting Harlingen to their guests.
- Continue to build strategic partnerships citywide to further build group friendly product. Work closely with likeminded groups such as the Downtown District, Parks & Recreation, Harlingen Arts & Heritage Museum, Performing Arts organizations, Rio Grande Valley Birding Festival and others to build and promote collaborations within our community.
- Continue to partner with the Texas Department of Transportation Travel Information Center in Harlingen.
- Utilize research to develop fact-based sales, marketing and operational decisions.
- Invest in training/professional development of CVB staff, cross-training and enhanced communication and collaboration to ensure maximum efficiency and effectiveness in our destination marketing efforts.
- Research and develop recommendation to city leadership on new events to bring to Harlingen. (i.e. music festival, food festival, cultural festival, etc.)
- Work with local organizations to develop a new two-day festival for Harlingen which would bring visitors from outside of Harlingen and increase hotel stays (July 4th Freedom Fest, Mexican Artisans festivals with the support of the Mexican Consulate in Brownsville).
- Develop a new CVB video to promote Harlingen as a tourism destination (English and Spanish).

- 2013 Harlingen CVB Video Content

  History
  (Intro/brief history)
  Harlingen Arts & Heritage Museum
  Iwo Jima Monument & Museum (mention MMA)
  Historic Downtown/Murals

  Birding
  Arroyo Audubon Society/Hugh Ramsey Nature Park
  Laguna Atascosa
  RGV Birding Festival (November)

  Festivals & Events
  Jackson Street Market Days
  Blues on the Hill (May, June, August, November)
  Freedom Fest (July)
  CineSol Film Festival (September)
  Zombie Run (October)
  Jalapeño 100 (February)

  Sports & Outdoors
  Golf
  Soccer
  Hike/Bike Trails
  Tennis (mention USTA)
  Fishing/Arroyo City (mention proximity to SPI, Texas)
  Bass Pro Shops

  Shopping
  Valle Vista Mall (Forever 21 & main entrance footage)
  Antiquing in Downtown Harlingen
  Harlingen/Lincoln Corners
  Bullrider/Cita's (footage only)
  Proximity to RGV Premium Outlets

  Hospitality
  Valley International Airport
  Hotels
  Dining
  Nightlife
  Harlingen Convention & Visitors Bureau

- Work with the Birding Festival committee through our Cooperative partnership to market and promote the Rio Grande Birding Festival.
- Work with the Jalapeño 100 committee to provide marketing and advertising.
- Continue supporting the marketing and promotional efforts of the Harlingen Arts & Heritage Museum.
- Attend TTIA (Texas Travel Industry Association) and TACVB (Texas Association of Convention & Visitors Bureaus) conferences and complete our Destination Management certifications.
- Participate in important market industry Conferences and or Conventions.
- Develop a Competitive Analysis of the Rio Grande Valley comparable destinations.
- Develop a special Meeting Planner Guide package targeting small religious, family, military, and state association meetings.

- Promoting Harlingen through TEAM Texas Co-op partnership with other CVB's across the state to educate our visitors and planners. The Team Texas partnership allows HCVB the opportunity to exhibit and attend state, national and international tradeshows at a discounted rate. These are essential to our marketing efforts.
- RV Park Activity Directors Day- invite RV park Activity Leaders from across Harlingen and the RGV to come and experience a day trip to Harlingen to learn more about our attractions and educate them so they will promote Winter Texan activities in Harlingen.

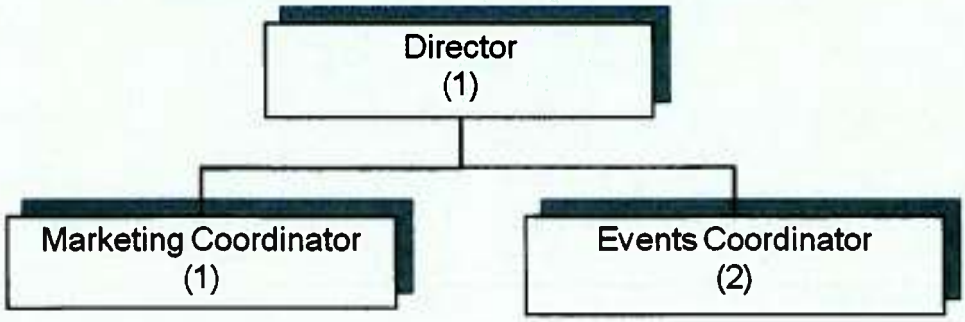
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Rental agreement with the Harlingen Chamber of Commerce went from $10 to $42,000 annually.
Staff increase budget of $40,796 for the transfer of the Event Coordinator from Parks and Recreation to the HCVB.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
CVB Director	1	1	$51,642
Events Coordinator	0	1	37,181
Marketing Coordinator	1	1	31,705
Events Coordinator WEB/EVENTS	1	1	27,521
Car Allowance			3,300
Fringe Benefits			38,848
Total	3	4	$190,197

CONVENTION AND VISITOR'S BUREAU



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FEMA JEFFERSON STREET DRAINAGE FUND

CITY OF HARLINGEN

FEMA JEFFERSON STREET DRAINAGE

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
F.E.M.A. Proceeds	$788,459	$192,395	$192,395	$0
Transfer from General Fund	0	380,000	380,000	0
TOTAL REVENUES	**$788,459**	**$572,395**	**$572,395**	**$0**
EXPENDITURES:				
Drainage Improvements	$1,051,279	$192,395	$192,395	$0
TOTAL EXPENDITURES	**$1,051,279**	**$192,395**	**$192,395**	**$0**
Excess Revenues Over/(Under) Expenditures	(262,820)	380,000	380,000	0
Fund Balance Beginning of Year	(98,472	(361,292)	(361,292)	18,708
END OF YEAR FUND BALANCE	**($361,292)**	**$18,708**	**$18,708**	**$18,708**

FEMA JEFFERSON STREE DRAINAGE FUND 122

The Federal Emergency Management Agency (FEMA) Jefferson Street Drainage fund is used to account for State Disaster funds awarded through the Texas Department of Public Safety – Division of Emergency Management. This funding enables the Hazard Mitigation Jefferson Street Drainage project to be completed in its entirety.

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TDRA NORTHWEST AREA DRAINAGE FUND

CITY OF HARLINGEN

TEXAS DEPARTMENT OF RURAL AFFAIRS (TDRA)
NORTHWEST AREA DRAINAGE
DISASTER ASSISTANCE (HURRICANE DOLLY)

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Texas Department of Rural Affairs	$543,136	$449,755	$449,755	$46,063
TOTAL REVENUES	**$543,136**	**$449,755**	**$449,755**	**$46,063**
EXPENDITURES:				
Personnel Services - Pay	$0	$2,714	$2,714	$0
Miscellaneous	2,274	413	413	0
Drainage Improvements	540,653	446,628	446,628	46,063
TOTAL EXPENDITURES	**$542,927**	**$449,755**	**$449,755**	**$46,063**
Excess Revenues Over/(Under) Expenditures	209	0	0	0
Fund Balance Beginning of Year	(209)	0	0	0
END OF YEAR FUND BALANCE	**$0**	**$0**	**$0**	**$0**

TEXAS DEPARTMENT OF RURAL AFFAIRS (TDRA) NORTHWEST AREA DRAINAGE FUND 123

The TDRA Northwest Area Drainage Fund is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs (TDRA). This funding enables the Northwest Area Drainage project to be completed in its entirety.

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TAX INCREMENT FINANCING FUNDS

CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
NOW Interest	$330	$0	$0	$200
Transfers From General Fund	73,181	70,000	70,000	70,000
TOTAL REVENUES	**$73,511**	**$70,000**	**$70,000**	**$70,200**
EXPENDITURES:				
Professional Services	$806	$70,000	$70,000	$70,200
TOTAL EXPENDITURES	**$806**	**$70,000**	**$70,000**	**$70,200**
Excess Revenues Over/(Under) Expenditures	72,705	0	0	0
Fund Balance Beginning of Year	206,337	279,042	279,042	279,042
END OF YEAR FUND BALANCE	**$279,042**	**$279,042**	**$279,042**	**$279,042**

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
NOW Interest	$602	$0	$0	$300
Transfers From General Fund	103,002	104,000	104,000	104,000
TOTAL REVENUES	**$103,604**	**$104,000**	**$104,000**	**$104,300**
EXPENDITURES:				
Professional Services	$806	$104,000	$104,000	$104,300
TOTAL EXPENDITURES	**$806**	**$104,000**	**$104,000**	**$104,300**
Excess Revenues Over/(Under) Expenditures	102,798	0	0	0
Fund Balance Beginning of Year	396,765	499,563	499,563	499,563
END OF YEAR FUND BALANCE	**$499,563**	**$499,563**	**$499,563**	**$499,563**

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
NOW Interest	$355	$0	$0	$200
Transfers From General Fund	116,703	125,000	125,000	125,000
TOTAL REVENUES	**$117,058**	**$125,000**	**$125,000**	**$125,200**
EXPENDITURES:				
Professional Services	$6,800	$125,000	$125,000	$55,200
EDC/Harlingen Venture #2	100,000	0	0	70,000
Fund Transfers	0	0	0	228,396
TOTAL EXPENDITURES	**$106,800**	**$125,000**	**$125,000**	**$353,596**
Excess Revenues Over/(Under) Expenditures	10,258	0	0	(228,396)
Fund Balance Beginning of Year	236,939	247,197	247,197	247,197
END OF YEAR FUND BALANCE	**$247,197**	**$247,197**	**$247,197**	**$18,801**

The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

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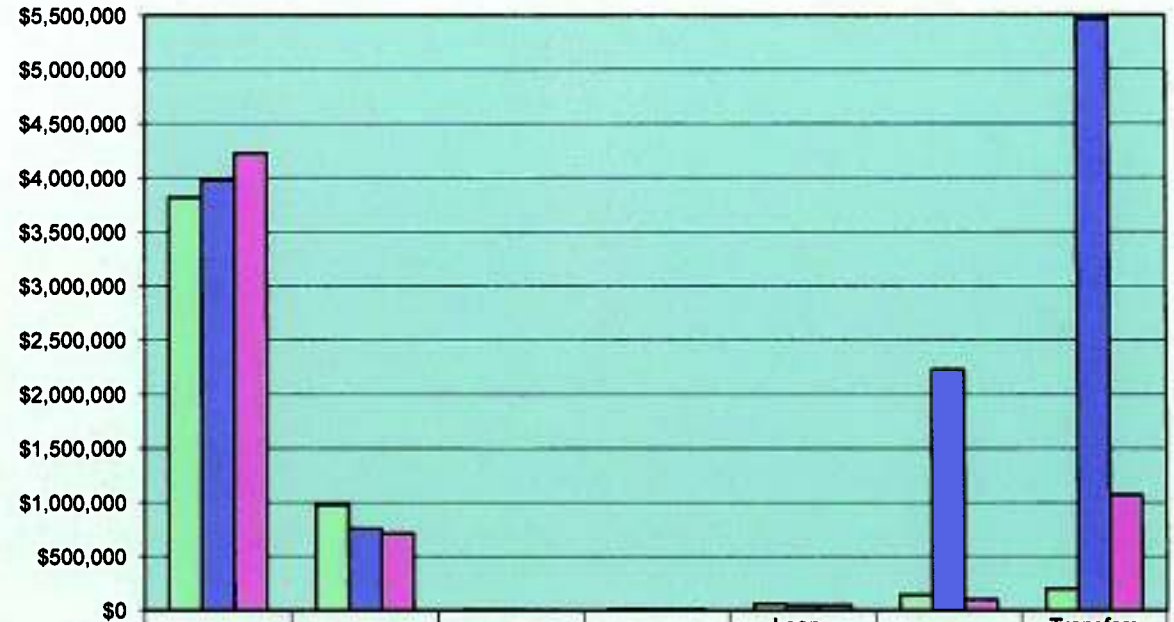
HARLINGEN ECONOMIC DEVELOPMENT CORPORATION, INC.

CITY OF HARLINGEN

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION, INC. FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Sales Tax	$3,742,351	$3,904,704	$3,904,704	$4,150,000
380 BPS Agreement	76,631	68,000	68,000	75,000
Sales Tax	3,818,982	3,972,704	3,972,704	4,225,000
Bass Pro Shop	656,003	600,000	600,000	680,000
Echostar / Parking Lot	34,407	32,000	32,000	32,000
Spring Dynamic / Building	26,787	0	0	0
United Health Care / Buildings	259,417	124,129	124,129	0
Rentals	976,614	756,129	756,129	712,000
NOW Interest	7,042	8,000	8,000	3,500
Investments	7,042	8,000	8,000	3,500
Miscellaneous - Interest	8,769	11,000	11,000	11,000
Loans	8,769	11,000	11,000	11,000
Miscellaneous - Interest	20,824	0	0	0
Lease Purchase	20,824	0	0	0
2010 A Tax Exempt	354	0	0	0
2010 B Taxable	2,192	200	200	0
Escrow Trust	2,546	200	200	0
Various	36,872	44,000	44,000	44,000
Loans Principal	36,872	44,000	44,000	44,000
Contract Dispute	42,859	2,227,085	2,227,085	100,000
Harlingen Ventures	100,000	0	0	0
Share of HIFI Land Sale	1,892	1,800	1,800	2,000
Miscellaneous	58	0	0	0
Various	144,809	2,228,885	2,228,885	102,000
General Fund	204,350	180,000	180,000	200,000
Fund Balance	0	2,974,793	2,974,793	802,098
TIRZ #3	0	2,312,141	2,312,141	70,000
Transfer From	204,350	5,466,934	5,466,934	1,072,098
TOTAL REVENUES	**$5,220,808**	**$12,487,852**	**$12,487,852**	**$6,169,598**
EXPENDITURES:				
Administration	$796,616	$966,936	$966,936	$1,045,000
Marketing	61,306	100,967	100,967	120,000
Direct Business Incentive	3,135,285	5,359,000	5,359,000	1,367,000
Payment to Other Taxing Unit	0	20,150	20,150	0
Other	622,276	333,250	333,250	38,700
Bass Pro Shops - Construction	17,875,180	509,332	509,332	400,000
Reyna Family Dev. - Construction	421,907	0	0	0
Debt Service	2,204,672	3,198,217	3,198,217	3,198,898
Other Finan Uses - Transfer	0	2,000,000	2,000,000	0
	25,117,242	12,487,852	12,487,852	6,169,598
TOTAL EXPENDITURES	**$25,117,242**	**$12,487,852**	**$12,487,852**	**$6,169,598**
Excess Revenues Over/(Under) Expenditures	(19,896,434)	0	0	0
Fund Balance Beginning of Year	23,941,101	4,044,667	4,044,667	4,044,667
END OF YEAR FUND BALANCE	**$4,044,667**	**$4,044,667**	**$4,044,667**	**$4,044,667**

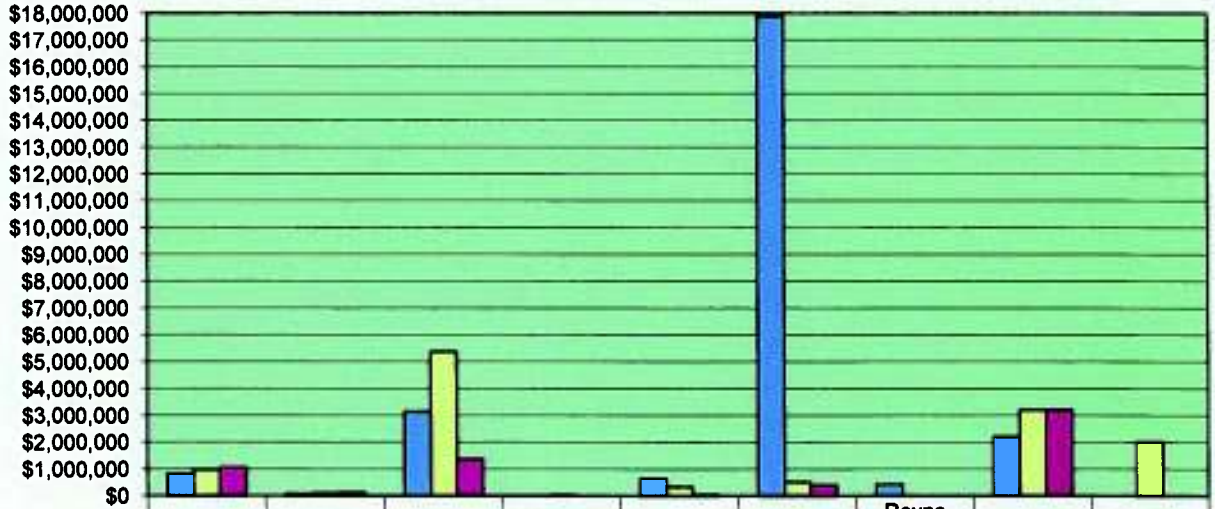
Economic Development Corporation of Harlingen, Inc. Fund Revenues



	Sales Tax	Rentals	Investments	Loans	Loan - Principal	Various	Transfers From
FY 2011/12	$3,818,982	$976,614	$7,042	$8,769	$60,242	$144,809	$204,350
FY 2012/13	$3,972,704	$756,129	$8,000	$11,000	$44,200	$2,228,885	$5,466,934
FY 2013/14	$4,225,000	$712,000	$3,500	$11,000	$44,000	$102,000	$1,072,098

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Economic Development Corporation of Harlingen, Inc. Fund Expenditures



	Administr a- tion	Marketing	Direct Business Incentive	Payment to other Taxing Unit	Other	Bass Pro Shops Constructi on	Reyna Family Dev. Constructi on	Debt Service	Other Finan Uses - Transfer
FY 2011/12	$796,616	$61,306	$3,135,28	$0	$622,276	$17,875,1	$421,907	$2,204,67	$0
FY 2012/13	$966,936	$100,967	$5,359,00	$20,150	$333,250	$509,332	$0	$3,198,21	$2,000,00
FY 2013/14	$1,045,00	$120,000	$1,367,00	$0	$38,700	$400,000	$0	$3,198,89	$0

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

ECONOMIC DEVELOPMENT CORPORATION OF HARLINGEN DETAIL 191-8501

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries - Full Time	$259,771	$284,220	$284,220	$345,000
Overtime	915	0	0	0
Car Allowance	6,609	2,400	2,400	13,800
City FICA	13,636	17,329	17,329	17,423
City Medicare	3,679	4,053	4,053	4,604
City TCG Retirement	22,964	14,463	14,463	26,441
City Health Insurance	23,184	31,274	31,274	31,191
Worker's Compensation	1,059	1,261	1,261	1,541
Office Equip/Furn Non Cap	6,166	5,000	5,000	2,500
Communications	15,719	18,000	18,000	18,000
Website Development/Maintenance	8,400	12,350	12,350	7,500
Advertising	0	42,500	42,500	0
Professional Development Dues	4,823	15,051	15,051	18,000
Mileage Reimbursement	3,262	2,500	2,500	2,500
Insurance	6,186	6,200	6,200	7,000
Contract Labor	1,374	6,000	6,000	1,000
Promotional	2,909	2,500	2,500	3,500
Marketing - Miscellaneous	5,039	3,000	3,000	6,500
Advertising/Bill Boards	0	0	0	45,000
Chamber - Sibley & Millsap	121,018	120,000	120,000	120,000
Economic Development Studies	29,605	64,000	64,000	50,000
Consultants I69/77/281	37,500	120,000	120,000	120,000
City Reimbursement	57,100	57,100	57,100	58,000
Office Supplies	9,271	10,000	10,000	10,000
Professional	130,234	100,000	100,000	100,000
Audit Fees	7,000	7,000	7,000	7,500
Registration, Travel, & Training	801	10,550	10,550	20,000
Insurance	1,000	1,300	1,300	2,000
Miscellaneous/Unallocated	0	3,885	3,885	0
Hosting/Groundbreaking Events	4,892	5,000	5,000	6,000
Consultants	12,500	0	0	0
Administration	796,616	966,936	966,936	1,045,000
Marketing - Miscellaneous	14,722	5,750	5,750	12,000
Marketing - Direct Mail	2,198	2,500	2,500	3,000
Marketing - Travel	6,246	20,000	20,000	35,000
Marketing - Advertising	38,140	72,717	72,717	70,000
Marketing	61,306	100,967	100,967	120,000
Harmony Green/Aloe Labs.	15,000	0	0	0
Echostar Satellite Corp.	224,500	208,000	208,000	240,000
Cardone Industries, Inc.	0	125,000	125,000	125,000
Joint Articulation Center	11,223	0	0	0
United Health Care Group	550,000	275,000	275,000	275,000
TYCO Valves & Controls, LP	0	100,000	100,000	0
Small Business Program	0	100,000	100,000	0
New/Existing Business Project	13,125	350,000	350,000	502,000
South Texas Medical Foundation	2,261,437	50,000	50,000	0
Gulf Coast Trades Center	60,000	30,000	30,000	0
Rare Hospitality Intl, Inc.	0	100,000	100,000	0
J Chandra Groups, LTD	0	200,000	200,000	0

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Reyna Family Development LTD	0	3,821,000	3,821,000	0
Bert Ogden Motors	0	0	0	200,000
Grocers Supply Company	0	0	0	25,000
Direct Business Incentive	3,135,285	5,359,000	5,359,000	1,367,000
Regional Academic Health Center	0	20,150	20,150	0
Payment To Other Tax Unit	0	20,150	20,150	0
Miscellaneous - Property Taxes	19,421	18,000	18,000	0
VIDA-Valley Initiative for Development Adv.	300,000	200,000	200,000	0
Public Relations & Image	8,623	0	0	0
Tech Prep	75,000	56,250	56,250	0
Rio South Texas EDC	30,000	30,000	30,000	30,000
I - 69 Alliance	7,500	7,500	7,500	8,700
EDC Televised Meetings	29,880	18,000	18,000	0
Parking Lot Engin. & Arch.	482	0	0	0
Restaurant Loan	39,999	0	0	0
TSTC Entrepreneur Training	3,500	3,500	3,500	0
Dollar Save Energy Loan	107,871	0	0	0
Other	622,276	333,250	333,250	38,700
Salaries - Full Time	50,770	34,844	34,844	0
Car Allowance	3,600	2,400	2,400	0
City FICA	3,306	2,277	2,277	0
City Medicare	773	532	532	0
City TCG Retirement	2,538	1,742	1,742	0
City Health Insurance	2,734	1,743	1,743	0
Worker's Compensation	468	320	320	0
Office Supplies	(380)	1,500	1,500	0
Utilities / Communications	234,591	0	0	0
Professional Services	15,411	7,000	7,000	0
Advertising	456,828	1,000	1,000	0
Building Rental	662	0	0	0
Miscellaneous	1,000	1,000	1,000	0
Professional	84,653	15,000	15,000	0
Buildings	16,500,780	0	0	0
Improvements Other Than Bldgs	517,446	439,974	439,974	400,000
Bass Pro Shops - Construction	17,875,180	509,332	509,332	400,000
Improvements Other Than Bldgs	421,907	0	0	0
Reyna Family Dev. - Construction	421,907	0	0	0
Debt Issuance Cost	0	490,832	490,832	0
Debt Service Principal	305,000	1,010,000	1,010,000	1,395,000
Interest	1,899,172	1,697,385	1,697,385	1,803,898
Paying Agent Fees	500	0	0	0
Debt Service	2,204,672	3,198,217	3,198,217	3,198,898
EDC Fund Balance	0	2,000,000	2,000,000	0
Other Finan Uses-Transfer	0	2,000,000	2,000,000	0
DEVELOPMENT CORPORATION HARLINGEN, INC. FUND TOTAL	25,117,242	12,487,852	12,487,852	6,169,598

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION

MISSION STATEMENT

The mission of the Harlingen Economic Development is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

1.) The purpose of the Corporation is to create wealth that improves the quality of life for the citizens of Harlingen.
2.) The focus of the Corporation will be the creation of "primary" (sometimes called "basic") employment opportunities.
    - Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money circulates (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.
    - Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
    - Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.
    - Potential new firms and existing businesses that consider expansion will be treated equally. Local firms create the most jobs and are the best salespeople for the community.
    - Priority will be given to corporate headquarters operations due to the added value these firms bring to a community by way of good corporate citizenship.
3.) A secondary focus of the Corporation will be the recruitment of new, larger-scale retail developments through improvements in infrastructure.
    - New retailers generate property and sales tax revenue for the City.
    - A broad range of retail opportunities adds to quality of life of the City.
4.) While building a better community is important and requires the effort of a number of organizations, groups and institutions, the focus of the Development Corporation will be "marketing" and "deal making." Community development activities will be conducted by others.

GOALS AND OBJECTIVES 2013-2014

CAPACITY BUILDING PROJECTS

GOAL: INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES.

- Continue work to establish a University Articulation and Career Center to address critical workforce development issues.
- Continue work with Workforce Solutions – Cameron and the Workforce Development Board to identify pools of ready-to-work people and job openings in Harlingen.

JOB CREATING PROJECTS

GOAL: LEAD IN THE EFFORT TO CREATE AT LEAST 500 JOBS.

- Using the "Guiding Principles" of the HEDC, lead in the recruitment of new business and the expansion of existing business.

- Market the community aggressively through various media and personal visits to create new "primary" jobs through the retention and expansion of existing business and the recruitment of new business.

GOAL: RETAIN EXISTING BUSINESSES AND ENCOURAGE THEIR EXPANSION

PUBLISH A DIRECTORY OF LOCAL MANUFACTURERS AND MAJOR EMPLOYERS ANNUALLY.

- Perform annual review of information on basic employers (industrial, distribution, administrative services, health services, information technology and research and development) and other major employers in Harlingen to insure proper information is available.
- Maintain information on businesses that provide services to local industries.
- Prepare a directory of industrial and major employers for internal use and publish a list of major employers on the web site.

WORK REGULARLY WITH LOCAL EMPLOYERS.

- Call on the corporate headquarters of one local branch operation.
- Maintain information on programs and assistance available to local employers.
- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Develop a list of suppliers or customers of existing industry that might be recruited.
- Manage the activities of the Harlingen Manufacturers Association.

GOAL: RECRUIT NEW BUSINESS AND INDUSTRY TO CREATE JOBS AND GENERATE NEW INCOME

DEVELOP A DIRECT MARKETING PROGRAM TO REACH TARGET FIRMS.

- Maintain a database of at least five hundred (500) firms within target industry categories.
- Maintain a list of one hundred (100) regional and national firms involved in site location for their clients.
- Maintain a list of three hundred (300) regional and national industrial and commercial realtors.
- Continue to use Constant Contact and other media as a direct marketing campaign to target industries, site location consultants and the industrial and commercial real estate community.
- Participate in CoreNet and the International Asset Management Council to access real estate executives of national firms and consultants involved in site selection.

MARKET THE AREA ON THE INTERNET.

- Update the web site to accurately depict the attractiveness of Harlingen to new and expanding business.
- Participate in Site Location Partnership, LoopNet, Site Selection Network and other Internet sites used by site selectors and clients.
- Insure that all information provided over these sites is current, factual and easy to access.

MARKET HARLINGEN TO MAQUILADORAS AND MEXICAN NATIONALS

- Develop contact information for firms currently located near the border in Mexico.
- Initiate direct contact to inform these firms of the advantages of a Harlingen location.
- Develop and/or maintain relationships with economic development officials in Mexico to promote Harlingen as a location.
- Develop and implement a program to market Harlingen to Mexican nationals as a location for their business or residence.

PARTICIPATE IN MARKETING EFFORTS OF ECONOMIC DEVELOPMENT ALLIES.

- Meet regularly with the Governor's Office of Economic Development, utilities and others to review current marketing activities, discuss current business prospects, plan future activities and provide updates on local marketing activities.
- Participate in marketing activities of TexasOne, Team Texas, or other similar allies.
- Provide current information on available buildings and sites to allies.

DEVELOP AN ADVERTISING PROGRAM TO GENERATE PROSPECTS.

- Place advertisement in major site selection magazines (such as Area Development; Site Selection Handbook; Business Facilities; Expansion Management; Business Xpansion Journal; Trade & Industry Development, etc.).
- Place advertisements in Reynosa and Matamoros Industrial Maps, Valley Business Report and RGVisions or other similar media to raise regional awareness.
- Research advertising opportunities in target industries and participate as appropriate.

GOAL: SUPPORT DEVELOPMENT OF MEDICAL SCHOOL CAMPUS IN HARLINGEN

- Work with South Texas Medical Foundation on Project South Texas.
- Support the efforts of the UT Board of Regents and the UT System to develop Project South Texas (UTB/UTPA consolidation with medical school).
- Develop plan for the continued expansion of medical, educational and other commercial facilities and entities related to the medical industry.

GOAL: RECRUIT NEW RETAIL DEVELOPMENT

- Finalize construction of Bass Pro Shops/Cameron Crossing project.
- Gather information on the strength and advantages of the Harlingen area market for retail development.
- Prepare marketing materials that outline the strengths and advantages.
- Develop a local team to help market Harlingen to retailers and developers.
- Participate in International Conference of Shopping Centers trade shows.
- Conduct direct mail and personal follow up activities to potential developers and retailers.

GOAL: PROVIDE ONE-STOP RESOURCE FOR ECONOMIC DEVELOPMENT INFORMATION ON HARLINGEN

CATALOG INFORMATION ON LOCAL ASSISTANCE AND RESOURCES.

- Support efforts to streamline the permitting process to assist clients.
- Catalogue assistance available to business.

DEVELOP FACTUAL INFORMATION TO USE WHEN WORKING WITH CLIENTS.

- Publish and continually update a "fact book" that includes detailed information on population, labor force, transportation, utilities, government, taxes and incentives, education, training, and community facilities and services to serve as the basis for prospect presentations.
- Maintain a web-based database (including photos and maps) and detailed information on available sites and buildings.
- Maintain information in a printed format, on an Internet home page, in specific prospect proposals on the Internet and in Microsoft PowerPoint presentations.

PLAN FOR FUTURE PROPERTY NEEDS.

- Participate in the planning for development of the 434 acre Industrial AirPark as a first class business and industrial park, including site layout, streets and utilities.
    - Participate in AEP's "Certified Sites Program".

- Finalize plan for additional Class A business parks in Harlingen, including identification of sites, feasibility analysis, and implementation plan for development of sites.
- Continually search for new sites and buildings to add to the existing inventory.
- Manage the activities of the Harlingen Industrial Foundations, Inc. (HIFI)
- Provide input regarding zoning issues in order to protect future business/industrial areas.

GOAL: IMPROVE THE IMAGE OF HARLINGEN

- Continue to update and improve the HEDC website.
- Promote to the news media (local, regional, and national) local efforts and successes, particularly in the area of economic development.
- Issue four (4) press releases or more.
- Publish an annual progress report.

GOAL: FOSTER REGIONAL RELATIONSHIPS FOR ECONOMIC DEVELOPMENT

- Continue participation in the regional economic development groups as a means to generate more prospect activity for the region.
- Continue working with RCIC to spur technology–based entrepreneurship on a regional level.
- Continue participation in CODEM to provide information to U.S. firms doing business in Mexico.

GOAL: INCREASE USE OF THE FREE TRADE BRIDGE AS A MEANS OF JOB CREATION.

- Work with other bridge partners to resolve issues that hold back growth.
- Work with the State of Tamaulipas to encourage improvements on the Mexico side of the border.
- Work with others promoting the Matamoros to Mazatlan Highway Corridor for development of truck and trade routes for agricultural products and more.

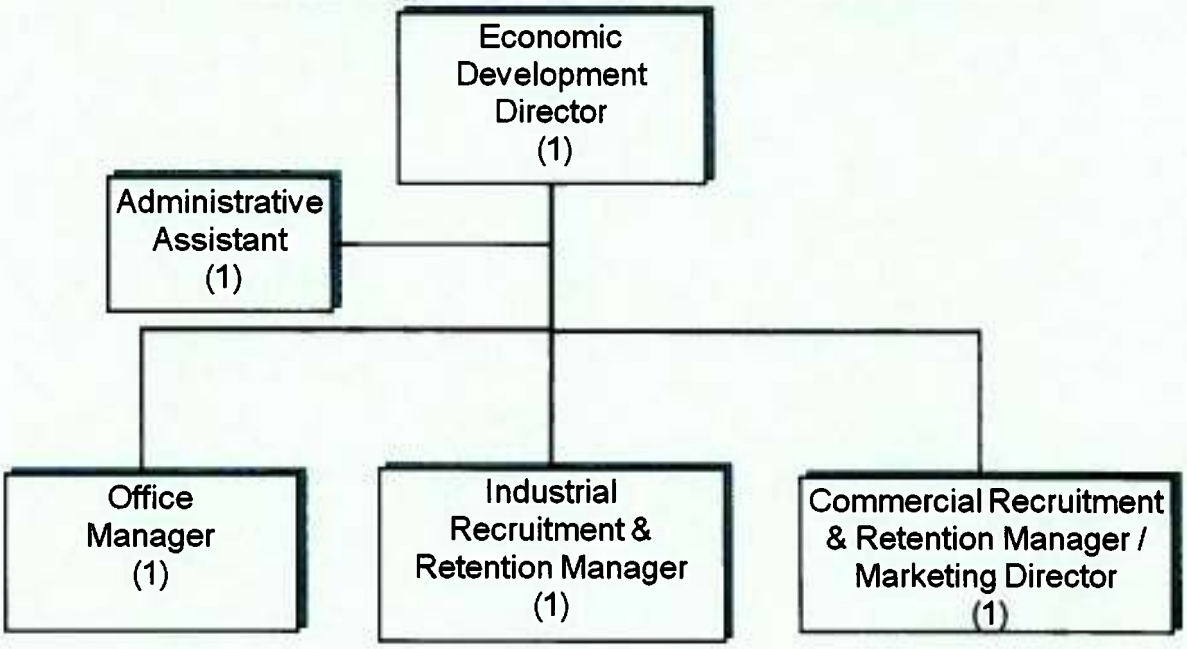
GOAL: ADVOCATE FOR TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS.

- Identify and prioritize transportation routes necessary for industrial and commercial development.
- Support efforts to improve FM 509 from the Los Indios Bridge north beyond its terminus to a new route connecting with I-69E/US77.
- Support efforts to improve the Port of Harlingen's capacity.
- Support and participate in efforts by I-69 Coalition
- Support Valley International Airport's efforts to expand US Customs presence at the airport, and to provide additional flights to various destinations.
- Support intermodal transportation hub development and more efficient rail service in Harlingen.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Economic Development Director	1	1	$147,835
Commercial Recruitment & Retention Manager / Marketing Director	1	1	71,259
Industrial Recruitment & Retention Manager	1	1	54,000
EDC Office Manager	1	1	38,880
Administrative Assistant	1	1	33,026
Car Allowance			13,800
Fringe Benefits			81,200
Total	5	5	$440,000

DEVELOPMENT CORPORATION OF HARLINGEN



CITY OF HARLINGEN

HARLINGEN COMMUNITY IMPROVEMENT BOARD

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Sales Tax	$1,272,994	$1,270,129	$1,270,129	$1,270,129
Sales Tax	1,272,994	1,270,129	1,270,129	1,270,129
Now	2,283	0	0	1,300
Investments	2,283	0	0	1,300
TOTAL REVENUES	$1,275,277	$1,270,129	$1,270,129	$1,271,429
EXPENDITURES:				
Advertising	411	0	0	0
TSTC Articulation Center	0	7,563	7,563	0
Water Park LCH 2011-02	228,255	3,540	3,540	0
Baseball Field LCH 2011-03	9,996	3,432	3,432	0
Resurface Courts Victor 2011-05	28,625	61,375	61,375	0
Veterans Memorial Pendleton	527,009	67,910	67,910	0
McKelvey Park Restrooms 12-1	12,626	192,640	192,640	0
Arroyo Park Concession 12-1	13,266	197,000	197,000	0
Pagoda Vestal Ranger Bonham	2,000	24,000	24,000	0
Vestal Park Irrig System 12-3	0	20,000	20,000	0
Comprehensive Master Plan 12-4	0	200,000	200,000	0
Splash Park Perim Fence 11-2	0	32,334	32,334	0
Renovation Nine story building	0	315,000	315,000	0
TX Dot 25th Street Trail	264,963	524,762	524,762	0
Unallocated (Special Projects)	0	5,399	5,399	1,271,429
TOTAL EXPENDITURES	$1,087,151	$1,654,955	$1,654,955	$1,271,429
Excess Revenues Over/(Under) Expenditures	188,126	(384,826)	(384,826)	0
Fund Balance Beginning of Year	1,228,708	1,416,834	1,416,834	1,032,008
END OF YEAR FUND BALANCE	$1,416,834	$1,032,008	$1,032,008	$1,032,008

The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

INFRASTRUCTURE FUND

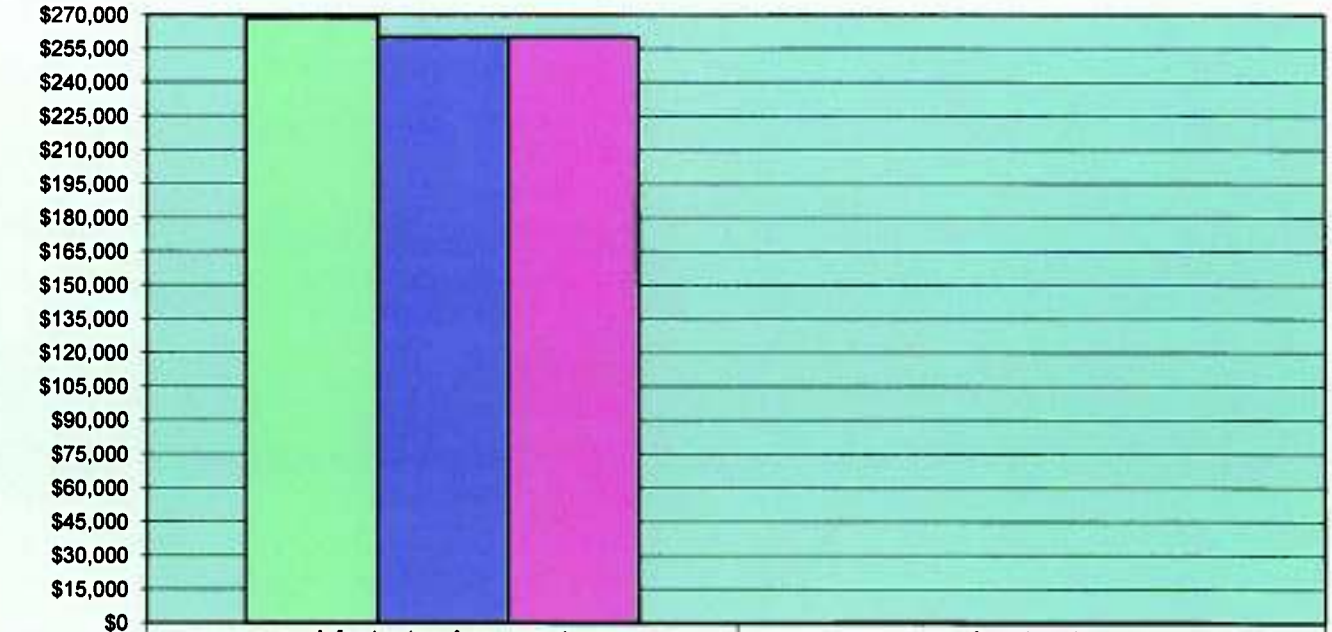
CITY OF HARLINGEN

INFRASTRUCTURE FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Infrastructure Assessment	$268,564	$260,000	$260,000	$260,000
Other	268,564	260,000	260,000	260,000
NOW Interest	336	100	100	200
Investments	336	100	100	200
TOTAL REVENUES	$268,900	$260,100	$260,100	$260,200
EXPENDITURES:				
Street Materials	$152,920	$213,750	$213,750	$136,900
Supplies - General	152,920	213,750	213,750	136,900
Maintenance - Buildings	0	0	0	40,000
Maintenance - Other	0	0	0	0
Service & Charges - Maintenance	0	0	0	40,000
Reseal & Overlay	0	0	0	45,000
Street Improvements	0	0	0	45,000
TOTAL STREET MAINTENANCE	$152,920	$213,750	$213,750	$221,900
Buildings	96,000	53,000	53,000	40,000
Capital Outlay	96,000	53,000	53,000	40,000
TOTAL PARKS	$96,000	$53,000	$53,000	$40,000
General Fund	0	0	0	45,000
TRANSFERS TO OTHER FUNDS	$0	$0	$0	$45,000
TOTAL EXPENDITURES	$248,920	$266,750	$266,750	$306,900
Excess Revenues Over/(Under) Expenditures	19,980	(6,650)	(6,650)	(46,700)
Fund Balance Beginning of Year	291,902	311,882	311,882	305,232
END OF YEAR FUND BALANCE	$311,882	$305,232	$305,232	$258,532

The Infrastructure Fund was added to the Budget for fiscal year 2004-2005 to fund the maintenance of the City's existing infrastructure. Several facilities have become more difficult to maintain. These areas include parks, restrooms, street signs, seal coating, street materials, etc. The fund is financed from a special assessment on the Sanitation bill as a separate monthly line item and is estimated at $260,000 for fiscal year 2013-2014.

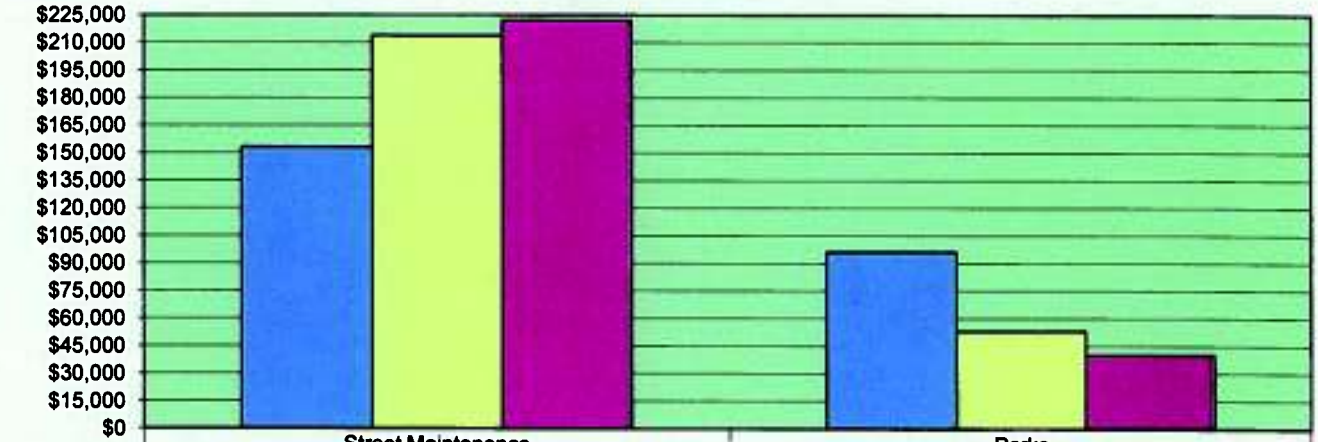
Infrastructure Fund Revenues



	Infrastructure Assessment	Investments
FY 2011/12	$268,564	$336
FY 2012/13	$260,000	$100
FY 2013/14	$260,000	$200

This graph relects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Infrastructure Fund Expenditures



	Street Maintenance	Parks
FY 2011/12	$152,920	$96,000
FY 2012/13	$213,750	$53,000
FY 2013/14	$221,900	$40,000

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

TAB 6 - DEBT SERVICE FUND

DEBT SERVICE FUND

Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

CITY OF HARLINGEN
DEBT SERVICE FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Current Property Taxes	$3,606,254	$3,543,283	$3,543,283	$3,831,944
Delinquent Property Taxes	130,269	125,000	125,000	135,000
Property	3,736,523	3,668,283	3,668,283	3,966,944
TexPool	773	0	0	500
NOW Account	1,324	0	0	900
Investments	2,097	0	0	1,400
Bond/C.O. Sale	3,315,000	0	0	0
Proceeds of Debt	3,315,000	0	0	0
TOTAL REVENUES	**$7,053,620**	**$3,668,283**	**$3,668,283**	**$3,968,344**
EXPENDITURES:				
Principal	$1,940,000	$1,970,000	$1,970,000	$2,165,000
Interest	1,700,006	1,725,871	1,725,871	1,774,329
Bond Paying Agent Fees	52,892	4,000	4,000	4,000
Pmt to Refunding Bond Escrow	3,263,508	0	0	0
Miscellaneous	0	25,000	25,000	25,000
	6,956,406	3,724,871	3,724,871	3,968,329
TOTAL EXPENDITURES	**$6,956,406**	**$3,724,871**	**$3,724,871**	**$3,968,329**
Excess Revenues Over/(Under) Expenditures	97,214	(56,588)	(56,588)	15
Fund Balance Beginning of Year	591,967	689,181	689,181	632,593
END OF YEAR FUND BALANCE	**$689,181**	**$632,593**	**$632,593**	**$632,608**

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN

LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to $2.50 per $100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of $2.50 per $100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of $1.50 of the $2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 2013 the 2013 Tax Rate is $0.588827 per $100 Assessed Valuation.

Taxable Assessed Valuation	$2,863,202,306
Limited on amount designated for Debt Service	X$2.50 per 100
Legal property tax levy limit	$71,580,058
Estimated amount budgeted for general obligation Debt Service during the fiscal year 2013-2014	$3,968,329

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

The City will not utilize long-term debt to finance recurring maintenance and operating costs.

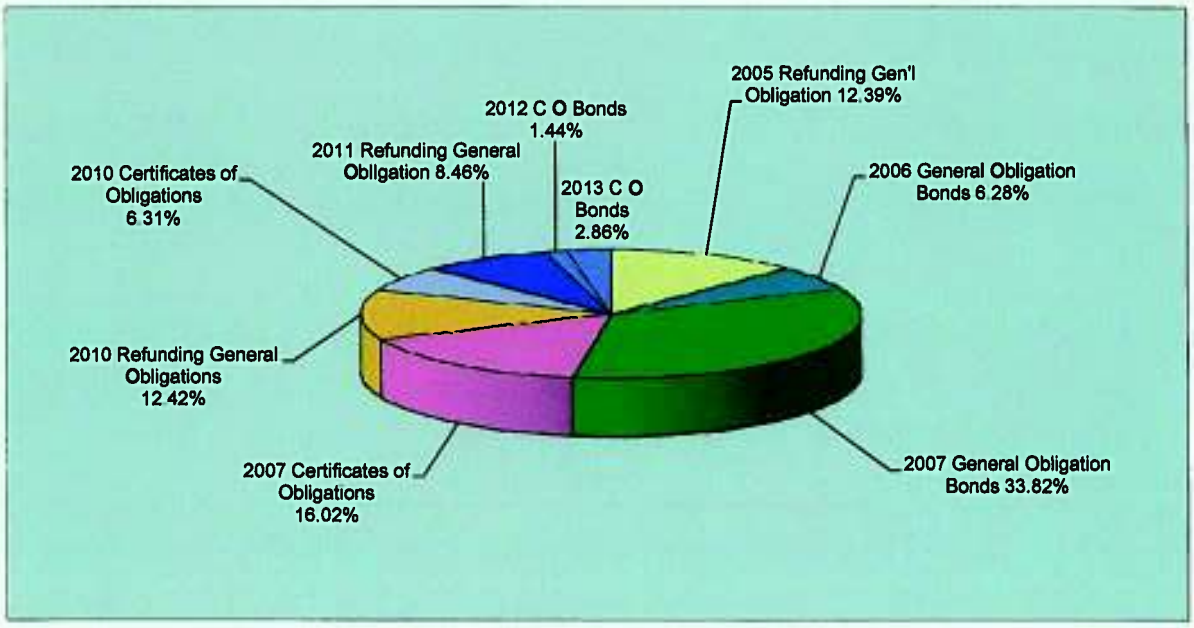
The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

CITY OF HARLINGEN

DEBT SERVICE SCHEDULE

This fund was established to accumulate monies for the retirement of the City's bonded indebtedness. Of the City of Harlingen's $0.588827 tax rate, $0.139104 is allocated to the retirement of long term debt.

	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
2004 Refunding G. O. Bonds	213,150	0	0	0
2005 Refunding G. O. Bonds	485,752	484,825	484,825	488,013
2006 General Obligation Bonds	248,435	248,091	248,091	247,560
2007 General Oblibation Bonds	582,669	605,069	605,069	631,169
2007 Certificates of Obligation	1,239,838	1,282,438	1,282,438	1,332,438
2010 Refunding G. O. Bonds	497,775	498,575	498,575	489,275
2010 Certificates of Obligation	248,256	185,956	185,956	248,606
2011 Refunding G. O. Bonds	124,131	334,329	334,329	333,055
2012 Certificates of Obligation	0	56,588	56,588	56,588
2013 Certificates of Obligation	0	0	0	112,625
Fiscal Agent Fees	52,892	4,000	4,000	4,000
	$3,692,898	$3,699,871	$3,699,871	$3,943,329



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN

DEBT REQUIREMENT SUMMARY 2013-2014

	OUTSTANDING PRINCIPAL 10/1/2013	CURRENT PRINCIPAL	INTEREST REQUIREMENT	OUTSTANDING PRINCIPAL 10/1/2014	MATURITY DATE
2005 Refunding G. O. Bonds	3,500,000	360,000	128,013	3,140,000	2/15/2025
2006 General Obligation Bonds	2,475,000	150,000	97,560	2,325,000	2/15/2026
2007 Certificates of Obligation	18,930,000	535,000	797,438	18,395,000	2/15/2027
2007 General Obligation Bonds	9,260,000	240,000	391,169	9,020,000	2/15/2027
2010 Refunding G.O. Bonds	1,250,000	465,000	24,275	785,000	2/15/2016
2010 Certificates of Obligation	2,860,000	150,000	98,606	2,710,000	2/15/2030
2011 Refunding G.O. Bonds	2,980,000	265,000	68,055	2,715,000	2/15/2024
2012 Certificates of Obligation	2,280,000	0	56,588	2,280,000	2/15/2035
2013 Certificates of Obligation	3,070,000	0	112,625	3,070,000	2/15/2035
	$46,605,000	$2,165,000	$1,774,329	$44,440,000	

CITY OF HARLINGEN
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - PROPERTY TAX RATE

FISCAL YEAR ENDING	2005 REFUNDING G.O. BONDS		2006 G.O. BONDS		2007 CERTIFICATES OF OBLIGATION		2007 G.O. BONDS		2010 REFUNDING G.O. BONDS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
9/30/2014	360,000	128,013	150,000	97,560	535,000	797,438	240,000	391,169	465,000	24,275
9/30/2015	375,000	115,330	155,000	91,841	600,000	774,738	270,000	380,969	480,000	13,625
9/30/2016	385,000	101,789	160,000	85,935	810,000	746,537	365,000	368,269	305,000	3,813
9/30/2017	395,000	87,405	165,000	79,635	1,120,000	707,938	510,000	350,769	0	0
9/30/2018	280,000	74,679	175,000	72,835	1,285,000	659,838	590,000	328,769	0	0
9/30/2019	295,000	63,643	180,000	65,735	1,335,000	606,603	615,000	304,284	0	0
9/30/2020	210,000	53,833	190,000	58,335	1,415,000	549,884	715,000	276,853	0	0
9/30/2021	220,000	45,338	195,000	50,513	1,475,000	489,356	745,000	246,275	0	0
9/30/2022	230,000	36,194	205,000	42,263	1,540,000	425,288	775,000	213,975	0	0
9/30/2023	240,000	26,500	210,000	33,625	1,610,000	357,344	810,000	179,788	0	0
9/30/2024	250,000	18,300	220,000	24,595	1,680,000	285,375	845,000	143,584	0	0
9/30/2025	260,000	5,525	230,000	15,088	1,760,000	209,025	885,000	105,188	0	0
9/30/2026	0	0	240,000	5,100	1,840,000	128,025	925,000	64,463	0	0
9/30/2027	0	0	0	0	1,925,000	43,313	970,000	21,825	0	0
	$3,500,000	$754,549	$2,475,000	$723,061	$18,930,000	$6,780,700	$9,260,000	$3,376,178	$1,250,000	$41,713

FISCAL YEAR ENDING	2010 CERTIFICATES OF OBLIGATION		2011 REFUNDING G.O. BONDS		2012 CERTIFICATES OF OBLIGATION		2013 CERTIFICATES OF OBLIGATION		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	& INTEREST
9/30/2014	150,000	98,606	265,000	68,055	0	56,588	0	112,625	2,165,000	1,774,329	3,939,329
9/30/2015	130,000	95,481	275,000	61,602	0	56,588	30,000	82,075	2,315,000	1,672,250	3,987,250
9/30/2016	135,000	92,169	285,000	54,910	75,000	56,588	45,000	81,475	2,565,000	1,591,485	4,156,485
9/30/2017	140,000	88,381	285,000	48,099	115,000	54,338	100,000	80,575	2,830,000	1,497,140	4,327,140
9/30/2018	145,000	84,106	250,000	41,706	140,000	50,888	140,000	78,575	3,005,000	1,391,396	4,396,396
9/30/2019	145,000	79,756	255,000	35,671	140,000	46,688	155,000	75,775	3,120,000	1,278,154	4,398,154
9/30/2020	150,000	75,144	260,000	29,517	150,000	42,488	150,000	72,675	3,240,000	1,158,729	4,398,729
9/30/2021	155,000	69,994	265,000	23,243	145,000	39,488	160,000	69,675	3,360,000	1,033,882	4,393,882
9/30/2022	160,000	64,481	275,000	16,790	150,000	36,588	165,000	66,475	3,500,000	902,054	4,402,054
9/30/2023	170,000	58,494	280,000	10,158	150,000	33,588	165,000	63,175	3,635,000	762,671	4,397,671
9/30/2024	175,000	52,025	285,000	3,406	160,000	30,588	165,000	59,875	3,780,000	615,748	4,395,748
9/30/2025	180,000	45,144	0	0	140,000	27,388	195,000	54,925	3,650,000	462,282	4,112,282
9/30/2026	190,000	37,744	0	0	145,000	24,588	195,000	49,075	3,535,000	308,994	3,843,994
9/30/2027	195,000	30,044	0	0	145,000	21,325	205,000	43,225	3,440,000	159,732	3,599,732
9/30/2028	205,000	22,044	0	0	15,000	18,063	55,000	37,075	275,000	77,182	352,182
9/30/2029	215,000	13,509	0	0	20,000	17,650	50,000	35,425	285,000	66,584	351,584
9/30/2030	220,000	4,538	0	0	25,000	17,100	50,000	33,925	295,000	55,563	350,563
9/30/2031	0	0	0	0	100,000	16,413	205,000	32,425	305,000	48,838	353,838
9/30/2032	0	0	0	0	115,000	13,663	200,000	26,275	315,000	39,938	354,938
9/30/2033	0	0	0	0	110,000	10,500	210,000	20,275	320,000	30,775	350,775
9/30/2034	0	0	0	0	120,000	7,200	210,000	13,975	330,000	21,175	351,175
9/30/2035	0	0	0	0	120,000	3,600	220,000	7,150	340,000	10,750	350,750
	$2,860,000	$1,011,660	$2,980,000	$393,155	$2,280,000	$681,908	$3,070,000	$1,196,725	$46,605,000	$14,959,648	$61,564,648

CITY OF HARLINGEN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL GOVERNMENTAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE BOND PAYMENTS	TOTAL GENERAL FUND OPERATING EXPENDITURES	RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES
2005	2,685,000	802,330	3,487,330	28,539,095	12.22%
2006	2,870,000	793,169	3,663,169	29,269,815	12.52%
2007	2,982,143	736,824	3,718,967	32,981,314	11.28%
2008	1,278,242	2,512,367	3,790,609	33,911,019	11.18%
2009	1,960,000	1,944,969	3,904,969	34,909,808	11.19%
2010	2,150,000	1,872,283	4,022,283	35,145,487	11.44%
2011	2,285,000	1,852,835	4,137,835	37,642,383	10.99%
2012	1,940,000	1,700,006	3,640,006	36,307,226	10.03%
2013	1,970,000	1,725,871	3,695,871	38,638,370	9.57%
2014	2,165,000	1,774,329	3,939,329	38,849,277	10.14%

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TAB 7 - CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities by the City of Harlingen, including those financed by special assessments. The City has the following Capital Projects Funds:

Petition Paving Fund is used to account for the construction and financing of certain public improvements, which are to be paid wholly or in part by special assessments levied against benefited property.

Street Improvement Fund is provided for the purpose of street improvements for the City.

General Obligation Bond Projects Fund is used to account for the proceeds from the issuance of General Obligation Bonds and Certificates of Obligation.

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PETITION PAVING FUND

CITY OF HARLINGEN

PETITION PAVING FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
CD'S	3,200	1,000	1,000	0
TexPool Investments	91	50	50	0
Investments	3,291	1,050	1,050	0
Miscellaneous	20	0	0	0
Various	20	0	0	0
TOTAL REVENUES	**$3,311**	**$1,050**	**$1,050**	**$0**
EXPENDITURES:				
TOTAL EXPENDITURES	**$0**	**$0**	**$0**	**$0**
Excess Revenues Over/(Under) Expenditures	3,311	1,050	1,050	0
Fund Balance Beginning of Year	51,073	54,384	54,384	55,434
END OF YEAR FUND BALANCE	**$54,384**	**$55,434**	**$55,434**	**$55,434**

The Petition Paving Fund is used to account for the construction and finance of certain public improvements, which are to be paid for wholly or in part by special assessments levied against benefited property. Under the Charter of the City of Harlingen and the State of Texas, the City is able to collect part of the costs incurred when constructing or reconstructing streets and drainage within the City limits. At this time, the City collects one third of the contract cost of a new roadway from the abutting property owners.

Therefore, at any cross section of the roadway, it is possible to collect up to two thirds of the cost. Owners on each side of the roadway pay one third each and the City pays for the middle third. Drainage costs incurred in the new roadway are not assessed. Property owners can pay the total assessment in one lump sum or can take up to four years to repay at an annual interest rate of eight percent (8%).
The main difference is due to transfers to the General and Debt Service Funds.

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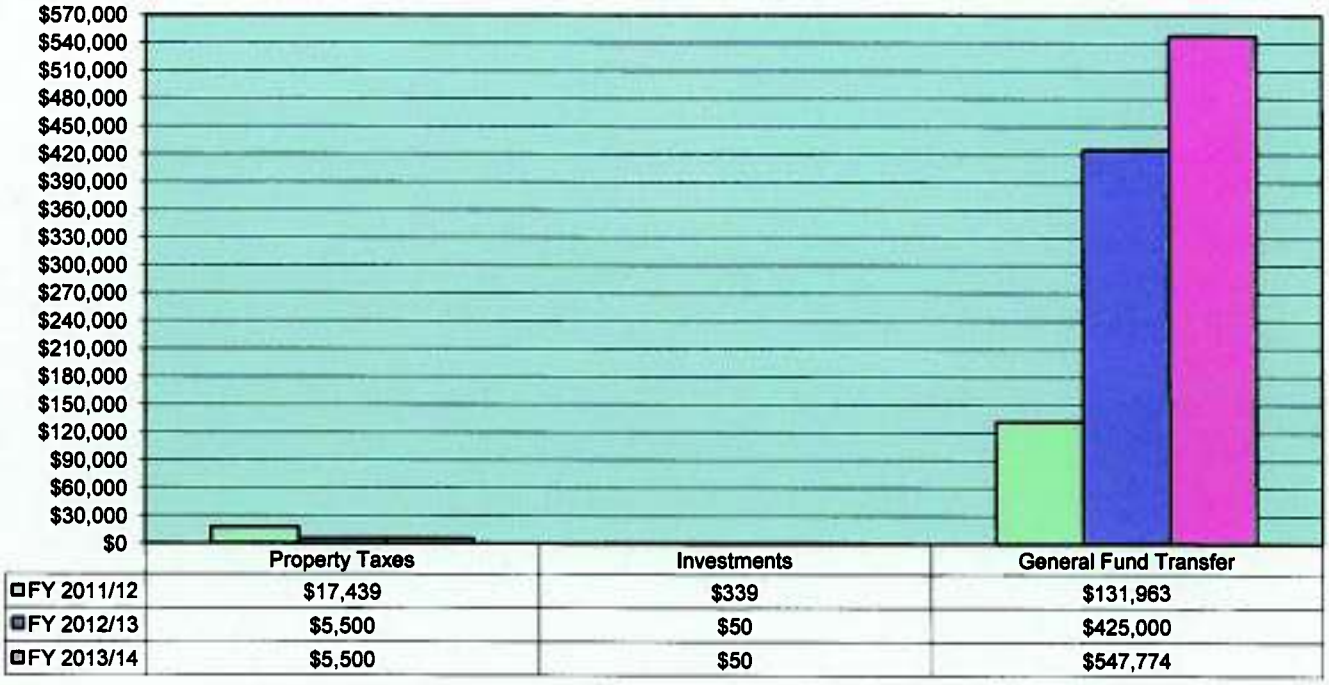
STREET IMPROVEMENT FUND

CITY OF HARLINGEN

STREET IMPROVEMENT FUND

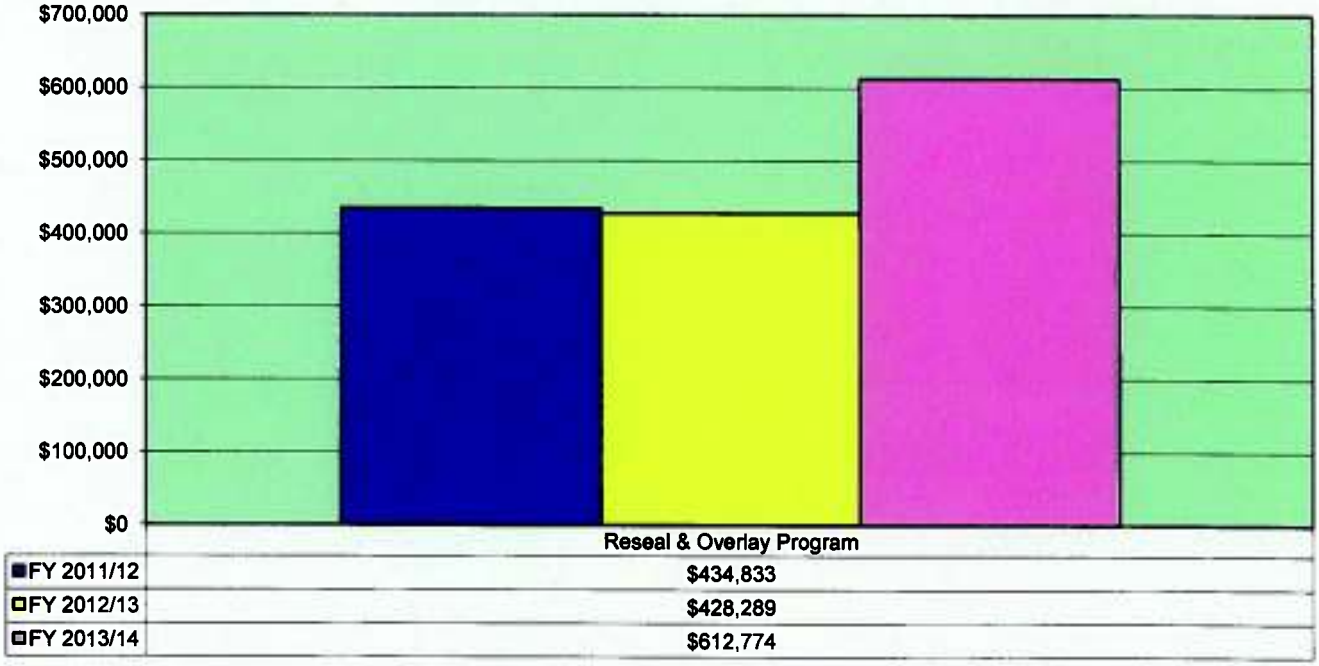
DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Delinquent Taxes	$17,439	$5,500	$5,500	$5,500
Property	17,439	5,500	5,500	5,500
TexPool Investments	230	25	25	30
NOW Interests	109	25	25	90
Investments	339	50	50	120
General Fund	131,963	425,000	425,000	397,774
1999 C.O. Project Fund	0	0	0	150,000
Transfer From	131,963	425,000	425,000	547,774
TOTAL REVENUES	**$149,741**	**$430,550**	**$430,550**	**$553,394**
EXPENDITURES:				
Reseal & Overlay Program	434,833	428,289	428,289	612,774
TOTAL EXPENDITURES	**$434,833**	**$428,289**	**$428,289**	**$612,774**
Excess Revenues Over/(Under) Expenditures	(285,092)	2,261	2,261	(59,380)
Fund Balance Beginning of Year	372,679	87,587	87,587	89,848
END OF YEAR FUND BALANCE	**$87,587**	**$89,848**	**$89,848**	**$30,468**

Street Improvement Fund Revenues



This graph relects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Street Improvement Fund Expenditures



This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

GENERAL OBLIGATION BONDS AND CERTIFICATES OF OBLIGATION SERIES

GENERAL OBLIGATION BONDS AND CERTIFICATE OF OBLIGATION SERIES

2004 General Obligation Bonds

The City of Harlingen issued the 2004 Qualified Tax Exempt General Obligation Bonds in January 2004 for the purpose of acquiring, constructing and improving City streets, including drainage and sidewalk improvements and the relocation of a railroad right-of-way in connection therewith, constructing and including City drainage improvements, and constructing and improving a Fire Station together with Fire Department equipment, and to pay the costs of issuance with the Bonds.

Street improvements are Vinson Avenue, Sam Houston, Dixieland Road, and Treasure Hills Boulevard. The Vinson Avenue project begins on 7th Street and ends on 25th Street. The improvements are necessary to improve increased traffic circulation in that area. The Sam Houston Improvement Project consisted of extending Sam Houston Street from Business 77 south to Hale Avenue. The 0.82-mile extension was necessary to alleviate traffic congestion on Ed Carey Drive and to provide an alternate route that connected to U.S. Expressway 77/83. Sam Houston was widened to a 48' BB Street from Hale Avenue north to Business 77. This project was a joint venture between the City and the Texas Department of Transportation. The Dixieland Road Project extends Dixieland Road from Garret Road south across the Arroyo to Rangerville Road. The extension is necessary to provide a connection from Rangerville Road to the northwest side of town. This project will be a joint venture between the City of Harlingen and the Texas Department of Transportation.

Infrastructure Projects are the Downtown Drainage Project and the Railroad Relocation Project. The Downtown Drainage consists of tying the existing storm sewer system into larger storm sewer trunk lines in the downtown area to carry runoff east to an open ditch by Business 77 and Jefferson Street. The drainage improvements are necessary to stop water from entering buildings during heavy storms. The Railroad Relocation Project involves the development of an environmental assessment for the relocation of the existing Union Pacific Railroad tracks between Orphanage Road and San Benito to a new alignment in the northwest quadrant of Cameron County. The proposed realignment starts on Orphanage Road and continues east to utility overhead transmission line feeding into Harlingen and then south until it intersects the east and west Union Pacific line in the general vicinity of Farm-to-Market 106.

The Neighborhood Revitalization Strategy Sidewalks starts with the first phase of the project adding 6.75 miles of sidewalks linking schools, neighborhoods, downtown shopping and park facilities.

2005 General Obligation Bonds

The City of Harlingen issued the 2005 Qualified Tax Exempt General Obligation Bonds in February 2005 for the purpose of acquiring, constructing, and improving City streets, including drainage and sidewalk improvements and the relocation of a railroad right-of-way; constructing and improving a fire station together with related fire department equipment; refund a portion of the City's outstanding general obligation debt for the purpose of lowering the debt service requirements; and paying legal, fiscal and engineering fees in connection with these projects.

2006 General Obligation Bonds
The City of Harlingen issued the 2006 Qualified Tax Exempt General Obligation Bonds in May 2006 for the purposes of acquiring, constructing, and improving City streets, including drainage and sidewalk improvements; relocating the railroad right-of-way; improving a fire station; and paying legal, fiscal and engineering fees in connection with these projects.

2007 General Obligation Bonds
The City of Harlingen issued the 2007 Qualified Tax Exempt General Obligation Bonds in April 2007 for the purpose of acquiring, constructing and improving City streets, including drainage and sidewalk improvements; relocating railroad right-of-way; improving a fire station; and paying the costs of the issuance of the Bonds.

2007 Certificates of Obligation
The City of Harlingen issued the 2007 Combination Tax and Revenue Certificates of Obligation in April 2007 for the purpose of acquiring, constructing, and equipping a new police/municipal court building facility and fire station; constructing, improving and equipping municipal park facilities; constructing, improving and repairing City streets together with drainage, traffic and street signalization improvements; and the development of a comprehensive drainage study; improving and equipping the Municipal Auditorium with a Fly System; and paying the costs associated with the issuance of the Certificates.

2010 General Obligation Refunding Bonds
General Obligation Refunding Bonds in the amount of $2,540,000 were issued in 2010 to advance refund a portion of the City's outstanding debt in order to lower the overall debt service requirement of the City and to pay the costs associated with the issuance of the bonds. Included were $1,665,000 of the 2001 Certificate of Obligation and $845,000 of the 2002 General Obligation Refund Bond.

2010 Certificates of Obligation
2010 Certificates of Obligation in the amount of $3,090,000 were issued in 2010 for the purpose of construction and improvements to City streets, for the extension of Dixieland Road from Harrison to Spur 54, including drainage improvements, street lights, railroad crossing, and irrigation ditch in connection with the extension of Dixieland Road improvements and extensions to the City's water and sewer infrastructure, and improvements to the City's Tony Butler Golf Course; and paying legal, fiscal, and engineering fees in connection with these projects, and also for paying the costs associated with the issuance of the Certificates.

2011 General Obligation Refunding Bonds
General Obligation Refunding Bonds in the amount of $3,315,000 were issued in 2011 to advance refund a portion of the City's outstanding debt in order to lower the overall debt service requirement of the City and to pay the costs associated with the issuance of the bonds. Included was $3,200,000 of the 2004 General Obligation Refund Bond.

2012 Combination Tax and Revenue Certificates of Obligation

2012 Combination Tax and Revenue Certificates of Obligation in the amount of $2,280,000 were issued in 2012 to pay for acquiring, constructing, improving, & repairing city streets, and sidewalks together with water, sewer, and drainage improvements, utility line installment and replacement, traffic & street signalization, lighting improvements and right-of-way acquisition and paying fiscal and engineering fees in connection with such projects and to pay costs associated with the issuance of the bonds.

2013 Combination Tax and Revenue Certificates of Obligation

2013 Combination Tax and Revenue Certificates of Obligation in the amount of $3,070,000 were issued in 2013 to pay for acquiring, constructing, improving, & repairing City streets, and sidewalks, together with water, sewer, and drainage improvements, utility line installment and replacement, traffic and street signalization, lighting improvements and right-of-way acquisition and paying fiscal and engineering fees in connection with such projects and to pay costs associated with the issuance of the Certificates.

The improvements would provide for the widening of Brazil Road and Teege Road and for the construction of the west section of Bass Pro Drive and Harlingen Heights acceleration/deceleration's lane improvements.

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
GENERAL OBLIGATION BONDS												
		LOS INDIOS BRIDGE FUND										
		Public Works										
109	PW2251	Sam Houston Extension	25,000	25,000	137,719	(112,719)		25,000			0	0
109	PW2966	Expwy 77 Gateway Sign	0	0	121,423	(121,423)					0	0
		Total 109 Fund	25,000	25,000	137,719	(112,719)	0	25,000	0	0	0	0

Cash Available
7,022 109 as of 09/30/12

		2004 G.O. Bond Fund										
		Fire Department										
302	FD2403	Fire Station 4 Property (Land&Bldg)	150,000	150,000	247,869	(97,869)		150,000			0	0
302	FD2403	Fire Station 4 Design & Engineering	154,500	154,500	118,962	35,538		154,500			35,538	35,538
302	FD2404	Fire Dept. Radio Equipment	239,275	239,275	237,282	1,993		239,275			1,993	1,993
		Total Fire Department	543,775	543,775	604,113	(60,338)	0	543,775	0	0	0	0
		Planning & Development										
302	PL2201	Pedestrian Linkage Project	222,180	222,180	218,882	3,298		222,180			3,298	3,298
		Public Works										
302	PW2201	Brazil/Chester Park Road Extension	-	-	240.00	(240)					0	0
302	PW2251	Sam Houston Street Extension	636,000	636,000	268,213	367,788		636,000			116,748	116,748
302	PW2252	Dixieland Drive	488,654	488,654	721,676	(233,022)		488,654			0	0
302	PW2301	Treasure Hills	475,136	475,136	271,423	203,713		475,136			203,713	203,713
302	PW2302	Vinson Avenue	318,030	318,030	320,995	(2,965)		318,030			0	0
302	PW2303	Downtown Drainage	1,675,000	1,675,000	2,121,986	(446,986)		1,675,000			0	0
		Total Public Works	3,592,820	3,592,820	3,704,532	(111,712)	0	3,592,820	0	0	0	0
		Total 302 Fund	4,358,775	4,358,775	4,527,528	(168,753)	0	4,358,775	0	0	3,298	3,298

Cash Available
(129,952) 302 as of 09/30/12

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
		2005 G.O. Bond Fund										
		Fire Department										
305	FD2501	Fire Ladder Truck #1	800,000	800,000	799,907	93		800,000			93	93
305	FD2403	Construction of Fire Station 4	800,000	800,000	1,730,322	(930,322)		800,000			0	0
305	FD2403	Purchase Furniture Fire Station 4	50,000	50,000	29,181	20,819		50,000			50,000	50,000
305	FD2403	Fence & Landscape Fire Station 4	25,000	25,000	0	25,000		25,000			25,000	25,000
		Total Fire Department	1,675,000	1,675,000	2,559,410	(884,410)		1,675,000			75,093	75,093
		Public Works										
305	PW2303	Utility Adjustment Dwntwn. Drainage	50,000	50,000	-	50,000		50,000			50,000	50,000
305	PW2303	Downtown Drainage	780,000	780,000	1,827,651	(1,047,651)		780,000			0	0
305	PW2406	1/4 of RR Local Matching Fund	1,135,000	1,135,000	323,535	811,465		1,135,000			811,465	811,465
		Total Public Works	1,965,000	1,965,000	2,151,186	(186,186)		1,965,000			(186,186)	(186,186)
		Total 305 Fund	3,640,000	3,640,000	4,710,595	(1,070,595)	0	3,640,000	0	0	(111,093)	(111,093)

Cash Available
(106,056) 305 as of 09/30/12

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
		2006 G.O. Bond Fund										
		Fire Department										
306	FD2604	Asbestos Cleanup- Fire Station 4	20,000	20,000	-	20,000		20,000			20,000	20,000
		Total Fire Department	20,000	20,000	-	20,000		20,000			20,000	20,000
		Public Works										
306	PW2406	Railroad Relocation	295,000	295,000	295,000	0		295,000			0	0
306	PW2302	Vinson Avenue	1,899,600	1,899,600	1,667,712	231,888		1,899,600			0	0
306	PW2602	Madison Avenue	69,900	69,900	81,742	(11,842)		69,900			0	0
306	PW2603	Tucker Road	465,500	465,500	137,145	328,355		465,500			328,355	328,355
		Total Public Works	2,730,000	2,730,000	2,181,599	548,401		2,730,000			548,401	548,401
		Total 306 Fund	2,750,000	2,750,000	2,181,599	568,401	0	2,750,000	0	0	568,401	568,401

Cash Available
1,197,298 306 as of 09/30/12

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
	2007 G.O. Bond Fund											
		Fire Department										
307	FD2706	Fire Engine No. 6	361,339	361,339	337,052	24,287		361,339			24,287	24,287
		Total Fire Department	361,339	361,339	337,052	24,287		361,339			24,287	24,287
		Public Works										
307	PW2701	Green Acres Drainage	297,300	297,300	281,668	15,632		297,300			0	0
307	PW2702	7th & Bowie Drainage	415,820	415,820	342,306	73,514		415,820			73,514	73,514
307	PW2703	New Combes Drainage	529,380	529,380	575,675	(46,295)		529,380			0	0
307	PW2704	T Street Construction	139,700	139,700	44,777	94,923		139,700			94,923	94,923
307	PW2707	Dixieland Drive (Phase II)	511,346	511,346	51,296	460,050		511,346			460,050	460,050
307	PW2708	Sidewalk Construction	1,938,697	1,938,697	2,390,260	(451,563)		1,938,697			0	0
307	PW2709	Reconstruction of Existing Sidewalk	901,000	901,000	282,113	618,887		901,000			618,887	618,887
307	PW2710	Matz/New Combes	1,426,797	1,426,797	0	1,426,797		1,426,797			1,426,797	1,426,797
307	PW2711	Chester Park	867,624	867,624	929,545	(61,921)		867,624			(61,921)	(61,921)
307	PW2712	Palm Court Street Overlay	321,064	321,064	160,659	160,405		321,064			160,405	160,405
307	PW2713	Stuart Place Road Overlay	120,000	120,000	82,552	37,448		120,000			37,448	37,448
307	PW2714	Matz/New Combes-Street Overlay	329,519	329,519	330,037	(518)		329,519			0	0
307	PW2715	Dilworth Road	58,200	58,200	40,730	17,470		58,200			17,470	17,470
307	PW2716	Stuart Place Road	1,300,800	1,300,800	627,124	673,676		1,300,800			673,676	673,676
307	PW2406	Railroad Relocation	1,430,000	1,430,000	1,430,000	0		1,430,000			0	0
		Total Public Works	10,587,247	10,587,247	7,568,742	3,018,505		10,587,247			3,501,249	3,501,249
		Total 307 Fund	10,948,586	10,948,586	7,905,794	3,042,792	0	10,948,586	0	0	3,525,536	3,525,536

Cash Available
1,012,857 307 as of 09/30/12

TOTAL GENERAL OBLIGATION BONDS 21,722,361 19,463,236 2,259,125

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
CERTIFICATE OF OBLIGATION												
301	2001 C.O. Project Fund											
		Parks										
301	PK2151	Harlingen Field Improvements	1,597,225	1,597,225	1,552,451	44,774	97,225	1,500,000			44,774	44,774
301	PK2152	Birding Center	1,118,002	1,118,002	886,604	231,398	18,002	1,100,000			231,398	231,398
		Total Parks	2,715,227	2,715,227	2,464,302	276,172	115,227	2,600,000			276,172	276,172
		Total 301 Fund	2,715,227	2,715,227	2,464,302	276,172	115,227	2,600,000	0	0	276,172	276,172
											Cash Available	
CERTIFICATE OF OBLIGATION												
310	2010 C.O. Project Fund											
		Golf Course										
310	GC3353	Municpal Golf Irrigation System	13,000	13,000	12,681	319		13,000			319	319
310	GC3355	Restroom Renovation	25,000	25,000	0	25,000		25,000			25,000	25,000
310	GC3356	Green Renovation Hole 19-27	25,000	25,000	0	25,000		25,000			25,000	25,000
310	GC3357	Stage Area Golf Carts	12,113	12,113	12,113	0		12,113			0	0
		Total 310 Fund	75,113	75,113	24,794	50,319	0	75,113			50,319	50,319
											(202,615) 310 as of 9/30/2013	
CERTIFICATE OF OBLIGATION												
313	2012 C.O. Project Fund											
		Public Works										
313	PW3351	Harlingen Heights/Horizon	2,242,142	2,242,141	2,242,141	0		2,242,141			0	0
		Total 313 Fund	2,242,142	2,242,141	2,242,141	0	0	2,242,141			0	0

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
CERTIFICATE OF OBLIGATION												
314	2013 C.O. Project Fund											
		Public Works										
314	PW3303	Bass Pro Drive West	620,545	620,545	28,077	592,468		620,545			592,468	592,468
314	PW3352	Brazil/Teege Road	2,279,455	2,279,455	706,532	1,572,923		2,279,455			1,572,923	1,572,923
314	PW3354	Harlingen Heights Lane Improveme	125,000	125,000	0	125,000		125,000			125,000	125,000
		Total 314 Fund	3,025,000	3,025,000	734,609	2,290,391	0	3,025,000			2,290,391	2,290,391
		STREET IMPROVEMENT FUND										
		Public Works										
394	PW2765	Street Maint.- Reseal/Ovrly (2007)	1,625,181	1,625,181	1,521,253	103,928	1,625,181				103,928	103,928
394	PW2865	Street Maint.- Reseal/Ovrly (2008)	1,889,374	1,889,374	1,159,315	730,059	1,159,374				730,059	730,059
		Total 394 Fund	3,514,555	3,514,555	2,680,569	833,986	2,784,555	0			833,986	833,986
											Cash Available	
											107,044	394 as of 09/30/12
1996 CERTIFICATE OF OBLIGATION												
396	PW9782	St. Maint,-Construction(1996-2000)	1,000,000	1,000,000	979,755	20,245	149,000	851,000			20,245	20,245
		Total 396 Fund	0	0	0	0	149,000	851,000			1,691,334	1,584,290
											Cash Available	
											0	396 as of 09/30/12

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
	2007 C.O.	Project Fund										
398	AD2744	Auditorium Fly System	165,000	165,000	135,836	29,164	165,000	165,000			29,164	29,164
398	FD2749	Fire Dept.-Const./Relocate F.Statior	1,650,000	1,650,000	1,325	1,648,675	1,650,000	1,650,000			1,648,675	1,648,675
		Parks										
398	PK2741	Soccer Tournament Complex	4,950,000	4,950,000	5,158,894	(208,894)	4,950,000	4,950,000			0	0
398	PK2742	Pendleton Park Tennis Center	825,000	825,000	1,468,370	(643,370)	825,000	825,000			(643,370)	(643,370)
398	PK2771	Pendleton Park Improvements	550,000	550,000	1,132,732	(582,732)	550,000	550,000			(582,732)	(582,732)
		Total Parks	6,325,000	6,325,000	7,759,996	(1,434,996)	6,325,000	6,325,000			(1,434,996)	(1,434,996)
		Public Works										
398	PW2303	Downtown Area Drainage	1,603,447	1,603,447	256,673	1,346,775	1,603,447	1,603,447			1,346,775	1,346,775
398	PW2701	Green Acres Drainage/Construction	344,522	344,522	291,212	53,310	344,522	344,522			53,310	53,310
398	PW2702	7th & Bowie Drainage/Construction	77,035	77,035	69,497	7,538	69,480	69,480			7,538	7,538
398	PW2703	New Combes Drainage/Constructioı	614,996	614,996	463,641	151,355	614,996	614,996			151,355	151,355
398	PW2745	Traffic Control Safety Lights	165,000	165,000	102,403	62,597	165,000	165,000			62,597	62,597
398	PW2746	Comprehensive Drainage Study	550,000	550,000	449,275	100,725	550,000	550,000			100,725	100,725
398	PW2748	Street Improvements Infrastructure	357,500	357,500	0	357,500	357,500	357,500			357,500	357,500
		Total Public Works	3,712,500	3,712,500	1,632,702	2,079,798	3,704,945	3,704,945			2,079,798	2,079,798
		POLICE/MUNICIPAL COURT										
398	PD2743	Police/Municipal Court	9,643,963	9,643,963	10,230,426	(586,463)	9,643,963	9,643,963			0	0
		Total 398 Fund	21,496,463	21,496,463	19,760,285	1,736,178	21,488,908	21,488,908	0	0	2,322,641	2,322,641
											Cash Available	
											1,842,859	398 as of 09/30/12
		Total Certificates of Obligation	27,726,245	27,726,245	24,905,156	2,846,336						

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
		CDBG FUND-101										
		Entitlement 29 (FY 2004)										
101	CD2581	Northwest Area Drainage	127,226	127,226	127,226	(0)			127,226			
		Entitlement 30 (FY 2005)										
101	CD2581	Northwest Area Drainage	427,214	427,214	426,762	452			427,214			
101	CD2583	NRSA Sidewalks	8,587	8,587	8,587	0			8,587			
		Entitlement 31 (FY 2006)										
101	CD2681	Street Overlay/Improvements	120,009	120,009	120,009	0			120,009			
101	CD2581	Northwest Area Drainage	442,035	442,035	442,900	(865)			441,218			
		Entitlement 32 (FY 2007)										
101	CD2581	Northwest Area Drainage	399,017	399,882	399,882	0			399,882			
101	CD2781	Street Overlay/Improvements	120,682	120,682	120,682	(0)			120,682			
		Entitlement 33 (FY 2008)										
101	CD2881	Street Overlay/Improvements	320,000	320,000	314,552	5,448			313,936			
101	CD2581	Northwest Area Drainage	170,000	170,000	162,519	7,481			113,047			
		Entitlement 34 (FY 2009)										
101	CD2581	Northwest Area Drainage	350,000	350,000	13,667	336,333			350,000			
101	CD2981	Street Overlay/Improvements	117,000	117,000	87,463	29,537			117,000			
		Entitlement 37 (FY 2012)										
101	CD2581	Northwest Area Drainage	11,192	11,192	2,799	8,393			1,315,921			
		Total CDBG FUND 101	2,612,962	2,613,827	2,227,047	386,780	0	0	3,854,722	0		

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
		GENERAL FUND 001										
		Public Buildings										
001	PB2879	Fire Station #1 Re-Roof	3,857	3,857	5,081	(1,224)	3,857				0	
001	PB2880	Catastrophic Building Improvmts.	0	0	133,324	(133,324)	0				0	
001	PB2970	Repaint Library Building	38,330	38,330	41,270	(2,940)	0				0	
		Total Public Buildings	3,857	3,857	138,405	(134,548)	3,857				0	
		Parks										
001	PK2873	Replaster Victor Park Pool	150,000	150,000	118,774	31,226	150,000				31,226	
001	PK2874	Replaster L.C. Hill Park Pool	110,000	110,000	122,522	(12,522)	110,000				0	
		Total Parks	260,000	260,000	241,295	18,705	260,000				18,705	
		Public Works										
001	PW2571	Commerce/Taft Traffic Signal	50,000	50,000	33,452	16,548	50,000				16,548	
001	-	Infrastructure -Street Improvmts.	50,000	50,000	44,130	5,870	50,000				5,870	
001		**Administrative**										
001	-	Land Acquisition - Parking Lot	50,000	50,000	0	50,000	50,000				50,000	
		Municipal Golf Course										
001	GF2975	Renovate Club House	700,000	700,000	838,414	(138,414)	700,000				0	
		Total GENERAL FUND 001	1,060,000	1,060,000	1,113,161	(53,161)	1,060,000	0	0	0	85,253	
		CAPITAL IMPROVEMENT FUND 393										
		Public Services										
393	PK2877	Tom Wilson Sports Complex	0	0	280,396	(280,396)	0				0	
393	PK2878	Arroyo Park Improvements	0	0	339,538	(339,538)	0				0	
393	PK2881	Pendleton Park Improvements	0	0	305,163	(305,163)	0				0	
393	PK2883	Dixieland Park Improvements	0	0	71,103	(71,103)	0				0	
393	PK2884	Victor Park Improvements	0	0	122,897	(122,897)	0				0	
		Total IMPROVEMENT FUND 393	0	0	1,119,097	(1,119,097)	0	0	0	0	0	0

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2013

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES Fund Bal	Bonds	Grants	Other	Cash Avail	Unspent Bonds
		INFRASTRUCTURE FUND 397										
		Public Buildings										
397	PB2879	Fire Station #1 Re-Roof	17,640	17,640	17,640	0	17,640				0	
		Public Works										
397	-	Street Imprvmts-Reseal/Overlay	75,000	75,000	75,000	0	75,000				0	
		Total INFRASTRUCT. FUND 397	92,640	92,640	92,640	0	92,640	0	0	0	0	0

HARLINGEN WATERWORKS SYSTEM
WATER AND WASTEWATER OPERATIONS
APPROVED CAPITAL EXPENDITURES FOR 2013 - 2014

DESCRIPTION	COST
Capital Improvement Program	
3rd St Water Plant Sludge Dewatering Facility	$500,000
3rd St Water Plant SCADA	200,000
MFRunnion Water Plant Sludge Transfer Station	120,000
West Service Region Elevated Water Storage Tank	3,100,000
Cutomer Water Meter Replacement	1,290,000
Wastewater Treatment Plant #2 Phase II Improvements	3,791,000
LS 80 Simmons Rd; Rangerville Garden Subdivision	150,000
2,100 Ft of 12" to eliminate Lift Station 56	398,000
1,000 Ft of 12" under Expwy 77 at Spur 54	400,000
Water Treatment Plants - Backup Generators	1,100,000
MFR Water Plant Backwash System Rehab	450,000
TOTAL CAPITAL IMPROVEMENT PROGRAM	**$11,499,000**
Other Capital Outlay	
Radio System, Digital 2 Way	50,000
Gear Boxes Final Clarifiers	60,000
Wastewater Treatment	72,000
Coating System - wet wells Lift Stations 20 & 21	28,000
Pumps for Lift Stations #39, 40, 42, 64, and 74	96,000
Tough books (6) & software	20,000
Automated Timekeeping Software & Equipment	25,000
Water Taps	40,000
Sewer Taps	10,000
FY 2014 Capital Outlay Requests	792,000
TOTAL OTHER CAPITAL OUTLAY	**$1,193,000**
TOTAL CAPITAL OUTLAY	**$12,692,000**

CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT
APPROVED CAPITAL BUDGET FOR 2013-2014

CAPITAL EXPENSES	
Replace ARFF Protective Clothing	$40,000
Truck	23,000
Boom Lift	25,000
Terminal Equipment	5,000
Replace ARFF Truck	700,000
Safety Management System	150,000
Replace SPI Shuttles Vans (2)	80,000
TOTAL CAPITAL EXPENSES	$1,023,000
CAPITAL IMPROVEMENT PROJECTS	
Replace Jet Bridges (2)	$1,400,000
Rehabilitate Taxiway Hotel	300,000
Terminal Building Refurbishments (FIDS)	250,000
Terminal Building Refurbishments (Access Control)	700,000
Terminal Building Refurbishments (Air Handlers)	65,000
Renovate Quick Turnaround Facility (QTA)	200,000
Parking Lot Improvements (Lighting, Booth Canopy)	120,000
Airfield Surface Markings	250,000
TOTAL CAPITAL IMPROVEMENTS	$3,285,000
TOTAL CAPITAL EXPENSES AND IMPROVEMENTS	**$4,308,000**

TAB 8 - CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program Section has been added to differentiate between the regular Capital Project Funds and the ongoing capital projects that represent very large financial obligations that span two or more fiscal years. Beginning in October 2006 the Mayor and City Commission held a series of meetings and workshops to discuss the City's capital needs.

True capital expenditures (the acquisition or construction of capital assets) were separated from deferred maintenance expenditures. From the workshops it was determined that the City was not budgeting adequate funds to maintain City-owned facilities. The City's capital needs were focused on and it was determined how those needs can be funded, while at the same time budgeting for maintenance expenditures. At a meeting held on January 4, 2007, the City Commission reviewed a Capital needs list of $36,247,000 and after considerable discussion, agreed to fund $24,457,000 of the requests. This will be accomplished over a four-year time frame (2007-2010) using not only funding from Certificates of Obligation ($19,775,000), but monies from General Fund, Special Investigations Fund, Red Light Photo Safety Enforcement Program Fund, Infrastructure Fund, and Lease/Purchase Funding.

The 2007 Certificates of Obligation Capital Improvement Program is explained as follows:

I. **Police, Municipal Court, and Jail Facility** $9,000,000

This project will construct a Police, Municipal Court and Jail Facility. Additionally, land acquisition and furnishings will be provided for. This project will combine all the Police and Municipal Court operations in one building in order to provide better services to the citizens of Harlingen. The projected operating costs are estimated to remain basically the same as the current operating costs.
This project has been completed 100%.

II. **Fire Stations** $1,500,000

This project will construct two Fire Stations within the City to provide for better coverage area and in anticipation of the annexation scheduled in 2008. This will not require additional staffing as this will be a relocation of two existing stations. The locations have not yet been determined.

III. **Municipal Auditorium Fly System** $150,000

This project will replace the existing counterweight system at the Municipal Auditorium. This system is a set of pulleys and levers used to hoist production sets during performances and lowers them as backgrounds change from scene to scene. This was amended by the City Commission to include upgrading the sound and lighting systems, as all three systems were obsolete.

There will be no impact on the operating budget. The upgrades, however, will increase the auditorium's ability to offer a higher level of touring performances, as well as increase versatility for use of the space for the general public. This in turn should result in increased attendance and additional revenue.
This project has been completed 100%.

IV. Soccer Complex $4,500,000

This project will construct a state of the art soccer complex on 80 acres owned by the City on East Harrison. The facility will have a minimum of 10 fields (6 of the field lighted), a concession stand, bathrooms and adequate parking. There will be impact on the operating budget for operative and preventative maintenance, and increase in utility costs and insurance coverage.

The objective of the Soccer Complex is to increase the number of fields available not only for local teams but for hosting tournaments. The ability to host state and national tournaments will increase tourism to the City, which in turn will result in increased hotel/motel occupancies, shopping and restaurant usage, and quality of life for the citizens of Harlingen.
This project has been completed 100%.

V. H.E.B. Tennis Center $750,000

This project is located at Pendleton Park and will provide a dollar for dollar match to the Tennis Association in order to renovate the 12 existing tennis courts. A new pro shop and clubhouse will be constructed and the tennis courts will be resurfaced and lighted. There will be not be an impact on the operating budget for staffing levels, but there will be an increase in utility costs and insurance coverage.

The objective of the H.E.B. Tennis Center is to increase the number of courts available not only for local teams but for hosting tournaments. The ability to host state and national tournaments will increase tourism to the City, which in turn will result in increased hotel/motel occupancies, shopping and restaurant usage, and quality of life for the citizens of Harlingen.
This project has been completed 100%.

VI. Pendleton Park $500,000

This project received a $500,000 grant from the Recreation Grants Branch of the Texas Parks and Wildlife Department. The project will assist in the H.E.B. Tennis Center renovation, upgrade playgrounds, renovate the pavilion, baseball fields and create a trail within the park. Additionally, the project proposes to acquire 9.85 acres for the park.
This project has been completed 84%.

VII. Drainage Projects $2,400,000

This project will provide the necessary funds to cover the increases in construction and labor cost associated with various Capital Improvement Drainage projects approved in the 2003 Bond Program. The drainage projects include the Downtown Drainage project, Downtown Drainage Laterals, Green Acres Drainage Project, 7th & Bowie Drainage Project and the Matz/New Combes Drainage project. The downtown drainage project and downtown drainage laterals have been completed. The Green Acres Drainage project, 7th & Bowie Drainage project and the Matz/New Combes drainage projects were completed in 2008. These projects will improve drainage at various areas around the City to elevate flooding. This project has been completed 45%.

VIII. Street Improvements $325,000

This project will provide the necessary funds to cover the increases in construction and labor cost associated with various Capital Improvement Street projects approved in the 2003 Bond Program. The various street improvement projects include the Vinson Street Improvements, Chester Park Improvement, Dixieland Extension Project, Stuart Place Road Improvement Project, Matz/New Combes Overlay, Palm Court Drive Overlay, Stuart Place Road Overlay, "T" Street Overlay, Dilworth Overlay, Tucker Road Overlay and the Madison Street Improvement projects. To date the "T" Street Overlay, Dilworth Overlay, Tucker Road Overlay and Madison Street Projects have been completed. The Stuart Place Road overlay, Matz/New Combes overlay and Palm Court Drive overlay projects are currently under construction and are scheduled for completion in December 2007. The Stuart Place Road Improvement project is currently under design and is scheduled to go out for bids in the year 2012 due to a cost sharing agreement with the Texas Department of Transportation (TxDOT). The Dixieland Extension project is currently under design and is expected to go out for bids in September 2008. The Chester Park Improvement project is currently under design. These street projects will improve the City's infrastructure and extend the life of our roadways. Completing these projects in a timely manner will help address the rising cost of construction

IX. Comprehensive Drainage Study $500,000

This project will provide the necessary funds to complete a comprehensive drainage study of the city. The study will include the existing drainage infrastructure, ditches, inlets, etc. to determine problem areas. The project will also include a Capital Improvement Plan identifying the problem drainage areas throughout the city and provide alternate solutions to address each. Once completed, this project will provide an excellent plan to follow for future drainage projects that will in turn help address flooding throughout the city. A contract has been executed with the engineering firm of Civil System Engineering in November 2007 for this project. The project is schedule to take 12 months to complete.
This project has been completed 90%.

X. Traffic Control $150,000

This project will provide the necessary funds to purchase and install 21 new solar powered school flashers at various locations throughout the city to improve traffic safety around school zones. A total of 20 school flashers have been purchased and installed to date. The one remaining school flasher to be installed will be placed along 13th Street upon completion of the Boggus Stadium renovation project currently under construction by the Harlingen Consolidated Independent School District (HCISD). The solar school flasher will improve traffic safety around school zones while reducing cost to the city.
This project has been completed 100%.

TOTAL AMOUNT BUDGETED **$19,775,000**

CITY OF HARLINGEN

2007-2010 CAPITAL IMPROVEMENT PROGRAM

PROJECTS	FUNDING SOURCE					
	CERTIFICATES OF OBLIGATION	GENERAL FUND	SPECIAL INVESTIGATIONS FUND	RED LIGHT PHOTO SAFETY PROGRAM	INFRA-STRUCTURE FUNDS	LEASE/ PURCHASING FUNDING
Public Safety						
Police, Municipal Court, Jail Facility	9,000,000					
Police, Facility Furnishings				450,000		
Two Fire Stations	1,500,000					
Pumper Truck 2007						360,000
Pumper Truck for West Side						580,000
Public Safety Technology			1,000,000	920,000		
PROJECT TOTALS	**$10,500,000**		**$1,000,000**	**$1,370,000**		**$940,000**
Public Buildings						
Municipal Auditorium Fly System	150,000					
Remortar Brick at City Hall		55,000				
M.I.S. Technology		310,000				
Public Library A/C Units		180,000				
Municipal Auditorium Sound System Upgrade		55,000				
Community Center Air Handlers		70,000				
Parks Building Parking Lot		12,000				
Replace City Hall Roof		80,000				
PROJECT TOTALS	**$150,000**	**$762,000**				
Parks						
Soccer Complex	4,500,000					
H.E.B. Tennis Center Match	750,000					
Pendleton Park Center Match	500,000					
Replaster Victor Park Pool		150,000				
Replaster Lon C. Hill Pool		110,000				
Seal Coat Arroyo Trail		60,000				
Seal Coat Rangerville Trail		30,000				
PROJECT TOTALS	**$5,750,000**	**$350,000**				
Streets and Drainage						
Drainage Projects	2,400,000					
Overlay Harlingen Field Park Road					40,000	
Street Signs					220,000	
Street Improvements	325,000					
Comprehensive Drainage Study	500,000					
Flashing School Zone Signals	150,000					
PROJECT TOTALS	**$3,375,000**				**$260,000**	
TOTAL AMOUNT FUNDED $24,457,000	**$19,775,000**	**$1,112,000**	**$1,000,000**	**$1,370,000**	**$260,000**	**$940,000**

This worksheet reflects the different projects for the 2007-2010 Capital Improvement Program and the sources of funding. A detailed worksheet follows reflecting not only the status of the various projects. It reflects completion of various projects, including specific specific phases, estimated funding requirements, and planned timing for acquisition, design and construction activities.
It also identifies funding sources and estimated costs of the projects based on recent and accurate sources of information.

City of Harlingen Capital Projects
September 30, 2013

Streets					
Project Description	Funding Source	Budget	Actual Expenditures	Balance at 9/30/13	Dept. Assigned
Sam Houston Extension	**G.O. Bonds**				Public Works
Right-of-Way		1,500.00	1,375.00	125.00	
Engineering		18,600.00	16,837.50	1,762.50	
Construction		615,900.00	250,000.00	365,900.00	
Dixieland Drive	**G.O. Bonds**				"
Advertising		1,895.00	1,894.73	0.27	
Engineering		50,000.00	716,840.78	(666,840.78)	
Construction		436,759.00	2,500.00	434,259.00	
Dixieland Drive (Phase II)	**G.O. Bonds**				"
Right-of-Way		0.00	20,717.29	(20,717.29)	
Construction		511,346.00	30,578.44	480,767.56	
Treasure Hills	**G.O. Bonds**				"
Advertising		0.00	266.25	(266.25)	
Right-of-Way		0.00	102,495.15	(102,495.15)	
Engineering		48,000.00	105,210.34	(57,210.34)	
Construction		427,136.00	0.00	427,136.00	
Vinson Avenue	**G.O. Bonds**				"
Right-of-Way		60,000.00	97,220.60	(37,220.60)	
Engineering		258,030.00	223,774.88	34,255.12	
Construction		1,899,600.00	1,667,711.69	231,888.31	
Madison Avenue	**G.O. Bonds**				"
Advertising		0.00	59.72	(59.72)	
Engineering		5,600.00	6,000.00	(400.00)	
Construction		64,300.00	75,681.98	(11,381.98)	
Tucker Road	**G.O. Bonds**				"
Engineering		37,500.00	36,450.00	1,050.00	
Construction		428,000.00	100,695.41	327,304.59	
T Street Construction	**G.O. Bonds**				"
Engineering		11,500.00	11,125.00	375.00	
Construction		128,200.00	33,651.95	94,548.05	
Matz/New Combes	**G.O. Bonds**				"
Engineering		377,056.00	0.00	377,056.00	
Construction		1,049,741.00	0.00	1,049,741.00	
Chester Park	**G.O. Bonds**				"
Advertising		0.00	767.87	(767.87)	
Right-of-Way		100,000.00	233,712.31	(133,712.31)	
Engineering		292,800.00	244,928.81	47,871.19	
Construction		474,824.00	450,136.47	24,687.53	
Palm Court - Street Overlay	**G.O. Bonds**				"
Advertising		0.00	477.70	(477.70)	
Engineering		0.00	0.00	0.00	
Construction		321,064.00	160,181.50	160,882.50	
Stuart Place Road - Street Overlay	**G.O. Bonds**				"
Engineering		0.00	0.00	-	
Construction		210,000.00	82,552.00	127,448.00	
Matz-New Combes - Street Overlay	**G.O. Bonds**				"
Construction		329,519.00	330,037.00	(518.00)	
Dilworth Road	**G.O. Bonds**				"
Engineering		5,500.00	5,525.00	(25.00)	
Construction		52,700.00	35,204.56	17,495.44	
Stuart Place Road	**G.O. Bonds**				"
Advertising		0.00	1,833.64	(1,833.64)	
Engineering		100,000.00	472,484.36	(372,484.36)	
Right-of-Way		-	88,162.00	(88,162.00)	
Construction		1,200,800.00	64,644.00	1,136,156.00	
Total		**9,517,870.00**	**5,671,733.93**	**3,846,136.07**	

City of Harlingen Capital Projects
September 30, 2013

Project Description	Funding Source	Budget	Actual Expenditures	Balance at 9/30/13	Dept. Assigned
Sidewalks					
Sidewalk Construction	**G.O. Bonds**				"
Advertising		0.00	430.34	(430.34)	
Engineering		-	189,188.56	(189,188.56)	
Construction		1,848,697.00	2,200,641.25	(351,944.25)	
Pedestrian Link Project	**G.O. Bonds**				"
Improvements		222,180.00	218,882.45	3,297.55	
Reconstruction of Existing Sidewalks (2007-08)	**G.O. Bonds**				"
Construction		901,000.00	282,112.90	618,887.10	
Total		**2,971,877.00**	**2,891,255.50**	**80,621.50**	
Drainage					
Jefferson Street Drainage	**Grant/Bonds**				"
Advertising		-	616.26	(616.26)	
Engineering		-	119,916.43	(119,916.43)	
Construction		-	1,777,124.07	(1,777,124.07)	
3rd Street Drainage	**Grant/Bonds**				"
Advertising		-	633.00	(633.00)	
Engineering		10,700.00	4,000.00	6,700.00	
Construction		512,300.00	286,931.36	225,368.64	
Downtown Drainage	**G.O. Bonds**				"
Advertising		-	1,050.87	(1,050.87)	
Right-of-Way		-	364.00	(364.00)	
Engineering		407,876.00	447,694.74	(39,818.74)	
Construction		2,047,124.00	5,621,461.46	(3,574,337.46)	
Green Acres Drainage/Construction	**G.O. Bonds**				"
Advertising		0.00	59.71	(59.71)	
Engineering		20,855.00	22,533.00	(1,678.00)	
Construction		276,445.00	259,075.34	17,369.66	
7th & Bowie Drainage/Construction	**G.O. Bonds**				"
Advertising		0.00	59.71	(59.71)	
Engineering		14,945.00	16,830.00	(1,885.00)	
Construction		400,875.00	325,416.39	75,458.61	
New Combes Drainage/Construction	**G.O. Bonds**				"
Advertising		0.00	59.71	(59.71)	
Engineering		34,600.00	46,239.46	(11,639.46)	
Construction		494,780.00	529,375.60	(34,595.60)	
Total		**4,220,500.00**	**9,459,441.11**	**(5,238,941.11)**	
Railroad					
Railroad Relocation	**G.O. Bonds**				Administration
Right-of-Way		1,135,000.00	323,525.53	811,474.47	
Engineering		0.00	1,520,618.00	(1,520,618.00)	
Railroad Relocation	**G.O. Bonds**				
Right-of-Way		295,000.00	295,000.00	-	
Railroad Relocation (2007-08)	**G.O. Bonds**				
Construction		1,430,000.00	720,856.47	709,143.53	
Total		**2,860,000.00**	**2,860,000.00**	**-**	
Fire Department					
Purchase Fire Station #4 Property	**G.O. Bonds**				Fire Dept.
Professional Services		154,500.00	118,962.46	35,537.54	
Land		150,000.00	247,869.03	(97,869.03)	
Purchase of Radios	**G.O. Bonds**				
Miscellaneous Equipment		240,500.00	237,281.92	3,218.08	
Fire Ladder Truck #1	**G.O. Bonds**				
Motor Vehicle / Heavy Equipment		800,000.00	799,907.00	93.00	
Fire Station 4	**G.O. Bonds**				"
Buildings		800,000.00	1,730,321.90	(930,321.90)	
Improvements		25,000.00	0.00	25,000.00	
Furniture & Equipment		50,000.00	29,180.96	20,819.04	
Asbestos Cleanup Fire Station 4	**G.O. Bonds**				"
Improvements		20,000.00	0.00	20,000.00	
Fire Engine No. 6	**G.O. Bonds**				"
Capital Outlay - Motor Vehicles		240,000.00	337,052.36	(97,052.36)	
Total		**2,480,000.00**	**3,500,575.63**	**(1,020,575.63)**	

TAB 9 - ENTERPRISE FUNDS

ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise Fund Component Units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

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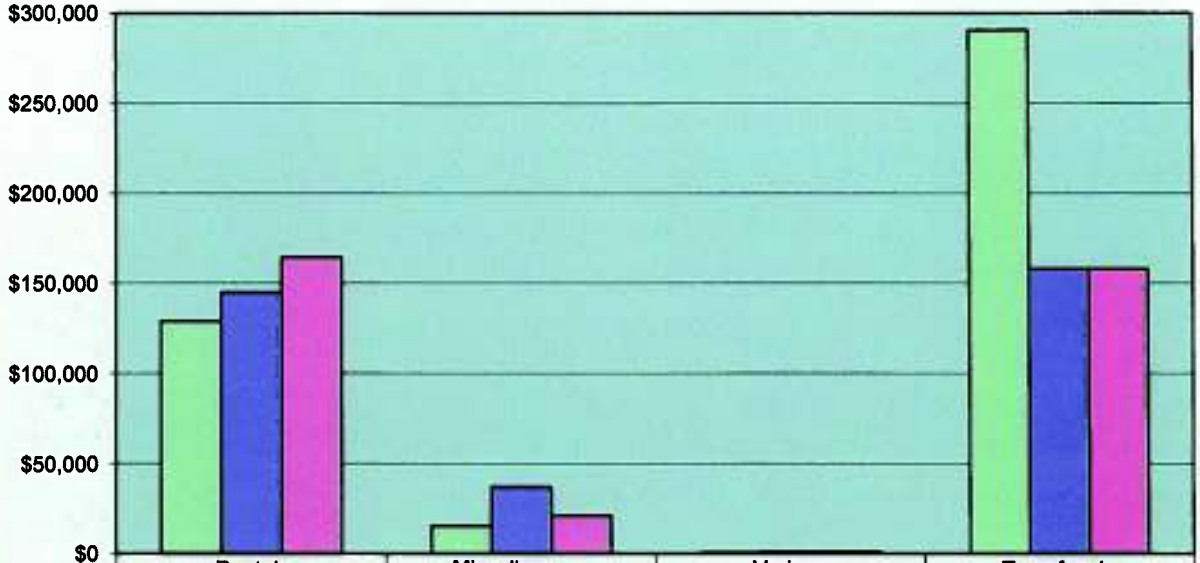
MUNICIPAL AUDITORIUM FUND

CITY OF HARLINGEN

MUNICIPAL AUDITORIUM FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Rental-Auditorium	$52,564	$66,125	$66,125	$76,567
Rental-Casa de Amistad	76,277	78,487	78,487	87,795
Rentals	128,841	144,612	144,612	164,362
Show Admissions	128	0	0	0
Ticketing Fees	14,916	37,000	37,000	21,058
Miscellaneous	15,044	37,000	37,000	21,058
Miscellaneous	576	1,000	1,000	1,000
Various	576	1,000	1,000	1,000
Hotel/Motel Fund	290,500	158,000	158,000	158,000
Transfers from	290,500	158,000	158,000	158,000
TOTAL REVENUES	**$434,961**	**$340,612**	**$340,612**	**$344,420**
EXPENDITURES:				
Personnel Services - Pay	$90,354	$97,461	$97,461	$102,484
Personnel Services - Benefits	35,485	30,602	30,602	31,007
Supplies - General	25,784	15,311	15,311	6,600
Supplies - Miscellaneous	2,166	2,274	2,274	2,500
Services & Charges - General	177,713	171,490	171,490	170,829
Services & Charges - Maintenance	30,977	18,440	18,440	11,000
Services & Charges - Miscellaneous	17,170	12,000	12,000	20,000
Depreciation	269,159	0	0	0
TOTAL EXPENDITURES	**$648,808**	**$347,578**	**$347,578**	**$344,420**
Net Income/(Loss)	(213,847)	(6,966)	(6,966)	0
Working Capital Beginning of Year	(66,638)	(280,485)	(280,485)	(287,451)
END OF YEAR WORKING CAPITAL	**($280,485)**	**($287,451)**	**($287,451)**	**($287,451)**

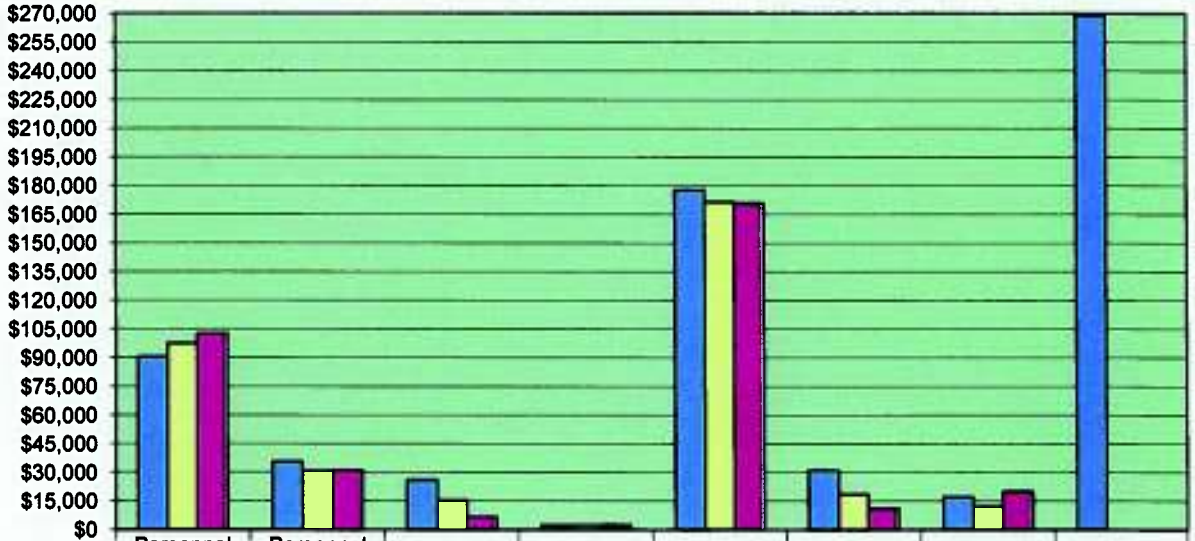
Municipal Auditorium Fund Revenues



	Rentals	Miscellaneous	Various	Transfers In
FY 2011/12	$128,841	$15,044	$576	$290,500
FY 2012/13	$144,612	$37,000	$1,000	$158,000
FY 2013/14	$164,362	$21,058	$1,000	$158,000

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Municipal Auditorium Fund Expenditures



	Personnel Services - Pay	Personnel Services - Benefits	Supplies - General	Supplies - Misc.	Gen'l Svcs & Charges	Main. Svcs & Charges	Misc. Svcs & Charges	Deprecia - tion
FY 2011/12	$90,354	$35,485	$25,784	$2,166	$177,713	$30,977	$17,170	$269,159
FY 2012/13	$97,461	$30,602	$15,311	$2,274	$171,490	$18,440	$12,000	$0
FY 2013/14	$102,484	$31,007	$6,600	$2,500	$170,829	$11,000	$20,000	$0

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

MUNICIPAL AUDITORIUM FUND DETAIL 401-6061

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$86,781	$92,049	$92,049	$96,982
Overtime	914	2,753	2,753	2,843
Car Allowance	2,659	2,659	2,659	2,659
Personnel Services	90,354	97,461	97,461	102,484
City FICA	5,239	5,378	5,378	5,835
City Medicare	1,225	1,258	1,258	1,365
City TMRS	9,047	8,027	8,027	8,340
City TCG Retirement	0	138	138	142
City Health Insurance	14,936	15,440	15,440	15,007
OPEB / ARC	4,696	0	0	0
Worker's Compensation	342	361	361	318
Personnel Services - Benefits	35,485	30,602	30,602	31,007
Office Supplies	1,078	1,869	1,869	1,400
Office Equipment/Furniture - Non Capital	20,889	10,376	10,376	1,500
Chemicals & Medical Supplies	3,817	3,066	3,066	3,700
Supplies - General	25,784	15,311	15,311	6,600
Miscellaneous Supplies	2,166	2,274	2,274	2,500
Supplies - Miscellaneous	2,166	2,274	2,274	2,500
Utilities - Communications	3,093	3,600	3,600	3,400
Utilities - Electricity	58,427	60,540	60,540	60,500
Utilities - Other	12,633	7,200	7,200	10,000
Show Contracts	5,000	0	0	0
Advertising	1,135	500	500	0
Dues, Memberships & Subscriptions	100	650	650	750
Registration, Travel & Training	0	3,500	3,500	3,500
Insurance	37,513	45,500	45,500	42,000
Contract Labor	59,812	50,000	50,000	50,679
Service & Charges - General	177,713	171,490	171,490	170,829
Maintenance - Buildings	30,247	13,740	13,740	10,000
Maintenance - Furniture & Equipment	0	3,500	3,500	0
Maintenance - Miscellaneous Equipment	730	1,200	1,200	1,000
Services & Charges - Maintenance	30,977	18,440	18,440	11,000
Miscellaneous	17,170	12,000	12,000	20,000
Services & Charges - Miscellaneous	17,170	12,000	12,000	20,000
Depreciation	269,159	0	0	0
Depreciation	269,159	0	0	0
MUNICIPAL AUDITORIUM FD. TOTAL	**$648,808**	**$347,578**	**$347,578**	**$344,420**

MISSION STATEMENT

"Presenting, promoting, and participating in regional arts and cultural affairs."

PROGRAM GOALS

- Provide quality rental facilities and superior customer service for large-scale performances and events in clean, safe, well-maintained facilities.
- Market the Municipal Auditorium as the Rio Grande Valley's premier theatrical venue by providing well-trained theatrical personnel, a safe working environment, and state of the art equipment.
- Promote Casa de Amistad as one of the Rio Grande Valley's leading venues for large-scale events including: weddings, quinceaneras, private gatherings as well as trade shows, expositions, corporate, and commercial events.

OBJECTIVES FOR 13-14

- Continue to work with various promoters to increase auditorium programming
- In light of the City of McAllen's closing of the McAllen Civic Center, assert our position in the market as a viable venue for local, regional, and national presentations and events.
- Expand revenue streams by:
  Utilizing the in-house ticketing system to provide point of purchase and on-line ticketing services for entities utilizing the Municipal Auditorium and Casa de Amistad.
  Analyzing and adjusting our facilities rentals rates and ancillary fees to reflect current market-values
- Continue our current joint efforts with the Harlingen Arts and Heritage Museum to provide interdisciplinary arts opportunities for arts patrons of all ages.
- Revise and improve marketing strategies to enhance our facilities' visibility in the marketplace and increase rental revenue.
- Work in concert with the Convention and Visitor's Bureau to develop event-planner friendly rental policies in order to attract more commercial events to our venues.

PERFORMANCES

- Provide arts opportunities to the Valley's young people by offering a children's theatre production to South Texas school children.

- Function as the performance venue of choice for nonprofit arts organizations, Valley school districts and private entities.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

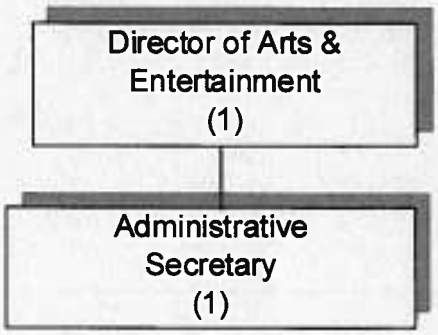
Since discontinuing the Spotlight Series performances, a significant portion of departmental revenue has been eliminated. We will continue to explore opportunities to resume presenting performances without assuming all of the inherent risk by seeking out partnerships with other presenting entities.

The Vendini® ticketing system purchased in 2009 has surpassed expectations. Since implementing the service, the system has generated over $60,000 in revenue. We are exploring ways to offer to this service to other entities in order to increase the revenue derived from the use of the ticketing system.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Director of Arts & Entertainment	1	1	$68,596
Administrative Secretary	1	1	28,386
Car Allowance			2,659
Overtime			2,844
Fringe Benefits			31,006
Total	2	2	$133,491

MUNICIPAL AUDITORIUM



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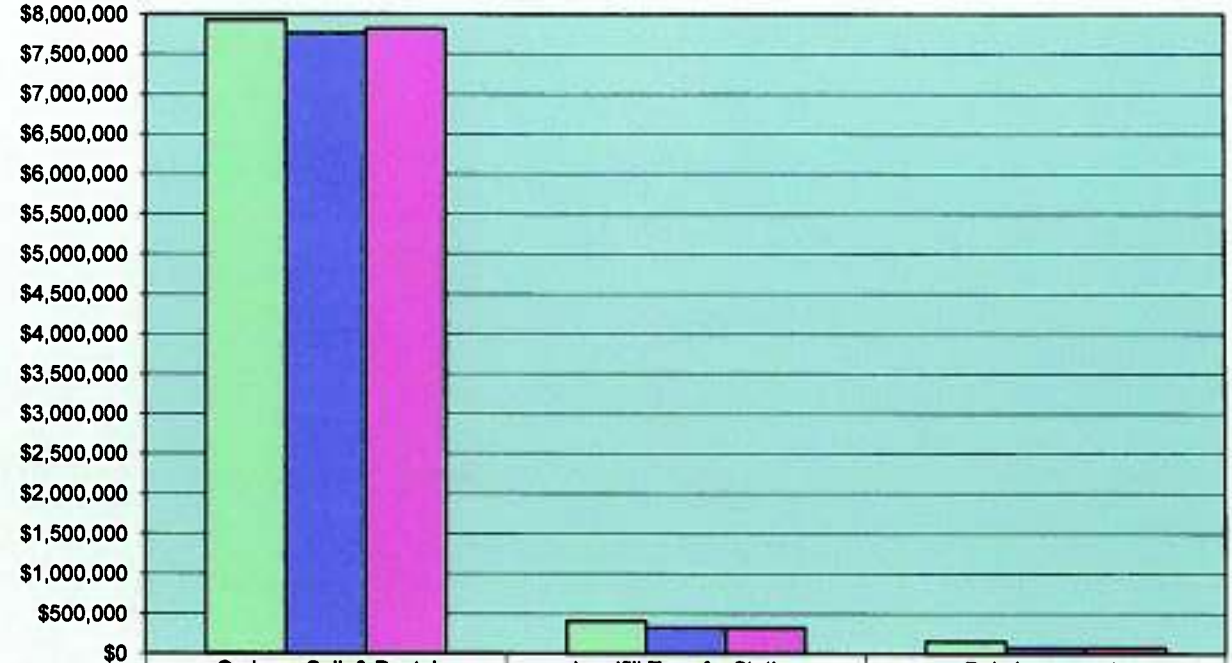
SANITATION FUND

CITY OF HARLINGEN

SANITATION FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Sanitation/Special Pickup	$12,974	$5,500	$5,500	$6,000
Landfill/Special Pickup	77,358	50,000	50,000	50,000
Garbage Collections	7,830,248	7,700,000	7,700,000	7,750,000
Landfill/Transfer Station	408,830	325,000	325,000	325,000
Rental - Garbage Containers	12,600	7,500	7,500	7,500
Miscellaneous	8,342,010	8,088,000	8,088,000	8,138,500
Reimbursement for Sanitation	67,787	0	0	0
Reimbursement for Landfill	85,622	75,000	75,000	75,000
Reimbursements	153,409	75,000	75,000	75,000
TexPool Investment	2,942	2,500	2,500	2,000
NOW Interest	3,260	1,500	1,500	1,500
Investments	6,202	4,000	4,000	3,500
Cash Over/(Short)	108	0	0	0
Miscellaneous	11,704	0	0	0
Various	11,812	0	0	0
TOTAL REVENUES	**$8,513,433**	**$8,167,000**	**$8,167,000**	**$8,217,000**
EXPENDITURES:				
Sanitation	$3,128,394	$3,267,818	$3,267,818	$3,355,482
Sanitation - Brush & Debris	1,582,546	1,609,464	1,609,464	1,720,688
Sanitation - Landfill	2,481,030	2,772,902	2,772,902	2,975,293
Recycling Center	228,597	219,069	219,069	223,233
Transfers Out	338,000	440,480	440,480	514,480
TOTAL EXPENDITURES	**$7,758,567**	**$8,309,733**	**$8,309,733**	**$8,789,176**
Net Income/(Loss)	754,866	(142,733)	(142,733)	(572,176)
Working Capital Beginning of Year	4,597,098	5,351,964	5,351,964	5,209,231
END OF YEAR WORKING CAPITAL	**$5,351,964**	**$5,209,231**	**$5,209,231**	**$4,637,055**

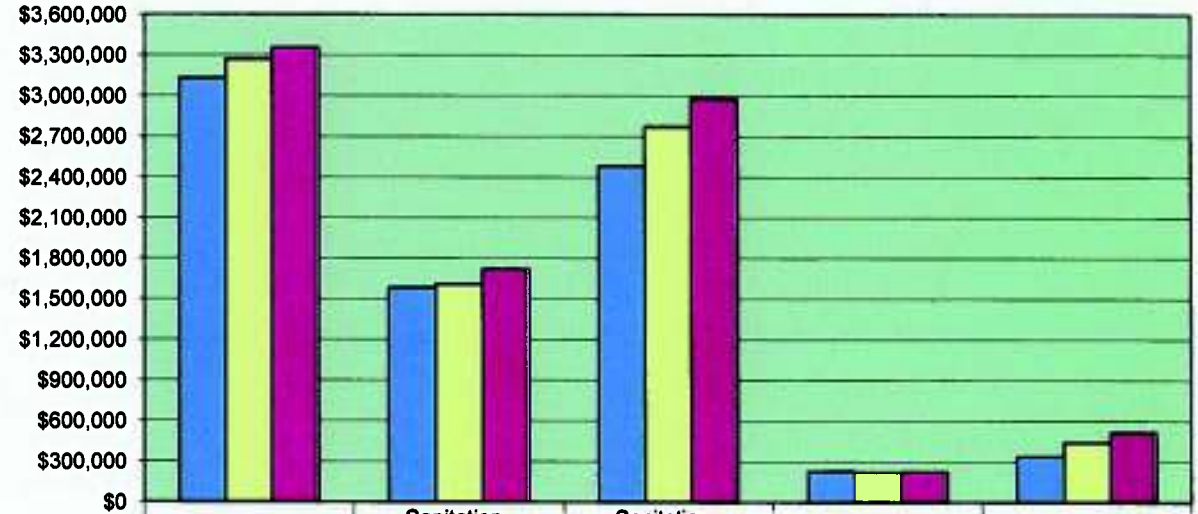
Sanitation Fund Revenues



	Garbage Coll. & Rental	Landfill-Transfer Station	Reimbursements
FY 2011/12	$7,933,180	$408,830	$153,409
FY 2012/13	$7,763,000	$325,000	$75,000
FY 2013/14	$7,813,500	$325,000	$75,000

This graph reflects revenue trends from FY2011/2012 to 2013/2014 and visually depicts the changes.

Sanitation Fund Expenditures



	Sanitation	Sanitation - Brush & Debris	Sanitation - Landfill	Recycling Center	Transfers
FY 2011/12	$3,128,394	$1,582,546	$2,481,030	$228,597	$338,000
FY 2012/13	$3,267,818	$1,609,464	$2,772,902	$219,069	$440,480
FY 2013/14	$3,355,482	$1,720,688	$2,975,293	$223,233	$514,480

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

SANITATION 402-5020

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$534,462	$583,228	$583,228	$597,368
Salaries Part Time	0	4,000	4,000	0
Overtime	12,860	35,892	35,892	30,985
Car Allowance	8,323	8,932	8,932	8,932
Well Pay	0	2,000	2,000	2,000
Travel Pay	10	200	200	0
Personnel Services	555,655	634,252	634,252	639,285
City FICA	32,545	36,043	36,043	36,947
City Medicare	7,611	8,531	8,531	8,766
City TMRS	36,510	37,696	37,696	29,904
City TCG Retirement	8,984	9,685	9,685	14,519
City Health Insurance	91,388	92,201	92,201	104,679
OPEB / ARC	49,310	0	0	0
Worker's Compensation	25,248	28,459	28,459	24,452
Personnel Services - Benefits	251,596	212,615	212,615	219,267
Office Supplies	495	1,100	1,100	750
Office Equipment/Furniture - Non Capital	8,631	9,360	9,360	4,400
Supplies - General	9,126	10,460	10,460	5,150
Garbage Containers	82,892	70,000	70,000	10,000
Miscellaneous Supplies	14,524	14,800	14,800	24,000
Supplies - Miscellaneous	97,416	84,800	84,800	34,000
Utilities - Communications	5,931	7,300	7,300	7,250
Utilities - Electricity	0	9,600	9,600	10,000
Utilities - Other	0	1,800	1,800	3,200
Technical Services	11,026	0	0	0
Laundry & Uniform Services	4,579	8,500	8,500	8,500
Equipment Rental/Lease	397	28,100	28,100	25,000
Vehicle & Radio Rental	386,676	420,726	420,726	437,933
Dumpster Rental	200,000	200,000	200,000	200,000
Radio User Fee	0	0	0	2,400
Dues, Memberships & Subscriptions	791	1,165	1,165	1,485
Registration, Travel & Training	8,174	10,000	10,000	12,000
Insurance	60,414	75,700	75,700	75,700
Small Claims - Unfunded	2,338	10,000	10,000	8,000
Franchise Fees	462,000	485,520	485,520	485,520
Contract Labor	3,487	4,000	4,000	15,000
Service & Charges - General	1,145,813	1,262,411	1,262,411	1,291,988
Maintenance - Buildings	27,503	10,961	10,961	10,000
Maintenance - Miscellaneous Equipment	12,158	13,000	13,000	15,000
Maintenance - Software	0	7,200	7,200	7,200
Internal Service Charges	493,507	453,789	453,789	465,000
Fuel	301,531	325,000	325,000	350,000
Services & Charges - Maintenance	834,699	809,950	809,950	847,200
Miscellaneous	8,775	38,950	38,950	75,000
Services & Charges - Miscellaneous	8,775	38,950	38,950	75,000
Depreciation	77,297	0	0	0
Depreciation	77,297	0	0	0
Motor Vehicles & Heavy Equipment	148,017	138,885	138,885	243,592
Miscellaneous Equipment	0	75,495	75,495	0
Capital Outlay	148,017	214,380	214,380	243,592
SANITATION TOTALS	**$3,128,394**	**$3,267,818**	**$3,267,818**	**$3,355,482**

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES 13-14

— Collect garbage twice a week from residential customers
— Provide commercial establishments with garbage collection service up to seven times per week as requested
— Maintain balanced collection routes for all areas
— Provide education and training to employees when route changes are made to insure a smooth transition
— Improve our ability to provide garbage collection services to our residential & commercial customers by purchasing new garbage trucks to reduce down time
— Purchase 1 new larger commercial side-load garbage truck will reduce fuel cost
— Purchase 1 new larger commercial front-load garbage truck to help improve our ability to service all commercial customers
— Purchase 1 new larger residential side-load garbage truck will reduce fuel cost
— Purchase new residential and commercial garbage containers to replace existing deteriorated containers
— Relocate container shop to Public Works station to better control the overall deliveries to our residential and commercial customers

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

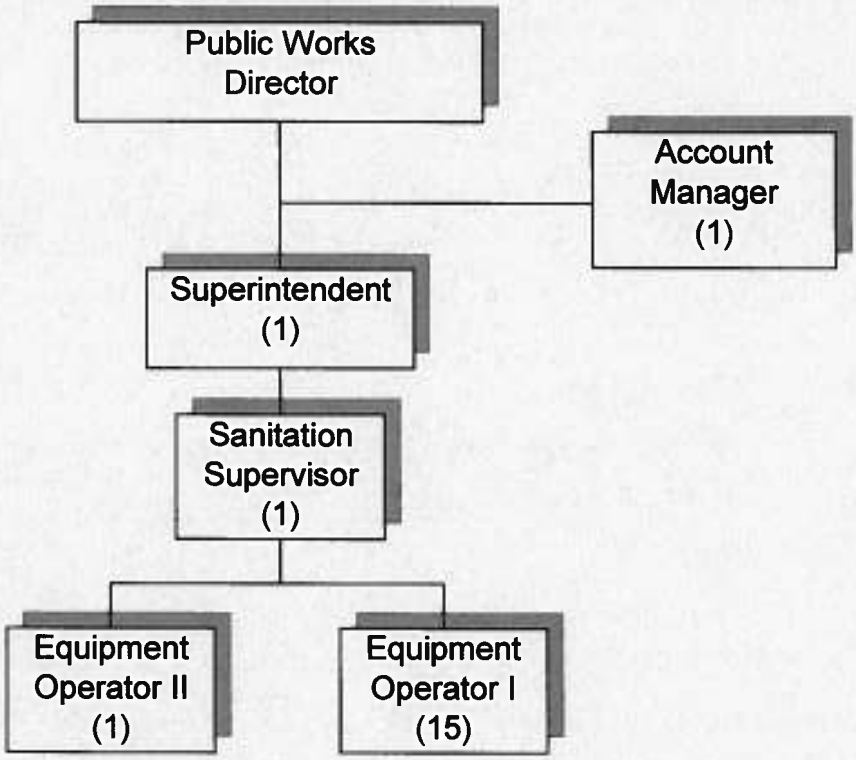
None

PERFORMANCE INDICATORS	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Number of Residential Accounts Serviced	16,900	17,264	17,264
Number of Commercial Accounts Serviced	2,500	2,534	2,534
Total accounts serviced	19,400	19,798	19,798
EFFICIENCY			
Cost per account	$161.26	$165.06	$169.49
OUTPUT			
Total tons of solid waste collected	52,000	52,659	52,650

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Superintendent	1	1	$58,036
Supervisor	1	1	35,048
Account Manager	1	1	32,641
Equipment Operator II	1	1	24,616
Equipment Operator I	15	15	359,773
Overtime			30,985
Well Pay			2,000
Fringe Benefits			201,545
Split Wages (50%), (30%), & (44%)			113,909
Total	19	19	$858,553

SANITATION



SANITATION - BRUSH & DEBRIS 402-5022

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$463,324	$529,822	$529,822	$545,500
Overtime	23,662	28,531	28,531	39,686
Well Pay	0	1,000	1,000	1,000
Personnel Services	486,986	559,353	559,353	586,186
City FICA	29,075	33,929	33,929	35,205
City Medicare	6,800	7,935	7,935	8,233
City TMRS	30,613	22,858	22,858	18,900
City TCG Retirement	10,657	15,728	15,728	18,405
City Health Insurance	85,308	98,516	98,516	116,393
OPEB / ARC	54,006	0	0	0
Worker's Compensation	24,500	33,573	33,573	26,948
Personnel Services - Benefits	240,959	212,539	212,539	224,084
Office Supplies	748	750	750	750
Supplies - General	748	750	750	750
Garbage Containers	7,688	22,000	22,000	22,000
Miscellaneous Supplies	6,854	10,800	10,800	12,500
Supplies - Miscellaneous	14,542	32,800	32,800	34,500
Laundry & Uniform Services	4,658	5,250	5,250	5,250
Vehicle & Radio Rental	329,082	326,289	326,289	352,958
Radio User Fee	0	0	0	2,760
Registration, Travel & Training	4,106	5,000	5,000	8,000
Small Claims - Unfunded	2,084	3,000	3,000	3,000
Contract Labor	0	6,000	6,000	6,000
Service & Charges - General	339,930	345,539	345,539	377,968
Maintenance - Miscellaneous Equipment	583	5,000	5,000	5,000
Internal Service Charges	212,787	262,983	262,983	210,000
Fuel	216,013	190,500	190,500	235,000
Services & Charges - Maintenance	429,383	458,483	458,483	450,000
Motor Vehicle & Heavy Equipment	69,998	0	0	47,200
Capital Outlay	69,998	0	0	47,200
SANITATION BRUSH & DEBRIS TOTAL	**$1,582,546**	**$1,609,464**	**$1,609,464**	**$1,720,688**

The Brush & Debris Collection Division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of (1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Enforcement Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR 13-14

— Collect up to one (1) brush truckload of brush from residential customers every 4 to 5 weeks.
— Collect up to 2 cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks.
— Maintain balanced collection routes for all areas.
— Provide education and training to our employees to improve service delivery.
— Provide special pick-up collection services, upon request, to all residential and commercial customers.
— Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal.
— Maintain citizens drop-off area in good working order
— Purchase 4 new 40 cubic yard containers for use at our drop-off center
— Purchase a new roll-off truck
— Purchase new tarps for use on trucks

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

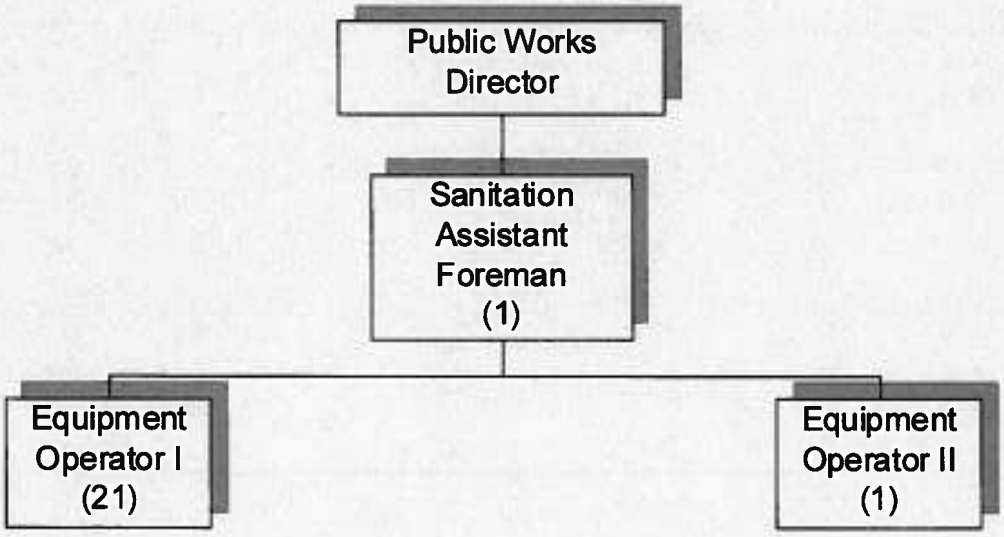
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
No. of Residential Accounts Serviced	16,900	17,264	17,264
EFFICIENCY			
Cost per account	$93.64	$93.23	$99.67
OUTPUT			
Total tons of brush collected/processed	7,995	6,047	7,000
Total tons of debris collected/processed	8,790	7,497	8,000

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Sanitation Assistant Foreman	1	1	$31,666
Equipment Operator II	1	1	26,158
Equipment Operator I	21	21	487,676
Overtime			39,686
Well Pay			1,000
Fringe Benefits			224,084
Total	23	23	$810,270

SANITATION - BRUSH & DEBRIS



SANITATION - LANDFILL 402-5027

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$260,193	$269,824	$269,824	$280,824
Overtime	15,560	25,138	25,138	26,854
Travel Pay	8	0	0	0
Personnel Services	275,761	294,962	294,962	307,678
City FICA	16,270	17,205	17,205	18,259
City Medicare	3,805	4,023	4,023	4,270
City TMRS	15,037	13,591	13,591	11,659
City TCG Retirement	6,344	6,955	6,955	8,419
City Health Insurance	48,278	49,253	49,253	53,753
OPEB / ARC	23,481	0	0	0
Worker's Compensation	16,664	17,664	17,664	15,229
Personnel Services - Benefits	129,879	108,691	108,691	111,589
Office Supplies	4,807	5,000	5,000	5,000
Supplies - General	4,807	5,000	5,000	5,000
Miscellaneous Supplies	2,720	46,950	46,950	42,000
Supplies - Miscellaneous	2,720	46,950	46,950	42,000
Utilities - Communications	766	850	850	940
Utilities - Electricity	17,319	16,000	16,000	16,000
Utilities - Other	7,809	7,500	7,500	7,500
Advertising	0	800	800	1,000
Laundry & Uniform Services	2,168	3,500	3,500	3,500
Equipment Rental/Lease	624	0	0	10,000
Vehicle & Radio Rental	146,589	175,925	175,925	193,213
Radio User Fee	0	0	0	840
Registration, Travel & Training	6,393	4,000	4,000	4,000
Small Claims - Unfunded	0	3,000	3,000	3,000
Contract Labor	0	0	0	5,000
Service & Charges - General	181,668	211,575	211,575	244,993
Maintenance - Buildings	17,766	78,500	78,500	282,500
Internal Service Charges	253,891	225,288	225,288	225,000
Fuel	300,756	315,000	315,000	310,000
Services & Charges - Maintenance	572,413	618,788	618,788	817,500
Miscellaneous	1,126,836	1,277,257	1,277,257	1,216,350
Services & Charges - Miscellaneous	1,126,836	1,277,257	1,277,257	1,216,350

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Depreciation	109,004	10,300	10,300	10,300
Depreciation	109,004	10,300	10,300	10,300
Closure/Post Closure	41,543	25,000	25,000	35,000
Closure/Post Closure	41,543	25,000	25,000	35,000
Miscellaneous Equipment	36,399	174,379	174,379	184,883
Capital Outlay	36,399	174,379	174,379	184,883
SANITATION LANDFILL TOTAL	**$2,481,030**	**$2,772,902**	**$2,772,902**	**$2,975,293**

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post closure care of the remaining closed landfill cells.

OBJECTIVES FOR 13-14

— Maintain the area from Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station.
— Monitor the leachate collection system, and gas monitoring wells.
— Purchase new tires for our Loader used at the Transfer Station
— Purchase new tarps for our transfer trailers will help from scattering trash along the highways to the landfill.
— Purchase (2) New Tractor Rigs to help eliminate vehicle repair cost and reduce employee overtime
— Purchase 1 new transport trailer
— Construct a new scale house with restroom to replace existing deteriorated building.
— Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

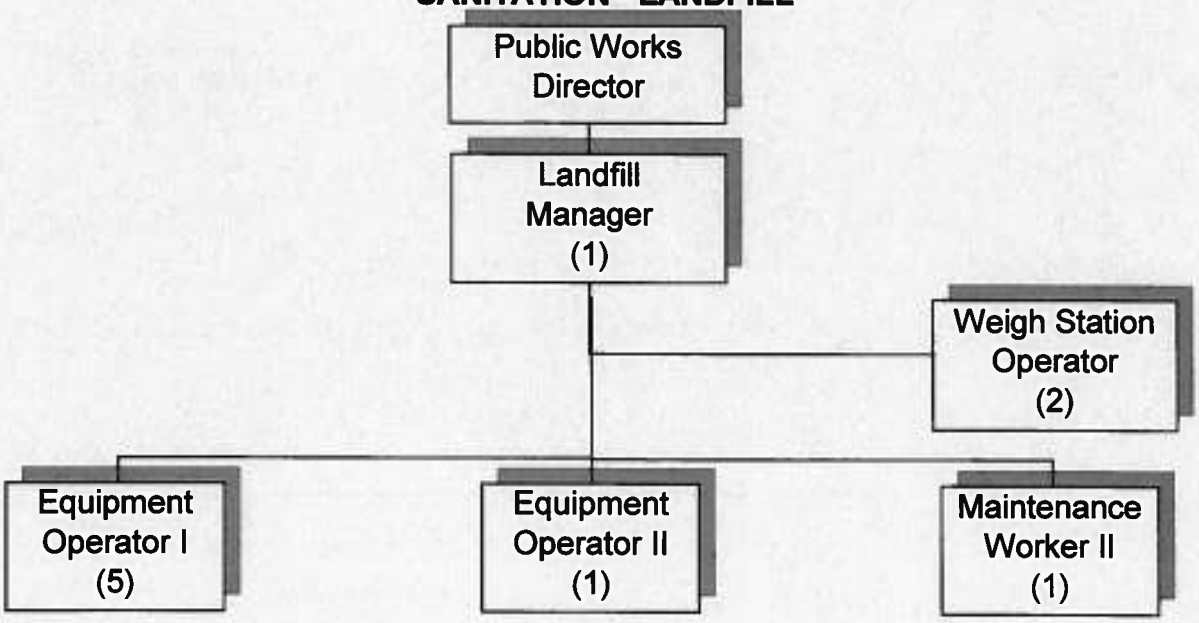
None.

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Population served	65,679	65,679	65,679
Tons of garbage/debris processed transported	62,289	62,693	62,650
EFFICIENCY			
Cost per ton	$39.83	$44.23	$47.49
OUTPUT			
Tons of solid waste (residential & commercial) transported	62,289	62,693	62,650

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Landfill Manager	1	1	$34,364
Weigh Station Operator	2	2	40,645
Equipment Operator II	1	1	28,456
Equipment Operator I	5	5	121,084
Maintenance Worker II	1	1	21,359
Overtime			26,854
Fringe Benefits			100,844
Split Wages (44%), (6%), & (25%)			45,661
Total	10	10	$419,267

SANITATION - LANDFILL



SANITATION - RECYCLING CENTER 402-5035

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$38,289	$39,952	$39,952	$43,136
Overtime	0	1,209	1,209	1,549
Personnel Services	38,289	41,161	41,161	44,685
City FICA	2,383	2,552	2,552	2,775
City Medicare	557	597	597	649
City TMRS	1,906	1,720	1,720	1,735
City TCG Retirement	980	1,072	1,072	1,198
City Health Insurance	7,143	6,974	6,974	7,946
Worker's Compensation	925	2,572	2,572	2,846
Personnel Services - Benefits	13,894	15,487	15,487	17,149
Office Supplies	210	600	600	800
Office Equipment/Furn Non Cap	0	200	200	0
Supplies - General	210	800	800	800
Miscellaneous Supplies	1,500	4,150	4,150	20,000
Supplies - Miscellaneous	1,500	4,150	4,150	20,000
Utilities - Communications	851	902	902	930
Utilities - Other	4,342	3,500	3,500	4,350
Laundry & Uniform Services	510	600	600	600
Vehicle & Radio Rental	18,083	21,969	21,969	24,359
Radio User Fee	0	0	0	360
Regis., Travel & Training	1,802	3,500	3,500	3,500
Contract Labor	0	1,500	1,500	2,500
Service & Charges - General	25,588	31,971	31,971	36,599
Maintenance - Buildings	53,833	14,500	14,500	5,000
Internal Service Charges	894	12,000	12,000	12,000
Fuel	9,244	10,000	10,000	12,000
Services & Charges - Main	63,971	36,500	36,500	29,000
Miscellaneous	85,145	75,000	75,000	75,000
Services & Charges - Miscellaneous	85,145	75,000	75,000	75,000
Motor Vehicles & Heavy Equip	0	14,000	14,000	0
Capital Outlay	0	14,000	14,000	0
RECYCLING CENTER TOTAL	**$228,597**	**$219,069**	**$219,069**	**$223,233**

Our City's Recycling Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL

Continue the Recycling Program to divert the solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life.

OBJECTIVES FOR 13-14

— Track market trends contributing to the sale of recyclable materials.
— Coordinate volunteers to work at the Recycling Center.
— Increase awareness with Public Education Programs.
— Assist Keep Harlingen Beautiful with the annual Trash Bash event(s)
— Continue collecting recyclable material from area schools and local businesses

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

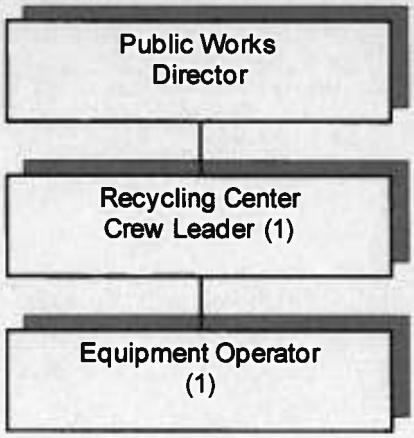
None

PERFORMANCE INDICATORS	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Population Served	65,679	65,679	65,679
Number of Commercial Customers	41	41	41
Number of Schools Collected	24	24	24
EFFICIENCY			
Cost per capita	$2.21	$1.96	$2.26
OUTPUT			
Tons of recyclable material collected/processed	893	900	900

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Recycling Center Crew Leader	1	1	$22,409
Equipment Operator I	1	1	20,727
Overtime			1,549
Fringe Benefits			17,149
Total	2	2	$61,834

SANITATION RECYCLING



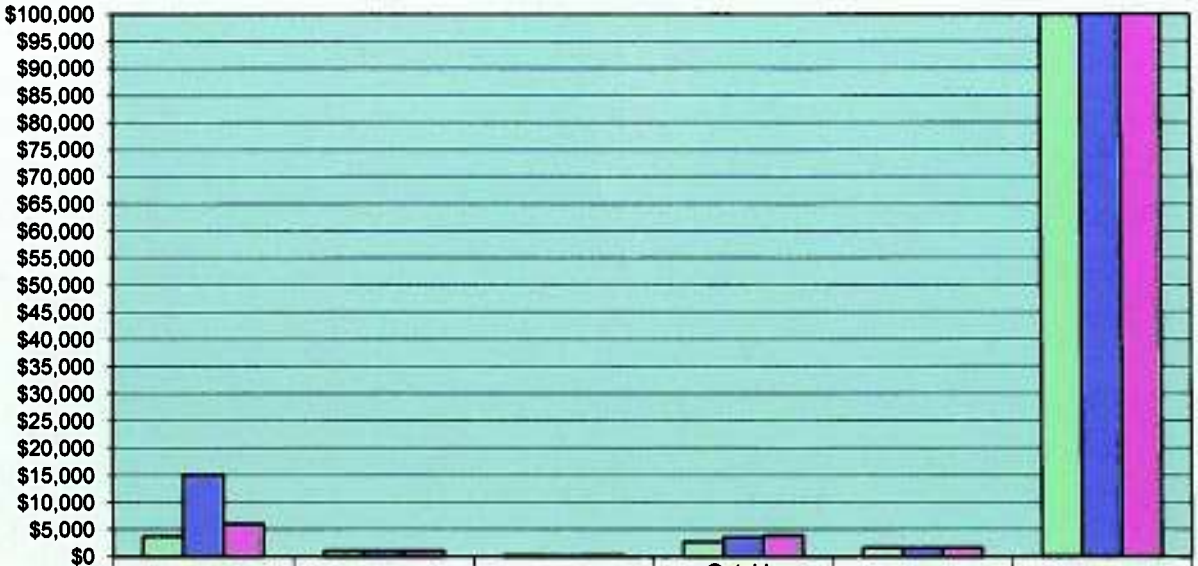
HARLINGEN ARTS & HERITAGE MUSEUM FUND

CITY OF HARLINGEN

HARLINGEN ARTS AND HERITAGE MUSEUM FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Miscellaneous	$3,650	$15,000	$15,000	$6,000
Rentals	3,650	15,000	15,000	6,000
Admissions	964	1,000	1,000	1,000
Miscellaneous	964	1,000	1,000	1,000
TexPool Investment	136	100	100	150
NOW Account	25	15	15	20
Investments	161	115	115	170
Donations	2,621	3,500	3,500	3,850
Outside Sources	2,621	3,500	3,500	3,850
Miscellaneous	1,441	1,500	1,500	1,500
Various	1,441	1,500	1,500	1,500
Transfers from General Fund	30,000	30,000	30,000	30,000
Transfers from Hotel/Motel Fund	70,000	70,000	70,000	70,000
Total Transfers	100,000	100,000	100,000	100,000
Sale of Fixed Assets	130	0	0	0
Sale of Fixed Assets	130	0	0	0
TOTAL REVENUES	**$108,967**	**$121,115**	**$121,115**	**$112,520**
EXPENDITURES:				
Personnel Services - Pay	$41,595	$44,350	$44,350	$45,899
Personnel Services - Benefits	10,449	8,287	8,287	8,958
Supplies - General	2,136	3,683	3,683	3,683
Supplies - Miscellaneous	901	877	877	877
Services & Charges - General	39,681	42,553	42,553	42,553
Services & Charges - Maintenance	30,528	11,228	11,228	11,228
Services & Charges - Miscellaneous	2,338	9,190	9,190	9,190
Depreciation	8,689	0	0	0
TOTAL EXPENDITURES	**$136,317**	**$120,168**	**$120,168**	**$122,388**
Net Income/(Loss)	(27,350)	947	947	(9,868)
Working Capital Beginning of Year	145,019	117,669	117,669	118,616
END OF YEAR WORKING CAPITAL	**$117,669**	**$118,616**	**$118,616**	**$108,748**

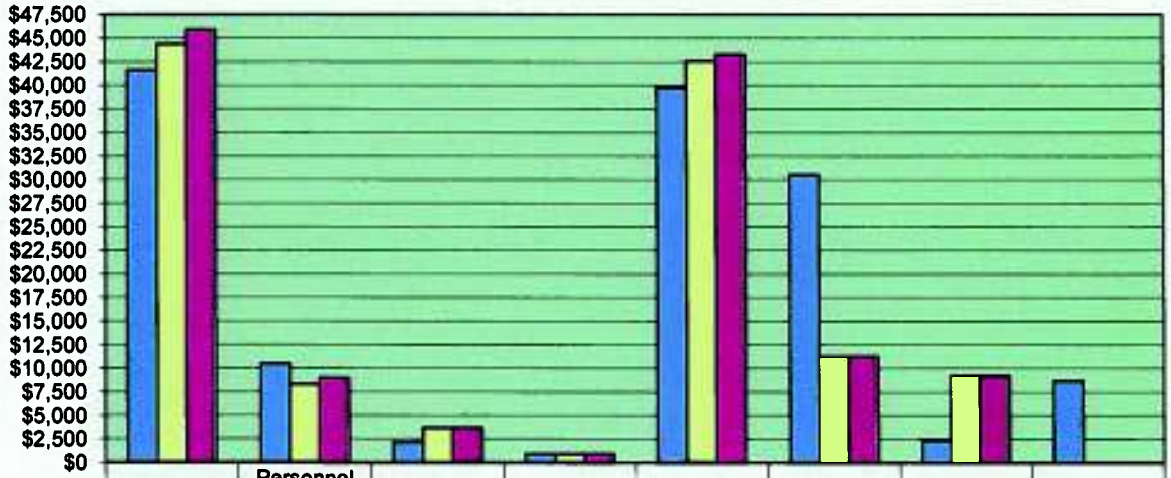
Harlingen Arts & Heritage Museum Fund Revenues



	Rentals	Miscellaneous	Investments	Outside Sources	Various	Transfers In
FY 2011/12	$3,650	$964	$161	$2,621	$1,571	$100,000
FY 2012/13	$15,000	$1,000	$115	$3,500	$1,500	$100,000
FY 2013/14	$6,000	$1,000	$170	$3,850	$1,500	$100,000

This graph relects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Harlingen Arts & Heritage Museum Fund Expenditures



	Personnel Services	Personnel Services Benefits	Supplies - General	Supplies - Misc.	Gen'l Svcs & Chgs	Main. Svcs & Chgs	Misc Svcs & Charges	Deprecia - tion
FY 2011/12	$41,595	$10,449	$2,136	$901	$39,681	$30,528	$2,338	$8,689
FY 2012/13	$44,350	$8,287	$3,683	$877	$42,553	$11,228	$9,190	$0
FY 2013/14	$45,899	$8,958	$3,683	$877	$43,250	$11,228	$9,190	$0

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

HARLINGEN ARTS AND HERITAGE MUSEUM DETAIL 403-6301

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$24,002	$25,448	$25,448	$26,997
Salaries Part Time	17,593	18,902	18,902	18,902
Personnel Services	41,595	44,350	44,350	45,899
City FICA	2,568	2,728	2,728	2,831
City Medicare	601	638	638	662
City TCG Retirement	1,207	1,272	1,272	1,350
City Health Insurance	3,572	3,487	3,487	3,973
OPEB / ARC	2,348	0	0	0
Worker's Compensation	153	162	162	142
Personnel Services - Benefits	10,449	8,287	8,287	8,958
Office Supplies	1,561	1,651	1,651	1,550
Office Equip/Furn Non Cap	72	489	489	300
Chemicals & Medical Supplies	382	543	543	550
Small Tools & Equipment	42	500	500	300
Educational & Recreational	79	500	500	300
Supplies - General	2,136	3,683	3,683	3,000
Miscellaneous Supplies	901	877	877	700
Supplies - Miscellaneous	901	877	877	700
Utilities - Communications	2,208	3,288	3,288	2,500
Utilities - Electricity	21,727	21,649	21,649	22,000
Utilities - Other	1,796	1,140	1,140	1,800
Advertising	1,075	1,626	1,626	2,200
Dues, Memberships, & Subscriptions	200	250	250	250
Registration, Travel, & Training	1,843	3,373	3,373	3,000
Insurance	10,499	10,227	10,227	10,500
Contract Labor	333	1,000	1,000	1,000
Service & Charges - General	39,681	42,553	42,553	43,250
Maintenance - Buildings	30,528	21,736	21,736	10,000
Maintenance - Furniture & Equipment	0	500	500	300
Services & Charges - Maintenance	30,528	22,236	22,236	10,300
Miscellaneous	2,338	7,190	7,190	5,000
Services & Charges - Miscellaneous	2,338	7,190	7,190	5,000
Depreciation	8,689	0	0	0
Depreciation	8,689	0	0	0
HARL. ARTS MUSEUM FD. TOTALS	**$136,317**	**$129,176**	**$129,176**	**$117,107**

HARLINGEN ARTS AND HERITAGE MUSEUM

This department is responsible for the day-to-day operation and maintenance of the Museum. The main Museum building contains exhibit galleries for changing exhibits, a theatre/lecture area, activity and archive rooms, an office, information desk, and a museum shop. The existing Museum building contains more permanent exhibits focusing on the various eras and aspects of Valley life. The three historic structures include the Paso Real Stagecoach Inn, the Lon C. Hill Home, and the original Harlingen Hospital

MISSION STATEMENT

"To celebrate Harlingen's heritage and our community's culture through preservation, education, and programming" It was adopted November 23, 2010.

PROGRAM GOALS

Provide the citizens of Harlingen and Museum visitors with a quality resource for fine art and history emphasizing Harlingen's role in the development of South Texas culture.
Provide quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.
Provide educational programming as a key component of Museum activities and events.

OBJECTIVES FOR 13-14

- The Museum Advisory Board has completed a year-long strategic planning process, a timeline for completion has been established and we have already begun implementation
- Develop, an alternate fundraising event in addition to A Taste of Harlingen
- Expand the volunteer base by offering family-oriented volunteer training sessions on an ongoing basis throughout the year
- Analyze and adjust our facilities rentals rates and ancillary fees to reflect current market-values.
- Continue our current joint efforts with Harlingen Arts and Entertainment to provide interdisciplinary arts opportunities for arts patrons of all ages.
- Ad social networking elements, such as Facebook® and Twitter® to Museum events, thereby increasing community awareness
- Function as a resource for students and educational organizations across the Valley through formal and informal interaction and involvement at the state and national levels by participating in National Association of Museums and Texas Association of Museums events and Texas Historical Commission training opportunities.

EXHIBITS / PERFORMANCES

- Continue and enhance existing relationships with collegial organizations such as the Museums of Port Isabel, Brownsville Historical Museum, Brownsville Museum of Fine Art, Galleria 409, and the National Quilt Museum.

- Develop, as part of the Historical Building's renovation process, a permanent exhibit focusing on the Harlingen's military history that will be housed in the building's west wing.
- Redesign and enhance the permanent exhibits on display in the Historical Building
- A number of temporary exhibits are in the planning phases, in addition to our annual exhibits that include: The traveling quilt exhibit from the National Quilt Museum in Paducah, KY., The Christmas Tree Extravaganza, and the Annual Dia de los Muertos Exhibit in commemoration of Hispanic Heritage Month.

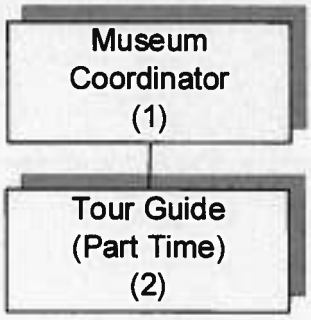
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- The RGV Museum Association has made significant contributions to the Museum's archival process and improvements to the landscaping in the Museum Courtyard.
- Exhibits in the Historical Building as well as interior finishes are in the process of being renovated
- Last year, the Museum began staying open for extended hours during the holiday season, we will continue to do so in the future.
- The Museum has implemented the Brown Bag Luncheon Series and will continue to run them in the future.
- The Museum will conduct increased children's programming and family oriented workshops throughout the year.
- As the Museum Advisory Board implements the strategic plan, the Association is prepared to financially partner with the City, both in terms of committing funds and soliciting sponsorship dollars for the renovation of the Historical Building.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Museum Coordinator	1	1	$26,997
Tour Guide Part-time	2	2	18,902
Fringe Benefits			8,958
Total	3	3	$54,857

HARLINGEN ARTS AND HERITAGE MUSEUM



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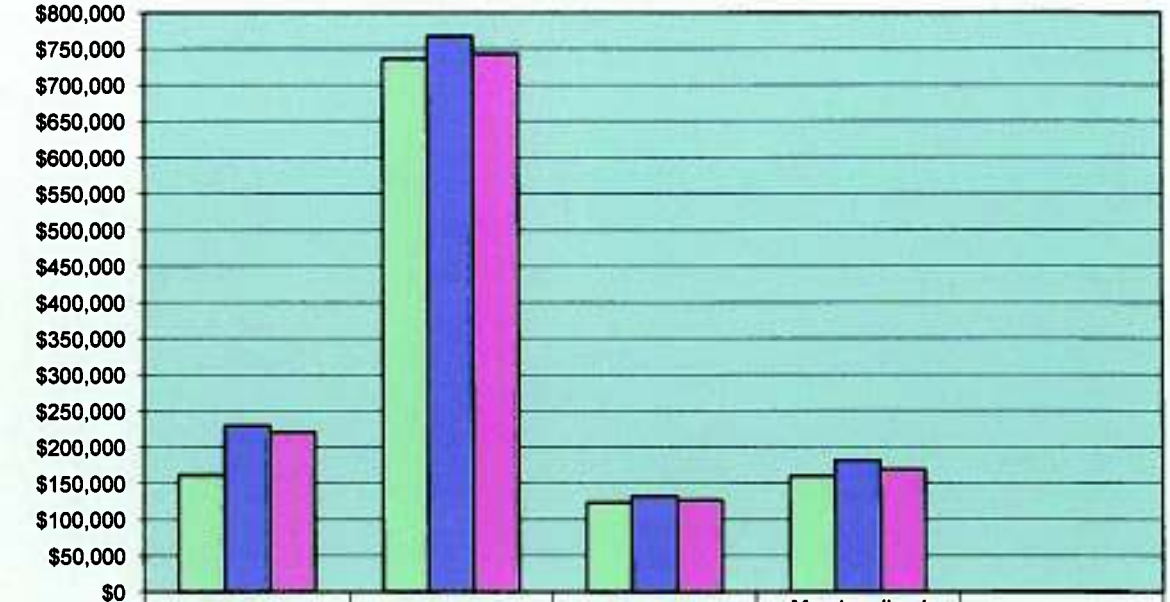
MUNICIPAL GOLF COURSE FUND

CITY OF HARLINGEN

MUNICIPAL GOLF COURSE FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Green Fees	$552,470	$600,000	$600,000	$570,000
Coupons	93,195	76,000	76,000	76,000
Cart Rental Fees	150,039	215,000	215,000	205,000
Cart Storage Fees	9,000	12,000	12,000	12,000
Junior Memberships	6,480	16,000	16,000	10,000
Annual Memberships	115,925	116,000	116,000	116,000
Tournament Fees	30,545	19,000	19,000	27,000
Trail Fees	11,820	9,750	9,750	12,000
Annual Trail Fees	14,000	9,750	9,750	18,000
Pull Cart/Club Rental	2,063	2,000	2,000	3,000
Driving Range Fees	34,436	53,000	53,000	40,000
Merchandise Sales	39,984	60,000	60,000	42,600
Food & Drink Sales	113,825	119,000	119,000	120,000
Food & Drink Sales (Non-taxable)	5,746	2,400	2,400	6,000
Miscellaneous	1,179,528	1,309,900	1,309,900	1,257,600
TexPool Investment	458	350	350	350
NOW Interest	330	200	200	200
Investments	788	550	550	550
Cash Over/(Short)	116	0	0	0
Miscellaneous	1,428	0	0	3,000
Various	1,544	0	0	3,000
Capital Contribution	103,517	0	0	0
Capital Contribution	103,517	0	0	0
TOTAL REVENUES	**$1,285,377**	**$1,310,450**	**$1,310,450**	**$1,261,150**
EXPENDITURES:				
Clubhouse	$556,043	$417,096	$417,096	$459,221
Grounds	529,478	609,387	609,387	668,592
Restaurant	151,175	178,342	178,342	152,301
Transfers	64,071	52,400	52,400	52,400
TOTAL EXPENDITURES	**$1,300,767**	**$1,257,225**	**$1,257,225**	**$1,332,514**
Net Income/(Loss)	(15,390)	53,225	53,225	(71,364)
Working Capital Beginning of Year	537,174	521,784	521,784	575,009
END OF YEAR WORKING CAPITAL	**$521,784**	**$575,009**	**$575,009**	**$503,645**

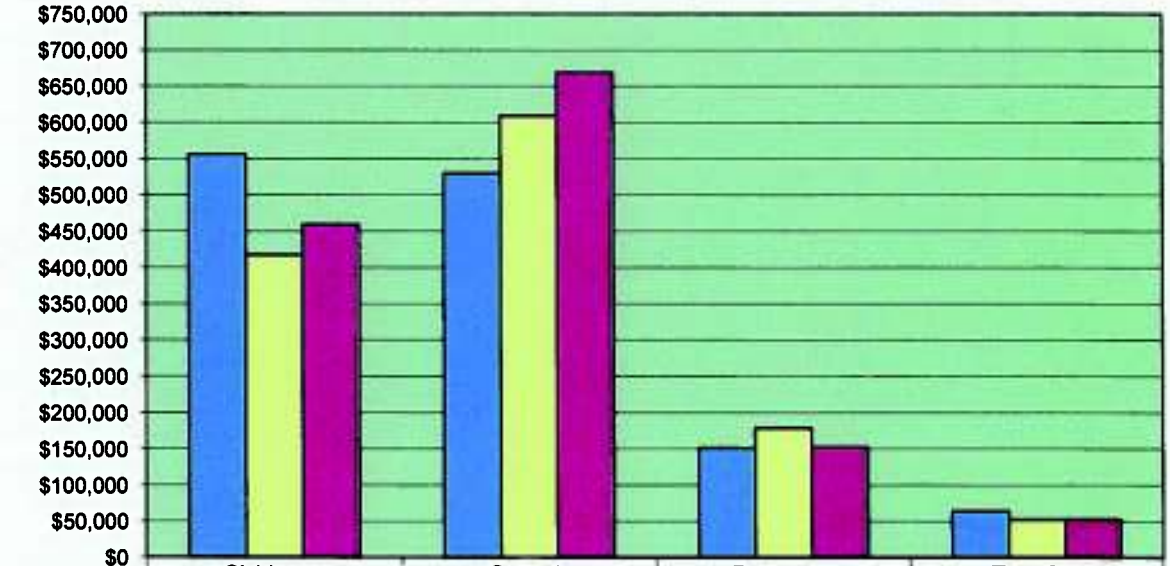
Municipal Golf Course Fund Revenues



	Rental Fees	Other Fees	Memberships	Merchandise / Food Sales	Investments
FY 2011/12	$161,102	$736,466	$122,405	$159,555	$788
FY 2012/13	$229,000	$767,500	$132,000	$181,400	$550
FY 2013/14	$220,000	$743,000	$126,000	$168,600	$550

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Muncipal Golf Course Fund Expenditures



	Clubhouse	Grounds	Restaurant	Transfers
FY 2011/12	$556,043	$529,478	$151,175	$64,071
FY 2012/13	$417,096	$609,387	$178,342	$52,400
FY 2013/14	$459,221	$668,592	$152,301	$52,400

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$142,483	$137,576	$137,576	$145,961
Salaries Part Time	49,098	49,640	49,640	63,873
Overtime	640	1,006	1,006	1,039
Car Allowance	835	0	0	2,004
Personnel Services	193,056	188,222	188,222	212,877
City FICA	11,205	11,225	11,225	12,661
City Medicare	2,621	2,625	2,625	2,961
City TMRS	10,654	10,785	10,785	11,157
City TCG Retirement	2,220	1,413	1,413	1,409
City Health Insurance	22,951	23,569	23,569	32,955
OPEB / ARC	23,481	0	0	0
Worker's Compensation	5,642	4,784	4,784	4,201
Personnel Services - Benefits	78,774	54,401	54,401	65,344
Office Supplies	2,939	3,000	3,000	3,000
Chemicals & Medical Supplies	9,357	3,150	3,150	2,000
Office & Computer Equipment	2,946	4,000	4,000	3,000
Resale Merchandise	41,073	48,000	48,000	50,000
Equipment Misc.	0	889	889	9,000
Supplies - General	56,315	59,039	59,039	67,000
Miscellaneous Supplies	7,813	6,128	6,128	7,000
Supplies - Miscellaneous	7,813	6,128	6,128	7,000
Utilities - Communications	3,514	5,000	5,000	5,000
Utilities - Electricity	27,566	25,000	25,000	26,000
Utilities - Other	4,052	5,000	5,000	5,000
Technical Services	350	400	400	4,000
Medical Examinations	0	480	480	480
Audit Fees	5,520	5,520	5,520	5,520
Advertising	3,913	4,000	4,000	7,000
Equipment Rental/Lease	39	2,000	2,000	1,000
Dues, Memberships, & Subscriptions	110	1,300	1,300	1,300
Registration, Travel, & Training	289	1,525	1,525	1,500
Insurance	9,848	11,000	11,000	11,000
Service & Charges - General	55,201	61,225	61,225	67,800
Maintenance - Buildings	7,811	12,000	12,000	10,000
Maintenance - Furniture & Equipment	0	1,200	1,200	1,200
Maintenance - Miscellaneous Equip.	4,675	1,000	1,000	1,000
Maintenance - Software	2,226	3,500	3,500	3,000
Services & Charges - Maintenance	14,712	17,700	17,700	15,200
Miscellaneous	21,471	22,000	22,000	24,000
Services & Charges - Miscellaneous	21,471	22,000	22,000	24,000
Depreciation	128,701	0	0	0
Depreciation	128,701	0	0	0
Miscellaneous Equipment	0	8,381	8,381	0
Capital Outlay	0	8,381	8,381	0
GOLF COURSE (CLUBHOUSE) TOTALS	**$556,043**	**$417,096**	**$417,096**	**$459,221**

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

The City-owned and operated Tony Butler Golf course is a twenty-seven hole facility complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The 9-hole course is a shorter course measuring 2,600 yards, par 35. With our newly renovated clubhouse, Tony Butler Golf Course continues to be a premiere golfing destination in the Rio Grande Valley.

PROGRAM GOAL

Focus on providing customers with a superior golf experience through exceptional customer service, merchandise, and facilities in a cost effective environment. Maximize revenues (within our enterprise fund) so we may continue to provide customers with excellent options for their golfing needs. Promote our facilities through media (newspaper, magazines, and television) outlets in our community and surrounding market create golf outings/tournaments and increase service standards.

OBJECTIVES FY 13-14

- Promote facility to recruit golf outings.
- Create a Men's, Ladies, Couples, and Junior's golf league that will participate in tournaments throughout the year.
- Increase merchandise sales through the promotion of golf events and gift certificates.
- Create a database of patrons to e-mail promotions and upcoming events.
- Increase customer service training to ensure each customer has a positive experience.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Control and promote golf rounds and annual membership usage utilizing GolfTrac system.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

None

PERFORMANCE INDICATORS

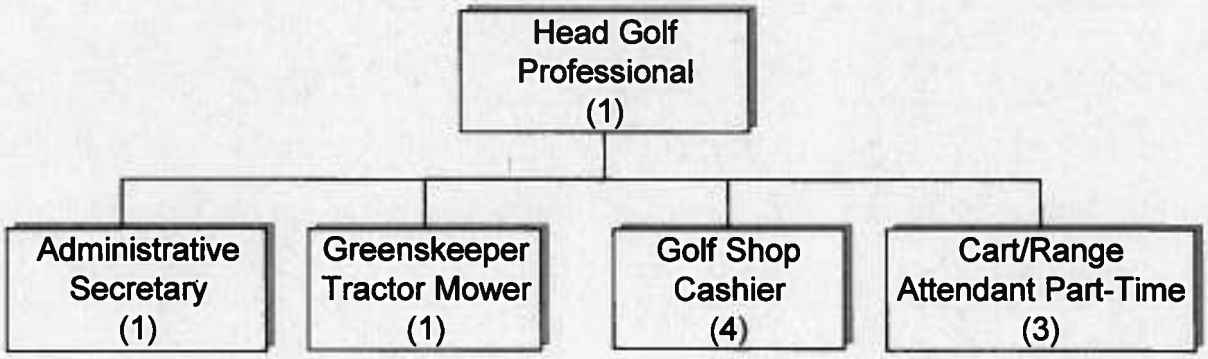
EFFECTIVENESS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Green fees	$552,470	$600,000	$570,000
Tournament fees	30,545	19,000	27,000
Annual/Jr. Membership	122,405	132,000	126,000
Discount coupons	93,195	76,000	76,000
Cart rental fees	150,039	215,000	205,000
Trail fees/storage fees	34,820	31,500	42,000
Golf range/other fees	36,499	55,000	43,000
Merchandise sales	39,984	60,000	42,600
Total Revenues	$1,059,957	$1,188,500	$1,131,600

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Head Golf Professional	1	1	$51,976
Administrative Secretary	1	1	26,591
Greenskeeper Tractor Mower	1	1	27,490
Golf Shop Cashier (2 Part-time)	3	4	67,486
Cart/Range Attendant Part-time	3	3	36,291
Overtime			1,039
Car Allowance			2,004
Fringe Benefits			65,344
Total	9	10	$278,221

MUNICIPAL GOLF COURSE CLUBHOUSE



MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$218,599	$228,694	$228,694	$258,476
Salaries Part-Time	0	12,097	12,097	0
Overtime	2,413	3,016	3,016	3,115
Personnel Services	221,012	243,807	243,807	261,591
City FICA	13,147	14,419	14,419	15,839
City Medicare	3,075	3,372	3,372	3,704
City TMRS	14,091	13,537	13,537	13,952
City TCG Retirement	4,127	4,428	4,428	4,745
City Health Insurance	38,910	39,417	39,417	44,355
OPEB /ARC	11,740	0	0	0
Worker's Compensation	8,727	9,655	9,655	8,606
Personnel Services - Benefits	93,817	84,828	84,828	91,201
Chemicals & Medical Supplies	79,512	50,000	50,000	64,000
Office & Computer Equipment	4,525	0	0	0
Botanical & Irrigation	8,900	47,000	47,000	60,000
Supplies - General	92,937	97,000	97,000	124,000
Miscellaneous Supplies	7,700	17,969	17,969	16,000
Supplies - Miscellaneous	7,700	17,969	17,969	16,000
Utilities - Communications	0	0	0	5,000
Utilities - Electricity	33,100	24,000	24,000	27,000
Utilities - Other	11,744	12,000	12,000	12,000
Laundry & Uniform Services	5,595	6,000	6,000	6,000
Vehicle & Radio Rental	58,000	58,400	58,400	59,000
Dues, Memberships, & Subscriptions	1,165	500	500	1,000
Registration, Travel, & Training	1,385	2,480	2,480	2,400
Contract Labor	0	2,400	2,400	2,400
Service & Charges - General	110,989	105,780	105,780	114,800
Maintenance - Buildings	1,509	24,000	24,000	16,000
Maintenance - Miscellaneous Equipment	0	12,000	12,000	0
Internal Service Charges	1,514	2,003	2,003	4,000
Fuel	0	22,000	22,000	24,000
Services & Charges - Maintenance	3,023	60,003	60,003	44,000
Miscellaneous Equipment	0	0	0	17,000
Capital Outlay	0	0	0	17,000
GOLF COURSE (GROUNDS) TOTALS	**$529,478**	**$609,387**	**$609,387**	**$668,592**

MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

The City-owned and operated Tony Butler Golf course is a twenty-seven hole facility complete with driving range, putting and chipping greens, snack bar, and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The 9-hole course is a shorter course measuring 2,600 yards, par 35. This facility is maintained by our maintenance crew consisting of 1 Golf Course Superintendant, 1 Golf Course Crew Forman, 1 Mechanic, and 7 Grounds Keepers for a 230+ acre facility.

PROGRAM GOAL

Provide superior playing conditions on a more consistent basis for a positive golf experience through proven methods/practice of turf management. Work closely with management and golf advisory board to improve on course/playing conditions. Increase chemical budget so we may provide our customers with the best playing conditions in the area.

OBJECTIVES FOR FY 13-14

Continue to improve on turf quality and playability through general turf management practices and chemical/fertilizer applications.
Continue to improve course aesthetics by cleaning ponds, brush, and tree trimming.
Improve green conditions with increased fertilizer/chemical applications.
Expand irrigation systems by adding infrastructure and upgrading old sprinkler heads to better distribute water to problem areas on the course and utilize new computer irrigation system.
Renovate greens to Emerald Zoysia on holes 19-27 and upgrade sprinklers to support needs of turf.
Renovate restroom on hole number 13.
Upgrade water stations
Purchase two new utility carts for maintenance department

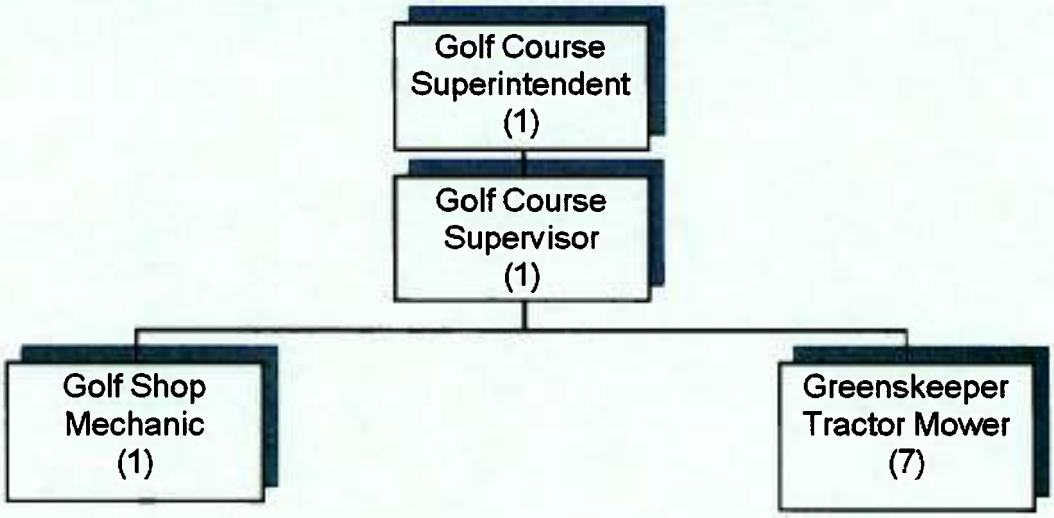
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Mowing equipment has provided improved turf quality and playability, but is in its 4th year and we can anticipate increased repair costs.
Greens renovation on holes 19-27 will make our facility a true interchangeable 27 hole facility.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Golf Course Superintendent	1	1	$40,818
Golf Course Maintenance Supervisor	1	1	28,457
Golf Shop Mechanic	1	1	30,801
Greenskeeper Tractor Mower	6	7	158,400
Cart/Range Attendant Part-time	1	0	0
Overtime			3,115
Fringe Benefits			91,201
Total	10	10	$352,792

MUNICIPAL GOLF COURSE GROUNDS



MUNICIPAL GOLF COURSE (RESTAURANT) DETAIL 404-6053

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	$36,581	$52,043	$52,043	$34,450
Salaries Part Time	16,443	24,194	24,194	24,194
Overtime	551	620	620	640
Personnel Services	53,575	76,857	76,857	59,284
City FICA	3,300	4,742	4,742	3,652
City Medicare	772	1,109	1,109	854
City TMRS	4,631	4,188	4,188	2,490
City TCG Retirement	0	837	837	872
City Health Insurance	7,143	12,362	12,362	7,946
OPEB / ARC	7,044	0	0	0
Worker's Compensation	197	307	307	203
Personnel Services - Benefits	23,087	23,545	23,545	16,017
Resale Merchandise	67,876	72,000	72,000	66,000
Supplies - General	67,876	72,000	72,000	66,000
Miscellaneous Supplies	5,235	3,200	3,200	7,500
Supplies - Miscellaneous	5,235	3,200	3,200	7,500
Dues, Memberships, & Subscriptions	1,260	1,200	1,200	1,000
Registration, Travel, & Training	60	540	540	500
Service & Charges - General	1,320	1,740	1,740	1,500
Miscellaneous	82	1,000	1,000	2,000
Services & Charges - Miscellaneous	82	1,000	1,000	2,000
GOLF COURSE (RESTAURANT) TOTALS	**$151,175**	**$178,342**	**$178,342**	**$152,301**

PROGRAM GOAL

Offer customers a variety of foods and beverages with superior service in a family friendly environment.

OBJECTIVES FOR FY 13-14

- Develop and maintain exceptional customer service through staff training, written instruction, and meetings.
- Improve profitability by developing menus and pricing that match food/beverage cost of sales profit expectation.
- Re-evaluate cost of sales and adjust pricing to accommodate rising costs.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

Continue to increase resale budget so we may carry higher inventory levels to grow with greater demand from customers.
Continue customer service training so we may provide the best service in the area.

PERFORMANCE INDICATORS

EFFECTIVENESS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Food & Drink Sales	$113,825	$119,000	$120,000
Food & Drink Sales-Non Taxable	5,746	2,400	6,000
Total Revenues	$119,571	$121,400	$126,000

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Golf Shop Cashier	1	0	$0
Snack Bar Clerk	2	2	34,451
Snack Bar Attendant Part-time	2	2	24,193
Overtime			640
Fringe Benefits			16,017
Total	5	4	$75,301

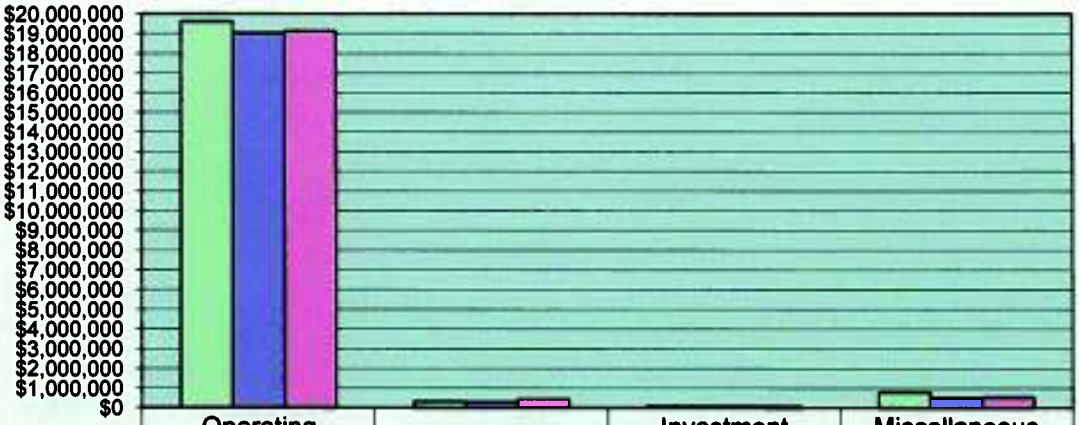
MUNICIPAL GOLF COURSE RESTAURANT

HARLINGEN WATERWORKS SYSTEM FUND

HARLINGEN WATERWORKS SYSTEM
Schedule of Revenues and Expenses
Approved Budget Fiscal Year 2013 - 2014

DESCRIPTION	ACTUAL FY 2011-12	BUDGET FY 2012-13	ESTIMATED FY 2012-13	APPROVED FY 2013-14
Operating Revenues				
Base Charges - Water	$ 2,763,663	$ 2,788,000	$ 2,796,000	$ 2,826,000
Base Charges - Sewer	945,541	954,000	952,000	960,000
Consumption Charges - Water	5,440,547	5,200,000	5,214,000	5,208,000
Consumption Charges - Sewer	8,543,724	8,300,000	8,234,000	8,235,000
Fuel Adjustment	573,966	539,000	555,000	554,600
Sales to Other Entities - Water	314,453	227,400	338,000	302,400
Sales to Other Entities - Sewer	254,173	280,000	262,000	262,000
Late Payment Penalties	354,999	335,000	361,000	356,000
Disconnect Fees	211,703	212,000	201,000	204,000
Service Fees	72,711	72,000	75,000	72,000
Pretreatment Testing Charges - Sewer	15,555	12,000	17,000	18,000
Industrial Surcharges - Sewer	116,710	108,000	115,000	117,000
Total Operating Revenues	**19,607,745**	**19,027,400**	**19,120,000**	**19,115,000**
Operating Expenses				
Personnel Services	6,777,863	7,206,502	7,077,220	7,586,092
Contracted Services	3,306,816	3,453,000	3,532,205	3,666,500
Maintenance & Supplies	2,791,226	2,909,000	2,991,960	2,910,300
Other Charges	222,198	298,000	282,007	296,000
Depreciation	5,130,700	5,100,000	5,217,900	5,300,000
Total Operating Expenses	**18,228,803**	**18,966,502**	**19,101,292**	**19,758,892**
Increase (Decrease) from Operations	**1,378,942**	**60,898**	**18,708**	**(643,892)**
Non-Operating Revenues				
Impact Fees - Water	143,133	130,000	226,000	192,000
Impact Fees - Sewer	164,086	165,000	288,000	240,000
Investment Earnings	87,628	80,000	101,000	72,000
Tap Fees	78,308	90,000	96,000	90,000
Front Footage/Tie in Charges	10,872	-	22,265	12,000
Inspection Fees	2,567	1,300	5,000	5,000
Backflow Prevention Fees	12,480	10,000	15,500	12,000
Work for Others	31,017	19,000	27,500	27,000
Rental Income	132,481	131,400	135,000	135,000
Garbage Billing Fee	66,000	75,000	75,000	75,000
Grant Revenue	109,845	-	-	-
Miscellaneous	356,811	175,900	213,700	177,000
Total Non-Operating Revenues	**1,195,228**	**877,600**	**1,204,965**	**1,037,000**
Non-Operating Expenses				
Interest Expense	1,156,981	1,068,336	1,068,336	784,522
Increase (Decrease) in Net Assets	**$ 1,417,189**	**$ (129,838)**	**$ 155,337**	**$ (391,414)**

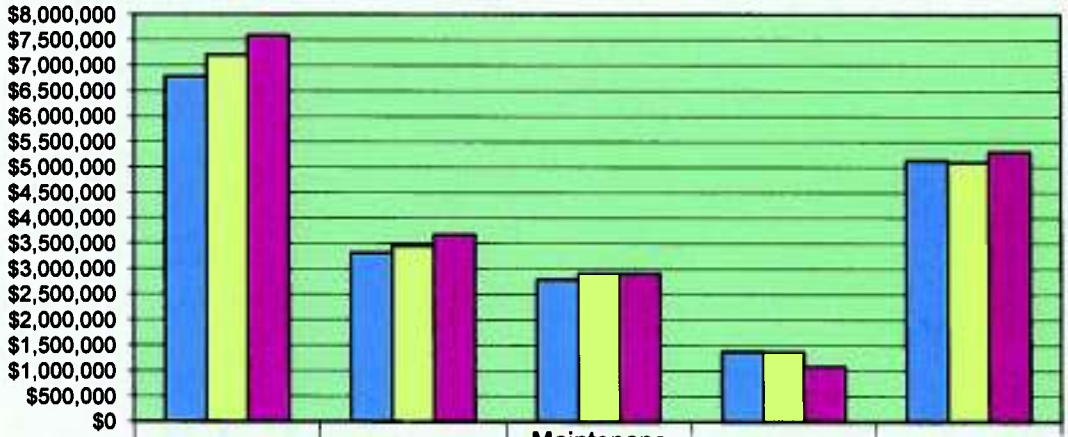
Combined Waterworks and Wastewater Operations Revenues



	Operating Revenues	Impact Fees	Investment Earnings	Miscellaneous Revenue
FY 2011/12	$19,607,745	$307,219	$87,628	$800,381
FY 2012/13	$19,027,400	$295,000	$80,000	$502,600
FY 2013/14	$19,115,000	$432,000	$72,000	$533,000

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Combined Waterworks and Wastewater Operations Expenses



	Personnel Services	Contracted Services	Maintenance & Supplies	Other Expenses	Depreciation Expenses
FY 2011/12	$6,777,863	$3,306,816	$2,791,226	$1,379,179	$5,130,700
FY 2012/13	$7,206,502	$3,453,000	$2,909,000	$1,366,336	$5,100,000
FY 2013/14	$7,586,092	$3,666,500	$2,910,300	$1,080,522	$5,300,000

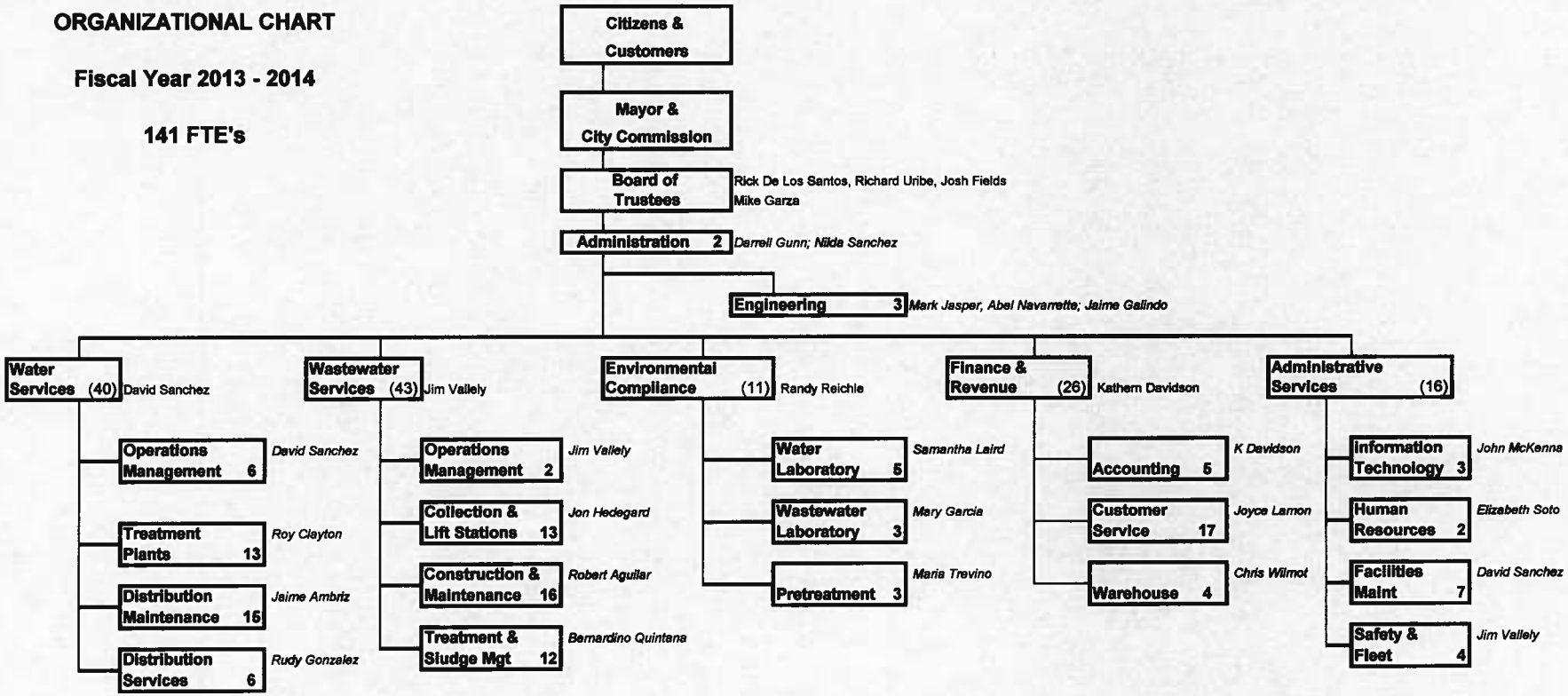
This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

HARLINGEN WATERWORKS

ORGANIZATIONAL CHART

Fiscal Year 2013 - 2014

141 FTE's



GOALS FOR FY 13-14

Install and program new controllers for Dixieland Water Plant and 3rd Street Water Plant.

Finish HMI interface for SCADA Water System.
Integrate all SCADA ready devices into new controllers.

Complete all reporting for Water Department for internal use as well as to TCEQ.

Complete Water Works Web Page Improvements.
Move Phone services to new office building at Sewer Plant.

Install racks, server and communications into new computer room at Sewer Plant.
Implement Mobile Devices for Customer Service Techs as per prototype.

Construction of Lift Station #80 on Rangerville Road @ Simmons.
Elimination of Lift Station #03 (1600' of 15" gravity sewer main).
(Project pending post closure of the landfill)

Construction of the new office building for Wastewater Services and training facility located north of the proposed WWTP.

Continue to work with Power Generation Plant to provide reclaim water for cooling towers. This includes pump station and pipe lines.

The upgrade of 3 existing gravity lines crossing under Expressway 83 at Bass Pro Shop, Pittman Davis, and Paradise Park to provide better service to the retail businesses in this area.

Upgrade the pumps at Lift Stations #'s 7, 53, 58, 74, 75, and 76

Complete relocation of the wastewater collection department, welders, and electrical shop to WWTP #2, utilizing surplus building space.

Complete structural design, material, and equipment specifications for Phase II and II of new proposed WWTP.

Begin construction of new elevated tower located on Tamm Lane.

MFR & DT installation of new chem. Pumps and reconfigure and installation of new piping.
MFR replace 16" AC line out of plant high service that provides plant water.

Loop 499 tower exterior paint evaluation and recommendation for remediation.

DT install 3 way valves and actuators on Actiflo to recycle waste to improve plants efficiency.

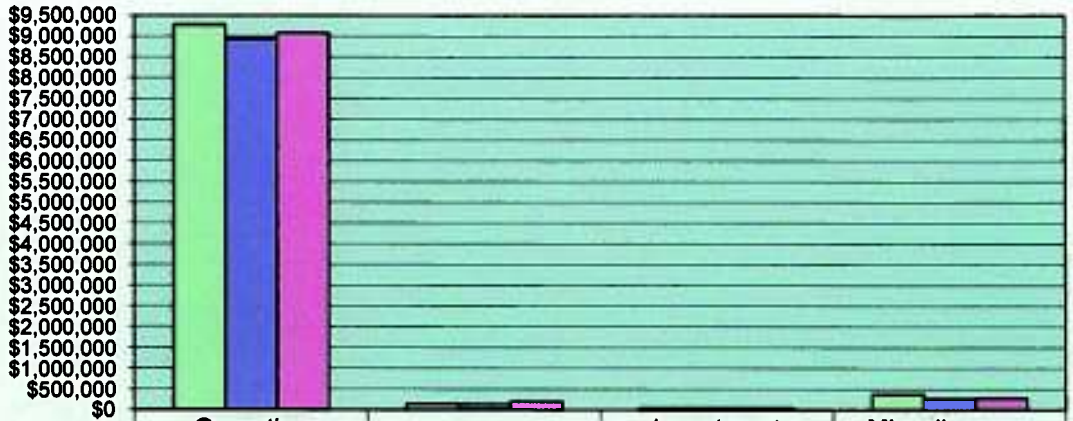
MFR rehabilitation/replacement of backwash system.

DT & MFR implement new computer maintenance program and developing preventative maintenance schedules for all equipment and lubricant sampling and analysis.

Harlingen Waterworks System
Schedule of Water Revenue & Expense
Approved Budget Fiscal Year 2013 - 2014

DESCRIPTION	ACTUAL FY 2011-12	BUDGET FY 2012-13	ESTIMATED FY 2012-13	APPROVED FY 2013-14
Operating Revenues				
Base Charges - Water	$ 2,763,663	$ 2,788,000	$ 2,796,000	$ 2,826,000
Consumption Charges - Water	5,440,547	5,200,000	5,214,000	5,208,000
Fuel Adjustment	317,360	296,000	310,000	309,600
Sales to Other Entities - Water	314,453	227,400	338,000	302,400
Late Payment Penalties	154,531	139,000	161,000	156,000
Disconnect Fees	211,703	212,000	201,000	204,000
Service Fees	72,711	72,000	75,000	72,000
Total Operating Revenues	**9,274,968**	**8,934,400**	**9,095,000**	**9,078,000**
Operating Expenses				
Personnel Services	$ 3,603,488	$ 3,772,923	$ 3,787,874	$ 4,089,560
Contracted Services	2,085,066	1,963,125	2,229,448	2,243,600
Maintenance & Supplies	1,928,955	1,811,750	1,951,286	1,893,950
Other Charges	124,432	150,675	145,828	149,800
Depreciation	2,005,703	2,005,500	2,084,640	2,162,500
Total Operating Expenses	**9,747,644**	**9,703,973**	**10,199,076**	**10,539,410**
Decrease from Operations	**(472,676)**	**(769,573)**	**(1,104,076)**	**(1,461,410)**
Non-Operating Revenues				
Impact Fees - Water	143,133	130,000	226,000	192,000
Investment Earnings	42,296	40,000	48,000	36,000
Tap Fees	52,813	60,000	67,000	60,000
Front Footage/Tie in Charges	10,872	12,000	18,200	12,000
Inspection Fees	2,021	1,000	2,500	2,500
Backflow Prevention Fees	12,480	10,000	15,500	12,000
Work for Others	21,860	15,000	12,000	15,000
Rental Income	68,741	67,700	68,000	67,500
Garbage Billing Fee	33,000	37,500	37,500	37,500
Miscellaneous	178,355	63,900	108,000	75,000
Total Non-Operating Revenues	**565,571**	**437,100**	**602,700**	**509,500**
Non-Operating Expenses				
Interest Expense	569,698	549,744	528,192	386,430
Decrease in Net Assets	**$ (476,803)**	**$ (882,217)**	**$ (1,029,568)**	**$ (1,338,340)**

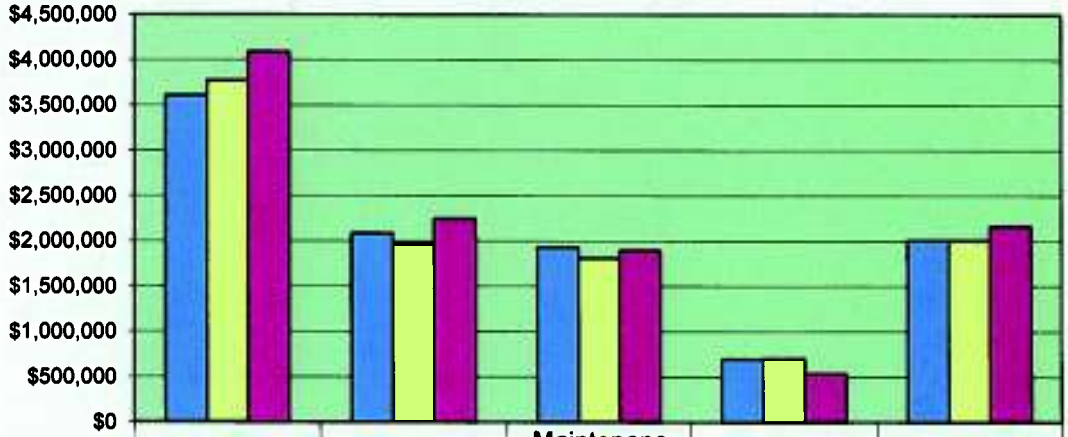
Waterworks Operations Revenues



	Operating Revenues	Impact Fees	Investment Earnings	Miscellaneous Revenue
FY 2011/12	$9,274,968	$143,133	$42,296	$380,142
FY 2012/13	$8,934,400	$130,000	$40,000	$267,100
FY 2013/14	$9,078,000	$192,000	$36,000	$281,500

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Waterworks Operations Expenses



	Personnel Services	Contracted Services	Maintenance & Supplies	Other Expenses	Depreciation Expenses
FY 2011/12	$3,603,488	$2,085,066	$1,928,955	$694,130	$2,005,703
FY 2012/13	$3,772,923	$1,963,125	$1,811,750	$700,419	$2,005,500
FY 2013/14	$4,089,560	$2,243,600	$1,893,950	$536,230	$2,162,500

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

ADMINISTRATION

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$178,919	$180,477	$192,385	$217,727
Contracted Services	58,906	116,500	53,690	94,500
Maintenance & Supplies	12,997	31,500	17,356	17,500
Other Charges	15,475	14,000	9,382	13,500
Total Budget	**$266,297**	**$342,477**	**$272,813**	**$343,227**

The Harlingen Waterworks System is a municipally owned enterprise that is operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, who is hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all System functions and activities. Under the guidance of the General Manager, the department develops proposed operating and capital budgets, as well as immediate and long-term capital improvement programs.

PROGRAM GOAL

To provide safe and sufficient water, to ensure environmental quality and public health, and strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Administrative Assistant	1	1	$35,064
General Manager	1	1	157,201
Benefits			25,462
Total	2	2	$217,727

ENGINEERING

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$151,025	$157,094	$151,376	$162,698
Contracted Services	2,247	21,000	2,970	18,500
Maintenance & Supplies	7,911	3,000	3,005	3,000
Other Charges	825	2,000	650	1,500
Depreciation	3,058	4,000	750	800
Total Budget	**$165,066**	**$187,094**	**$158,751**	**$186,498**

The Engineering Department is responsible for maintaining all drawings, specifications, and designs, of major construction projects. Working closely with the System's General Manager, this department is in charge of developing the required guidelines for planning long term System growth. The department is in charge of digitizing and updating System maps to identify the location of both new and existing water and sewer lines. This Department is responsible for the development of standards and specifications to be met by sub-dividers and developers in their installation of water and sewer facilities. Additionally, this department assigns ratepayer utility account numbers and develops applicable fees and charges to be assessed for connecting to the water and wastewater systems.

PROGRAM GOAL

Enhance job knowledge of all department employees and to convert all mapping to computer. To maintain good relations with the public, developers, and contractors. To develop long range plans for upgrading the system to meet future demands.

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Drafting Technician I	1	1	$32,059
Drafting Technician II	1	1	39,688
Engineering Operations Supervisor	1	1	59,301
Overtime			2
Benefits			31,648
Total	3	3	$162,698

WAREHOUSE

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$210,541	$215,028	$213,832	$224,465
Contracted Services	99,288	102,000	88,303	94,000
Maintenance & Supplies	20,287	20,000	16,240	19,000
Other Charges	6,643	3,000	360	3,000
Depreciation	224,403	211,000	212,330	212,000
Total Budget	**$561,162**	**$551,028**	**$531,065**	**$552,465**

The Warehouse Department is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. This department maintains a perpetual inventory system and ensures warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of operational procedures and reporting tools, the department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL

To purchase quality materials and supplies that provide the best value to the Waterworks System. To maintain an adequate quantity of supplies to ensure the timely completion of water and wastewater projects. To maintain a system of controls over stocked items to ensure adequate and accurate inventory levels. To develop new sources in the marketplace in order to better serve the needs of all departments. To maintain and operate the warehouse facility in an orderly and professional manner.

AUTHORIZED PERSONNEL	FY 12-13	FY 13-14	APPROVED
Store Keeper	1	1	$34,022
Office Assistant II	1	1	27,287
Office Assistant III	1	1	41,203
Purchasing Agent	1	1	53,853
Standby			11,500
Overtime			3,502
Benefits			53,098
Total	4	4	$224,465

ACCOUNTING AND FINANCE

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$289,397	$297,962	$293,097	$288,597
Contracted Services	160,948	196,500	173,214	196,000
Maintenance & Supplies	4,682	7,000	7,550	7,000
Other Charges	23,503	28,500	29,508	29,000
Depreciation	603	1,000	600	4,000
Total Budget	**$479,133**	**$530,962**	**$503,969**	**$524,597**

The primary objectives of the Accounting and Finance Department are to provide management with reasonable assurance that all assets are safeguarded against loss from unauthorized use or disposition, and that all financial transactions are duly recorded in accordance with generally accepted accounting principles. The department is responsible for establishing and maintaining a system of internal accounting and financial reporting controls; for providing timely and accurate financial reports; for coordinating cost reduction and containment efforts; for ensuring legal compliance with applicable local, state, and federal accounting, budgeting, purchasing, and reporting requirements; and to coordinate preparation of the annual budget.

PROGRAM GOAL

To ensure financial accountability; to effectively manage the assets of the Waterworks; and to provide appropriate financial information for the evaluation of the Waterworks' activities.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Accounting Specialist I	1	1	$28,144
Accounting Specialist III	3	3	126,066
Finance & Revenue Director	1	1	86,775
Overtime			1,030
Benefits			46,582
Total	5	5	$288,597

CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$588,845	$647,337	$646,136	$685,161
Contracted Services	30,761	18,500	16,650	24,500
Maintenance & Supplies	256,702	263,000	245,720	271,000
Other Charges	126,537	188,500	182,570	183,500
Depreciation	22,754	24,000	29,060	36,000
Total Budget	**$1,025,599**	**$1,141,337**	**$1,120,136**	**$1,200,161**

The Customer Service Department is the main contact point between the Waterworks and its ratepayers. The department is responsible for connecting or terminating services upon customer request; for billing customers for services provided by the Waterworks; and for collecting and recording customer payments. This department handles the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and oversees their resolution. The department also reads, repairs, replaces and installs customer water meters.

PROGRAM GOAL

To provide efficient and courteous service to the System's ratepayers. To enhance processes and procedures to provide more expedient service to customers.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Customer Service Representative I	2	2	$56,707
Customer Service Representative II	2	2	77,201
Cashier	2	3	69,876
Lead Cashier	1	1	35,921
Meter Reader/Technician	4	5.5	142,465
Service Supervisor	1	1	38,478
Service Person	1.5	1.5	43,600
Customer Service Director	1	1	64,008
Overtime			5,152
Benefits			151.753
Total	14.50	17	$685,161

INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$211,532	$219,205	$221,480	$223,753
Contracted Services	2,148	1,000	460	500
Maintenance & Supplies	84,441	77,000	73,065	77,000
Other Charges	5,597	7,000	6,000	7,500
Depreciation	34,530	35,000	35,300	35,200
Total Budget	**$338,248**	**$339,205**	**$336,305**	**$343,953**

This department is charged with control, operation and support of the System's computer equipment and programs. This support includes systems analysis, programming modifications, software training, phone system maintenance, hardware and software maintenance, troubleshooting and installation.

PROGRAM GOAL

To provide leading edge technology, at a reasonable cost, to assist Waterworks departments in providing excellent service and value to rate payers. To maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Web Info Technician	1	1	$36,826
Info Technology Programmer	1	1	51,883
Administrative Services Director	1	1	100,960
Overtime			516
Benefits			33,568
Total	3	3	$223,753

FACILITIES MAINTENANCE

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$227,078	$254,016	$188,623	$229,724
Contracted Services	136,484	140,500	142,130	139,000
Maintenance & Supplies	95,748	117,900	107,700	110,500
Other Charges	450	600	140	500
Depreciation	89,359	84,000	83,420	84,000
Total Budget	**$549,119**	**$597,016**	**$522,013**	**$563,724**

The Facilities Maintenance Department is responsible for the general maintenance, cleaning, and minor repairs to the Waterworks office building and warehouse facility. Additionally, these employees are responsible for performing preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and grounds keeping duties for the System owned properties.

PROGRAM GOAL

To maintain the Waterworks buildings and grounds in a manner conducive to the convenience and safety of customers, and a productive, pleasant and healthy work environment for employees.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Custodian	2	1	$26,952
Maintenance Worker I	1	2	45,040
Groundskeeper I	3	3	67,903
Groundskeeper II	2	1	27,289
Overtime			1,649
Benefits			60,891
Total	8	7	$229,724

HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$816,192	$875,106	$873,451	$929,015
Contracted Services	3,355	4,500	4,232	4,200
Maintenance & Supplies	1,480	1,500	2,070	3,000
Other Charges	3,410	13,000	10,300	12,400
Total Budget	**$824,437**	**$894,106**	**$890,053**	**$948,615**

The Human Resource department handles all aspects of the employment process, and provides guidance and interpretation of personnel policies and procedures. The department is also responsible for compensation, benefits management, liability and property insurance claim processing, and assists with safety compliance.

PROGRAM GOAL

To serve, support, and develop the Waterworks' most important asset – its employees. To hire and retain a qualified work force to service the needs of internal and external customers.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Office Assistant III	1	1	$37,292
Director HR	1	1	66,708
Overtime			516
Benefits			24,499
Retiree Benefits			800,000
Total	2	2	$929,015

SAFETY AND FLEET MANAGEMENT

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$174,036	$217,973	$207,406	$224,790
Contracted Services	2,547	2,600	3,470	4,400
Maintenance & Supplies	30,993	43,400	30,400	35,000
Other Charges	526	1,000	1,480	2,600
Depreciation	8,729	9,000	9,440	10,000
Total Budget	**$216,831**	**$273,973**	**$252,196**	**$276,790**

The Safety and Fleet Management department is responsible for the routine maintenance and repair of the Waterworks' rolling stock of vehicles and heavy equipment to ensure the safe, efficient, and effective operation of all equipment.

PROGRAM GOAL

The Waterworks is committed to providing employees with a safe and healthful workplace, and strives to meet the goal of zero lost-time accidents.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Mechanic	2	3	$113,786
Safety Coordinator	1	1	62,252
Overtime			3,605
Benefits			45,147
Total	3	3	$224,790

CONSTRUCTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$435,697	$479,187	$462,961	$472,529
Contracted Services	3,512	3,500	3,900	4,000
Maintenance & Supplies	121,820	139,000	100,140	114,500
Other Charges	9,198	6,500	8,345	7,500
Depreciation	20,545	31,000	31,260	33,000
Total Budget	**$590,772**	**$659,187**	**$606,606**	**$631,529**

The Construction Maintenance department is responsible for major maintenance work on water and wastewater systems. Department personnel are called upon to provide assistance in the installation and repair of water and sewer mains. The department performs in-house maintenance of pumps, valves, and filters. Responsibilities assigned to this department also include the installation of equipment purchased, and repairs and improvements to existing buildings and structures, including routine electrical repairs and maintenance.

PROGRAM GOAL

Continue to support the System's departments and contractors in the construction of projects and maintenance of facilities.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Line Maintenance Worker I	2	3	$67,687
Maintenance Operator	1	1	37,136
Heavy Equipment Operator	1	1	40,934
Equipment Operator	3	2	60,239
Electrician Master	1	.25	17,347
Electrician Journeyman	2	3	134,505
Welder II	1	1	38,923
Electrician, Electronics	2	1	32,400
Foreman	2	2	68,180
Supervisor	1	1	42,199
Overtime			10,302
Benefits			152,677
Wages & Benefits to be Capitalized			(-230,000)
Total	16	15.25	$472,529

WATER TREATMENT

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$491,108	$505,174	$521,470	$592,883
Contracted Services	1,814,047	1,643,600	1,951,779	1,929,500
Maintenance & Supplies	954,753	929,400	981,472	942,000
Other Charges	7,084	7,000	8,902	7,000
Depreciation	577,919	600,000	628,550	710,000
Total Budget	**$3,844,911**	**$3,685,174**	**$4,092,173**	**$4,181,383**

This department is responsible for the operation of the System's water treatment plants, located at the intersection of Jefferson and Third Street, and at 2525 Dixieland Road. The treatment plants provide safe and potable drinking water to the City of Harlingen ratepayers. The System provides potable drinking water to the towns of Combes, Primera and Palm Valley Estates, in addition to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, in the event of emergencies, HWWS also has responsibility for supplying water to the cities of La Feria and San Benito. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by the municipalities. Pumping records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen.

PROGRAM GOAL

To provide quality water treatment and to ensure compliance with all local, state, and federal regulations. To expand facilities for future growth.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Operator, Licensed	7	7	$238,713
Chief Operator	1	1	48,283
Maintenance Worker	3	3	89,727
Operator Apprentice Water	1	2	60,057
Overtime			26,002
Benefits			130,101
Total	12	13	$592,883

WATER DISTRIBUTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$701,200	$660,860	$671,908	$733,224
Contracted Services	9,249	5,000	13,557	3,500
Maintenance & Supplies	573,756	435,000	561,160	510,000
Other Charges	6,031	2,000	6,177	5,000
Depreciation	1,205,341	1,190,000	1,221,300	1,220,000
Total Budget	**$2,495,577**	**$2,292,860**	**$2,474,102**	**$2,471,724**

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. This department is also responsible for the installation of new, and maintenance of existing fire hydrants, valves, water service connections, and extension of water lines. The department maintains the System's three (3) elevated water storage tanks and the two (2) 10-million gallon ground storage tanks.

PROGRAM GOAL

To ensure an un-interrupted supply of potable water to all rate-payers by repairing leaks and breaks expediently and replacing lines prior to failure. To ensure repair crews are adequately trained and have the proper tools and equipment to perform maintenance and repairs

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Equipment Operator II	1	1	$28,920
Equipment Operator I	2	2	55,149
Line Maintenance Worker	3	4	94,477
Foreman	3	3	99,034
Valve Technician	4	3	81,715
Hydrant Technician	2	2	53,670
Standby			33,000
Overtime			125,006
Benefits			162,253
Total	15	15	$733,224

WATER DISTRIBUTION SERVICES

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$204,077	$289,029	$234,655	$258,068
Contracted Services	3,120	2,500	2,125	2,000
Maintenance & Supplies	33,934	32,000	34,310	36,000
Other Charges	1,910	2,500	2,258	2,500
Depreciation	3,820	0	0	0
Total Budget	**$246,861**	**$326,029**	**$273,348**	**$298,568**

This department performs onsite inspections of new construction to verify that local, State and Federal guidelines have been followed during the installation of all water and wastewater system components. The department performs customer service inspections of both commercial and residential connections to prevent unwanted backflow into the water system. The department is also responsible for providing service connections to ratepayers by "tapping" the customers' service into the System's service lines. In order to protect the assets and equipment of the various utilities buried in the rights-of-way, anyone planning to dig in the rights-of-way are required to request the various utilities to mark on the ground the location of their buried equipment. The line locator in this department responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

PROGRAM GOAL

To provide the essential link between the System and the public for the receipt of drinking water and disposal of wastewater. To ensure the quality of the System's water is not compromised by the backflow of contaminants into the System. To ensure that the construction of water and sewer facilities meets all regulatory standards.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Construction/Backflow Inspector	2	2	$68,583
Equipment Operator I	1	1	32,550
Foreman	1	1	35,520
Line Locator	1	1	27,568
Line Maintenance Worker I	1	1	26,955
Overtime			10,004
Benefits			56,888
Total	6	6	$258,068

WATER LABORATORY

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$217,238	$222,874	$223,404	$231,733
Contracted Services	8,137	15,600	15,890	17,000
Maintenance & Supplies	59,095	73,400	74,977	76,000
Other Charges	646	4,000	1,640	1,800
Depreciation	17,969	16,000	18,710	25,000
Total Budget	**$303,085**	**$331,874**	**$334,621**	**$351,533**

The Laboratory Department is responsible for monitoring the quality of potable water produced by the two water treatment plants. Daily monitoring and testing generate analytical data that is constantly evaluated to ensure compliance with stringent State and Federal guidelines pertaining to production of safe and uncontaminated drinking water.

PROGRAM GOAL

To provide assistance to other departments in support of permit applications and amendments, treatment plant design, toxicity testing and proper quality assurance and quality control on both plant and laboratory testing.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Environmental Compliance Director	.5	.5	$38,718
Chemist I	2	2	66,497
Water Lab Supervisor	1	1	48,023
Microbiologist Chemist	1	1	33,991
Overtime			206
Benefits			44,298
Total	4.5	4.5	$231,733

WATER OPERATION MANAGEMENT

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$419,661	$434,091	$434,529	$444,423
Contracted Services	1,507	1,500	1,800	1,800
Maintenance & Supplies	764	1,500	1,175	1,200
Other Charges	3,551	4,000	2,710	3,000
Total Budget	**$425,483**	**$441,091**	**$440,214**	**$450,423**

The Water Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the water systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Water Service Assistant	1	1	$62,166
Water Service Director	1	1	94,430
Supervisor Construct Inspection	1	1	46,864
Outside Ops Supervisor	2	2	91,792
Water Plant Superintendent	1	1	64,565
Benefits			84,606
Total	6	6	$444,423

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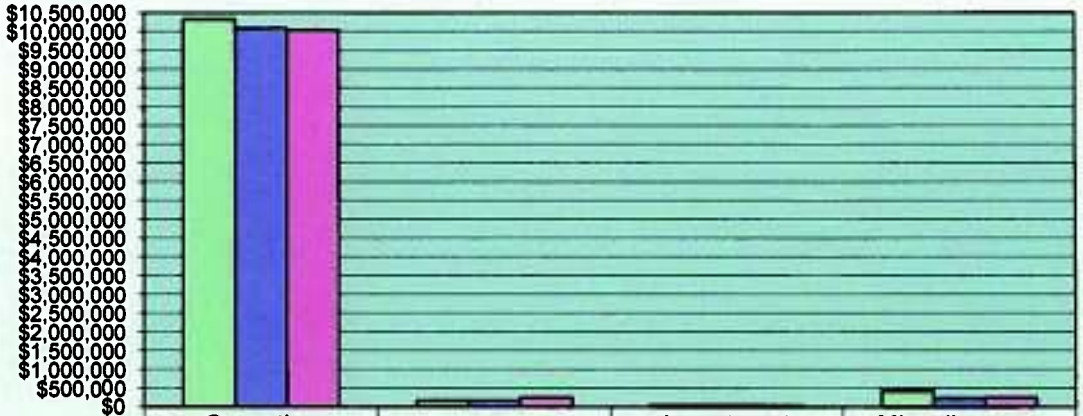
WASTEWATER TREATMENT FUND

Harlingen Waterworks System
Schedule of Wastewater Revenue and Expense
Approved Budget Fiscal Year 2013 - 2014

DESCRIPTION	ACTUAL FY 2011-12	BUDGET FY 2012-13	ESTIMATED FY 2012-13	APPROVED FY 2013-14
Operating Revenues				
Base Charges - Sewer	$ 945,541	$ 954,000	$ 952,000	$ 960,000
Consumption Charges - Sewer	8,543,724	8,300,000	8,234,000	8,235,000
Fuel Adjustment	256,606	243,000	245,000	245,000
Sales to Other Entities - Sewer	254,173	280,000	262,000	262,000
Late Payment Penalties	200,468	196,000	200,000	200,000
Pretreatment Testing - Sewer	15,555	12,000	17,000	18,000
Industrial Surcharges - Sewer	116,710	108,000	115,000	117,000
Total Operating Revenues	**10,332,777**	**10,093,000**	**10,025,000**	**10,037,000**
Operating Expenses				
Personnel Services	$ 3,174,375	$ 3,433,579	$ 3,289,346	$ 3,496,532
Contracted Services	1,221,750	1,489,875	1,302,757	1,422,900
Maintenance & Supplies	862,271	1,097,250	1,040,674	1,016,350
Other Charges	97,766	147,325	136,179	146,200
Depreciation	3,124,997	3,094,500	3,133,260	3,137,500
Total Operating Expenses	**8,481,159**	**9,262,529**	**8,902,216**	**9,219,482**
Increase from Operations	**1,851,618**	**830,471**	**1,122,784**	**817,518**
Non-Operating Revenues				
Impact Fees - Sewer	164,086	165,000	288,000	240,000
Investment Earnings	45,332	40,000	53,000	36,000
Tap Fees	25,495	30,000	29,000	30,000
Front Footage/Tie in Charges	-	-	4,065	-
Inspection Fees	546	300	2,500	2,500
Work for Others	9,157	4,000	15,500	12,000
Rental Income	63,740	63,700	67,000	67,500
Garbage Billing Fee	33,000	37,500	37,500	37,500
Grant Revenue	109,845	-	-	-
Miscellaneous	178,456	100,000	105,700	102,000
Total Non-Operating Revenues	**629,657**	**440,500**	**602,265**	**527,500**
Non-Operating Expenses				
Interest Expense	587,283	518,592	540,144	398,092
Increase in Net Assets	**$ 1,893,992**	**$ 752,379**	**$ 1,184,905**	**$ 946,926**

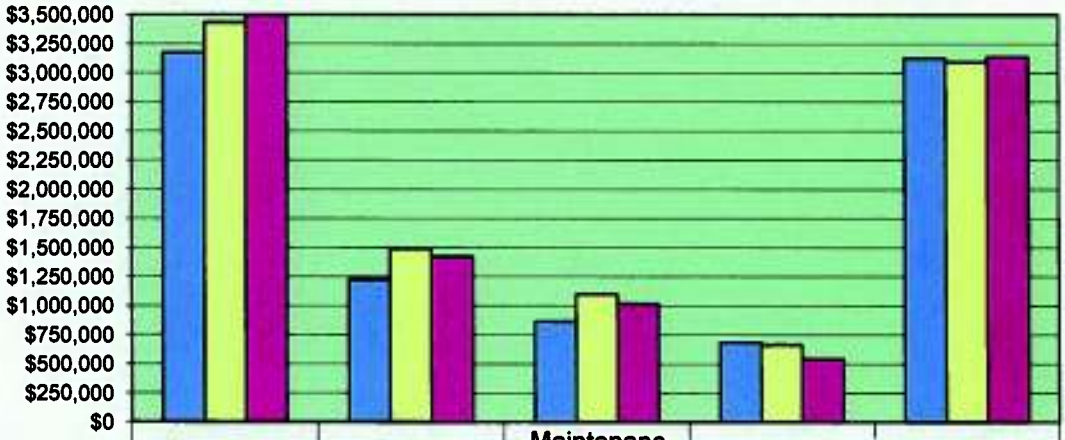
Wastewater Operations Revenues



	Operating Revenues	Impact Fees	Investment Earnings	Miscellaneous Revenue
FY 2011/12	$10,332,777	$164,086	$45,332	$420,239
FY 2012/13	$10,093,000	$165,000	$40,000	$235,500
FY 2013/14	$10,037,000	$240,000	$36,000	$251,500

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Wastewater Operations Expenses



	Personnel Services	Contracted Services	Maintenance & Supplies	Other Expenses	Depreciation Expenses
FY 2011/12	$3,174,375	$1,221,750	$862,271	$685,049	$3,124,997
FY 2012/13	$3,433,579	$1,489,875	$1,097,250	$665,917	$3,094,500
FY 2013/14	$3,496,532	$1,422,900	$1,016,350	$544,292	$3,137,500

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

WASTEWATER COLLECTION

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$410,365	$501,034	$489,133	$586,030
Contracted Services	159,572	195,200	157,395	158,500
Materials & Supplies	195,700	363,900	311,290	310,000
Other Charges	799	1,900	1,500	1,700
Depreciation	2,085,590	2,045,000	2,078,825	2,100,000
Total Budget	**$2,852,026**	**$3,107,034**	**$3,038,143**	**$3,156,230**

The Wastewater Collection department is responsible for the repair, replacement, and installation of sewer lines, lift stations and manholes. To check for needed repairs and replacements this department performs videotaping of sewer lines. This department is also responsible for air testing sewer lines in new subdivisions to ensure they are in compliance with City, State, and Federal guidelines. The department grouts sewer manholes, repairs damaged sewer lines, and overhauls broken force mains. Also vested within this department is the responsibility of investigating and resolving complaints pertaining to sewer back-ups and sewer odors. When applicable, this department is called upon to assess any damages resulting from sewer blockages.

PROGRAM GOAL

To prevent inconvenience to customers by performing preventive maintenance on all wastewater lines within the City. To keep personnel updated on revisions to local, state, and federal regulations. To handle customer complaints in an efficient and effective manner.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Operator Equipment II	1	1	$33,521
Foreman	1	2	68,800
Technician TV	1	1	31,720
Operator, Maint, & Repair Technician	7	9	245,767
Standby Pay			22,000
Overtime			56,000
Benefits			128,222
Total	10	13	$586,030

WASTEWATER PRETREATMENT

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$119,342	$129,039	$119,114	$129,960
Contracted Services	5,910	12,900	10,090	11,500
Materials & Supplies	10,372	10,900	9,550	11,500
Other Charges	2,390	2,200	1,700	2,200
Depreciation	2,736	3,000	2,630	3,000
Total Budget	**$140,750**	**$158,039**	**$143,084**	**$158,160**

The Industrial Pretreatment department is vested with the responsibility of protecting wastewater plant personnel and treatment facilities from adverse effects due to discharge of potentially dangerous industrial materials into the wastewater treatment system. This is accomplished by parameters set forth by pretreatment ordinances governing the type and contents of industrial wastewater that is considered treatable by the wastewater treatment system. Permits and fines are used to control enforcement of HWWS, EPA and TCEQ regulations pertaining to permitted industrial discharges. These fines and permits are issued and levied by Industrial Pretreatment Department personnel. The regulation of industrial wastewater ratepayers is an ongoing process by which discharge permits are granted through frequent inspections and monitoring. Department personnel work closely in a cooperative effort to aid industries in solving compliance problems. This department also investigates discharge complaints, conducts field inspections, and maintains a database for tracking repeated non-compliance offenders.

PROGRAM GOAL

To implement the Pretreatment Ordinances and Program Procedures as handed down by Local, State, and Federal agencies. Implement EPA'S most current methods of determining compliance with all pretreatment ordinances. Update data files and promptly notify industries of compliance problems.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Pretreatment Supervisor	1	1	$39,663
Inspector I	2	2	63,831
Overtime			206
Benefits			26,260
Total	3	3	$129,960

WASTEWATER TREATMENT PLANT

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$567,070	$539,831	$571,077	$557,019
Contracted Services	803,808	968,000	889,130	956,000
Materials & Supplies	302,487	333,500	391,660	340,000
Other Charges	6,125	6,500	6,910	8,000
Depreciation	781,561	798,000	816,600	778,000
Total Budget	**$2,461,051**	**$2,645,831**	**$2,675,377**	**$2,639,019**

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City. This department must ensure that HWWS, TECEQ, and EPA mandated criteria for wastewater quality has been met for effluent water being discharged into the receiving stream.

PROGRAM GOAL

Provide the highest quality effluent to be discharged. Improve the procedures for a more cost effective operation.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
License Operator	8	7	$213,473
Apprentice Operator	1	1	23,797
Foreman	2	2	77,559
Chief Operator	1	1	44,899
Superintendent	1	1	56,374
Overtime			20,600
Fringe Benefits			120,317
Total	13	12	$557,019

WASTEWATER LABORATORY

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$189,113	$200,442	$183,129	$210,060
Contracted Services	253	800	230	5,800
Materials & Supplies	22,932	25,400	22,780	25,400
Other Charges	593	1,800	655	1,800
Depreciation	14,568	12,000	11,910	12,000
Total Budget	**$227,459**	**$240,442**	**$218,704**	**$255,060**

The Harlingen Waterworks Laboratory department is responsible for providing all necessary data to determine the degree of operating efficiency demonstrated by the System's wastewater treatment plant. The department monitors the effectiveness of the process controls utilized in the operation of the wastewater treatment plant. Potential pollution sources are identified and operating parameters are adjusted to address and eliminate unwanted contaminates from being discharged into the receiving system. This department also generates test results from samples taken of industrial discharges in order to enforce compliance with federal, state, and local ordinances to said discharges.

PROGRAM GOAL

To provide assistance to other departments to support permit amendments, permit applications, plant design, toxicity testing and proper quality assurance and quality control on both plant and laboratory testing.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Supervisor	1	1	$55,952
Chemist I	2	2	69,495
Environmental Compliance Director	0.5	0.5	38,718
Overtime			7,209,
Benefits			38,686
Total	3.5	3.5	$210,060

WASTEWATER OPERATION MANAGEMENT

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Personnel Services	$175,427	$180,743	$178,054	$184,233
Contracted Services	1,017	1,300	1,190	1,300
Materials & Supplies	372	700	340	700
Other Charges	905	2,000	820	2,000
Depreciation	37,215	37,000	37,215	37,000
Total Budget	**$214,936**	**$221,743**	**$217,619**	**$225,233**

The Wastewater Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the wastewater systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that will provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Wastewater Service Assistant	1	1	$57,067
Wastewater Service Director	1	1	94,430
Benefits			32,736
Total	2	2	$184,233

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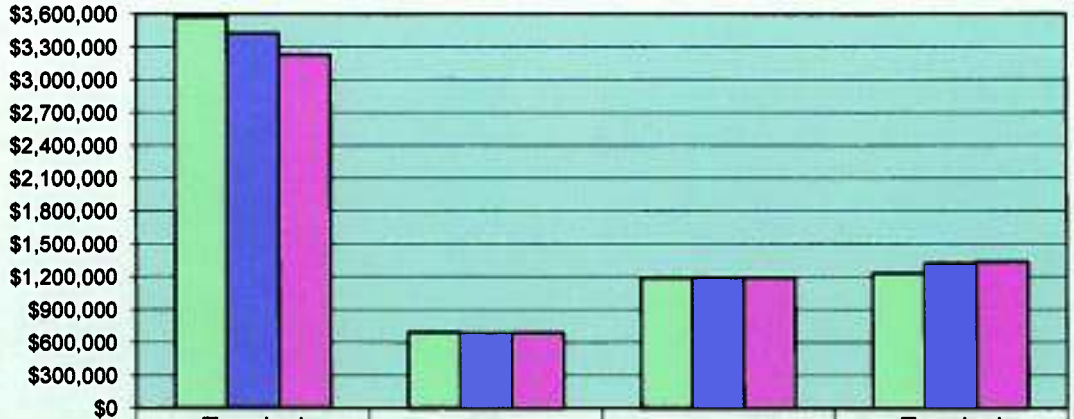
VALLEY INTERNATIONAL AIRPORT FUND

CITY OF HARLINGEN

VALLEY INTERNATIONAL AIRPORT

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Terminal Building	$3,572,383	$3,425,000	$3,429,000	$3,226,000
Airfield	694,719	684,000	685,000	685,000
Industrial Park	1,188,333	1,191,000	1,194,000	1,192,000
Terminal Support	1,229,415	1,321,500	1,321,500	1,336,500
TOTAL OPERATING REVENUES	**$6,684,850**	**$6,621,500**	**$6,629,500**	**$6,439,500**
EXPENSES:				
Personnel Services	$2,595,164	$2,702,000	$2,688,000	$2,873,907
Contracted Services	1,325,746	1,683,000	1,577,000	1,688,000
Materials and Supplies	857,862	662,000	658,000	655,000
Other Expenses	598,279	661,250	644,000	600,250
TOTAL OPERATING EXPENSES	**$5,377,051**	**$5,708,250**	**$5,567,000**	**$5,817,157**
OPERATING INCOME BEFORE DEPRECIATION	$1,307,799	$913,250	$1,062,500	$622,343
Depreciation Expense	4,568,836	4,572,000	4,600,000	5,000,000
Operating Income/(Loss)	($3,261,037)	($3,658,750)	($3,537,500)	($4,377,657)
Non-Operating Revenues	9,078	14,000	14,000	14,000
Non-Operating Expenses	(1,152,513)	(11,000)	(11,000)	0
Capital Contributions	3,678,013	2,800,000	3,000,000	5,168,000
INCREASE IN NET ASSETS	**($726,459)**	**($855,750)**	**($534,500)**	**$804,343**

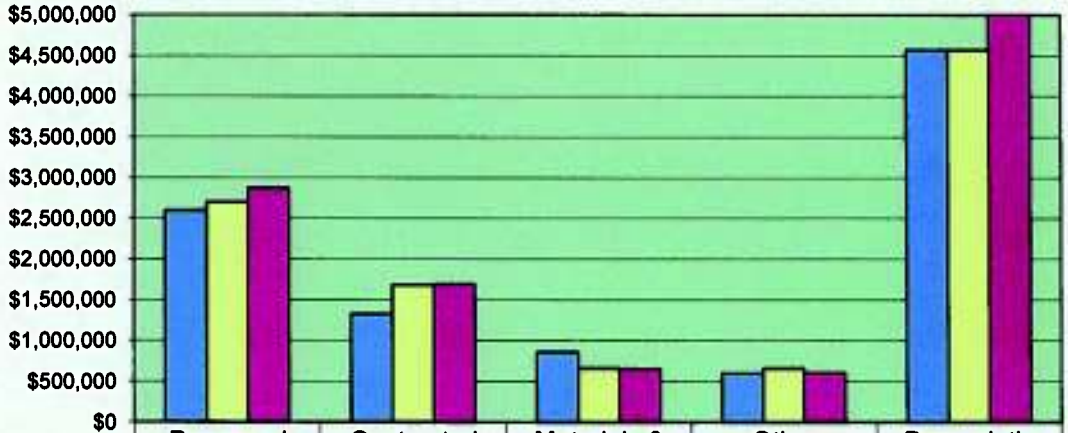
Valley International Airport Operations Revenues



	Terminal Revenues	Airfield	Industrial Park	Terminal Support
FY 2011/12	$3,572,383	$694,719	$1,188,333	$1,229,415
FY 2012/13	$3,425,000	$684,000	$1,191,000	$1,321,500
FY 2013/14	$3,226,000	$685,000	$1,192,000	$1,336,500

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Valley International Airport Operations Expenses



	Personnel Services	Contracted Services	Materials & Supplies	Other Expenses	Depreciation Expenses
FY 2011/12	$2,595,164	$1,325,746	$857,862	$598,279	$4,568,836
FY 2012/13	$2,702,000	$1,683,000	$662,000	$661,250	$4,572,000
FY 2013/14	$2,873,907	$1,688,000	$655,000	$600,250	$5,000,000

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

Valley International Airport

The Valley International Airport (Airport) is a municipally owned enterprise, which is financed from revenues generated from the terminal building, terminal support, airfield, and industrial park. The Director of Aviation, who is the chief administrator of the Airport, is appointed by the Harlingen Airport Board. The members of the Harlingen Airport Board are appointed by the Mayor with the consent of the City Commission. Commercial airline services are provided by Southwest Airlines and United Express, and seasonal service is provided by Sun Country Airlines.

PROGRAM GOAL

Working closely and effectively with key stakeholders, the Harlingen Airport Board is committed to providing excellence in air transportation services by having accessible, functional, safe, and efficient operations and facilities; promoting aviation and non-aviation development and economic growth through careful analysis and implementation of strategic investments; and supporting innovative, entrepreneurial initiatives to provide excellent value to its customers and partners and to further enhance Valley International Airport as a self-sustaining enterprise.

During FY 2013, the airport achieved several important goals;

- Completed the majority of the General Aviation rehabilitation and expansion work
- Announcement of non-stop Dallas service by Southwest Airlines
- Engaged new Advertising/Marketing firm
- Three private hangars constructed
- New Federal Express lease agreement
- International cargo flights by DHL
- New 5-year rental car contracts
- Wildlife Hazard Assessment completed
- Second consecutive year with a perfect FAA Part 139 Safety Inspection
- Established airport-provided ground handling services
- Delta Airlines will begin seasonal service between Minneapolis, MN and Valley International Airport with one non-stop flight daily, beginning on December 21, 2013.

As we look towards 2014, we have significant challenges ahead that will demand focused efforts and resources. These challenges include;

- Retain the current air carriers routes and number of flights
- Obtain new routes and carriers
- Maintain existing vendors at the Airport
- Increase number of enplaned passengers by growing market share
- Renew airline lease agreements

Financial Highlights

The adopted budget for fiscal year 2013-2014 reflects Valley International Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Operating Budget (Accrual Basis) The budgeted operating revenues for fiscal year 2013-2014 are $6,439,500 which is a decrease over the adopted budgeted revenues for fiscal year 2012-2013 by ($182,000). The significant changes in revenue are:

- Decrease in Rental Car income related to the new 5-year agreement completed in June 2013
- Decrease in Buildings related to the expiration of the UPS lease in August 2013
- Increase in Security due to new exit lane staff starting January 1, 2014
- Increase in United Launch Alliance, FedEx and Gulf Aviation due to estimated CPI increase
- Increase in Ground Handling Service fees due to extended Sun Country Service starting in September 2013

Budgeted operating expenses before depreciation are $5,817,157, up $108,907 when compared to the adopted budgeted expenses for the current fiscal year. The increase in operating expenses is due to the following;

- An increase in Personnel Services of $171,907 due to a 2% increase in payroll, the new Exit Lane staff starting on January 1, 2014, and an assumed increase in health insurance premiums of 20%.
- An increase in Contracted Services, $5,000 primarily to remove and clean debris from the Airports drainage system
- An decrease in Material and Supplies, ($7,000) due to estimated lower supplies for the Ground Handling Department
- A decrease in Other Charges, ($61,000) due to a decrease in marketing, insurance, business development and training.

The proposed operating budget would provide the airport net income (before depreciation) of $622,343, down ($290,907) due to change in operating revenue and expense noted above.

Capital Expenses and Improvement Projects The capital expense budget totals $1,023,000, which is primarily for the acquisition of equipment for the various airport departments and replacement of the second ARFF vehicle. The Capital Improvement budget totals $3,285,000 for improvements to the terminal Airport jet bridges, FIDS, access control and air handlers, AIP grant projects for the airfield and an update to the QTA facility, which includes replacing 4 wash bay stalls and 6 fuel pumps.

Cash Flow It is estimated that fiscal year 2013-2014 will begin with a balance of cash and investments of $5,250,000. Cash sources for the year are projected to be $11,415,500 including $3,868,000 in Federal Aviation Administration - Airport Improvement Program (FAA-AIP) grant reimbursements and $1,300,000 in PFC receipts.

Cash Uses are estimated to be $12,523,157, including $6,015,000 in capital expenses and improvements. A balance of $4,142,343 in cash and investments is anticipated at the end of fiscal year 2014. PFC reimbursements related to the 2013 - 2014 capital projects will continue to be collected through 2015.

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATE FY 12-13	ESTIMATE FY 13-14
EFFECTIVENESS			
Total number of enplaned passengers	335,504	324,156	325,000
Cargo tonnage-enplaned and deplaned	71,316,796	77,710,962	78,000,000
EFFICIENCY			
Airline cost per enplaned passenger	$4.54	$5.40	$5.40
OUTPUT			
Number of capital projects completed	10	2	2
Capital projects completed on/below budget	100%	100%	100%

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Director of Aviation	1	1	$118,622
Assistant Director of Aviation	1	1	84,206
Finance Director	1	1	79,645
Director of Marketing	1	1	81,384
Executive Assistant	1	1	43,281
Accounting Assistant	1	1	39,822
Accounting Assistant	1	1	23,201
Public Safety Officer	9	9	337,136
Telecommunicator	3	3	73,640
Airport Maintenance Superintendent	1	1	64,326
Maintenance Forman	1	1	42,898
Maintenance Worker	11	10	239,080
Building Services Foreman	1	1	36,639
Custodial Worker I	9	9	168,219
Ground Handling Services	7	7	35,300
Exit Lane Staff	0	5	104,000
Total	49	53	$1,571,398

VALLEY INTERNATIONAL AIRPORT
Organizational Chart

TAB 10 - INTERNAL SERVICE FUNDS

INTERNAL SERVICES FUNDS

Internal Services Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

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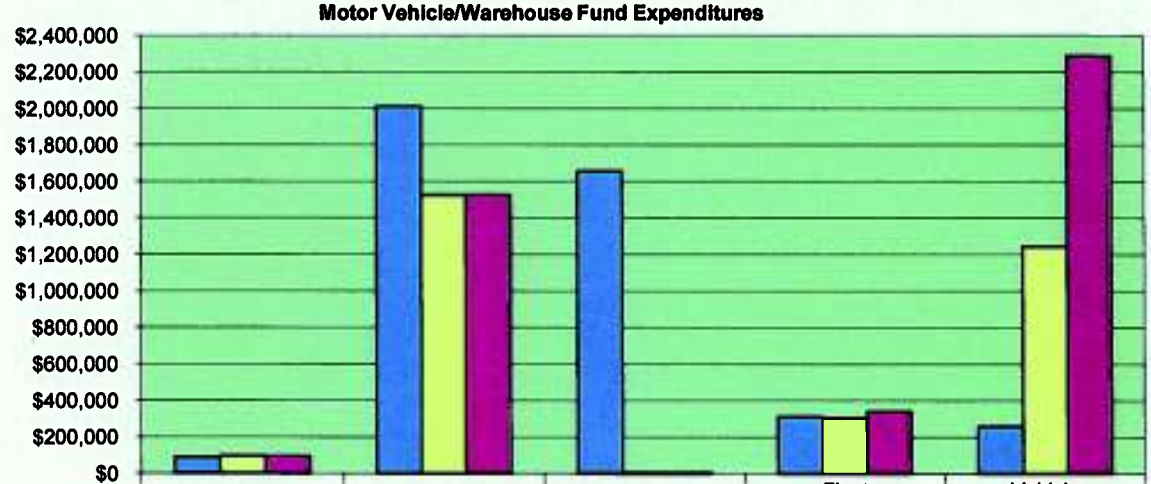
INTERNAL SERVICES FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Used Oil Collection Revenue	$1,125	$500	$500	$600
Miscellaneous	1,125	500	500	600
For Purchasing	750	0	0	0
For Material Management	257	0	0	0
For Fleet Maintenance	55	0	0	0
Reimbursements	1,062	0	0	0
Vehicle Rental	1,160,715	1,225,705	1,225,705	1,264,324
Vehicle Repair	339,034	340,000	340,000	340,000
Radio Rental	33,725	33,675	33,675	33,675
Warehouse Charges	2,179,846	2,035,000	2,035,000	2,035,000
Internal Service Charges	3,713,320	3,634,380	3,634,380	3,672,999
CD's	7,940	7,000	7,000	7,000
TexPool Investment	1,482	750	750	1,000
NOW Interest	2,066	1,250	1,250	1,250
Investments	11,488	9,000	9,000	9,250
Miscellaneous	14,415	4,000	4,000	5,000
Various	14,415	4,000	4,000	5,000
Sale of Fixed Assets	(38,948)	15,000	15,000	15,000
Sale of Fixed Assets	(38,948)	15,000	15,000	15,000
Capital Contributions	463,086	0	0	0
Capital Contributions	463,086	0	0	0
TOTAL REVENUES	**$4,165,548**	**$3,662,880**	**$3,662,880**	**$3,702,849**
EXPENDITURES:				
Purchasing	$89,194	$94,899	$94,899	$93,263
Materials Management	2,009,957	1,523,312	1,523,312	1,525,399
Administration	1,656,455	4,025	4,025	4,505
Fleet Maintenance	310,763	304,147	304,147	337,993
Vehicle Replacement	257,345	1,244,629	1,244,629	2,286,359
TOTAL EXPENDITURES	**$4,323,714**	**$3,171,012**	**$3,171,012**	**$4,247,519**
Net Income/(Loss)	(158,166)	491,868	491,868	(544,670)
Working Capital Beginning of Year	2,990,590	2,832,424	2,832,424	3,324,292
END OF YEAR WORKING CAPITAL	**$2,832,424**	**$3,324,292**	**$3,324,292**	**$2,779,622**

	Internal Svc Chgs	Investments	Miscellaneous	Sale of Fixed Assets	Capital Contributions
FY 2011/12	$3,713,320	$11,488	$16,602	($38,948)	$463,086
FY 2012/13	$3,634,380	$9,000	$4,500	$15,000	$0
FY 2013/14	$3,672,999	$9,250	$5,600	$15,000	$0

This graph reflects revenues trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.



	Purchasing	Materials Mgmt	Administration	Fleet Maintenance	Vehicle Replacement
FY 2011/12	$89,194	$2,009,957	$1,656,455	$310,763	$257,345
FY 2012/13	$94,899	$1,523,312	$4,025	$304,147	$1,244,629
FY 2013/14	$93,263	$1,525,399	$4,505	$337,993	$2,286,359

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

PURCHASING 451-2230

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	58,421	52,070	52,070	62,803
Personnel Services	58,421	52,070	52,070	62,803
City FICA	3,410	3,079	3,079	3,754
City Medicare	798	720	720	878
City TMRS	3,424	2,941	2,941	3,084
City TCG Retirement	1,164	917	917	1,298
City Health Insurance	9,486	9,134	9,134	10,406
OPEB / ARC	4,696	0	0	0
Worker's Compensation	212	193	193	195
Personnel Services - Benefits	23,190	16,984	16,984	19,615
Office Supplies	1,988	2,000	2,000	2,000
Supplies - General	1,988	2,000	2,000	2,000
Miscellaneous Supplies	907	845	845	845
Supplies - Miscellaneous	907	845	845	845
Utilities / Communications	2,286	2,150	2,150	2,150
Advertising	405	850	850	850
Equipment Rental/Lease	1,847	2,225	2,225	2,225
Dues, Memberships, & Subscriptions	150	500	500	500
Registration, Travel, & Training	0	1,500	1,500	1,500
Utilities / Electricity	0	12,500	12,500	0
Utilities / Other	0	2,500	2,500	0
Services & Charges - General	4,688	22,225	22,225	7,225
Maintenance- Furniture & Equipment	0	275	275	275
Services & Charges -Maintenance	0	275	275	275
Miscellaneous	0	500	500	500
Services & Charges -Miscellaneous	0	500	500	500
PURCHASING TOTALS	**89,194**	**94,899**	**94,899**	**93,263**

This division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews and processes all purchase requisitions and purchase orders.

PROGRAM GOAL

Manage the Purchasing Department efficiently and effectively, and provide leadership in solving departmental purchasing problems and provide guidance to department employees and seek new technological procedures for better purchasing.

OBJECTIVES FOR 13-14

- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Train employees on purchasing methods to increase efficiency, knowledge of City's purchasing software, and abide by local, state and federal laws and procedures.
- Increase departmental savings by verifying use of second and third vendor quotes and/or seal bids on all purchases, as required.
- Utilize Internet by posting bid notices on City's website and requesting quotes from outside vendors.
- Review and update Purchasing Policy.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

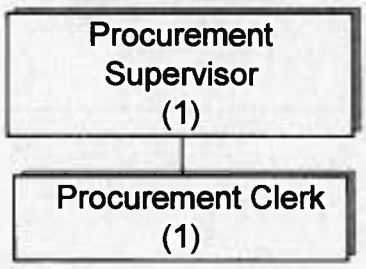
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Improve the awareness level of each department's needs	100%	100%	100%
Knowledge of new available products	85%	95%	95%
Vendors contacted for quotes on all purchases	95%	95%	95%

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Procurement Supervisor	1	1	$36,850
Procurement Clerk	1	1	25,953
Fringe Benefits			19,615
Total	2	2	$82,418

PURCHASING



MATERIALS MANAGEMENT 451-2235

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	37,707	44,323	44,323	45,476
Overtime	284	0	0	0
Personnel Services	37,991	44,323	44,323	45,476
City FICA	2,208	2,598	2,598	2,646
City Medicare	516	608	608	619
City TMRS	2,238	1,867	1,867	1,882
City TCG Retirement	819	1,146	1,146	1,149
City Health Insurance	7,959	9,134	9,134	10,406
OPEB / ARC	4,696	0	0	0
Worker's Compensation	2,209	2,766	2,766	2,351
Personnel Services - Benefits	20,645	18,119	18,119	19,053
Office Supplies	871	1,000	1,000	1,000
Maintenance Supplies	140,603	121,000	121,000	121,000
Fuel & Lubricants	1,650,519	1,200,000	1,200,000	1,200,000
Inventory Adjustment	18,584	10,000	10,000	10,000
Supplies - General	1,810,577	1,332,000	1,332,000	1,332,000
Warehouse Stock	103,209	95,000	95,000	95,000
Miscellaneous Supplies	415	400	400	400
Supplies - Miscellaneous	103,624	95,400	95,400	95,400
Utilities / Communications	703	1,400	1,400	1,400
Audit Fees	1,200	1,200	1,200	1,200
Advertising	0	200	200	200
Laundry & Uniform Service	383	600	600	600
Vehicle & Radio Rental	5,270	5,270	5,270	5,270
Auction Expense	753	1,000	1,000	1,000
Dues, Memberships, & Subscriptions	0	150	150	150
Registration, Travel, & Training	0	500	500	500
Insurance	0	1,200	1,200	1,200
Services & Charges - General	8,309	11,520	11,520	11,520
Maintenance - Buildings	2,912	2,500	2,500	2,500
Maintenance - Miscellaneous Equipment	21,183	14,300	14,300	14,300
Internal Service Charges	882	1,300	1,300	1,300
Fuel	3,624	3,600	3,600	3,600
Services & Charges - Maintenance	28,601	21,700	21,700	21,700
Miscellaneous	210	250	250	250
Services & Charges - Miscellaneous	210	250	250	250
MATERIALS MANAGEMENT TOTALS	**2,009,957**	**1,523,312**	**1,523,312**	**1,525,399**

The Materials Management division is responsible for managing a centralized warehouse. Central operating supplies, auto parts, and all fuel and oils are supplied to all departments.

PROGRAM GOAL

The overall goal is the effective and efficient operation of the warehouse and communication, which is accomplished by:

- Improving warehouse inventory accuracy and accountability.
- Improving delivery and pickup routes.

OBJECTIVES FOR 13-14

Consistent with previously established goals, Materials Management objectives include:

- Warehouse the most commonly used operating supplies and vehicle repair parts in bulk, and save money on man-hours, fuel, wear & tear on City vehicles and trips to the parts store.
- Provide better fuel reporting for all departments for faster and better vehicle budget accountability.
- Increase frequency inventory count.
- Increase inter-departmental communications by providing a prompt daily route schedule.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

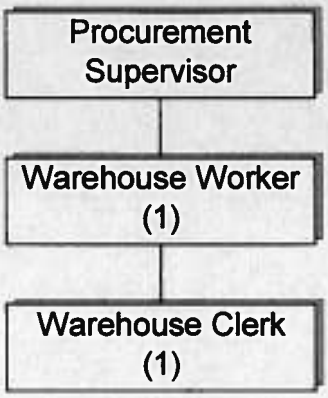
PERFORMANCE INDICATORS

	ACTUAL FY 11-12	ESTIMATED FY 12-13	PROPOSED FY 13-14
Provide Fuel Usage Reports	100%	100%	100%
Department Deliveries	100%	100%	100%
Warehouse Fuel Inventory	100%	100%	100%

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Warehouse Worker	1	1	$22,986
Warehouse Clerk	1	1	22,490
Fringe Benefits			19,053
Total	2	2	$64,529

MATERIALS MANAGEMENT



MOTOR VEHICLE ADMINISTRATION 451-5040

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Office Supplies	705	600	600	750
Supplies - General	705	600	600	750
Utilities / Communications	844	900	900	900
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	0	0	0	480
Dues, Memberships, & Subscriptions	0	160	160	150
Mileage Reimbursement	81	140	140	0
Insurance	1,822	1,925	1,925	1,925
Services & Charges - General	3,047	3,425	3,425	3,755
Depreciation	1,652,703	0	0	0
Depreciation	1,652,703	0	0	0
MV ADMINISTRATION TOTALS	**1,656,455**	**4,025**	**4,025**	**4,505**

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This department is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt, and alias license plates.

PROGRAM GOAL

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR 13-14

— Update vehicle depreciation list
— Plan for future replacement of all city owned vehicles and equipment
— Continue to register city vehicles and renew exempt license plates
— Process all license plate transfers for all auctioned vehicles and equipment

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Vehicles maintained in database	506	506	506
License plates processed	113	85	75
Vehicle acquisitions processed	28	9	19
Vehicles/Equipment processed for auction	28	30	28
EFFICIENCY			
Administration cost per vehicle/equipment	$59.09	$7.95	$8.90
OUTPUT			
Number of vehicles/equipment purchased	28	9	19
Number of license plates processed	90	85	75
Number of vehicles/equipment processed for auction	28	30	28

FLEET MAINTENANCE 451-5042

CLASSIFICATION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
Salaries Full Time	150,181	160,508	160,508	170,608
Overtime	6,148	6,395	6,395	6,605
Personnel Services	156,329	166,903	166,903	177,213
City FICA	9,264	10,032	10,032	10,676
City Medicare	2,166	2,346	2,346	2,497
City TMRS	12,244	9,199	9,199	7,345
City TCG Retirement	1,840	3,070	3,070	4,473
City Health Insurance	23,184	23,851	23,851	27,175
OPEB / ARC	14,089	0	0	0
Worker's Compensation	5,046	5,011	5,011	5,249
Personnel Services - Benefits	67,833	53,509	53,509	57,415
Office Supplies	1,413	1,550	1,550	1,700
Office Equipment/Furn- Non-Cap	0	130	130	2,500
Supplies - General	1,413	1,680	1,680	4,200
Miscellaneous Supplies	6,091	6,800	6,800	12,500
Supplies - Miscellaneous	6,091	6,800	6,800	12,500
Utilities / Communications	1,311	1,435	1,435	1,325
Utilities / Electricity	25,464	12,500	12,500	25,500
Utilities / Other	3,966	2,500	2,500	6,600
Advertising	793	0	0	0
Laundry & Uniform Services	1,816	2,500	2,500	2,500
Vehicle & Radio Rental	21,340	21,340	21,340	21,300
Radio User Fee	0	0	0	480
Dues, Memberships & Subscrip.	159	180	180	160
Registration, Travel, & Training	3,624	2,000	2,000	2,000
Insurance	1,391	1,000	1,000	1,000
Contract Labor	0	1,000	1,000	1,000
Services & Charges - General	59,864	44,455	44,455	61,865
Maintenance - Buildings	4,627	15,000	15,000	7,500
Maintenance - Miscellaneous Equipment	1,165	2,000	2,000	2,000
Maintenance - Software	2,594	1,300	1,300	1,300
Internal Service Charges	4,998	5,000	5,000	7,000
Fuel	5,849	7,500	7,500	7,000
Services & Charges - Maintenance	19,233	30,800	30,800	24,800
FLEET MAINTENANCE TOTALS	**310,763**	**304,147**	**304,147**	**337,993**

The Fleet Maintenance division of the Public Works Department is responsible for the maintenance of all City owned vehicles and equipment. All vehicle and equipment repairs are coordinated and/or handled by this division at a cost savings to the City while minimizing downtime. Preventive maintenance is an important part of our fleet maintenance department. Regular repairs (oil changes, tune-ups, etc.) are scheduled to keep vehicles and equipment in operating condition. Equipment in good operating condition reduces downtime and increases productivity. This division provides maintenance and repairs to over 400 vehicles and heavy equipment such as front-end loaders, excavators, sanitation trucks, and street sweepers.

PROGRAM GOAL

Minimize repairs performed by outside vendors. Provide efficient and responsive service to all of our customers. Continue to promote our preventative maintenance program. Maintain City vehicles and equipment in operating condition.

OBJECTIVES FOR 13-14

- Maintain up-to-date information on all vehicle and equipment repairs
- Continue utilizing the new fleet maintenance software to improve productivity and maintain accurate records on maintenance repairs
- Inform departments of required preventative service needs
- Improve turn around time by maintaining well trained mechanics on staff
- Track department productivity
- Provide training opportunities to our in-house mechanics to stay up-to-date with the latest vehicle and equipment technology.
- Purchase new vehicle lifts to improve productivity.
- Purchase a tough-book laptop for use in the shop area.
- Purchase 2 new rolling jacks for use in the shop

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

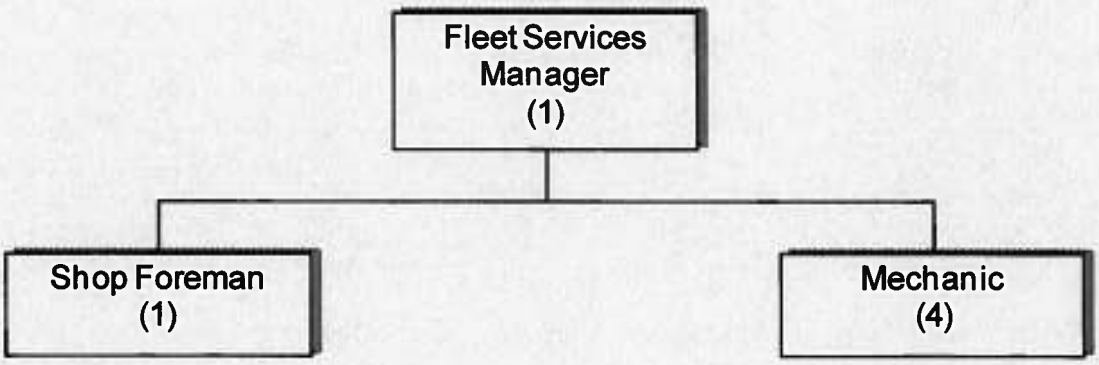
None

PERFORMANCE INDICATORS	ACTUAL FY 11-12	PROJECTED FY 12-13	PROPOSED FY 13-14
EFFECTIVENESS			
Work Orders processed	3,628	3,800	3,800
Vehicles/equipment in fleet	506	506	506
EFFICIENCY			
Cost per work order	($8)	($12)	($1)
OUTPUT			
Work Orders completed	3,628	3,800	3,800

AUTHORIZED PERSONNEL

	FY 12-13	FY 13-14	APPROVED
Fleet Service Manager	1	1	$45,769
Shop Foreman	1	1	31,383
Mechanic	4	4	104,899
Overtime			6,605
Fringe Benefits			60,170
Split Wages (25%)			(14,198)
Total	6	6	$234,628

FLEET MAINTENANCE



CITY OF HARLINGEN
INTERNAL SERVICE FUND
VEHICLE AND EQUIPMENT REPLACEMENT LIST

NUMBER	ITEM DESCRIPTION	DEPARTMENT	COST
Vehicle Replacement List			
9	Chargers & Ford Fusion	Police Department	202,028
1	Street Sweeper	Street Cleaning	180,000
1	F-150 Pick-Up	Animal Control	17,200
1	Fire Ladder Truck	Fire	780,000
1	Commercial Side Loader	Sanitation	166,742
2	Residential Side Load Truck	Sanitation	349,638
1	Commercial Front Loader	Sanitation	68,914
2	F-150 Pick-Up	Sanitation	26,140
1	Garbage Compactor	Sanitation	23,635
1	Roll-off Truck	Brush and Debris	111,810
1	Transport Tractor Rig	Landfill Department	87,252
		Total Vehicle Replacement	**$2,013,359**
Equipment Replacement List			
25	Golf Carts	Golf Department	58,000
958	Garbage Containers	Sanitation	200,000
	2 Way Digital Radios	Various Departments	15,000
		Total Equipment Replacement	**$273,000**
TOTAL VEHICLE AND EQUIPMENT REPLACEMENT FY13-14			**$2,286,359**

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HEALTH INSURANCE FUND

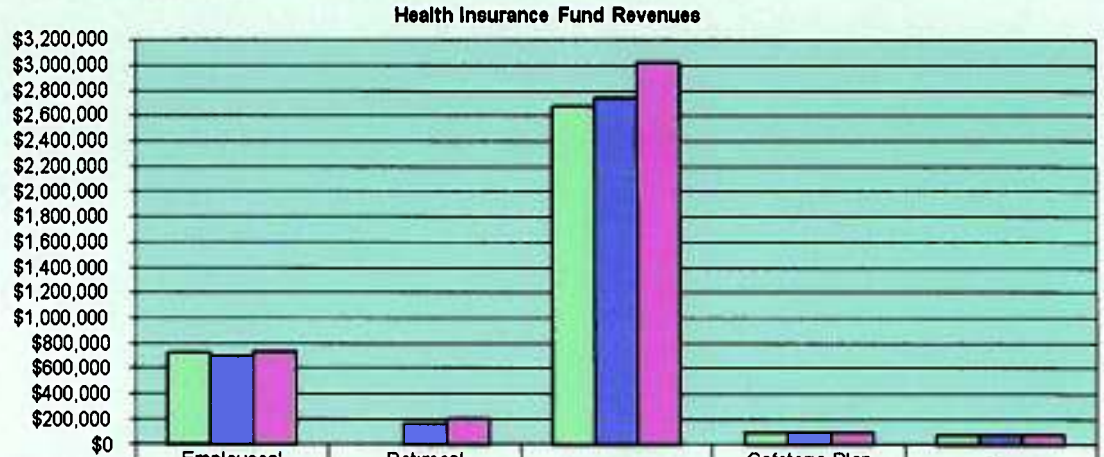
CITY OF HARLINGEN

HEALTH INSURANCE FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
TexPool Investment	$1	$0	$0	$0
NOW Interest	458	200	200	200
Investments	459	200	200	200
Current Employees' Contribution	721,451	696,754	696,754	730,600
Retirees' Contribution	0	163,477	163,477	202,684
City's Contributions	2,670,712	2,744,194	2,744,194	3,018,887
Former Employees' Contribution	0	0	0	3,445
Cafeteria Plan Proceeds	93,729	100,000	100,000	100,000
Insurance	3,485,892	3,704,425	3,704,425	4,055,616
Transfer from General Fund	73,500	73,500	73,500	81,000
Transfer	73,500	73,500	73,500	81,000
TOTAL REVENUES	**$3,559,851**	**$3,778,125**	**$3,778,125**	**$4,136,816**
EXPENDITURES:				
Health Insurance Claims	3,428,117	3,642,672	3,642,672	3,956,031
Life Insurance Premiums	5,547	15,000	15,000	15,000
Health Insurance Reimb/Refunds	363	0	0	0
Cafeteria Plan Expenses	93,017	100,000	100,000	100,000
TOTAL EXPENDITURES	**$3,527,044**	**$3,757,672**	**$3,757,672**	**$4,071,031**
Excess Revenues Over/(Under) Expenditures	32,807	20,453	20,453	65,785
Fund Balance Beginning of Year	247,395	280,202	280,202	300,655
END OF YEAR FUND BALANCE	**$280,202**	**$300,655**	**$300,655**	**$366,440**

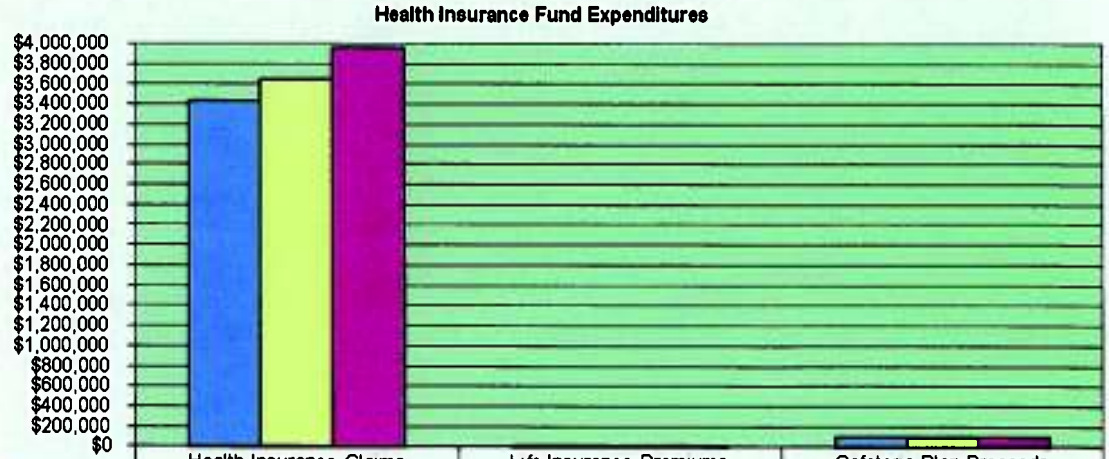
HEALTH INSURANCE FUND

The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.



	Employees' Contributions	Retirees' Contribution	City Contribution	Cafeteria Plan Proceeds	Transfers In
FY 2011/12	$721,451	$0	$2,670,712	$93,729	$73,500
FY 2012/13	$696,754	$163,477	$2,744,194	$100,000	$73,500
FY 2013/14	$730,600	$202,684	$3,018,887	$100,000	$81,000

This graph reflects revenue trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.



	Health Insurance Claims	Life Insurance Premiums	Cafeteria Plan Proceeds
FY 2011/12	$3,428,480	$5,547	$93,018
FY 2012/13	$3,642,672	$15,000	$100,000
FY 2013/14	$3,956,031	$15,000	$100,000

This graph reflects expenditure trends from FY 2011/2012 to 2013/2014 and visually depicts the changes.

TAB 11 - FIDUCIARY FUNDS

FIDUCIARY FUNDS

Fiduciary Funds are established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

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FIREMEN'S RELIEF AND RETIREMENT FUND

CITY OF HARLINGEN

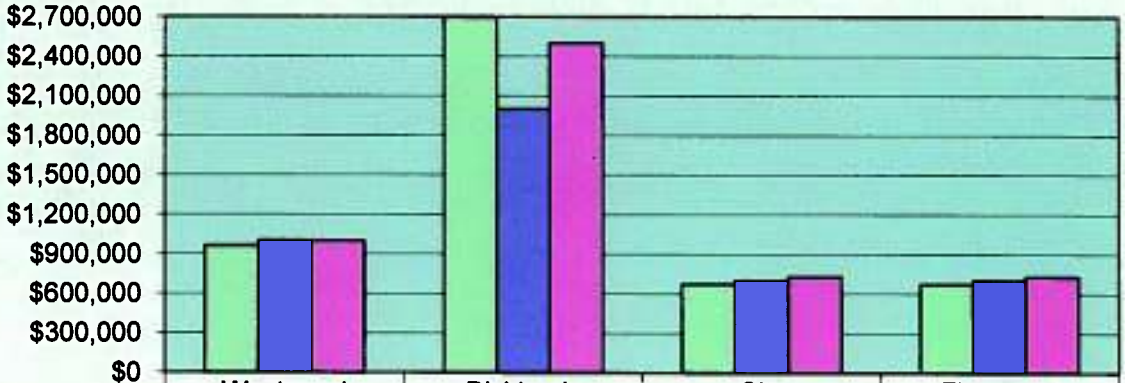
FIREMEN'S RELIEF AND RETIREMENT FUND

DESCRIPTION	ACTUAL FY 11-12	BUDGET FY 12-13	ESTIMATED FY 12-13	APPROVED FY 13-14
REVENUES:				
Westwood Trust	$960,466	$1,000,000	$1,000,000	$1,000,000
NOW Interest	121	200	200	150
Dividends	229,457	300,000	300,000	300,000
Dividends (Unrealized)	2,698,738	2,000,000	2,000,000	2,500,000
City Contributions	673,345	700,000	700,000	730,000
Firemens' Contributions	673,345	700,000	700,000	730,000
Military Buyback City	0	0	0	1,500
Military Buyback Employee	0	0	0	800
TOTAL REVENUES	**$5,235,472**	**$4,700,200**	**$4,700,200**	**$5,262,450**
EXPENDITURES:				
Retirement Benefits Paid	$1,241,658	$1,500,000	$1,500,000	$1,500,000
Withdrawals from Pension	325,116	350,000	350,000	600,000
Professional Services	161,275	175,000	175,000	175,000
Audit Fees	5,000	5,000	5,000	5,000
Advertising	382	500	500	500
Dues & Memberships	104	125	125	250
Travel & Training	9,630	12,000	12,000	12,000
Insurance Premiums	6,365	7,000	7,000	7,000
Maintenance Software	4,725	5,000	5,000	5,200
Miscellaneous	274	500	500	500
TOTAL EXPENDITURES	**$1,754,529**	**$2,055,125**	**$2,055,125**	**$2,305,450**
Excess Revenues Over/(Under) Expenditures	3,480,943	2,645,075	2,645,075	2,957,000
Fund Balance Beginning of Year	20,822,002	24,302,945	24,302,945	26,948,020
END OF YEAR FUND BALANCE	**$24,302,945**	**$26,948,020**	**$26,948,020**	**$29,905,020**

FIREMEN'S RELIEF & RETIREMENT FUND

The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 12.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 12.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

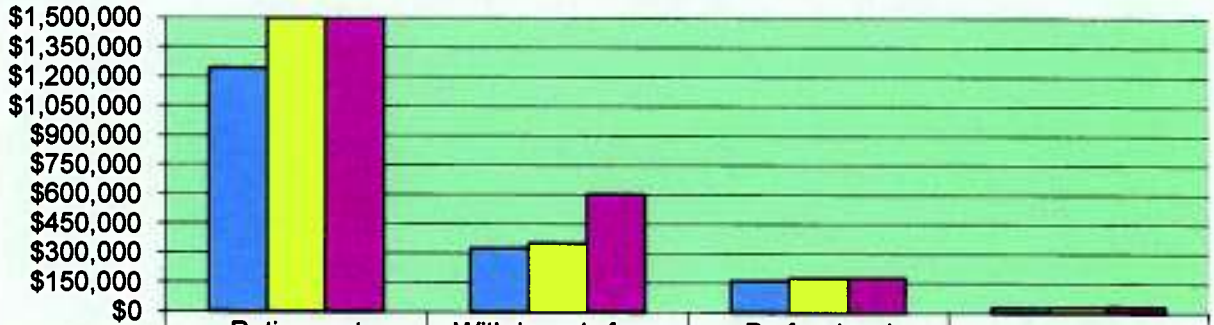
Firemen's Relief & Retirement Fund Revenues



	Westwood Trust	Dividends (Unrealized)	City Contributions	Firemens' Contributions
FY 2011/12	$960,466	$2,698,738	$673,345	$673,345
FY 2012/13	$1,000,000	$2,000,000	$700,000	$700,000
FY 2013/14	$1,000,000	$2,500,000	$730,000	$730,000

This graph reflects revenue trends from FY 2011/12 to 2013/14 and visually depicts the changes.

Firemen's Relief & Retirement Fund Expenditures



	Retirement Benefits Paid	Withdrawals from Pension	Professional Services	Other Fees
FY2011/12	$1,241,658	$325,116	$161,275	$26,480
FY2012/13	$1,500,000	$350,000	$175,000	$30,125
FY2013/14	$1,500,000	$600,000	$175,000	$30,450

This graph reflects expenditure trends from FY 2011/12 to 2013/14 and visually depicts the changes.

TAB 12 - SUPPLEMENTARY INFORMATION

Crossroads of the Rio Grande Valley

Harlingen, Texas is located in the Rio Grande Valley, an international border region comprised of two vibrant metropolitan statistical areas with a population of 1.2 million people on the U.S. side and over two million in the border communities of Matamoros, Valle Hermoso, Reynosa and Rio Bravo in the State of Tamaulipas, Mexico. Harlingen's central location, just a few miles from the Mexican border and the availability of skilled labor at competitive wages make it an ideal location for business.

Distance to Major Cities

	Miles
Albuquerque	944
Atlanta	1,118
Austin	325
Brownsville	23
Boston	2,185
Chicago	1,488
Dallas	520
El Paso	772
Houston	332
Kansas City	1,061
Los Angeles	1,605
Matamoros	30
McAllen	34
Mexico City	491
Monterrey	165
New York	1,958
Port of Tampico	275
Reynosa	79
San Antonio	252
San Francisco	1,968
Seattle	2,413

Source: harlingenedc.com

Transportation

Valley International Airport (VIA)

- The Rio Grande Valley's leading commercial airport with 735,861 passengers in 2010
- Served by Continental Express, Southwest Airlines and Sun Country Airlines
- Designated as a NAFTA CargoPort™
- Airfreight companies include D.B. Schenker, DHL, FedEx, UPS, Cont. Air Cargo, and Southwest Cargo

International Free Trade Bridge at Los Indios

- Located 10 miles south of Harlingen
- Fastest commercial crossing in the Valley
- Facilities include a SENTRI lane with advanced technology to track and expedite commercial crossings as well as dedicated FAST program lines

Port of Harlingen

- Located four miles east of Harlingen
- Part of the Intracoastal Waterway System
- Over 350 acres of on-and-off channel sites available for industrial development

Port of Brownsville

- 23 miles southeast of Harlingen
- Deep water port (42 foot channel depth)

Rail

- Union Pacific Main Line
- Rio Valley Switching Company serves Harlingen and the upper Rio Grand Valley

Highways

- U.S. 77 will become an interstate highway connecting to I-37 and markets in the U.S., Canada and Mexico
- U.S. 77 and 83 intersect in Harlingen. U.S. 83 connects with Interstate 35 in Laredo

HARLINGEN
Economic Development Corporation
www.harlingenedc.com
2424 Boxwood St, Ste 125 Harlingen, TX 78550 | p 956.216.5081 f 956.216.2580

QUALITY OF LIFE

Attractions

Outdoor Activities

Harlingen's 15 city parks have something for everyone, from outdoor sports to an indoor athletic pavilion. Nature enthusiasts will be delighted in hike/bike trails, lakes, nature parks. South Padre Island is minutes away.

Cultural and Arts Activities

Harlingen is home to the Iwo Jima Memorial and Museum and the Harlingen Arts and Heritage Museum. Performances will delight all ages at the Harlingen Municipal Auditorium Complex, the Performing Arts Theatre and the D'Arte Centre.

The Rio Grande Valley Birding Festival attracts birders from across the world each November.

Valley Race Park offers seasonal live greyhound racing and simulcast greyhound and horse racing from racetracks throughout the U.S.

Market Days, an old fashioned street fair, is held the first Saturday of every month.

Farmers Market, shop for fresh, seasonal and locally grown produce, free-range eggs, chicken, grass-fed beef, and pork. This event is held the first Saturday of every month.

The Jalapeno 100 offers cyclists an opportunity to participate in a 100, 62.5 or 25 mile route or participate in a 5K or 10K run.

Healthcare

Harlingen has a dynamic, world class medical and health care complex which includes Valley Baptist Health System, the largest hospital in the Valley, Harlingen Medical Center, Rio Grande State Center, Su Clinica and numerous clinics and medical practices. Harlingen is also the home to the University of Texas-San Antonio Health Science Center. Legislation was enacted in 2009 to expand the RAHC into a medical school to be headquartered in Harlingen. The Veteran's Administration Center has expanded to include a 120,000 sq. ft. ambulatory surgery and outpatient center.

Public Education

Harlingen CISD (www.harlingen.isd.tenet.edu)

- HCISD has 18 elementary schools, 5 middle schools, 2 high schools, the Keys Academy, a non-traditional alternative campus for at-risk youth, an Early College High School and a Secondary Alternative Center.
- Early College blends high school and college in a rigorous yet supportive program, compressing the time it takes to complete a high school diploma and the first two years of college.
- HCISD has earned the "Recognized District" distinction from the Texas Education Agency (TEA) for 8 consecutive years.
- All of the district's 23 eligible schools have been rated "Exemplary" or "Recognized" by TEA during the past 4 years.

Private and Religious Education

- Calvary Christian School (2 yrs-12th grade)
- Marine Military Academy (8th-12th grade)
- Montessori Academy of Harlingen (8 mos.-3rd grade)
- St. Alban's Episcopal Day School (2 yrs-6th grade)
- St. Anthony's Catholic School (PreK-8th grade)
- St. Paul Lutheran (K-8th grade)

Higher Education

Regional Academic Health Center, (www.rahc.uthscsa.edu)

- An extension campus of the University of Texas Health Science Center at San Antonio
- Clinical training for 3rd and 4th year medical students

Texas State Technical College, (www.harlingen.tstc.edu)

- Over 6,000 students
- Offers associate technical degree programs, certificate programs, and customized workforce training

The University Center at Harlingen (www.harlingen.tstc.edu/uc)

- Over 500 Students
- On the campus of Texas State Technical College (TSTC)
- Eight Universities are offering 23 bachelor's degree, 23 master degrees, and 1 doctoral program

University of Texas at Brownsville, (www.utb.edu)

- Over 12,000 students
- Offers associate, bachelor's, master's and doctorate degrees

University of Texas-Pan American, Edinburg (www.utpa.edu)

- Over 17,000 students
- Offers bachelor's, master's and doctorate degrees

City of Harlingen, Texas

Perfect Place for Business

Harlingen, TX, nestled near the U.S.-Mexico border in the Rio Grande Valley, has been enjoying steady growth over the years, as more and more businesses realize the benefits of doing business near Mexico. Maquiladoras and many other cost-saving factors in South Texas make Harlingen, located at the Crossroads of the Rio Grande Valley, a city poised for an economic boom. Harlingen and the State of Texas also have gained much recognition for treating their businesses right. Among the awards and recognition are:

- **Harlingen had the third lowest cost of living in the U.S. during 2011 and 2012**
  According to the ACCRA Cost of Living Index, Harlingen's cost of living ranked lowest for two straight years in a row, below the national average. (survey compiled by Council for Community and Economic Research released in every quarter)

- **The Southern Economic Development Council recognized Harlingen Economic Development Corporation at the 2011 Annual Conference.**
  For an award of merit regarding annual reports in the Large Division. (SEDC 2011 Annual Conference)

Enterprise Zone – Texas Business Incentives

The City of Harlingen, pursuant to the Texas Enterprise Zone Act, has a designated Enterprise zone, which may provide the following incentives:

- For areas of the Enterprise zone which are outside the city limits, non-annexation agreements for up to seven years are available whereby the city ensures that the company site will not be annexed into City thus precluding any personal or real property taxes from being levied for that period. Payments in lieu of taxes may be made for City services such as fire and police protection, etc.
- Company may be nominated by City for designation of an Enterprise Zone project which provides a rebate of state sales tax relative to sales tax paid and jobs created. Detailed information should be requested for nomination eligibility.
- All applications for state and federal funds on behalf of company will be prioritized and expedited by City.
- Streamlined Zoning and Permitting are provided within City Limits.
- Ombudsman service to streamline compliance with City and County requirements will be provided.
- Low interest financing may be made available through the Community Development Industrial Loan Program.
- Promotion will be provided for businesses in the Zone by the Harlingen Area Chamber of Commerce.
- For areas of the Enterprise Zone which are outside the city limits, in-city sewer and water rates may be negotiated.

- Tax Abatement: Cameron County
    - Abatement of real property taxes is available for qualified enterprise zone businesses (5 year designation) in Cameron County for areas within the zone outside city limits.
    - To qualify for tax abatement. A business, whether a sole proprietor, a partnership or a corporation, must meet the criteria as established by Cameron County.

Freeport Exemption

In 1989, Texas voters approved a constitutional amendment giving local taxing jurisdictions the option to exercise or not exercise their authority to tax specific personal property known as Freeport goods.

The Freeport exemption exempts certain types of tangible personal property (i.e., inventory) from ad valorem (property) taxation provided the property is:

- Acquired in or imported into Texas to be forwarded out of state
- Detained in Texas for assembling, storing, manufacturing, processing, or fabricating purposes by the person who acquired or imported it; and
- Transported out of state within 175 days after the date the person acquired or imported it into Texas.

Because oil, natural gas, and other petroleum products are not considered Freeport goods, they are not eligible for the exemption and therefore remain taxable. Even when goods are sold to an in-state purchaser rather than shipped out of the state, they may qualify for the Freeport exemption; however, the property must qualify under the above requirements as Freeport property and must be transported out of the state within 175 days after it was first acquired in or imported into the state.

The City of Harlingen and Cameron County participate in Freeport exemptions. The Freeport exempts inventory and materials-in-process manufactured locally and shipped out of Texas within 175 days, from being taxed.

Downtown Incentive Programs

To help property owners and businesses improve the overall image and enhance economic vitality in Harlingen's Downtown, matching grants are available in the following areas:

- **Signage:**
  50/50 matching basis. Maximum amount is $2,500.
  Plastic-face signs, vinyl lettering, plastic lettering, and neon signs are encouraged. All proposed signs must comply with the City of Harlingen's sign ordinance.
- **Storefront/Exterior**
  $150 per front footage, on a 50/50 matching basis. Maximum amount is $6,000.
  Improvements such as awnings, sidewalk repairs, painting, murals, installation of new doors and windows and other improvements. Roof repairs and replacement of broken glass in windows or doors are not eligible improvements.

- **Fire Safety:**
  $300 per front footage on a 50/50 matching basis. Maximum amount is $15,000.
  Fire separation improvements in multistory buildings and/or improvements to enhance building egress to meet fire codes. Any funding proposals for fire safety improvements will be considered only after they have been approved by the City building department.
- **Security Enhancement:**
  50/50 matching basis. Maximum amount is $2,000.
  Minimum requirements are:
  - Surveillance system must have a DVR capable of internal storage of at least one week of images at 30fps/ICIF.
  - System must provide adequate coverage of the exterior of the business, including street and alley views.
  - Outdoor cameras (weather and vandal-resistant) to provide day/night operation with illumination of at least 40'. Applicants must submit a diagram of proposed camera placement with their application, and must sign an agreement stipulating that all equipment purchased with a security enhancement grant is to be considered a leasehold improvement & must remain with the property henceforth.
  - Grant recipients must post signs indicating "surveillance in use."

Dedicated to Economic Growth

The Harlingen Economic Development Corporation (HEDC) has played a major role in the growth and development of the community.

The primary purpose of the HEDC is to assist in the creation of new job opportunities and the attraction of new investment to Harlingen. Over the years, HEDC has assisted major local employers such as Dish Network, Valley Baptist Medical Center, Advanced Call Center Technologies, United Launch Alliance, Penske Logistics, Valley International Cold Storage, Aloe Laboratories, Penn Aluminum, ITD Precision, West Corporation and many others in locating or expanding operations here.

A secondary purpose of HEDC is to assist commercial developers planning large-scale projects in Harlingen. Recent examples include providing infrastructure assistance for Harlingen Corners, a $39 million, 30-acre retail development featuring Kohl's and Logan's Roadhouse and Harrison Crossing, an $8.5 million retail development that is home to Walgreen's, T-Mobile and Starbucks.

Demographics Reflect Life Along U.S.-Mexico Border

As of the 2010 U.S. Census, there were 64,869 people, 21,140 households and 15,747 families residing in Harlingen, Texas, with a population density of 1,629.10 people per square mile. The racial makeup of the city was 87.3% White, 1% Black or African American, .5% Native American, 1.3% Asian, 8% from other races, and 1.9% from two or more races. 79.5% of the population was Hispanic or Latino of any race; most are of Mexican descent, but there are also few numbers of Central and South Americans, Puerto Ricans, Cubans and others.

The median income for a household in the city was $35,267, and the median income for a family was $39,609. Males had a median income of $36,933 versus $29,326 for females. The per capita income for the city was $17,462. About 24.8% of families were below the poverty line, including 36.3% of those under age 18 and 19.5% of those ages 65 or over.

As in other Rio Grande Valley cities, a large part of Harlingen's transient population and a significant contributor to its economy consists of "Winter Texans." Winter Texans are generally retirees from the northern Midwestern states and Canada who come to escape the northern winter weather between November and March. Because of the mild winters, the Harlingen area plays host to thousands of Winter Texans who have made Harlingen their "home away from home".

Ready to Serve

Harlingen, Texas has a growing skilled labor force. The agriculture industry used to be the dominant industry, but Harlingen has diversified. Agriculture still serves an important part in the Harlingen economy, but one of the fastest growing industries in Harlingen is the health care industry. Valley Baptist Health System employs 1,930 in Harlingen, and the Regional Academic Health Center has brought more emphasis on the medical industry in South Texas.

South Texas has a strong emphasis on higher education. Texas State Technical College in Harlingen and other major universities in South Texas provide a steady supply of skilled labor. The region has over 85,000 students enrolled in higher educational institutions from Laredo to Brownsville.

Major Employers

Company	Number of Employees
Harlingen CISD	2,848
Valley Baptist Medical Center	1,930
Advanced Call Center Technologies	1,250
Dish Network	1,013
Vicki Roy Home Health	719
Texas State Technical College	599
City of Harlingen	593
HEB (3) Harlingen Locations	592
Harlingen Medical Center	546
Rio Grande State Center	529
United HealthCare Services, Inc.	411
Wal-Mart Superstore	337
Bass Pro Shops	280
Su Clinica Familiar	275
Cardone Industries	234
Time Warner Cable	200

Source: Harlingen EDC

TAB 13 - GLOSSARY

CITY OF HARLINGEN
GLOSSARY

Accrual Basis Accounting: An accounting method that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Taxes: Tax on property imposed at a rate percent and based on the value commonly referred to, as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

Conservatism: Restraint from overstating Net Income and Net Assets.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

CITY OF HARLINGEN
GLOSSARY

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due with in one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also know as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ration of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

CITY OF HARLINGEN
GLOSSARY

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's business type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

CITY OF HARLINGEN
GLOSSARY

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become available and measurable and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Other Financing Source: An increase in current financial resources that is reported separately form revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenses including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

CITY OF HARLINGEN
GLOSSARY

Retained Earnings: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is $2.50 per $100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unqualified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.

CITY OF HARLINGEN
ACRONYMS

ADA: American Disabilities Act

AFIS: Automated Fingerprint Imaging System

ARC: Annual Required Contribution

ARRF: Aircraft Rescue Fire Fighting

ATV: All Terrain Vehicles

BVP: Bullet Vest Partnerships

CAD: Computer Aided Dispatch

CALEA: Commission on Accreditation for Law Enforcement Agencies

CDBG: Community Development Block Grant Fund

CEU: Continuing Education Units

CIP: Capital Improvement Project

CMS: Congestion Management Study

COLA: Cost of Living Adjustment

COPS: Community Oriented Policing Services

CPA: Certified Public Accountant

CVB: Convention and Visitors Bureau

DDACTS: Data – Driven Approaches to Crime and Traffic Safety

DEA: Drug Enforcement Agency

DWI: Driving While Intoxicated

DWTP: Downtown Water Treatment Plant

EMS: Emergency Management Services

EPA: Environment Protection Agency

ETJ: Extra-Territorial Jurisdiction

FBI: Federal Bureau of Investigations

FEMA: Federal Emergency Management Agency

FMLA: Family Medical Leave Act of 1993

CITY OF HARLINGEN
ACRONYMS

FPO: Fire Prevention Officer

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

HCDC: Harlingen Community Development Corporation

HCISD: Harlingen Consolidated Independent School District

HEB: Howard E. Butt

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Versus Air Conditioning

HWWS: Harlingen Waste Water System

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LANS: Local Area Network

LEOSE: Law Enforcement Officer Standards and Education

LETPP: Law Enforcement Terrorism Prevention Program

MIS: Management Information Systems

MPO: Metropolitan Planning Organization

MOU: Memorandum of Understanding

MTP: Metropolitan Transportation Program

NIJ: National Institute of Justice

NSP: Neighborhood Stabilization Program

OPEB: Other Post Employment Benefits

PFI: Public Facilities and Improvements

PGA: Professional Golfer's Association

CITY OF HARLINGEN
ACRONYMS

PILOT: Payment In Lieu Of Taxes

RO: Reverse Osmosis

RFP: Request for Proposal

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

SAVE: Substance Abuse, Violence and Education

SHSP: State Homeland Security Grant

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

TAC: Technical Advisory Committee

TANIP: Target Area Neighborhood Investment Program

TCEQ: Texas Commission on Environmental Quality

TDHCA: Texas Department of Housing and Community Affairs

TDRA: Texas Department of Rural Affairs

TELFRA: Texas Local Firefighters Retirement Act

TFER: Texas Food Establishment Rules

TIP: Transportation Improvement Program

TML-IRP: Texas Municipal League Intergovernmental Risk Pool

TMRS: Texas Municipal Retirement System

TPC: Transportation Policy Committee

TSTC: Texas State Technical College

TxDOT: Texas Department of Transportation

ULV: Ultra Low Volume

UPWP: Unified Planning Work Program

CITY OF HARLINGEN
ACRONYMS

UHP: Universal Hiring Program

USDOT: United States Department of Transportation

UZA: Urbanized Area

VIDA: Valley Initiative for Development & Advancement

VoIP: Voice over Internet Protocol

VPN: Virtual Private Network

WAN: Wide Area Network

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant