

**CITY OF HARLINGEN
ANNUAL BUDGET
FISCAL YEAR**

**October 1, 2012
Through
September 30, 2013**

**As adopted by the City Commission
On September 19, 2012**

Mayor and City Commission

**Chris Boswell
Danny Castillo
Robert A. Leftwich
Michael Mezmar
Basilio "Chino" Sanchez
Victor Leal**

**Mayor
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner**

**Carlos R. Yerena, City Manager
Elvia Treviño, Interim Finance Director
A. Betty Cavazos, Budget Officer**

MAYOR AND CITY COMMISSIONERS



Chris Boswell
Mayor



Danny Castillo
City Commissioner
District 1



Robert A. Leftwich
City Commissioner
District 2



Michael Mezmar
City Commissioner
District 3



Basilio "Chino" Sanchez
City Commissioner
District 4



Victor Leal
City Commissioner
District 5

**CITY OF HARLINGEN
ANNUAL BUDGET
2012-2013**

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TAB 1 - INTRODUCTION



CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement:

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

July 06, 2012

Honorable Mayor and City Commission:

This year will be another challenging one for the City of Harlingen, but its operations continue focusing and working on the Harlingen 100 Plan and in creating partnerships which will maximize the City's efforts to spur growth and economic development.

The Treasure Hills extension project to connect to FM 509 and provide another entrance to the Treasure Hills area was completed. The Lon C. Hill Water Splash Pad at Fair Park was completed. The Parks Trail Master Plan was completed. The Rangerville Park Trail was completed and the Rangerville Park Lighting project was also completed. The Gutierrez Park restoration and beautification project was completed. The City also completed the Veteran's Memorial and walking trail at Pendleton Park as a tribute to the Veterans of Harlingen.

The City is currently working with TXDOT to complete the Stuart Road Improvement Project and monitor the progress to the Jefferson Street Drainage Project. The City is working to construct the Bass Pro Extension from Dixieland Road to Spur 54. The City continues working towards the completion of the relocation of the Union Pacific railroad switchyard from Harlingen to Olmito.

The City of Harlingen staff was very proud to achieve a balanced budget despite recent economic downturns. Staff has been extremely busy this year with capital projects throughout the City. This upcoming budget year will present its own challenges. The overall budget is as follows:

When the budget was initially developed, the total of revenues for all funds was \$67,309,716 with expenditures for all funds at \$67,056,727 leaving a total deficit of \$252,989 for the budget year for all funds. However, the General Fund budget deficit amounted to \$2,964,399.

And in order to present a balanced budget the administrative staff came up with the following measures that put revenues over expenditures by \$22,593:

** Recipient Of Keep Texas Beautiful Governor's Achievement Award**

118 E. Tyler ★ P.O. Box 2207 ★ Harlingen, Texas 78551

Changes in Revenues:

- Transfer from the Harlingen Economic Development Corporation Fund for the purchase of a parking lot \$270,000 to the General Fund
- Transfer increase from the Sanitation Fund of \$126,000 to the General Fund
- Valley International Airport Fire department reimbursement amounted to \$2,520 for the General Fund
- Police Department reimbursement amounted to \$10,337 for the General Fund
- Various Department reimbursements amounted to \$19,450 for the General Fund
- Property Tax increased by \$16,739

Total Revenue increases were \$445,046.

Changes in Expenditures:

- Salary 3% increase was calculated at \$602,116
- Adding the Engineer Technician position for \$26,886 increase
- The Humane Society was included for \$25,000 increase
- The Health Insurance had a 3% dropped adding to \$247,238 in savings.
- The Salary Savings reduction was estimated at \$235,000
- The elimination of 5 Full-time positions and 2 Part-time positions resulted in savings of \$231,665.
- MIS Department reductions of \$97,782
- Police Department reductions of \$155,581
- City Manager Department reductions of \$10,000
- Engineering Department reductions of \$10,000
- Parks & Recreation Department reductions of \$43,873
- Planning Department reductions of \$40,670

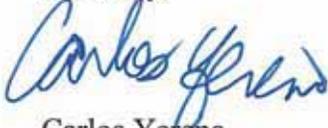
- Storm Water Management reductions of \$10,000
- Suspending the transfer from various departments into the Motor Vehicle Replacement Fund equaled a reduction of \$1,530,328 in expenditures.
- A transfer from the General Fund to the Street Improvement Fund was reduced by \$575,000.
- Various Departments reductions adding up to \$8,811

Total Expenditure reductions were \$2,541,946.

By making these adjustments to the General Fund and Economic Development Corporation Fund the entire budget deficit has been successfully eliminated.

It is important to recognize that while these changes were necessary to balance the budget, the City did not raise the tax rate, use any funds from the General Fund balance nor eliminate key services to the citizens and operations will continue to grow, improve, prosper and implement the Harlingen 100 Plan for another successful year.

Sincerely,

A handwritten signature in blue ink, appearing to read "Carlos Yereña".

Carlos Yereña
City Manager

TAB 2 - STRATEGIC PLAN

CITY OF HARLINGEN HARLINGEN 100 PLAN

The Harlingen 100 Plan was adopted by the City Commission on November 19, 2007 by Resolution 07R-64. Since its inception, City staff has continually worked on the Task Force's objectives utilizing various City funds and resources.

The Strategic Plan that follows is intended to serve as a call to action to improve and enhance the Quality of Life and Economic Vitality of the City of Harlingen. Harlingen 100 is the culmination of hundreds of man-hours of planning by various committees, three community wide public forums, and the combined work of more than 200 individuals.

Harlingen 100 builds on previous strategic plans such as the 2006 Harlingen First! Blueprint for Economic Vitality and the 2003 Tourism Plan. This Plan has in many instances identified specific projects to be addressed as a strategy to achieve an overall objective. In other instances, broader and more tentative objectives have been identified requiring more planning and development as a strategy. But common to all of the objectives and strategies is the commitment to action and results.

Many objectives will require funding before they can be fulfilled. This Plan does not bind any particular agency or department to fund any particular project. Harlingen 100 does, however, commit those who support it to try to identify funding sources where needed and to convince those sources to commit funding at an appropriate time subject to budgetary constraints.

This is a Plan that must be both specific, yet flexible. Those committed to it must have both a sense of urgency and of patience. Together, the community can achieve most if not all of these objectives if we remain committed and focused, flexible and patient.

This Plan proposes specific objectives to be achieved. To that end, the Plan will be reviewed quarterly to determine what has been accomplished and what has not been. The community will be asked to hear a report on progress annually and will have an opportunity to propose new objectives or modify previous ones. This will be a living plan that will not gather dust on a shelf.

Harlingen 100: Executive Summary of Major Objectives

1. Tourism:

Harlingen Should Showcase its Attractions to Business, Education and Leisure Travelers and Keep Them Here Longer.

- Secure Certified Retirement Community Status;
- Develop an effective "Brand" for Harlingen;
- Target the following markets: retirement, birders, sports groups, medical, government travelers and develop a strategy to communicate;
- Develop and implement a Hospitality Training Program;
- Develop a visitor's package and system of distribution showing all there is to see and do;
- Develop a Viral Marketing System - - encouraging word of mouth referrals;
- Build a model to track return on investment of Tourism Initiatives;
- Create strategic partnerships with individuals, groups, and attractions in neighboring communities to aggressively pursue regional tourism marketing opportunities;
- Develop and create a new City Website and marketing materials coordinated with CVB, HACC, HHCC based on new branding;
- Design way finding sign plan (with specific locations, design template, text, and installation plan) to direct visitors to main Harlingen tourist attractions;
and
- Attract an upscale hotel with meeting facilities.

2. Healthcare:

Harlingen Can Position Itself as the State of the Art Healthcare Hub of Region.

- Form a permanent "Healthcare Strategic Economic Development Group";

- Develop and maintain a database on health care and demographics within the Harlingen area.
- Develop a Strategic Plan for future growth and expansion of the RAHC in conjunction with the University of Texas at San Antonio Health Science Center;
- Establish a Pilot Program for clinical training of Registered Nurses;
- Facilitate the expansion of Su Clinica Familiar facilities and services in Harlingen;
- Create a local foundation for RAHC scholarships and faculty endowments;
- Work for the creation of the Rio Grande Valley Health Policy Institute at the RAHC;
- Improve public transportation to support healthcare needs of Valley residents; and
- Support the full implementation of VA's Plan to create a 152,000 square foot VA Super Outpatient Clinic.

3. **Image:**

Harlingen will be the Cleanest, Greenest and Most Beautiful City in the Valley. Harlingen will Clean Up; Green-Up and Step-Up.

- Strengthen Harlingen Proud and Code Enforcement Divisions through additional manpower;
- Harlingen Proud will establish and maintain a coordination/communication sub-committee of at least 12 Volunteer City Sector Representatives.
- Actively enforce current Sign Ordinance and International Property Code to eliminate blight;
- Perform regular geographically based Code Enforcement sweeps and clean-ups;
- Build Gateway Entrances to the City using signage and landscaping at Primera, Ed Carey and "F" Street entrances;
- Transform Loop 499 median into an attractive boulevard including landscaping and lighting;

- Landscape and beautify all canal protrusions on main thoroughfares;
- Synergize, Communicate and Collaborate the reporting of graffiti, dumping and vandalism via Citizen Hotline and Blog, recruitment of FORCE and Neighborhood Watch Groups; City employee empowerment and priority;
- Budget for and create new landscape projects;
- Plant new trees annually;
- Restore and improve existing median landscape projects;
- Educate the public on horticulture and landscaping, clean-up and green-up initiatives;
- Strengthen and develop tree ordinances;
- Obtain "Tree City USA" designation;
- Build a world-class Botanical Garden; and
- Create and fill the position of Urban Forester/Horticulturalist.

4. **Recreation:**

Harlingen will provide first class recreational facilities for its youth and will attract regional, state and national tournaments in baseball, softball and soccer.

- Purchase and install the following Park Amenities: 200 picnic tables, 100 benches, 25 bicycle racks, 25 water fountains, 1,000 feet of sidewalk, 3,000 feet of fencing (PONY fields at Victor Park, softball fields at Arroyo Park), 250 additional parking spaces (Arroyo Park, Wilson Complex);
- Light the fields at the Wilson Youth Sports Complex, Arroyo Park, Victor Park and Pendleton Park;
- Build amphitheatre with bathrooms at McKelvey Park;
- Develop Children's Activity Center/Museum;
- Financially support Community Wide events, such as RioFest, activities at the Museum, Jalapeno 100, Blues on the Hill, Jackson Street Jubilee;
- Develop Veterans' Memorial;

- Develop a Trail Master Plan and partner with the Irrigation District to utilize Canal open spaces for trails;
- Develop Birding Center;
- Explore private ventures, (i.e. short-term: putt-putt golf courses, batting cages; medium-term: water park, band pavilion, soccer complex-phase II);
- Upgrade and replace worn equipment in Parks;
- Improve existing landscaping and entryways at Victor, Wilson, Pendleton and Dixieland Parks;
- Partner for the construction of an Ice House near a city park; and
- Upgrade and replace deteriorated Christmas decorations.

5. **Business Recruitment and Retention:**

Harlingen will be known for Innovative and Aggressive Economic Development.

- Assign duties of Harlingen Business Ombudsman to a City staff member to act as facilitator and advocate for business;
- Conduct annual Customer Service Training for all City Departments dealing with economic development;
- Coordinate with Harlingen Manufacturers Association to implement a Harlingen Business Retention Strategy;
- Host Regional Economic Development Summit with South Padre Island, Brownsville, Los Fresnos, San Benito, La Feria, Harlingen and Mercedes and invite collaboration on ED Projects;
- Develop economic development strategy for Lucio Blanco;
- Propose extending Rio Coast Plan to include Harlingen;
- Pursue and expand Advanced Manufacturing opportunities including Automotive Parts and Components; Automotive Assembly and Aerospace manufacturing;
- Identify Target Industry Clusters;

- Support major retail development through infrastructure and sales tax abatements where appropriate, with emphasis on mall revitalization;
- Support VIA's Strategic Plan of increased and expanded service, improved customer service, terminal and runway improvement, air cargo retention and expansion, and expansion of the Fixed Base Operations;
- Research and make recommendations on implementation of ordinances on: Homestead Preservation District and Reinvestment Zones, Homestead Land Trust, NAFTA Impact Zone and Municipal Development Corp.; and
- Consider implementation of strategic Tax Free Days to attract shoppers.

6. **Education:**

Harlingen will be the Catalyst for Improved and Enhanced Education at all Levels.

- Create an Education Task Force Committee;
- Develop long-range plan for a four year college or strategic partnership;
- Develop a formal policy of support for TSTC;
- Create a center for additional continuing education opportunities;
- Promote Harlingen and the region for its capable workforce; and
- Support workforce-training programs and coordinate with Cameron Works to identify vocational training needs.

7. **Revitalization:**

Harlingen will Focus on its Downtown as a Key to Development of Place. Harlingen will Eliminate Blight and Upgrade the appearance of the Central Business District.

- Relocate the switchyards and create green space in their place;
- Employ architect and fund improvements for Downtown Streetscape;
- Develop business plan and create a Discovery Center including a possible improvement and expansion of the Harlingen Community Center with a

goal of connecting the assets of Downtown with the Lake and Library District;

- Create a Downtown Visitor Center with restrooms to orient visitors and serve as anchor for Tours and Attractions;
- Create and fund a Catalytic Development Corporation to encourage relocation in, and in proximity to, downtown;
- Identify and eliminate by priority blighted properties measured by number of properties eliminated per year;
- Enhance Downtown security through personnel or technology or both;
- Create a Public Art Program and fund start-up;
- Redevelop Heritage Manor;
- Encourage development of sidewalk cafes, unique galleries, design services and spas;
- Complete development of Centennial Park;
- Redevelop the Grande Theatre;
- Create an Artists Alley;
- Create a new image for La Placita;
- Promote housing in downtown;
- Employ urban designer to create pedestrian scale development plan for area immediately north of Downtown District;
- Create/install new street signs to replace deteriorated signs in the Downtown District;
- Develop plan for outsourcing landscape design and maintenance in the Downtown District;
- Remove the old parking meter poles along Harrison, Commerce, Jackson, Van Buren, Monroe, and other nearby streets; and
- Upgrade and improve the appearance of public parking lots in and near the downtown.

Plan Tracking and Achievement Strategy

- City Commission, EDC, CIB and Chambers of Commerce will be invited to pass resolutions in support of the Plan;
- A Task Force for each focus area will be appointed including identified leaders, action teams and support groups;
- Task Forces for each of the areas of emphasis shall be organized as follows:

Image Task Force:

Leader(s): Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Harlingen Proud Executive Director and Public Works Director
Support Groups: Harlingen Proud and other volunteers

Revitalization Task Force:

Leader: Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Downtown Director
Support Groups: Downtown Board

Recreation Task Force:

Leader: Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Parks Director
Support Group: Parks Advisory Board

Tourism Task Force:

Leader:
Action Team Members: Newly formed Tourism and CVB Advisory Board
Staff: CVB Director

Healthcare ED Task Force:

Leader: Chairman and at-large members of the Healthcare ED Group appointed by the Mayor and approved by the Commission
Action Team Members: Members of the newly formed Healthcare Group
Staff: ED Director

Education Task Force:

Leader: Appointed by the Mayor and approved by the Commission
Action Team Members: Representatives from TSTC, RAHC, HCISD, Harlingen Foundation for Education and 3 additional volunteers outside of the education professional community appointed by the leader
Staff: Assistant City Manager

Business Recruitment & Retention Task Force:

Leader: EDC Chairman

Action Team Members: to recruited by the leader and comprised of one additional EDC member, HACC, HHCC, City Commissioner appointed by the Mayor and three additional volunteers

Staff: ED Director

Action teams must be comprised of at least 25% of individuals not already serving on a related Board; and

- Annual Reports shall be delivered between June 15 and July 1st of each year regarding progress at a Community Forum with the public and leadership of the community invited. New objectives will be entertained and added in anticipation of changing conditions in the future.
- Each objective will be assigned to one of seven task forces with a specific person responsible for the task along with support groups;

The Harlingen 100 Implementation Team comprised of the Mayor, Mayor Pro-Tem, City Manager, Assistant City Manager, EDC Chairman, CIB Chairman and representatives of the Seven Task Forces shall meet quarterly to review progress and to report that progress to the Harlingen City Commission.

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TAB 3 - STATISTICAL

FINANCIAL MANAGEMENT INVESTMENT POLICIES BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address all the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before the budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Bonds Ratings

The City's General Obligation Revenue Bonds are rated "AAA" by Fitch and "AAA" by Standards and Poor.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Water, Wastewater, and Valley International Airport Funds use the flow of current resources measurement focus and the modified accrual basis for budgeting. The Water, Wastewater, and Valley International Airport Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for budgeting. All governmental and fiduciary funds use the same basis for accounting and budgeting. Of the proprietary funds only Water, Wastewater, and the Valley International Airport Funds use the same basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Community Oriented Policing Services/Universal Hiring Program (COPS/UHP), Infrastructure, Street Improvement, as well as for all enterprise and internal service funds. Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets. Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the "Stockholders". They own the City. The "Board of Directors"- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed "Officers". "Advisory Board Members" consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an "open door" policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled "Citizen Communication". There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an "open door" policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the "front line", and are made aware of the City's needs from a "grassroots" perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between "from the bottom up" and "from the top down" policies.

The formal part of the budget process is presented on the following pages captioned "**General Budget Requirements**".

CITY OF HARLINGEN GENERAL BUDGET REQUIREMENTS

- Apr 30, Mon Submit budget work papers to departments.
- Apr 30, Mon Departments begin preparation of Budget Worksheets based on Goals and Objectives.
- May 11, Fri Due date for Department Directors to deliver Goals and Objectives to the Finance Department.
- May 11, Fri Due date for Department Directors to complete budget data entry.
- Jun 04, Mon Finance Department delivers draft budget to the City Manager.
- Jun 08, Fri City Manager/Finance Department review Revenue Projections.
- Jun 20 & 21 Wed & Thu City Manager/Department Director budget hearings (see Budget Hearings Calendar).
- Jun 25, Mon Due Date for Department Directors to deliver reworked budgets, if applicable.
- Jun 27, Wed City Manager finalizes budget decisions for proposal to City Commission.
- Jul 04, Mon City Hall Closed.
- Jul 06, Fri City Manager prepares and sends Budget Message to Mayor and City Commission.
- Jul 09, Mon Mayor & City Commission Budget Workshops.
- Jul 10, Tue Mayor & City Commission Budget Workshops.
- Jul 25, Wed Certified Appraisal Roll Due.
- Jul 27, Fri Calculation of effective and rollback tax rates.
- Aug 1, Wed Publication of "Notice of Public Hearing" on Annual Budget to be published in newspaper (at least 10 days before hearing)
- Aug 1, Wed Publication of "Effective Tax Rate, Rollback Tax Rate"
- Aug 8, Wed Meeting of governing body to discuss tax rate (special meeting).
- Aug 13, Mon Publication of " Notice of Public Hearing on Tax Increase"
- Aug 20, Mon Public Hearing on annual budget and First Public Hearing on Tax Rate (special meeting).

- Aug 24, Fri Second Public Hearing on Tax Rate (Special Meeting)
- Aug 29, Wed Publication of "Notice of Tax Revenue Increase"
- Sep 5, Wed First Reading of Budget Appropriation Ordinance.
First vote on Tax Rate and first reading of tax ordinance.
City Commission to consider approval of budget resolutions on:
Waterworks/Airport/Harlingen Downtown/Development Corporation.
- Sep 19, Wed Second reading of Budget Appropriation Ordinance
Second reading of Tax Rate Ordinance.
- Oct 1, Mon New Fiscal Year begins.

1. As indicated above, beginning in May budget forms and worksheets are distributed to departments and are due by May 11. In June, meetings are held with each department to review budget requests. In July City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff. The Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.

2. A public hearing is held in August by the City Commission to obtain citizen's comments.

3. Prior to October 1, the City's Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.

4. Starting in FY 1987 – 1988, budgets were formulated and adopted for all funds.

5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

1. The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents (\$2.50) on each one hundred dollars (\$100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

CITY OF HARLINGEN ACCOUNTING MEASUREMENT ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN

ANALYSIS OF PROPERTY TAX REVENUE

PROPOSED FISCAL YEAR 2012-2013

	ACTUAL FY 09-10	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
Appraised Valuations	2,890,029,208	2,974,759,249	2,953,243,554	3,023,383,150
Less Exemptions	214,752,669	303,771,824	257,001,513	239,668,472
Total Taxable Value	<u>\$2,675,276,539</u>	<u>\$2,670,987,425</u>	<u>\$2,696,242,041</u>	<u>\$2,783,714,678</u>
Tax Levy	\$15,677,296	\$15,696,199	\$15,845,781	\$16,391,264
Estimated Collection	95.33%	96.51%	94.35%	96.21%
Estimated Tax Collection	\$14,945,297	\$15,148,659	\$14,950,428	\$15,770,363
Estimated Delinquent Tax	\$750,389	\$567,445	\$535,000	\$525,000

CURRENT TAX LEVY DISTRIBUTED BY FUNDS

General Fund	\$9,786,588	\$11,181,571	\$11,405,383	\$12,102,074
Street Improvement	1,269,074	0	0	0
Debt Service	3,889,635	3,967,088	3,545,045	3,668,289
Total	<u>\$14,945,297</u>	<u>\$15,148,659</u>	<u>\$14,950,428</u>	<u>\$15,770,363</u>

TAX RATE DISTRIBUTION IN CENTS

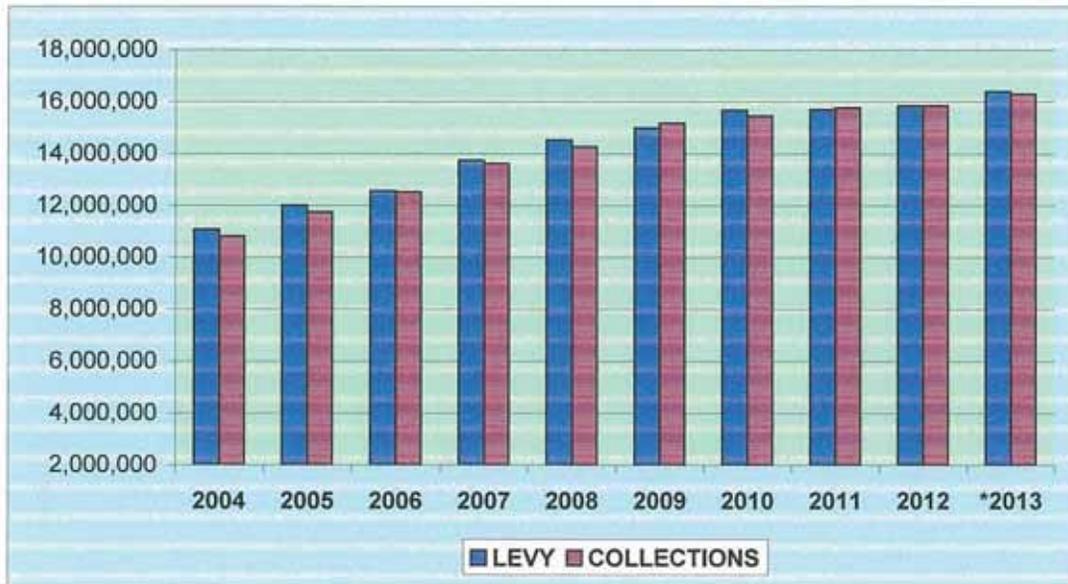
General Fund	0.385580	0.434634	0.450426	0.451862
Street Improvement Fund	0.050000	0.000000	0.000000	0.000000
Debt Service Fund	0.153247	0.154193	0.138401	0.136965
TOTAL	<u>0.588827</u>	<u>0.588827</u>	<u>0.588827</u>	<u>0.588827</u>

**CITY OF HARLINGEN
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTIONS	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY	OUTSTANDING DELINQUENT TAXES
2004	11,061,452	10,516,822	95.08%	290,830	10,807,652	97.71%	1,679,247
2005	11,997,416	11,318,149	94.34%	422,615	11,740,764	97.86%	1,878,256
2006	12,547,864	12,015,509	95.76%	500,342	12,515,851	99.74%	1,830,806
2007	13,738,026	13,099,364	95.35%	512,764	13,612,128	99.08%	1,810,649
2008	14,522,220	13,806,819	95.07%	461,437	14,268,256	98.25%	1,813,318
2009	14,988,703	14,474,545	96.57%	693,925	15,168,470	101.20%	1,202,926
2010	15,676,927	14,945,297	95.33%	501,740	15,447,037	98.53%	1,411,586
2011	15,695,172	15,177,033	96.70%	595,000	15,772,033	100.49%	2,144,840
2012	15,845,781	15,277,856	96.42%	564,659	15,842,516	99.98%	1,853,622
*2013	16,391,264	15,770,363	96.21%	525,000	16,295,363	99.41%	1,808,187

* ESTIMATED FOR TAX YEAR 2013

**PROPERTY TAX LEVY AND COLLECTIONS
TEN YEAR COMPARISON**



**CITY OF HARLINGEN
PROPERTY TAX RATES
ALL OVERLAPPING GOVERNMENTS**

(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS

<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>	<u>HARLINGEN INDEPENDENT SCHOOL DISTRICT</u>	<u>CAMERON COUNTY</u>	<u>SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT</u>	<u>TOTAL</u>
2004	0.418831	0.161113	0.579944	1.545000	0.358191	0.039200	2.522335
2005	0.418831	0.171728	0.590559	1.550000	0.358190	0.039200	2.537949
2006	0.417934	0.172625	0.590559	1.424000	0.358191	0.039200	2.411950
2007	0.430154	0.159846	0.590000	1.424000	0.358191	0.039200	2.411391
2008	0.435625	0.154375	0.590000	1.125000	0.343191	0.049200	2.107391
2009	0.437800	0.1522	0.590000	1.125000	0.353191	0.049200	2.117391
2010	0.435580	0.153247	0.588827	1.125000	0.363191	0.049200	2.126218
2011	0.434634	0.154193	0.588827	1.219000	0.364291	0.049200	2.221318
2012	0.450426	0.138401	0.588827	1.218000	0.384291	0.049200	2.240318
2013	0.451862	0.136965	0.588827	1.218000	0.384291	0.049200	2.240318

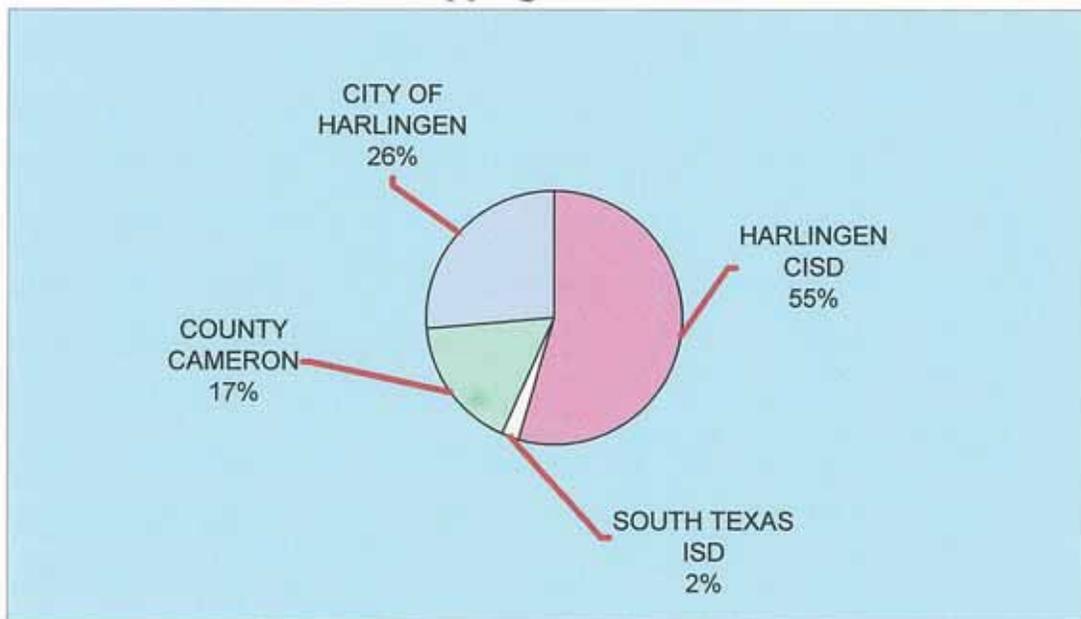
Tax rate limit City: \$2.50

Tax due date: January 31

Discount allowed: None

Penalty and Interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.

All Overlapping Governments



Percentage of total tax rate by taxing units

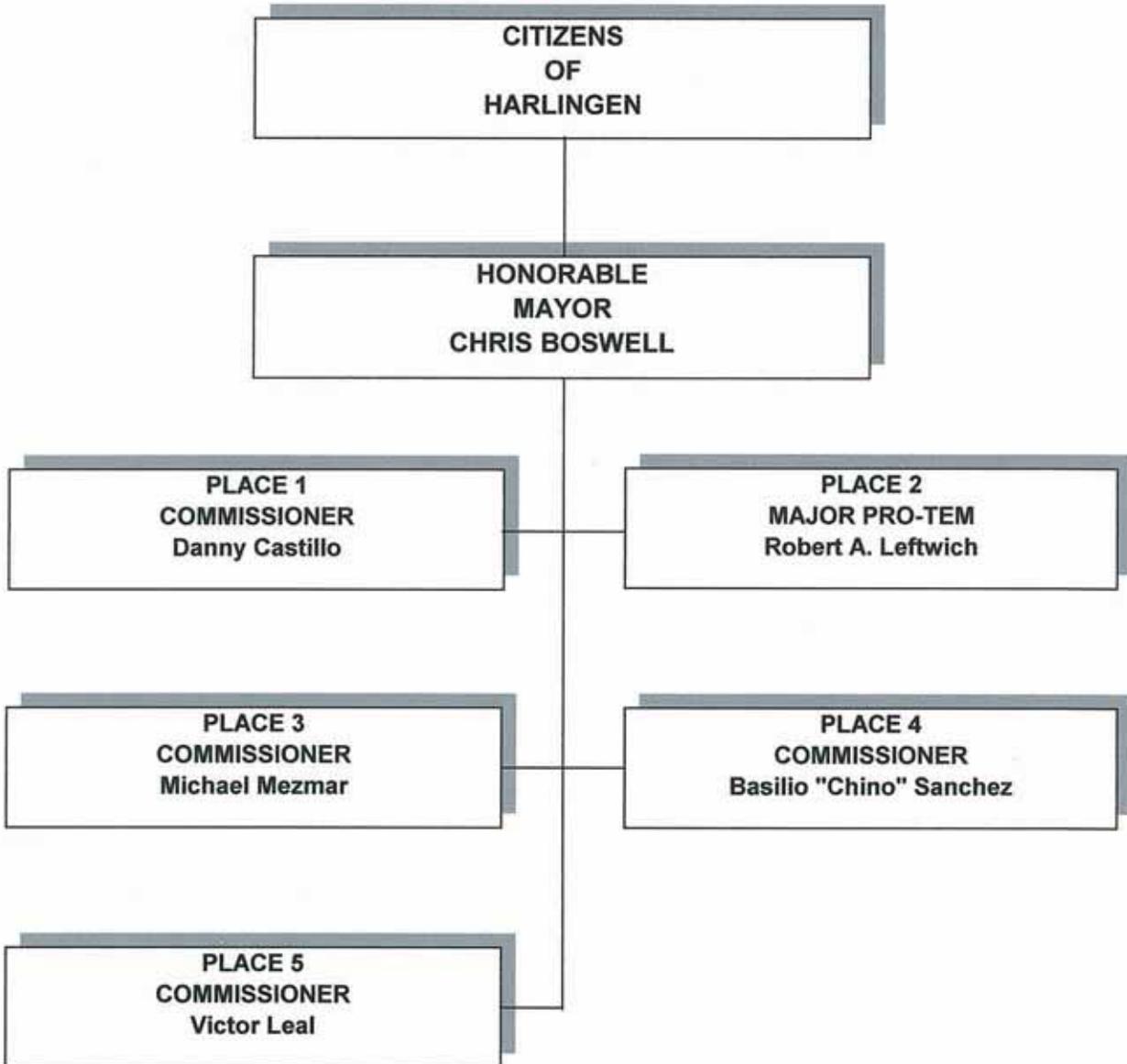
**CITY OF HARLINGEN
PRINCIPAL TAXPAYERS
2011 ASSESSED VALUATION**

<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	2011 TAXABLE ASSESSED VALUATION	PERCENTAGE OF TOTAL TAXABLE ASESSED VALUATION
UNITED LAUNCH ALLIANCE LLC	AVIATION AEROSPACE	\$38,271,757	1.42%
HARLINGEN MEDICAL CTR REALTY LLC	MEDICAL REAL ESTATE DEVELOPERS	23,852,478	0.88%
MALL AT VALLE VISTA LLC	SHOPPING CENTER OPERATIONS	20,843,119	0.77%
AEP TEXAS CENTRAL COMPANY	ELECTRICITY SUPPLIERS	17,929,370	0.66%
VALLEY BAPTIST REALTY CORP	HOLDING COMPANY	14,446,484	0.54%
SOUTHWESTERN BELL TELEPHONE	TELEPHONE SERVICE	13,505,810	0.50%
HARLINGEN VENTURE NO TWO LP	SHOPPING CENTER OPERATIONS	12,668,434	0.47%
HARLINGEN SC PARTNERS LTD	SHOPPING CENTER OPERATIONS	12,316,045	0.46%
HARLINGEN USCIS LP	REAL ESTATE DEVELOPERS	11,316,578	0.42%
HARLINGEN MEDICAL CENTER, LTD.	MEDICAL SERVICES	11,237,491	0.42%
		<u>\$176,387,566</u>	<u>6.54%</u>

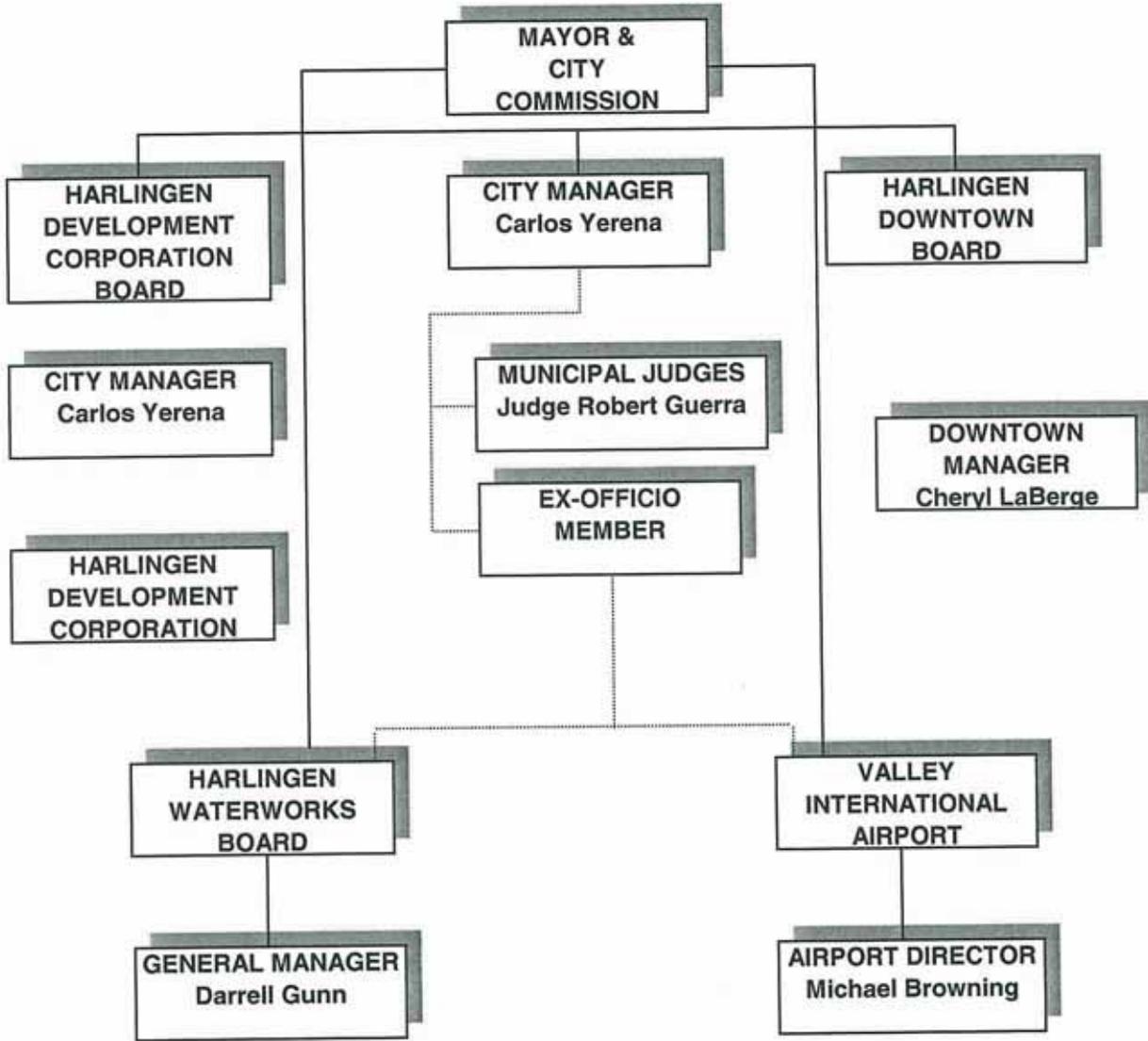
SOURCE: CAMERON APPRAISAL DISTRICT

CITY OFFICIALS

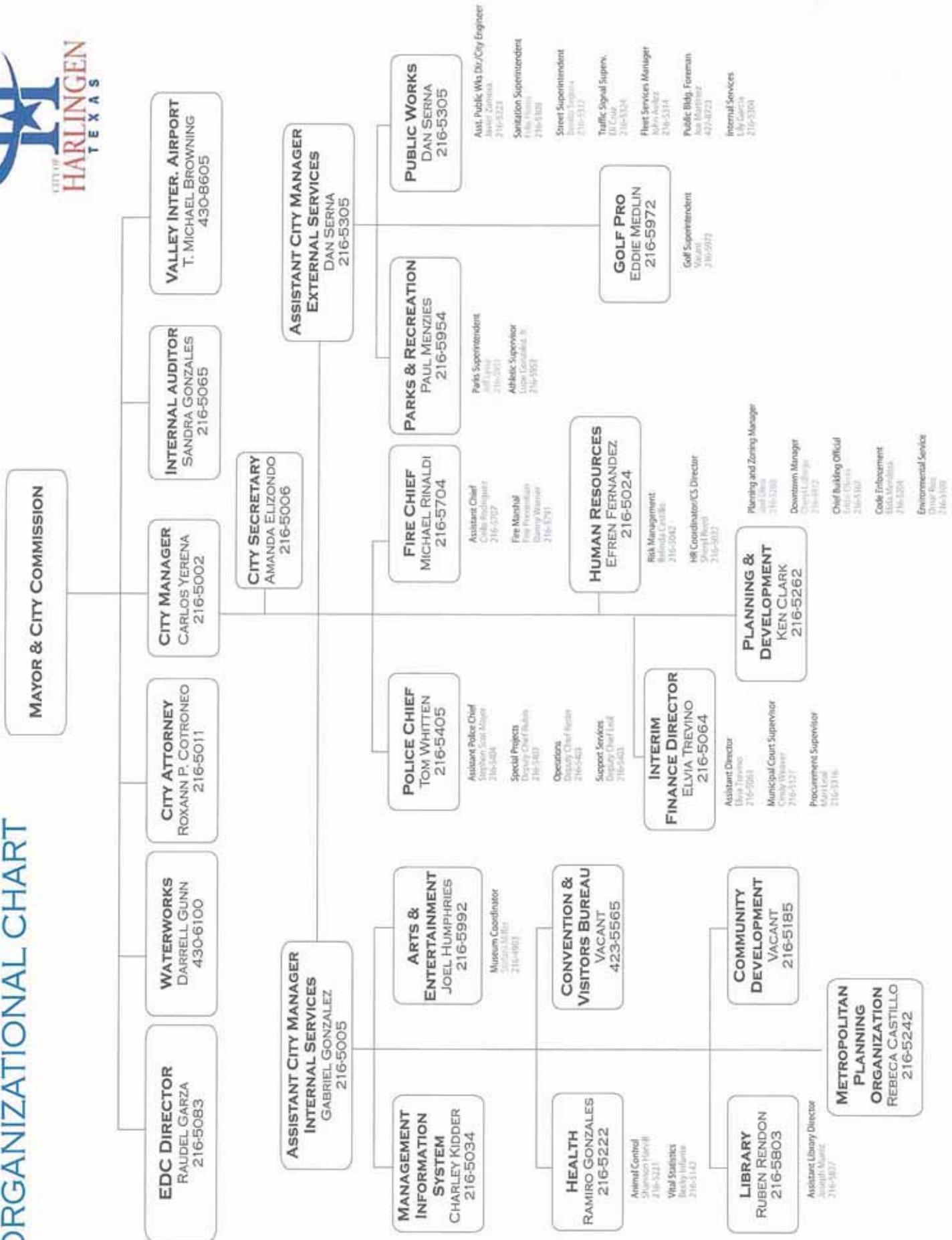
Mayor and Commissioners



**CITY MANAGER &
COMMISSION APPOINTEES
ORGANIZATION**



CITY OF HARLINGEN ORGANIZATIONAL CHART



CITY OF HARLINGEN

FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

General Fund is the primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund.

The Harlingen Waterworks System accounts for the operation of the Waterworks and Wastewater System.

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds). The main operating fund for the City of Harlingen, the General Fund is a major fund of the City and is used to account for resources devoted to funding services traditionally associated with local government.

Major Special Revenue Fund

The only Special Revenue Fund reported as a major fund is the Community Development Fund (CDBG). It is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.

Non-Major Special Revenue Funds

These funds are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The different funds or grants that comprise the non-major Special Revenue Funds are as follows:

- 1) **Metropolitan Planning Organization (MPO) Fund** is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen-San Benito traffic area.
- 2) **Special Investigations Fund** is used to account for monies received by the Harlingen Police Department. These funds are used to finance police investigations, equipment, and for rewards in the "Crime stoppers Program".
- 3) **Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.
- 4) **Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.

- 5) **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.
- 6) **Harlingen Downtown Improvement District Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.
- 7) **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.
- 8) **Communication Center Fund** accounts for monies received for the rental of tower space and for expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.
- 9) **Community Oriented Policing Services/Universal Hiring Program (COPS / UHP GRANT)** is a three-year descending grant. The purpose of this grant is to hire ten Police Officer Recruits. The salary and benefits of these new officers are funded by this grant. These officers were hired to bring the Harlingen Police Department in line with the required complement of officers.
- 10) **Red Light Safety Photo Enforcement Program** is aimed at reducing accident-related injuries, specifically at intersections that reflect a high number of traffic accidents.
- 11) **Neighborhood Stabilization Program Fund** is used to account for funds provided through the Texas Department of Housing and Community Affairs (TDHCA).
- 12) **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.
- 13) **FEMA Jefferson Street Drainage Fund** is used to account for State Disaster funding awarded through the Texas Department of Public Safety – Division of Emergency Management.
- 14) **TDRA Northwest Area Drainage Fund** is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs (TDRA).
- 15) **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.
- 16) **Development Corporation of Harlingen, Inc. Fund** is used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.
- 17) **Harlingen Community Improvement Board Fund** is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.
- 18) **Infrastructure Fund** is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Major Debt Service Fund

This fund is provided to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

Major Capital Projects Funds

The Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of capital assets. The G.O. Bond Series 2004 Fund, G.O. Bond Series 2005, G.O. Bond Series 2006, C.O. Series 2007, G.O. Bond Series 2007, G.O. Bond Series 2010 and C.O. Series 2010 are reported as major funds as they are used to account for the proceeds of their respective bond issuances, which are to be used for the construction of major capital assets.

Non-Major Capital Projects Funds

The three other non-major Capital Funds are as follows:

- 1) **Capital Improvement Fund** is provided to account for receipts and expenditures of monies received for the construction of major capital improvements by the City.
- 2) **Petition Paving Fund** is used to account for the construction and financing of certain public improvements, which are to be paid wholly or in part by special assessments levied against benefited property.
- 3) **Street Improvement Fund** is provided for the purpose of street improvements for the City.

Major Proprietary Funds

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Municipal Auditorium Fund, the Sanitation Fund, and the Waste and Wastewater System Fund are reported as major enterprise funds.

- 1) **Municipal Auditorium Fund** has been established to account for the activities of the Municipal Auditorium.
- 2) **Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
- 3) **Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit

Non-Major Enterprise Funds

- 1) **Municipal Golf Course Fund** is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
- 2) **Harlingen Arts and Heritage Museum Fund** is used to account for the activities of the City's Museum.
- 3) **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

Major Internal Services Fund

The major Internal Services Fund is the Motor Vehicle/Warehouse Fund, which provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.

Non-Major Internal Services Fund

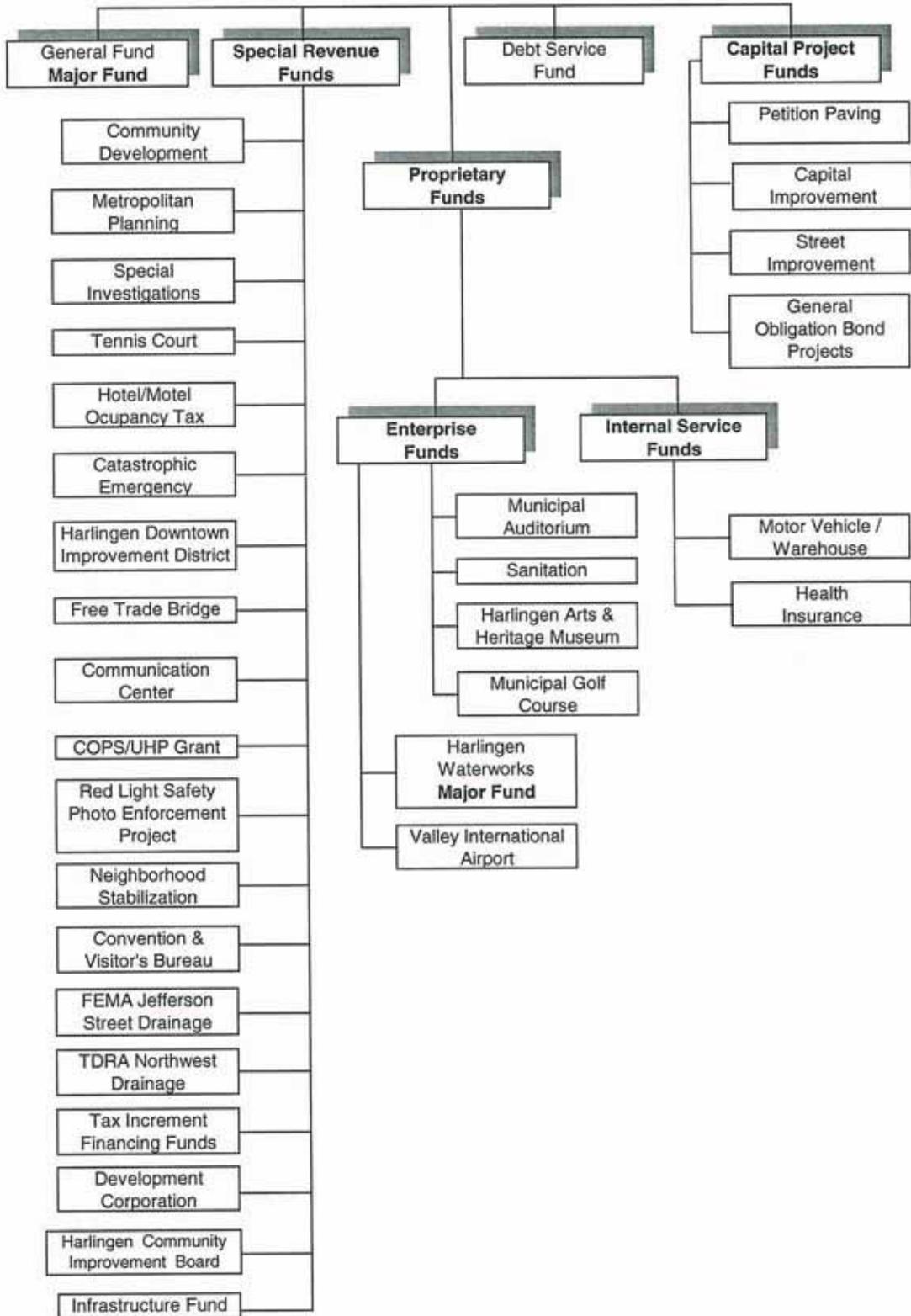
The Health Insurance Fund is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

Fiduciary Fund

The City is the trustee, or fiduciary, of the Firemen's Relief and Retirement Fund, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.

CITY OF HARLINGEN BUDGETARY FUNDS

**GOVERNMENTAL FUNDS
Major & Non-Major Funds**



**CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2012-2013**

There are five major revenue sources for the City of Harlingen that comprise 84.27% of the total revenues for all funds:

1) **Charges for Services (30.48%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (18.12%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (14.86%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (14.85%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (5.96%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

**CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS**

	Actual 2010-2011			Budgeted 2011-2012			Approved 2012-2013					
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Property Taxes	\$16,452,333	\$0	\$0	\$16,452,333	\$16,075,422	\$0	\$0	\$16,075,422	\$16,742,488	\$0	\$0	\$16,742,488
Sales Tax	18,742,993	0	0	18,742,993	19,230,161	0	0	19,230,161	20,416,384	0	0	20,416,384
Franchise Fees	3,518,212	0	0	3,518,212	3,432,000	0	0	3,432,000	3,490,520	0	0	3,490,520
Other Taxes & Fees	1,246,810	1,320,026	0	2,566,836	1,220,500	1,300,000	0	2,520,500	1,222,500	1,300,000	0	2,522,500
Fines & Forfeitures	1,550,412	0	0	1,550,412	1,590,970	0	0	1,590,970	1,988,546	0	0	1,988,546
Licenses & Permits	505,837	0	0	505,837	490,200	0	0	490,200	461,000	0	0	461,000
Charges for Services	2,911,433	32,416,154	0	35,327,587	2,228,668	30,935,503	0	33,164,201	2,015,855	32,332,792	0	34,348,647
Intergovernmental	5,141,797	7,328,196	0	12,469,993	6,081,777	2,160,000	2,002,000	8,241,777	3,895,046	2,745,000	0	6,640,046
Interest Investments	64,965	122,415	-114,063	73,297	58,387	96,570	0	154,957	47,450	102,865	3,300,200	3,450,515
Miscellaneous	786,624	4,569,544	0	5,346,168	1,454,191	5,243,130	0	6,697,321	1,679,129	4,527,025	0	6,206,154
Terminal Building	0	3,580,376	0	3,580,376	0	3,607,000	0	3,607,000	0	3,510,000	0	3,510,000
Airfield	0	722,046	0	722,046	0	679,000	0	679,000	0	804,000	0	804,000
Industrial Park	0	1,165,481	0	1,165,481	0	1,177,400	0	1,177,400	0	1,197,000	0	1,197,000
Terminal Support	0	1,243,125	0	1,243,125	23,000	1,211,500	0	1,211,500	0	1,206,500	0	1,206,500
Property Assessments	27,658	0	0	27,658	0	0	0	0	23,000	0	0	23,000
Pension Contributions	0	0	1,391,988	1,391,988	0	0	1,400,000	1,400,000	0	1,400,000	0	1,400,000
Other Financing Sources	42,103,624	2,474,942	0	44,578,566	25,842,764	464,000	0	26,306,764	7,937,103	331,500	0	8,268,603
TOTALS	\$93,052,698	\$54,932,305	\$1,267,905	\$149,252,908	\$77,728,070	\$46,874,103	\$3,402,000	\$128,004,173	\$59,919,021	\$48,058,682	\$4,700,200	\$112,675,903

These charts represent the Revenue Summary by Fund Type and Expenditure Summary by Object for Actual, Budgeted and Fiscal Years.
The following pages depict various charts representing Revenues and Expenditures in summary and detail for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN

EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2010-2011			Budgeted 2011-2012			Approved 2012-2013					
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Personnel Services	\$27,680,529	\$12,300,745	\$0	\$39,981,274	\$28,254,651	\$12,503,481	\$0	\$40,758,132	\$28,339,420	\$13,227,730	\$0	\$41,567,150
Contracted Services	589,986	5,297,971	151,421	6,039,378	897,500	5,350,580	180,000	6,428,080	180,500	5,063,000	180,000	5,423,500
Materials & Supplies	1,661,001	5,612,217	0	7,273,218	1,617,323	5,929,129	0	7,546,452	1,723,410	5,716,565	0	7,439,975
Other Charges	9,688,919	9,624,943	21,143	19,335,005	11,080,010	10,975,019	24,625	22,079,654	10,635,209	10,525,844	25,125	21,186,178
Street Improvements	225,277	0	0	225,277	450,000	0	0	450,000	425,000	0	0	425,000
Capital Outlay	2,890,127	3,920	0	2,894,047	715,653	1,578,083	0	2,293,736	544,165	1,182,474	0	1,726,639
Other Financing Uses	12,032,743	1,692,970	0	13,715,713	8,653,268	1,662,778	0	10,316,046	9,027,075	1,597,216	0	10,624,291
Drainage	1,984,313	0	0	1,984,313	2,473,735	0	0	2,473,735	821,042	0	0	821,042
Depreciation	0	11,648,608	0	11,648,608	0	9,525,300	0	9,525,300	0	9,410,300	0	9,410,300
Housing Programs	52,001	0	0	52,001	325,987	0	0	325,987	228,309	0	0	228,309
Housing Rehabilitation	119,382	0	0	119,382	324,262	0	0	324,262	207,923	0	0	207,923
Demolition	76,496	0	0	76,496	0	0	0	0	0	0	0	0
Public Services & Economic Dev	17,919,144	0	0	17,919,144	18,371,216	0	0	18,371,216	2,620,847	0	0	2,620,847
Pensions & Withdrawals	0	0	1,446,672	1,446,672	0	0	1,520,000	1,520,000	0	0	1,850,000	1,850,000
Economic Development	5,303,506	0	0	5,303,506	7,209,676	0	0	7,209,676	5,657,779	0	0	5,657,779
TOTALS	\$90,223,424	\$46,171,374	\$1,619,236	\$128,014,034	\$80,773,281	\$47,524,370	\$1,724,625	\$130,022,276	\$60,410,679	\$46,723,129	\$2,055,125	\$109,188,933

CITY OF HARLINGEN
Approved Revenues 2012-2013
Governmental Fund Types

General	CDBG	M.P.O.	Special Invest- gations	Tennis Court	Hotel/Mo- tel Occu- pancy Tax	Catastro- phic Emerg.	Harlingen Downtown	Free Trade Bridge	Communi- cation Center	CORPS UHP Grant	Convention & Visitor's Bureau	NSP	FEWA Jefferson Northwest Drainage	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Improvement Board	Debt Service	Petition Paving	Street Improve- ment	Infra- structure Fund	Total Govern- mental		
\$13,068,705	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,668,283	\$0	\$5,500	\$0	\$16,742,488		
15,241,561	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,416,364		
3,490,520	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,490,520		
Other Taxes & Fees	0	0	0	0	615,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	280,000	1,222,500		
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,988,546		
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	461,000		
Charges for Services	0	0	0	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,015,555		
Intergovernmental	624,909	1,112,542	295,188	200,000	0	0	0	0	249,901	0	0	0	0	0	0	0	0	0	0	0	0	0	3,685,046		
Interest Investments	34,500	0	1,500	0	400	0	0	775	0	0	300	0	0	0	0	0	0	0	0	1,060	50	100	47,450		
Miscellaneous	0	0	0	70,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,679,129		
Terminal Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Airfield	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Industrial Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Terminal Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Property Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Pension Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,000		
Other Financing Sources	792,860	0	0	20,000	0	0	0	0	0	0	488,000	0	0	70,000	104,000	125,000	5,688,248	0	0	0	425,000	0	7,937,103		
TOTALS	\$37,841,412	\$1,112,542	\$295,188	\$201,500	\$111,000	\$815,900	\$575	\$240,975	\$135,775	\$52,604	\$249,901	\$488,300	\$797,255	\$168,161	\$447,000	\$70,000	\$104,000	\$125,000	\$11,031,731	\$1,270,129	\$3,668,283	\$1,050	\$430,550	\$260,100	\$59,919,021

CITY OF HARLINGEN
Approved Revenues 2012-2013

Fiduciary Fund Types

Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	International Airport	Valley International	Internal Motor Vehicle	Health Insurance	Total Proprietary	Fiduciary's Relief & Retirement	Total Fiduciary
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	1,300,000	0	0	1,300,000	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
181,612	8,163,000	16,000	1,309,900	19,027,400	0	3,634,880	0	0	32,332,792	0	0
0	0	0	0	0	0	2,745,000	0	0	2,745,000	0	0
0	4,000	115	550	80,000	9,000	9,000	200	0	102,865	0	0
1,000	0	5,000	0	797,600	0	19,000	3,704,425	0	4,527,025	0	0
0	0	0	0	0	0	3,510,000	0	0	3,510,000	0	0
0	0	0	0	0	0	804,000	0	0	804,000	0	0
0	0	0	0	0	0	1,197,000	0	0	1,197,000	0	0
0	0	0	0	0	0	1,206,500	0	0	1,206,500	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
158,000	0	100,000	0	0	0	0	73,500	0	1,400,000	0	1,400,000
TOTALS	\$8,167,000	\$121,115	\$1,310,450	\$19,905,000	\$10,771,500	\$3,662,880	\$3,778,125	\$48,056,682	\$4,700,200	\$4,700,200	

Proprietary Fund Types

Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	International Airport	Valley International	Internal Motor Vehicle	Health Insurance	Total Proprietary
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	1,300,000	0	0	1,300,000
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
181,612	8,163,000	16,000	1,309,900	19,027,400	0	3,634,880	0	0	32,332,792
0	0	0	0	0	0	2,745,000	0	0	2,745,000
0	4,000	115	550	80,000	9,000	9,000	200	0	102,865
1,000	0	5,000	0	797,600	0	19,000	3,704,425	0	4,527,025
0	0	0	0	0	0	3,510,000	0	0	3,510,000
0	0	0	0	0	0	804,000	0	0	804,000
0	0	0	0	0	0	1,197,000	0	0	1,197,000
0	0	0	0	0	0	1,206,500	0	0	1,206,500
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
158,000	0	100,000	0	0	0	0	73,500	0	331,500
TOTALS	\$8,167,000	\$121,115	\$1,310,450	\$19,905,000	\$10,771,500	\$3,662,880	\$3,778,125	\$48,056,682	\$4,700,200

CITY OF HARLINGEN

EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2010-2011			Budgeted 2011-2012			Approved 2012-2013		
	Governmental	Proprietary	Fiduciary	Governmental	Proprietary	Fiduciary	Governmental	Proprietary	Fiduciary
	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types
Personnel Services	\$27,680,529	\$12,300,745	\$0	\$28,254,651	\$12,503,481	\$0	\$28,339,420	\$13,227,730	\$0
Contracted Services	589,986	5,297,971	151,421	897,500	5,350,580	180,000	180,500	5,063,000	180,000
Materials & Supplies	1,661,001	5,612,217	0	1,817,323	5,929,129	0	1,723,410	5,716,565	0
Other Charges	9,688,919	9,624,943	21,143	11,080,010	10,975,019	24,625	10,635,209	10,525,844	25,125
Street Improvements	225,277	0	0	450,000	0	0	425,000	0	0
Capital Outlay	2,890,127	3,920	0	715,653	1,578,083	0	544,165	1,182,474	0
Other Financing Uses	12,032,743	1,682,970	0	8,853,268	1,662,778	0	9,027,075	1,597,216	0
Drainage	1,984,313	0	0	2,473,735	0	0	821,042	0	0
Depreciation	0	11,648,608	0	0	9,525,300	0	0	9,410,300	0
Housing Programs	52,001	0	0	325,987	0	0	228,309	0	0
Housing Rehabilitation	119,382	0	0	324,262	0	0	207,923	0	0
Demolition	76,496	0	0	0	0	0	0	0	0
Public Services & Economic Dev	17,919,144	0	0	18,371,216	0	0	2,620,847	0	0
Pensions & Withdrawals	0	0	1,446,672	0	0	1,520,000	0	0	1,850,000
Economic Development	5,303,506	0	0	7,209,676	0	0	5,657,779	0	0
TOTALS	\$80,223,424	\$46,171,374	\$1,619,236	\$80,773,281	\$47,524,370	\$1,724,625	\$80,410,679	\$46,723,129	\$2,055,125
			\$128,014,034			\$130,022,276			\$109,188,933

This chart shows the Expenditure Summary by Object for Actual, Budgeted and Approved Fiscal Years

The following three pages of charts show the Detailed Expenditures by Object for Actual, Budgeted and Approved Fiscal Years.

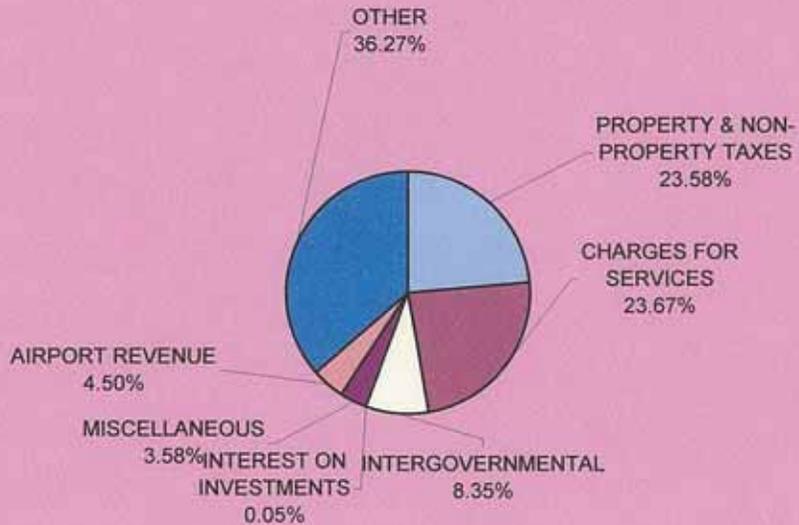
CITY OF HARLINGEN
Budgeted Expenditures by Object for 2011-2012

General	CDBG	M.P.O.	Special Invest- gations	Tennis Court	Hotel/Motel Occupancy Tax	Cata- strophic Emergency	Harlingen Downtown	Free Commu- nication Center	COPS grant	Conv. & Visitor's Bureau	NSP	FEMA Jefferson Drainage	TDRA Northwest	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Board	Debt Service	Street Improve- ment	Infra- structure Fund	Total Governmental	
																							\$
Personnel Services	\$205,285	\$134,877	\$38,231	\$0	\$0	\$0	\$138,931	\$0	\$277,308	\$134,822	\$0	\$0	\$0	\$0	\$0	\$0	\$428,421	\$0	\$0	\$0	\$0	\$28,354,881	
Contracted Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	887,500	0	0	0	0	887,500	
Materials & Supplies	1,153,211	28,000	415,307	0	20,000	25,000	4,050	0	0	7,255	0	0	0	0	0	0	10,000	0	0	0	154,500	1,817,323	
Other Charges	7,333,374	322,559	343,029	109,500	152,000	0	113,873	230,000	149,137	364,028	797,255	0	0	101,882	104,353	183,009	775,521	0	0	0	450,000	11,080,010	
Street Improvements	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450,000	
Capital Outlay	328,943	0	281,710	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	105,000	716,653	
Other Financing Uses	835,689	0	0	0	863,500	0	187,743	0	0	0	0	0	0	0	0	0	3,200,445	0	3,745,891	0	0	8,883,268	
Drainage	0	260,000	0	0	0	0	0	0	0	0	0	1,221,054	992,881	0	0	0	0	0	0	0	0	2,473,735	
Depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Housing Programs	0	325,997	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	325,997	
Housing Rehabilitation	0	324,262	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	324,262	
Demolition	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Public Services & Economic Dev	0	166,787	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,204,429	0	0	0	0	18,371,216	
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Economic Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,054,603	2,155,073	0	0	0	7,209,678	
TOTALS	\$56,548,103	\$1,282,321	\$485,436	\$1,078,877	\$109,500	\$1,055,500	\$256,654	\$417,743	\$149,137	\$277,308	\$605,905	\$797,255	\$1,221,054	\$992,881	\$101,882	\$104,353	\$183,009	\$28,570,919	\$2,155,073	\$3,745,891	\$450,000	\$259,500	\$50,773,281

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2011-2012

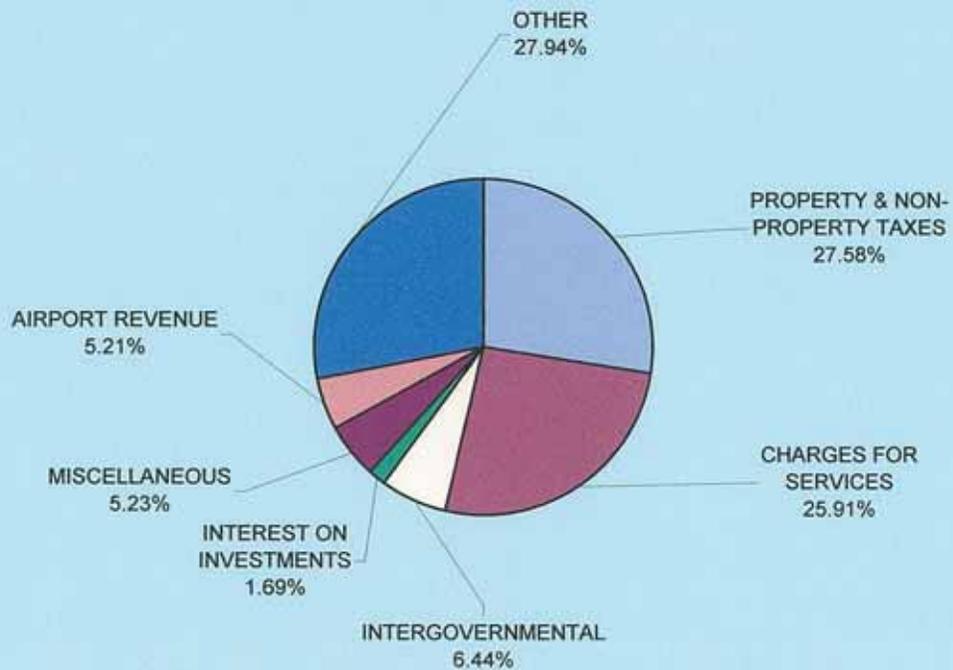
Proprietary Funds	Valley										Total
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	International Airport	Internal Service/ Motor Vehicle	Health Insurance	Proprietary	Firemen's Relief & Retirement	
Personnel Services	\$124,970	\$2,109,603	\$51,598	\$677,201	\$6,534,353	\$2,623,800	\$381,956	\$0	\$12,503,481	\$0	\$0
Contracted Services	0	0	0	0	3,563,580	1,787,000	0	0	5,350,580	180,000	180,000
Materials & Supplies	37,360	160,771	4,640	256,556	2,720,000	665,000	2,084,792	0	5,929,129	0	0
Other Charges	211,132	5,238,950	90,600	210,515	290,000	580,000	125,665	4,228,157	10,975,019	24,625	24,625
Street Improvements	0	0	0	0	0	0	0	0	0	0	0
Capital Outlay	88,421	249,750	0	189,853	0	0	1,050,059	0	1,578,083	0	0
Other Financing Uses	0	374,400	0	57,750	1,192,628	38,000	0	0	1,662,778	0	0
Depreciation	0	0	0	0	0	0	0	0	0	0	0
Housing Programs	0	10,300	0	0	5,215,000	4,300,000	0	0	9,525,300	0	0
Housing Rehabilitation	0	0	0	0	0	0	0	0	0	0	0
Demolition	0	0	0	0	0	0	0	0	0	0	0
Public Services & Economic Dev	0	0	0	0	0	0	0	0	0	0	0
Pensions & Withdrawals	0	0	0	0	0	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0	0	0	0	1,520,000	1,520,000
TOTALS	\$461,883	\$8,143,774	\$146,838	\$1,391,885	\$19,515,561	\$9,993,800	\$3,642,472	\$4,228,157	\$47,524,370	\$1,724,625	\$1,724,625

CITY OF HARLINGEN
Revenue by Type for 2010-2011
Actual Revenues \$149,252,908



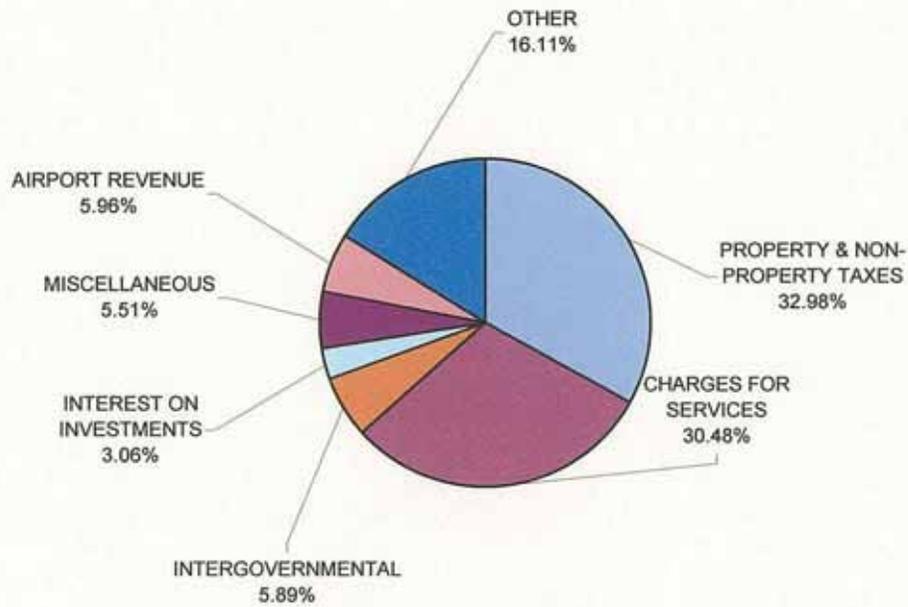
This pie chart shows the percentage of actual revenues by type for 2010-2011.

CITY OF HARLINGEN
Revenue by Fund Type for 2011-2012
Budgeted Revenues \$128,004,173



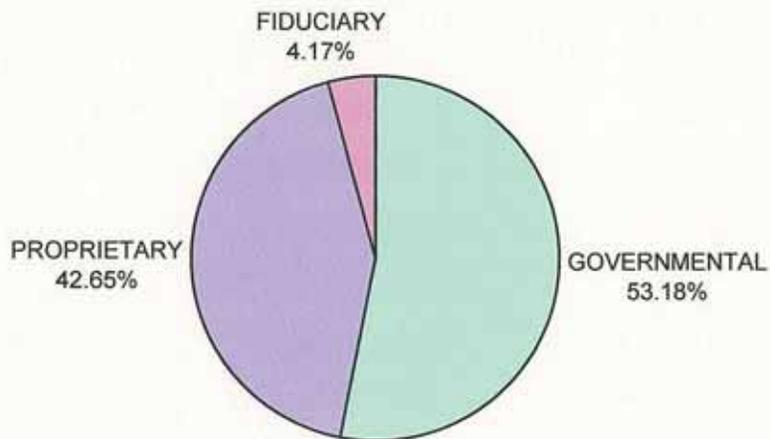
This pie chart shows the percentage of budgeted revenues by type for 2011-2012.

**CITY OF HARLINGEN
Revenue by Type for 2012-2013
Approved Revenues \$112,675,903**



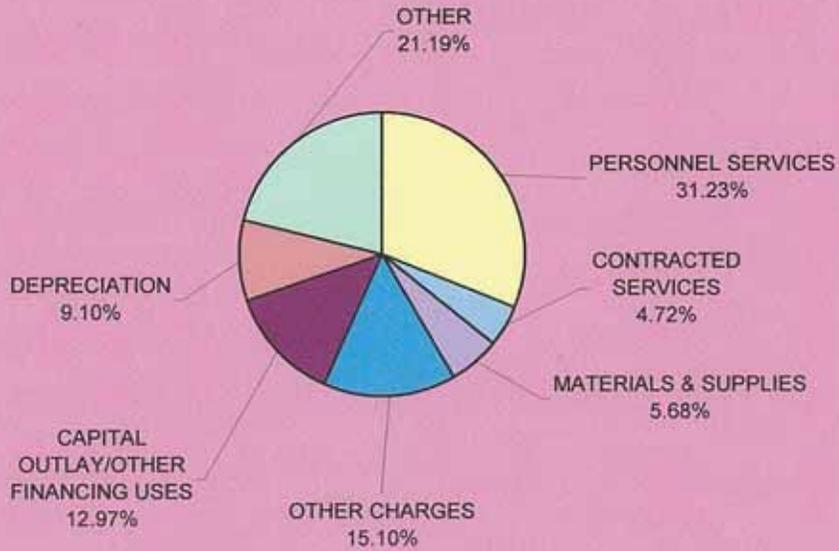
This pie chart shows percentage of proposed revenues by type for 2012-2013.

Proposed Revenues by Fund Type for 2012-2013



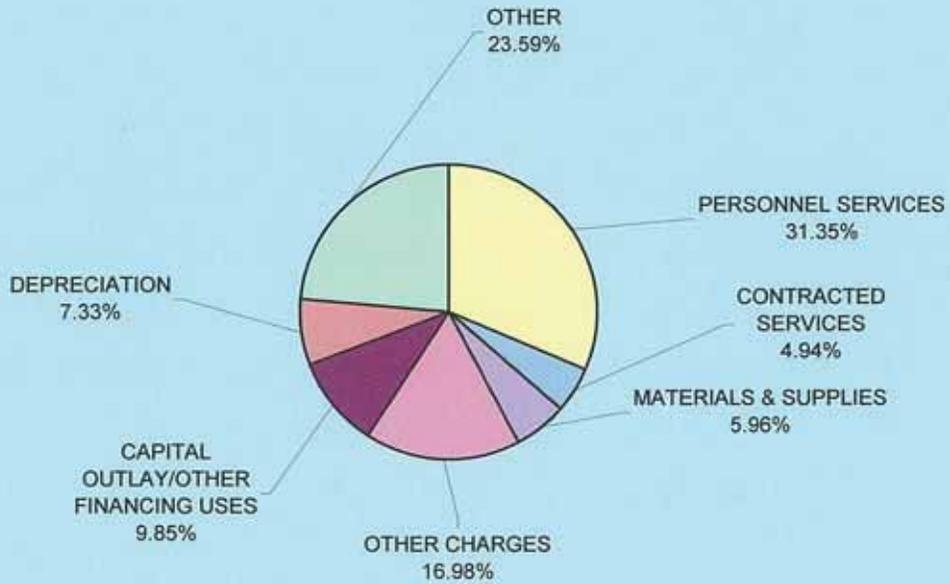
This pie chart shows the percentage that the three different fund types comprise for 2012-2013 Revenues

CITY OF HARLINGEN
Expenditures by Object for 2010-2011
Actual Expenditures - \$128,014,034



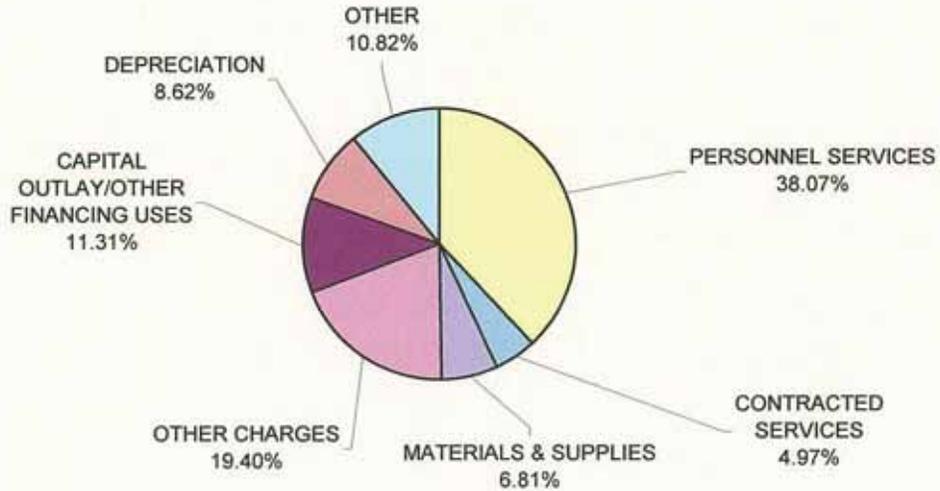
This pie chart shows the percentage of actual expenditures by object for 2010-2011.

CITY OF HARLINGEN
Expenditures by Object for 2011-2012
Budgeted Expenditures - \$130,022,276



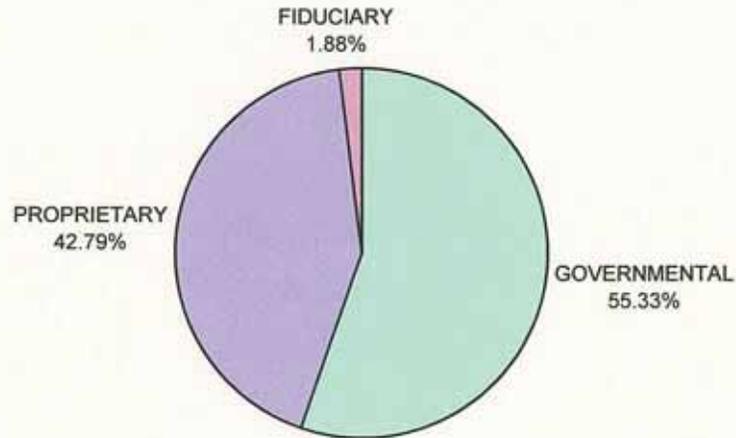
This pie chart shows the percentage of budgeted expenditures by object for 2011-2012.

CITY OF HARLINGEN
Expenditures by Object for 2012-2013
Approved Expenditures - \$109,188,933



This pie chart shows the percentage of approved expenditures by object for 2012-2013.

Proposed Expenditures by Fund Type for 2012-2013



This pie chart shows the percentage that the three different fund types comprise for 2012-2013 Revenues

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2010-2011
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2010	REVENUES FOR FY 2010-11	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2010-11	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ACTUAL BALANCE 9/30/2011
GENERAL FUND	\$10,537,631	\$37,974,404	PROPERTY TAXES	\$12,291,053	100.0%	\$37,642,381	PERSONNEL SERVICES	\$26,371,561	100.0%	\$10,859,654
			SALES TAXES	14,057,245			MATERIALS & SUPPLIES	1,087,088		
			FRANCHISE FEES	3,677,571			SERVICES & CHARGES	7,602,445		
			FINES & FORFEITURES	1,550,412			CAPITAL OUTLAY	1,900,045		
			LICENSES & PERMITS	505,637			TRANS. OTHER FINANCING L	675,262		
			CHARGES FOR SERVICES	2,197,511				\$37,642,381		
			INTERGOVERNMENTAL	1,622,394						
			INTEREST - INVESTMENTS	40,517						
			MISCELLANEOUS REVENUES	620,066						
			OTHER FINANCING SOURCES	1,411,798						
				\$37,974,404						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	\$1,627,170	\$958,371	INTERGOVERNMENTAL	958,371	100.0%	\$958,371	ADMIN/REHAB EXPENSES	\$958,371	100.0%	\$1,627,170
M.P.O.	(1,219)	353,927	INTERGOVERNMENTAL	353,927	100.0%	358,685	PERSONNEL SERVICES	137,027		(5,977)
							MATERIALS & SUPPLIES	13,194		
							SERVICES & CHARGES	208,464		
								358,685	100.0%	
SPECIAL INVESTIGATIONS	1,978,988	149,637	INTERGOVERNMENTAL	149,616		937,660	PERSONNEL SERVICES	8,041		1,190,945
			INTEREST - INVESTMENTS	2,233			MATERIALS & SUPPLIES	342,187		
			MISCELLANEOUS REVENUES	888			SERVICES & CHARGES	204,606		
				149,637	100.0%		CAPITAL OUTLAY	382,046		
								937,660	100.0%	
TENNIS COURT	79,373	109,054	CHARGES FOR SERVICES	13,054		37,940	SERVICES & CHARGES	37,940	100.0%	150,487
			MISCELLANEOUS REVENUES	70,000						
			TRANSFERS FROM	26,000						
				109,054	100.0%					
HOTEL/MOTEL OCCUPANCY TAX	547,499	820,096	HOTEL/MOTEL OCCUPANCY TA	819,595	99.9%	907,971	SERVICES & CHARGES	156,971		459,624
							TRANSFERS OUT	751,000		
								907,971	100.0%	
CATASTROPHIC EMERGENCY	1,060,867	78,697	INTEREST - INVESTMENTS	821	100.0%	335,817	MATERIALS & SUPPLIES	7,347	100.0%	603,747
			INSURANCE RECOVERY - OTHE	77,876			SERVICES & CHARGES	2,776		
				78,697			CAPITAL OUTLAY	325,694		
								335,817		
HARLINGEN DOWNTOWN	119,316	218,256	MISCELLANEOUS	10,088		237,571	PERSONNEL SERVICES	141,331		100,001
			PROPERTY ASSESSMENTS	27,658			MATERIALS & SUPPLIES	3,712		
			TRANSFERS FROM	180,500			SERVICES & CHARGES	92,528		
				218,256	100.0%			237,571	100.0%	
FREE TRADE BRIDGE	812,235	212,619	BRIDGE CROSSINGS	189,930	100.0%	736,991	SERVICES & CHARGES	84,991	100.0%	267,863
			MISCELLANEOUS	22,689			TRANSFERS OUT	652,000		
				212,619				736,991		
COMMUNICATION CENTER	42,560	192,169	TOWER RENTAL	192,105	100.0%	96,455	SERVICES & CHARGES	96,455	100.0%	138,274
COPS / UHP GRANT	0	232,291	INTERGOVERNMENTAL	232,291	100.0%	232,291	PERSONNEL SERVICES	232,291	100.0%	0
RED LIGHT SAFETY ENFORCEME	391,892	648	INVESTMENTS	648	100.0%	188,175	MATERIALS & SUPPLIES	16,544		204,365
							CAPITAL OUTLAY	171,631		
				648				188,175	100.0%	
CONVENTION & VISITORS BUREA	338,226	488,235	INVESTMENTS	235	100.0%	423,225	PERSONNEL SERVICES	123,501	100.0%	401,236
			TRANSFERS FROM	488,000			MATERIALS & SUPPLIES	9,607		
				488,235			SERVICES & CHARGES	290,117		
								423,225		
FEMA JEFFERSON STREET DRAI	0	620,803	INTERGOVERNMENTAL	620,803	100.0%	719,275	STREET IMPROVEMENTS	719,275	100.0%	(98,472)
TORA NORTH-WEST DRAINAGE	0	1,197,495	INTERGOVERNMENTAL	1,197,495	100.0%	1,196,543	STREET IMPROVEMENTS	1,196,543	100.0%	952
TAX INCREMENT FINANCING 1	138,151	89,287	OTHER FINANCING SOURCES	89,287	100.0%	1,101	SERVICES & CHARGES	1,101	100.0%	206,337
TAX INCREMENT FINANCING 2	272,264	125,802	OTHER FINANCING SOURCES	125,802	100.0%	1,101	SERVICES & CHARGES	1,101	100.0%	396,785
TAX INCREMENT FINANCING 3	48,753	191,287	OTHER FINANCING SOURCES	191,287	100.0%	3,101	SERVICES & CHARGES	3,101	100.0%	236,938
ECONOMIC DEVELOPMENT CORF	9,913,796	42,874,919	SALES TAX ALLOCATION	3,514,311		28,847,584	ADMINISTRATION	779,214		23,941,101
			MISCELLANEOUS	403,312			SERVICES & CHARGES	10,297,125		
			DEBT PROCEEDS	38,957,296			CAPITAL OUTLAY	17,771,245		
				42,874,919	100.0%			28,847,584	100.0%	
HGN COMM IMPROVEMENT BOAF	1,370,969	1,172,663	SALES TAX ALLOCATION	1,171,437	99.0%	1,314,924	CAPITAL OUTLAY	1,314,924	100.0%	1,228,708
INFRASTRUCTURE FUND	206,506	268,006	INFRASTRUCTURE ASSESSMEN	267,856		184,610	MATERIALS & SUPPLIES	25,721		291,902
			INVESTMENTS	150			STREET IMPROVEMENTS	54,178		
				268,006	100.0%		CAPITAL OUTLAY	104,711		
								184,610	100.0%	
TOTAL SPECIAL REVENUE FUND	\$18,947,316	\$50,334,062				\$37,719,411				\$31,561,967
DEBT SERVICE FUND	\$515,108	\$4,222,434	PROPERTY TAXES	\$4,116,817	97.5%	\$4,145,675	PRINCIPAL & INTEREST	\$4,145,675	100.0%	\$591,967

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2010-2011
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2010	REVENUES FOR FY 2010-11	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2010-11	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ACTUAL BALANCE 9/30/2011
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENT	(\$84,115)	\$472,138	INTERGOVERNMENTAL	\$472,000	100.0%	\$0	CAPITAL OUTLAY	\$0	0.0%	\$388,023
PETITION PAVING	589,480	4,850	INTEREST - INVESTMENTS	4,650	100.0%	543,057	MATERIALS & SUPPLIES TRANSFERS OUT	103,826 439,431		51,073
								543,057	100.0%	
STREET IMPROVEMENT	500,669	45,010	PROPERTY TAXES INTEREST - INVESTMENTS	44,463 547		173,000	TRANSFERS OUT	173,000	100.0%	372,679
				45,010	100.0%					
TOTAL CAPITAL PROJECTS FUNDS	\$1,006,034	\$521,798				\$716,057				\$811,775
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	(\$79,879)	\$1,958,987	RENTALS MISCELLANEOUS TRANSFERS FROM CAPITAL CONTRIBUTIONS	\$122,225 140,094 158,000 1,538,667		\$683,556	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES DEPRECIATION	\$136,420 11,224 270,563 265,319		\$1,195,552
				1,958,986	100.0%			683,556	100.0%	
SANITATION	3,239,516	8,437,585	GARBAGE COLLECTIONS/PICKL REIMBURSEMENTS VARIOUS SALE OF FIXED ASSETS	8,302,830 107,844 22,456 4,455		7,177,746	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES DEPRECIATION TRANSFERS OUT	1,888,197 141,004 4,630,300 176,325 338,000		4,499,357
				8,437,585	100.0%			7,173,826	99.9%	
HGN. ARTS & HERITAGE MUSEUM	163,771	111,300	RENTALS & ADMISSIONS MISCELLANEOUS OUTSIDE SOURCES TRANSFERS FROM	7,214 729 3,357 100,000		131,672	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES AND CHARGES DEPRECIATION	49,840 13,136 61,225 7,471		143,300
				111,300	100.0%			131,672	100.0%	
MUNICIPAL GOLF COURSE	434,781	1,281,368	CHARGES FOR SERVICES FOOD/DRINK/MERCHANDISE SA INTEREST - INVESTMENTS OUTSIDE SOURCES VARIOUS	1,062,072 154,733 637 13,300 50,626		1,265,786	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES DEPRECIATION TRANSFERS OUT	651,914 227,516 201,057 120,098 65,200		450,364
				1,281,368	100.0%			1,265,786	100.0%	
WATERWORKS/WASTEWATER	5,627,171	20,185,415	SERVICE REVENUES INTEREST INVESTMENTS MISCELLANEOUS	19,136,565 83,817 965,033		19,091,467	PERSONNEL SERVICES CONTRACTED SERVICES MATERIALS & SUPPLIES OTHER CHARGES OTHER FINANCING USES DEPRECIATION EXPENSES	6,611,282 3,535,303 2,417,111 221,768 1,225,219 5,080,804		6,721,099
				20,185,415	100.0%			19,091,467	100.0%	
VALLEY INTERNATIONAL AIRPOR	3,744,939	15,269,881	RENTALS/TERMINAL SUPPORT INTEREST - INVESTMENTS CAPITAL CONTRIBUTIONS	6,711,028 18,475 8,540,378		9,902,207	PERSONNEL SERVICES SERVICES AND CHARGES MATERIALS & SUPPLIES OTHER EXPENSES OTHER FINANCING USES DEPRECIATION	2,581,240 1,782,668 645,853 577,167 54,551 4,280,728		9,112,613
				15,269,881	100.0%			9,902,207	100.0%	
TOTAL ENTERPRISE FUNDS	\$13,130,301	\$47,244,536				\$38,252,453				\$22,122,384
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	\$1,433,346	\$4,116,352	CHARGES FOR SERVICES INTEREST - INVESTMENTS VARIOUS SALE OF FIXED ASSETS CAPITAL CONTRIBUTIONS	\$3,491,846 15,207 6,554 925 601,820		\$4,392,521	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES DEPRECIATION	\$381,852 2,156,373 136,433 1,717,863		\$1,157,177
				4,118,352	100.0%			4,392,521	100.0%	
HEALTH INSURANCE	202,378	3,571,417	CONTRIBUTIONS TRANSFERS FROM	3,499,150 72,000		3,526,400	SERVICES & CHARGES	3,526,400	100.0%	247,395
				3,571,150	100.0%					
TOTAL INTERNAL SERVICE FUNDS	\$1,635,724	\$7,687,769				\$7,918,921				\$1,404,572
PENSION FUND										
FIREMEN'S RELIEF & RETIREMEN	\$21,173,333	\$1,267,905	INTEREST - INVESTMENTS CONTRIBUTIONS	-\$114,083 1,381,988		\$1,619,236	PERSONNEL SERVICES SERVICES & CHARGES	\$1,446,672 172,564		\$20,822,002
				1,267,905	100.0%			1,619,236	100.0%	
GRAND TOTAL	\$66,935,447	\$149,252,908				\$128,014,034				\$88,174,321

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2011-2012
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2011	REVENUES FOR FY 2011-12	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2011-12	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 8/30/2012
GENERAL FUND	\$10,859,654	\$36,179,525	PROPERTY TAXES	\$12,395,383	100.0%	\$36,548,193	PERSONNEL SERVICES	\$26,696,976	100.0%	\$10,490,986
			SALES TAXES	14,384,213			MATERIALS & SUPPLIES	1,153,211		
			FRANCHISE FEES	3,592,000			SERVICES & CHARGES	7,333,374		
			FINES & FORFEITURES	1,990,970			CAPITAL OUTLAY	328,943		
			LICENSES & PERMITS	490,200			TRANS./OTHER FINANCING L	835,689		
			CHARGES FOR SERVICES	1,891,845				\$36,548,193		
			INTERGOVERNMENTAL	744,336						
			INTEREST - INVESTMENTS	39,500						
			MISCELLANEOUS REVENUES	192,585						
			OTHER FINANCING SOURCES	878,493						
				\$36,179,525						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	\$1,627,170	\$1,282,321	INTERGOVERNMENTAL	\$1,282,321	100.0%	\$1,282,321	ADMIN/REHAB SERVICES	\$1,282,321	100.0%	\$1,627,170
M.P.O.	(5,977)	491,413	INTERGOVERNMENTAL	491,413	100.0%	485,436	PERSONNEL SERVICES	134,701		0
							MATERIALS & SUPPLIES	20,499		
							SERVICES & CHARGES	330,236		
								485,436	100.0%	
SPECIAL INVESTIGATIONS	1,190,945	266,500	INTERGOVERNMENTAL	265,000		1,078,877	PERSONNEL SERVICES	38,231		378,568
			INTEREST - INVESTMENTS	1,500			MATERIALS & SUPPLIES	415,307		
				266,500	100.0%		SERVICES & CHARGES	343,629		
							CAPITAL OUTLAY	281,710		
								1,078,877	100.0%	
TENNIS COURT	150,487	111,025	CHARGES FOR SERVICES	15,025		109,590	MATERIALS & SUPPLIES	800	100.0%	151,922
			MISCELLANEOUS	70,000			SERVICES & CHARGES	38,790		
			TRANSFERS FROM	26,000			TRANSFERS OUT	70,000		
				111,025	100.0%			109,590		
HOTEL/MOTEL OCCUPANCY TAX	459,824	800,900	HOTEL/MOTEL OCCUPANCY TA:	800,500	100.0%	1,055,500	SERVICES & CHARGES	172,000		205,024
							TRANSFERS OUT	883,500		
								1,055,500	100.0%	
CATASTROPHIC EMERGENCY	803,747	575	INTEREST - INVESTMENTS	575	100.0%	25,000	MATERIALS & SUPPLIES	25,000	100.0%	779,322
HARLINGEN DOWNTOWN	100,001	245,625	ASSESSMENTS	23,000		256,654	PERSONNEL SERVICES	138,931		88,972
			MISCELLANEOUS	10,120			MATERIALS & SUPPLIES	4,050		
			TRANSFERS FROM	212,505			SERVICES & CHARGES	113,673		
				245,625	100.0%			256,654	100.0%	
FREE TRADE BRIDGE	287,863	140,775	BRIDGE CROSSINGS	140,000		417,743	SERVICES & CHARGES	230,000		10,895
			INTEREST - INVESTMENTS	775			TRANSFERS OUT	187,743		
				140,775	100.0%			417,743	100.0%	
COMMUNICATION CENTER	138,274	181,893	TOWER RENTAL	181,853	99.98%	149,137	SERVICES & CHARGES	149,137	100.0%	171,030
COPS / UHP GRANT	0	277,308	INTERGOVERNMENTAL	277,308	100.0%	277,308	PERSONNEL SERVICES	277,308	100.0%	0
RED LIGHT SAFETY ENFORCEME	204,365	200	INTEREST - INVESTMENTS	200	100.0%	0	MATERIALS & SUPPLIES	0	0.0%	204,565
CONVENTION & VISITORS BUREA	401,238	488,150	INTEREST - INVESTMENTS	150		505,905	PERSONNEL SERVICES	134,622		383,481
			TRANSFERS FROM	488,000			MATERIALS & SUPPLIES	7,255		
				488,150	100.0%		SERVICES & CHARGES	364,028		
								505,905	100.0%	
NEIGHBORHOOD STABILIZATION	0	797,255	INTERGOVERNMENTAL	797,255	100.0%	797,255	SERVICES & CHARGES	797,255	100.0%	0
FEMA JEFFERSON STREET DRAIN	0	1,221,054	INTERGOVERNMENTAL	1,221,054	100.0%	1,221,054	STREET IMPROVEMENTS	1,221,054	100.0%	0
TDR# NORTHWEST DRAINAGE	0	992,890	INTERGOVERNMENTAL	992,890	100.0%	992,681	STREET IMPROVEMENTS	992,681	100.0%	209
TAX INCREMENT FINANCING 1	206,337	101,882	OTHER FINANCING SOURCES	101,882	100.0%	101,882	SERVICES & CHARGES	101,882	100.0%	206,337
TAX INCREMENT FINANCING 2	396,765	104,353	OTHER FINANCING SOURCES	104,353	100.0%	104,353	SERVICES & CHARGES	104,353	100.0%	396,765
TAX INCREMENT FINANCING 3	236,939	183,009	OTHER FINANCING SOURCES	183,009	100.0%	183,009	SERVICES & CHARGES	183,009	100.0%	236,939
ECONOMIC DEVELOPMENT CORF	23,941,101	28,587,296	SALES TAX ALLOCATION	3,668,931		28,570,919	ADMINISTRATION	812,212		23,957,478
			INTEREST - INVESTMENTS	10,000			SERVICES & CHARGES	7,037,103		
			MISCELLANEOUS	1,261,606			OTHER FINANCING USES DE	2,200,445		
			TRANSFERS FROM	23,646,759			CAPITAL OUTLAY	18,521,159		
				28,587,296	100.0%			28,570,919	100.0%	
HON COMM IMPROVEMENT BOAF	1,226,708	1,197,517	SALES TAX ALLOCATION	1,197,517	100.0%	2,155,073	ADMINISTRATION	2,155,073	100.0%	271,152
INFRASTRUCTURE FUND	291,902	260,100	INFRASTRUCTURE ASSESSMEN	260,000	100.0%	259,500	MATERIALS & SUPPLIES	154,500		292,502
							CAPITAL OUTLAY	105,000		
								259,500	100.0%	
TOTAL SPECIAL REVENUE FUND	\$31,659,487	\$37,732,041				\$40,029,197				\$29,362,331
DEBT SERVICE FUND	\$591,967	\$3,670,891	PROPERTY TAXES	\$3,670,039	100.0%	\$3,745,891	PRINCIPAL & INTEREST	\$3,745,891	100.0%	\$516,967

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2011-2012
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2011	REVENUES FOR FY 2011-12	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2011-12	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2012
<u>CAPITAL PROJECT FUNDS</u>										
PETITION PAVING	51,073	3,375	INTEREST - INVESTMENTS	3,375	100.0%	0	TRANSFERS OUT	0	0.0%	54,448
STREET IMPROVEMENT	372,679	142,238	TRANSFER FROM	131,963	92.78%	450,000	SERVICES & CHARGES	450,000	100.0%	64,917
TOTAL CAPITAL PROJECTS FUNI	\$423,752	\$145,613				\$450,000				\$119,365
<u>ENTERPRISE FUNDS</u>										
MUNICIPAL AUDITORIUM	\$1,195,552	\$462,750	RENTALS ADMISSIONS VARIOUS TRANSFERS FROM	\$125,750 38,500 8,000 290,500		\$461,883	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES CAPITAL OUTLAY	\$124,970 37,360 211,132 88,421		\$1,196,419
				462,750	100.0%			461,883	100.0%	
SANITATION	4,499,357	8,133,200	GARBAGE COLLECTIONS/PICKL REIMBURSEMENTS INTEREST- INVESTMENTS	8,055,000 75,000 3,200		8,143,774	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES CAPITAL OUTLAY TRANSFERS OUT	2,109,803 160,771 5,249,250 249,750 374,400		4,488,783
				8,133,200	100.0%			8,143,774	100.0%	
HGN. ARTS & HERITAGE MUSEUM	143,399	121,945	RENTALS & ADMISSIONS MISCELLANEOUS TRANSFERS FROM	17,275 4,670 100,000		146,838	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES	51,598 4,040 90,800		118,506
				121,945	100.0%			146,838	100.0%	
MUNICIPAL GOLF COURSE	450,364	1,309,350	CHARGES FOR SERVICES FOOD/DRINK/MERCHANDISE SA INTEREST- INVESTMENTS	1,127,500 181,400 450		1,391,885	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES CAPITAL OUTLAY TRANSFERS OUT	677,201 256,566 210,515 189,853 57,750		367,829
				1,309,350	100.0%			1,391,885	100.0%	
WATERWORKS/WASTEWATER	6,721,099	18,853,626	SERVICE REVENUES INTEREST INVESTMENTS MISCELLANEOUS	17,748,000 60,000 1,045,626		19,515,561	PERSONNEL SERVICES CONTRACTED SERVICES MATERIALS & SUPPLIES OTHER CHARGES OTHER FINANCING USES DEPRECIATION EXPENSES	6,534,353 3,583,580 2,720,000 290,000 1,192,628 5,215,000		6,059,164
				18,853,626	100.0%			19,515,561	100.0%	
VALLEY INTERNATIONAL AIRPOR	9,112,613	10,158,900	RENTALS/TERMINAL SUPPORT INTEREST INVESTMENTS CAPITAL CONTRIBUTIONS	6,674,900 24,000 3,460,000		9,993,800	PERSONNEL SERVICES SERVICES & CHARGES MATERIALS & SUPPLIES OTHER EXPENSES OTHER FINANCING USES DEPRECIATION	2,623,800 1,787,000 665,000 580,000 36,000 4,300,000		9,277,713
				10,158,900	100.0%			9,993,800	100.0%	
TOTAL ENTERPRISE FUNDS	\$22,122,384	\$39,039,771				\$39,653,741				\$21,508,414
<u>INTERNAL SERVICE FUNDS</u>										
MOTOR VEHICLES/WAREHOUSE	\$1,157,177	\$3,606,028	CHARGES FOR SERVICES INTEREST - INVESTMENTS SALE OF FIXED ASSETS	\$3,567,378 8,650 30,000		\$3,642,472	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES CAPITAL OUTLAY	381,956 2,084,792 125,655 1,050,059		\$1,120,733
				3,606,028	100.0%			3,842,472	100.0%	
HEALTH INSURANCE	247,395	4,228,304	CONTRIBUTIONS TRANSFER FROM	4,154,654 73,500		4,228,157	SERVICES & CHARGES	4,228,157	100.0%	247,542
				4,228,154	100.0%					
TOTAL INTERNAL SERVICE FUNI	\$1,404,572	\$7,834,332				\$7,870,629				\$1,368,275
<u>PENSION FUNDS</u>										
FIREMEN'S RELIEF & RETIREMEN	\$20,822,002	\$3,402,000	INTEREST - INVESTMENTS CONTRIBUTIONS	2,002,000 1,400,000		\$1,724,625	PERSONNEL SERVICES SERVICES & CHARGES	1,520,000 204,625		\$22,499,377
				3,402,000	100.0%			1,724,625	100.0%	
GRAND TOTAL	\$87,863,618	\$128,004,173				\$130,022,276				\$85,865,715

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2012-2013
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ESTIMATED BALANCE 10/1/2012	REVENUES FOR FY 2012-13	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2012-13	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2013
GENERAL FUND	\$10,490,986	\$37,841,412	PROPERTY TAXES	\$13,068,705	100.0%	\$37,818,819	PERSONNEL SERVICES	\$27,001,192	100.0%	\$10,513,579
			SALES TAXES	15,241,551			MATERIALS & SUPPLIES	1,155,495		
			FRANCHISE FEES	3,637,520			SERVICES & CHARGES	8,026,957		
			FINES & FORFEITURES	1,988,546			CAPITAL OUTLAY	295,600		
			LICENSES & PERMITS	451,000			TRANS/OTHER FINANCING U	1,339,575		
			CHARGES FOR SERVICES	1,813,251				<u>\$37,818,819</u>		
			INTERGOVERNMENTAL	624,909						
			INTEREST - INVESTMENTS	34,500						
			MISCELLANEOUS REVENUES	178,550						
			OTHER FINANCING SOURCES	792,880						
				<u>\$37,841,412</u>						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	\$1,627,170	\$1,112,542	INTERGOVERNMENTAL	\$1,112,542	100.0%	\$1,112,542	ADMIN/REHAB EXPENSES	\$1,112,542	100.0%	\$1,627,170
M.P.O.	0	295,188	INTERGOVERNMENTAL	295,188	100.0%	295,188	PERSONNEL SERVICES	138,937		0
							MATERIALS & SUPPLIES	15,000		
							SERVICES & CHARGES	141,251		
								<u>295,188</u>	100.0%	
SPECIAL INVESTIGATIONS	378,568	201,500	INTERGOVERNMENTAL	200,000		408,400	MATERIALS & SUPPLIES	287,100		171,668
			INTEREST - INVESTMENTS	1,500			SERVICES & CHARGES	121,300		
				<u>201,500</u>	100.0%			<u>408,400</u>	100.0%	
TENNIS COURT	151,922	111,000	CHARGES FOR SERVICES	15,000		108,790	SERVICES & CHARGES	38,790	100.0%	154,132
			MISCELLANEOUS REVENUES	70,000			TRANSFERS OUT	70,000		
			TRANSFERS FROM	26,000						
				<u>111,000</u>	100.0%			<u>108,790</u>		
HOTEL/MOTEL OCCUPANCY TAX	205,024	815,900	HOTEL OCCUPANCY TAXES	815,900	100.0%	886,000	SERVICES & CHARGES	135,000		134,924
							TRANSFERS OUT	751,000		
								<u>886,000</u>	100.0%	
CATASTROPHIC EMERGENCY	779,322	575	INTEREST - INVESTMENTS	575	100.0%	25,000	MATERIALS & SUPPLIES	25,000	100.0%	754,897
HARLINGEN DOWNTOWN	88,972	240,975	ASSESSMENTS	23,000		240,975	PERSONNEL SERVICES	136,445		88,972
			TRANSFERS FROM	217,975			MATERIALS & SUPPLIES	5,100		
				<u>240,975</u>	100.0%		SERVICES & CHARGES	99,430		
								<u>240,975</u>	100.0%	
FREE TRADE BRIDGE	10,895	135,775	BRIDGE CROSSINGS	135,000	99.4%	100,000	SERVICES & CHARGES	100,000	100.0%	46,570
COMMUNICATION CENTER	171,030	52,604	TOWER RENTAL	52,604	100.0%	107,800	SERVICES & CHARGES	107,800	100.0%	115,834
COPS / UHP GRANT	0	249,901	INTERGOVERNMENTAL	249,901	100.0%	249,901	PERSONNEL SERVICES	249,901	100.0%	0
RED LIGHT SAFETY ENFORCEME	204,565	0	VARIOUS	0	0.0%	204,565	CAPITAL OUTLAY	204,565	100.0%	0
CONVENTION & VISITORS BUREA	383,481	488,300	INTEREST - INVESTMENTS	300		488,300	PERSONNEL SERVICES	139,080		383,481
			TRANSFERS FROM	488,000			MATERIALS & SUPPLIES	5,000		
				<u>488,300</u>	100.0%		SERVICES & CHARGES	344,220		
								<u>488,300</u>	100.0%	
NEIGHBORHOOD STABILIZATION	0	797,255	INTERGOVERNMENTAL	797,255	100.0%	797,255	SERVICES & CHARGES	797,255	100.0%	0
FEMA JEFFERSON STREET DRAIF	0	168,161	INTERGOVERNMENTAL	168,161	100.0%	168,161	STREET IMPROVEMENTS	168,161	100.0%	0
TDRA NORTHWEST DRAINAGE	0	447,090	INTERGOVERNMENTAL	447,090	100.0%	447,090	STREET IMPROVEMENTS	447,090	100.0%	0
TAX INCREMENT FINANCING 1	206,337	70,000	OTHER FINANCING SOURCES	70,000	100.0%	70,000	SERVICES & CHARGES	70,000	100.0%	206,337
TAX INCREMENT FINANCING 2	396,765	104,000	OTHER FINANCING SOURCES	104,000	100.0%	104,000	SERVICES & CHARGES	104,000	100.0%	396,765
TAX INCREMENT FINANCING 3	236,939	125,000	OTHER FINANCING SOURCES	125,000	100.0%	125,000	SERVICES & CHARGES	125,000	100.0%	236,939
ECONOMIC DEVELOPMENT CORF	23,957,478	11,031,731	SALES TAX ALLOCATION	3,904,704		11,031,731	ADMINISTRATION	647,915		23,957,478
			VARIOUS	1,438,790			SERVICES & CHARGES	7,185,599		
			TRANSFERS FROM	5,688,247			DEBT SERVICE	3,198,217		
				<u>11,031,731</u>	100.0%			<u>11,031,731</u>	100.0%	
HON COMM IMPROVEMENT BOAF	271,152	1,270,120	SALES TAX	1,270,120	100.0%	1,270,120	ADMINISTRATION	1,270,120	100.0%	271,152
INFRASTRUCTURE FUND	292,502	280,100	INFRASTRUCTURE ASSESSMEN	280,000	100.0%	257,750	MATERIALS & SUPPLIES	213,750		294,852
							CAPITAL OUTLAY	44,000		
								<u>257,750</u>	100.0%	
TOTAL SPECIAL REVENUE FUND	\$29,362,122	\$17,977,728				\$18,498,577				\$28,841,271
DEBT SERVICE FUND	\$516,967	\$3,668,283	PROPERTY TAXES	\$3,668,283	100.0%	\$3,668,283	PRINCIPAL & INTEREST	\$3,668,283	100.0%	\$516,967

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2012-2013
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ESTIMATED BALANCE 10/1/2012	REVENUES FOR FY 2012-13	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2012-13	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2013
<u>CAPITAL PROJECT FUNDS</u>										
PETITION PAVING	54,448	1,050	INTEREST - INVESTMENTS	1,050	100.0%	0	TRANSFERS OUT	0	0.0%	55,498
STREET IMPROVEMENT	64,917	430,550	TRANSFERS FROM	425,000	98.71%	425,000	SERVICES & CHARGES	425,000	100.0%	70,467
TOTAL CAPITAL PROJECTS FUNDS	\$119,365	\$431,600				\$425,000				\$125,965
<u>ENTERPRISE FUNDS</u>										
MUNICIPAL AUDITORIUM	\$1,196,419	\$340,612	RENTALS ADMISSIONS VARIOUS TRANSFERS FROM	\$144,612 37,000 1,000 158,000		\$339,033	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES	\$128,063 9,040 201,930		\$1,197,998
				340,612	100.0%			339,033	100.0%	
SANITATION	4,488,763	8,167,000	GARBAGE COLLECTIONS/PICKL REIMBURSEMENTS INTEREST - INVESTMENTS	8,088,000 75,000 4,000		8,038,450	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES DEPRECIATION CAPITAL OUTLAY TRANSFERS OUT	2,074,360 172,900 5,120,148 10,300 220,264 440,480		4,617,333
				8,167,000	100.0%			8,038,450	100.0%	
HGN. ARTS & HERITAGE MUSEUM	118,506	121,115	RENTALS & ADMISSIONS MISCELLANEOUS TRANSFERS FROM	16,000 5,115 100,000		120,168	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES	52,637 4,960 62,971		119,453
				121,115	100.0%			120,168	100.0%	
MUNICIPAL GOLF COURSE	367,829	1,310,450	CHARGES FOR SERVICES FOOD/DRINK/MERCHANDISE SA INTEREST - INVESTMENTS	1,128,500 181,400 550		1,256,075	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES TRANSFERS OUT	671,660 258,570 273,445 52,400		422,204
				1,310,450	100.0%			1,256,075	100.0%	
WATERWORKS/WASTEWATER	6,059,164	19,905,000	SERVICE REVENUES INTEREST INVESTMENTS MISCELLANEOUS	19,027,400 80,000 797,600		20,034,838	PERSONNEL SERVICES CONTRACTED SERVICES MATERIALS & SUPPLIES OTHER CHARGES OTHER FINANCING USES DEPRECIATION EXPENSES	7,191,502 3,488,000 2,909,000 298,000 1,068,336 5,100,000		5,929,326
				19,905,000	100.0%			20,034,838	100.0%	
VALLEY INTERNATIONAL AIRPOR	9,277,713	10,771,500	RENTALS/TERMINAL SUPPORT INTEREST INVESTMENTS CAPITAL CONTRIBUTIONS	6,717,500 9,000 4,045,000		10,016,600	PERSONNEL SERVICES SERVICES & CHARGES MATERIALS & SUPPLIES OTHER EXPENSES OTHER FINANCING USES DEPRECIATION	2,757,600 1,595,000 652,000 676,000 36,000 4,300,000		10,032,613
				10,771,500	100.0%			10,016,600	100.0%	
TOTAL ENTERPRISE FUNDS	\$21,508,414	\$40,615,677				\$39,605,164				\$22,318,927
<u>INTERNAL SERVICE FUNDS</u>										
MOTOR VEHICLES/WAREHOUSE	\$1,120,733	\$3,862,880	CHARGES FOR SERVICES INTEREST - INVESTMENTS SALE OF FIXED ASSETS	\$3,634,880 9,000 15,000		\$3,160,293	PERSONNEL SERVICES MATERIALS & SUPPLIES SERVICES & CHARGES CAPITAL OUTLAY	351,908 1,710,495 135,680 962,210		\$1,623,320
				3,658,880	99.9%			3,160,293	100.0%	
HEALTH INSURANCE	247,542	3,778,125	CONTRIBUTIONS	3,778,125	100.0%	3,757,672	SERVICES & CHARGES	3,757,672	100.0%	267,995
TOTAL INTERNAL SERVICE FUNDS	\$1,368,275	\$7,441,005				\$6,917,965				\$1,891,315
<u>PENSION FUND</u>										
FIREMEN'S RELIEF & RETIREMEN	\$22,499,377	\$4,700,200	INTEREST - INVESTMENTS CONTRIBUTIONS	\$3,300,200 1,400,000		\$2,055,125	PERSONNEL SERVICES SERVICES & CHARGES	1,850,000 205,125		\$25,144,452
				4,700,200	100.0%			2,055,125	100.0%	
GRAND TOTAL	\$85,865,506	\$112,675,903				\$109,188,933				\$89,352,476

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND

	ESTIMATED BALANCE 10/1/2012	REVENUES FOR FY 2012-2013	EXPENDITURES FOR FY 2012-2013	ESTIMATED BALANCE 9/30/2013
GENERAL FUND	\$10,490,986	\$37,841,412	\$37,818,819	\$10,513,579
SPECIAL REVENUE FUNDS				
COMMUNITY DEVELOPMENT	\$1,627,170	\$1,112,542	\$1,112,542	\$1,627,170
METROPOLITAN PLANNING ORGANIZATION	0	295,188	295,188	0
SPECIAL INVESTIGATIONS	378,568	201,500	408,400	171,668
TENNIS COURT	151,922	111,000	108,790	154,132
HOTEL/MOTEL OCCUPANCY TAX	205,024	815,900	886,000	134,924
CATASTROPHIC EMERGENCY	779,322	575	25,000	754,897
HARLINGEN DOWNTOWN	88,972	240,975	240,975	88,972
FREE TRADE BRIDGE	10,895	135,775	100,000	46,670
COMMUNICATION CENTER	171,030	52,604	107,800	115,834
COPS / UHP GRANT	0	249,901	249,901	0
RED LIGHT ENFORCEMENT PROGRAM	204,565	0	204,565	0
NEIGHBORHOOD STABILIZATION	0	797,255	797,255	0
CONVENTION & VISITORS BUREAU	383,481	488,300	488,300	383,481
FEMA JEFFERSON STREET DRAINAGE	0	168,161	168,161	0
TDRA NORTHWEST AREA DRAINAGE	0	447,090	447,090	0
TAX INCREMENT FINANCING TIF 1	206,337	70,000	70,000	206,337
TAX INCREMENT FINANCING TIF 2	396,765	104,000	104,000	396,765
TAX INCREMENT FINANCING TIF 3	236,939	125,000	125,000	236,939
DEVELOPMENT CORPORATION OF HGN.	23,957,478	11,031,731	11,031,731	23,957,478
HARLINGEN COMM. IMPROVEMENT BOARD	271,152	1,270,129	1,270,129	271,152
INFRASTRUCTURE FUND	292,502	260,100	257,750	294,852
TOTAL	\$29,362,122	\$17,977,726	\$18,498,577	\$28,841,271
DEBT SERVICE FUND	\$516,967	\$3,668,283	\$3,668,283	\$516,967
CAPITAL PROJECT FUNDS				
PETITION PAVING	54,448	1,050	0	55,498
STREET IMPROVEMENT	64,917	430,550	425,000	70,467
TOTAL	\$119,365	\$431,600	\$425,000	\$125,965
ENTERPRISE FUNDS				
MUNICIPAL AUDITORIUM	\$1,196,419	\$340,612	\$339,033	\$1,197,998
SANITATION	4,488,783	8,167,000	8,038,450	4,617,333
HARLINGEN ARTS & HERITAGE MUSEUM	118,506	121,115	120,168	119,453
MUNICIPAL GOLF COURSE	367,829	1,310,450	1,256,075	422,204
WATERWORKS/WASTEWATER	6,059,164	19,905,000	20,034,838	5,929,326 ¹
VALLEY INTERNATIONAL AIRPORT	9,277,713	10,771,500	10,016,600	10,032,613 ²
TOTAL	\$21,508,414	\$40,615,677	\$39,805,164	\$22,318,927
INTERNAL SERVICE FUNDS				
MOTOR VEHICLES/WAREHOUSE	\$1,120,733	\$3,662,880	\$3,160,293	\$1,623,320
HEALTH INSURANCE	247,542	3,778,125	3,757,672	267,995
TOTAL	\$1,368,275	\$7,441,005	\$6,917,965	\$1,891,315
PENSION FUNDS				
FIREMEN'S RELIEF & RETIREMENT	\$22,499,377	\$4,700,200	\$2,055,125	\$25,144,452
GRAND TOTAL	\$85,865,506	\$112,675,903	\$109,188,933	\$89,352,476

¹Ending Balance includes Depreciation added back and debt-service principal and capital projects deducted.

²Ending Balance includes Depreciation added back.

CITY OF HARLINGEN
COMPARATIVE SUMMARY
TOTAL OPERATING EXPENDITURES BY FUND

	APPROVED FY 2012-13	BUDGETED FY 2011-12	NET INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
GENERAL FUND	\$37,818,819	\$36,548,193	\$1,270,626	3.5%
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	\$1,112,542	\$1,282,321	(\$169,779)	-13.2%
METROPOLITAN PLANNING ORGANIZATION	295,188	485,436	(190,248)	-39.2%
SPECIAL INVESTIGATIONS	408,400	1,078,877	(670,477)	-62.1%
TENNIS COURT	108,790	109,590	(800)	-0.7%
HOTEL/MOTEL OCCUPANCY TAX	886,000	1,055,500	(169,500)	-16.1%
CATASTROPHIC EMERGENCY	25,000	25,000	0	0.0%
HARLINGEN DOWNTOWN	240,975	256,654	(15,679)	-6.1%
FREE TRADE BRIDGE	100,000	417,743	(317,743)	-76.1%
COMMUNICATION CENTER	107,800	149,137	(41,337)	-27.7%
COPS / UHP GRANT	249,901	277,308	(27,407)	-9.9%
RED LIGHT ENFORCEMENT PROGRAM	204,565	0	204,565	0.0%
NEIGHBORHOOD STABILIZATIION	797,255	797,255	0	0.0%
CONVENTION & VISITORS BUREAU	488,300	505,905	(17,605)	-3.5%
FEMA JEFFERSON STREET DRAINAGE	168,161	1,221,054	(1,052,893)	-86.2%
TDRA NORTHWEST AREA DRAINAGE	447,090	992,681	(545,591)	-55.0%
TAX INCREMENT FINANCING TIF 1	70,000	101,882	(31,882)	-31.3%
TAX INCREMENT FINANCING TIF 2	104,000	104,353	(353)	-0.3%
TAX INCREMENT FINANCING TIF 3	125,000	183,009	(58,009)	-31.7%
DEVELOPMENT CORPORATION OF HGN.	11,031,731	28,570,919	(17,539,188)	-61.4%
HARLINGEN COMM. IMPROVEMENT BOARD	1,270,129	2,155,073	(884,944)	-41.1%
INFRASTRUCTURE FUND	257,750	259,500	(1,750)	-0.7%
TOTAL	<u>\$18,498,577</u>	<u>\$40,029,197</u>	<u>-\$21,530,620</u>	<u>-53.8%</u>
<u>DEBT SERVICE FUND</u>	<u>\$3,668,283</u>	<u>\$3,745,891</u>	<u>(\$77,608)</u>	<u>-2.1%</u>
<u>CAPITAL PROJECT FUNDS</u>				
STREET IMPROVEMENT	425,000	450,000	(25,000)	-5.6%
TOTAL	<u>\$425,000</u>	<u>\$450,000</u>	<u>(\$25,000)</u>	<u>-5.6%</u>
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	\$339,033	\$461,883	(\$122,850)	-26.6%
SANITATION	8,038,450	8,143,774	(105,324)	-1.3%
HARLINGEN ARTS & HERITAGE MUSEUM	120,168	146,838	(26,670)	-18.2%
MUNICIPAL GOLF COURSE	1,256,075	1,391,885	(135,810)	-9.8%
WATERWORKS/WASTEWATER	20,034,838	19,515,561	519,277	2.7%
VALLEY INTERNATIONAL AIRPORT	10,016,600	9,993,800	22,800	0.2%
TOTAL	<u>\$39,805,164</u>	<u>\$39,653,741</u>	<u>\$151,423</u>	<u>0.4%</u>
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	\$3,160,293	\$3,642,472	(\$482,179)	-13.2%
HEALTH INSURANCE	3,757,672	4,228,157	(470,485)	-11.1%
TOTAL	<u>\$6,917,965</u>	<u>\$7,870,629</u>	<u>(\$952,664)</u>	<u>-12.1%</u>
<u>PENSION FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	\$2,055,125	\$1,724,625	\$330,500	19.2%
GRAND TOTAL	<u><u>\$109,188,933</u></u>	<u><u>\$130,022,276</u></u>	<u><u>(\$20,833,343)</u></u>	<u><u>-16.0%</u></u>

**CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND**

	AUDITED FY 06/07	AUDITED FY 07/08	AUDITED FY 08/09	AUDITED FY 09/10	AUDITED FY 10/11	BUDGETED FY 11/12	APPROVED FY 12/13
GENERAL	\$31,282,279	\$32,854,064	\$34,868,273	\$34,834,103	\$37,974,404	\$36,179,525	\$37,841,412
SPECIAL REVENUE FUNDS							
COMMUNITY DEVELOPMENT	\$1,317,449	\$2,248,263	\$1,625,018	\$1,198,443	\$958,371	\$1,282,321	\$1,112,542
M.P.O.	161,832	160,081	155,121	220,363	353,927	491,413	295,188
SPECIAL INVESTIGATIONS	1,349,514	638,526	1,871,877	299,235	149,837	266,500	201,500
TENNIS COURT	32,046	35,790	42,659	104,731	109,054	111,025	111,000
HOTEL/MOTEL OCCUPANCY TAX	938,799	987,018	901,614	842,491	820,096	800,900	815,900
CATASTROPHIC EMERGENCY	28,462	2,011,538	971,593	642,750	78,697	575	575
HARLINGEN DOWNTOWN	380,858	337,286	301,808	211,523	218,256	245,625	240,975
FREE TRADE BRIDGE	198,350	457,760	187,526	139,889	212,619	140,775	135,775
COMMUNICATION CENTER	85,786	60,057	59,280	57,808	192,169	181,893	52,604
COPS / UHP GRANT	176,084	457,689	0	138,773	232,291	277,308	249,901
RED LIGHT ENFORCEMENT PROGRAM	242,545	340,135	281,008	189,907	648	200	0
NEIGHBORHOOD STABILIZATION	0	0	0	344,434	0	797,255	797,255
COVENTION & VISITORS BUREAU	0	0	0	624,479	488,235	488,150	488,300
FEMA JEFFERSON STREET DRAINAGE	0	0	0	0	620,803	1,221,054	168,161
TDRA NORTHWEST AREA DRAINAGE	0	0	0	0	1,197,495	992,890	447,090
TAX INCREMENT FINANCING 1	0	0	79,472	58,679	69,287	101,882	70,000
TAX INCREMENT FINANCING 2	0	0	167,725	107,351	125,602	104,353	104,000
TAX INCREMENT FINANCING 3	0	0	23,697	25,056	191,287	183,009	125,000
ECONOMIC DEVELOPMENT CORP.	5,285,098	5,166,029	4,275,510	3,825,579	42,874,919	28,587,296	11,031,731
HARL. COMM. IMPROVEMENT BOARD	0	1,116,336	1,234,243	1,140,158	1,172,663	1,197,517	1,270,129
INFRASTRUCTURE FUND	236,534	239,394	272,682	267,908	268,006	260,100	260,100
SUB-TOTAL	\$10,433,357	\$14,255,902	\$12,450,833	\$10,439,557	\$50,334,062	\$37,732,041	\$17,977,726
DEBT SERVICE FUND	\$3,737,199	\$3,794,968	\$3,974,203	\$4,103,826	\$4,222,434	\$3,670,891	\$3,668,283
CAPITAL PROJECT FUNDS							
PETITION PAVING	\$66,045	\$52,443	\$46,081	\$9,732	\$4,650	\$3,375	\$1,050
CAPITAL IMPROVEMENT	17,260	28,055	1,818,630	245	472,138	0	0
STREET IMPROVEMENT	1,164,149	1,917,424	1,280,665	1,348,453	45,010	142,238	430,550
SUB-TOTAL	\$1,247,454	\$1,997,922	\$3,145,376	\$1,358,430	\$521,798	\$145,613	\$431,600
ENTERPRISE FUNDS							
MUNICIPAL AUDITORIUM	\$649,336	\$439,454	\$459,895	\$352,738	\$1,958,987	\$462,750	\$340,612
SANITATION	6,588,802	7,037,223	8,772,388	8,586,938	8,437,585	8,133,200	8,167,000
HGN ARTS & HERITAGE MUSEUM	114,983	113,790	112,241	116,642	111,300	121,945	121,115
MUNICIPAL GOLF COURSE	1,223,598	1,213,054	1,265,600	1,168,466	1,281,368	1,309,350	1,310,450
WATERWORKS	8,682,013	9,106,716	9,452,815	8,021,849	9,538,222	8,676,000	9,371,500
WASTEWATER	9,356,182	10,064,625	10,261,606	9,352,432	10,647,193	10,177,626	10,533,500
VALLEY INTERNATIONAL AIRPORT	11,257,220	9,960,769	12,833,619	13,671,806	15,269,881	10,158,900	10,771,500
SUB-TOTAL	\$37,872,134	\$37,935,631	\$43,158,164	\$41,270,871	\$47,244,536	\$39,039,771	\$40,615,677
INTERNAL SERVICE FUNDS							
MOTOR VEHICLE/WAREHOUSE	\$4,167,927	\$4,502,505	\$4,731,171	\$4,352,696	\$4,116,352	\$3,606,028	\$3,662,880
HEALTH INSURANCE	2,827,453	2,955,420	3,104,019	3,362,946	3,571,417	4,228,304	3,778,125
SUB-TOTAL	\$6,995,380	\$7,457,925	\$7,835,190	\$7,715,642	\$7,687,769	\$7,834,332	\$7,441,005
PENSION FUND							
FIREMEN'S RELIEF & RETIREMENT	\$3,928,391	-\$1,279,752	\$1,610,893	\$3,456,485	\$1,267,905	\$3,402,000	\$4,700,200
GRAND TOTAL	\$95,496,194	\$97,016,660	\$107,042,932	\$103,178,914	\$149,252,908	\$128,004,173	\$112,675,903

**CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND**

	AUDITED FY 06/07	AUDITED FY 07/08	AUDITED FY 08/09	AUDITED FY 09/10	AUDITED FY 10/11	BUDGETED FY 11/12	APPROVED FY 12/13
GENERAL	\$30,053,932	\$33,120,655	\$34,909,808	\$35,145,488	\$37,642,381	\$36,548,193	\$37,818,819
SPECIAL REVENUE FUNDS							
COMMUNITY DEVELOPMENT	\$1,317,452	\$2,248,263	1,095,126	1,192,859	958,371	1,282,321	1,112,542
M.P.O.	173,118	160,066	156,617	220,048	358,685	485,436	295,188
SPECIAL INVESTIGATIONS	1,022,875	460,701	1,308,181	1,095,595	937,680	1,078,877	408,400
TENNIS COURT	31,589	32,766	39,382	31,621	37,940	109,590	108,790
HOTEL/MOTEL	875,446	816,558	879,232	851,841	907,971	1,055,500	886,000
CATASTROPHIC EMERGENCY	16,337	1,075,468	1,672,374	414,615	335,817	25,000	25,000
HARLINGEN DOWNTOWN	259,497	290,976	299,578	332,545	237,571	256,654	240,975
FREE TRADE BRIDGE	17,457	87,283	498,515	162,930	736,991	417,743	100,000
COMMUNICATION CENTER FUND	90,103	84,168	84,168	87,297	96,455	149,137	107,800
COPS / UHP GRANT	370,670	176,113	0	138,773	232,291	277,308	249,901
RED LIGHT SAFETY PROGRAM	16,936	29,036	341,608	274,123	188,175	0	204,565
NEIGHBORHOOD STABILIZATION	0	0	0	344,434	0	797,255	797,255
CONVENTION & VISITORS BUREAU	0	0	0	288,253	423,225	505,905	488,300
FEMA JEFFERSON STREET DRAINAG	0	0	0	0	719,275	1,221,054	168,161
TDRA NORTHWEST AREA DRAINAGE	0	0	0	1,161	1,196,543	992,681	447,090
TAX INCREMENT FINANCING TIF 1	0	0	0	0	1,101	101,882	70,000
TAX INCREMENT FINANCING TIF 2	0	0	0	2,813	1,101	104,353	104,000
TAX INCREMENT FINANCING TIF 3	0	0	0	0	3,101	183,009	125,000
ECONOMIC DEVELOPMENT CORP.	2,523,909	5,003,497	3,111,074	3,740,170	28,847,584	28,570,919	11,031,731
HARLINGEN COMM. IMPROVEMENT	0	1,129	1,945,314	173,326	1,314,924	2,155,073	1,270,129
INFRASTRUCTURE FUND	328,824	182,121	151,188	231,900	184,610	259,500	257,750
SUB-TOTAL	\$7,044,213	\$10,648,145	\$11,582,357	\$9,584,304	\$37,719,411	\$40,029,197	\$18,498,577
DEBT SERVICE FUND	\$3,723,318	\$3,644,714	\$3,977,222	\$4,084,600	\$4,145,575	\$3,745,891	\$3,668,283
CAPITAL PROJECT FUNDS							
PETITION PAVING	\$0	\$24	\$0	\$0	\$543,057	\$0	\$0
CAPITAL IMPROVEMENT	0	473,151	992,067	342,995	0	0	0
STREET IMPROVEMENT	1,542,170	1,159,755	1,900,000	1,171,580	173,000	450,000	425,000
SUB-TOTAL	\$1,542,170	\$1,632,930	\$2,892,067	\$1,514,575	\$716,057	\$450,000	\$425,000
ENTERPRISE FUNDS							
MUNICIPAL AUDITORIUM	\$639,406	\$631,186	472,094	433,469	683,556	461,883	339,033
SANITATION	5,898,476	6,973,145	7,515,458	7,171,665	7,177,746	8,143,774	8,038,450
HGN ARTS & HERITAGE MUSEUM	127,141	106,811	110,094	114,223	131,672	146,838	120,168
MUNICIPAL GOLF COURSE	1,018,682	1,109,258	1,168,008	1,285,745	1,265,785	1,391,885	1,256,075
WATERWORKS	9,192,148	10,070,926	11,148,714	8,659,619	9,637,133	9,681,956	10,287,989
WASTEWATER	8,999,226	8,932,235	10,060,815	9,125,185	9,454,354	9,833,605	9,746,849
VALLEY INTERNATIONAL AIRPORT	8,799,492	9,154,169	9,058,845	9,748,901	9,902,207	9,993,800	10,016,600
SUB-TOTAL	\$34,674,571	\$36,977,730	\$39,534,028	\$36,538,807	\$38,252,453	\$39,653,741	\$39,805,164
INTERNAL SERVICE FUNDS							
MOTOR VEHICLE/WAREHOUSE	\$2,962,700	\$3,536,063	\$3,358,400	\$4,005,375	\$4,392,521	\$3,642,472	\$3,160,293
HEALTH INSURANCE	2,800,408	2,917,616	3,060,293	3,323,427	3,526,400	4,228,157	3,757,672
SUB-TOTAL	\$5,763,108	\$6,453,679	\$6,418,693	\$7,328,802	\$7,918,921	\$7,870,629	\$6,917,965
PENSION FUND							
FIREMEN'S RELIEF & RETIREMENT	\$1,634,998	\$1,252,954	\$1,170,786	\$1,610,082	\$1,619,236	\$1,724,625	\$2,055,125
GRAND TOTAL	\$84,436,310	\$93,730,807	\$100,484,961	\$95,806,658	\$128,014,034	\$130,022,276	\$109,188,933

CITY OF HARLINGEN
PERSONNEL SUMMARY- BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

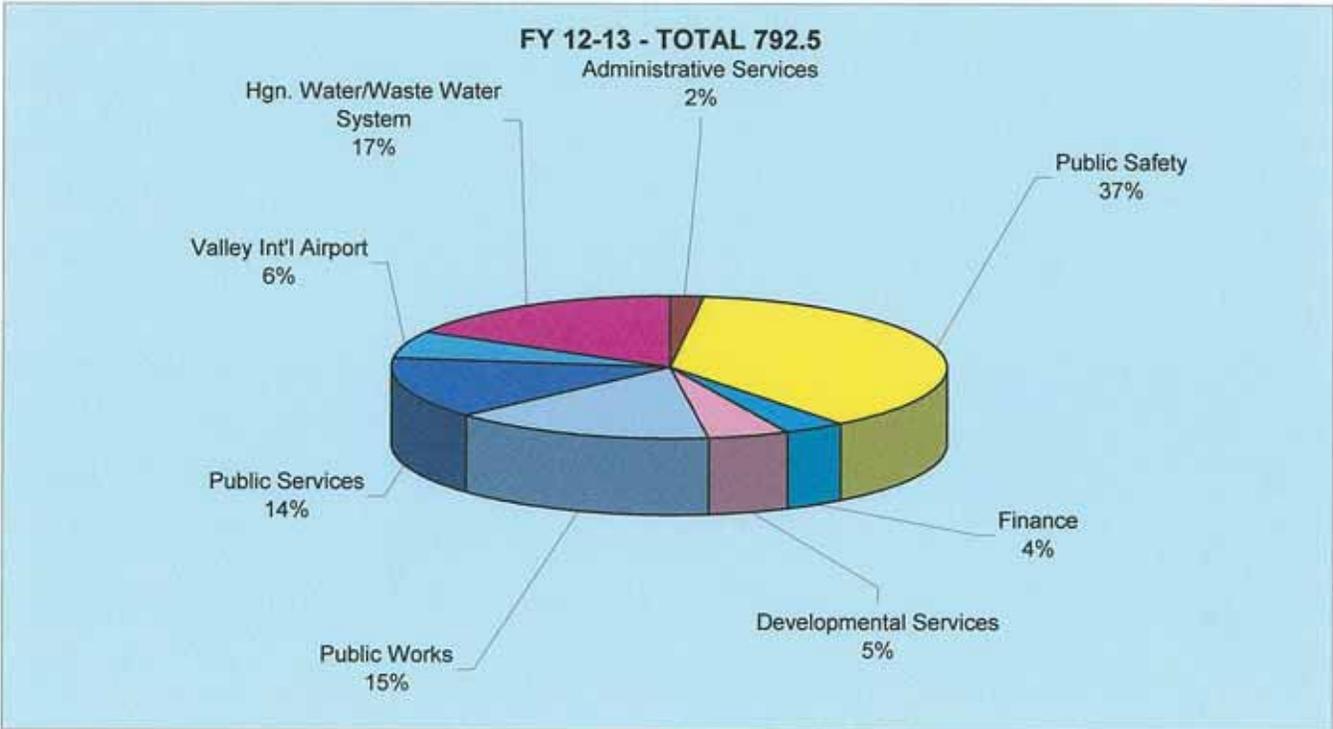
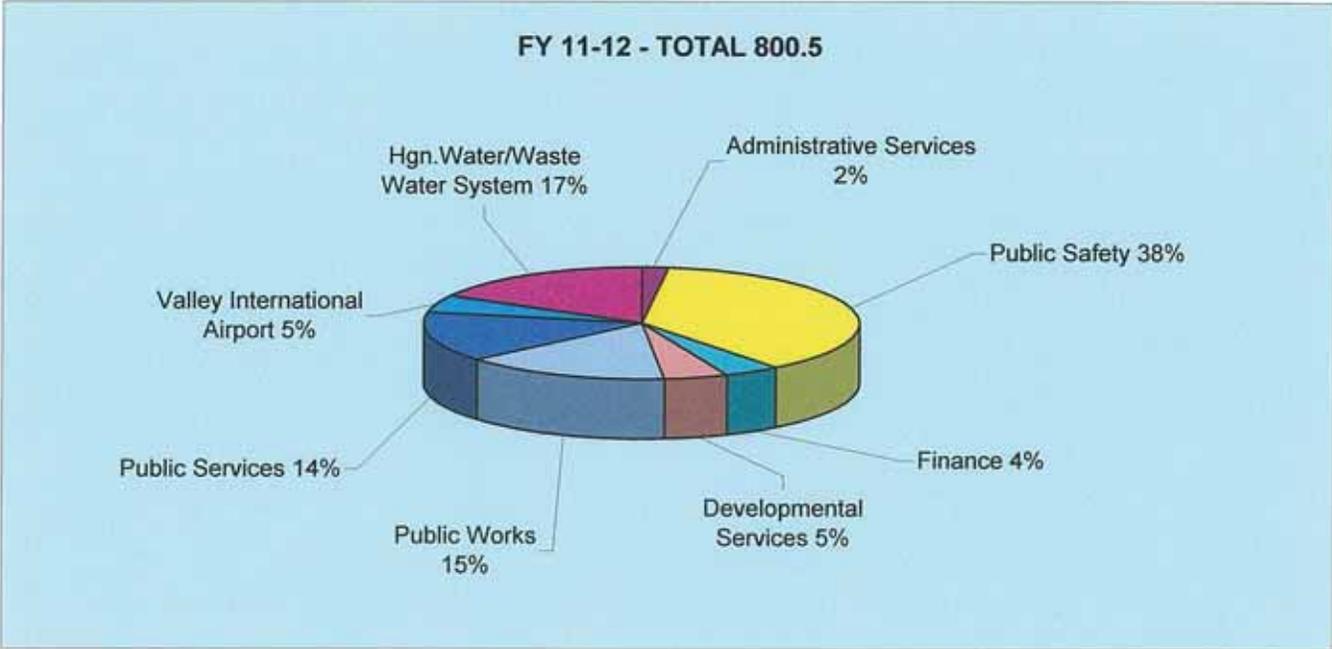
	ACTUAL FY 06/07	ACTUAL FY 07/08	ACTUAL FY 08/09	ACTUAL FY 09/10	ACTUAL FY 10/11	ACTUAL FY 11/12	APPROVED FY 12/13	INC/(DEC) PRIOR YR.
GENERAL FUND								
CITY MANAGER	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
LEGAL	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
INTERNAL AUDITOR	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
HUMAN RESOURCES	3.5	3.5	3.5	3.5	3.5	2.5	2.5	0.0
CIVIL SERVICE	1.5	1.5	1.5	1.5	1.5	1.5	1.5	0.0
RISK MANAGEMENT	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
FINANCE	12.0	12.0	12.0	12.0	12.0	11.0	11.0	0.0
VITAL STATISTICS	3.0	3.0	4.0	4.0	4.0	4.0	4.0	0.0
MUNICIPAL COURT	10.0	11.0	11.0	11.0	10.0	10.0	10.0	0.0
MANAGEMENT INFORMATION SYSTEM	6.0	6.0	6.0	6.0	6.0	6.0	4.0	(2.0)
POLICE	127.0	127.0	127.0	127.0	136.0	136.0	136.0	0.0
POLICE SERVICES	48.0	48.0	48.0	48.0	49.0	49.0	52.0	3.0
FIRE SUPPRESSION	107.0	107.0	107.0	107.0	107.0	107.0	107.0	0.0
FIRE PREVENTION	5.0	5.0	5.0	5.0	6.0	6.0	6.0	0.0
PUBLIC WORKS ADMINISTRATION	2.7	3.0	5.0	5.0	4.0	4.0	4.0	0.0
ENGINEERING	2.0	4.5	4.0	4.0	4.0	4.0	5.0	1.0
TRAFFIC SIGNAL MAINTENANCE	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
STREET MAINTENANCE	26.4	26.0	25.0	25.0	25.0	25.0	25.0	0.0
STREET CLEANING	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC SERVICES ADMINISTRATION	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0
PARKS	39.0	28.0	14.0	14.0	14.0	16.0	16.0	0.0
PARKS MAINTENANCE	0.0	0.0	13.0	13.0	13.0	17.0	17.0	0.0
RECREATION	4.0	4.0	4.0	4.0	4.0	4.0	3.0	(1.0)
PENDLETON POOL	7.0	8.0	8.0	8.0	8.0	8.0	8.0	0.0
LIBRARY	26.0	26.0	26.0	26.0	26.0	25.0	25.0	0.0
PLANNING & DEVELOPMENT	6.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
CODE ENFORCEMENT	5.0	5.0	8.0	8.0	8.0	8.0	8.0	0.0
STORM WATER MANAGEMENT	0.0	0.0	0.0	1.0	1.0	1.0	1.0	0.0
ENVIRONMENTAL HEALTH	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
ANIMAL CONTROL	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
BUILDING INSPECTIONS	8.0	8.0	7.0	7.0	7.0	6.0	6.0	0.0
PUBLIC BUILDINGS	18.0	17.5	19.0	19.0	19.0	19.0	19.0	0.0
GENERAL FUND SUB-TOTAL	500.1	492.0	496.0	497.0	506.0	508.0	509.0	1.0
OTHER FUNDS								
COMMUNITY DEVELOPMENT	6.0	6.0	6.0	6.0	6.0	4.0	4.0	0.0
METROPOLITAN PLANNING ORGAN.	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
HARLINGEN DOWNTOWN	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CONVENTION & VISITORS BUREAU	0.0	0.0	0.0	3.0	3.0	3.0	3.0	0.0
ECONOMIC DEVELOPMENT CORP.	0.0	3.0	4.0	4.0	5.0	5.0	5.0	0.0
MUNICIPAL AUDITORIUM	2.2	2.2	2.0	2.0	2.0	2.0	2.0	0.0
SANITATION	39.1	23.3	21.0	19.0	20.0	19.0	19.0	0.0
SANITATION-BRUSH & DEBRIS	0.0	16.0	24.0	24.0	24.0	23.0	23.0	0.0
SANITATION-LANDFILL	13.2	12.2	11.0	12.0	10.0	10.0	10.0	0.0
SANITATION-RECYCLING CENTER	1.0	1.0	1.0	0.0	2.0	2.0	2.0	0.0
HGN. ARTS & HERITAGE MUSEUM	2.2	2.2	3.0	3.0	3.0	3.0	3.0	0.0
MUNICIPAL GOLF COURSE	27.0	27.0	24.0	24.0	24.0	24.0	24.0	0.0
WATERWORKS	69.2	71.7	70.6	68.3	66.8	104.0	104.5	0.5
WASTEWATER	90.4	82.2	69.8	72.3	69.8	31.5	31.5	0.0
VALLEY INTERNATIONAL AIRPORT	38.0	39.0	47.0	49.0	40.0	39.0	49.0	10.0
INTERNAL SERVICES	10.2	10.2	10.0	10.0	10.0	10.0	10.0	0.0
OTHER FUNDS SUB-TOTAL	304.5	302.0	299.4	302.5	291.5	285.5	296.0	10.5
GRAND TOTAL	804.6	794.0	795.4	799.5	797.5	793.5	805.0	11.5

Note: Does not include seasonal employees.

The differences are due to the elimination of the Recreation Superintendent from Recreation Department, Two Information Technology Specialists positions were transferred from MIS to Police Services and Police Services also added one Fleet Services Manager position. The Engineering department added one Engineering Technician position. The Water Works department made some transfers within and added one position. And the Airport added two positions in Maintenance Department, one position in Building Services, and seven positions in the Ground Handling Services department.

TOTAL BUDGET - AUTHORIZED POSITIONS

Authorized Positions by Service Area



These two charts demonstrate the City's change to a staffing control program that accurately records the number of full-time and part-time employees.

TAB 4 - GENERAL FUND

GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund Budget.

**CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND**

	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Property & Non-Property Taxes	\$30,025,869	\$30,351,596	\$30,351,596	\$31,947,776
Fines & Forfeitures	1,550,412	1,590,970	1,590,970	1,988,546
Licenses & Permits	505,837	490,200	490,200	461,000
Charges for Services	2,197,511	1,891,845	1,891,845	1,813,251
Intergovernmental	1,622,394	744,336	744,336	624,909
Interest on Investments	40,517	39,500	39,500	34,500
Miscellaneous Revenues	620,066	192,585	192,585	178,550
Other Financing Sources	1,411,798	878,493	878,493	792,880
TOTAL REVENUES	\$37,974,404	\$36,179,525	\$36,179,525	\$37,841,412
EXPENDITURES:				
Mayor & City Commission	\$42,603	\$47,399	\$47,399	\$50,434
City Manager	502,890	528,375	528,375	594,980
Legal	439,562	422,794	422,794	464,297
Administrative Services	1,790,821	580,305	580,305	585,910
Internal Auditor	78,542	79,502	79,502	80,422
Human Resources	217,348	198,401	198,401	197,730
Civil Service	81,324	85,165	85,165	88,542
Risk Management	661,630	726,344	726,344	813,745
Finance	653,700	737,774	737,774	739,070
Vital Statistics	135,752	137,653	137,653	140,609
Municipal Court	538,904	682,260	682,260	981,450
Management Information Systems	551,133	518,421	518,421	452,133
Police Operations	10,460,142	10,439,659	10,439,659	10,599,051
LEOSE Training Grant	1,025	20,000	20,000	20,000
SWAT Federal	0	44,000	44,000	0
Victim's Assistance Grant	27,027	2,750	2,750	32,625
Police Services	1,486,768	1,591,046	1,591,046	1,738,670
STEP/IDM Comprehensive Grant	51,547	42,179	42,179	0
TDP Homeland Security Grant	97,257	40,282	40,282	0
STEP/IDM Wave Grant	0	5,993	5,993	0
Justice Assistance Grant	176,640	0	0	29,387
JAG ARRA Grant 09-23186-01	46,679	0	0	0
Tobacco Compliance Grant	1,554	2,500	2,500	0
JAG ARRA Grant 2010-2336201	287,536	59,947	59,947	0
TABC Under Age Drinking Grant	0	11,000	11,000	0
Border Star Grant	0	42,078	42,078	0
Fire Suppression	7,410,418	7,714,492	7,714,492	7,794,147
Homeland Security Grant	439,378	18,797	18,797	0
Fire Prevention	467,017	530,602	530,602	533,641
FEMA GRANT	0	42,608	42,608	0
Public Works Administration	237,880	159,749	159,749	170,080
Engineering	356,768	344,004	344,004	333,858
Traffic Signal Maintenance	215,852	235,299	235,299	236,426
Street Maintenance	2,210,850	2,079,645	2,079,645	2,123,346
Street Cleaning	300,216	340,288	340,288	345,979
Street Cut Repairs	0	20,000	20,000	30,000
Public Services Administration	168,440	170,981	170,981	173,052
Parks	1,683,931	1,545,642	1,545,642	1,292,957
Harlingen Field	39,670	42,600	42,600	43,468
Parks Maintenance	411,828	436,458	436,458	467,959
Recreation	464,050	490,314	490,314	449,334
Swimming Pools	224,180	230,709	230,709	250,501
Pendleton Pool	279,227	256,615	256,615	260,347
Library Services	1,002,920	1,054,528	1,054,528	1,098,014
Library Services-Direct Aid, E-Rate, Gates Comp. Grant	13,611	0	0	0
Planning & Development Administration	260,864	305,129	305,129	332,515
Code Enforcement	314,016	435,710	435,710	469,338
Storm Water Management	78,819	102,070	102,070	97,167
Health Services	257,798	268,443	268,443	277,278
Animal Control	308,340	313,207	313,207	353,849
Public Buildings	1,065,527	1,088,890	1,088,890	1,306,210
Building Inspections	312,924	313,361	313,361	305,587
Stabilization Fund	128,236	128,236	128,236	128,236
Transfers Out	659,239	833,989	833,989	1,336,475
TOTAL EXPENDITURES	\$37,642,383	\$36,548,193	\$36,548,193	\$37,818,819
Excess Revenues Over/(Under) Expenditures	332,021	(368,668)	(368,668)	22,593
Fund Balance Beginning of Year	10,527,631	10,859,652	10,859,652	10,490,984
END OF YEAR FUND BALANCE	\$10,859,652	\$10,490,984	\$10,490,984	\$10,513,577

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	BUDGET FY 12-13	
<u>TAX AND REVENUES</u>					
301	1 Current Property Taxes	\$11,181,571	\$11,405,383	\$11,405,383	\$12,102,073
	2 Delinquent Property Taxes	374,238	400,000	400,000	360,000
	3 Penalty & Interest	457,337	400,000	400,000	395,000
	9 Payment in Lieu of Taxes	277,907	190,000	190,000	211,632
	SUB-TOTAL	12,291,053	12,395,383	12,395,383	13,068,705
302	1 Sales Tax	9,371,497	9,576,142	9,576,142	10,161,034
	2 Sales Tax 1/2%	4,685,748	4,788,071	4,788,071	5,080,517
303	1 Franchise Tax Southwestern Bell	338,490	365,000	365,000	335,000
	9 Miscellaneous Telecommunications	49,202	45,000	45,000	40,000
	10 Franchise Tax - AEP	1,954,396	1,880,000	1,880,000	1,950,000
	11 Franchise Tax - Magic Valley Electric Coop.	69,201	60,000	60,000	70,000
	20 Franchise Tax - Texas Gas Service	206,183	200,000	200,000	200,000
	31 Franchise Tax - Time Warner Cable	418,708	395,000	395,000	395,000
	60 Commercial Waste Haulers	20,032	25,000	25,000	15,000
	60 Sanitation Department	462,000	462,000	462,000	485,520
304	1 Bingo Tax	21,830	23,000	23,000	15,000
	2 Mixed Beverage Tax	137,195	137,000	137,000	132,000
	99 Miscellaneous	334	0	0	0
	SUBTOTAL	17,734,816	17,956,213	17,956,213	18,879,071
<u>FINES AND FORFEITURES</u>					
321	1 Traffic Fines	1,342,719	1,400,000	1,400,000	1,500,000
	2 Leash Law Fines	32,125	0	0	0
	3 Litter Fines	155	0	0	0
	4 Arrest Fines	59,468	0	0	0
	10 Parking Meter Fines	3	0	0	0
	11 Improper Parking Fines	4,112	0	0	0
	12 FTA Program	6,972	0	0	0
	13 Technology Funds	10,708	131,770	131,770	108,846
	14 Security Funds	0	0	0	313,000
	19 Miscellaneous Ordinance Violation	5,122	0	0	0
	21 Miscellaneous Crossing Guard Program	8,970	0	0	0
	22 Scofflaw City Fee	16,316	0	0	0
322	30 Library Fines	18,508	15,000	15,000	17,500
	31 Business - False Alarm Fines	43,531	43,000	43,000	47,500
	32 Residential - False Alarm Fines	1,703	1,200	1,200	1,700
	SUB-TOTAL	1,550,412	1,590,970	1,590,970	1,988,546
<u>LICENSES AND PERMITS</u>					
311	1 Alcoholic Beverages	24,276	25,000	25,000	25,000
	10 Food Handlers' Permit	55,871	50,000	50,000	55,000
	11 Dog Licenses/Pound Fees	12,667	7,500	7,500	11,000
	20 Building Permits	168,422	170,000	170,000	140,000
	21 Electrical Permits	68,425	70,000	70,000	60,000
	22 Gas Permits	3,215	3,000	3,000	3,000
	23 Plumbing Permits	26,307	26,000	26,000	23,000
	24 Sewer Tap Permits	4,410	4,000	4,000	4,000
	25 Mechanical Permits	13,840	12,000	12,000	15,000
	26 Curb Permits	3,740	3,500	3,500	3,500
	27 House Moving Permits	1,550	1,200	1,200	1,000
	30 Registration Fees	40,350	40,000	40,000	40,000
	31 Certificate of Occupancy	15,485	13,000	13,000	15,000
	32 Re-Inspection Fees	19,740	20,000	20,000	20,000
	33 Energy Conservation Inspection	4,510	4,000	4,000	3,500
	40 Other Business Permits	1,760	2,000	2,000	2,000
	41 Business - Alarm Permits	23,361	24,000	24,000	25,000
	99 Miscellaneous Permits	17,908	15,000	15,000	15,000
	SUB-TOTAL	505,837	490,200	490,200	461,000

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

		ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	BUDGET FY 12-13
<u>CHARGES FOR SERVICES AND/OR SALES</u>					
331	1 Rental - Sports Complex	8,610	9,200	9,200	9,200
	7 Rental - Tourist Building	19,760	24,000	24,000	24,000
	8 Rental - Casa del Sol	59,039	42,000	42,000	42,000
	9 Rental - Victor Pavilion	7,940	8,400	8,400	8,400
	10 Rental - Pendleton Pavilion	9,390	10,000	10,000	10,000
	11 Rental - Dixieland Pavilion	6,985	8,000	8,000	8,000
	12 Rental - Oil Mill Pavilion	0	500	500	500
	15 Rental - Rangerville Park Gazebo	2,880	3,000	3,000	3,000
	30 Rental - Library Meeting Room	10,422	11,500	11,500	10,000
	41 Rental - Child Care Center	43,224	43,200	43,200	43,200
	43 Cultural Arts Center	26,149	19,000	19,000	21,000
	50 Harlingen Baseball Stadium	4,250	2,500	2,500	2,500
	60 MPO Office Space	0	13,176	13,176	13,176
	99 Miscellaneous	125	0	0	0
	SUB-TOTAL	198,774	194,476	194,476	194,976
<u>MISC. CHARGES FOR SERVICES &/OR SALES</u>					
332	1 Recreational Activities	59,940	75,000	75,000	75,000
	2 Pool - Lon C. Hill	11,874	13,000	13,000	13,000
	3 Pool - Victor Park	23,717	13,000	13,000	13,000
	4 Pool- Pendleton Park	33,270	47,000	47,000	47,000
	4 Water Aerobics	23,383	15,000	15,000	20,000
	20 Library Xerox Fees	11,397	10,000	10,000	11,000
	21 Library - Card Fees	2,481	2,300	2,300	2,300
	22 Library - Lost Book Fees	1,952	1,500	1,500	2,000
	25 Birth and Death Certificates	215,390	225,000	225,000	220,000
	25 Burial Transit Permits	4,760	3,500	3,500	3,500
	25 Searching Fees	0	200	200	200
	25 Notary Fees	60	300	300	300
	27 Cleanup Mowing	13,441	18,000	18,000	10,000
	29 Duplicate Releases of Lien	135	150	150	100
	38 TML	84,305	30,000	30,000	25,000
	63 Street Banner Fees	1,820	1,000	1,000	1,000
	SUB-TOTAL	487,925	454,950	454,950	443,400
<u>REIMBURSEMENTS</u>					
333	1 Reimbursement City Manager	970	750	750	750
	2 Reimbursement Risk Management	3,854	2,000	2,000	3,100
	3 Reimbursement Finance	0	7,000	7,000	0
	5 Reimbursement Management Information System:	4,043	7,000	7,000	350
	9 For Human Resources	0	7,000	7,000	0
	10 Reimbursement Police Department	467,072	296,000	296,000	278,243
	10-02 Bulletproof Vest Program	0	6,000	6,000	0
	11 Reimbursement Police Services	41,706	2,500	2,500	2,500
	11-02 Operation Border Star	0	42,078	42,078	0
	12 Reimbursement Legal Department	9,114	0	0	0
	20 Reimbursement Fire Suppression	671,869	664,891	664,891	669,282
	21 Reimbursement Fire Prevention	2,541	0	0	0
	30 Reimbursement Planning & Development	4,228	4,000	4,000	1,500
	40 Reimbursement Engineering	15,066	0	0	0
	52 Reimbursement Street Cut Repairs	41,421	35,000	35,000	40,000
	60 Reimbursement Recreation	16,551	0	0	6,000
	61 Reimbursement Parks Department	40,587	0	0	0
	62 Reimbursement Swimming Pools	118,000	118,000	118,000	118,000
	70 Reimbursement Public Buildings Department	73,510	50,000	50,000	55,000
	82 Reimbursement Health Department	280	200	200	150
	SUB-TOTAL	1,510,812	1,242,419	1,242,419	1,174,875

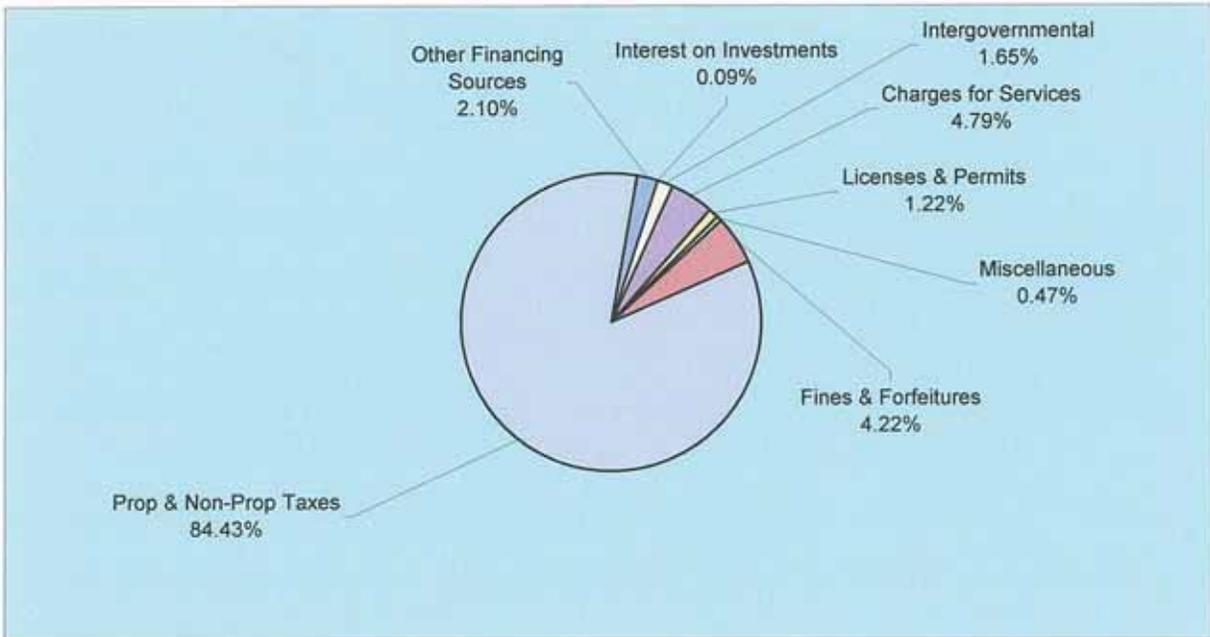
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

		ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	BUDGET FY 12-13
<u>INTERGOVERNMENTAL</u>					
332	31 Fire - County	214,721	195,000	195,000	195,000
	32 Fire Calls - City of Primera	85,001	89,414	89,414	89,414
	33 Fire Calls - City of Combes	62,329	55,289	55,289	55,289
	34 Fire Calls - City of Palm Valley	114,608	112,538	112,538	112,538
333	92 Reimbursement - Economic Development Corp.	57,100	57,100	57,100	57,100
	96 Centennial Celebration	25,907	0	0	0
350	22 Homeland Security Grant	97,266	0	0	0
	24 Justice Assistance Grant	35,374	73,484	73,484	29,387
	25 Homeland Security Grant	385,144	0	0	0
	26 FEMA/Fire Prevention	0	42,608	42,608	0
351	13 LEOSE Training - Police	1,025	9,000	9,000	0
	14 Victims' Assistance Grant	29,607	0	0	37,450
	15 Signal Maintenance Fees - TXDOT	48,660	47,940	47,940	47,940
	17 LEOSE Training - Fire	791	791	791	791
	18 Click or Ticket Grant	0	5,993	5,993	0
	23 Texas STEP Grant - Tobacco	1,555	2,000	2,000	0
	25 STEP/Comprehensive Grant	47,119	42,179	42,179	0
	29 JAG ARRA Gr #2010 2336201	287,475	0	0	0
	30 JAG ARRA Gr #2011 2318601	111,352	0	0	0
	31 Library Grants	13,615	0	0	0
	32 TABC UnderAgeDrinking Grant	3,745	11,000	11,000	0
	SUB-TOTAL	1,622,394	744,336	744,336	624,909
<u>INTEREST REVENUE - INVESTMENTS</u>					
361	1 Interest Earned - Certificates of Deposit	35,509	35,000	35,000	28,000
	6 Interest Earned - TexPool	1,991	2,500	2,500	1,000
	11 Interest Earned - NOW Account	3,017	2,000	2,000	5,500
	SUB-TOTAL	40,517	39,500	39,500	34,500
<u>MISCELLANEOUS REVENUES</u>					
371	20 Donation - HCIB	29,556	0	0	0
	21 Donation - EDC	172,057	0	0	0
	22 Infrast. Donation - HISD	18,500	0	0	0
	50 Donation - Infrast. Subdivision	156,569	0	0	0
389	15 Demolition Revenue	6,102	5,000	5,000	5,000
	25 Insurance Recovery - Other	26	0	0	0
	30 Police Records	42,639	37,000	37,000	24,000
	50 WhiteWing - Misc Revenue	9,000	64,000	64,000	64,000
	90 Cash Over/(Short)	1,549	0	0	0
	92 NSF - Fees	425	300	300	300
	99 Miscellaneous Revenue	182,949	85,885	85,885	85,000
	99 Jail Phone Fees	694	400	400	250
	SUB-TOTAL	620,066	192,585	192,585	178,550
<u>OTHER FINANCING SOURCES</u>					
391	9 Transfer from Free Trade Bridge	625,000	187,743	187,743	0
	19 Development Corporation	0	270,000	270,000	270,000
	31 Petition Paving	235,016	0	0	0
	32 Transfer from Sanitation Fund	338,000	338,000	338,000	440,480
	71 Transfer from Municipal Golf Course Fund	65,200	57,750	57,750	52,400
392	1 Sale of Fixed Assets	148,582	25,000	25,000	30,000
	SUB-TOTAL	1,411,798	878,493	878,493	792,880
	GRAND TOTAL	\$37,974,404	\$36,179,525	\$36,179,525	\$37,841,412

GENERAL FUND

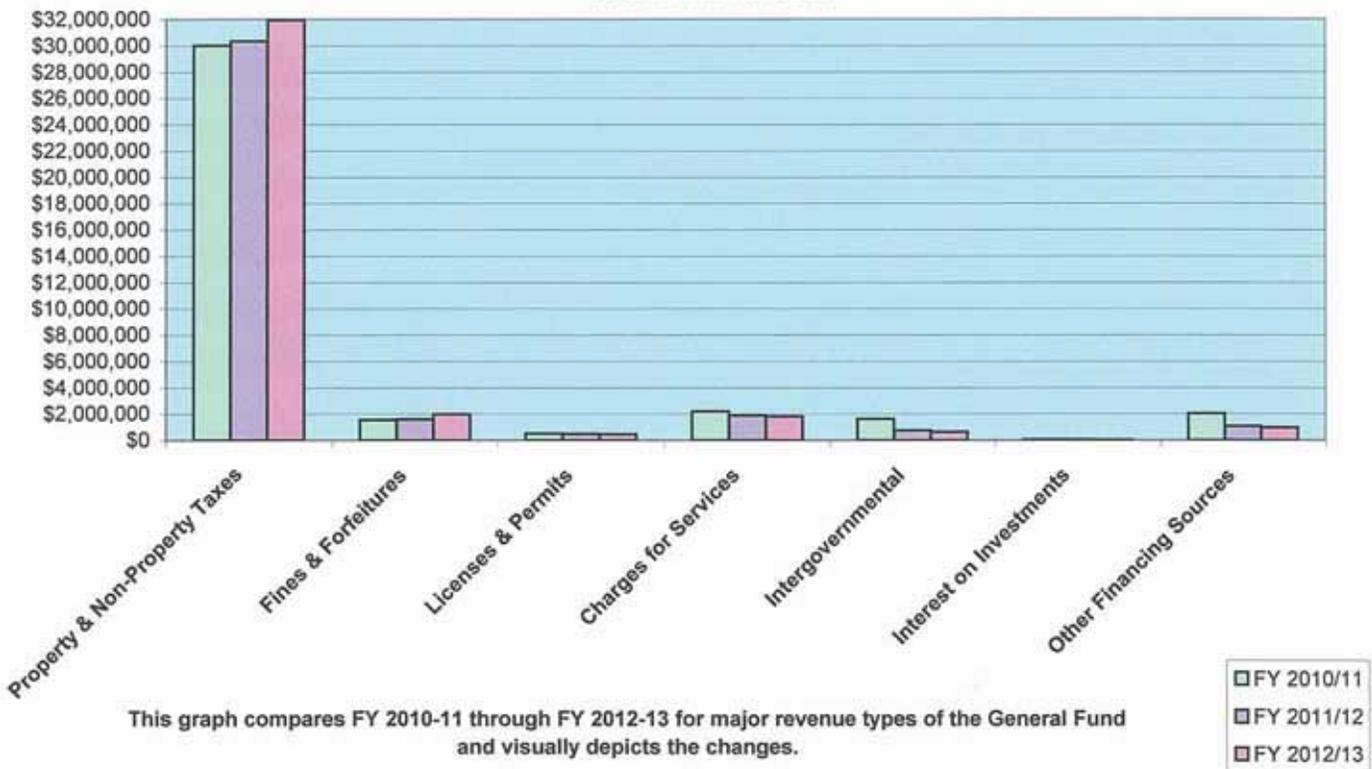
Revenues by Type for 2012-2013

Projected Revenues - \$37,841,412



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.

General Fund Revenues



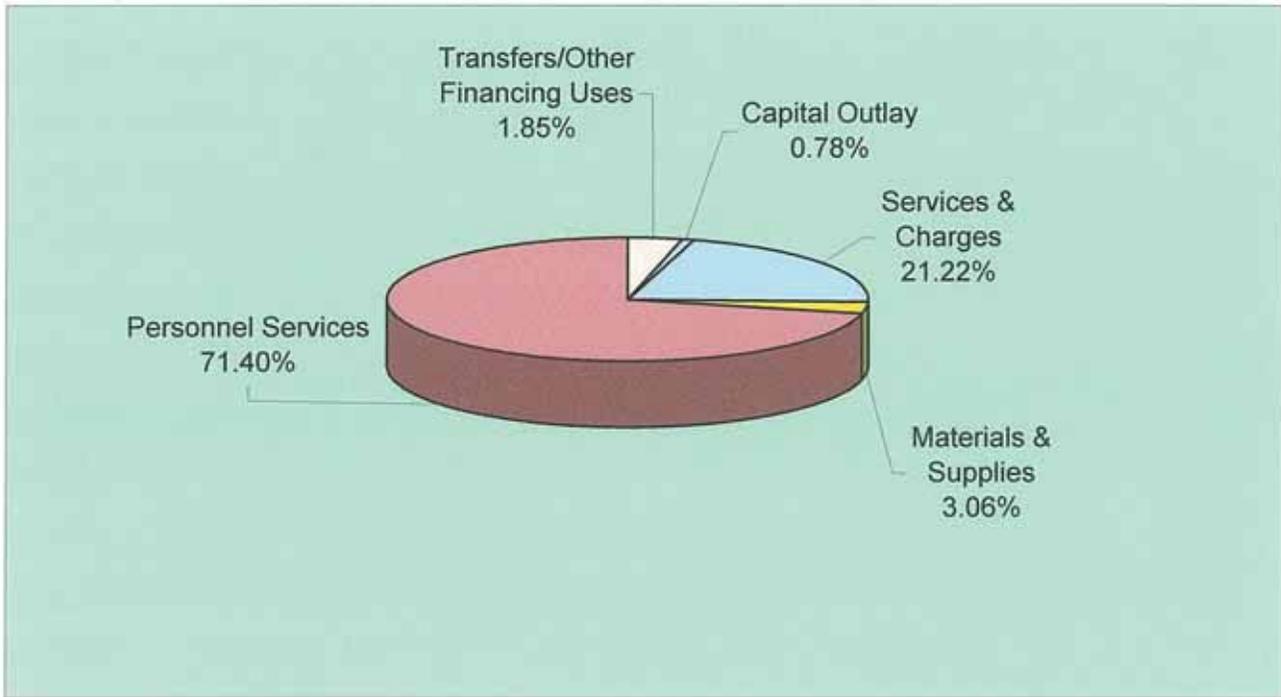
This graph compares FY 2010-11 through FY 2012-13 for major revenue types of the General Fund and visually depicts the changes.

CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2012-2013

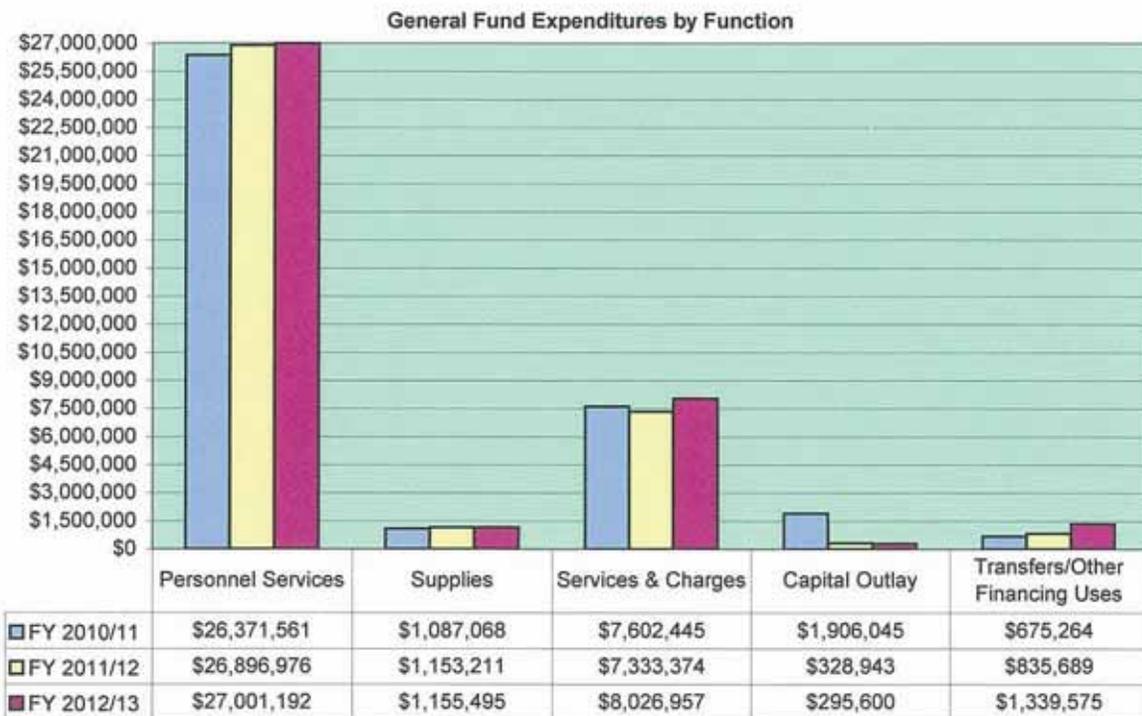
	PERSONNEL & BENEFITS	MATERIALS & SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	TRANSFERS OUT/OTHER FINANCING USES	GRAND TOTAL
1001 MAYOR & CITY COMMISSION	\$11,238	\$1,550	\$37,646	\$0	\$0	\$50,434
1101 CITY MANAGER	520,975	8,075	65,930	0	0	594,980
1201 LEGAL	378,397	11,200	74,700	0	0	464,297
1399 ADMINISTRATIVE SERVICES	(214,000)	0	799,910	0	0	585,910
1401 INTERNAL AUDITOR	76,152	500	3,770	0	0	80,422
2001 HUMAN RESOURCES	160,815	5,750	29,715	0	1,450	197,730
2002 CIVIL SERVICE	77,577	7,000	3,565	0	400	88,542
2003 RISK MANAGEMENT	131,570	10,250	670,675	0	1,250	813,745
2201 FINANCE	606,920	20,650	111,500	0	0	739,070
2210 VITAL STATISTICS	112,054	12,650	15,905	0	0	140,609
2215 MUNICIPAL COURT	397,363	34,029	550,058	0	0	981,450
2220 MANAGEMENT INFORMATION SYSTEMS	277,025	20,000	155,108	0	0	452,133
3010 POLICE	9,372,074	135,200	1,068,777	23,000	0	10,599,051
3011 LEOSE TRAINING GRANT	0	0	20,000	0	0	20,000
3013 VICTIM'S ASSISTANCE GRANT	32,625	0	0	0	0	32,625
3015 POLICE SERVICES	1,524,197	8,500	205,973	0	0	1,738,670
3022 JUSTICE ASSISTANCE GRANT	0	29,387	0	0	0	29,387
3510 FIRE SUPPRESSION	7,244,526	51,400	498,221	0	0	7,794,147
3530 FIRE PREVENTION	460,801	35,989	36,851	0	0	533,641
5001 PUBLIC WORKS ADMINISTRATION	156,930	2,800	10,350	0	0	170,080
5005 ENGINEERING	283,208	6,700	43,950	0	0	333,858
5010 TRAFFIC SIGNAL MAINTENANCE	145,401	3,900	87,125	0	0	236,426
5015 STREET MAINTENANCE	887,846	125,250	1,110,250	0	0	2,123,346
5016 STREET CLEANING	194,179	0	151,800	0	0	345,979
5018 STREET CUT REPAIRS	0	30,000	0	0	0	30,000
6001 PUBLIC SERVICES ADMINISTRATION	158,627	4,500	8,925	1,000	0	173,052
6010 PARKS	526,437	173,200	580,820	12,500	0	1,292,957
6011 HARLINGEN FIELD	0	19,000	24,468	0	0	43,468
6015 PARKS MAINTENANCE	420,459	17,200	30,300	0	0	467,959
6020 RECREATION	172,772	85,200	191,362	0	0	449,334
6030 SWIMMING POOLS	116,196	19,055	115,250	0	0	250,501
6035 PENDLETON POOL	130,198	17,944	112,205	0	0	260,347
6210 LIBRARY	745,155	159,991	192,868	0	0	1,098,014
7001 PLANNING & DEVELOPMENT	290,715	7,700	34,100	0	0	332,515
7005 CODE ENFORCEMENT	273,205	13,975	163,058	19,100	0	469,338
7015 STORM WATER	48,637	7,500	41,030	0	0	97,167
7205 HEALTH	237,423	18,350	21,505	0	0	277,278
7210 ANIMAL CONTROL	141,434	7,100	205,315	0	0	353,849
7220 PUBLIC BUILDINGS	638,674	40,000	387,536	240,000	0	1,306,210
7305 BUILDING INSPECTIONS	263,387	4,000	38,200	0	0	305,587
9940 STABILIZATION FUND	0	0	128,236	0	0	128,236
9999 TRANSFERS OUT/OTHER FINANCING USES	0	0	0	0	1,336,475	1,336,475
GRAND TOTAL	\$27,001,192	\$1,155,495	\$8,026,957	\$295,600	\$1,339,575	\$37,818,819

Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.

GENERAL FUND
Expenditures by Function for 2012-2013
Projected Expenditures \$37,818,819



This chart depicts the allocation of General Fund resources by expenditure function and the percent



This graph compares FY 2010-11 through FY 2012-13 for major expenditure functions of the General Fund and visually depicts the changes.

ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$6,000	\$6,000	\$6,000	\$6,000
Phone Allowance	4,500	4,500	4,500	4,440
Personnel Services Pay	10,500	10,500	10,500	10,440
City FICA	651	650	650	647
City Medicare	152	153	153	151
Personnel Services Benefits	803	803	803	798
Office Supplies	1,100	1,550	1,550	1,550
Supplies - General	1,100	1,550	1,550	1,550
Utility Services	3,585	3,626	3,626	3,626
Dues, Memberships, & Subscriptions	11,734	11,020	11,020	13,520
Registration, Travel, & Training	10,423	18,000	18,000	18,000
Services & Charges - General	25,742	32,646	32,646	35,146
Miscellaneous	4,458	1,900	1,900	2,500
Services & Charges - Miscellaneous	4,458	1,900	1,900	2,500
MAYOR & CITY COMMISSION TOTALS	\$42,603	\$47,399	\$47,399	\$50,434

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

GOALS FOR 12-13

Community

- Implement "Go Green" projects / Discovery Green Park.
- Work with elected officials on the state and federal level in order to secure funding for a Medical School.
- Update the Comprehensive Plan for the City.
- Update the Thoroughfare Plan for the City.

- Continue efforts of building a Discovery Center in Harlingen.
- Revitalization of Grande Theatre.
- Continue Partnerships/networking on state and federal levels.
- Improve Harlingen's visual image / Entry way enhancement – "F" Street.
- Continue working towards the completion of the relocation of the railroad switchyard to Olmito.

Growth

- Increase promotion and enhancement of the Free Trade Bridge and the Industrial Park.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>ESTIMATED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
Regular Meetings	24	24	24
Special Meetings/Work Sessions	23	20	20

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Mayor	1	1	1
City Commission	5	5	5
Total	<u>6</u>	<u>6</u>	<u>6</u>

CITY MANAGER 001-1101

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$361,408	\$381,025	\$381,025	\$409,101
Overtime	210	0	0	0
Car Allowance	14,456	13,903	13,903	14,983
Moving Expense	2,977	0	0	0
Travel Pay	44	0	0	0
Personnel Services	<u>379,095</u>	<u>394,928</u>	<u>394,928</u>	<u>424,084</u>
City FICA	21,544	21,294	21,294	21,625
City Medicare	5,229	5,541	5,541	5,914
City TMRS	25,471	20,028	20,028	15,669
City TCG Retirement	17,856	18,887	18,887	26,385
City Health Insurance	25,790	31,366	31,366	25,729
Worker's Compensation	1,315	1,382	1,382	1,569
Personnel Services - Benefits	<u>97,205</u>	<u>98,498</u>	<u>98,498</u>	<u>96,891</u>
Office Supplies	4,064	5,000	5,000	5,500
Office Equip/Furn Non Cap	1,031	500	500	2,575
Supplies - General	<u>5,095</u>	<u>5,500</u>	<u>5,500</u>	<u>8,075</u>
Utilities / Communications	5,273	4,310	4,310	4,310
Technical Services	0	0	0	35,000
Equipment Rental/Lease	2,665	3,319	3,319	3,600
Dues, Memberships, & Subscriptions	2,903	6,820	6,820	6,820
Registration, Travel, & Training	10,536	15,000	15,000	15,000
Contract Labor	0	0	0	1,200
Services & Charges - General	<u>21,377</u>	<u>29,449</u>	<u>29,449</u>	<u>65,930</u>
Miscellaneous	118	0	0	0
Services & Charges - Misc	<u>118</u>	<u>0</u>	<u>0</u>	<u>0</u>
CITY MANAGER TOTALS	<u>\$502,890</u>	<u>\$528,375</u>	<u>\$528,375</u>	<u>\$594,980</u>

The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FOR 12-13

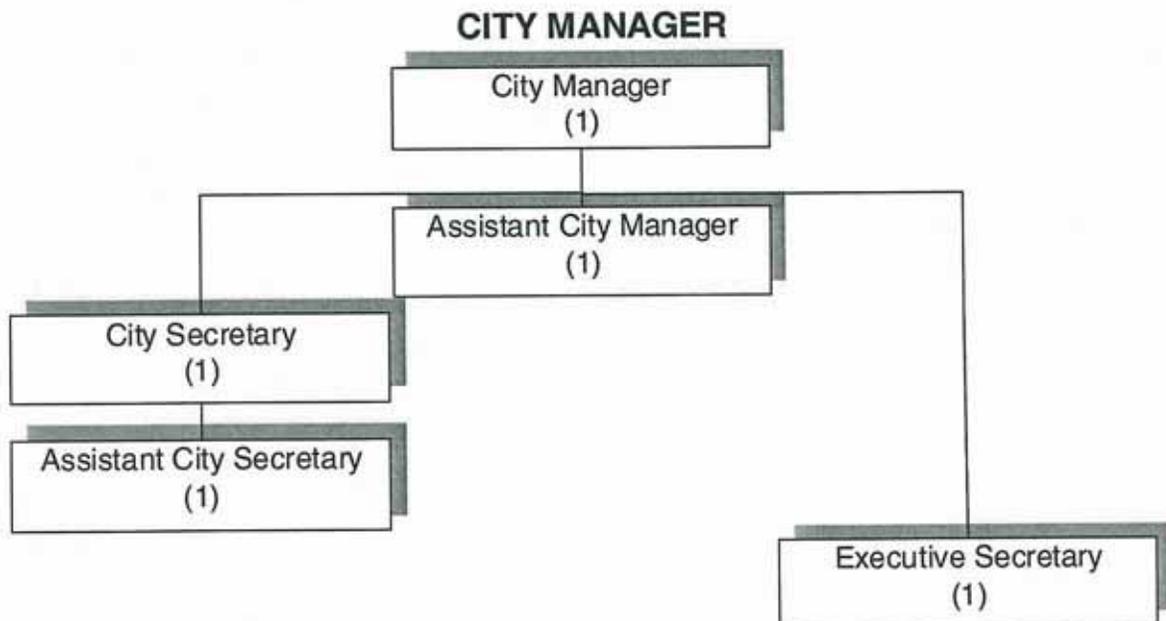
- Assist in implementing the Goals and Objectives of the Harlingen 100 Plan.
- Complete the Veterans Memorial and walking trail at Pendleton Park.
- Continue to work with the Juvenile Crime Graffiti and Gang Task Force.
- Enhance recycling efforts / implement recycling bins.
- Complete renovations of old Police facility to create a Community Court and a Community Justice Center.
- Finish soccer complex and tennis courts.
- Implementation / creation possibilities of “branding” the City of Harlingen.
- More community functions / expand Blues on the Hills.
- Improve economic opportunities through the development and promotion of the I-69 / US 77/83 and FM 509 Trade Corridors.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Salaries increased by \$28,076; and Technical Services increased by \$35,000.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
City Manager	1	1	\$165,716
Assistant City Manager	1	1	110,044
City Secretary	1	1	63,698
Assistant City Secretary	1	1	36,530
Executive Secretary	1	1	33,113
Car Allowance			14,983
Fringe Benefits			96,891
Total	5	5	\$520,975



LEGAL 001-1201

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$256,539	\$265,866	\$265,866	\$298,656
Car Allowance	8,635	10,450	10,450	11,530
Personnel Services	265,174	276,316	276,316	310,186
City FICA	15,246	14,241	14,241	14,729
City Medicare	3,781	3,955	3,955	4,357
City TMRS	11,769	8,940	8,940	7,315
City TCG Retirement	14,901	18,014	18,014	25,881
City Health Insurance	13,213	14,461	14,461	14,781
Worker's Compensation	929	967	967	1,148
Personnel Services - Benefits	59,839	60,578	60,578	68,211
Office Supplies	6,006	6,000	6,000	6,000
Office Equip/Furn. Non Cap	419	5,200	5,200	5,200
Supplies - General	6,425	11,200	11,200	11,200
Utility Services	2,112	2,900	2,900	2,900
Professional Services	71,419	50,000	50,000	50,000
Collective Bargaining	16,709	4,165	4,165	4,500
Advertising	1,180	1,200	1,200	1,200
Equipment Rental/Lease	0	585	585	0
Dues, Memberships & Subscriptions	10,339	8,500	8,500	8,500
Registration, Travel & Training	4,387	6,000	6,000	6,000
Employee Mileage Reimbursement	77	0	0	0
Court Costs/Filing Fees	1,086	350	350	600
Contract Labor	638	1,000	1,000	1,000
Services & Charges - General	107,947	74,700	74,700	74,700
Miscellaneous	177	0	0	0
Services & Charges - Miscellaneous	177	0	0	0
CITY ATTORNEY TOTALS	\$439,562	\$422,794	\$422,794	\$464,297

The Legal Department serves as the corporate legal staff of the City and as legal advisor to the City Manager, the Mayor, the Elective Commission, the Planning and Zoning Commission, the Zoning Board of Adjustments, other City commissions and boards, department heads and employees of the City. The City Attorney and Assistant City Attorney serve as Municipal Court Prosecutors, collection agents for accounts receivable and for paving assessments, and draft and review legal opinions, memoranda, deeds, leases, contracts, ordinances and resolutions. The City Attorney and Assistant City Attorney serve as negotiators for the City in the

acquisition and sale of real property and various contracts, represent the City in condemnation proceedings and in civil litigation where counsel is not provided under insurance contracts.

PROGRAM GOAL

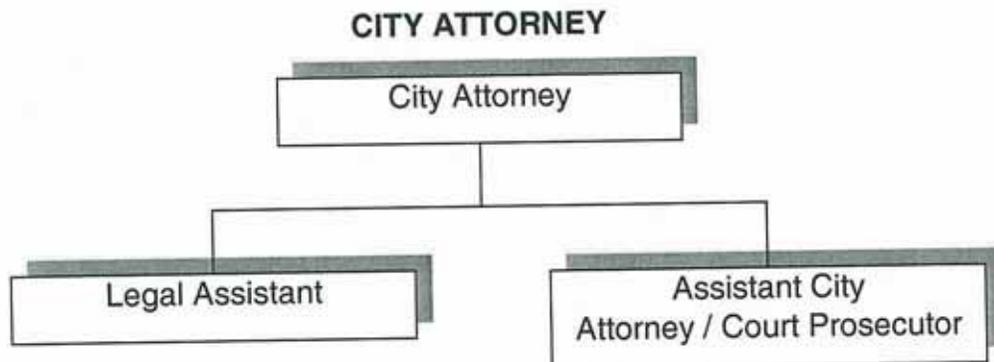
To provide professional legal services and assistance to the Harlingen Commission and City Departments and to prosecute and defend the City of Harlingen's interest in all court actions and administrative proceedings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
City Attorney	1	1	\$168,225
Assistant City Attorney/ Court Prosecutor	1	1	83,884
Legal Assistant	1	1	46,518
			11,530
Car Allowance			68,210
Fringe Benefits			
Total	<u>3</u>	<u>3</u>	<u>\$378,367</u>



ADMINISTRATIVE SERVICES 001-1399

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$0	(\$235,000)	(\$235,000)	(\$235,000)
Well Pay Program	20,200	20,000	20,000	21,000
Personnel Services – Pay	20,200	(215,000)	(215,000)	(214,000)
Workers Compensation	(185)	0	0	0
Personnel Services – Benefits	(185)	0	0	0
Professional Services	19,650	0	0	0
Technical Services	99,437	99,905	99,905	100,000
Audit Fees	0	0	0	7,500
Election Expenses	0	30,500	30,500	40,000
Appraisal District Fees	158,730	164,369	164,369	171,000
Advertising	2,329	6,000	6,000	6,000
Insurance	80,451	30,000	30,000	45,000
Contract Labor	5,125	6,000	6,000	6,000
Services & Charges – General	365,722	336,774	336,774	375,500
Emergency Medical Services	395,000	0	0	0
Boys/Girls Club Operation	77,604	77,604	77,604	77,604
Loaves & Fishes	10,947	25,515	25,515	25,515
Harlingen 100 Plan	42,137	100,000	100,000	100,000
Employee Service Awards	6,957	12,000	12,000	12,000
Special Projects	0	124,500	124,500	124,500
Miscellaneous	17,897	84,791	84,791	84,791
Services & Charges - Miscellaneous	550,542	424,410	424,410	424,410
Misc. A/R Write Offs	156,143	0	0	0
Land	403,429	34,121	34,121	0
Improvements	294,970	0	0	0
Capital Outlay	854,542	34,121	34,121	0
ADMINISTRATIVE SERVICES TOTALS	\$1,790,821	\$580,305	\$580,305	\$585,910

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, The World Birding Center, payments to Family Emergency, (a Social Service Organization dedicated to providing aid to those in dire need that do not otherwise qualify for government assistance), and Emergency Medical Services (EMS).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account.

INTERNAL AUDITOR 001-1401

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$56,009	\$56,100	\$56,100	\$58,601
Car Allowance	3,989	3,989	3,989	3,989
Personnel Services	59,998	60,089	60,089	62,590
City FICA	3,708	3,713	3,713	3,836
City Medicare	867	868	868	897
City TMRS	8,370	6,328	6,328	5,110
City Health Insurance	3,627	4,044	4,044	3,487
Worker's Compensation	210	210	210	232
Personnel Services - Benefits	16,782	15,163	15,163	13,562
Office Supplies	249	338	338	500
Office Equip/Non Capital	0	150	150	0
Supplies - General	249	488	488	500
Utilities / Communications	278	350	350	350
Dues, Memberships, & Subscriptions	175	300	300	300
Registration, Travel, & Training	25	2,000	2,000	2,000
Services & Charges - General	478	2,650	2,650	2,650
Maintenance Software	1,035	1,100	1,100	1,100
Miscellaneous	0	12	12	20
Services & Charges - Main	1,035	1,112	1,112	1,120
INTERNAL AUDITOR TOTALS	\$78,542	\$79,502	\$79,502	\$80,422

The internal audit function is viewed as a catalyst for change, entrusted with special responsibilities for helping to ensure that the City of Harlingen's government is effective, efficient, and ethical. With the assistance of those departments audited, procedures to ensure fiscal responsibility will be implemented and enforced.

PROGRAM GOAL

Help the departments achieve their goals and objectives in conjunction with the City Commission and City's administration Mission. Help establish and maintain "the tone at the top" attitude throughout the organization.

OBJECTIVES FOR 12-13

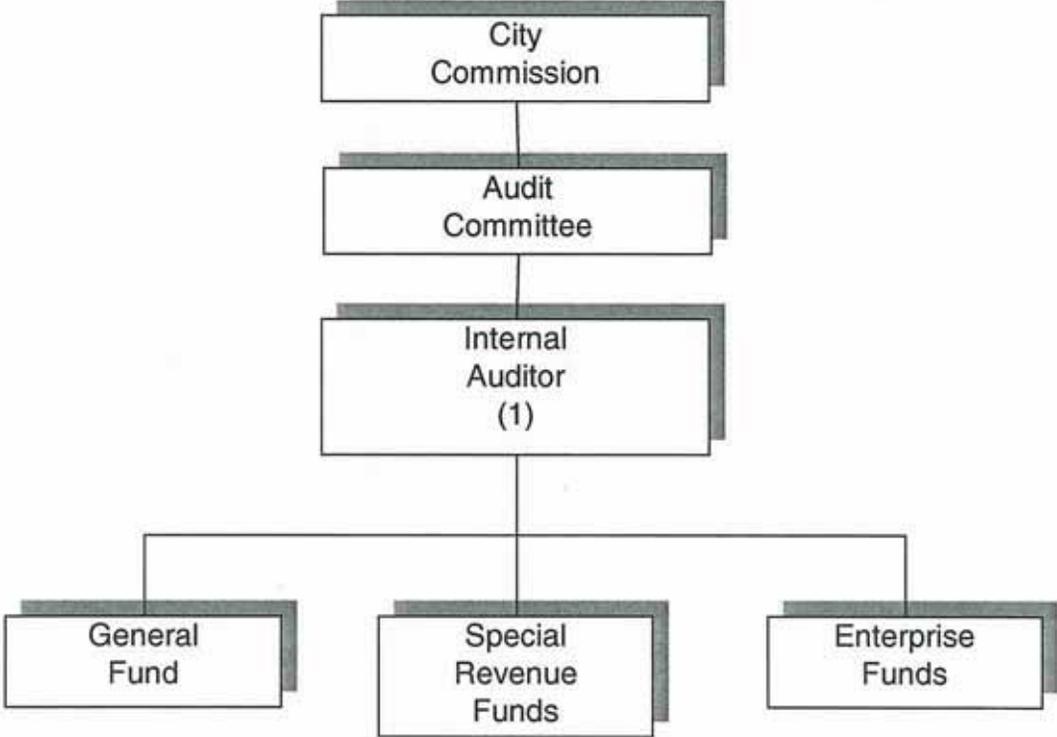
- Develop written procedures in conjunction with City Departments.
- Continue to evaluate how well the City and in particular, the departments, operate economically in an ethical manner and safeguard the assets from loss, damage, or inappropriate use.
- Educate employees about the City’s anonymous reporting Fraud Hotline Services and how to use this resource. Provide this resource information in Spanish so that every employee has this tool available.
- To make the reporting Fraud Hotline Services available to citizens. This would be another instrument in asserting that the “tone at the top” be embodied in the organization thus giving the public assurance that governance will make every effort to maintain accountability and transparency.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The City has established and Anonymous Reporting Hotline for employees to report fraudulent activities or unsafe working conditions. The Internal Auditor intends to become a Certified Governmental Accounting Professional in the coming fiscal year.

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Audits	5	5	6
<u>EFFICIENCY</u>			
Reviews	6	6	6
<u>OUTPUT</u>			
Training	1	1	2
 <u>AUTHORIZED PERSONNEL</u>			
Internal Auditor	<u>1</u>	<u>1</u>	<u>\$58,601</u>
Car Allowance			3,989
Fringe Benefits			13,562
Total	<u>1</u>	<u>1</u>	<u>\$76,152</u>

INTERNAL AUDITOR



HUMAN RESOURCES 001-2001

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	140,964	118,309	118,309	124,831
Car Allowance	1,108	2,659	2,659	2,659
Qualified Leave Pay	0	75	75	0
Travel Pay	12	0	0	0
Personnel Services	<u>142,084</u>	<u>121,043</u>	<u>121,043</u>	<u>127,490</u>
City FICA	8,381	7,051	7,051	7,448
City Medicare	1,960	1,649	1,649	1,742
City TMRS	21,019	13,345	13,345	10,885
City TCG Retirement	0	1,877	1,877	0
City Health Insurance	15,809	14,537	14,537	12,778
Worker's Compensation	495	414	414	472
Personnel Services - Benefits	<u>47,664</u>	<u>38,873</u>	<u>38,873</u>	<u>33,325</u>
Office Supplies	2,998	3,500	3,500	3,500
Office Equip/Furn Non Cap	2,534	2,700	2,700	1,250
Educational & Recreational	173	1,000	1,000	1,000
Supplies - General	<u>5,705</u>	<u>7,200</u>	<u>7,200</u>	<u>5,750</u>
Utilities / Communications	3,343	3,070	3,070	3,340
Technical Services	5,533	8,000	8,000	7,500
Dues, Memberships & Subscriptions	1,129	1,075	1,075	1,125
Registration, Travel & Training	3,391	4,500	4,500	4,500
Employee Development	5,741	10,000	10,000	10,000
Employee Mileage Reimbursement	668	300	300	250
Tuition Assistance	750	2,500	2,500	2,500
Services & Charges - General	<u>20,555</u>	<u>29,445</u>	<u>29,445</u>	<u>29,215</u>
Incentive Programs	0	500	500	500
Services & Charges - Miscellaneous	0	500	500	500
Lease Purchase Payments	1,340	1,340	1,340	1,450
Other Financing Uses - Debt	1,340	1,340	1,340	1,450
HUMAN RESOURCES TOTALS	<u>\$217,348</u>	<u>\$198,401</u>	<u>\$198,401</u>	<u>\$197,730</u>

The Human Resources Department provides professional Human Resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates, monitors, develops, and administers Human

Resources' systems and programs such as compensation, performance planning and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

OBJECTIVES FOR 12-13

Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.

Continue supervisory and management training program for employees, using both internal and external resources.

Continue recruit and retain the best employees possible.

Update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.

Insure that proper procedures are followed on all disciplinary actions.

Insure that employee grievances are resolved within the appropriate time lines.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

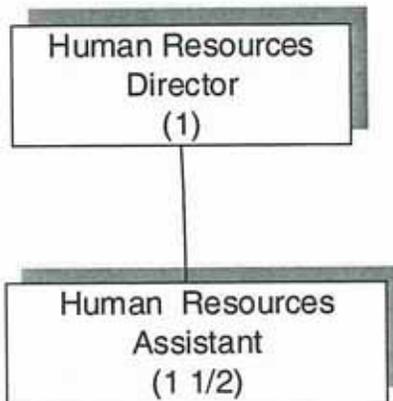
PERFORMANCE INDICATORS

	<u>Actual FY 10-11</u>	<u>Estimated FY 11-12</u>	<u>Proposed FY 12-13</u>
<u>EFFECTIVENESS</u>			
Employee turnover rate for Department	25%	0%	0%
Employee participation in training/activities	2,500	2,500	2,500
<u>EFFICIENCY</u>			
Number of days to process new employee	2	2	2
<u>OUTPUT</u>			
Number of positions advertised	70	70	70
Number of appeals and/or grievances	3	2	3
Training/activities conducted	80	80	80

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Human Resources Director	1	1	\$75,913
Human Resources Assistant	1	1	32,838
Car Allowance			2,659
Fringe Benefits			28,893
Split Wages (50%)			20,512
Total	2	2	\$160,815

HUMAN RESOURCES



CIVIL SERVICE 001-2002

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	55,103	55,816	55,816	59,724
Car Allowance	3,324	3,324	3,324	3,324
Travel Pay	0	0	0	0
Personnel Services	58,427	59,140	59,140	63,048
City FICA	3,517	3,634	3,634	3,735
City Medicare	823	850	850	874
City TMRS	2,224	1,710	1,710	1,402
City TCG Retirement	2,816	2,846	2,846	3,055
City Health Insurance	5,440	6,048	6,048	5,230
Worker's Compensation	205	207	207	233
Personnel Services - Benefits	15,025	15,295	15,295	14,529
Office Supplies	944	1,800	1,800	1,800
Office Equip/Furn Non Cap	0	0	0	0
Civil Service Exams	3,725	4,500	4,500	4,500
Educational & Recreational Supplies - General	696	700	700	700
	5,365	7,000	7,000	7,000
Utilities / Communications	387	390	390	460
Dues, Memberships, & Subscriptions	180	180	180	305
Registration, Travel & Training	1,429	2,400	2,400	2,400
Employee Development	151	400	400	400
Services & Charges - General	2,147	3,370	3,370	3,565
Lease Purchase Payments	360	360	360	400
Other Financing Uses - Debt	360	360	360	400
CIVIL SERVICE TOTALS	81,324	85,165	85,165	88,542

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's' two civil service departments, Police and Fire.

OBJECTIVES 12-13

Fill all Civil Service vacancies in the Fire and Police Departments.
 Automate Civil Service application process
 Establish a process for promotional examination review
 Review and revise physical ability test for the Police Department
 Review and revise Local Service Rules

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

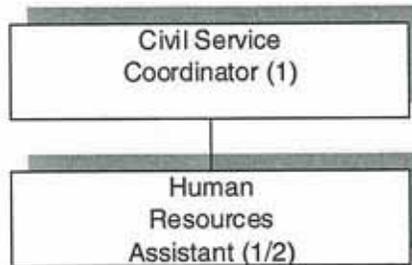
PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
Turnover Percentage	0%	0%	0%
Applications Processed	440	450	450
New Employees Processed	18	10	8
Employees Action Forms Processed	512	500	550
Civil Service Commission Hearings	4	2	4

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Civil Service Coordinator	1	1	\$32,160
Human Resources Assistant	1	1	43,644
Car Allowance			3,324
Fringe Benefits			18,962
Split Wages (50%)			(20,512)
Total	<u>2</u>	<u>2</u>	<u>\$77,578</u>

CIVIL SERVICE



RISK MANAGEMENT 001-2003

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$77,264	\$82,113	\$82,113	\$91,650
Salaries Part Time	13,436	15,082	15,082	15,041
Car Allowance	1,900	1,900	1,900	3,300
Personnel Services	<u>92,600</u>	<u>99,095</u>	<u>99,095</u>	<u>109,991</u>
City FICA	5,531	6,089	6,089	6,795
City Medicare	1,294	1,424	1,424	1,590
City TMRS	4,645	3,567	3,567	2,885
City TCG Retirement	2,314	2,524	2,524	2,928
City Health Insurance	9,233	10,150	10,150	6,974
Worker's Compensation	325	347	347	407
Personnel Services - Benefits	<u>23,342</u>	<u>24,101</u>	<u>24,101</u>	<u>21,579</u>
Office Supplies	3,943	4,500	4,500	4,500
Office Equip/Furn Non Capital	2,112	1,800	1,800	1,250
Educational & Recreational	765	1,000	1,000	1,000
Supplies - General	<u>6,820</u>	<u>7,300</u>	<u>7,300</u>	<u>6,750</u>
Health Awareness Program	0	2,500	2,500	3,500
Supplies - Miscellaneous	0	2,500	2,500	3,500
Utilities / Communications	2,025	1,830	1,830	1,820
Professional Services	8,095	1,000	1,000	35,000
Medical Examinations	11,551	14,000	14,000	14,000
Advertising	996	0	0	1,000
Dues, Memberships, & Subscriptions	730	1,020	1,020	825
Registration, Travel, & Training	1,756	2,500	2,500	2,500
Employee Development	768	3,500	3,500	2,500
Employee Assistance Program	8,310	12,000	12,000	12,000
Employee Mileage Reimbursement	115	350	350	350
Safety Jackpot	22,167	26,500	26,500	26,500
Insurance	480,001	527,500	527,500	572,180
Services & Charges - General	<u>536,514</u>	<u>590,200</u>	<u>590,200</u>	<u>668,675</u>
Miscellaneous	<u>1,165</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Services & Charges - Miscellaneous	1,165	2,000	2,000	2,000
Lease Purchase Payments	<u>1,189</u>	<u>1,148</u>	<u>1,148</u>	<u>1,250</u>
Other Financing Uses - Debt	1,189	1,148	1,148	1,250
RISK MANAGEMENT TOTALS	<u>\$661,630</u>	<u>\$726,344</u>	<u>\$726,344</u>	<u>\$813,745</u>

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

OBJECTIVES FOR 12-13

- Evaluate the Driver's Listing to conduct Driver's Safety classes during the fiscal year.
- Monitor and intervene in work related injuries that appear to be questionable or costly.
- Review functional testing guidelines and determine if all the City's needs are being met.
- Provide quarterly claims history and trends to the City Manager, Department Directors, and Supervisory Staff.
- Encourage Accident Investigation, Safety Inspection and Health and Safety training on a departmental level.
- Review and update City of Harlingen Health, Safety and Loss Control Manual.
- Continue to review Texas Motor Vehicle driving records on all employees assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance records on all City drivers and employees assigned incidental job related driving duties.
- Evaluate and write all policies needed to successfully complete the TML Discovery Program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

<u>EFFECTIVENESS</u>	<u>ACTUAL</u> <u>FY 10-11</u>	<u>ESTIMATED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>CLAIMS PROCESSED</u>			
Workers' Compensation	150	150	140
General Liability	50	52	50
Law Enforcement Liability	8	8	8
Public Officials Liability	2	2	2
Auto Liability	24	20	18
Vehicle Physical Damage	8	8	8
Real and Personal Property	0	0	0

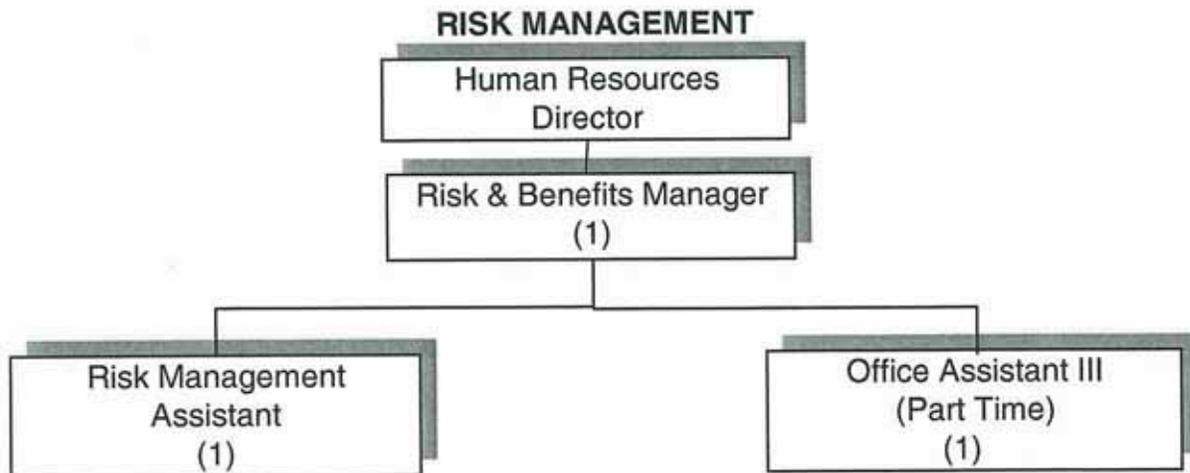
EFFICIENCY

INSURANCE PREMIUMS

Workers' Compensation	\$750,000	\$780,000	\$839,830
Liability Insurance	\$201,010	\$215,010	\$220,000
Medical Benefits	\$3,950,500	\$3,807,508	\$3,642,000
Life and AD&D Benefits	\$16,197	\$16,197	\$15,000
Property/Flood Insurance	\$42,000	\$48,000	\$52,000
Windstorm Insurance	\$196,491	\$196,491	\$210,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Risk & Benefits Manager	1	1	\$58,562
Risk Management Assistant	1	1	33,088
Office Assistant III Part-time	1	1	15,041
Car Allowance			3,300
Fringe Benefits			21,579
Total	3	3	\$131,570



FINANCE

FINANCE ADMINISTRATION 001-2201

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$419,179	\$468,547	\$468,547	\$486,179
Overtime	989	1,003	1,003	1,006
Travel Pay	75	0	0	0
Personnel Services	<u>420,243</u>	<u>469,550</u>	<u>469,550</u>	<u>487,185</u>
City FICA	24,758	27,976	27,976	28,665
City Medicare	5,790	6,543	6,543	6,704
City TMRS	43,674	33,327	33,327	26,679
City TCG Retirement	6,413	8,705	8,705	9,062
City Health Insurance	45,354	57,898	57,898	46,823
Worker's Compensation	1,470	1,643	1,643	1,802
Personnel Services - Benefits	<u>127,459</u>	<u>136,092</u>	<u>136,092</u>	<u>119,735</u>
Office Supplies	17,572	18,450	18,450	18,450
Office Equip/Furn Non Cap	1,712	2,182	2,182	2,200
Miscellaneous Supplies	23	0	0	0
Supplies - General	<u>19,307</u>	<u>20,632</u>	<u>20,632</u>	<u>20,650</u>
Utilities / Communications	3,960	5,845	5,845	5,845
Professional Services	392	0	0	0
Audit Fees	26,064	40,000	40,000	40,000
Advertising	2,944	3,500	3,500	3,500
Equipment Rental/Lease	8,534	9,195	9,195	9,195
Dues, Memberships & Subscriptions	1,817	2,170	2,170	2,170
Registration, Travel & Training	279	4,500	4,500	4,500
Employee Mileage Reimbursement	31	0	0	0
Services & Charges - General	<u>44,021</u>	<u>65,210</u>	<u>65,210</u>	<u>65,210</u>
Maintenance - Software	1,100	1,100	1,100	1,100
Services & Charges - Maintenance	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>
Miscellaneous	41,570	45,190	45,190	45,190
Services & Charges - Miscellaneous	<u>41,570</u>	<u>45,190</u>	<u>45,190</u>	<u>45,190</u>
FINANCE ADMINISTRATION	<u>\$653,700</u>	<u>\$737,774</u>	<u>\$737,774</u>	<u>\$739,070</u>

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

- Accounting control over the automated financial system, including systems development.
- Active cash and investment management.
- Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.
- Debt administration.
- Budgeting, including publication of the Official Annual Budget Document.
- Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.
- Internal and administrative control.
- Staff support for the following boards appointed by the City Commission:
 - Harlingen Downtown Improvement District
 - Convention and Visitor's Bureau
 - Tax Increment Financing Zone 1
 - Tax Increment Financing Zone 2
 - Tax Increment Financing Zone 3
 - The Development Corporation of Harlingen, Inc. Fund
 - Harlingen Improvement Community Board
 - Firemen's Relief and Retirement Fund
 - Tax Advisory Board
- Support to the Health Insurance Fund on matters of financial and/or accounting significance.
- Supervision of the Management Information Services, Municipal Court, Purchasing Department, and the Warehouse.
- Preparing requests for Proposals, analyzing the Proposals and recommending awarding or contracts to the City Commission for the following:
 - Contract for Banking Services (Depository Agreement)
 - Contract for Collection of Current and Delinquent Property Taxes
 - Contract for Professional Auditing Services
- Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.

- Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with “Truth in Taxation” Laws and other matters pertaining thereto.
- Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, etal.
- Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.
- Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PROGRAM GOAL

The overall goal of the Finance Department is to maintain and improve the level of professional finance and accounting-related delivery of services in the most efficient and cost-effective manner, which will include:

- Obtain the Distinguished Budget Presentation Award.
- Obtain the Certificate of Achievement for Excellence in Financial Reporting.
- Analyze budget process to include multi-year reporting.
- Evaluate and update accounts receivable process and collection process.
- Continuing education and cross training of staff.

OBJECTIVES FOR 12-13

Consistent with the established program goals, the Finance Department objectives include:

- Upgrade the budget process to obtain an outstanding rating in at least one section.
- Reduce the number of auditor’s adjustments by monitoring accounts, projects & grants.
- Create 5-year budget to identify and plan for possible future deficits.
- Increase collection ratios and decrease bad debts, and accounts receivables.
- Send staff to appropriate education and trainings programs.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

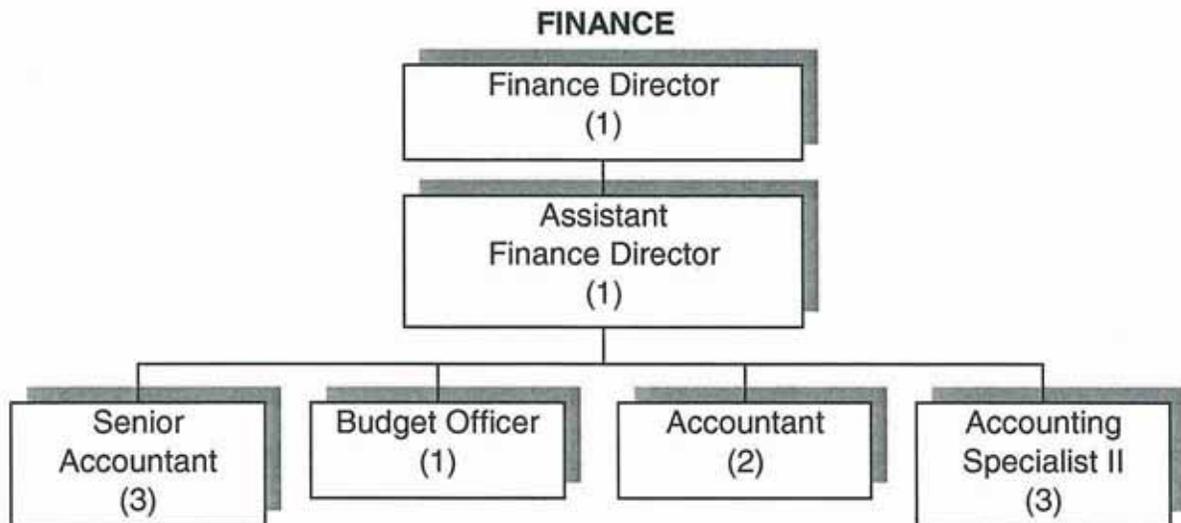
None.

PERFORMANCE INDICATORS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
Distinguished Budget Award	1	0	1
Certificate of Achievement	1	1	1
Interim Financial Reports	12	12	12
Vendor Checks Issued	9,179	9,370	9,400
Payroll Checks Issued	5,823	5,465	5,700
Cash Receipts Issued	21,599	25,247	25,300
Direct Deposit	11,358	12,199	13,000

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Finance Director	1	1	\$81,533
Assistant Finance Director	1	1	80,918
Senior Accountant	2	3	126,805
Budget Officer	1	1	40,145
Accountant	3	2	71,777
Accounting Specialist II	3	3	85,001
Overtime			1,006
Fringe Benefits			119,735
Total	11	11	\$606,920



MUNICIPAL COURT 001-2215

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	\$244,769	\$252,752	\$252,752	\$264,534
Salaries - Part Time	17,311	25,029	25,029	25,029
Overtime	12,025	5,014	5,014	7,019
Overtime - Warrant Roundup	10,701	24,066	24,066	24,132
Personnel Services	<u>284,806</u>	<u>306,861</u>	<u>306,861</u>	<u>320,714</u>
City FICA	16,396	18,310	18,310	19,394
City Medicare	3,835	4,282	4,282	4,536
City TMRS	18,841	16,921	16,921	9,014
City TCG Retirement	6,787	6,591	6,591	9,615
City Health Insurance	30,085	39,370	39,370	32,216
Worker's Compensation	943	1,074	1,074	1,874
Personnel Services – Benefits	<u>76,887</u>	<u>86,548</u>	<u>86,548</u>	<u>76,649</u>
Office Supplies	24,605	20,500	20,500	20,500
Office Equip/Furn Non Cap	1,602	19,421	19,421	11,029
Safety Supplies	0	2,000	2,000	2,000
Supplies – General	<u>26,207</u>	<u>41,921</u>	<u>41,921</u>	<u>33,529</u>
Miscellaneous Supplies	0	0	0	500
Supplies – Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>
Utilities / Communications	3,607	9,114	9,114	9,114
Advertising	427	5,800	5,800	5,800
Laundry & Uniform Services	110	750	750	750
Equipment Rental/Lease	0	1,980	1,980	5,256
Dues, Memberships & Subscriptions	687	1,717	1,717	1,952
Registration, Travel & Training	4,772	7,625	7,625	12,250
Employee Mileage Reimbursement	460	1,025	1,025	1,025
Contract Labor	82,206	121,296	121,296	453,070
Services & Charges – General	<u>92,269</u>	<u>149,307</u>	<u>149,307</u>	<u>489,217</u>
Maintenance - Furniture & Equip.	2,884	3,000	3,000	3,000
Maintenance – Software	41,058	46,741	46,741	47,841
Services & Charges - Maintenance	<u>43,942</u>	<u>49,741</u>	<u>49,741</u>	<u>50,841</u>
Juror Fees	774	1,000	1,000	1,000
Miscellaneous	14,019	9,000	9,000	9,000
Services & Charges – Miscellaneous	<u>14,793</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Office Furniture & Equipment	0	37,882	37,882	0
Capital Outlay	0	37,882	37,882	0
MUNICIPAL COURT TOTALS	<u>\$538,904</u>	<u>\$682,260</u>	<u>\$682,260</u>	<u>\$981,450</u>

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance Docket, Non-Attendance in School, Bench and Jury trials and Youth Court. The Court also provides for the magistration of felony and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, protection order hearings, and examining trials. The City retains one full-time presiding judge and four contract alternate judges and one court administrator who work together with court staff to attend over 1,000 defendants per month on regular months and over 2,000 defendants on months when special programs are conducted.

PROGRAM GOAL

Increase fine collections by implementing the Scofflaw Program with Cameron County to deny the renewal of vehicle registration to defendants who have outstanding balances. Increase fine collections by continuing to submit outstanding cases to a collection agency. Increase fine collections by providing a web based payment system and a remote payment kiosk. Reduce the number of outstanding warrants by conducting special program such as a "Warrant Round Up" and participating in the "Great Texas Warrant Round Up". Work with two warrant officers to increase the number of warrant cleared. Increase fine collections by continuing state recommended In-House collection procedures. Work with city prosecutor to clear trial docket.

OBJECTIVES FOR 12 - 13

- Provide quality service to our customers by practicing prompt response time and courteous service.
- Increase fine collections by implementing the Scofflaw Program with Cameron County.
- Increase the efficiency of the court by hiring two additional court clerks.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency.
- Address public's need by the use of court session for Youth Court, Ordinance (Code Enforcement) Court, Trial Court and Traffic/State Court.
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests.
- Increase the number of warrants served by dedicating specific periods for Warrant Round Ups.
- Increase the number of warrants served by participating in the Great Texas Warrant Round Up.

- Ensure that all staff members receive necessary training to make well-informed decisions.
- Continue to coordinate community service with various non-profit organizations.
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor.
- Implement remote payments kiosk.
- Work with two warrant officers to increase number of warrants cleared
- Work with Code Enforcement to create and coordinate "Sign Up for Clean Up Harlingen Week" a joint effort to clear fines and clean up the city.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The increase in Contract Services is a result of contracting four Alternate Judges. The increase in processing costs is a result of the assignment of two Warrant Officers.

The increase in processing costs is also a result of participation in the Great Texas Warrant Round Up and initiation of monthly Warrant Round Ups, Amnesty Programs, Community Service Programs, and an increase in number of cases sent to collections and county scofflaw program.

PERFORMANCE INDICATORS

SERVICE LEVELS: Provide citizens with timely and efficient case resolution

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
<u>EFFECTIVENESS</u>			w/5% Increase
Traffic and Parking Tickets Processed	14,941	17,743	18,630
State Law Processed	3,792	3,198	3,358
Ordinance/Leash/Litter Law Processed	1,482	1,357	1,425
Magistrate Warnings & Processes	3,037	2,645	2,777
	23,252	24,943	26,190

EFFICIENCY

Processing Costs

Traffic and Parking Tickets	\$ 341,816	\$ 432,060	\$ 698,145
State Law Violations	\$ 86,753	\$ 77,875	\$ 125,838
Ordinance/Leash/Litter Law Processed	\$ 33,905	\$ 33,044	\$ 53,401
Magistrate Warnings & Processes	\$ 69,480	\$ 64,408	\$ 104,066
	\$ 531,954	\$ 607,387	\$ 981,450

OUTPUT

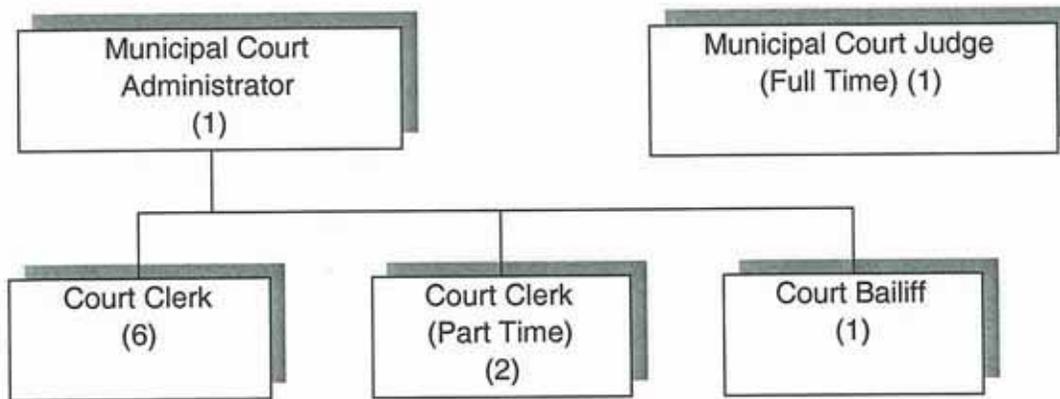
Revenues from Fines

Traffic and Parking Tickets	\$1,375,700	\$ 1,040,458	\$1,226,060
State Law Violations	\$ 59,468	\$ 537,879	\$ 192,325
Ordinance/Leash/Litter Fines	\$ 37,402	\$ 58,976	\$ 81,615
	\$1,472,570	\$ 1,637,313	\$1,500,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Court Clerk - Part-time	2	2	\$25,029
Court Clerk	6	6	145,101
Municipal Court Judge	1	1	73,221
Municipal Court Administrator	1	1	46,212
Overtime			7,019
Overtime - Warrant Roundup			24,132
Fringe Benefits			76,649
Total	10	10	\$397,363

MUNICIPAL COURT



MANAGEMENT INFORMATION SYSTEMS 001-2220

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	\$268,291	\$271,776	\$271,776	\$211,205
Overtime	272	2,000	2,000	0
Car Allowance	6,649	6,649	6,649	6,649
Travel Pay	66	0	0	0
Personnel Services	<u>275,278</u>	<u>280,425</u>	<u>280,425</u>	<u>217,854</u>
City FICA	16,222	16,366	16,366	12,415
City Medicare	3,794	3,837	3,837	2,959
City TMRS	40,209	30,656	30,656	18,417
City Health Insurance	34,334	35,969	35,969	24,574
Worker's Compensation	966	975	975	806
Personnel Services - Benefits	<u>95,525</u>	<u>87,803</u>	<u>87,803</u>	<u>59,171</u>
Office Supplies	5,420	4,500	4,500	5,000
Office Equip/Furn Non Cap	13,439	13,082	13,082	15,000
Supplies - General	<u>18,859</u>	<u>17,582</u>	<u>17,582</u>	<u>20,000</u>
Utilities / Communications	19,429	22,426	22,426	26,740
Equipment Rental/Lease	0	200	200	200
Dues, Memberships & Subscriptions	2,247	2,550	2,550	2,638
Registration, Travel & Training	10,446	9,435	9,435	15,062
Employee Mileage Reimbursement	27	150	150	150
Services & Charges - General	<u>32,149</u>	<u>34,761</u>	<u>34,761</u>	<u>44,790</u>
Maintenance - Furniture & Equipment	38,683	21,478	21,478	23,734
Maintenance - Software	77,042	75,700	75,700	86,085
Services & Charges - Maintenance	<u>115,725</u>	<u>97,178</u>	<u>97,178</u>	<u>109,819</u>
Miscellaneous	461	672	672	499
Services & Charges - Miscellaneous	<u>461</u>	<u>672</u>	<u>672</u>	<u>499</u>
Debt Svc - Principal	13,136	0	0	0
Other Financing Uses - Debt	<u>13,136</u>	<u>0</u>	<u>0</u>	<u>0</u>
MANAGEMENT INFORMATION SYSTEMS TOTALS	<u>\$551,133</u>	<u>\$518,421</u>	<u>\$518,421</u>	<u>\$452,133</u>

The Management Information Systems Department (MIS) is responsible for procuring, installing, and maintaining within the City's established fiscal goals the most cost-efficient and best productive technologies for all City departments while maintaining minimal downtime.

PROGRAM GOAL

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and to thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

OBJECTIVES FOR 12-13

- To initiate an interactive-based website for citizens to automatically resolve solutions while maintaining a green environment by eliminating paper flow.
- To continue promoting a green environment by creating less paper flow by allowing the City Commission meetings to be accessed via utilization of electronic media and ceasing the use of paper.
- To continue to train citywide personnel to manage the web content for their respective departments so that City of Harlingen employees may disseminate information more efficiently for the citizens of Harlingen.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Two MIS positions were transferred to Police Services.

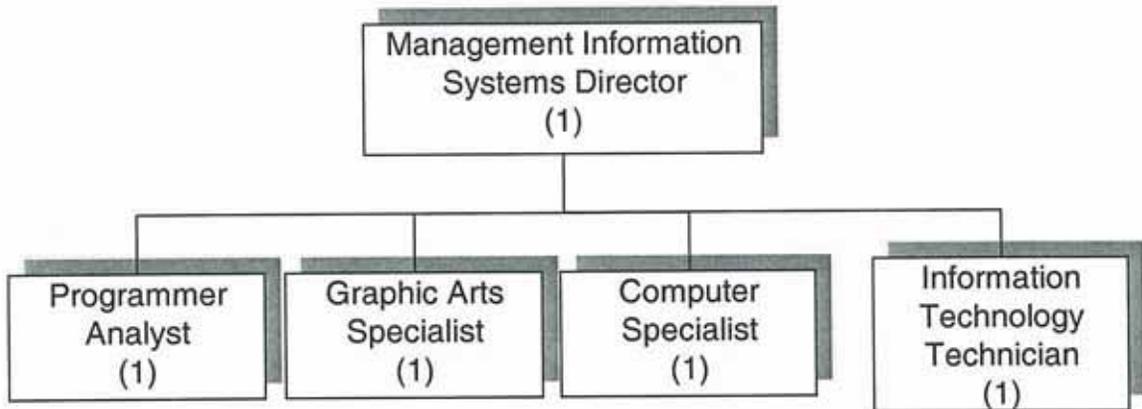
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>ESTIMATED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Disk Storage Usage in Gigabytes	58,0515	58,0515	67,8788
AS/400 System Files	23,683	23,683	23,837
Resolution of IT Issues for various Departments	9,683	10,000	7,750
<u>EFFICIENCY</u>			
Costs to Resolve Hardware and Software issues for Finance, Public Works, Public Services maintain system capabilities	\$384,015	\$356,826	\$321,024
<u>OUTPUT</u>			
Hardware and software repairs/patches	700	700	525
Hours saved on repetitive call-ins	2,350	2,350	2,400
AS/400 System Jobs	412,147	452,698	521,603

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Computer Specialist	2	1	\$35,132
Graphic Arts Specialist	1	1	35,170
Information Technology Technician	1	0	0
Programmer Analyst	1	1	64,376
MIS Director	1	1	76,526
Car Allowance			6,649
Fringe Benefits			59,172
Total	<u>6</u>	<u>4</u>	<u>\$277,025</u>

MANAGEMENT INFORMATION SYSTEMS



PUBLIC SAFETY

POLICE OPERATIONS 001-3010

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	\$5,297,539	\$5,532,152	\$5,532,152	\$5,767,950
Overtime	814,660	693,901	693,901	580,710
Incentive Pay	312,242	311,676	311,676	314,024
Holiday Pay	198,567	211,570	211,570	237,141
Car Allowance	3,225	0	0	6,000
Stability Pay	404,563	460,121	460,121	474,288
Travel Pay	7,595	0	0	7,500
Personnel Services	<u>7,038,391</u>	<u>7,209,420</u>	<u>7,209,420</u>	<u>7,387,613</u>
City FICA	423,013	383,859	383,859	397,685
City Medicare	98,930	99,805	99,805	102,938
City TMRS	905,216	673,467	673,467	438,101
City TCG Retirement	55,114	61,979	61,979	122,191
City Health Insurance	685,178	784,634	784,634	679,563
Worker's Compensation	231,990	235,768	235,768	243,983
Personnel Services - Benefits	<u>2,399,441</u>	<u>2,239,512</u>	<u>2,239,512</u>	<u>1,984,461</u>
Office Supplies	4,991	5,000	5,000	30,000
Uniform & Safety Supplies	4,998	5,000	5,000	20,000
Bullet Proof Vests	36,283	6,000	6,000	0
Food, Drinks, & Ice	24,776	25,200	25,200	25,200
Supplies - General	<u>71,048</u>	<u>41,200</u>	<u>41,200</u>	<u>75,200</u>
Miscellaneous Supplies	5,046	5,000	5,000	60,000
Supplies - Miscellaneous	<u>5,046</u>	<u>5,000</u>	<u>5,000</u>	<u>60,000</u>
Utilities / Communications	35,940	77,120	77,120	137,180
Utilities / Electricity	157,354	123,482	123,482	123,482
Utilities / Other	10,504	11,500	11,500	11,500
Professional Services	3,990	6,000	6,000	24,600
Technical Services	471	700	700	700
Medical Examinations	26,340	28,550	28,550	28,550
Advertising	9,769	8,000	8,000	8,000
Laundry Service	6,000	9,000	9,000	17,000
Equipment Rental/Lease	21,818	26,800	26,800	31,800
Vehicle & Radio Rental	16,350	16,350	16,350	16,350
Building Rental	1,021	1,600	1,600	1,600
Dues, Memberships & Subscriptions	2,571	2,600	2,600	3,800
Registration, Travel & Training	33,378	40,025	40,025	40,025
Small Claims - Unfunded	26,849	10,000	10,000	10,000
Services & Charges - General	<u>352,355</u>	<u>361,727</u>	<u>361,727</u>	<u>454,587</u>

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Maintenance - Buildings	3,517	5,000	5,000	5,000
Maintenance - Furniture & Equipment	2,310	3,000	3,000	10,000
Maintenance - Misc. Equip.	0	0	0	6,800
Maintenance - Software	6,598	6,800	6,800	6,800
Internal Service Charges	190,368	204,000	204,000	204,000
Fuel	378,234	350,000	350,000	350,000
Services & Charges - Maintenance	581,027	568,800	568,800	582,600
Miscellaneous	12,834	14,000	14,000	31,590
Services & Charges - Miscellaneous	12,834	14,000	14,000	31,590
Miscellaneous Equipment	0	0	0	23,000
Capital Outlay	0	0	0	23,000
POLICE OPERATIONS TOTALS	<u>\$10,460,142</u>	<u>\$10,439,659</u>	<u>\$10,439,659</u>	<u>\$10,599,051</u>

The Harlingen Police Department is a civil service department comprised of one hundred and thirty-four police officers. The main objective of these men and women is defined by the department's mission statement, "It is the mission of Harlingen Police Department to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of Harlingen." Our Mission is in support of our Departmental Vision which is simply: "To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime". The police force consists of one Chief, one Assistant Chief, three Deputy Chiefs, five Commanders, twelve Sergeants, and one hundred and eleven sworn police officers. The personnel are assigned to various divisions for duties, and through teamwork, cover more than 40.31 square miles of City limits, incorporating more than 308.88 miles of paved roadways using 98 police vehicles (marked and unmarked) and serving and protecting a residential population of over 75,000 citizens.

The department is divided into 3 Bureaus. Each Bureau is overseen by a Deputy Chief, who in turn reports to the office of the Assistant Chief of Police. The Operations Bureau is the most visible and provides protection and service to the community 24 hours a day 7 days a week. The Operations Bureau consists of three work shifts that conduct routine patrol and respond to calls for service. Each patrol shift consists of a Commander, two Sergeants, and approximately eighteen police officers. The Investigative Services Division, also within the Operations Bureau, is overseen by a Commander and two Sergeants. There are twenty-two officers assigned to various investigative duties, to include an investigator that handles hit and run accident investigation and fatalities; a fingerprint examiner that utilizes an automated fingerprint imaging system (AFIS); investigators that handle crimes against persons, crimes against property, narcotics, sex offender officer, special victims unit, K-9 officers, the Gang Eradication Unit and a Crime Stopper Officer. We have three (3) officers assigned to various federal task forces: (FBI) Violent Crimes Task Force and one to the Drug Enforcement Agency (DEA)/ High Intensity

Drug Trafficking Area Task Force Program and Immigrations and Custom Enforcement.

The Gang Eradication Units' primary function is to identify, analyze and assess target enforcement efforts in problematic areas of the City, especially area with a high density of gangs. The unit is staffed with four officers and is directly supervised by the Special Investigations Sergeant. The unit's main focus is on crimes involving vandalism (graffiti), and gang-related criminal activity. The Harlingen Police Department features a special weapons and tactical team (SWAT). The mission of the SWAT team is to respond to highly volatile situations such as active shooters, barricaded subjects, and hostage situations and serve high-risk felony warrants. The SWAT team operates under the guidance of a SWAT Commander, SWAT team leaders, Hostage Negotiator and Critical Incident Commander. The department utilizes all of its available resources to complete the mission of the Harlingen Police Department.

The Special Projects Bureau is overseen by a Deputy Chief and reports to the Office of the Chief. Currently the Bureau is pursuing CALEA (Commission for Accreditation of Law Enforcement Agencies) – a national certification- as well as the implementation of available technological advancements in furtherance of the law enforcement mission. This Bureau is also responsible for the research, application, submission, expenditure, tracking and reporting of all grant initiatives. The Bureau reviews use of force incidents, conducts random audits, compiles racial-profiling data, monitors and updates departmental social-media initiatives, and monitors the Personnel Improvement Program.

The Support Services Bureau is overseen by a Deputy Chief, a Commander, and two (2) Sergeants. The Bureau is composed of the Records Division, Communications Center, Detention Facility, property and evidence section, Quartermaster, Facilities, Personnel Function, Public Information Officers, and Training Division. The Special Services Division is overseen by the Support Services Commander who oversees the five (5) motorcycle traffic/radar officers, a Special Services Officer that handles fleet necessities, two (2) warrant officers, once (1) court baliff, and four (4) Community Resource Officers that conduct various public presentations, Arroyo Hike-and-Bike All Terrain Vehicle (ATV) Patrol, Downtown Bike Patrol and other crime prevention initiatives, especially in the downtown district and La Placita area. The School Resource Officer program also falls under the Special Services Division. HCISD contracts the police officers and reimburses the City a flat overtime rate for the part-time School Resource Officers (SROs) and the total salaries and benefits for the two SROs that are assigned permanently during the school calendar year. The Fiscal clerk and Internal Affairs officers report directly to the Chief's office.

PROGRAM GOALS

- To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime.

- To ensure that all of our actions are based upon our Vision, Mission, and Core Values and that all actions are in direct support of the above; to improve the quality of life within the City of Harlingen.
- Provide the public with a safe and secure environment through pro-active, geographical, team-policing and to provide prompt, professional reaction regarding initial police response to emergency and non-emergency requests for service.
- To ensure follow-up contact with all crime victims and relentless follow up on cases with existing solvability factors.
- Continue recruitment and aggressive hiring efforts of qualified applicants to minimize turnover and provide efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as the sale or possession of illicit drugs, street level graffiti, gang activity, and violent crimes through collaborative interdiction, intervention, and prevention strategies.
- Continue pursuance of CALEA accreditation efforts; research and assess modern local and national policing strategies in order to identify and implement new public safety initiatives
- Continue the implementation of technological advancements regarding mobile data functionality in police cars through wireless communications.

OBJECTIVES FOR 11-12

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Provide a decrease in the number of violent and non-violent crimes.
- Continue to develop and improve our crime analysis information dissemination through our (SAC) Strategic Analysis of Crime weekly meetings.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through targeted traffic enforcement and compliance strategies, as well as directed implementation of (DDACTS) Data-Driven Approaches to Crime and Traffic Safety in high crime/accident areas.
- Address crime trends throughout the City proactively through the deployment of high visibility police resources and strategies to focus on identified crime reduction initiatives.
- Continue development and support of the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post, Neighborhood Policing, and Volunteers in Policing, Police Chaplain Services, school programs, and other police/community partnerships.
- To apprehend and prosecute offenders and/or resolve investigations in a more effective and efficient manner and to improve case disposition documentation with the District Attorney's Office.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

We are required to remove three (3) officers from the COPS grant to the general fund as the granting period has expired. We have extended the COPS hiring grant as we have yet to fill one (1) remaining vacancy funded by the initiative. (*please see request below).

SERVICE LEVELS

Provide adequate resources and staffing levels that will directly contribute to the crime fighting process, reduction in the fear of crime, the apprehension of criminals, the reduction of vehicle accidents through targeted traffic enforcement and compliance strategies and overall improvement of the quality of life within the City of Harlingen. (*please see request below).

PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
	FY 10-11	FY 11-12	FY 12-13
<u>EFFECTIVENESS</u>			
Reported Part I Crimes	4,635	3,682	3,600
Total reported criminal offenses	13,411	11,539	10,952
Number of accidents investigated	2,244	2,218	2,112
Number of authorized sworn officers	135	134	134
<u>EFFICIENCY</u>			
Average cost per call for service	\$177.55	\$184.32	\$162.57
Average calls per citizen	0.82	0.82	0.60
Priority one average response time	4:51 min	4:51 min	4:41 min
Average number of authorized sworn officers at fiscal year end	128	131	134
Average sworn officers per 1K citizens	1.98	2.02	2.06
<u>OUTPUT</u>			
Service calls handled	52,863	52,912	52,600
Adult Arrests	4,254	3,915	4,254
Juveniles detained (in custody)	480	361	350
Traffic Enforcement Action (citations)	10,448	12,619	14,943

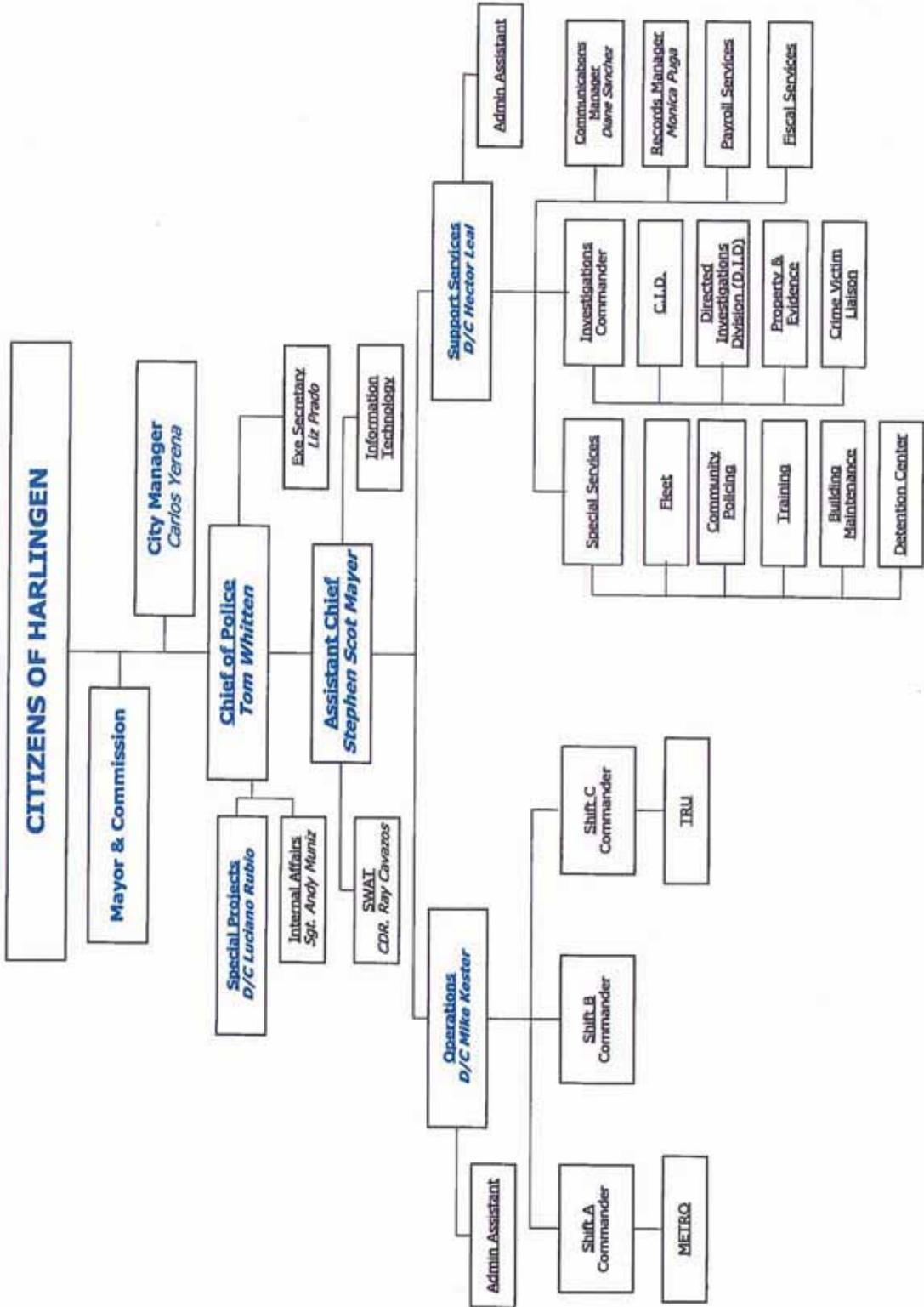
AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Chief of Police	1	1	\$107,874
Assistant Chief of Police	1	1	73,305
Deputy Police Chief	4	3	204,810
Police Commander	5	5	299,520
Police Sergeant	12	15	763,782
Police Officer	113	111	4,517,477
Overtime			580,710
Holiday Pay			237,141
Travel Pay			7,500
Additional Pay			794,312
Fringe Benefits			2,039,633
Total	136	136	\$9,626,064

*We would like to amend our authorized police sergeant staffing from the current allotment of twelve (12) to fifteen (15). This would not amend our overall sworn staffing allotment of one-hundred-thirty-four as it would remain constant. We would simply add three (3) sergeants and reduce staffing by three (3) officers. This would result in a net salary and benefits increase of approximately 26,000. The one Deputy Chief (Captain) slot was deleted via attrition as per a previous agreement.

These are the only changes within the 'Police Operations' fund. We do, however; have some requests within the 'Police Services' fund that would significantly increase performance within the Operational fund. These requests would significantly increase the overall salary and benefits portion of the 'Police Services' fund-but the performance improvement within our operational capacity would make the changes beneficial and cost-effective. The requests are prioritized for review. Each approved positions' net increase in listed individually.

Harlingen Police Department Organizational Chart



POLICE SERVICES 001-3015

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	\$938,797	\$977,326	\$977,326	\$1,117,812
Salaries - Part Time	8,299	23,816	23,816	23,816
Overtime	37,806	30,083	30,083	30,166
Holiday Pay	70	0	0	0
Travel Pay	342	0	0	350
Personnel Services	<u>985,314</u>	<u>1,031,225</u>	<u>1,031,225</u>	<u>1,172,144</u>
City FICA	59,460	62,210	62,210	70,672
City Medicare	13,906	14,548	14,548	16,528
City TMRS	81,107	62,411	62,411	51,265
City TCG Retirement	22,839	23,771	23,771	29,113
City Health Insurance	149,514	181,121	181,121	171,940
Worker's Compensation	10,013	10,450	10,450	12,535
Personnel Services - Benefits	<u>336,839</u>	<u>354,511</u>	<u>354,511</u>	<u>352,053</u>
Office Supplies	<u>8,385</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>
Supplies - General	8,385	8,500	8,500	8,500
Utilities / Communications	215	0	0	250
Laundry & Uniform Service	1,808	2,500	2,500	2,500
Equipment Rental/Lease	1,824	6,699	6,699	7,500
Dues, Memberships, & Subscriptions	611	650	650	650
Registration, Travel, & Training	<u>3,167</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
Services & Charges - General	7,625	15,849	15,849	16,900
Maintenance - Furniture & Equipment	14,722	23,801	23,801	23,000
Miscellaneous Equip.	408	2,000	2,000	2,000
Maintenance - Software	<u>133,475</u>	<u>154,360</u>	<u>154,360</u>	<u>163,273</u>
Services & Charges - Maintenance	148,605	180,161	180,161	188,273
Miscellaneous	<u>0</u>	<u>800</u>	<u>800</u>	<u>800</u>
Services & Charges - Miscellaneous	0	800	800	800
POLICE SERVICES TOTALS	<u>\$1,486,768</u>	<u>\$1,591,046</u>	<u>\$1,591,046</u>	<u>\$1,738,670</u>

The Police Services budget supports all Operational activities of the Harlingen Police Department. Although this particular Bureau does have some 'sworn' officers within it, the budgeted line-items within the particular fund are geared at funding, in totality, all support functions within the HPD. The Bureau is overseen by a Deputy Chief

who, in turn, reports to the Assistant Chief of Police and both of these positions are provided for under the Police Operations budget.

The forty-eight (48) non-sworn positions-provided for under the Police Services budget- consist of the Communication Manager, Records Supervisor, Crime Victims' Liaison, Office Assistants, Booking Officers, Dispatchers and Call-Takers, School Crossing Guards and additional clerical staff. The Booking Officers maintain the City Jail; a short-term detention facility utilized by county, state, federal, and Harlingen Police Department Officers. The Records Supervisor oversees the Records Division function and her support staff of Office Assistant personnel. The Communications Manager oversees the Dispatch function and supervises three (3) Communication Supervisors who oversee six (6) Public Safety Call-Takers and ten (10) Public Safety Communicators (dispatchers). All the duties within the Police Services budget support the Operational readiness, effectiveness, and efficiency of the Harlingen Police Department.

All our employees work synergistically towards the achievement of our Vision: 'To ensure a safe and proud Community, where people live, work, and visit; free from the fear of crime'. (***) Please see below staffing level change requests).

PROGRAM GOAL

- Provide efficient, effective, prompt, and courteous service to the community.
- Continue to implement Customer-Friendly policies and procedures to increase section efficiencies and deliver 'raving fans' service.
- Maintain adequate police and support staff equipment and personnel levels to adequately deliver services to an ever growing population.
- Enhance emergency radio communication capability to ensure interoperability and become narrow-banding compliant in accordance with the January 1, 2013 federal mandate.
- Provide coordinated, responsive and reliable 9-1-1 emergency dispatch services and continue to improve in call to dispatch service times, as well as priority call dispatch and arrival times.

OBJECTIVES FOR 12-13

- Provide ongoing mandated and developmental training for non-sworn personnel.
- Continued pursuance of CALEA accreditation and assessment of internal processes to improve efficiencies and reduce cost: provide more for less.
- Continue aggressive recruitment and retention efforts to ensure full staffing.
- Continued multi-jurisdictional collaboration efforts regarding inter-agency-operability and narrow-banding mandates.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

*We have requested the authorized staffing allocation within the Communications Division be changed per the following: 12 (12) Public Safety Communicators up from the Ten (10) currently allotted and a reduction to four (4) Public Safety Call-Takers

down from the six (6) currently allotted. In effect, we are changing out the positions and the overall fiscal impact would be approximately 2,213.

We have also requested the addition of the below listed personnel:

1 Civilian Evidence Technician: This would allow us to return 2 sworn-officers back to patrol thus significantly improving our utilization of sworn resources and directly impact applicable areas of responsibility. The fiscal impact would be @ 28,000 base salary. The return of the 2 officers to patrol, however; would be very beneficial.

1 Facility Manager: This would allow us to return a sworn-officer back to patrol thus significantly improving our utilization of sworn resources and directly impact applicable area of responsibility. The fiscal impact would be @32,000 base salary. If approved, we could utilize the 15,000 allotted for yard maintenance thus making the impact closer to only 17,000. Again, the benefit of returning an officer to patrol is enormous.

Place the two (2) MIS personnel currently funded under the MIS budget within that of Police Services. The fiscal impact would be minimal as funds would simply be transferred, although we do request a slight salary adjustment for one employee resulting in an upward impact of about 8,000 per year.

SERVICE LEVELS: The above actions would allow us to significantly improve overall service delivery within the City of Harlingen with minimal fiscal impact when considering cost/benefit analysis.

PERFORMANCE INDICATORS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
<u>EFFECTIVENESS</u>			
High priority average dispatch time	49 seconds	49 seconds	46 seconds
Police calls for service	52,863	52,912	45,021
Fire calls for service	2,225	2,578	2,931
Number of alarms	3,790	3,343	3,790
Crime Victims served by the Crime Victim Liaison	498	575	652
<u>EFFICIENCY</u>			
% of priority 1 calls dispatched	100%	100%	100%
Volunteer hours worked	3,352	5,160	5,280
RMS permanent entries	13,440	11,670	9,900
<u>OUTPUT</u>			
Records Division Requests	15,297	14,252	13,207
Number of volunteer initiatives	128	192	256
Total alarm permits on file	943	1,035	1,127
Number of TCVC applications submitted	115	130	145

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Communications Manager	1	1	\$45,469
Records Manager	1	1	36,143
Communications Shift Supervisor	3	3	93,255
Crime Victim's Liaison	1	1	24,082
Fleet Services Manager	0	1	33,041
Public Safety Communicator II (Dispatcher)	10	10	256,371
Public Safety Communicator I (Call-taker)	6	6	123,089
Police Records Clerk	8	8	214,688
Booking Officer	7	7	151,731
Information Technology Specialist	0	2	72,171
Executive Secretary	1	1	35,964
Support Services Aide	1	1	31,942
Maintenance Worker	1	1	23,948
Crossing Guards Part-time	9	9	23,815
Travel Pay			350
Overtime			30,166
Fringe Benefits			360,597
Total	<u>49</u>	<u>52</u>	<u>\$1,556,822</u>

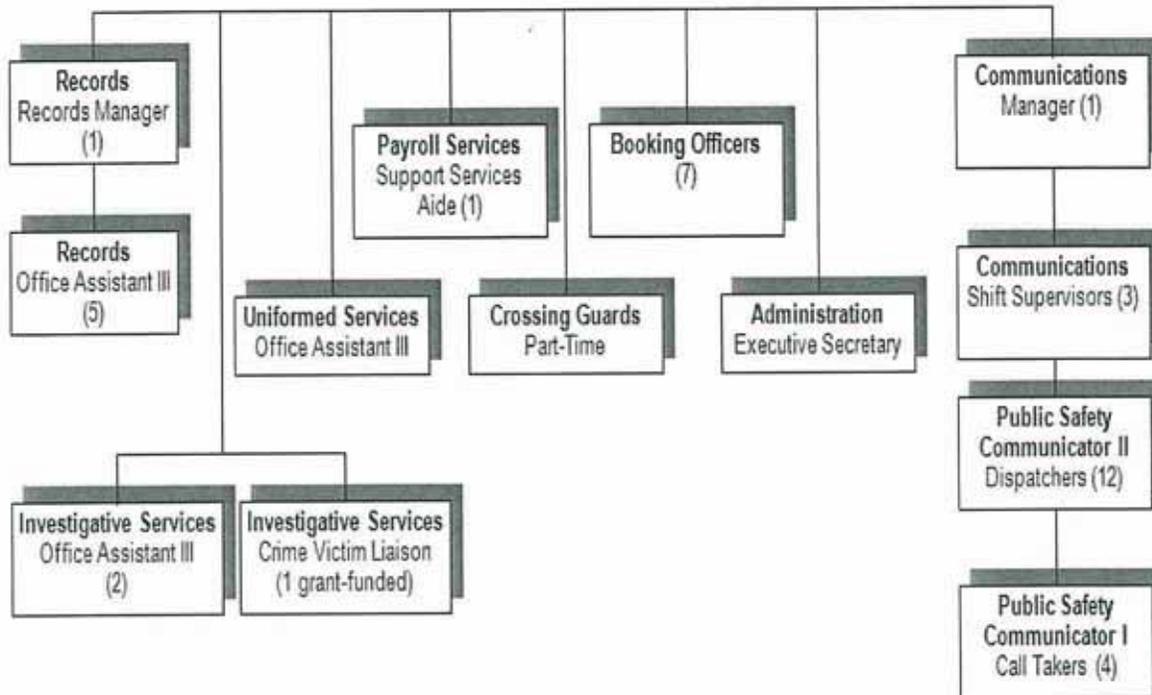
Additional requested positions:

Evidence Technician 1

Facility Manager 1

Transfer of two MIS positions from MIS to PD

POLICE SERVICES



- **Executive Secretary**
- **Maintenance Worker**

LAW ENFORCEMENT OFFICERS STANDARDS AND EDUCATION (LEOSE) GRANT 001-3011

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Registration, Travel & Training	<u>1,025</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Services & Charges - General	1,025	20,000	20,000	20,000
LEOSE GRANT TOTALS	<u>\$1,025</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>

The LEOSE funds received from the Texas Comptroller's Office of Public Accounts are intended to ensure the continuing education of persons licensed under Chapter 1701 of the Occupations Code to provide the necessary training for full-time, fully paid law enforcement personnel within the agency. This particular grant was not awarded this year; however, we will utilize funds remaining from previous years, in total, towards the approved purpose.

SWAT FEDERAL GRANT 001-3012

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Bullet Proof Vests	<u>0</u>	<u>44,000</u>	<u>44,000</u>	<u>0</u>
Supplies – General	0	44,000	44,000	0
SWAT Federal Grant Total	<u>\$0</u>	<u>\$44,000</u>	<u>\$44,000</u>	<u>\$0</u>

The Bullet Vest Partnership Program (BVP) is a government funded grant program that provides as much as 50% funding for the purchase for National Institute of Justice (NIJ) certified body armor. The program is administered by the U.S. Department of Justice and it was developed for the purpose of protecting the lives of law enforcement officers by providing state and local agencies with assistance in funding the protective equipment.

VICTIMS' ASSISTANCE GRANT 001-3013

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	19,395	0	0	24,082
Personnel Services	19,395	0	0	24,082
City FICA	1,036	0	0	1,299
City Medicare	242	0	0	304
City TCG Retirement	970	0	0	1,204
City Health Insurance	5,316	0	0	5,647
Worker's Compensation	68	0	0	89
Personnel Services - Benefits	7,632	0	0	8,543
Office Supplies	0	1,275	1,275	0
Supplies – General	0	1,275	1,275	0
Registration, Travel & Training	0	1,475	1,475	0
Services & Charges - General	0	1,475	1,475	0
VICTIMS' ASSISTANCE GRANT TOTALS	<u>\$27,027</u>	<u>\$2,750</u>	<u>\$2,750</u>	<u>\$32,625</u>

This grant was initially funded through the Office of the State of Texas Attorney General "Victims' Coordinator and Liaison Grant" Program. The Harlingen Police Department has submitted a grant application through the Office of the Governor-Criminal Justice Division, which requires a city match of twenty percent (20%). The will receive eighty percent (80%) reimbursement for the position of Crime Victim Liaison (CVL). The focus of the Crime Victim Liaison is to assist victims of violent crimes in applying for financial compensation under the Texas Crime Victim Compensation Act. The Crime Victim Liaison also coordinates other resources available and assists throughout the entire criminal justice process as it relates to their specific case.

**SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IMPAIRED
DRIVING MOBILIZATION (STEP/IDM) COMPREHENSIVE
GRANT 001-3017**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Overtime	<u>50,302</u>	<u>39,736</u>	<u>39,736</u>	<u>0</u>
Personnel Services	50,302	39,736	39,736	0
Miscellaneous Supplies	<u>0</u>	<u>675</u>	<u>675</u>	<u>0</u>
Supplies Miscellaneous	0	675	675	0
Registration, Travel & Training	<u>1,245</u>	<u>1,768</u>	<u>1,768</u>	<u>0</u>
Services & Charges - General	1,245	1,768	1,768	0
STEP/IDM COMPREHENSIVE GRANT TOTAL	<u>\$51,547</u>	<u>\$42,179</u>	<u>\$42,179</u>	<u>\$0</u>

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for (Driving While Intoxicated) DWI's, occupant restraint and speed violations within the city limits of Harlingen. Harlingen Police Officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of this State.

STATE HOMELAND SECURITY GRANT (SHSP) 001-3021

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Radio Equipment	97,257	0	0	0
Supplies - Miscellaneous	97,257	0	0	0
STATE HOMELAND SECURITY PROGRAM TOTALS	<u>\$97,257</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The State Homeland Security Program grant funds, received under the "U.S. Homeland Security" initiative, have been earmarked for equipment needs of the Police Department's "Special Weapons and Tactics (SWAT)" unit. The grant calls for the requested equipment to have a tie into a regional project that will aid all of the surrounding cities. The Harlingen Police "SWAT" team is available to respond, upon request, to critical incidents; not only within our City jurisdiction, but also in the aid of other city entities that we have reached a Memorandum of Understanding (MOU) Agreement with. The allocation of equipment is either accomplished through the City's local purchasing process and then request for reimbursement is made or directly purchased through the authorized vendor website.

JUSTICE ASSISTANCE GRANT (JAG) 001-3022

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Office Equip/Furn. Non Capital	35,374	36,282	36,282	28,550
Supplies - General	35,374	36,282	36,282	28,550
Radio Equipment	141,266	0	0	0
Miscellaneous Supplies	0	4,000	4,000	837
Supplies - Miscellaneous	141,266	4,000	4,000	837
JUSTICE ASSISTANCE GRANT TOTALS	<u>\$176,640</u>	<u>\$40,282</u>	<u>\$40,282</u>	<u>\$29,387</u>

The Edward Byrne Memorial Justice Assistance Grant (JAG) is a federal grant awarded through the U.S. Department of Justice. One of the purposes of the grant is to assist municipalities in the funding of equipment needs. The Harlingen Police Department has used the grant-funding source to upgrade the police department's technological needs such as storage servers, desktop computers, vehicle Tough-book computers, ulterior power sources and other computer equipment necessities. The equipment purchases are reimbursed through the grant-funding source.

**JUSTICE ASSISTANCE GRANT / AMERICAN RECOVERY
AND REINVESTMENT ACT GRANT (JAG ARRA) 001-3025**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Overtime	46,679	0	0	0
Personnel Services - Pay	46,679	0	0	0
JUSTICE ASSISTANCE JAG ARRA GRANT TOTALS	<u>\$46,679</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

JAG ARRA 2010-2336201 GRANT 001-3029

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Office Equip/Furn. Non Cap	10,100	0	0	0
Supplies - General	10,100	0	0	0
Regis., Travel & Training	17,489	0	0	0
Services & Charges - General	17,489	0	0	0
Miscellaneous Equipment	259,947	59,947	59,947	0
Capital Outlay	259,947	59,947	59,947	0
JAG ARRA GRANT TOTAL	<u>\$287,536</u>	<u>\$59,947</u>	<u>\$59,947</u>	<u>\$0</u>

The Edward Byrne Memorial Justice Assistance Grant (JAG) is a "Criminal Justice Division" grant awarded by the Governor's Office through the American Recovery and Reinvestment Act. The purpose of the grant is to fund the "Harlingen Violent Crime, Drug and Gang Eradication Project", which includes funding additional personnel staffing on overtime, specialized vehicles for gang unit and equipment to enhance the police department's efforts to reduce criminal activity associated with gangs, drugs, graffiti & violent crimes. The Governor's Office, in addition to the grant funding received for said project, has allocated additional funding to support border security initiatives.

TOBACCO COMPLIANCE GRANT 001-3027

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Overtime	1,342	2,500	2,500	0
Personnel Services - Pay	1,342	2,500	2,500	0
City FICA	83	0	0	0
City Medicare	19	0	0	0
City TCG Retirement	67	0	0	0
Worker's Compensation	43	0	0	0
Personnel Benefits - Pay	212	0	0	0
TC GRANT TOTALS	<u>\$1,554</u>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$0</u>

The City of Harlingen was awarded a Tobacco Compliance Grant from the Texas Comptroller's Office of Public Accounts. The funds received were part of the Texas Statewide Tobacco Education and Prevention Program. The grant is geared at law enforcement officers conducting periodic inspections of retail establishments to verify retailers' compliance with Texas Tobacco Laws. Law Enforcement Officers are encouraged to strictly enforce the tobacco laws, specifically to those found illegally selling tobacco products to minors under the age of 18. The grant also calls for the education of tobacco laws to retailers with the goal of achieving voluntary compliance.

TABC UNDER AGE DRINKING GRANT 001-3031

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Overtime	0	10,000	10,000	0
Personnel Services - Pay	0	10,000	10,000	0
Office Equip/Furn Non Cap	0	1,000	1,000	0
Supplies - General	0	1,000	1,000	0
TABC - UAD GRANT TOTALS	<u>\$0</u>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$0</u>

The Enforcing Underage Drinking Laws (EUDL) Block Grant is a state grant administered by the Texas Alcoholic Beverage Commission. The grant allows the Harlingen Police Department to assign Harlingen Police Officers on overtime to conduct "underage drinking operation stings" at local businesses that sale alcohol products. The project goals is to keep teens sober, reduce teenage drinking and driving and alcohol-related traffic accidents that result in serious injuries or death. The law enforcement officers conduct compliance inspections on retail merchants and take action on individuals that are not abiding by Texas laws related to the illegal sale of alcohol to a minor under the age of twenty-one (21).

FIRE SUPPRESSION 001-3510

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$4,315,517	\$4,356,035	\$4,356,035	\$4,485,815
Overtime	232,991	361,753	361,753	362,747
Incentive Pay	149,266	148,325	148,325	148,614
Holiday Pay	167,646	178,298	178,298	175,192
Assignment Pay	10,533	10,198	10,198	10,494
Car Allowance	6,781	6,781	6,781	6,781
Stability Pay	539,017	576,008	576,008	566,923
Travel Pay	1,871	0	0	0
Personnel Services	<u>5,423,622</u>	<u>5,637,398</u>	<u>5,637,398</u>	<u>5,756,566</u>
City FICA	4,087	4,075	4,075	17,906
City Medicare	63,911	67,920	67,920	70,840
City TMRS	10,029	7,566	7,566	6,173
City Firemen's Retirement	635,034	667,735	667,735	681,586
City Health Insurance	574,723	631,462	631,462	555,397
Worker's Compensation	141,793	147,298	147,298	156,058
Personnel Services - Benefits	<u>1,429,577</u>	<u>1,526,056</u>	<u>1,526,056</u>	<u>1,487,960</u>
Office Supplies	3,800	4,250	4,250	4,000
Office Equip/Furn Non Cap	14,083	11,000	11,000	9,500
Chemicals & Medical	12,642	14,482	14,482	12,600
Educational & Recreational	1,789	2,675	2,675	1,800
Food, Drinks, & Ice	2,659	3,000	3,000	3,000
Supplies – General	<u>34,973</u>	<u>35,407</u>	<u>35,407</u>	<u>30,900</u>
Miscellaneous Supplies	<u>18,203</u>	<u>20,500</u>	<u>20,500</u>	<u>20,500</u>
Supplies - Miscellaneous	18,203	20,500	20,500	20,500
Utilities / Communications	61,492	70,400	70,400	69,195
Utilities / Electricity	107,963	96,101	96,101	96,101
Utilities / Other	17,936	18,000	18,000	18,000
Medical Examinations	4,540	15,000	15,000	15,000
Advertising	0	0	0	1,000
Laundry & Uniform Services	66,778	58,130	58,130	65,525
Equipment Rental/Lease	2,544	2,550	2,550	2,550
Vehicle & Radio Rental	4,650	4,650	4,650	4,650
Dues, Memberships, & Subs.	7,968	13,925	13,925	13,925
Reg., Travel, & Training	12,541	18,200	18,200	21,500
Small Claims – Unfunded	1,073	118	118	2,000
Services & Charges – General	<u>287,485</u>	<u>297,074</u>	<u>297,074</u>	<u>309,446</u>
Maintenance – Buildings	2,148	1,500	1,500	1,500
Maintenance – Misc. Equip.	68,296	31,412	31,412	21,400
Internal Service Charges	73,077	85,145	85,145	85,000

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Fuel	72,915	80,000	80,000	80,000
Services & Charges – Maintenance	216,436	198,057	198,057	187,900
Miscellaneous	122	0	0	875
Services & Charges – Miscellaneous	122	0	0	875
FIRE SUPPRESSION TOTALS	<u>\$7,410,418</u>	<u>\$7,714,492</u>	<u>\$7,714,492</u>	<u>\$7,794,147</u>

The Harlingen Fire Department with a force of 110 members and 2 administrative staff is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains seven fire stations at ready-status, twenty-four hours a day seven days a week throughout the year. The department consists of the following operations divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by providing a sufficient number of firefighters and fire apparatuses to adequately staff all the fire stations.

OBJECTIVES FOR 12-13

- Conduct state required continuous education training, Aircraft Rescue Fire Fighting (ARFF), Emergency Medical Service (EMS), and Hazardous Materials Technicians.
- Relocation and bid for construction of Fire Station Number #7.
- Acquisition of property on west side for fire station seven.
- Acquisition of a new 75' ft ladder truck for the Westside fire station.
- Continue to search and apply for fire and homeland security grants.
- Continue to add repeaters to the 800 digital radio system. This would expand our capabilities for more radio users.
- Continue to enhance the Emergency management Plan for Hurricanes to an All Hazard Plan with Cameron County and the State of Texas.
- Continue to enhance equipment and personnel to work toward achieving an Insurance Services Office (ISO) rating of a two from the current rating of three.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Purchasing of fire hose and operation items required to keep fire trucks on line.
Annual replacement of 33% of all fire fighting bunker gear.

PERFORMANCE INDICATORS

	ACTUAL FY 10/11	ESTIMATED FY 11/12	PROPOSED FY 12/13
<u>EFFECTIVENESS</u>			
Action taken by Jurisdiction			
Harlingen	1,912	2,579	2,450
Cameron County	244	215	180
Combes	32	31	33
Palm Valley	14	5	8
Primera	26	29	27
Mutual Assistance	32	48	50
Miscellaneous	36	48	55
TOTALS	2,296	2,955	2,803

EFFICIENCY

Action taken by Department

Investigation	951	1,133	1,120
Extinguishment	524	332	330
Provide EMS	256	220	225
Identify Hazard	127	182	190
Restore System	84	129	140
Standby Service	78	73	70
Provide Assistance	129	51	50
Search and Rescue	42	40	40
Rescue	37	55	45
Other	68	10	12
TOTALS	2,296	2,430	2,222

OUTPUT

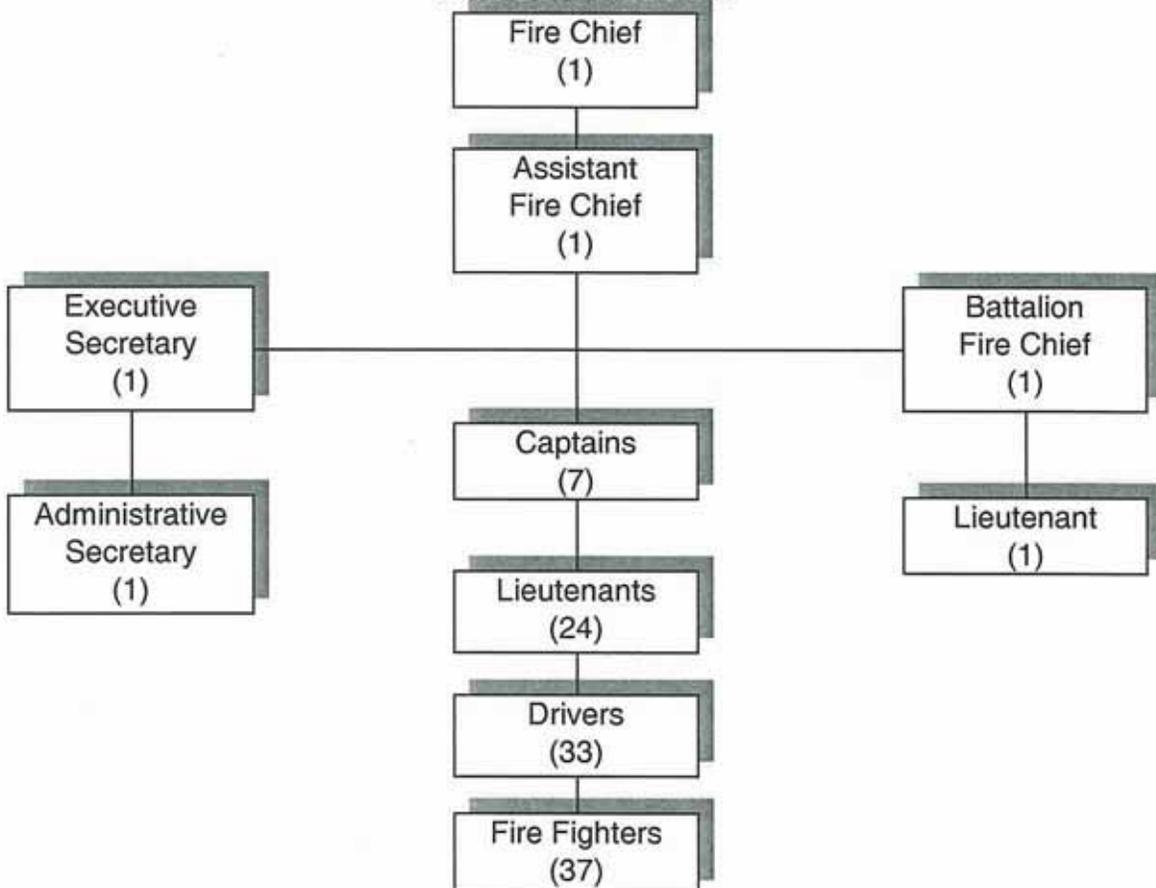
Action taken by Fire Station

Fire Station #1	647	626	654
Fire Station #3	274	276	256
Fire Station #4	268	403	275
Fire Station #5	27	20	28
Fire Station #6	256	318	265
Fire Station #7	541	508	496
Fire Station #8	237	225	186
No Response Calls	46	54	62
TOTALS	2,296	2,430	2,222

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Fire Chief	1	1	\$90,046
Assistant Fire Chief	1	1	71,234
Battalion Fire Chief	1	1	54,765
Fire Captains	7	7	356,249
Fire Lieutenants	25	25	1,106,367
Fire Driver	33	33	1,350,872
Firefighter I	37	37	1,385,496
Executive Secretary	1	1	38,822
Administrative Secretary	1	1	31,963
Overtime			109,692
Cycle Pay			253,054
Holiday Pay			175,192
Fire Pay Certification			106,504
Fire Advanced			42,112
Assignment Pay			10,494
Stability Pay			566,923
Car Allowance			6,781
Fringe Benefits			1,487,960
Total	107	107	\$7,244,527

FIRE SUPPRESSION



FIRE PREVENTION 001-3530

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$246,127	\$276,763	\$276,763	\$282,058
Overtime	24,191	17,182	17,182	17,229
Incentive Pay	13,517	14,143	14,143	12,334
Assignment Pay	14,243	16,730	16,730	17,007
Stability Pay	33,546	35,586	35,586	38,156
Personnel Services	<u>331,624</u>	<u>360,404</u>	<u>360,404</u>	<u>366,784</u>
City FICA	1,794	1,773	1,773	2,904
City Medicare	4,171	4,163	4,163	4,971
City TMRS	4,620	3,468	3,468	2,797
City Firemen's Retirement	36,085	39,562	39,562	38,103
City TCG Retirement	0	0	0	861
City Health Insurance	36,328	39,818	39,818	35,090
Worker's Compensation	7,839	8,811	8,811	9,291
Personnel Services - Benefits	<u>90,837</u>	<u>97,595</u>	<u>97,595</u>	<u>94,017</u>
Office Supplies	2,962	3,400	3,400	2,500
Office Equip/Furn Non Cap	4,442	3,600	3,600	4,500
Educational & Recreational	2,892	5,000	5,000	5,000
Food, Drinks & Ice	461	909	909	909
Supplies - General	<u>10,757</u>	<u>12,909</u>	<u>12,909</u>	<u>12,909</u>
Miscellaneous Supplies	3,416	23,080	23,080	23,080
Supplies - Miscellaneous	<u>3,416</u>	<u>23,080</u>	<u>23,080</u>	<u>23,080</u>
Utilities / Communications	2,209	2,678	2,678	2,678
Medical Examinations	0	720	720	720
Advertising	224	500	500	500
Equipment Rental/Lease	460	460	460	460
Vehicle & Radio Rental	450	450	450	450
Dues, Memberships & Subscriptions	1,874	3,360	3,360	3,475
Registration, Travel & Training	5,118	7,428	7,428	7,550
Services & Charges – General	<u>10,335</u>	<u>15,596</u>	<u>15,596</u>	<u>15,833</u>
Maintenance - Furniture & Equip.	0	300	300	300
Maintenance – Misc. Equipment	0	450	450	450
Internal Service Charges	5,899	9,268	9,268	9,268
Fuel	8,737	9,000	9,000	9,000
Services & Charges - Maintenance	<u>14,636</u>	<u>19,018</u>	<u>19,018</u>	<u>19,018</u>
Informant Fees	0	1,000	1,000	1,000
Miscellaneous	16	1,000	1,000	1,000
Services & Charges – Misc.	<u>16</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Office Furniture & Equipment	5,396	0	0	0
Capital Outlay	5,396	0	0	0
FIRE PREVENTION TOTALS	<u>467,017</u>	<u>530,602</u>	<u>530,602</u>	<u>533,641</u>

The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and cause of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state, and national guidelines.

OBJECTIVES FOR 12-13

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private and public learning institutions within the City of Harlingen.
- To replace vehicle #21903 which is assigned to the additional fire inspector/fire investigator granted in the FY 2010/ 2011 budget.
- If funding is provided, to continue the planned and scheduled implementation of the Fire RMS Mobile program for computerized field inspections (enhancing fire inspector efficiency) and the building of a database which will assist and enhance emergency responder safety and efficiency and integrate this with the WebQA program.
- To augment and / or replace fire investigation and public education equipment and supplies.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

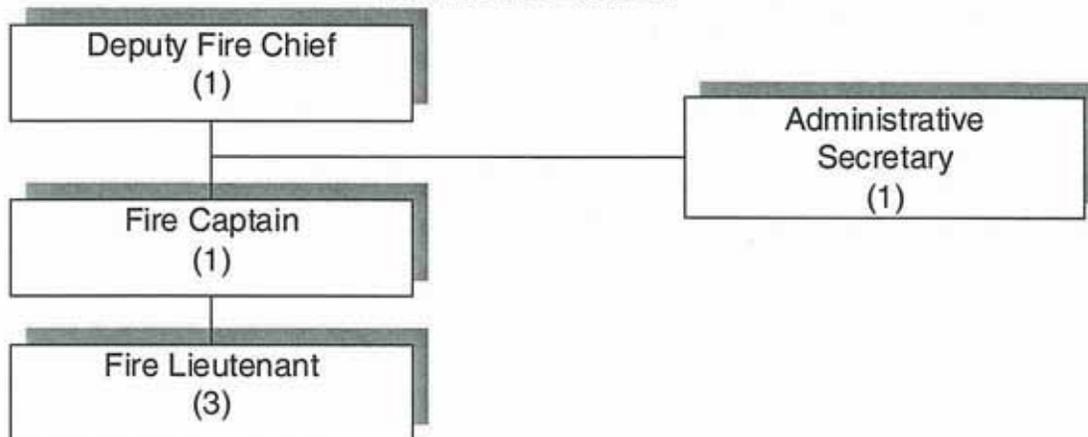
PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 10-11	<u>ESTIMATED</u> FY 11-12	<u>PROPOSED</u> FY 12-13
Inspections (routine, reoccupancy, final, etc.)	1,494	1,850	1,200
Plan Reviews (new construction, additions, remodeling, etc.)	341	371	200
Subdivision Reviews	43	46	30
Fire Drills	309	300	290
Complaints	48	39	60
Investigations	110	77	80
Presentations	125	126	105
Attendance at Presentations	15,041	17,784	9,500
Meetings	283	324	335
Correspondence	159		
Consultations	172		

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Deputy Fire Chief	1	1	\$59,301
Fire Captain	1	1	50,893
Fire Lieutenant	3	3	132,764
Administrative Secretary	1	1	32,080
Overtime			17,229
Higher Classification			7,019
Assignment Pay			17,007
Fire Advanced			2,407
Fire ECA			1,204
Fire EMT Basic			1,805
Fire Intermediate			903
Fire Master			4,813
Police Advanced & Intermediate			1,203
Stability Pay			38,156
Fringe Benefits			94,017
Total	6	6	\$460,801

FIRE PREVENTION



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PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$171,075	\$210,863	\$210,863	\$233,199
Car Allowance	4,806	5,828	5,828	6,234
Personnel Services	<u>175,881</u>	<u>216,691</u>	<u>216,691</u>	<u>239,433</u>
City FICA	10,824	13,400	13,400	14,756
City Medicare	2,532	3,134	3,134	3,451
City TMRS	9,361	6,258	6,258	5,136
City TCG Retirement	5,407	7,769	7,769	8,715
City Health Insurance	13,132	23,269	23,269	18,338
Worker's Compensation	615	758	758	886
Personnel Services - Benefits	<u>41,871</u>	<u>54,588</u>	<u>54,588</u>	<u>51,282</u>
Office Supplies	4,362	5,019	5,019	4,000
Office Equip/Furn Non Cap	126	776	776	2,800
Books, Magazines & Papers	328	158	158	400
Supplies - General	<u>4,816</u>	<u>5,953</u>	<u>5,953</u>	<u>7,200</u>
Miscellaneous Supplies	104	181	181	500
Supplies - Miscellaneous	<u>104</u>	<u>181</u>	<u>181</u>	<u>500</u>
Utilities / Communications	3,580	3,800	3,800	3,800
Advertising	10,352	11,950	11,950	9,500
Equipment Rental/Lease	3,595	3,884	3,884	3,600
Dues, Memberships, & Subscriptions	1,358	1,778	1,778	2,200
Registration, Travel, & Training	5,889	6,750	6,750	8,000
Contract Labor	12,345	1,627	1,627	4,500
Services & Charges - General	<u>37,119</u>	<u>29,789</u>	<u>29,789</u>	<u>31,600</u>
Maintenance - Furniture & Equipment	869	213	213	1,800
Internal Service Charges	0	432	432	700
Fuel	204	146	146	0
Miscellaneous	0	36	36	0
Services & Charges - Maintenance	<u>1,073</u>	<u>827</u>	<u>827</u>	<u>2,500</u>
PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS	<u>\$260,864</u>	<u>\$308,029</u>	<u>\$308,029</u>	<u>\$332,515</u>

Planning and Zoning is a division under the direction of the Director of Planning and Development. The division ensures that growth continues in a positive, safe, and efficient manner in respect to development and construction. The major activities of this division are the implementation of the Comprehensive Plan, the administration of the Zoning and Subdivision Ordinances, and the provision of staff support to the

Planning and Zoning Commission, Zoning Board of Adjustments, and City Commission.

PROGRAM GOAL

Ensure that growth continues in a positive, safe, and efficient manner in respect to development and construction. Communicate with all developers, engineers, and residents of Harlingen regarding zoning and subdivision codes. Implement the Vision 2020 Comprehensive Plan.

OBJECTIVES FOR 12-13

- Update Harlingen's Vision 2020 Comprehensive Plan.
- Update the Long Range Thoroughfare Plan.
- Continue to update residential lot inventory map that provides the available residential lots in the City limits and 3.5 mile ETJ.
- Continue to update the commercial lot inventory database that provides the available commercial lots in the Harlingen Original Town site area.
- Improve the appearance of the City's entrance corridors.
- Continue to update division web page(s) to be more informative and user friendly.
- Make the zoning map more accessible to the public (i.e. website) and ensure its accuracy via timely updates.
- Due to a high volume of customers, ensure that exceptional customer service is provided to customers in an efficient and effective manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

EFFECTIVENESS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
Subdivisions Reviewed	30	35	48
Subdivisions Variances processed	8	5	4
Subdivisions Recorded	9	11	15
Zoning Variances processed	6	5	5
Rezoning	21	14	16
Specific Use Permits (SUP)	19	20	25
Building Site Plans reviewed	120*	88**	95**
Sign Permits Reviewed	122	120	126
Re-occupancies	153	243	255
Vendor permits	180	90	100
Circus/Carnival permits/Temp. Amusements	6	6	7
Customer Service Calls	14,900	15,345	16,805
Ordinance amendments	3	2	3
Annexations	1	1	2
Abandonments/License	1	4	3
License to Encroach	1	1	2
Easement Abandonments	1	1	2

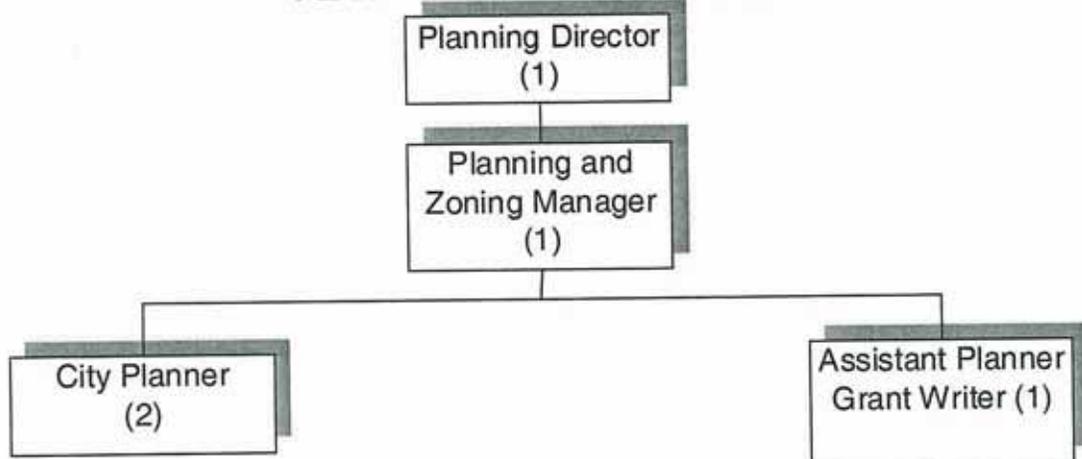
*Number reflects residential, multi-family and commercial site plans

**Number reflects multi-family and commercial site plans

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Planning & Development Director	1	1	\$80,770
Planning & Zoning Manager	1	1	48,668
City Planner	2	2	65,325
Assistant Planner Grant Writer	1	1	28,208
Car Allowance			6,000
Fringe Benefits			48,675
Split Wages (15%) & (7.05%)			13,069
Total	5	5	\$290,715

PLANNING AND DEVELOPMENT



CODE ENFORCEMENT 001-7005

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$182,967	\$197,046	\$197,046	\$206,376
Overtime	69	0	0	0
Personnel Services	183,036	197,046	197,046	206,376
City FICA	11,041	11,887	11,887	12,313
City Medicare	2,583	2,780	2,780	2,880
City TMRS	18,483	14,172	14,172	11,477
City TCG Retirement	2,969	3,570	3,570	3,738
City Health Insurance	30,678	36,470	36,470	33,857
Worker's Compensation	2,160	2,283	2,283	2,564
Personnel Services - Benefits	67,914	71,162	71,162	66,829
Office Supplies	9,806	8,000	8,000	8,500
Office Equip/Furn. Non Cap	962	2,595	2,595	0
Neighborhood Cleanup	0	0	0	1,500
Supplies - General	10,768	10,595	10,595	10,000
Miscellaneous Supplies	4,247	3,975	3,975	3,975
Supplies - Miscellaneous	4,247	3,975	3,975	3,975
Utilities / Communications	3,116	2,874	2,874	3,000
Advertising	1,602	1,500	1,500	1,500
Laundry & Uniform Service	2,175	2,625	2,625	2,625
Equipment Rental/Lease	1,855	1,000	1,000	2,000
Dues, Memberships & Subscriptions	709	558	558	558
Registration, Travel & Training	2,969	4,500	4,500	5,500
Small Claims - Unfunded	0	1,000	1,000	1,000
Contract Labor	8,221	10,000	10,000	13,000
Services & Charges - General	20,647	24,057	24,057	29,183
Maintenance - Furniture & Equipment	0	400	400	400
Miscellaneous Equipment	197	2,500	2,500	5,000
Internal Service Charges	8,238	7,975	7,975	7,975
Fuel	14,515	14,500	14,500	16,000
Services & Charges - Maintenance	22,950	25,375	25,375	29,375
Demolition	4,200	100,000	100,000	100,000
Miscellaneous	254	3,500	3,500	4,500
Services & Charges - Miscellaneous	4,454	103,500	103,500	104,500
Motor Vehicles & Heavy Equipment	0	0	0	19,100
Services & Charges - Miscellaneous	0	0	0	19,100
CODE ENFORCEMENT TOTALS	\$314,016	\$435,710	\$435,710	\$469,338

Code Enforcement is a division of the Planning and Development Department. The division protects the health, safety, and welfare of all citizens through enforcement of the City's premise, nuisance, and zoning ordinances. This division is also charged with the responsibility for all dilapidated structures, junked motor vehicles, and weedy lots.

PROGRAM GOALS

To safeguard our community by ensuring that residential and commercial properties are maintained in a fashion that emphasizes clean, safe and healthy environments and that contributes to an aesthetically pleasing cityscape which, in turn, will encourage community pride, maintain property values as well as protect the public health and well being.

OBJECTIVES FOR 12-13

- Continue to conduct the monthly Neighborhood Clean-Sweeps.
- Continue proactive code enforcement efforts with a focus on voluntary compliance.
- Continue to educate the public about the role of Code Enforcement and our city ordinances.
- Continue to identify and abate unsafe and/or blighted structures.
- Continue to work closely with various other City Departments in order to accomplish established goals

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

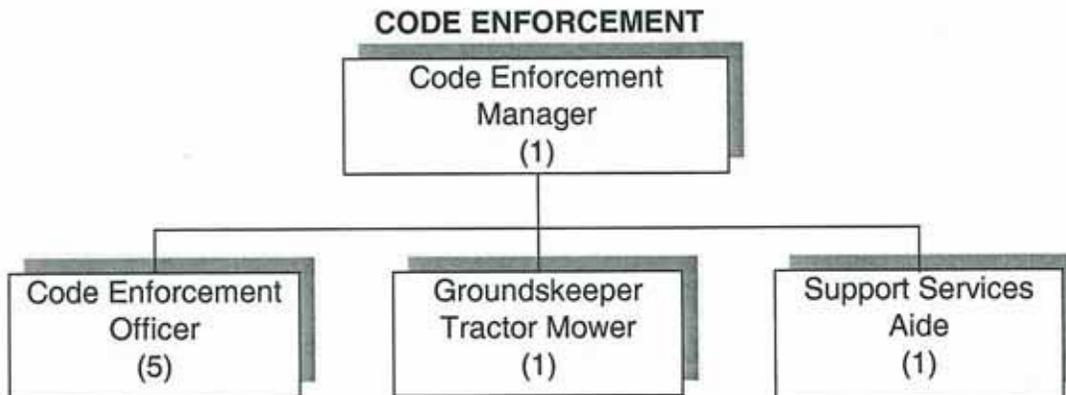
None

PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Demolition Letters Processed	197	176	250
Demolition Projects/Structures	127	105	150
Property Clean-up Notices	2,913	1,364	1,550
Statements Processed	327	346	400
Liens Processed	150	164	250
Property mowed	459	350	450
Junk Vehicle inspections	598	523	650
Junk Vehicle notices	241	477	550
Nuisance complaints	1,264	652	700
Zoning complaints	327	440	600
Written Warnings Issued	308	343	350
<u>EFFICIENCY COSTS</u>			
Demolition Letters Processed	\$8.96	\$8.50	\$10.50
Demolition Projects/Structures	\$26.20	\$26.20	\$29.00
Property Clean-up Notices	\$112.48	\$56.24	\$60.00
Junk Vehicle Processing	\$112.48	\$112.48	\$115.00
Nuisance complaints	\$112.48	\$112.48	\$120.50
Zoning complaints	\$421.08	\$425.00	\$430.00
Written Warnings Issued	\$112.48	\$112.48	\$115.00
<u>OUTPUT</u>			
Property Clean-ups	\$35,000	\$35,000	\$35,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Code Enforcement Manager	1	1	\$34,164
Code Enforcement Officers	5	5	126,746
Groundskeeper Tractor Mower	1	1	22,586
Support Services Aide	1	1	22,880
Fringe Benefits			66,829
Total	8	8	\$273,205



STORM WATER MANAGEMENT 001-7015

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$35,258	\$35,722	\$35,722	\$38,269
Travel Pay	30	0	0	0
Personnel Services	35,288	35,722	35,722	38,269
City FICA	1,946	1,953	1,953	2,161
City Medicare	455	457	457	505
City TCG Retirement	1,763	1,786	1,786	1,913
City Health Insurance	5,876	6,397	6,397	5,647
Worker's Compensation	123	125	125	142
Personnel Services - Benefits	10,163	10,718	10,718	10,368
Office Supplies	1,274	4,000	4,000	4,000
Office Fixtures	1,881	4,000	4,000	1,500
Supplies – General	3,155	8,000	8,000	5,500
Miscellaneous Supplies	2,231	1,000	1,000	2,000
Supplies - Miscellaneous	2,231	1,000	1,000	2,000
Communications	502	2,000	2,000	1,000
Filing Fees	0	1,500	1,500	1,300
Advertising / Professional	3,427	5,000	5,000	5,000
Uniforms	280	500	500	600
Dues & Subscription	110	1,500	1,500	1,500
Registration, Travel & Training	3,329	7,000	7,000	7,000
Services & Charges - General	7,648	17,500	17,500	16,400
Maint & Vehicle Repairs	1,256	4,000	4,000	1,500
Fuels & Lubricants	2,328	3,130	3,130	3,130
Services & Charges - Main	3,584	7,130	7,130	4,630
Interlocal Agreement	16,750	18,000	18,000	16,000
Miscellaneous	0	1,100	1,100	4,000
Services & Charges -Miscellaneous	16,750	19,100	19,100	20,000
STORM WATER MANAGEMENT TOTALS	\$78,819	\$99,170	\$99,170	\$97,167

Harlingen's Storm Water Pollution Prevention Program (SWP3)

In response to the 1987 amendments to the Federal Clean Water Act of 1972, the EPA initiated a two-phased approach to protect the U.S. water supply and natural areas by mandating a substantial reduction in polluted storm water run-off. In 1990, all municipalities with populations of 100,000 or more were required to begin regulating construction and industrial activities to reduce such discharges. These

"Phase 1" cities received discharge permits from the EPA that described, in detail, the methods the individual municipalities would administer and enforce to meet the EPA mandates.

In 1999, the EPA expanded into "Phase 2" by requiring municipalities with populations under 100,000 to meet similar requirements. The Texas Commission of Environmental Quality (TCEQ) regulates these Phase 2 cities in Texas; Harlingen is a Phase 2 city. The City of Harlingen has been participating with a task force of other Valley cities, headed by Texas A&M University-Kingsville (TAMUK), to meet these Phase 2 requirements. In early 2008, and with the assistance of the task force, the City submitted a permit application to the TCEQ outlining the methods proposed to reduce pollution into the storm water system. The permit was approved in December 2008. Harlingen is currently in "year 4" of a five-year plan to fully implement a SWP3 and to reduce the discharge of pollutants to waters of the United States "to the maximum extent practical" in order to protect water quality.

Harlingen's SWP3 permit does not nor does it intend to address flooding issues. Flooding issues are addressed in other planning documents designed specifically to deal with that issue. The City's SWP3 permit requires Harlingen to address the following:

Public Education and Outreach (presentations at schools/service organizations, etc.)
Public Involvement/Participation (Earth Day activities, etc.)
Illicit Discharge Detection and Elimination (Code Enforcement)
Construction Site Run-off Controls (probably the biggest impact)
Post Construction Storm Water Management
Pollution Prevention/Good Housekeeping for Municipal Operations

Over the next year, the City staff will be working with the task force to draft proposed ordinances for the City Commission consideration to meet the requirements of the EPA mandates and the City's permit. Also, the City is currently in the process of hiring a coordinator for the program, which will eventually become its own department under Public Works. As is the case with other City's in the Valley, State, and U.S., the program will eventually be self-sustained via permitting fees and, possibly, a storm water utility fee.

PROGRAM GOALS

The department mission statement is to provide a better quality of life by promoting a healthy, safer environment through education, community involvement and awareness as well as protecting our natural resources from environmental disrepair for the citizens of Harlingen and surrounding communities by utilizing federal, state, and local environmental laws.

The annual departmental responsibilities are as follows:

Continue updating Stormwater maps with GIS program.

Enforce all and new Stormwater Ordinance as it pertains to the Environmental Services Department.

Continue providing training for staff, contractors and engineers on upcoming State and Federal Laws.

Inspecting all new Commercial and Residential plans along with site visits to confirm all City, State and Federal laws are being applied as it pertains to the site.

Updating, visiting, and enforcing all tire shops as per Ordinance 11-60

Keeping records of phone calls along with enforcement pertaining to new "Don't mess with Texas Waters" initiative in partners with T.C.E.Q. and TEX-DOT.

Work with other departments as needed to enforce city ordinances.

Work on public relations with the public, staff and surrounding cities to promote a cleaner environment.

OBJECTIVES FOR 12-13

- Visit elementary schools to promote department and also create a Mascot for the Department
- Applying for grants pertinent to the Department and its Goals as stated.
- Continue cross-training on Code Enforcement, Health Department, Fire Prevention, and Building Codes pertaining to Stormwater Enforcement
- Continue with training for contractors on a yearly basis for Stormwater Best Management Practices
- Keep working on updating ordinances and creating new ones
- Inspect all City outfalls for any illegal connections and map using GIS equipment that we got through Grant
- Continue with Certifications pertaining to Department and the enforcement process
- Continue working with the Texas Commission on Environmental Quality (T.C.E.Q) and Environmental Protection Agency (E.P.A.) to continue a good relationship and an open line to help with upcoming new laws and regulations

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Environmental Services Coordinator	1	1	\$38,269
Fringe Benefits			<u>10,368</u>
Total	<u>1</u>	<u>1</u>	<u>\$48,637</u>

STORM WATER MANAGEMENT

Environmental
Services Coordinator
(1)

BUILDING INSPECTION 001-7305

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$202,380	\$190,191	\$190,191	\$201,250
Travel Pay	78	0	0	0
Personnel Services	202,458	190,191	190,191	201,250
City FICA	12,132	11,343	11,343	11,877
City Medicare	2,837	2,653	2,653	2,778
City TMRS	24,322	15,498	15,498	15,578
City TCG Retirement	1,995	2,640	2,640	1,130
City Health Insurance	30,461	32,779	32,779	29,043
Worker's Compensation	1,765	1,522	1,522	1,731
Personnel Services - Benefits	73,512	66,435	66,435	62,137
Office Supplies	3,354	3,500	3,500	0
Office Equip/Furn Non Cap	130	500	500	1,000
Books, Magazines, & Papers	128	1,000	1,000	1,500
Supplies – General	3,612	5,000	5,000	2,500
Miscellaneous Supplies	1,474	1,600	1,600	1,500
Supplies - Miscellaneous	1,474	1,600	1,600	1,500
Utilities / Communications	4,451	5,000	5,000	5,000
Advertising	0	400	400	400
Laundry & Uniform Service	1,940	2,000	2,000	2,000
Equipment Rental/Lease	530	335	335	500
Dues, Memberships, & Subs.	491	1,000	1,000	1,000
Registration, Travel, & Training	6,408	6,800	6,800	6,800
Small Claims – Unfunded	0	1,000	1,000	1,000
Services & Charges - General	13,820	16,535	16,535	16,700
Maintenance – Furn. & Equipment	0	500	500	500
Maintenance – Software	1,139	1,000	1,000	4,000
Internal Service Charges	4,852	4,500	4,500	4,000
Fuel	12,057	13,000	13,000	13,000
Services & Charges – Maintenance	18,048	19,000	19,000	21,500
Miscellaneous Equipment	0	14,600	14,600	0
Capital Outlay	0	14,600	14,600	0
BUILDING INSPECTION TOTALS	\$312,924	\$313,361	\$313,361	\$305,587

Building Inspections is a division of the Planning and Development Department. The primary purpose of the division is to ensure that buildings within the City

limits are constructed safely and in compliance with all applicable laws. In addition, the division assists in monitoring the use of buildings in each zoning district to ensure compliance with zoning ordinances.

PROGRAM GOAL

Promote and protect the health, safety, and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City; provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance; communicate with the all contractors and citizens of Harlingen regarding building codes.

OBJECTIVES FOR 12-13

- Continue in-house training sessions on all codes allowing all inspectors to be uniform and for improved consistency.
- Install and implement a new permitting system.
- Coordinate inspections procedures with Fire Prevention Office, Planning and Zoning Dept., and Code Enforcement to provide better customer service.
- Provide means for inspectors to continue their education (re:Codes) to stay on top of changes.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

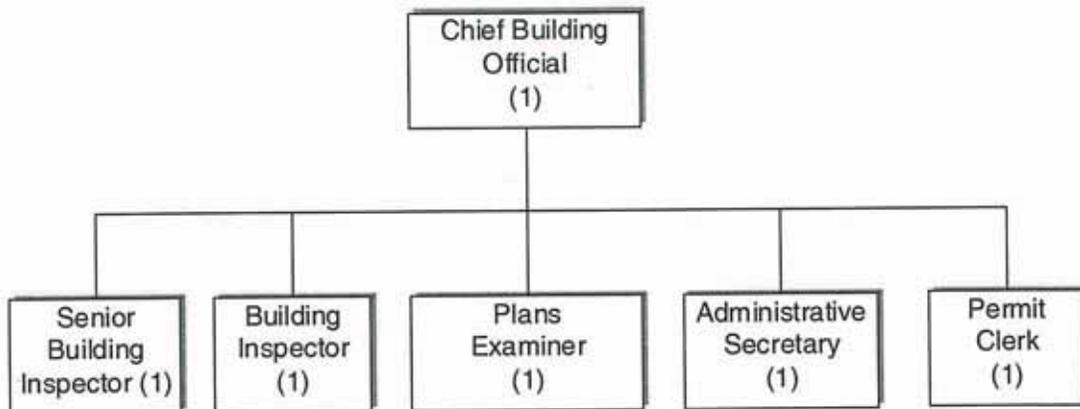
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>ESTIMATED</u> <u>FY 11-12</u>	<u>ESTIMATED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Building Permits Sold	3,635	3,750	3,550
Inspections Conducted	4,293	4,280	4,100
Customer Service Calls	5,180	6,890	4,450
Plans Reviewed	522	465	420
Reports on Permits	36	36	36
<u>EFFICIENCY COSTS</u>			
Inspections Conducted	\$9.72	\$14.64	\$14.75
Plans Reviewed	\$13.09	\$14.49	\$14.50
Customer Service Calls	\$10.85	\$10.99	\$11.00
Reports on Permits	\$8.84	\$4.43	\$4.50
<u>OUTPUT REVENUES</u>			
Permits sold	\$449,669	\$562,300	\$394,250

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Chief Building Official	1	1	\$45,364
Senior Building Inspector	1	1	42,102
Building Inspector	1	1	32,454
Plans Examiner	1	1	33,047
Administrative Secretary	1	1	25,678
Permit Clerk	1	1	22,605
Fringe Benefits			62,137
Total	<u>6</u>	<u>6</u>	<u>\$263,387</u>

BUILDING INSPECTION



ENVIRONMENTAL HEALTH

ENVIRONMENTAL HEALTH 001-7205

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$167,546	\$171,198	\$171,198	\$180,607
Overtime	1,416	3,461	3,461	4,022
Car Allowance	3,989	3,989	3,989	3,989
Travel Pay	193	0	0	0
Personnel Services	<u>173,144</u>	<u>178,648</u>	<u>178,648</u>	<u>188,618</u>
City FICA	10,059	10,942	10,942	10,992
City Medicare	2,353	2,559	2,559	2,571
City TMRS	13,530	10,850	10,850	8,500
City TCG Retirement	3,926	3,951	3,951	4,358
City Health Insurance	18,397	20,276	20,276	21,236
Worker's Compensation	223	1,022	1,022	1,148
Personnel Services - Benefits	<u>48,488</u>	<u>49,600</u>	<u>49,600</u>	<u>48,805</u>
Office Supplies	3,295	4,200	4,200	4,300
Office Equip/Furn Non Cap	479	2,850	2,850	850
Chemicals & Medical Supplies	10,788	8,050	8,050	10,800
Supplies - General	<u>14,562</u>	<u>15,100</u>	<u>15,100</u>	<u>15,950</u>
Miscellaneous Supplies	2,068	2,400	2,400	2,400
Supplies - Miscellaneous	<u>2,068</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>
Utilities / Communications	2,512	3,520	3,520	3,630
Laundry & Uniform Service	1,246	1,500	1,500	1,500
Equipment Rental / Lease	1,467	2,100	2,100	2,100
Vehicle & Radio Rental	600	600	600	600
Dues, Memberships & Subscriptions	262	475	475	475
Registration, Travel & Training	1,631	2,500	2,500	2,500
Services & Charges - General	<u>7,718</u>	<u>10,695</u>	<u>10,695</u>	<u>10,805</u>
Maintenance - Furniture & Equip.	0	550	550	0
Maintenance - Miscellaneous Equip.	0	200	200	200
Internal Service Charges	3,076	3,000	3,000	3,000
Fuel	8,742	7,500	7,500	7,500
Services & Charges - Maint.	<u>11,818</u>	<u>11,250</u>	<u>11,250</u>	<u>10,700</u>
Miscellaneous Equipment	0	750	750	0
Capital Outlay	<u>0</u>	<u>750</u>	<u>750</u>	<u>0</u>
ENVIRONMENTAL HEALTH TOTALS	<u>\$257,798</u>	<u>\$268,443</u>	<u>\$268,443</u>	<u>\$277,278</u>

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one Senior Health Inspector, two Health Inspectors and one Executive Secretary. The Environmental Health Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that require close monitoring of all eating and drinking establishments through onsite inspections. Emphasis is placed on educating restaurant owners/managers and employees on the importance of proper food safety practices. Additionally, the Environmental Health Department investigates reported food-borne illnesses and unsanitary conditions received from the general public. The department also uses larvicides and adulticides for vector control by utilizing (ULV) ultra low volume mosquito fogging equipment.

PROGRAM GOAL

To promote proper food safety practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees in an effort to stay up-to-date on the latest issues affecting food service sanitation and public health. Utilize the mosquito-fogging equipment as needed throughout the year to combat vector-borne type diseases.

OBJECTIVES FOR 12-13

- Provide retail food service inspections utilizing the (IFA) inspection frequency assessment questionnaire based on risk factors at each eating and drinking establishment.
- Inspect each permitted temporary food vendor function.
- Continue mosquito control program through the effective use of city equipment and resources.
- Complete required continuing education units (CEUs) to maintain all state required certifications for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.
- Stay current with the latest information and training regarding proper food service sanitation.
- Provide training sessions upon request to restaurant owners, managers and employees on the importance of food safety.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

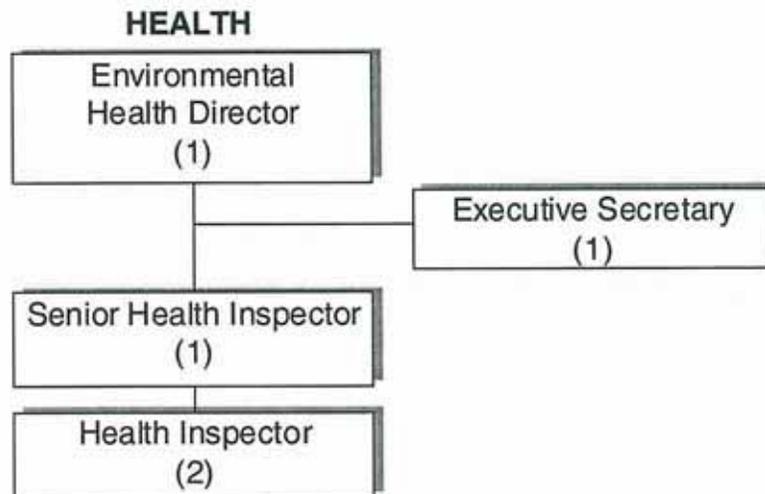
None

PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ACTUAL FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Retail Food Establishment Inspections	2,096	2,117	2,000
Temporary Food Vendor Inspections	797	677	700
Est. Complaint Investigations	64	138	100
TOTALS	2,957	2,932	2,800
Vector Control, Spraying Hrs.	94	51	70
<u>EFFICIENCY</u>			
Food Establishment Inspections	\$68.94	\$70.64	\$76.51
Temporary Food Vendor Inspections	\$68.94	\$70.64	\$76.51
Complaint Investigations	\$68.94	\$70.64	\$76.51
Vector Control	\$68.94	\$70.64	\$76.51
<u>OUTPUT</u>			
Food Permits Issued	628	652	640
Food Permit Revenue	\$57,631	\$57,471	\$57,500
Reimbursements	\$165	\$246	\$200

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Environmental Health Director	1	1	\$64,795
Senior Health Inspector	1	1	31,359
Health Inspector	2	2	56,515
Executive Secretary	1	1	27,938
Overtime			4,022
Car Allowance			3,989
Fringe Benefits			48,805
Total	5	5	\$237,423



ANIMAL CONTROL 001-7210

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$98,820	\$99,963	\$99,963	\$105,555
Overtime	2,512	2,557	2,557	2,564
Travel Pay	90	0	0	0
Personnel Services	<u>101,422</u>	<u>102,520</u>	<u>102,520</u>	<u>108,119</u>
City FICA	6,182	6,218	6,218	6,584
City Medicare	1,446	1,454	1,454	1,540
City TMRS	7,609	5,924	5,924	4,578
City TCG Retirement	2,526	2,500	2,500	3,075
City Health Insurance	14,507	16,128	16,128	13,948
Worker's Compensation	3,140	3,178	3,178	3,590
Personnel Services - Benefits	<u>35,410</u>	<u>35,402</u>	<u>35,402</u>	<u>33,315</u>
Office Supplies	989	900	900	1,000
Office Equip/Furn-Non Cap	1,036	850	850	850
Chemicals & Medical Supplies	169	550	550	550
Educational & Recreation	36	100	100	100
Supplies - General	<u>2,230</u>	<u>2,400</u>	<u>2,400</u>	<u>2,500</u>
Miscellaneous Supplies	<u>3,969</u>	<u>4,575</u>	<u>4,575</u>	<u>4,600</u>
Supplies - Miscellaneous	3,969	4,575	4,575	4,600
Utilities / Communications	1,526	1,560	1,560	2,560
Utilities / Electricity	17,631	13,668	13,668	17,000
Utilities / Other	15,940	14,900	14,900	14,900
Advertising	863	900	900	900
Laundry & Uniform Service	1,764	1,750	1,750	1,750
Vehicle & Radio Rental	600	600	600	600
Dues, Memberships & Subscriptions	270	200	200	200
Registration, Travel & Training	863	1,250	1,250	2,000
Services & Charges - General	<u>39,457</u>	<u>34,828</u>	<u>34,828</u>	<u>39,910</u>
Maintenance _ Miscellaneous Equip.	2,605	5,900	5,900	9,400
Internal Service Charges	4,357	5,000	5,000	5,000
Fuel	15,305	16,000	16,000	16,000
Services & Charges - Maint.	<u>22,267</u>	<u>26,900</u>	<u>26,900</u>	<u>30,400</u>
Miscellaneous	<u>103,585</u>	<u>106,582</u>	<u>106,582</u>	<u>135,005</u>
Services & Charges - Misc.	103,585	106,582	106,582	135,005
ANIMAL CONTROL TOTALS	<u>\$308,340</u>	<u>\$313,207</u>	<u>\$313,207</u>	<u>\$353,849</u>

The Animal Control Division is staffed by one (1) Senior Animal Control Officer and three (3) Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the effective and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOAL

Primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus by sponsoring annual citywide rabies and vaccination clinics in cooperation with local veterinarians at a minimal cost to the public. The Animal Control Division maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVES FOR 12-13

- Sponsor an annual rabies clinic program at city owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.
- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter by attending scheduled meetings.
- Comply with applicable State Regulations pertaining to the City's Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as "Basic Animal Control Officers" and "Euthanasia Training" for all Animal Control Officers.
- Respond to all after hour emergency calls within one (1) hour.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Salaries increased by \$5,599, Electricity increased by \$3,322, and additional funding to the Humane Society of \$25,000.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ACTUAL FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Animal Control Calls	11,910	12,288	12,000
After hour calls	179	166	165
Bite Cases	132	150	130
Bee calls	154	121	150
TOTALS	12,375	12,725	12,445

EFFICIENCY

Animal Control Calls	\$24.63	\$23.62	\$27.62
After hour calls	\$24.63	\$23.62	\$27.62
Bite Cases	\$24.63	\$23.62	\$27.62
Bee calls	\$24.63	\$23.62	\$27.62

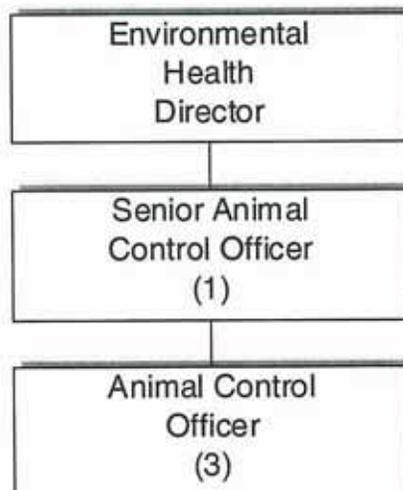
OUTPUT

Revenue from dog licenses	\$8,521	\$12,667	\$10,142
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AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Senior Animal Control Officer	1	1	\$29,396
Animal Control Officer	3	3	76,160
Overtime			2,564
Fringe Benefits			33,314
Total	4	4	\$141,434

ANIMAL CONTROL



VITAL STATISTICS 001-2210

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$73,854	\$74,719	\$74,719	\$78,544
Salaries Part Time	8,729	8,791	8,791	8,791
Personnel Services	<u>82,583</u>	<u>83,510</u>	<u>83,510</u>	<u>87,335</u>
City FICA	4,974	5,029	5,029	5,283
City Medicare	1,163	1,176	1,176	1,236
City TMRS	5,217	3,944	3,944	3,203
City TCG Retirement	2,153	2,197	2,197	2,312
City Health Insurance	12,860	14,200	14,200	12,362
Worker's Compensation	290	292	292	323
Personnel Services - Benefits	<u>26,657</u>	<u>26,838</u>	<u>26,838</u>	<u>24,719</u>
Office Supplies	3,235	3,200	3,200	3,200
Office Equip/Furn Non-Capital	852	2,243	2,243	1,000
Supplies - General	<u>4,087</u>	<u>5,443</u>	<u>5,443</u>	<u>4,200</u>
Miscellaneous Supplies	9,428	7,600	7,600	8,450
Supplies - Miscellaneous	<u>9,428</u>	<u>7,600</u>	<u>7,600</u>	<u>8,450</u>
Utilities / Communications	1,808	1,925	1,925	1,925
Equipment Rental/Lease	3,212	3,500	3,500	3,500
Dues, Memberships, & Subs	0	140	140	140
Registration, Travel & Training	1,037	1,890	1,890	2,990
Employee Mileage Reimbursement	6	50	50	50
Services & Charges - General	<u>6,063</u>	<u>7,505</u>	<u>7,505</u>	<u>8,605</u>
Maintenance - Furniture & Equipment	1,035	1,300	1,300	1,300
Maintenance - Software	2,627	2,157	2,157	2,700
Services & Charges - Maintenance	<u>3,662</u>	<u>3,457</u>	<u>3,457</u>	<u>4,000</u>
Miscellaneous	3,272	3,300	3,300	3,300
Services & Charges -Miscellaneous	<u>3,272</u>	<u>3,300</u>	<u>3,300</u>	<u>3,300</u>
VITAL STATISTICS TOTALS	<u>\$135,752</u>	<u>\$137,653</u>	<u>\$137,653</u>	<u>\$140,609</u>

Staffed by one (1) Local Registrar, two (2) Deputy Registrars and one part-time clerk, under the direction of the Environmental Health Director; the Vital Statistics Program is responsible for reviewing, recording, and filing birth, death, and fetal certificates submitted by hospitals, birthing centers, midwives, and funeral directors. The program also records changes of amendments, adoptions, and paternity on certificates sent from the state. The program provides certified copies of birth and death certificates to the general public, prepares a daily report of monies collected and certificates issued and prepares a monthly report for the State. In addition, staff

members are certified annually by the Office of the Attorney General to process acknowledgment of paternity legal forms.

PROGRAM GOALS

Provide efficient public service in the areas of Vital Statistics to all the citizens of Cameron County and the State of Texas.

OBJECTIVES FOR 12-13

- Keep current on changes and new directives issued by the Texas Department of State Health Services Vital Statistics Program.
- Provide funeral directors, hospitals, and birthing centers with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of State Health Services Vital Statistics Program.
- Continue to enter date of birth records from prior years electronically by the deputy registrar and send death and fetal records to the Texas Department of State Health Services Program in a timely and accurate manner.
- Complete all necessary requirements to be awarded the annual "5 Star Award" by the Texas Department of Health and Human Services Vital Statistics Program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Maintain accurate Vital Statistics Records and provide copies to our customers upon request as per State Regulations.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10/11</u>	<u>ACTUAL</u> <u>FY 11/12</u>	<u>PROPOSED</u> <u>FY 12/13</u>
<u>EFFECTIVENESS</u>			
Birth Certificates Recorded	2,564	2,614	2,550
Birth Cards issued	3,564	3,610	3,550
Birth Certificates issued	<u>4,838</u>	<u>4,739</u>	<u>4,750</u>
TOTALS	10,966	10,963	10,850
Death Certificates Recorded	905	751	750
Death Certificates issued	<u>3,859</u>	<u>571</u>	<u>600</u>
TOTALS	4,764	1,322	1,350
Laminated Cards Issued	6,229	6,473	6,350
Burial Transit Permits Issued	437	374	375

	<u>ACTUAL</u> <u>FY 10/11</u>	<u>ACTUAL</u> <u>FY 11/12</u>	<u>PROPOSED</u> <u>FY 12/13</u>
<u>EFFICIENCY</u>			
Birth Certificates	-\$3.72	-\$4.53	-\$4.27
Death Certificates	-\$3.72	-\$4.53	-\$4.27
Laminated Cards	-\$3.72	-\$4.53	-\$4.27
Burial Transit Permits	-\$3.72	-\$4.53	-\$4.27

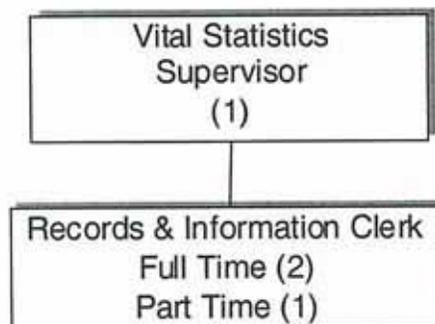
<u>OUTPUT</u>			
Rev. from Birth & Death Certificates	\$215,390	\$220,000	\$217,000
Revenue from Searching Fees	\$200	\$200	\$200
Revenue from Notary Fees	\$200	\$200	\$200
Burial Transit Permits	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$4,000</u>
TOTAL REVENUE	\$219,790	\$224,400	\$221,400

* The figure shown is been estimated due to State BVS filing of records based on calendar year period.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Vital Statistics Supervisor	1	1	\$36,728
Records & Information Clerk	2	2	41,816
Records & Information Clerk Part Time	1	1	8,791
Fringe Benefits			<u>24,719</u>
Total	<u>4</u>	<u>4</u>	<u>\$112,054</u>

VITAL STATISTICS



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PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$169,816	\$112,522	\$112,522	\$125,070
Overtime	8	0	0	0
Car Allowance	7,312	0	0	0
Travel Pay	262	0	0	0
Personnel Services	<u>177,398</u>	<u>112,522</u>	<u>112,522</u>	<u>125,070</u>
City FICA	10,672	7,004	7,004	7,465
City Medicare	2,496	1,638	1,638	1,818
City TMRS	20,705	8,239	8,239	7,236
City TCG Retirement	1,563	2,157	2,157	2,287
City Health Insurance	16,355	16,522	16,522	12,578
Worker's Compensation	620	407	407	476
Personnel Services - Benefits	<u>52,411</u>	<u>35,967</u>	<u>35,967</u>	<u>31,860</u>
Office Supplies	2,230	2,200	2,200	2,200
Office Equip/Furn Non-Capital	298	0	0	0
Supplies - General	<u>2,528</u>	<u>2,200</u>	<u>2,200</u>	<u>2,200</u>
Miscellaneous Supplies	517	600	600	600
Supplies - Miscellaneous	<u>517</u>	<u>600</u>	<u>600</u>	<u>600</u>
Utilities / Communications	1,543	1,700	1,700	1,600
Advertising	0	400	400	0
Equipment Rental/Lease	2,989	3,000	3,000	5,650
Vehicle & Radio Rental	300	300	300	300
Dues, Memberships & Subscriptions	106	160	160	0
Registration, Travel & Training	88	2,000	2,000	2,000
Employee Mileage Reimb.	0	500	500	500
Services & Charges - General	<u>5,026</u>	<u>8,060</u>	<u>8,060</u>	<u>10,050</u>
Maintenance - Furniture & Equipment	0	400	400	300
Services & Charges - Maintenance	<u>0</u>	<u>400</u>	<u>400</u>	<u>300</u>
PUBLIC WORKS ADMINISTRATION				
TOTAL	<u><u>\$237,880</u></u>	<u><u>\$159,749</u></u>	<u><u>\$159,749</u></u>	<u><u>\$170,080</u></u>

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for

construction services as needed. Staff also responds' to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL

Continue providing assistance to other departments, engineers, and contractors with the development of public or private projects to ensure compliance with city requirements. Provide assistance to the general public in matters relating to street right-of-way, roadway improvements, and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

OBJECTIVES FOR 12-13

- Work with the general public to address areas of concern related to the City's infrastructure.
- Develop and administer all departmental budgets.
- Acquire the necessary Right-of-Way for public infrastructure projects.
- Work with TxDOT to complete the Stuart Place Road Improvement Project.
- Direct the completion of the Buchanan, Hayes & "M" Street Drainage Project.
- Direct the completion of the Veteran's Memorial Project
- Direct the completion of Phase IV of the Northwest Drainage Project.
- Update the Emergency Operations Manual.
- Monitor the progress to the Jefferson Street Drainage Project.
- Direct the completion of the 2012-13 Street Overlay Program.
- Continue monitoring of performance based benchmarks for departments.
- Direct the day-to-day operations of all Public Works Departments including Public Buildings to insure goals and objectives are met

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

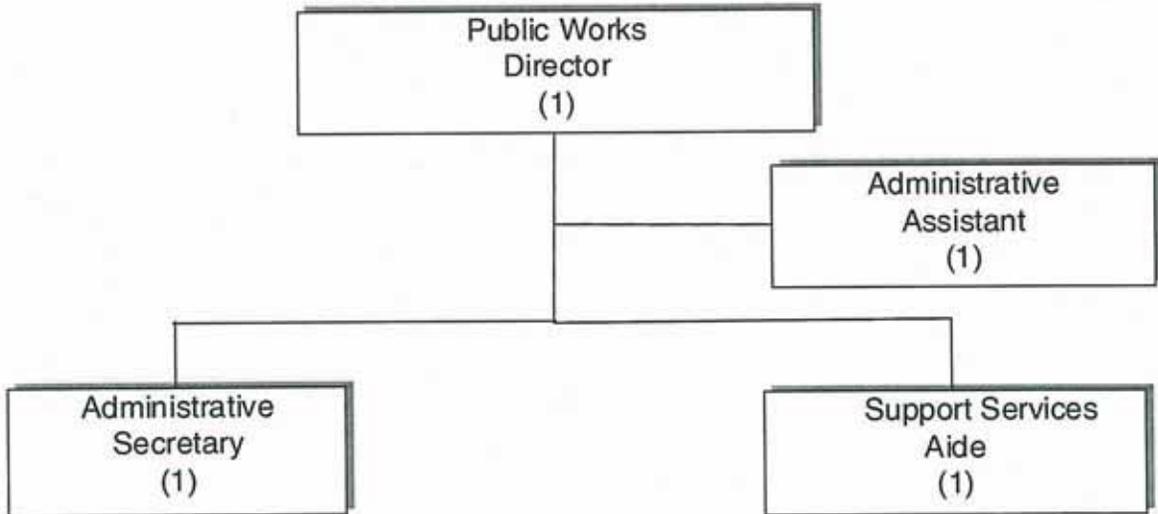
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>PROJECTED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Contracts maintained	20	24	24
Population served	74,950	74,950	74,950
<u>EFFICIENCY</u>			
Cost per capita	\$3.17	\$2.13	\$2.27
<u>OUTPUT</u>			
Number of contracts maintained	20	24	24

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Assistant CM & Public Works Director	1	1	\$117,513
Administrative Assistant	1	1	41,146
Administrative Secretary	1	1	25,299
Support Services Aide	1	1	20,441
Car Allowance			7,312
Fringe Benefits			50,861
*Split Wages (50%)			(105,642)
Total	<u>4</u>	<u>4</u>	<u>\$156,930</u>

PUBLIC WORKS ADMINISTRATION



ENGINEERING 001-5005

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$208,293	\$187,913	\$187,913	\$220,614
Overtime	0	501	501	501
Car Allowance	6,533	5,680	5,680	5,680
Travel Pay	36	0	0	0
Personnel Services	<u>214,862</u>	<u>194,094</u>	<u>194,094</u>	<u>226,795</u>
City FICA	12,985	11,494	11,494	13,511
City Medicare	3,037	2,688	2,688	3,160
City TMRS	17,560	8,216	8,216	6,735
City TCG Retirement	4,522	5,779	5,779	7,194
City Health Insurance	17,274	21,765	21,765	24,531
Worker's Compensation	1,029	1,068	1,068	1,282
Personnel Services - Benefits	<u>56,407</u>	<u>51,010</u>	<u>51,010</u>	<u>56,413</u>
Office Supplies	2,571	4,000	4,000	5,000
Office Equip/Furn Non Cap	1,831	3,250	3,250	1,300
Supplies - General	<u>4,402</u>	<u>7,250</u>	<u>7,250</u>	<u>6,300</u>
Miscellaneous Supplies	351	400	400	400
Supplies-Miscellaneous	<u>351</u>	<u>400</u>	<u>400</u>	<u>400</u>
Utilities / Communications	2,467	3,600	3,600	3,500
Professional Services	14,847	15,500	15,500	20,000
Advertising	1,554	0	0	1,000
Equipment Rental Lease	586	1,100	1,100	5,100
Vehicle & Radio Rental	150	150	150	150
Dues, Memberships & Subscriptions	0	0	0	800
Travel, Training, & Registration	3,737	3,500	3,500	7,000
Services & Charges - General	<u>23,341</u>	<u>23,850</u>	<u>23,850</u>	<u>37,550</u>
Maintenance Software	1,205	2,800	2,800	1,800
Internal Service Charges	1,133	2,000	2,000	2,000
Fuel	2,567	2,500	2,500	2,500
Services & Charges - Maintenance	<u>4,905</u>	<u>7,300</u>	<u>7,300</u>	<u>6,300</u>
Miscellaneous Services & Charges - Miscellaneous	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>
Engineering	52,500	60,000	60,000	0
Safe Route Program	<u>52,500</u>	<u>60,000</u>	<u>60,000</u>	<u>0</u>
ENGINEERING TOTALS	<u>\$356,768</u>	<u>\$344,004</u>	<u>\$344,004</u>	<u>\$333,858</u>

The Engineering Department is responsible for project management of all street construction and drainage projects. Staff reviews all subdivision and commercial plans and documents from private developers to insure compliance with drainage requirements and city ordinances. In addition, staff also designs and reviews construction plans for various city projects such as roadways and storm drainage systems. The City Engineer serves as an advisor to the Planning Commission and provides assistance to other City departments in resolving engineering problems.

PROGRAM GOAL

Promote responsible development by providing assistance to developers with respect to city drainage requirements and road construction standards. Work to protect the welfare of the community through strict compliance of responsible drainage system and road project design. Provide guidance for the welfare of the City in accordance with present and future needs. Provide efficiency and economy in the process of development, for convenience of traffic circulation and good civic design by enforcing adopted rules and standards.

OBJECTIVES FOR 12-13

- Engineer and construct the 3rd Street Ditch Drainage Improvements pending FEMA approval and funding.
- Engineer and construct the Bass Pro Drive Extension from Dixieland Road to Spur 54.
- Engineer and construct improvements to the Buchanan, Hays, M Street Drainage Improvements Project Phase 4 pending CDBG funding.
- Engineer and construct improvements for the Buchanan Street Overlay pending CDBG funding.
- Construct improvements for the Buchanan, Hays, M Street Drainage Improvements Project Phase 3 with CDBG funding.
- Complete subdivision reviews within a reasonable timeframe.
- Complete commercial plan reviews within a reasonable timeframe.
- Complete the plans and specs to overlay all streets approved in the 2012-13 Street Improvement Program.
- Develop maps for city projects as necessary.
- Continue implementation of the speed cushion installation program
- Update all ordinances related to "No Parking Zones".
- Continue inspection program to insure compliance with all city requirements with respect to capital projects and street improvement.
- Address citizen concerns with regards to deficiencies in infrastructure
- Hire one additional engineering design technician to help improve turn-around time for engineering projects.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Hire one additional design technician to improve our ability to engineer drainage and roadway improvement projects in a timely manner.

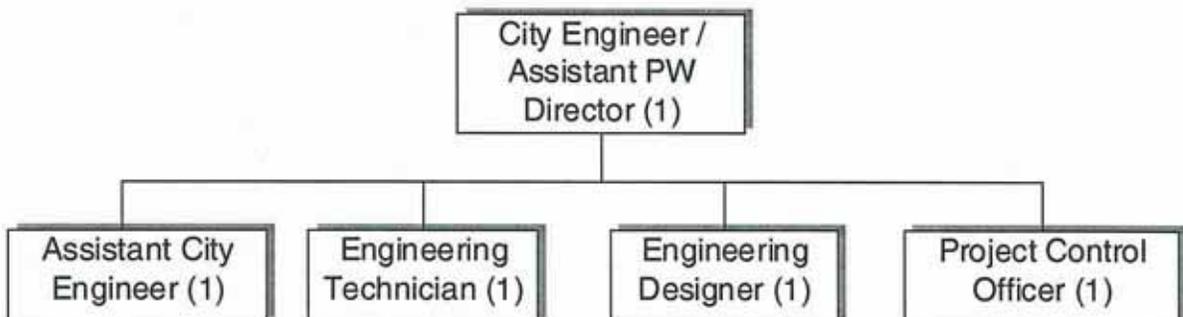
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>PROJECTED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Population served	74,950	74,950	74,950
Subdivision plans reviewed	61	69	60
Maps created	1,112	1,124	1,100
Commercial Plans reviewed	146	80	100
Inspections performed	384	771	700
<u>EFFICIENCY</u>			
Cost per capita	\$3.17	\$4.59	\$4.45
<u>OUTPUT</u>			
No. of subdivision plans reviewed	61	69	60
Maps developed	1,112	1,124	1,100
Commercial Plans Reviewed	146	80	100
Roadway & subdivision inspections	35	33	40
Capital project inspections	314	540	550

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
City Engineer/Assistant PW Director	1	1	\$89,955
Assistant City Engineer	1	1	60,820
Project Control Officer I	1	1	45,538
Engineering Designer	1	1	37,290
Engineering Technician	0	1	19,592
Overtime			501
Car Allowance			7,300
Fringe Benefits			63,808
Split Wages (30% & 15%)			(41,596)
Total	4	5	\$283,208

ENGINEERING



TRAFFIC SIGNAL MAINTENANCE 001-5010

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$104,087	\$105,832	\$105,832	\$105,815
Travel Pay	36	0	0	0
Personnel Services	<u>104,123</u>	<u>105,832</u>	<u>105,832</u>	<u>105,815</u>
City FICA	6,085	6,203	6,203	6,242
City Medicare	1,423	1,451	1,451	1,460
City TMRS	12,343	9,455	9,455	5,362
City TCG Retirement	1,094	1,101	1,101	2,216
City Health Insurance	19,059	20,276	20,276	19,650
Worker's Compensation	4,682	4,350	4,350	4,656
Personnel Services - Benefits	<u>44,686</u>	<u>42,836</u>	<u>42,836</u>	<u>39,586</u>
Office Supplies	295	400	400	400
Office Equip. Furn-Non Cap	0	1,100	1,100	0
Supplies – General	<u>295</u>	<u>1,500</u>	<u>1,500</u>	<u>400</u>
Miscellaneous Supplies	5,796	2,750	2,750	3,500
Supplies – Miscellaneous	<u>5,796</u>	<u>2,750</u>	<u>2,750</u>	<u>3,500</u>
Utilities / Communications	1,012	1,340	1,340	1,475
Utilities / Electricity	39,737	39,391	39,391	40,000
Advertising	0	1,800	1,800	0
Laundry & Uniform Service	831	1,000	1,000	1,000
Vehicle & Radio Rental	375	350	350	375
Dues, Memberships & Subs.	0	200	200	175
Registration, Travel, & Training	0	3,000	3,000	2,000
Small Claims – Unfunded	0	400	400	1,000
Services & Charges - General	<u>41,955</u>	<u>47,481</u>	<u>47,481</u>	<u>46,025</u>
Maintenance – Miscellaneous				
Equipment	5,184	20,000	20,000	22,100
Internal Service Charges	3,551	4,900	4,900	5,000
Fuel	10,262	10,000	10,000	14,000
Services & Charges – Maint.	<u>18,997</u>	<u>34,900</u>	<u>34,900</u>	<u>41,100</u>
TRAFFIC SIGNAL MAINTENANCE	<u>\$215,852</u>	<u>\$235,299</u>	<u>\$235,299</u>	<u>\$236,426</u>

The Traffic Signal Maintenance Department performs routine maintenance and repairs of traffic signals and school flashers throughout the City. The department also performs traffic count studies of specific areas within the City to determine the need for additional traffic control devices. Staff also provides assistance to the general public, upon request, with the placement of "event banners" on traffic signal poles.

PROGRAM GOAL

Maintain all Traffic Signals and School Flasher throughout the city in operating condition. Enhance traffic circulation on our street systems by reducing signal and flasher downtime and continuously inspecting the operation of the system.

OBJECTIVES FOR 12-13

- Maintain school flashers in operating condition.
- Replace worn out LED traffic signal lights throughout the city.
- Purchase 2 GPS kits for installation on two traffic signal controllers to help synchronization
- Continue repairs to traffic signal poles throughout the city
- Replace 24 worn out traffic signal heads and hardware at various intersections
- Replace 3 electronic time clocks for school flasher.
- Purchase a new "cable locator" to help locate underground cables
- Replace worn out batteries at school flashers.
- Respond to after hour system failures in a timely manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

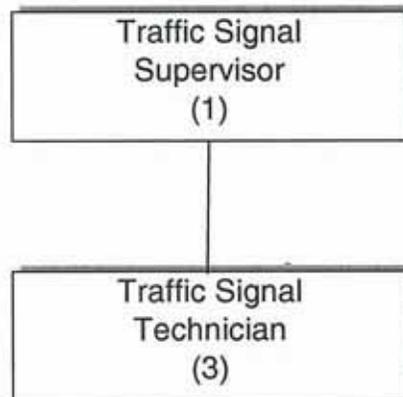
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>PROJECTED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Population Served	74,950	74,950	74,950
Traffic Signals Maintained	89	89	89
School Flashers Maintained	70	70	70
Banners installed/removed	110	80	100
Traffic Count Studies Performed	62	42	40
<u>EFFICIENCY</u>			
Cost per capita	\$0.45	\$0.40	\$0.40
<u>OUTPUT</u>			
Traffic Signal/School Flasher Maintenance Calls	325	331	325
After hour Emergency calls	7	8	7
Banners installed/removed	110	80	100
Traffic Count Studies Performed	62	42	40

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Traffic Signal Supervisor	1	1	\$37,518
Traffic Signal Technician	3	3	68,297
Fringe Benefits			39,586
Total	<u>4</u>	<u>4</u>	<u>\$145,401</u>

TRAFFIC SIGNAL MAINTENANCE



STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$544,524	\$596,511	\$596,511	\$618,244
Overtime	1,890	8,648	8,648	8,664
Travel Pay	51	0	0	0
Personnel Services	<u>546,465</u>	<u>605,159</u>	<u>605,159</u>	<u>626,908</u>
City FICA	32,815	36,223	36,223	37,422
City Medicare	7,675	8,472	8,472	8,752
City TMRS	55,543	44,239	44,239	31,238
City TCG Retirement	9,177	11,040	11,040	13,434
City Health Insurance	101,956	128,300	128,300	114,641
Worker's Compensation	42,546	49,903	49,903	55,451
Personnel Services - Benefits	<u>249,712</u>	<u>278,177</u>	<u>278,177</u>	<u>260,938</u>
Office Supplies	460	750	750	800
Office Equip/ Furn Non Capital	784	0	0	0
Chemicals & Medical Supplies	1,450	1,500	1,500	1,500
Street Materials	1,123	95,000	95,000	95,000
Supplies - General	<u>3,817</u>	<u>97,250</u>	<u>97,250</u>	<u>97,300</u>
Miscellaneous Supplies	18,301	22,403	22,403	27,950
Supplies - Miscellaneous	<u>18,301</u>	<u>22,403</u>	<u>22,403</u>	<u>27,950</u>
Utilities / Communications	2,214	2,060	2,060	2,300
Street Lighting	727,481	686,448	686,448	715,000
Install New Lights	7,948	15,000	15,000	23,000
Advertising	965	0	0	0
Laundry & Uniform Service	5,367	8,168	8,168	7,500
Vehicle & Radio Rental	2,850	2,850	2,850	2,850
Dues, Memberships & Subscr.	0	332	332	350
Registration, Travel & Training	37	3,800	3,800	3,750
Small Claims - Unfunded	1,452	4,000	4,000	2,000
Services & Charges - General	<u>748,314</u>	<u>722,658</u>	<u>722,658</u>	<u>756,750</u>
Maintenance - Buildings	4,950	5,000	5,000	1,000
Maintenance - Miscellaneous Equip.	4,386	3,000	3,000	1,500
Internal Service Charges	106,993	138,951	138,951	140,000
Fuel	109,407	110,000	110,000	120,000
Services & Charges - Maintenance	<u>225,736</u>	<u>256,951</u>	<u>256,951</u>	<u>262,500</u>
Harlingen Irrigation	3,836	17,347	17,347	10,000
Miscellaneous	66,904	79,700	79,700	81,000
Services & Charges - Miscellaneous	<u>70,740</u>	<u>97,047</u>	<u>97,047</u>	<u>91,000</u>
Infrastruct.-Subdiv. Contrib.	156,569	0	0	0
Infrastruct.Contrib. EDC	172,057	0	0	0
Infrastruct.Contrib. HCISD	18,500	0	0	0

STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Miscellaneous Equipment	639	0	0	0
Capital Outlay	347,765	0	0	0
STREET MAINTENANCE TOTALS	<u>\$2,210,850</u>	<u>\$2,079,645</u>	<u>\$2,079,645</u>	<u>\$2,123,346</u>

The Street Maintenance division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs, and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 257 miles of paved streets, 8 miles of open drain ditches and 53 miles of alleyways and 48 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures, and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street overlay program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace street name and regulatory signs to improve signage around the city. Install new traffic signs when approved by ordinance. Provide assistance to civic and non-profit organizations.

OBJECTIVES FOR 12-13

- Maintain approximately 257 miles of paved city streets in good condition.
- Maintain approximately 53 miles of alleys in good condition.
- Maintain approximately 48 miles of sidewalks in good condition.
- Prepare all roads in the 2012-13 Street Overlay Program for the application of asphalt.
- Maintain open drain ditches clear of debris and obstructions.
- Install drainage structures necessary to correct drainage problems.
- Extend the life of city streets by patching potholes throughout the city.
- Replace damaged street name signs throughout the city.
- Replace 200 regulatory signs throughout the city.

- Replace 200 street name signs.
- Continue our maintenance program to mow overgrown grass and weeds along city right-of-way.
- Repair street-cuts related to work performed by the HWWS department.
- Continue trimming tree limbs hanging into the city right-of-way.
- Request funding to purchase a small road paver to improve our ability to repair streets and alleys in a timely manner.
- Request funding to purchase a new bobcat loader with milling attachments to improve our ability to repairs streets and alleys.
- Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets.
- Continue our pavement maintenance program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

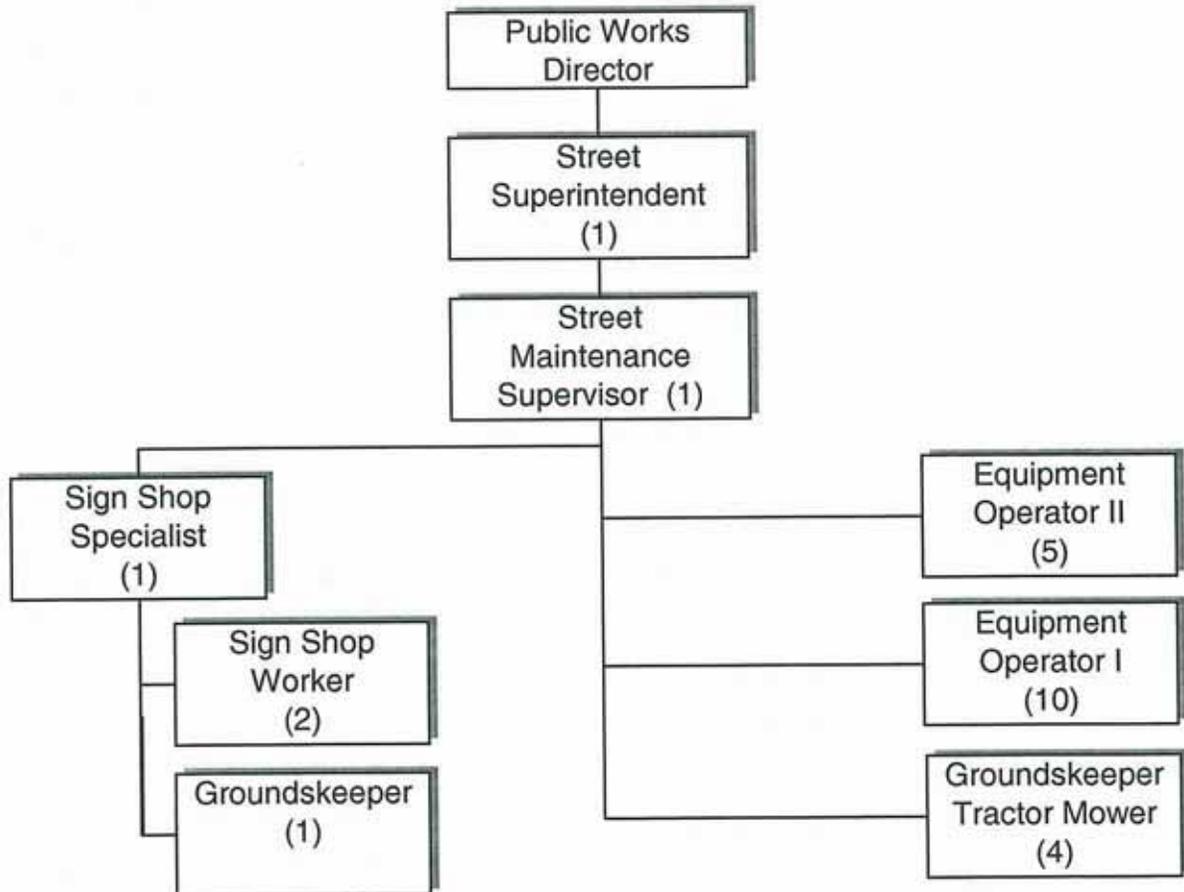
Request two employees to mow, weed trim and clean up the City Right of Way to improve our ability to keep our city clean.

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL FY 10-11</u>	<u>PROJECTED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Miles of city streets maintained	308	309	310
Miles of storm drains maintained	125	125	125
Miles of open drain ditches maintained	8	8	8
Miles of alleys maintained	66	66	66
Miles of sidewalks maintained	47	48	49
<u>EFFICIENCY</u>			
Cost per mile to maintain city infrastructure	\$7,178	\$6,730	\$6,850
<u>OUTPUT</u>			
Number of potholes repaired	9,225	6,743	8,500
Square yards of street cuts repaired	22,490	18,060	20,000
Linear ft of open drain ditches cleaned	50,048	42,655	45,000
Linear ft of open drain ditches mowed	584,912	463,360	450,000
Linear feet of alleys repaired	189,620	155,463	150,000
Linear ft. of caliche roads repaired/improved	82,130	31,942	45,000
Linear ft. of concrete curb repaired/replaced	343	3,144	1,000
Linear ft. of crosswalks	17,729	3,214	3,500
Linear ft. of road striping	51,246	50,557	50,000
Linear ft. of stop bars	7,447	4,307	5,000
Number of street names signs replaced	265	298	225
Number of regulatory signs replaced	246	307	250
Number of warning signs replaced	81	115	75
Miles of city streets overlaid	0	1	3

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Streets Superintendent	1	1	\$55,282
Streets Maintenance Supervisor	1	1	32,698
Sign Shop Specialist	1	1	33,649
Sign Shop Worker	2	2	43,552
Equipment Operator II	5	5	129,626
Equipment Operator I	10	10	213,407
Groundskeeper	5	5	108,047
Overtime			8,664
Fringe Benefits			260,135
*Split Wages (6%)			2,786
Total	<u>25</u>	<u>25</u>	<u>\$887,846</u>

STREET MAINTENANCE



STREET CLEANING 001-5016

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$124,208	\$131,744	\$131,744	\$138,470
Overtime	359	1,203	1,203	1,233
Personnel Services	124,567	132,947	132,947	139,703
City FICA	7,615	8,122	8,122	8,570
City Medicare	1,781	1,900	1,900	2,004
City TMRS	16,735	12,983	12,983	10,460
City TCG Retirement	632	893	893	988
City Health Insurance	19,941	24,204	24,204	20,922
Worker's Compensation	6,252	10,341	10,341	11,532
Personnel Services - Benefits	52,956	58,443	58,443	54,476
Laundry & Uniform Service	1,130	1,500	1,500	1,500
Vehicle & Radio Rental	300	300	300	300
Services & Charges - General	1,430	1,800	1,800	1,800
Internal Service Charges	63,479	82,098	82,098	85,000
Fuel	57,145	65,000	65,000	65,000
Services & Charges - Maintenance	120,624	147,098	147,098	150,000
Miscellaneous Equipment	639	0	0	0
Capital Outlay	639	0	0	0
STREET CLEANING TOTALS	\$300,216	\$340,288	\$340,288	\$345,979

The Street Cleaning division of the Public Works Department is responsible for the maintenance of nearly 309 road miles of paved city streets. The department's three (3) street sweepers and one Vac-Truck are used to clean city streets and perform maintenance on storm sewer lines. The department performs maintenance and cleans nearly 309 road miles of city streets and over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FOR 12-13

- Request funding to purchase a camera for use with our Vac-Truck to help locate problems within storm drainage lines.
- Utilize the department's street sweepers to maintain city streets
- Maintain the storm sewer system in good repair and free of obstructions.
- Keep storm sewer manholes and inlets clear of obstructions.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

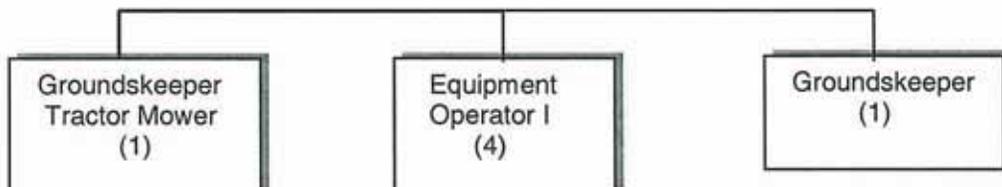
PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 10-11	<u>PROJECTED</u> FY 11-12	<u>PROPOSED</u> FY 12-13
<u>EFFECTIVENESS</u>			
Miles of City Streets	308	309	310
<u>EFFICIENCY</u>			
Cost per mile	\$974.73	\$1,101.26	\$1,116.06
<u>OUTPUT</u>			
Miles of streets swept with street sweepers	10,051	7,548	8,500
Linear ft of Storm lines flushed	206,611	347,371	250,000
Number of City Blocks of ROW mowed	5,924	11,296	10,500
Truck loads of tree limbs trimmed	488	392	400

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Groundskeeper	1	1	\$18,516
Groundskeeper Tractor Mower	1	1	23,204
Equipment Operator I	4	4	96,750
Overtime			1,233
Fringe Benefits			54,476
Total	6	6	\$194,179

STREET CLEANING



STREET CUT REPAIRS 001-5018

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Street Materials	\$0	\$20,000	\$20,000	\$30,000
Supplies General	0	20,000	20,000	30,000
STREET CUT REPAIRS TOTALS	\$0	\$20,000	\$20,000	\$30,000

The Street Cut Repairs division of the Public Works Department is incorporated within the Street Maintenance Department. This line item is simply to track the reimbursements from Harlingen Waterworks System to repair the street cuts done by their water and wastewater department.

PUBLIC BUILDINGS 001-7220

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$424,412	\$428,203	\$428,203	\$450,318
Salaries Part Time	9,705	12,549	12,549	10,429
Overtime	5,516	10,191	10,191	8,523
Personnel Services	439,633	450,943	450,943	469,270
City FICA	26,078	26,709	26,709	27,477
City Medicare	6,099	6,247	6,247	6,426
City TMRS	54,438	40,426	40,426	31,931
City TCG Retirement	3,282	4,000	4,000	4,633
City Health Insurance	81,252	90,604	90,604	80,822
Worker's Compensation	15,827	16,203	16,203	18,115
Personnel Services - Benefits	186,976	184,189	184,189	169,404
Office Supplies	2,703	2,750	2,750	3,000
Office Equip/Furn. Non Cap	0	800	800	1,700
Chemicals & Medical Supplies	17,923	22,000	22,000	26,000
Supplies General	20,626	25,550	25,550	30,700
Miscellaneous Supplies	5,569	4,900	4,900	9,300
Supplies - Miscellaneous	5,569	4,900	4,900	9,300
Utilities/Communications	8,663	8,500	8,500	8,700
Utilities/Electricity	106,679	79,073	79,073	100,000
Utilities/Other	6,970	9,000	9,000	14,000
Professional Services	4,161	7,425	7,425	2,500
Advertising	1,018	0	0	800
Laundry & Uniform Services	466	3,250	3,250	4,000
Equipment Rental/Lease	1,570	0	0	18,826
Vehicle & Radio Rental	825	825	825	825
Dues, Memberships, & Subs.	340	395	395	395
Regis., Travel, & Training	117	25	25	1,500
Small Claims-Unfunded	0	0	0	1,000
Services & Charges -General	130,809	108,493	108,493	152,546
Maintenance-Buildings.	120,987	133,900	133,900	120,000
Gov't. Uses of Muni Buildings	0	5,000	5,000	10,000
Maint.-Furniture & Equip.	0	250	250	250
Maint.-Misc. Equip.	0	500	500	500
Internal Service Charges	4,433	5,000	5,000	5,000
Fuel	15,443	15,000	15,000	16,250
Services & Charges - Maint.	140,863	159,650	159,650	152,000

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Miscellaneous	79,578	83,165	83,165	82,990
Services & Charges - Misc.	79,578	83,165	83,165	82,990
Improvement	0	40,000	40,000	240,000
Miscellaneous Equipment	61,473	32,000	32,000	0
Capital Outlay	61,473	72,000	72,000	240,000
PUBLIC BUILDINGS TOTALS	\$1,065,527	\$1,088,890	\$1,088,890	\$1,306,210

The Public Buildings Department is responsible for the maintenance of all City Owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical installation and repairs, computer line installation, and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL

Maintain City owned buildings in an acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

OBJECTIVES FOR 12-13

- Promote safety and open communication amongst all employees.
- Respond to service request within a reasonable time frame.
- Provide technical assistance and services to all departments
- Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, etc...
- Provide assistance to Various City Departments with sound system and facility set up.
- Provide custodial and attendant services for all private and public functions held at city owned facilities.
- Promptly respond to all customer requests relating to building availability.

- Purchase new floor scrubber for use to clean city buildings
- Replace existing metal halide parking lot lights at the Public Library with new energy efficient LED lights
- Continue replacement of defective HVAC VAV control boxes at the Public Library
- Request funding to replace the roofing material at Fire Station #8
- Replace the deteriorated sidewalks and driveway at the Casa del Sol
- Remodel the showers at Fire Station #1.
- Repair interior walls at the Public Library (replace wall paper)
- Replace the “glider doors” at the Public Library
- Replace all existing pendant light fixtures at the public library with new energy efficient light fixtures
- Replace the carpeting at the Lon C. Hill Building
- Purchase a new PA/Recording system for town hall
- Repair the roof at the Casa del Sol

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

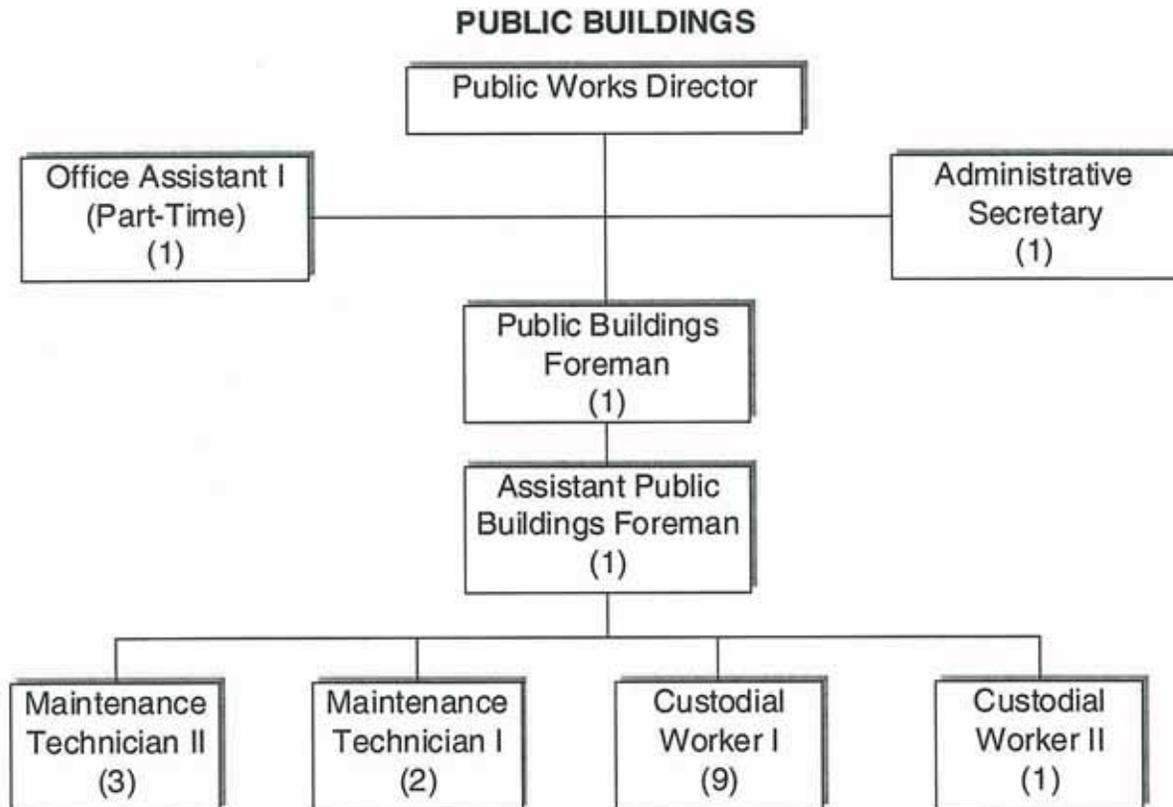
Salaries increased by \$18,327, Chemicals & Medical Supplies increased by \$4,000, Utilities increased by \$20,927, and Capital Outlay increased by \$168,000.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>PROJECTED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Work Orders Completed	1,215	1,331	1,250
Events	742	646	700
Total building sq. ft. maintained	482,806	482,806	482,806
<u>EFFICIENCY</u>			
Cost per square ft to maintain buildings	\$1.75	\$1.79	\$2.33
<u>OUTPUT</u>			
Work order man-hours	6,000	5,709	6,500
Event man-hours	8,927	9,308	9,000
<u>REVENUE</u>			
Enterprise Fund Reimbursements	\$73,509	\$51,186	\$50,000
Revenue from Building Rentals	\$104,948	\$128,419	\$87,000
Lease Agreement revenue	\$43,200	\$43,200	\$43,200
TOTAL REVENUE	\$221,657	\$222,805	\$180,200

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Public Buildings Foreman	1	1	\$36,942
Assistant Public Buildings Foreman	1	1	35,971
Custodial Worker II	1	1	26,253
Custodial Worker I	9	9	192,386
Maintenance Technician II	3	3	79,506
Maintenance Technician I	2	2	51,455
Administrative Secretary	1	1	27,805
Office Assistant Part-time	1	1	10,429
Overtime			8,523
Fringe Benefits			169,404
Total	19	19	\$638,674



PUBLIC SERVICES

PUBLIC SERVICES ADMINISTRATION 001-6001

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$112,740	\$116,893	\$116,893	\$122,422
Car Allowance	4,265	4,653	4,653	4,653
Moving Expenses	0	0	0	0
Personnel Services	<u>117,005</u>	<u>121,546</u>	<u>121,546</u>	<u>127,075</u>
City FICA	6,763	7,004	7,004	7,456
City Medicare	1,582	1,638	1,638	1,744
City TMRS	16,109	13,186	13,186	10,675
City TCG Retirement	262	0	0	0
City Health Insurance	11,870	12,757	12,757	11,207
Worker's Compensation	408	425	425	470
Personnel Services - Benefits	<u>36,994</u>	<u>35,010</u>	<u>35,010</u>	<u>31,552</u>
Office Supplies	2,245	2,250	2,250	2,250
Office Equip./Furnit. - Non-Capital	<u>2,250</u>	<u>2,250</u>	<u>2,250</u>	<u>2,250</u>
Supplies - General	4,495	4,500	4,500	4,500
Utilities/Communications	1,647	2,200	2,200	2,200
Utilities/Other	0	0	0	0
Advertising	1,462	1,000	1,000	1,000
Equipment Rental / Lease	1,611	2,000	2,000	2,000
Vehicle & Radio Rental	75	75	75	75
Building Rental	0	0	0	0
Dues, Memberships, & Subs.	80	250	250	250
Registration, Travel, & Training	1,382	3,000	3,000	3,000
Services & Charges - General	<u>6,257</u>	<u>8,525</u>	<u>8,525</u>	<u>8,525</u>
Maintenance - Furniture & Equip.	148	200	200	200
Internal Service Charges	2,035	0	0	0
Fuel	1,307	0	0	0
Services & Charges - Maint.	<u>3,490</u>	<u>200</u>	<u>200</u>	<u>200</u>
Miscellaneous	<u>199</u>	<u>200</u>	<u>200</u>	<u>200</u>
Services & Charges Misc.	199	200	200	200
Office Furniture & Equipment	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Capitol Outlay	0	1,000	1,000	1,000
PUBLIC SERVICES ADMINISTRATION				
TOTALS	<u><u>\$168,440</u></u>	<u><u>\$170,981</u></u>	<u><u>\$170,981</u></u>	<u><u>\$173,052</u></u>

The Public Services Administration staff provides general supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Recreation, Swimming Pools, Tennis Courts, and Tourist Recreation. In addition, staff also provides support to the Parks and Recreation Advisory Board, Tennis Advisory Board, Harlingen Proud, and City Commission.

PROGRAM GOAL

Continuously plan and promote short term and long-term goals to improve the parks and recreation system and meet the needs of the community.

OBJECTIVES FOR 12-13

- Oversee the construction of the 25th Street Trail
- Develop an aquatics pool renovation plan.
- Research funding options for a new master plan
- Perform a city wide irrigation system analysis; develop a 5 year replacement/upgrade schedule.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

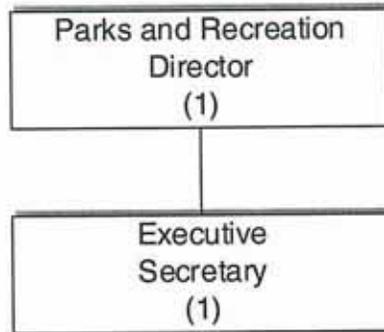
PERFORMANCE INIDICATORS

	<u>ACTUAL</u> FY 10-11	<u>ESTIMATED</u> FY 11-12	<u>PROPOSED</u> FY 12-13
<u>EFFECTIVENESS</u>			
Advisory Board meetings Held	6	12	12
Public Speaking Engagements	1	2	5
Special events planning meetings	40	40	61
City Commission meetings/workshops	30	30	30
<u>EFFICIENCY</u>			
Administrative cost per operating dollar	\$ 1.98	\$ 2.63	2.61
<u>OUTPUT</u>			
Annual budget prepared	1	1	1
Capital projects plan prepared	1	1	1
Park renovation plans prepared	1	1	5
Park system inventory conducted	0	1	1
Board minutes prepared	6	12	12
Payroll timesheets submitted	26	26	26

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Parks & Recreation Director	1	1	\$86,147
Executive Secretary	1	1	36,275
Car Allowance			4,652
Fringe Benefits			31,553
Total	<u>2</u>	<u>2</u>	<u>\$158,627</u>

PUBLIC SERVICES ADMINISTRATION



PARKS 001-6010

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$308,726	\$353,532	\$353,532	\$329,805
Salaries Part Time	15,310	65,262	65,262	50,057
Overtime	6,576	12,510	12,510	21,058
Travel Pay	162	0	0	0
Personnel Services	<u>330,774</u>	<u>431,304</u>	<u>431,304</u>	<u>400,920</u>
City FICA	19,910	26,996	26,996	24,235
City Medicare	4,656	5,751	5,751	5,668
City TMRS	46,344	34,134	34,134	25,430
City TCG Retirement	256	1,943	1,943	2,962
City Health Insurance	49,646	72,062	72,062	53,030
Worker's Compensation	10,038	13,049	13,049	14,192
Personnel Services - Benefits	<u>130,850</u>	<u>153,935</u>	<u>153,935</u>	<u>125,517</u>
Office Supplies	872	900	900	900
Office Equip/Furniture - Non-Capital	239	500	500	500
Chemical & Medical	7,970	19,190	19,190	10,000
Maintenance Supplies	95,419	122,137	122,137	100,000
Botanical & Irrigation	11,464	14,440	14,440	14,800
Parks/Recreational Equipment	20,408	28,500	28,500	21,000
Supplies - General	<u>136,372</u>	<u>185,667</u>	<u>185,667</u>	<u>147,200</u>
Miscellaneous Supplies	<u>10,224</u>	<u>40,000</u>	<u>40,000</u>	<u>26,000</u>
Supplies - Miscellaneous	10,224	40,000	40,000	26,000
Utilities/Communications	1,790	3,000	3,000	3,000
Utilities/Electricity	290,974	274,607	274,607	275,000
Utilities/Other	193,530	138,500	138,500	139,245
Professional Services	1,097	1,500	1,500	1,500
Technical Services	0	500	500	500
Laundry & Uniform Services	4,200	7,375	7,375	7,500
Equipment Rental / Lease	1,757	2,200	2,200	2,200
Vehicle & Radio Rental	975	5,105	5,105	975
Dues, Memberships, & Subscriptions	243	200	200	200
Registration, Travel, & Training	1,231	2,700	2,700	2,700
Small Claims - Unfunded	1,366	1,000	1,000	1,000
Contract Labor	41,315	20,713	20,713	20,000
Contract Labor - Parks	334,303	47,996	47,996	0
Services & Charges - General	<u>872,781</u>	<u>505,396</u>	<u>505,396</u>	<u>453,820</u>

PARKS 001-6010

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Maintenance - Buildings	25,132	43,685	43,685	45,000
Maintenance - Miscellaneous Equipment	9,669	10,000	10,000	15,500
Internal Service Charges	19,266	21,470	21,470	21,500
Fuel	44,622	44,940	44,940	45,000
Services & Charges - Maintenance	98,689	120,095	120,095	127,000
Miscellaneous	264	0	0	0
Services & Charges - Maintenance	264	0	0	0
Improvements	66,575	0	0	0
Improv Other than Buildings	7,846	0	0	12,500
Improv Oth/Bldgs-Contrib				
HCIB	29,556	0	0	0
Motor Vehics & Heavy Equi	0	64,500	64,500	0
Miscellaneous Equipment	0	44,745	44,745	0
Capital Outlay	103,977	109,245	109,245	12,500
PARKS TOTALS	\$1,683,931	\$1,545,642	\$1,545,642	\$1,292,957

The Park's Department is responsible for the planning, procurement, and development of parkland facilities. This department provides the care and maintenance of all City-owned parks. Included in the park inventory are approximately 730 acres of park and recreational facilities. This division also maintains public building grounds including City Hall, RGV Museum, City Cemetery, the City Warehouse, Police Station, the Library and others. In addition, the department provides for the preparation of recreational facilities, irrigation systems, park shelters, fences, playground equipment, and other park-related construction activities.

PROGRAM GOAL

Keep a high level of quality in the park system through upgrades or rehabilitation of existing infrastructure and by maintenance practices.

OBJECTIVES FOR 12-13

- Install fencing at Gutierrez Park Gazebo and Dixieland Park Pavilion.
- Install three covered pavilions at Bonham Park, Vestal Park and Rangerville Park
- Construct a public restroom at McKelvey Park and a concession/restroom at the Arroyo Park Softball Complex.
- Install an irrigation system at Vestal Park to irrigate three full-sized soccer fields.
- Open the Veteran's Memorial at Pendleton Park.
- Install new roof for the pavilion at Victor Park.
- Complete no fewer than 10 landscaping/beautification projects.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

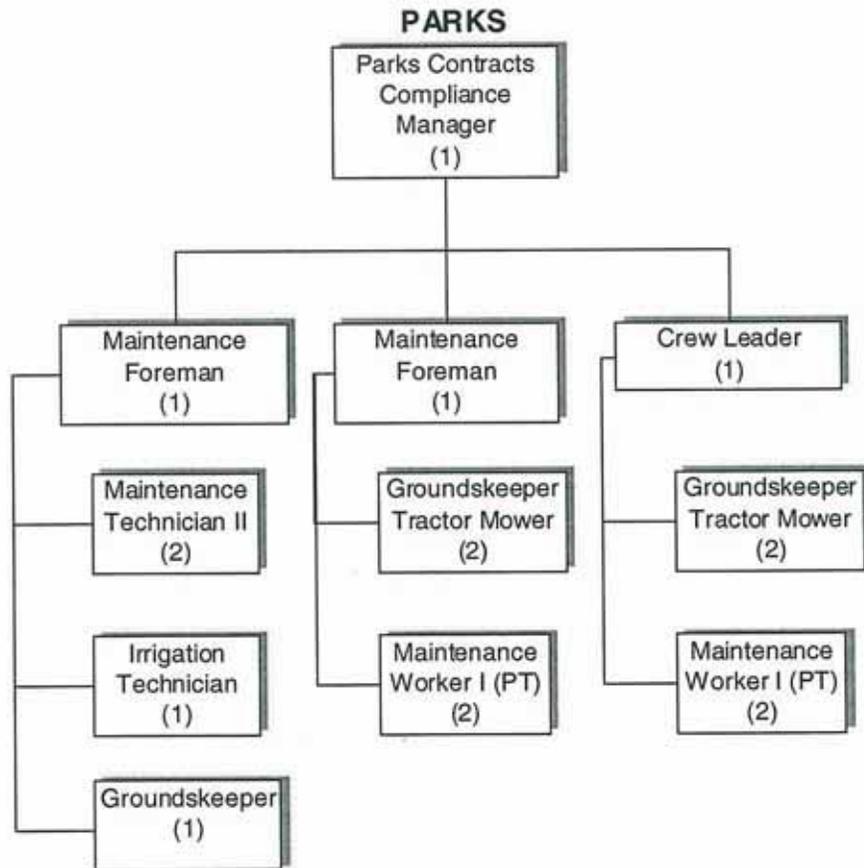
None.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Park Sites	25	25	26
Park Acreage	730	730	735
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	26	26	26
Soccer and Football Fields	18	18	18
<u>EFFICIENCY</u>			
Annual O&M cost per acre	2,168	2,681	2,412
<u>OUTPUT</u>			
Pavilion Rentals	512	533	550
Sports fields prepared for play	3,400	4,000	4,000
Parks cleaned	2,650	3,000	3,000
Parks mowed and trimmed	800	1,000	1,000
Public buildings mowed and trimmed	570	570	570
Pavilions installed	0	0	1
Special events supported by staff	25	25	30

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Parks Contracts Compliance Manager	1	1	\$56,618
Maintenance Foreman	2	2	76,816
Crew Leader	1	1	31,711
Groundskeeper	1	1	23,208
Groundskeeper Tractor Mower	3	4	91,057
Irrigation Technician	1	1	19,336
Maintenance Technician II	2	2	50,027
Support Services Aide	1	0	0
Maintenance Worker I Part-time	4	4	50,056
Overtime			21,058
Fringe Benefits			130,457
Split Wages (33.5%)			(23,907)
Total	16	16	\$526,437



HARLINGEN FIELD 001-6011

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Maintenance Supplies	16,244	8,076	8,076	19,000
Supplies - General	16,244	8,076	8,076	19,000
Maintenance - Buildings	23,426	34,524	34,524	24,468
Services & Charges - Maintenance	23,426	34,524	34,524	24,468
HARLINGEN FIELD TOTALS	\$39,670	\$42,600	\$42,600	\$43,468

The Harlingen Field fund provides for the maintenance and upkeep of the playing field and the supporting infrastructure at the stadium and surrounding grounds at Harlingen Field.

PROGRAM GOAL

Maintain grounds and supporting infrastructure of Harlingen Field through routine and preventative maintenance.

OBJECTIVES FOR 12-13

- Work with professional baseball team and the Harlingen Consolidated Independent School District to ensure a safe and successful season.
- Continue to maintain Harlingen Field through preventative and routine maintenance.
- Seek funding to replace outfield fence and complete outfield drainage project.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
<u>EFFECTIVENESS</u>			
Home games for RGV White Wings	67	45	45
Special events hosted at Harlingen Field	3	3	3
<u>EFFICIENCY</u>			
Annual cost per resident for Harlingen Field	\$0.57	\$0.66	\$0.66
<u>OUTPUT</u>			
Visitors to Harlingen Field (Attendance)	80,000	67,500	67,500

PARKS MAINTENANCE 001-6015

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$247,370	\$251,210	\$251,210	\$247,013
Salaries Part Time	17,692	24,194	24,194	76,587
Overtime	5,854	7,563	7,563	0
Travel Pay	76	0	0	0
Personnel Services	<u>270,992</u>	<u>282,967</u>	<u>282,967</u>	<u>323,600</u>
City FICA	16,519	17,173	17,173	19,705
City Medicare	3,863	4,017	4,017	4,608
City TMRS	24,927	20,297	20,297	11,076
City TCG Retirement	4,754	4,350	4,350	6,429
City Health Insurance	44,037	50,952	50,952	43,586
Worker's Compensation	8,743	9,202	9,202	11,455
Personnel Services - Benefits	<u>102,843</u>	<u>105,991</u>	<u>105,991</u>	<u>96,859</u>
Maintenance Supplies	10,734	30,000	30,000	10,000
Botanical & Irrigation	3,202	3,200	3,200	3,200
Supplies – General	<u>13,936</u>	<u>33,200</u>	<u>33,200</u>	<u>13,200</u>
Miscellaneous Supplies	3,165	4,000	4,000	4,000
Supplies - Miscellaneous	<u>3,165</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Laundry & Uniform Services	2,742	3,000	3,000	3,000
Vehicle & Radio Rental	300	300	300	300
Services & Charges - General	<u>3,042</u>	<u>3,300</u>	<u>3,300</u>	<u>3,300</u>
Maintenance - Miscellaneous				
Equipment	1,378	2,000	2,000	2,000
Internal Service Charges	6,948	10,000	10,000	10,000
Fuel	9,524	15,000	15,000	15,000
Services & Charges-Maintenance	<u>17,850</u>	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
PARKS MAINTENANCE TOTALS	<u>\$411,828</u>	<u>\$456,458</u>	<u>\$456,458</u>	<u>\$467,959</u>

The Park's Maintenance Department oversees twenty-five sites including grounds around public buildings, traffic medians and park sites. In addition, the department provides for the preparation of recreational facilities, irrigation systems, parks shelters, fences, playground equipment, and other park-related construction activities.

PROGRAM GOAL

Keep a high level of quality in the park system through upgrades or rehabilitation of existing infrastructure and by routine and preventative maintenance practices.

OBJECTIVES FOR 12-13

- Maintain Loop 499 landscape areas through a comprehensive pesticide and herbicide application program.
- Continue to maintain the Harlingen Cemetery grounds.
- Perform routine and preventive maintenance to the twenty-five different park sites and grounds around public buildings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>ESTIMATED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Park Sites	25	25	26
Park Acreage	730	730	735
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	26	26	26
Soccer and Football Fields	18	18	18
<u>EFFICIENCY</u>			
Annual O&M cost per acre	\$2,168	\$2,681	\$2,412
<u>OUTPUT</u>			
Pavilion Rentals	512	533	550
Sports fields prepared for play	3,400	4,000	4,000
Parks cleaned	2,650	3,000	3,000
Parks mowed and trimmed	800	1,000	1,000
Public buildings mowed and trimmed	570	570	570
Pavilions installed	0	0	1
Special events supported by staff	25	25	30

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Crew Leader	1	1	\$23,193
Equipment Operator I	1	1	24,868
Groundskeeper	7	7	139,992
Groundskeeper Tractor Mower	2	2	39,992
Maintenance Worker PT	6	6	76,587
Fringe Benefits			91,919
Split Wages (33.5%)			23,907
Total	17	17	\$420,459

PARKS MAINTENANCE



RECREATION 001-6020

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$131,419	\$135,394	\$135,394	\$87,524
Salaries Part Time	26,805	37,847	37,847	37,839
Overtime	987	0	0	0
Car Allowance	8,200	8,643	8,643	6,774
Personnel Services	<u>167,411</u>	<u>181,884</u>	<u>181,884</u>	<u>132,137</u>
City FICA	10,349	11,040	11,040	8,117
City Medicare	2,420	2,583	2,583	1,899
City TMRS	19,639	15,273	15,273	4,959
City TCG Retirement	0	76	76	1,669
City Health Insurance	15,992	18,214	18,214	21,236
Worker's Compensation	7,875	5,308	5,308	2,755
Personnel Services - Benefits	<u>56,275</u>	<u>52,494</u>	<u>52,494</u>	<u>40,635</u>
Office Supplies	3,192	3,000	3,000	3,000
Office Equip/Furn. Non Cap	0	1,020	1,020	0
Chemicals & Medical Supplies	258	300	300	700
Educational & Recreation	37,516	68,500	68,500	80,000
Supplies - General	<u>40,966</u>	<u>72,820</u>	<u>72,820</u>	<u>83,700</u>
Miscellaneous Supplies	1,494	1,500	1,500	1,500
Supplies - Miscellaneous	<u>1,494</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Utilities / Communications	2,842	2,500	2,500	2,500
Utilities / Electricity	1,920	5,374	5,374	0
Advertising	11,232	10,450	10,450	7,950
Equipment Rental/Lease	2,710	1,950	1,950	1,950
Vehicle & Radio Rental	225	225	225	225
Dues, Memberships & Subscriptions	85	980	980	980
Registration, Travel & Training	3,519	3,000	3,000	3,000
Contract Labor	72,180	32,980	32,980	70,000
Services & Charges - General	<u>94,713</u>	<u>57,459</u>	<u>57,459</u>	<u>86,605</u>
Maintenance - Buildings	1,504	498	498	1,500
Maintenance - Furniture & Equipment	16	402	402	0
Services & Charges - Maintenance	<u>1,520</u>	<u>900</u>	<u>900</u>	<u>1,500</u>
Teen Services Contract	<u>101,671</u>	<u>103,257</u>	<u>103,257</u>	<u>103,257</u>
Services & Charges - Miscellaneous	101,671	103,257	103,257	103,257
RECREATION TOTALS	<u>\$464,050</u>	<u>\$470,314</u>	<u>\$470,314</u>	<u>\$449,334</u>

The Recreation Division's purpose is to provide a diversified year-round recreation program consisting of a variety of activities for the citizens of Harlingen. Special events are another important aspect of our department, hosting Flag Football, Basketball, Softball tournaments, an Easter Egg Drop, Youth Track Meets, and a variety of other special events throughout the year including the "Blues On The Hill" summer concert series. The Summer Playground Program provides six weeks of fun and recreational crafts and games for youth, ages 6-12. There is an Athletic Program that provides seven weeks of Track and Field for youth ages 10-18. The department also offers a variety of recreation and general interest classes, which are taught by qualified instructors. These classes, offered for youth as well as adults, range from health and exercise classes. The division also acts as liaison between the City and the various Little League Associations, Youth Football organizations, the Harlingen Tennis Association, and the Harlingen Aquatics Team.

PROGRAM GOAL

Provide increased recreation activities in the City, both for residents of the City of Harlingen and surrounding areas, and for tourism development.

OBJECTIVES FOR 12-13

- Expand the variety of adult dance programs.
- Expand children's rhythm and dance programs.
- Market the department's recreational and educational programs, special events venues locally and regionally through press releases, city website, advertising and public out reach opportunities.
- Offer a wide variety of youth and adult sports.
- Expand youth and adults programs
- Expand summer camps, leagues, tournaments and presentations

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

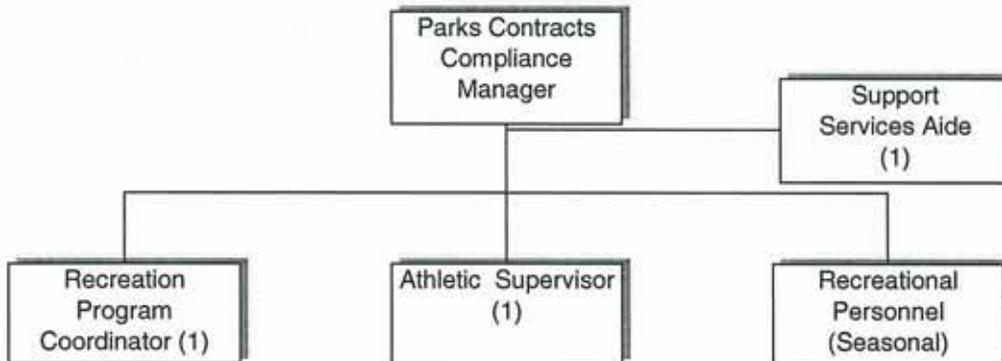
PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 10-11	<u>ESTIMATED</u> FY 11-12	<u>PROPOSED</u> FY 12-13
<u>EFFECTIVENESS</u>			
Adult Sports Leagues	11	15	15
Youth Sports Activities	2	2	2
Community Recreation Classes	41	41	41
Support Special Events	15	18	30
<u>EFFICIENCY</u>			
Recreation annual cost per resident	\$6.49	\$7.80	6.8
<u>OUTPUT</u>			
Adult sports league teams	230	253	260
Softball tournament teams	225	0	0
Community recreation program participants	1,500	3,000	3,000
"Blues On The Hill" attendees	12,000	12,000	15,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Recreation Superintendent	1	0	\$0
Recreation Program Coordinator	1	1	32,197
Athletic Supervisor	1	1	30,659
Support Services Aide	1	1	24,669
Office Assistant Summer TPT	1	1	1,203
Gym Supervisor Temporary PT	1	1	1,203
Head Track Coach Temporary PT	1	1	2,803
Assistant Track Coach TPT	2	2	3,449
Camp-a-day Supervisor TPT	1	1	602
Camp-a-day Leader TPT	2	2	1,163
Playground Leader TPT	7	7	8,422
Assistant Playground Leader TPT	14	14	16,286
Bus Driver Temporary PT	6	6	2,707
Car Allowance			6,774
Fringe Benefits			40,635
Total	39	38	\$172,772

RECREATION



SWIMMING POOLS 001-6030

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Part Time	\$83,254	\$101,077	\$101,077	\$101,470
Overtime	1,717	3,024	3,024	3,032
Personnel Services	84,971	104,101	104,101	104,502
City FICA	5,268	6,455	6,455	6,480
City Medicare	1,232	1,508	1,508	1,514
Worker's Compensation	2,785	3,435	3,435	3,700
Personnel Services - Benefits	9,285	11,398	11,398	11,694
Chemicals & Medical Supplies	16,541	10,000	10,000	12,500
Supplies - General	16,541	10,000	10,000	12,500
Miscellaneous Supplies	6,833	3,055	3,055	6,555
Supplies - Miscellaneous	6,833	3,055	3,055	6,555
Utilities / Communications	3,427	3,100	3,100	3,100
Utilities / Electricity	22,812	15,205	15,205	20,000
Utilities / Other	40,908	30,000	30,000	30,000
Registration, Travel & Training	635	750	750	750
Contract Labor	23,095	20,000	20,000	24,000
Services & Charges - General	90,877	69,055	69,055	77,850
Maintenance - Buildings	8,398	29,200	29,200	30,000
Maintenance - Misc. Equipment	6,841	3,400	3,400	6,900
Services & Charges-Maintenance	15,239	32,600	32,600	36,900
Miscellaneous	434	500	500	500
Services&Charges-Miscellaneous	434	500	500	500
SWIMMING POOLS TOTAL	\$224,180	\$230,709	\$230,709	\$250,501

The Swimming Pools Division provides for the operation and maintenance of the City's two municipal outdoor swimming pools: Lon C. Hill Pool and Victor Pool. In addition to public swimming, swimming lessons, and lifeguard training, the Harlingen Aquatics Team and private parties use the pools and the Splash Pad.

PROGRAM GOAL

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs. Emphasize the City's facilities, which are available for use at Victor and Lon C. Hill Pools, to local businesses and groups. Develop Aquatic Centers that provide a full range of family fun activities in and around the swimming pool and Splash Pad.

OBJECTIVES FOR 12-13

- Communicate with HCISD Administration in regards to any changes in their swimming program and swim meets.
- Expand our aquatic exercise program to involve a larger audience.
- Install metal door for pump room at Lon C. Hill Pool.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Pools Operated: May – August	2	2	2
Learn to swim sessions held	4	3	4
Number of learn to swim classes	64	64	64
<u>EFFICIENCY</u>			
Annual cost per resident for pools	\$3.39	\$3.56	\$3.79
<u>OUTPUT</u>			
Public swimming admissions	26,000	28,000	28,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Pool Manager TPT	4	4	\$19,033
Assistant Pool Manager TPT	3	3	13,236
Aquatics Staff Level II TPT	9	9	37,351
Aquatics Staff Level I TPT	6	6	23,991
Assistant Aquatic Staff Level TPT	3	3	11,996
Overtime			3,032
Fringe Benefits			12,157
Adjustment			(4,600)
Total	25	25	\$116,196

SWIMMING POOLS



PENDLETON POOL 001-6035

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$29,049	\$29,544	\$29,544	\$31,191
Salaries Part Time	82,108	74,354	74,354	74,329
Overtime	3,194	1,755	1,755	1,760
Car Allowance	2,594	2,594	2,594	2,594
Travel Pay	60	0	0	0
Personnel Services	<u>117,005</u>	<u>108,247</u>	<u>108,247</u>	<u>109,874</u>
City FICA	7,263	6,712	6,712	6,676
City Medicare	1,699	1,570	1,570	1,562
City TMRS	4,363	3,332	3,332	2,720
City TCG Retirement	0	0	0	88
City Health Insurance	3,627	4,032	4,032	5,388
Worker's Compensation	3,834	3,573	3,573	3,890
Personnel Services - Benefits	<u>20,786</u>	<u>19,219</u>	<u>19,219</u>	<u>20,324</u>
Office Equip/Furn. Non Cap	0	430	430	0
Chemicals & Medical Supplies	17,942	12,078	12,078	12,078
Supplies - General	<u>17,942</u>	<u>12,508</u>	<u>12,508</u>	<u>12,078</u>
Miscellaneous Supplies	6,972	5,866	5,866	5,866
Supplies - Miscellaneous	<u>6,972</u>	<u>5,866</u>	<u>5,866</u>	<u>5,866</u>
Utilities / Communications	248	250	250	250
Utilities / Electricity	27,890	27,675	27,675	28,105
Utilities / Other	37,236	30,000	30,000	35,000
Registration, Travel & Training	637	750	750	750
Services & Charges - General	<u>66,011</u>	<u>58,675</u>	<u>58,675</u>	<u>64,105</u>
Maintenance - Buildings	44,136	44,000	44,000	40,000
Maintenance - Miscellaneous Equipment	6,375	8,000	8,000	8,000
Services & Charges - Maintenance	<u>50,511</u>	<u>52,000</u>	<u>52,000</u>	<u>48,000</u>
Miscellaneous Services & Charges - Miscellaneous	0	100	100	100
	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>
PENDLETON POOL TOTAL	<u>\$279,227</u>	<u>\$256,615</u>	<u>\$256,615</u>	<u>\$260,347</u>

The Swimming Pools Division at Pendleton Park provides for the operation and maintenance of the City's municipal indoor pool. In addition to public swimming and swimming lessons, the Harlingen Consolidated Independent School District, the Harlingen Aquatics Team and private parties utilize the pool.

PROGRAM GOAL

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs. Develop an Aquatic Center that will provide a full range of family fun activities in and around the swimming pool.

OBJECTIVES FOR 12-13

- Increase lifeguard training/certification; continue to offer staff training and in-service to surrounding cities with pools as an additional source of revenue.
- Maximize pool facilities during hours of operation to include public swimming, expand water aerobics program and lap swimming.
- Improve restrooms and shower areas with up-to-date fixtures.
- Communicate with HCISD administration in regards to any changes in their swimming program and swim meets.
- Complete a pool sustainability plan.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

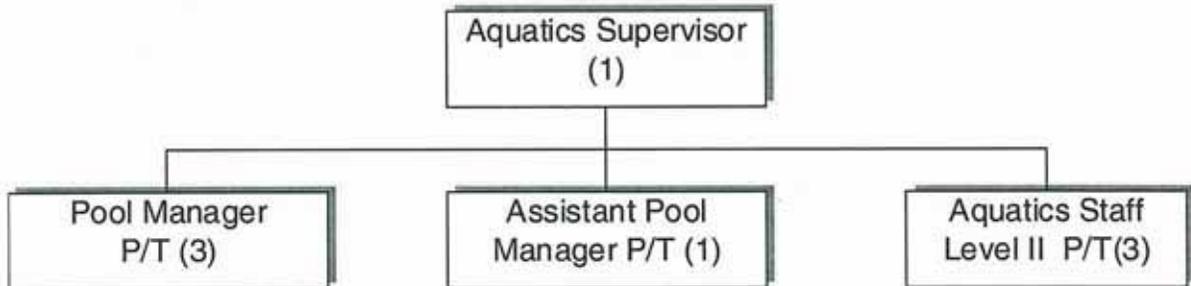
PERFORMANCE INDICATORS

	<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>PROPOSED</u>
	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Pool Operated: August - April	1	1	1
Pool Operated: May - July	1	1	1
Learn to swim sessions held	6	3	4
Learn to swim classes held	60	18	18
Average visitors per year		50,000	50,000
Water Aerobics Admissions		6,500	7,200
<u>EFFICIENCY</u>			
Annual cost per resident for pool	\$3.14	\$3.90	\$3.94
<u>OUTPUT</u>			
Public swimming admissions	5,500	10,000	10,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Aquatics Supervisor	1	1	\$31,191
Pool Manager P/T	3	3	31,962
Assistant Pool Manager P/T	1	1	10,028
Aquatics Staff Level II P/T	3	3	28,202
Overtime			1,760
Car Allowance			2,594
Fringe Benefits			19,860
Adjustment			4,600
Total	<u>8</u>	<u>8</u>	<u>\$130,198</u>

PENDLETON POOL



LIBRARY SERVICES 001-6210

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$460,203	\$483,428	\$483,428	\$515,689
Salaries Part Time	59,641	78,097	78,097	72,426
Car Allowance	3,528	3,528	3,528	3,528
Travel Pay	144	0	0	0
Personnel Services	<u>523,516</u>	<u>565,053</u>	<u>565,053</u>	<u>591,643</u>
City FICA	31,350	34,128	34,128	35,890
City Medicare	7,333	7,982	7,982	8,394
City TMRS	43,837	36,003	36,003	26,115
City TCG Retirement	8,735	8,597	8,597	11,218
City Health Insurance	71,805	80,326	80,326	69,764
Worker's Compensation	1,813	1,922	1,922	2,131
Personnel Services - Benefits	<u>164,873</u>	<u>168,958</u>	<u>168,958</u>	<u>153,512</u>
Office Supplies	3,899	4,765	4,765	5,662
Educational & Recreational	751	750	750	600
Books, Magazines, & Papers	100,738	107,500	107,500	124,500
Supplies - General	<u>105,388</u>	<u>113,015</u>	<u>113,015</u>	<u>130,762</u>
Miscellaneous Supplies	<u>22,046</u>	<u>23,804</u>	<u>23,804</u>	<u>29,229</u>
Supplies - Miscellaneous	22,046	23,804	23,804	29,229
Utilities / Communications	15,006	12,110	12,110	15,305
Utilities / Electricity	96,526	86,598	86,598	95,000
Utilities / Other	9,276	8,500	8,500	8,500
Technical Services	2,095	2,300	2,300	2,200
Advertising	0	450	450	700
Equipment Rental/Lease	19,350	20,348	20,348	16,701
Dues, Memberships & Subscriptions	430	440	440	440
Registration, Travel & Training	239	450	450	500
Services & Charges - General	<u>142,922</u>	<u>131,196</u>	<u>131,196</u>	<u>139,346</u>
Maintenance - Buildings	1,261	7,340	7,340	2,500
Maintenance - Furniture & Equipment	2,353	2,470	2,470	3,000
Maintenance - Miscellaneous Equipment	2,650	4,592	4,592	4,522
Maintenance - Software	12,487	12,500	12,500	14,500
Services & Charges - Maintenance	<u>18,751</u>	<u>26,902</u>	<u>26,902</u>	<u>24,522</u>
Miscellaneous	<u>25,424</u>	<u>25,600</u>	<u>25,600</u>	<u>29,000</u>
Services & Charges - Misc.	25,424	25,600	25,600	29,000
LIBRARY SERVICES TOTALS	<u>\$1,002,920</u>	<u>\$1,054,528</u>	<u>\$1,054,528</u>	<u>\$1,098,014</u>

The Harlingen Public Library is a practical print and electronic resource facility for patrons to have access to library materials for personal educational enrichment and to complement and supplement their formal and informal education. Over 180,000 books and audio / video materials are available for check out by library users. Library users can use numerous public computer stations for creating and printing documents, accessing online database, as well as connecting to the Internet. In addition, the Library provides wireless access to the Internet for users who choose to bring their own portable computers and mobile devices. There are several services available to children, young adults, and adults including story time, puppet shows, the summer reading program, and many programs for adults. The Library has been continually accredited by the Texas State Library and is a member of the 8 member county-wide Cameron County Library System.

PROGRAM GOAL

The mission of the Harlingen Public Library is to provide the resources, programs, and activities to promote reading and encourage life-long learning by assisting all patrons with their informational needs and with constructive and creative use of their leisure and recreational time.

OBJECTIVES FOR 12-13

- To phase in a new public service allowing access to e-books and downloadable audio books for popular types of patron’s e-readers.
- To promote the Library and its services in several community-wide festivals, family nights, career days, fairs, school functions, etc.
- To provide a new online database to meet the growing needs and demands of Harlingen residents.
- To continue to provide arts and crafts, high interest skill promoting programs for our adults, reading programs for our young adult patrons, and arts and crafts, story hour, and puppet shows for our juvenile patrons conducted by our staff along with assistance from volunteers, the Friends of the Harlingen Public Library, and other community organizations.
- To provide opportunities for all staff to receive their continuing education hours as required by the Texas State Library for accreditation.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

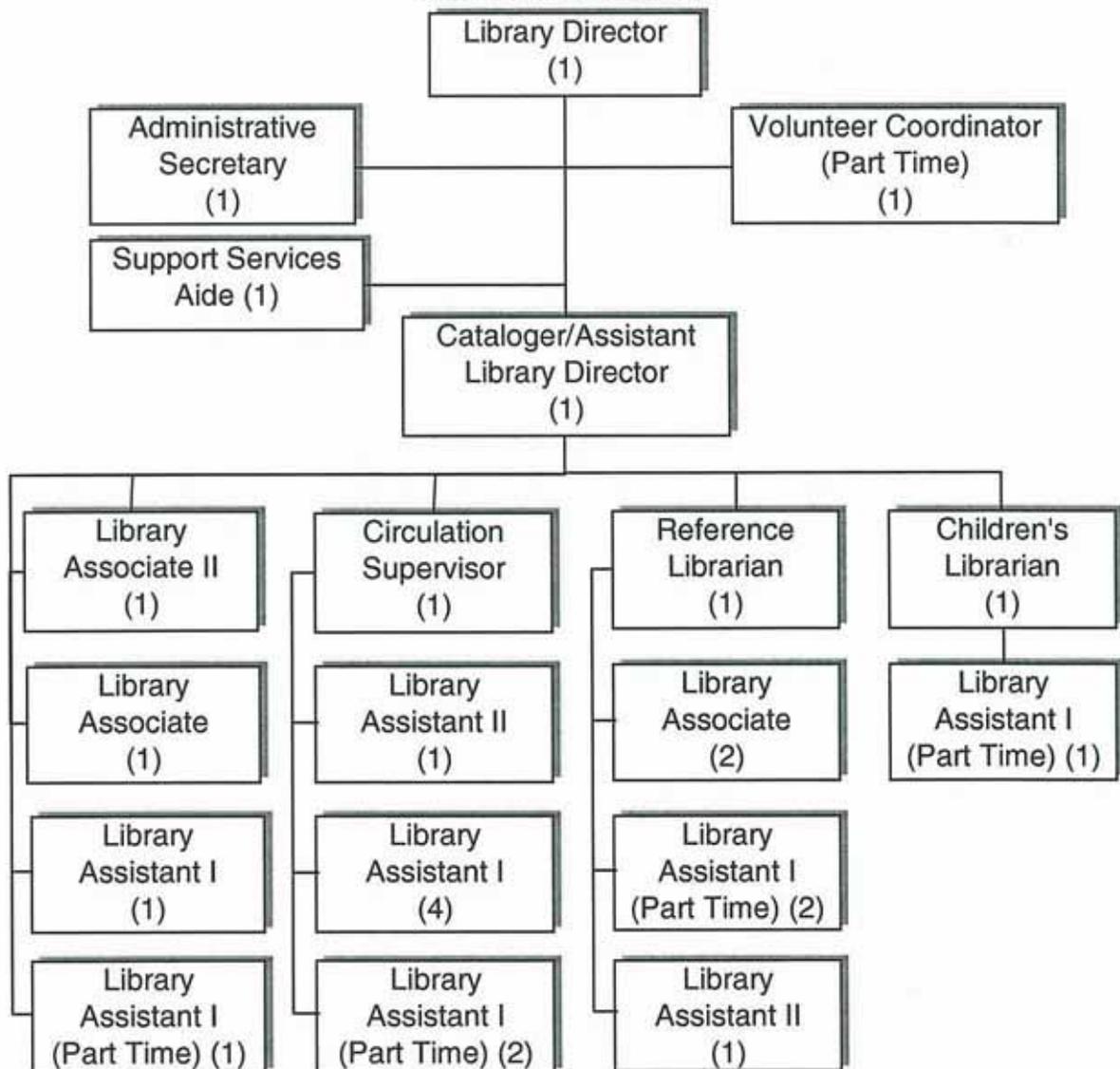
PERFORMANCE INDICATORS

<u>EFFECTIVENESS</u>	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
Library Materials Purchased	4,694	4,786	5,000
Library Materials Cataloged	4,891	5,801	5,500
Registered Users	32,235	32,025	33,000
Interlibrary Loans	589	678	675
Library Visitors	274,539	236,254	240,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Library Director	1	1	\$66,131
Assistant Library Director	1	1	54,317
Circulation Supervisor	1	1	36,898
Librarian	2	2	73,476
Library Assistant	7	7	139,523
Library Associate	4	4	97,689
Administrative Secretary	1	1	25,758
Support Services Aide	1	1	21,896
Library Assistant I Part-time	6	6	62,376
Volunteer Coordinator Part-time	1	1	10,051
Car Allowance			3,528
Fringe Benefits			153,512
Total	25	25	\$745,155

LIBRARY SERVICES



TAB 5 - SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific taxes for proceeds from other earmarked revenues sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's aims are "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Metropolitan Planning Organization (M.P.O.) Fund is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen – San Benito traffic area.

Special Investigations Fund is used to account for monies received by the Harlingen Police Department. These funds are used to finance police investigations, equipment and for rewards in the "Crime Stoppers Program."

Tennis Court Fund is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is to account for monies received from the hotels and motels on 7% occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Improvement District Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Communication Center Fund accounts for the expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

Community Oriented Policing Services / Universal Hiring Program (COPS/UHP) Fund is used to account for funds awarded to the City to hire six additional sworn career law enforcement officer positions. The grant is on a reimbursement basis and pays for the entry-level salaries and approved fringe benefits of the six officer positions for a three year term.

Red Light Safety Photo Enforcement Program is aimed at reducing accident-related injuries specifically at intersections that reflect a high number of traffic accidents. This contract ended March 2010.

The Neighborhood Stabilization Program Fund is used to account for funds provided through the Texas Department of Housing and Community Affairs (TDHCA).

Convention and Visitor's Bureau Fund is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.

The FEMA Jefferson Street Drainage Fund is used to account for revenues provided for State Disaster funding awarded through the Texas Department of Public Safety – Division of Emergency Management.

The TDRA Northwest Area Drainage Fund is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs.

The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Economic Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

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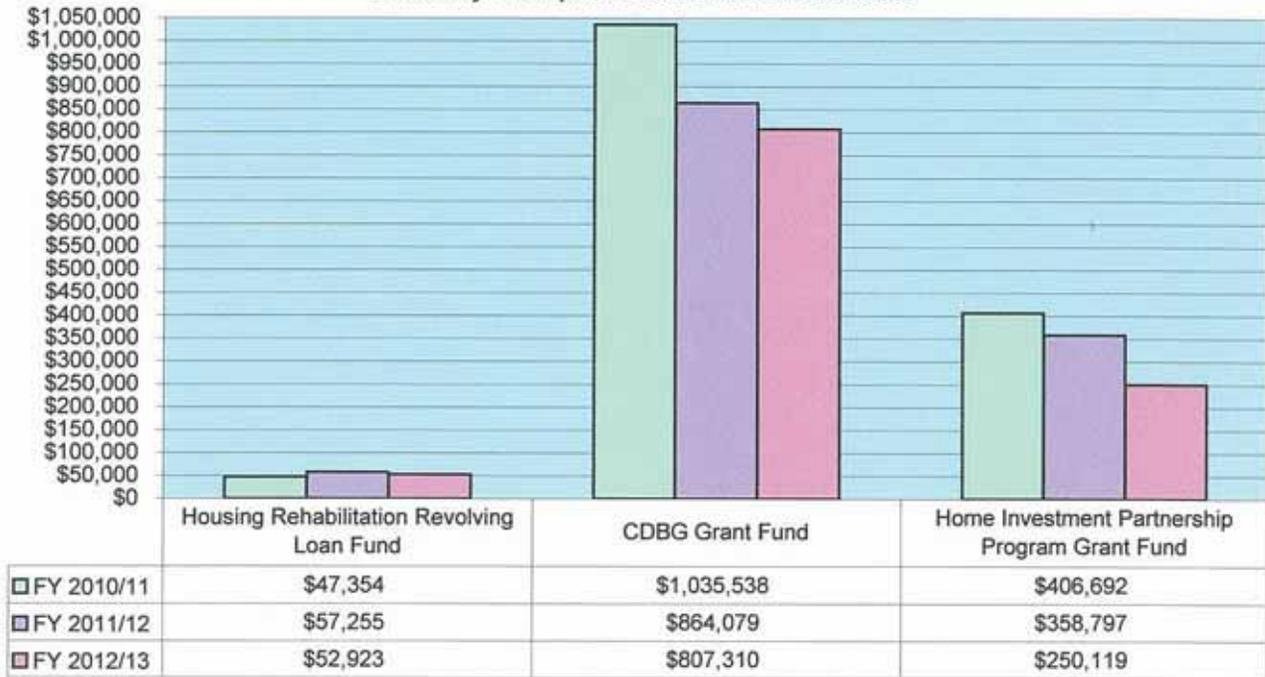
COMMUNITY DEVELOPMENT
BLOCK GRANT FUND

CITY OF HARLINGEN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

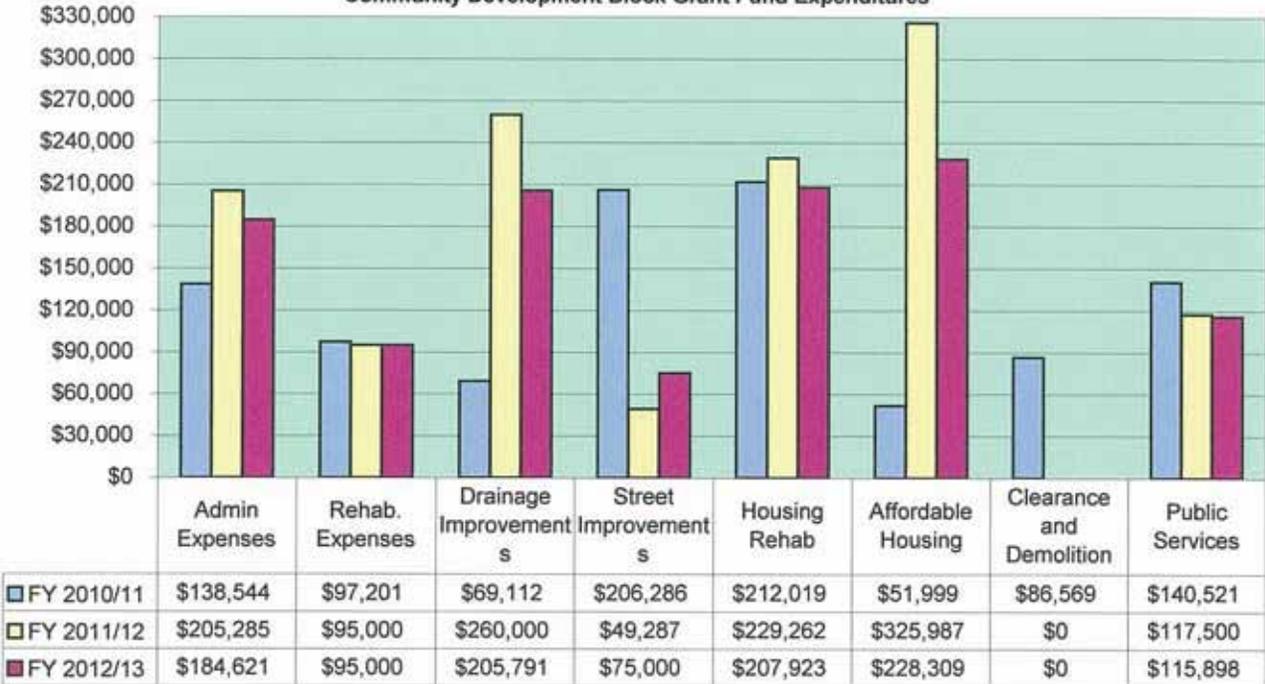
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Housing Rehabilitation Revolving Loan Fund	\$47,354	\$57,255	\$54,328	\$52,923
CDBG Grant Fund	1,035,538	864,079	864,079	807,310
Home Investment Partnership Program	406,692	358,797	358,797	250,119
HOME Program Income	6,547	2,190	2,256	2,190
TOTAL REVENUES	<u>\$1,496,131</u>	<u>\$ 1,282,321</u>	<u>\$1,279,460</u>	<u>\$ 1,112,542</u>
EXPENDITURES:				
Administration 101				
Administrative Expenses	\$138,545	\$205,285	\$165,917	\$184,621
Rehabilitation Expenses	97,201	95,000	62,779	95,000
Drainage Improvements	69,112	260,000	612,673	205,791
Park Improvements	0	49,287	16,094	75,000
Street Improvements	206,286	0	9,931	0
Housing Rehabilitation	212,019	229,262	177,842	207,923
Affordable Housing	51,999	325,987	281,776	228,309
Clearance and Demolition	86,569	0	32,954	0
Public Services	140,521	117,500	117,500	115,898
TOTAL EXPENDITURES	<u>\$1,002,252</u>	<u>\$1,282,321</u>	<u>\$1,477,466</u>	<u>\$1,112,542</u>
Excess Revenues Over/(Under) Expenditures	493,879	0	(198,006)	0
Fund Balance Beginning of Year	1,133,291	1,627,170	1,627,170	1,627,170
END OF YEAR FUND BALANCE	<u>\$1,627,170</u>	<u>\$1,627,170</u>	<u>\$1,429,164</u>	<u>\$1,627,170</u>

Community Development Block Grant Fund Revenues



This graph reflects revenue trends from FY 2010/11 to 2012/13 and visually depicts the changes.

Community Development Block Grant Fund Expenditures



This graph reflects expenditure trends from FY 2010/11 to 2012/13 and visually depicts the changes.

Community Development Block Grant Fund 101-8038 & 101-8138

Community Development is funded by an annual Entitlement Grant (CDBG) from the U.S. Department of Housing and Urban Development.

The primary objective of this division is to assist low and moderate income persons by upgrading neighborhoods with street and drainage improvements, park and recreation facilities, housing rehabilitation, and code enforcement. This department also provides funds to the Harlingen Community Development Corporation (HCDC) for the implementation of the Affordable Housing Programs including: Homeownership Opportunities Programs and Homebuyer Programs. The new construction programs also assist in the revitalization of our existing neighborhoods.

PROGRAM GOAL

The program goal for the FY 2013 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, necessary utility infrastructure and expand economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR 12-13

- Document progress of infrastructure projects funded with C.D.B.G. funds (Drainage, and Park Improvements).
- Monitor departmental expenditures of C.D.B.G. funds on a continuous basis to ensure compliance with 1.5 expenditure ratio.
- Monitor Social Service Organizations receiving C.D.B.G. once a year to ensure compliance with federal regulations.
- To complete a minimum of 4 housing rehabilitation projects.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
Housing Rehabilitation Construction	3	7	+4
Demolition Program Servicing	6	0	+2
Monitored Public Service Agencies	11	5	7
Monitored Affordable Housing Programs	3	3	3
Loans Serviced:			
Replacement Housing Loans	11	10	+2
Housing Rehabilitation Loans	24	25	+3
Deferred Housing Rehabilitation Loans / Grants	57	58	+4

Housing Rehabilitation HOME Loan	1	1	+0
Down Payment Assistance Loans	39	31	+0

A reduction in the amount to be serviced relates to the deferred grant and/or loan being paid or forgiven. Additionally, a reduction in the federal funding amounts directly affects the number of new projects that can be undertaken.

Completion of projects in a timely manner.

Increased implementation of CDBG projects to increase the treasury draw down rate to 1.5 or below.

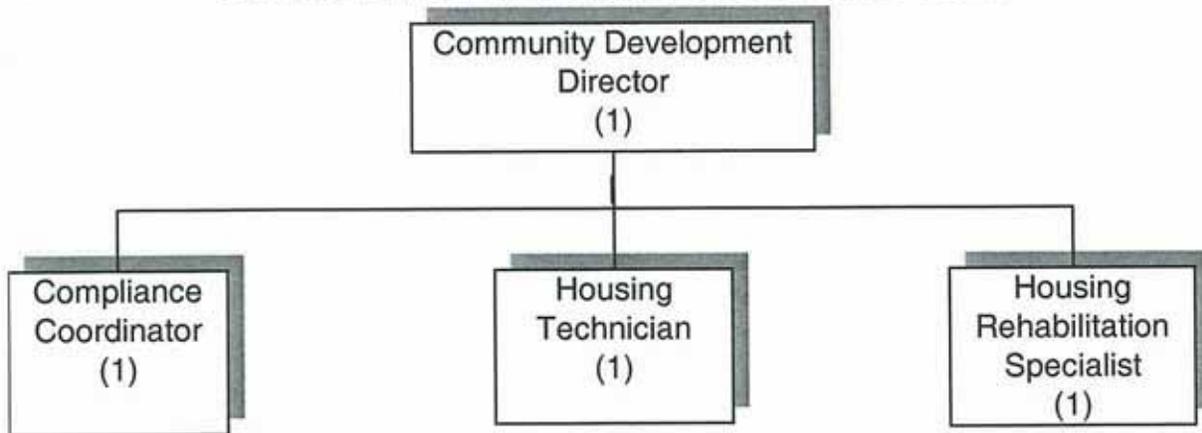
Administered and serviced zero interest loans and/or deferred loan/grant program for single family occupied housing rehabilitation program.

Monitored and provided technical assistance to non profit agencies.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Housing Rehabilitation Specialist	1	1	\$21,182
Housing Technician	1	1	36,669
Compliance Coordinator	1	1	40,145
Community Development Director 92.95%	1	1	65,742
Car Allowance			4,654
Fringe Benefits			44,219
*Split Wages (7.05%)			(6,025)
Total	<u>4</u>	<u>4</u>	<u>\$206,586</u>

COMMUNITY DEVELOPMENT BLOCK GRANT FUND



**COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2012-2013**

03I – DRAINAGE IMPROVEMENTS **\$ 205,791**

1. BUCHANAN, HAYS & “M” STREET DRAINAGE- The City of Harlingen will provide funding in the amount of \$205,791 for the next phase of construction. The total project cost is estimated to be \$1,863,467.47. The improvements will benefit an estimated 3,146 people of which 74 percent will be of low and moderate income.

03F – PARK IMPROVEMENTS-RANGERVILLE ROAD **\$ 75,000**

1. PAVILION – Funds requested will be used to construct a pavilion within Rangerville Road Park. The improvements will benefit estimated 2,491 people of which 60.2 percent will be low to moderate income.

05 – PUBLIC SERVICES **\$ 115,898**

- 1. PUBLIC SERVICES (HOMELESS SHELTER) LOAVES & FISHES OF THE RIO GRANDE VALLEY, INC -** Funding in the amount of **\$8,000** will be used for the operation of the homeless shelter. Specifically, funds will be used to support the salaries and benefits of the Men’s Shelter Attendants. The project will serve 702 eligible individuals.
- 2. PUBLIC SERVICES (SENIORS) SENIOR COMMUNITY OUTREACH SERVICES –** Funding in the amount of **\$18,000** will support the Senior Companion Program, which empowers income-eligible, healthy seniors who to become active in their community by assisting homebound seniors who are at risk of losing their independence, helping them to remain at home by providing tasks of daily living assistance. Assistance will consist of companionship, light meal preparation, light housekeeping, gardening, and respite care for caregivers. The project will provide assistance to 42 unduplicated seniors.
- 3. PUBLIC SERVICES (YOUTH) BOY’S AND GIRL’S CLUB-** Funding in the amount of **\$44,500** will be used for the continued operation of three (3) satellite units to provide meaningful alternatives to the children in the community. This project will provide recreational and educational activities for new services to 100 and improved access to 760 eligible youth.
- 4. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) MAGGIE’S HOUSE –** Funding in the amount of **\$5,500** will be provided to Maggie’s House, an organization which conducts investigative forensic interviews with sexually and physically abused children to record and document their stories on videotape, eliminating the need for child victims to be subjected to multiple interviews by strangers. The organization also provides counseling services including extended assessments, play therapy, short or long term therapy and support groups to child victims and their protective family members. CDBG funds will support the salary and benefits of two licensed therapists assigned to the Harlingen area. The project will serve 60 abused/neglected children.
- 5. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) CASA –** Funding in the amount of **\$25,800** will support the salary and benefits of the Case Worker

Supervisor position whose duties are to facilitate the training of Harlingen residents becoming Court Appointed Special Advocates for abused and neglected children and effectively manage their cases. CASA volunteers make independent recommendations to the court as to whether it would be in the best interest of the child to be freed for permanent adoption, remain in foster care, or be returned to his or her family. This project will serve 100 abused/neglected children.

6. **PUBLIC SERVICES (YOUTH SERVICES) GIRL SCOUTS**– Funding in the amount of **\$5,400** will be used to cover memberships dues (\$12 each) for the Outreach Program. The Outreach Program brings the exciting world of Girl Scouts to girls living in low to moderate income girls. An Outreach Specialist employed by the Council serves as a Troop Leader, conducting meetings during their PE classes. During the Program, girls develop strong value-based, decision-making and life skills concerning money management, goal-setting, fitness and nutrition, and preservation of the environment. This project will serve 450 income-eligible girls.
7. **PUBLIC SERVICES (HEALTH) SUNSHINE HAVEN** – Funding in the amount of **\$8,698** will support the salary and benefits of caregivers, who provide 24-hour care to terminally ill individuals enrolled in hospice care. This project will benefit 27 income-eligible residents.

14A & 14H - HOUSING REHABILITATION LOAN PROGRAM \$ 250,000

8. **HOUSING REHABILITATION:** Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred loan/grant program. Funds shall be provided to qualified low-income families in the form of Zero-Interest Loans, Deferred Loans and / or Grants. Loans will be for the purpose of rehabilitation and/or reconstruction of existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the administrative project related expenses (\$95,000.00).

21-PROGRAM ADMINISTRATION \$ 160,621

9. **PROGRAM ADMINISTRATION:** This activity involves administrative support for the CDBG program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL CDBG ALLOCATION \$ 807,310

**HOME INVESTMENT PARTNERSHIP PROGRAM
FISCAL YEAR 2012-2013**

12-AFFORDABLE HOUSING-NEW CONSTRUCTION \$ 191,119

Funds shall be used for the continued operation of existing Affordable Housing Programs implemented by the Harlingen Community Development Corporation, the identified

Community Housing Development Organization (CHDO). HCDC provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs such as Transitional Housing.

12-HOME – City of Harlingen – Juvenile Justice Program Partnership \$ 35,000

The Boot Camp Building Trades Program will have a dual purpose. It will serve youth who are court ordered placed into the Boot Camp and Educational Center who will build and provide affordable homes. The program will also provide job training experience to youth. The City of Harlingen will purchase materials for the program to construct one housing unit. Once the home is constructed, it will be moved to a lot in Harlingen and income eligible homebuyers will be identified.

HOME ADMIN/PLANNING COST OF PJ (SUBJECT TO 10% CAP) \$ 24,000

HOME Administrative Support: This activity involves administrative support for the HOME program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management, and oversight of the Down Payment Assistance Program. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL HOME PROGRAM ALLOCATION \$ 250,119

**COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2012-13
ANTICIPATED PROGRAM INCOME**

14-REHABILITATION-SINGLE FAMILY RESIDENTIAL

14-HOUSING REHABILITATION \$55,113

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred grant program. Funds shall be provided to qualified low-income families in the form of Low Interest Loans, and/or Deferred Grants. Loans will be for the purpose of rehabilitation existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the project related expenses.

12-CONSTRUCTION OF HOUSING

AFFORDABLE HOUSING-NEW CONSTRUCTION \$18,000

Funds shall be used for the continued operation of the existing Affordable Housing Programs implemented by the Harlingen Community Development Corporation, the identified Community Housing Development Organization (CHDO). HCDC provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs.

TOTAL ANTICIPATED PROGRAM INCOME \$73,113

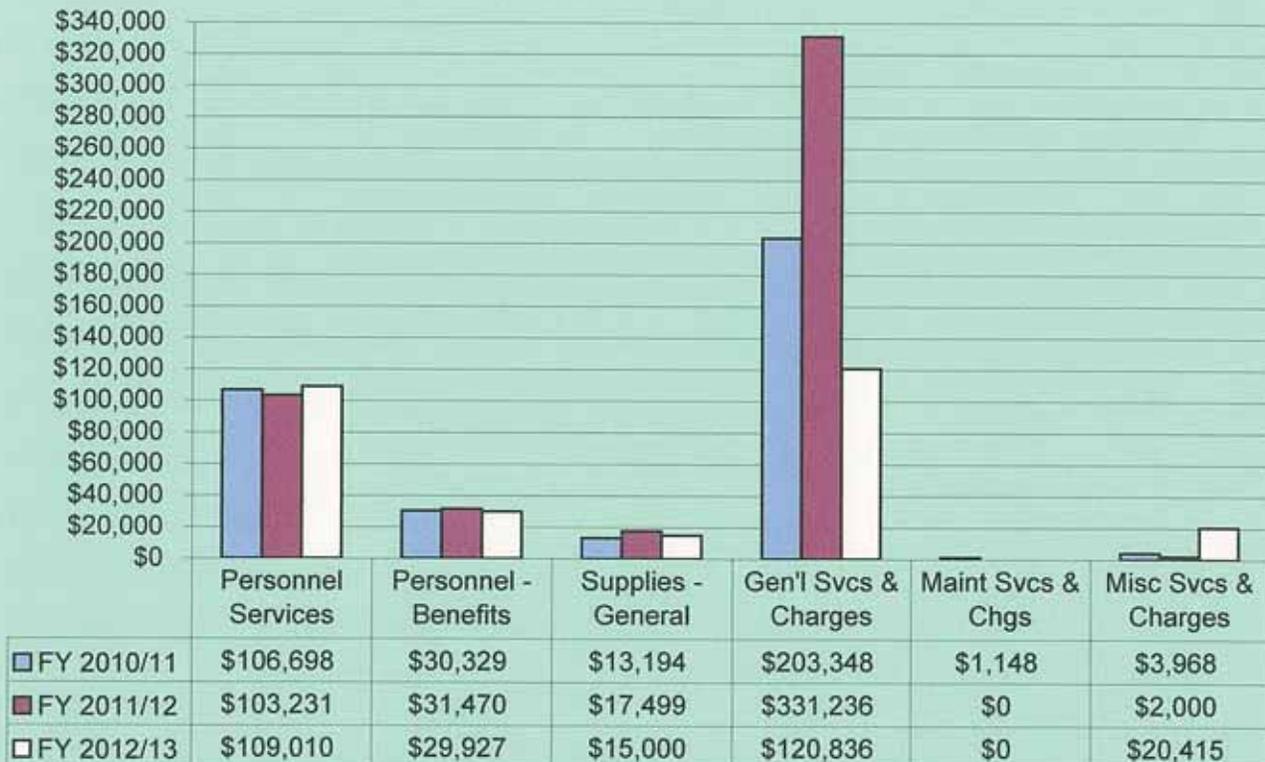
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METROPOLITAN PLANNING
ORGANIZATION FUND

CITY OF HARLINGEN
METROPOLITAN PLANNING ORGANIZATION (MPO) FUND

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
State & Federal Urban Transportation Plan	\$353,927	\$485,436	\$485,436	\$295,188
Federal	353,927	485,436	485,436	295,188
General Fund	0	5,977	5,977	0
Transfer from	0	5,977	5,977	0
TOTAL REVENUES	\$353,927	\$491,413	\$491,413	\$295,188
EXPENDITURES:				
Personnel Services	106,698	103,231	103,231	109,010
Personnel Services - Benefits	30,329	31,470	31,470	29,927
Supplies - General	13,194	17,499	17,499	15,000
Services & Charges - General	203,348	331,236	331,236	120,836
Services & Charges - Maintenance	1,148	0	0	0
Services & Charges - Miscellaneous	3,968	2,000	2,000	20,415
TOTAL EXPENDITURES	\$358,685	\$485,436	\$485,436	\$295,188
Excess Revenues Over/(Under) Expenditures	(4,758)	5,977	5,977	0
Fund Balance Beginning of Year	(1,219)	(5,977)	(5,977)	0
END OF YEAR FUND BALANCE	(\$5,977)	\$0	\$0	\$0

Metropolitan Planning Organization Fund Expenditures



This graph reflects expenditures trends from FY2010/2011 to 2012/2013 and visually depicts the changes.

**METROPOLITAN PLANNING ORGANIZATION (MPO) FUND
102-7101**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$102,682	\$98,889	\$98,889	\$104,693
Overtime	72	201	201	0
Car Allowance	3,317	3,317	3,317	3,317
Travel Pay	627	824	824	1,000
Personnel Services	<u>106,698</u>	<u>103,231</u>	<u>103,231</u>	<u>109,010</u>
City FICA	6,108	5,901	5,901	6,238
City Medicare	1,428	1,380	1,380	1,459
City TCG Retirement	5,138	4,955	4,955	5,235
City Health Insurance	17,281	18,875	18,875	16,595
Worker's Compensation	374	359	359	400
Personnel Services - Benefits	<u>30,329</u>	<u>31,470</u>	<u>31,470</u>	<u>29,927</u>
Office Supplies	13,194	9,701	9,701	9,000
Office Equip/Furniture - Non-Capital	0	7,798	7,798	6,000
Supplies - General	<u>13,194</u>	<u>17,499</u>	<u>17,499</u>	<u>15,000</u>
Professional Services	153,845	272,690	272,690	70,000
Building Rental	13,176	13,176	13,176	13,176
Utilities / Communications	3,673	7,358	7,358	8,160
Advertising	4,458	12,908	12,908	10,000
Dues, Memberships & Subscriptions	997	2,500	2,500	2,500
Registration, Travel & Training	23,491	20,196	20,196	15,000
Employee Mileage Reimbursement	3,708	2,408	2,408	2,000
Services & Charges - General	<u>203,348</u>	<u>331,236</u>	<u>331,236</u>	<u>120,836</u>
Maintenance - Furniture & Equipment	<u>1,148</u>	<u>0</u>	<u>0</u>	<u>0</u>
Services & Charges - Maintenance	<u>1,148</u>	<u>0</u>	<u>0</u>	<u>0</u>
Miscellaneous	<u>3,970</u>	<u>2,000</u>	<u>2,000</u>	<u>20,415</u>
Services & Charges - Miscellaneous	<u>3,970</u>	<u>2,000</u>	<u>2,000</u>	<u>20,415</u>
M.P.O. FUND TOTALS	<u>\$358,687</u>	<u>\$485,436</u>	<u>\$485,436</u>	<u>\$295,188</u>

Every metropolitan area with a population of more than 50,000 persons must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance.

Harlingen-San Benito MPO represents the following cities: Harlingen, San Benito, Combes, Los Indios, Palm Valley, Primera, Rio Hondo, La Feria, Santa Rosa, and certain parts of Cameron County within Pct 3 and 4. It is important that the MPO

membership is made up of locally elected officials of the cities and counties within the urbanized area. Other appointed officials include the City Managers of Harlingen & San Benito, and the District Engineer of the Texas Department of Transportation (Pharr District).

The United States Department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. USDOT will not approve federal funding for urban highway and transit projects unless they are on the MPO'S program. Thus, the MPO's role is to develop and maintain the necessary transportation plans for the area to assure that federal funds support these locally developed plans.

The HSBMPO's governance structure is currently composed of the following three components:

1) The *Transportation Policy Committee (TPC)* is the top - level decision making body for the organization. The *Transportation Policy Committee* is comprised of elected and/or appointed officials from local municipalities, representatives of different transportation modes (e.g., public transit, freight, bicycle/pedestrian); and State agency officials (i.e. State Department of Transportation, Environmental Agency, etc.). The *Transportation Policy Committee's* responsibilities include debating and making decisions on key MPO actions and issues, including adoption of the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), the annual Unified Planning Work Program (UPWP) and other policy documents.

The *Technical Advisory Committee (TAC)* acts as an advisory body to the *Transportation Policy Committee* for transportation issues that are primarily technical in nature. The *TAC* interacts with the MPO's staff on technical matters related to planning and analyses tasks and projects. Through this work the *TAC* is comprised of staff-level officials from local, state, and federal agencies. The MPO staff is in place to ensure the ability to carry out the required metropolitan planning process in an effective and expeditious manner. The MPO staff consists of three staff members: 1 MPO Director, 1 Geographical Information Systems (GIS)/Transportation Planner, and 1 Administrative Secretary. The staff solely dedicates its time to the MPO process in order to ensure transparency and neutrality as it serves the needs of its member cities/entities.

PROGRAM GOAL

The general function of the HSBMPO is to conduct multi-modal transportation system improvement projects and programs through the metropolitan planning process in order to establish a cooperative, continuous, and comprehensive framework for making transportation investment decisions in the designated

metropolitan area. In FY 2013 the HSBMPO will be dedicated to collecting, analyzing, and maintaining the databases that have already been established. The databases contain demographic data, population forecasting, employment information, and income growth information.

OBJECTIVES FOR 2012-2013

- Continue to work on the development and data collection of the 2015-2040 Metropolitan Transportation Plan (MTP) – long range plan.
- Develop and have the TPC approve the FY2013 Unified Planning Work Program (UPWP) MPO budget.
- Hold ten (10) to twelve (12) TAC and TPC meetings; and provide appropriate information packets and minutes.
- Develop and distribute four quarterly MPO newsletters & 12 monthly HSBMPO bulletins (for members).
- Work within the community to encourage their input as the MPO staff develops the Bicycle and Pedestrian Plan.
- Update and maintain the U.S. Census 2010 data into a user-friendly format, and make it available to the MPO member cities/entities.
- Increase and maintain MPO's staff proficiency in MPO related software such TransCAD, ArcMAP, which are required for data analysis.
- Work with appropriate cities and organizations to create awareness and increase ridership on the current transit service within the HSBMPO area.
- Complete Special Studies, which include the following:
 - HSBMPO Public Transportation Operational Analysis & Implementation Plan
 - HSBMPO Bicycle Pedestrian Plan
 - Revise the Public Participation Plan

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The main difference is a decrease in Professional Services of \$202,690.

PERFORMANCE INDICATORS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
<u>EFFECTIVENESS</u>			
Collect and Maintain Data	100%	100%	100%

EFFICIENCY

Collect and maintain data	\$14.58	\$16.73	\$14.37
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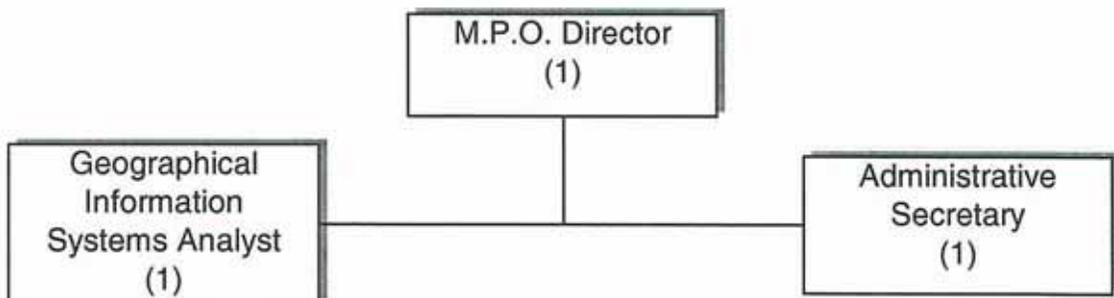
OUTPUT

Create and disseminate quarterly Newsletters	4	3	4
Requests from the public	18	8	15
Requests from local cities	10	20	25
Number of meetings coordinated	20	20	24

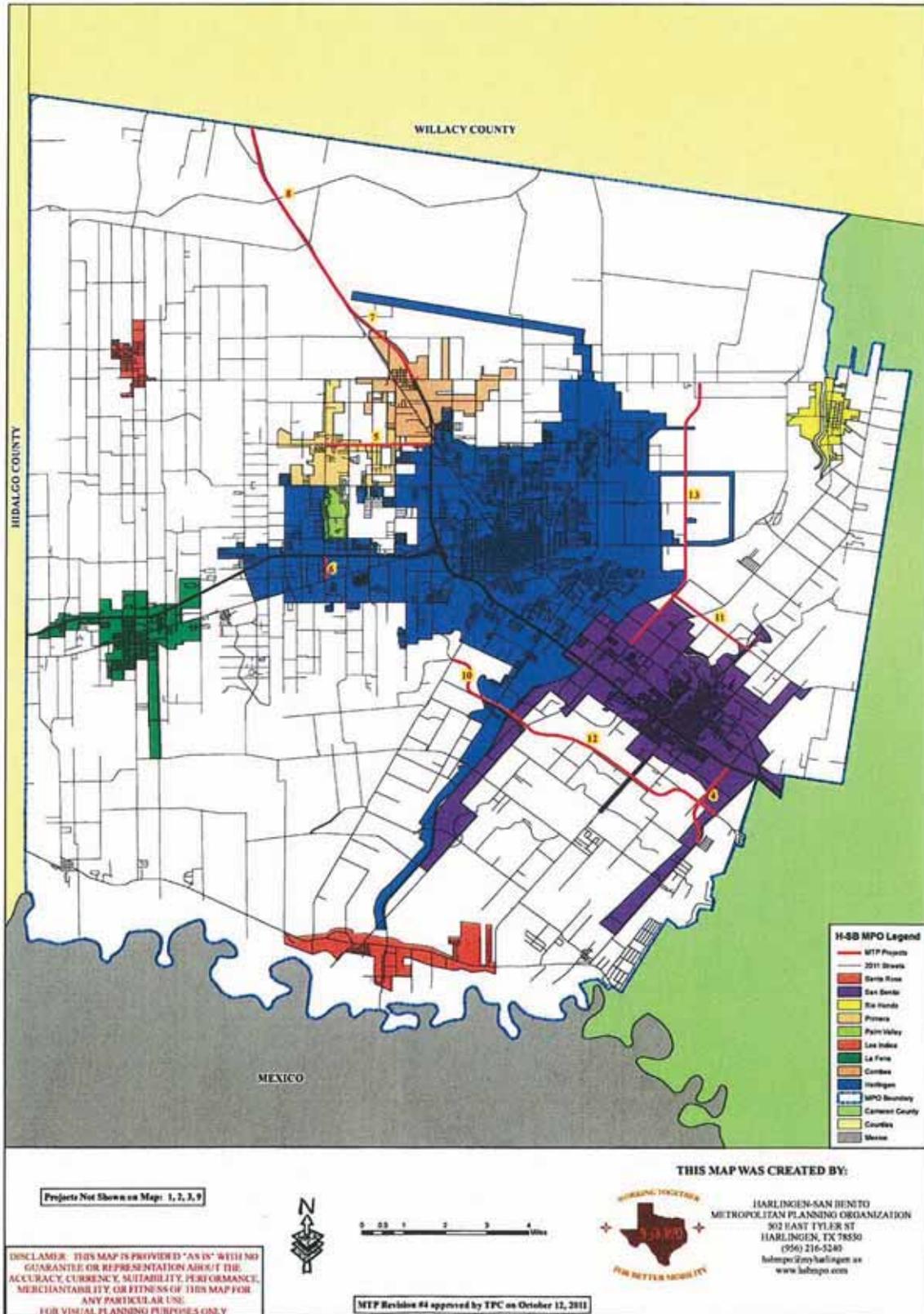
AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
MPO Director	1	1	\$48,110
Geographical Information Systems Analyst	1	1	31,673
Administrative Secretary	1	1	24,910
Car Allowance			3,317
Fringe Benefits			30,927
Total	3	3	\$138,937

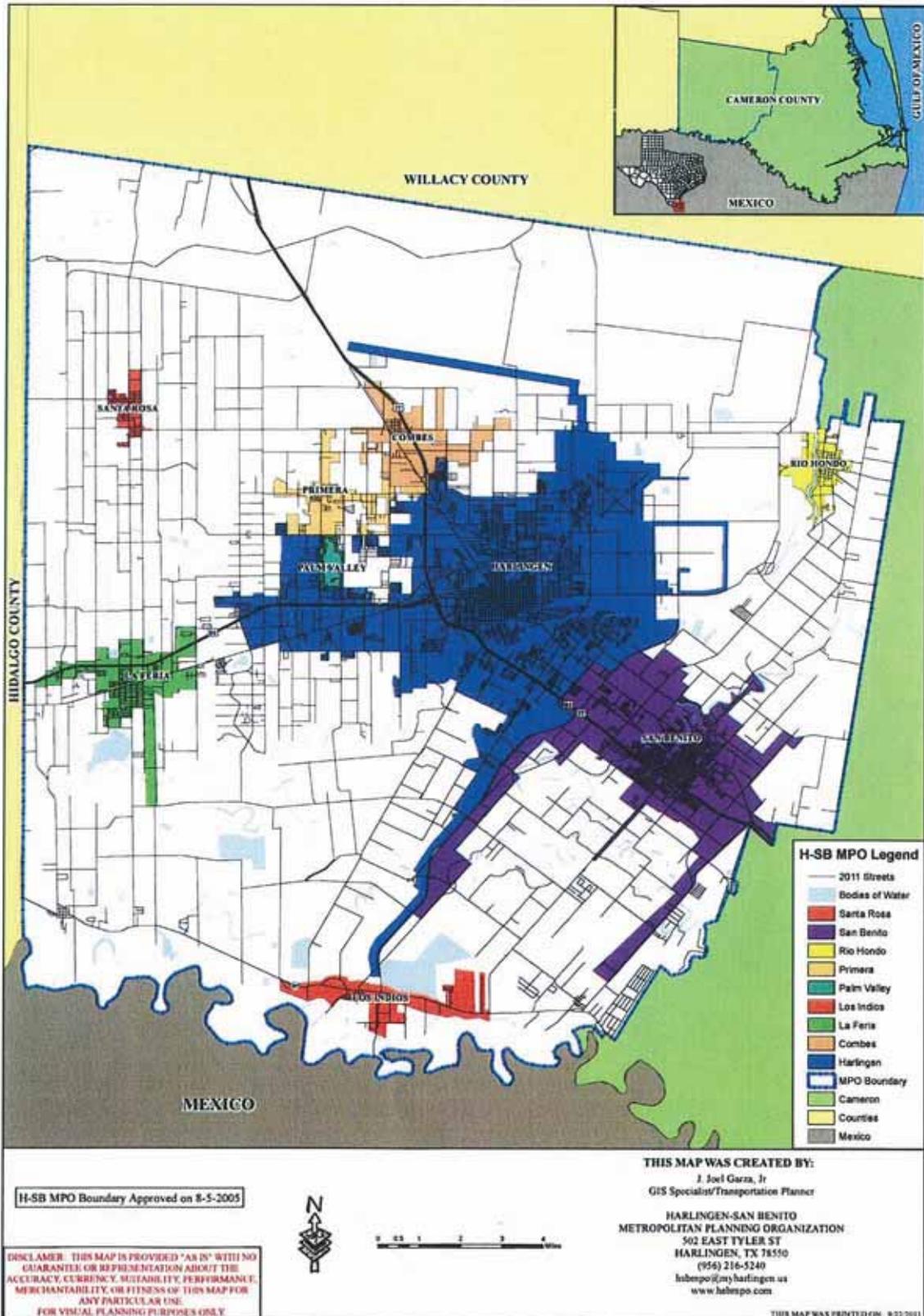
**Metropolitan Planning Organization
(M.P.O.)**



2010-2035 Metropolitan Transportation Plan Recommended Transportation Improvements



Harlingen-San Benito MPO Boundary Map



SPECIAL INVESTIGATIONS FUND

CITY OF HARLINGEN
SPECIAL INVESTIGATIONS FUND

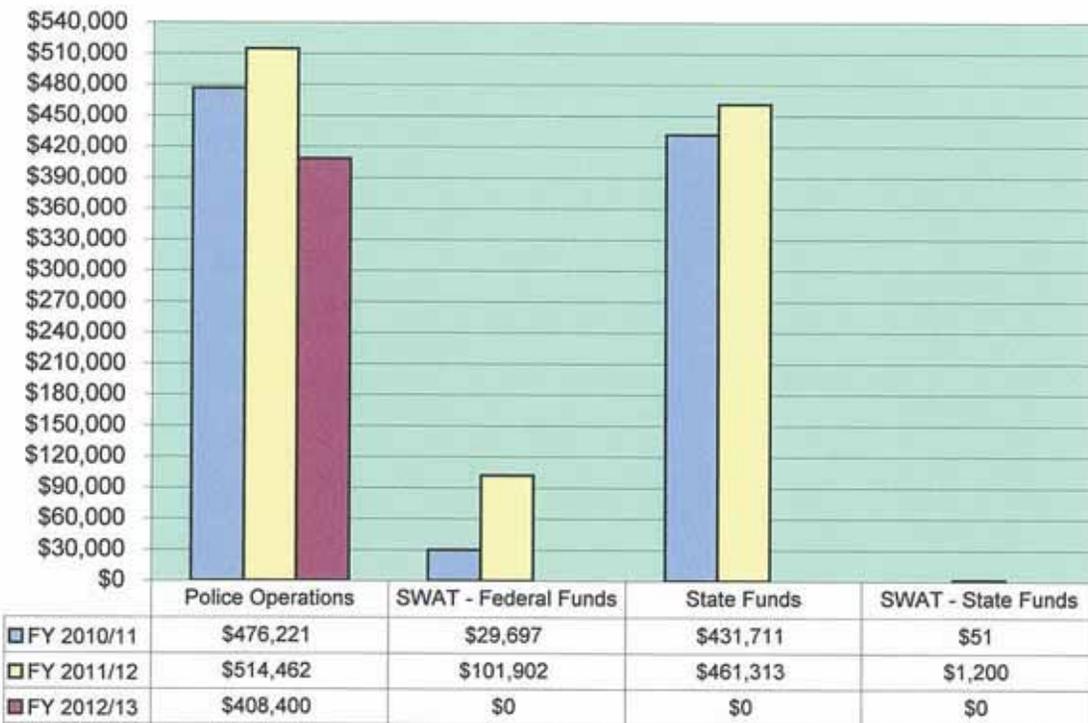
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Seized Funds	\$115,938	\$200,000	\$200,000	\$150,000
Federal	115,938	200,000	200,000	150,000
Seized Funds	15,610	50,000	50,000	50,000
Sale of Confiscated Property	14,968	15,000	15,000	0
State	30,578	65,000	65,000	50,000
TexPool Investments	691	400	400	400
Federal	1,495	850	850	850
NOW Interest	12	200	200	200
State	35	50	50	50
Miscellaneous	888	0	0	0
Investments	3,121	1,500	1,500	1,500
TOTAL REVENUES	\$149,637	\$266,500	\$266,500	\$201,500
EXPENDITURES:				
Police Operations	476,221	514,462	514,462	408,400
SWAT - Federal Funds	29,697	101,902	101,902	0
State Funds	431,711	461,313	461,313	0
SWAT - State Funds	51	1,200	1,200	0
TOTAL EXPENDITURES	\$937,680	\$1,078,877	\$1,078,877	\$408,400
Excess Revenues Over/Under Expenditures	(788,043)	(812,377)	(812,377)	(206,900)
Fund Balance Beginning of Year	1,978,988	1,190,945	1,190,945	378,568
END OF YEAR FUND BALANCE	\$1,190,945	\$378,568	\$378,568	\$171,668

Special Investigations Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Special Investigations Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

**SPECIAL INVESTIGATIONS FUND 103-3010
(Police Operations)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Travel Pay	\$754	\$0	\$0	\$0
Personnel Services	754	0	0	0
Office Supplies	\$31,842	\$40,000	\$40,000	\$16,000
Office Equip/Furniture - Non-Capital	8,245	32,300	32,300	31,000
Civil Service Exams	0	1,260	1,260	4,800
Uniform & Safety Supplies	55,728	38,330	38,330	42,600
Bullet Proof Vests	61,840	0	0	25,000
Food, Drinks, & Ice	0	7,500	7,500	7,500
Supplies - General	157,655	119,390	119,390	126,900
Miscellaneous Supplies	114,965	193,072	193,072	160,200
Supplies - Miscellaneous	114,965	193,072	193,072	160,200
Utilities / Communications	65,874	60,000	60,000	0
Professional Services	48,116	25,000	25,000	0
Laundry & Uniform Services	7,176	8,000	8,000	0
Registration, Travel, & Training	18,785	30,000	30,000	56,000
Contract Labor	7,950	17,600	17,600	0
Services & Charges - General	147,901	140,600	140,600	56,000
Maintenance - Furniture & Equipment	0	7,000	7,000	0
Main.- Misc. Equipment	0	7,000	7,000	0
Maintenance - Software	0	32,400	32,400	0
Services & Charges - Maintenance	0	46,400	46,400	0
Informant Fees	0	0	0	15,000
Miscellaneous	6,240	0	0	50,300
Services & Charges - Miscellaneous	6,240	0	0	65,300
Motor Vehicles & Heavy Equipment	0	15,000	15,000	0
Miscellaneous Equipment	48,706	0	0	0
Capital Outlay	48,706	15,000	15,000	0
POLICE OPERATIONS TOTALS	\$476,221	\$514,462	\$514,462	\$408,400

SPECIAL INVESTIGATIONS FUND 103-3012 (SWAT-Federal)

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Overtime	\$8,057	\$5,014	\$5,014	\$0
Travel Pay	30	0	0	0

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	8,087	5,014	5,014	0
City FICA	0	311	311	0
City Medicare	0	73	73	0
City TMRS	0	565	565	0
Worker's Compensation	0	164	164	0
Personnel Services	<u>0</u>	<u>1,113</u>	<u>1,113</u>	<u>0</u>
Uniform & Safety Supplies	<u>7,037</u>	<u>35,850</u>	<u>35,850</u>	<u>0</u>
Supplies - General	7,037	35,850	35,850	0
Miscellaneous Supplies	<u>7,350</u>	<u>41,425</u>	<u>41,425</u>	<u>0</u>
Supplies - Miscellaneous	7,350	41,425	41,425	0
Registration, Travel, & Training	<u>7,223</u>	<u>18,500</u>	<u>18,500</u>	<u>0</u>
Services & Charges - General	7,223	18,500	18,500	0
SWAT FEDERAL TOTAL	<u>\$29,697</u>	<u>\$101,902</u>	<u>\$101,902</u>	<u>\$0</u>

SPECIAL INVESTIGATIONS FUND 103-3016 (Police-State Funds)

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	<u>\$0</u>	<u>\$23,000</u>	<u>\$23,000</u>	<u>\$0</u>
Personnel Services	0	23,000	23,000	0
City FICA	0	1,209	1,209	0
City Medicare	0	283	283	0
City TCG Retirement	0	1,135	1,135	0
City Health Insurance	0	6,397	6,397	0
Worker's Compensation	0	80	80	0
Personnel Services	<u>0</u>	<u>9,104</u>	<u>9,104</u>	<u>0</u>
Office Supplies	0	1,000	1,000	0
Uniform & Safety Supplies	<u>3,546</u>	<u>4,340</u>	<u>4,340</u>	<u>0</u>
Supplies - General	3,546	5,340	5,340	0
Miscellaneous Supplies	<u>51,583</u>	<u>19,230</u>	<u>19,230</u>	<u>0</u>
Supplies - Miscellaneous	51,583	19,230	19,230	0
Equipment Rental/Lease	5,236	5,000	5,000	0
Dues, Memberships, & Subscriptions	797	1,000	1,000	0
Regis., Travel & Training	0	8,000	8,000	0
Services & Charges - General	<u>6,033</u>	<u>14,000</u>	<u>14,000</u>	<u>0</u>
Maintenance - Miscellaneous	1,975	48,429	48,429	0
Equipment	<u>1,975</u>	<u>48,429</u>	<u>48,429</u>	<u>0</u>
Services & Charges - Maintenance	1,975	48,429	48,429	0

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Informant Fees	1,552	15,000	15,000	0
Miscellaneous	33,682	60,500	60,500	0
Services & Charges - Miscellaneous	35,234	75,500	75,500	0
Office Furniture & Equipment	0	35,000	35,000	0
Motor Vehicles & Heavy Equipment	297,229	231,710	231,710	0
Miscellaneous Equipment	36,111	0	0	0
Capital Outlay	333,340	266,710	266,710	0
POLICE-STATE FUNDS TOTAL	\$431,711	\$461,313	\$461,313	\$0

SPECIAL INVESTIGATIONS FUND 103-3018 (SWAT - State)

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Food, Drinks, & Ice	\$51	\$1,000	\$1,000	\$0
Supplies - General	51	1,000	1,000	0
Dues, Memberships, & Subscriptions	0	200	200	0
Services & Charges - General	0	200	200	0
SWAT STATE TOTAL	\$51	\$1,200	\$1,200	\$0

The Special Investigation Fund is used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance Harlingen Police initiatives that further seizure and forfeiture efforts as well as to purchase equipment to be used by the Department to enhance their current abilities.

PROGRAM GOAL

- Continue drug and narcotic interdiction efforts and intelligence gathering/sharing
- Continue to participate in the asset forfeiture program in collaboration with various local, county, state, and federal agencies.
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.

OBJECTIVES FOR 12-13

- Continue active participation in local, county, state, and national narcotic officer professional associations in order to increase intelligence gathering/sharing abilities and

to develop staff in application of nationally accepted drug investigation and enforcement practices.

- Continue to provide advanced, specialized training to department investigators
- Continue to enhance Departmental efficiencies and effectiveness aimed at quality of life improvement within our Community through increased street level drug interdiction and overall crime reduction.
- Continue to pursue, and purchase, the latest technologically advanced equipment-through the expenditure of forfeiture funds-to work smarter and act upon real-time crime analysis information.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

Nationwide, the criminal element has become ever more devious in developing and implementing methods to conceal and transfer contraband. As such, monetary seizures have declined significantly.

TENNIS COURT FUND

CITY OF HARLINGEN
TENNIS COURT FUND

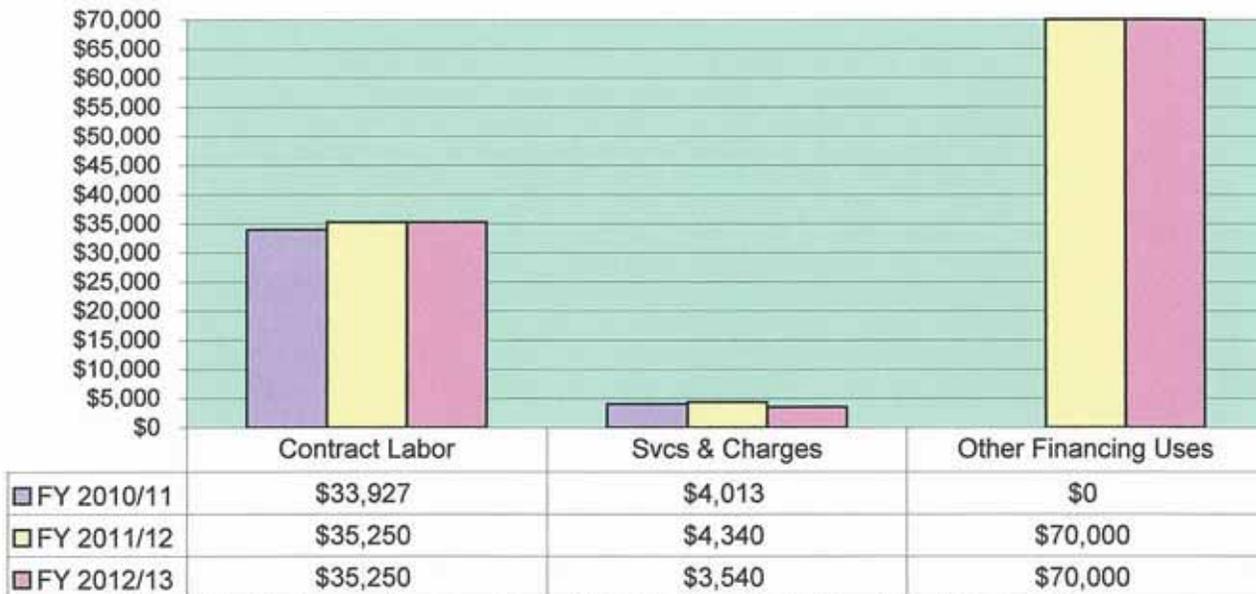
CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
Tennis Court Fees	\$12,957	\$15,000	\$15,000	\$15,000
NOW Interest	97	25	25	0
HEB Sponsor	70,000	70,000	70,000	70,000
Miscellaneous	<u>83,054</u>	<u>85,025</u>	<u>85,025</u>	<u>85,000</u>
General Fund	26,000	26,000	26,000	26,000
Transfer From	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>
TOTAL REVENUES	<u>\$109,054</u>	<u>\$111,025</u>	<u>\$111,025</u>	<u>\$111,000</u>
<u>EXPENDITURES</u>				
Maintenance - Buildings	<u>0</u>	<u>800</u>	<u>800</u>	<u>0</u>
Services & Charges - Maintenance	0	800	800	0
Contract Labor	<u>33,927</u>	<u>35,250</u>	<u>35,250</u>	<u>35,250</u>
Services & Charges - General	33,927	35,250	35,250	35,250
Maintenance - Buildings	<u>4,000</u>	<u>3,440</u>	<u>3,440</u>	<u>3,440</u>
Services & Charges - Maintenance	4,000	3,440	3,440	3,440
Miscellaneous	<u>13</u>	<u>100</u>	<u>100</u>	<u>100</u>
Services & Charges - Miscellaneous	13	100	100	100
To 2010 CO Project	<u>0</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
Other Financing Uses-Transfers	0	70,000	70,000	70,000
TOTAL EXPENDITURES	<u>\$37,940</u>	<u>\$109,590</u>	<u>\$109,590</u>	<u>\$108,790</u>
Excess Revenues Over/Under Expenditures	71,114	1,435	1,435	2,210
Fund Balance Beginning of Year	79,373	150,487	150,487	151,922
END OF YEAR FUND BALANCE	<u>\$150,487</u>	<u>\$151,922</u>	<u>\$151,922</u>	<u>\$154,132</u>

Tennis Court Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Tennis Court Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

The Tennis Division has courts at multiple sites including Victor Park and the H.E.B. Tennis Center. Victor Park has a total of six lighted courts, available for free to the general public. The H.E.B. Tennis Center is composed of two batteries consisting of six and twelve lighted courts and a pro shop. A full-time professional tennis instructor is on staff to manage the Center and to teach class. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, leagues, tournaments, and social activities. Tennis is a lifetime sport.

PROGRAM GOAL

The goal of the Tennis Division is to continue to promote and expand tennis to increase member participation and revenues.

OBJECTIVES FOR 12-13

- Host major tennis tournaments.
- Add a community bulletin board for the HEB Tennis Courts
- Communicate with local landscaping companies to provide and sponsor colorful native vegetation to beautify tennis venue.
- Promote the HEB Tennis facility in order to host Men and Women's Tennis Tournaments.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Tennis courts maintained	20	20	20
Tennis league seasons	3	3	3
Tennis Tournaments	10	10	10
Youth tennis camps	2	2	2
<u>EFFICIENCY</u>			
Tennis Center cost per day	\$112.14	\$108.76	\$106.27
<u>OUTPUT</u>			
Annual tennis play	11,000	11,000	11,000
Annual league participation	650	650	650
Annual tournament participation	2,600	2,600	2,600

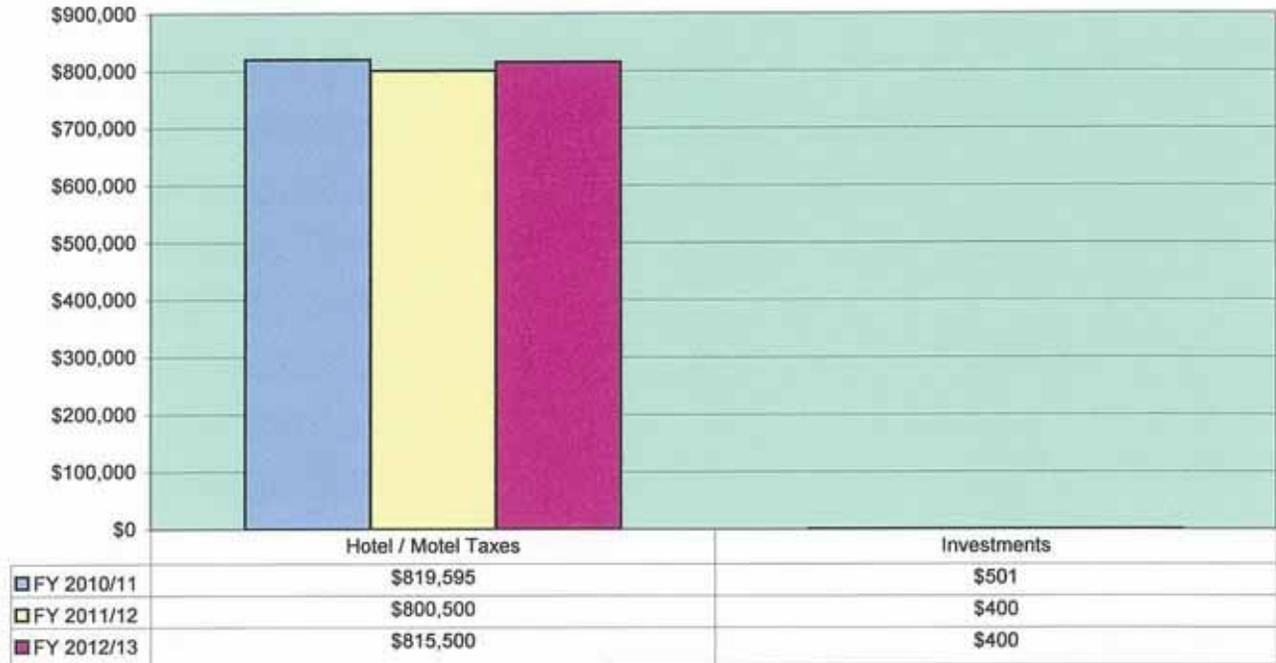
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HOTEL/MOTEL OCCUPANCY TAX
FUND

CITY OF HARLINGEN
HOTEL/MOTEL OCCUPANCY TAX FUND

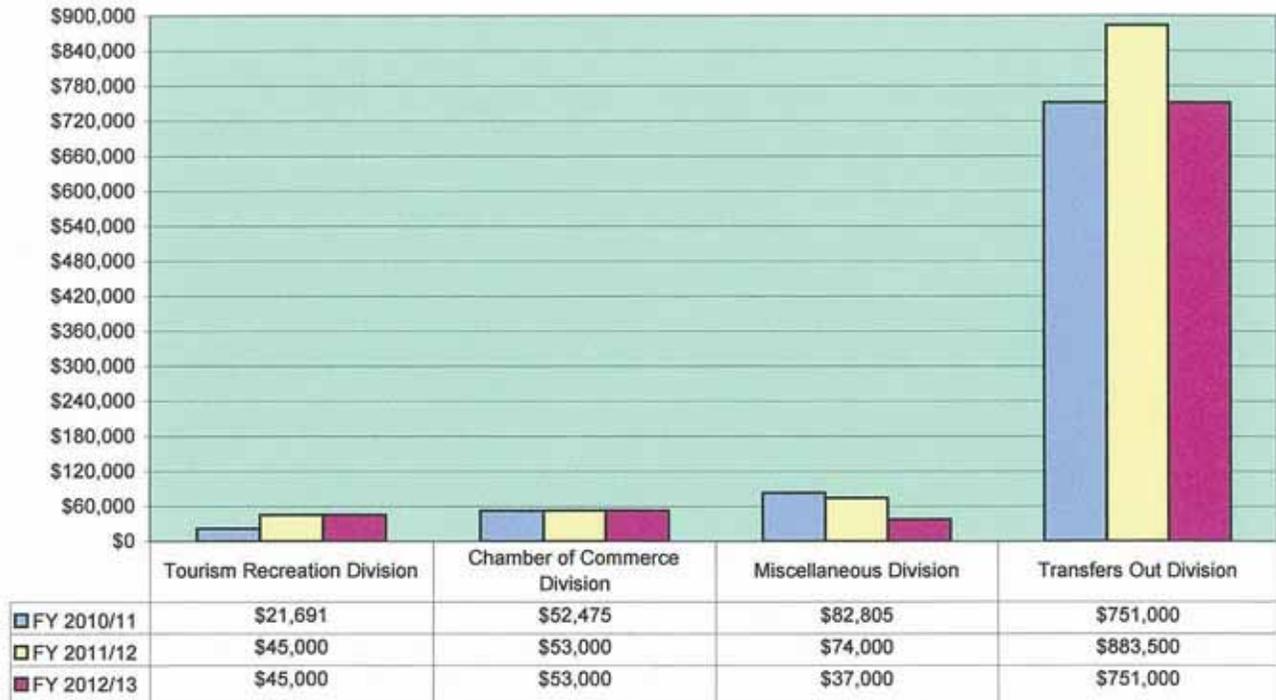
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Hotel/Motel Taxes	\$815,661	\$800,000	\$800,000	\$815,000
Penalty & Interest	3,934	500	500	500
Other	<u>819,595</u>	<u>800,500</u>	<u>800,500</u>	<u>815,500</u>
TexPool	382	300	300	300
NOW Interest	119	100	100	100
Investments	<u>501</u>	<u>400</u>	<u>400</u>	<u>400</u>
TOTAL REVENUES	<u>\$820,096</u>	<u>\$800,900</u>	<u>\$800,900</u>	<u>\$815,900</u>
EXPENDITURES:				
<u>Tourism Recreation Division 105-6060</u>				
Educational & Recreational	\$6,691	\$20,000	\$20,000	\$20,000
Contract Labor	15,000	25,000	25,000	25,000
TOURISM RECREATION DIVISION TOTAL	<u>21,691</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
<u>Chamber of Commerce Division 105-6101</u>				
Birding Festival	33,000	33,000	33,000	33,000
Birding Festival Expenses	19,475	20,000	20,000	20,000
CHAMBER OF COMMERCE DIV TOTAL	<u>52,475</u>	<u>53,000</u>	<u>53,000</u>	<u>53,000</u>
<u>Miscellaneous Division 105-6199</u>				
Iwo Jima	\$10,000	\$10,000	\$10,000	\$10,000
Harlingen Performing Arts Theatre	72,805	27,000	27,000	27,000
Miscellaneous	0	37,000	37,000	0
MISCELLANEOUS DIVISION TOTAL	<u>82,805</u>	<u>74,000</u>	<u>74,000</u>	<u>37,000</u>
<u>Transfers Out Division 105-9999</u>				
Convention/Visitors Bureau	\$488,000	\$488,000	\$488,000	\$488,000
Harlingen Downtown Fund	35,000	35,000	35,000	35,000
Municipal Auditorium Fund	158,000	290,500	290,500	158,000
Harlingen Arts & Heritage Museum Fund	70,000	70,000	70,000	70,000
TRANSFERS OUT DIVISION TOTAL	<u>751,000</u>	<u>883,500</u>	<u>883,500</u>	<u>751,000</u>
TOTAL EXPENDITURES	<u>\$907,971</u>	<u>\$1,055,500</u>	<u>\$1,055,500</u>	<u>\$886,000</u>
Excess Revenues Over/(Under) Expenditures	(87,875)	(254,600)	(254,600)	(70,100)
Fund Balance Beginning of Year	<u>547,499</u>	<u>459,624</u>	<u>459,624</u>	<u>205,024</u>
END OF YEAR FUND BALANCE	<u>\$459,624</u>	<u>\$205,024</u>	<u>\$205,024</u>	<u>\$134,924</u>

Hotel/Motel Fund Revenues



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Hotel/Motel Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

HOTEL/MOTEL OCCUPANCY TAX FUND 105

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION DIVISION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funding to promote tourism to Harlingen by providing athletic facilities and tournament play, as well as hosting a variety of special events including Blues On The Hill, the Winter Texan Appreciation Fiesta and the 4th of July Fireworks Display.

PROGRAM GOAL

Promote tourism through special events and sport tournaments involving Convention and Visitor's Bureau.

OBJECTIVES FOR 12-13

- Expand activities and participation for the Annual Winter Texas Appreciation Fiesta
- Expand the different type of musical venues at our parks.
- Communicate with state wide Softball Directors to promote the Sports Complex for state games.
- Bid on the Women's "Great Western Conference" Tennis Tournament.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

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CATASTROPHIC EMERGENCY
RELIEF FUND

**CITY OF HARLINGEN
CATASTROPHIC EMERGENCY RELIEF FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
TexPool Investments	\$62	\$75	\$75	\$75
NOW Interest	759	500	500	500
Investments	<u>821</u>	<u>575</u>	<u>575</u>	<u>575</u>
Insurance Recovery-Other	77,876	0	0	0
Various	<u>77,876</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$78,697</u>	<u>\$575</u>	<u>\$575</u>	<u>\$575</u>
EXPENDITURES:				
Public Works Administration	7,347	25,000	25,000	25,000
Traffic Signal Main.	2,776	0	0	0
Brush & Debris Collection	299,394	0	0	0
Public Buildings	<u>26,300</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$335,817</u>	<u>\$25,000</u>	<u>\$25,000</u>	<u>\$25,000</u>
Excess Revenues Over/(Under) Expenditures	(257,120)	(24,425)	(24,425)	(24,425)
Fund Balance Beginning of Year	<u>1,060,867</u>	<u>803,747</u>	<u>803,747</u>	<u>779,322</u>
END OF YEAR FUND BALANCE	<u>\$803,747</u>	<u>\$779,322</u>	<u>\$779,322</u>	<u>\$754,897</u>

CATASTROPHIC EMERGENCY RELIEF FUND 106-5001

The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

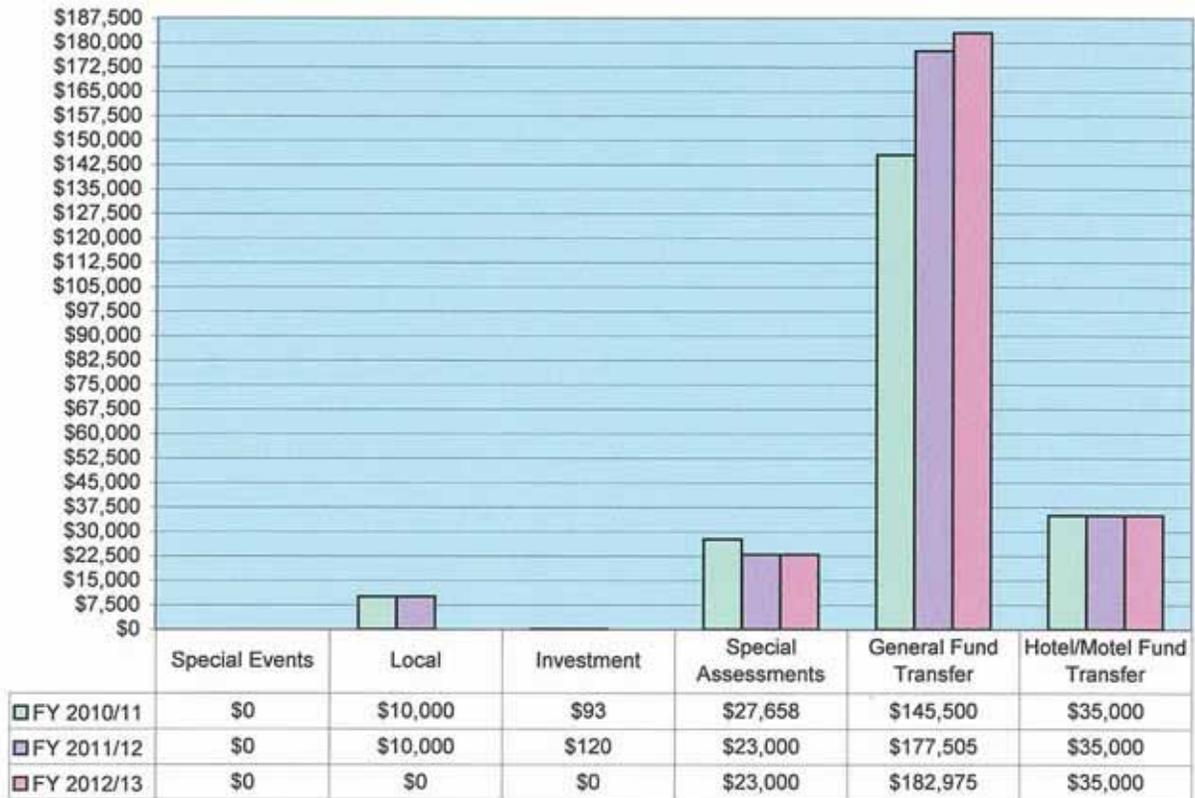
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HARLINGEN'S DOWNTOWN FUND

CITY OF HARLINGEN
HARLINGEN'S DOWNTOWN FUND

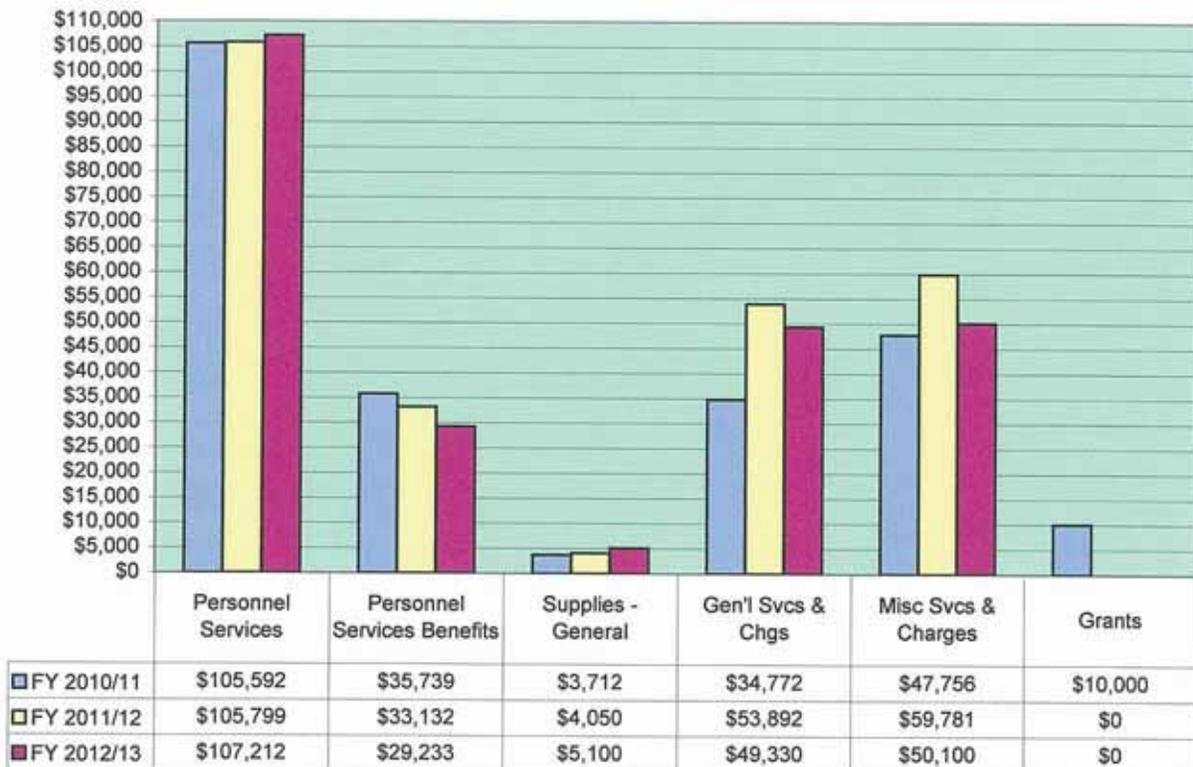
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Promotion & Advertising	\$10,000	\$10,000	\$10,000	\$0
Local	10,000	10,000	10,000	0
TexPool Investment	60	70	70	0
NOW Interest	33	50	50	0
Investments	93	120	120	0
Special Assessments	27,658	23,000	23,000	23,000
Assessments	27,658	23,000	23,000	23,000
Transfer from General Fund	145,500	177,505	177,505	182,975
Transfer from Hotel/Motel Fund	35,000	35,000	35,000	35,000
Transfer From	180,500	212,505	212,505	217,975
Sale of Fixed Assets	5	0	0	0
Sale of Fixed Assets	5	0	0	0
TOTAL REVENUES	\$218,256	\$245,625	\$245,625	\$240,975
EXPENDITURES:				
Administration 107-1701				
Personnel Services - Pay	\$105,592	\$105,799	\$105,799	\$107,212
Personnel Services - Benefits	35,739	33,132	33,132	29,233
Supplies - General	2,905	3,150	3,150	4,100
Supplies - Miscellaneous	807	900	900	1,000
Services & Charges - General	34,772	53,892	53,892	49,330
Services & Charges - Maintenance	4,629	3,984	3,984	4,100
Services & Charges - Miscellaneous	43,127	55,797	55,797	46,000
Administration Total	227,571	256,654	256,654	240,975
Grants 107-1703				
Services & Charges - General	10,000	0	0	0
Grants Total	10,000	0	0	0
TOTAL EXPENDITURES	\$237,571	\$256,654	\$256,654	\$240,975
Excess Revenues Over/(Under)				
Expenditures	(19,315)	(11,029)	(11,029)	0
Fund Balance Beginning of Year	119,316	100,001	100,001	88,972
END OF YEAR FUND BALANCE	\$100,001	\$88,972	\$88,972	\$88,972

Harlingen Downtown Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Harlingen Downtown Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

HARLINGEN'S DOWNTOWN FUND 107-1701

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$105,592	\$105,799	\$105,799	\$107,212
Personnel Services	105,592	105,799	105,799	107,212
City FICA	6,547	6,560	6,560	6,848
City Medicare	1,531	1,534	1,534	1,602
City TMRS	15,781	11,934	11,934	9,186
City Health Insurance	10,881	12,096	12,096	10,461
Workers Compensation	999	1,008	1,008	1,136
Personnel Services - Benefits	35,739	33,132	33,132	29,233
Office Supplies	2,208	1,890	1,890	2,700
Office Furn-Equip Non Cap	300	1,000	1,000	1,200
Food, Drinks, & Ice	397	260	260	200
Supplies General	2,905	3,150	3,150	4,100
Miscellaneous Supplies	807	900	900	1,000
Supplies Miscellaneous	807	900	900	1,000
Utilities - Communications	1,643	1,980	1,980	1,500
Utilities - Electricity	1,447	4,112	4,112	4,500
Utilities - Other	453	909	909	950
Professional Services	200	100	100	300
Technical Services	0	0	0	0
Audit Fees	0	2,200	2,200	2,200
Advertising	23,816	35,865	35,865	28,535
Equipment Rental/Lease	237	0	0	0
Vehicle Rental	100	100	100	100
Building Rental	4,000	6,000	6,000	6,000
Dues, Memberships, & Subscriptions	745	1,045	1,045	2,445
Registration, Travel, & Training	1,234	731	731	1,600
Employee Mileage Reimbursement	897	800	800	800
Small Claims - Unfunded	0	50	50	400
Services & Charges - General	34,772	53,892	53,892	49,330
Maintenance-Furniture & Equipment	492	584	584	600
Internal Service Charges	1,567	1,800	1,800	1,500
Fuel	2,570	1,600	1,600	2,000
Services & Charges - Maintenance	4,629	3,984	3,984	4,100
Improvement/Promotions - West Side	43,130	55,797	55,797	46,000
Miscellaneous	0	0	0	0
Service & Charges - Miscellaneous	43,130	55,797	55,797	46,000
ADMINISTRATION TOTAL 107-1701	227,574	256,654	256,654	240,975
Advertising	10,000	0	0	0
Service & Charges - Miscellaneous	10,000	0	0	0
GRANTS TOTAL 107-1703	10,000	0	0	0
HARLINGEN'S DOWNTOWN FUND TOTALS	\$237,574	\$256,654	\$256,654	\$240,975

Downtown Harlingen, a Public Improvement District was established in the 1980s to foster economic growth and redevelopment in Harlingen's central business district. Today more than 160 businesses or organizations operate in Downtown Harlingen. The mix of retail and service businesses, government and nonprofit offices, financial institutions, and restaurants includes the city's oldest, most established businesses, national chains, and young entrepreneurs.

The downtown revitalization program has been a public/private partnership since its beginning. In addition to funding provided by the City, Downtown property owners have voted five times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions, and storefront enhancements. A seven-member Board of Directors appointed by the Mayor and City Commission oversees the expenditures of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator coordinate daily operations with other city departments, volunteers, property owners, and businesses managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is affiliated with the National Main Street Center, a program of the National Trust for Historic Preservation, and the Main Street Program administered by the Texas Historical Commission.

PROGRAM GOAL

Develop and promote Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

OBJECTIVES FOR 12-13

Enhance the downtown's physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays, partnering with public and private sector groups in beautification and public improvement projects, and educating people about the importance of quality design and good visual presentations.

Strengthen and diversify the downtown's economic base by helping existing businesses to grow and expand, property owners to convert unused or underutilized buildings into productive commercial space, and downtown businesspeople to sharpen their competitiveness and merchandising skills.

Market the commercial district through events, advertising, printed materials, and public relations to attract customers, potential investors, new businesses, residents, and visitors.

Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.

PERFORMANCE INDICATORS

To help property owners and businesses improve the overall image and enhance economic vitality in Downtown Harlingen. Matching grants were available, in the last fiscal year, in four areas:

- Signage – Maximum grant is \$2,500
- Storefront – Maximum grant is \$6,000
- Fire Safety – Maximum grant is \$15,000
- Security – Maximum grant is \$2,000

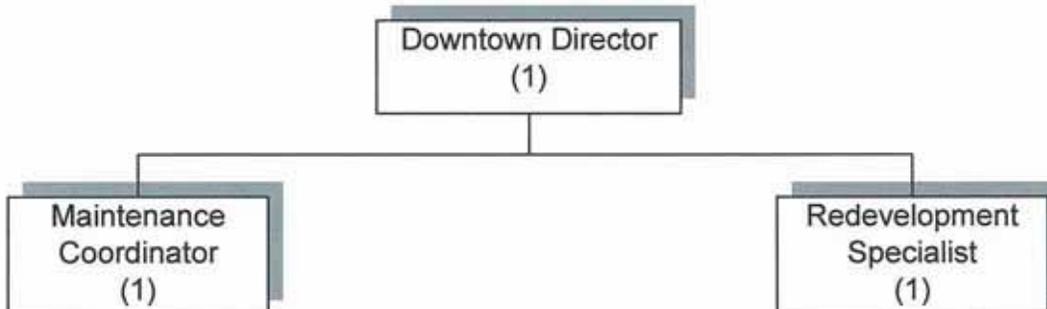
The Board of Directors considered and awarded incentive grants on an ongoing basis throughout the year, leveraged against private investments by business and property owners.

<u>DOWNTOWN GRANT PROGRAMS</u>	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSE FY 12-13</u>
Sign Grants Awarded	6	6	8
Total Awarded	\$3,086	\$3,086	\$878
Storefront Grants Awarded	2	4	5
Total Awarded	\$1,762	\$3,362	\$8,781
Fire Safety Grants Awarded	1	1	1
Total Awarded	\$9,000	\$9,000	\$9,188
Security Grants Awarded	0	0	1
Total Awarded	\$0	\$0	\$2,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Downtown Director	1	1	\$53,498
Redevelopment Specialist	1	1	34,121
Maintenance Coordinator	1	1	22,920
Fringe Benefits			25,906
Total	3	3	\$136,445

HARLINGEN DOWNTOWN



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FREE TRADE BRIDGE FUND

**CITY OF HARLINGEN
FREE TRADE BRIDGE FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Bridge Crossings	\$189,930	\$140,000	\$140,000	\$135,000
Miscellaneous	189,930	140,000	140,000	135,000
TexPool Investment	772	700	700	700
NOW Interest	56	75	75	75
Investments	828	775	775	775
Miscellaneous	21,861	0	0	0
Various	21,861	0	0	0
TOTAL REVENUES	\$212,619	\$140,775	\$140,775	\$135,775
EXPENDITURES:				
Administrative Services 109-1399				
Dues, Memberships & Subscriptions	\$0	\$10,000	\$10,000	\$0
Services & Charges General	0	10,000	10,000	0
Street Construction 109-5017				
Utilities - Electricity	127	0	0	0
Street Construction	127	0	0	0
Transportation Program 109-5050				
Transit Program	67,848	75,000	75,000	75,000
Service & Charges - Miscellaneous	67,848	75,000	75,000	75,000
Contributions to County 109-9905				
Dues, Memberships & Subscriptions	17,016	25,000	25,000	25,000
Miscellaneous	0	120,000	120,000	0
Services & Charges - Misc.	17,016	145,000	145,000	25,000
Transfers to Other Funds 109-9999				
To General Fund	625,000	187,743	187,743	0
To 2010 CO Project	27,000	0	0	0
Transfers to other Funds	652,000	187,743	187,743	0
TOTAL EXPENDITURES	\$736,991	\$417,743	\$417,743	\$100,000
Excess Revenues Over/(Under) Expenditures	(524,372)	(276,968)	(276,968)	35,775
Fund Balance Beginning of Year	812,235	287,863	287,863	10,895
END OF YEAR FUND BALANCE	\$287,863	\$10,895	\$10,895	\$46,670



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced.

Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds, shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

Harlingen-San Benito MPO receives funding per year from Federal Transit Administration Section 5307 funds. These funds allow for the operation of urban transit systems and are required to have a local cash match of 20%. Federal dollars are expended before any local match dollars. The cities of Harlingen and San Benito began a demand response system, the Harlingen-San Benito Express, in January 2000. The system currently consists of two American Disability Acts (ADA) compliant fifteen-passenger vans, which operate Monday through Friday from 8:30 a.m. to 5:00 p.m. within the corporate City limits. The cities entered into an interlocal agreement with the Lower Rio Grande Valley Development Council on ridership, fares, etc.

The budget this year continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues being lower for this year and a decrease in transfers to the General Fund.

COMMUNICATION CENTER FUND

CITY OF HARLINGEN
COMMUNICATION CENTER FUND

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
Tower Rental	\$192,105	\$181,853	\$181,853	\$52,604
NOW Interest	64	40	40	0
TOTAL REVENUES	<u>\$192,169</u>	<u>\$181,893</u>	<u>\$181,893</u>	<u>\$52,604</u>
<u>EXPENDITURES:</u>				
Miscellaneous Equipment	\$96,455	\$149,137	\$149,137	\$107,800
TOTAL EXPENDITURES	<u>\$96,455</u>	<u>\$149,137</u>	<u>\$149,137</u>	<u>\$107,800</u>
Excess Revenues Over/(Under) Expenditures	95,714	32,756	32,756	(55,196)
Fund Balance Beginning of Year	42,560	138,274	138,274	171,030
END OF YEAR FUND BALANCE	<u>\$138,274</u>	<u>\$171,030</u>	<u>\$171,030</u>	<u>\$115,834</u>

Responsibility for the Communication Center, located at Fire Station #3, falls under two departments – Police Services and Fire Suppression. Police Services oversee Dispatch's salaries, hiring, equipping and training, the Communication Aided Dispatch/Records Management System (CAD/RMS) computers, and the Dictaphone audio recording system as well as their respective support and maintenance agreements. Fire Suppression is responsible for the Center's utilities, maintenance, upgrades, fuel system, emergency generator and any other needs related to the building only. This department also watches over radio system maintenance contracts and all rental contracts for users of the radio system. It is the Fire Chief's responsibility to approve and oversee any additional radio equipment and/or users added to the radio system. Fire Suppression is also responsible for the New Hampshire Communication Tower site rent, as well as the fuel and maintenance of said facility. The maintenance of the emergency generator at this tower site is included in the radio service/maintenance contract. Funds generated by the inter-local (radio-user) agreements and a property lease agreement between the City of Harlingen and American Tower for property next to Fire Station #1 on Jefferson Street as a tower site are used to offset the Annual Service Contract.

The main difference is due to the Annual Service contract for the Radio System.

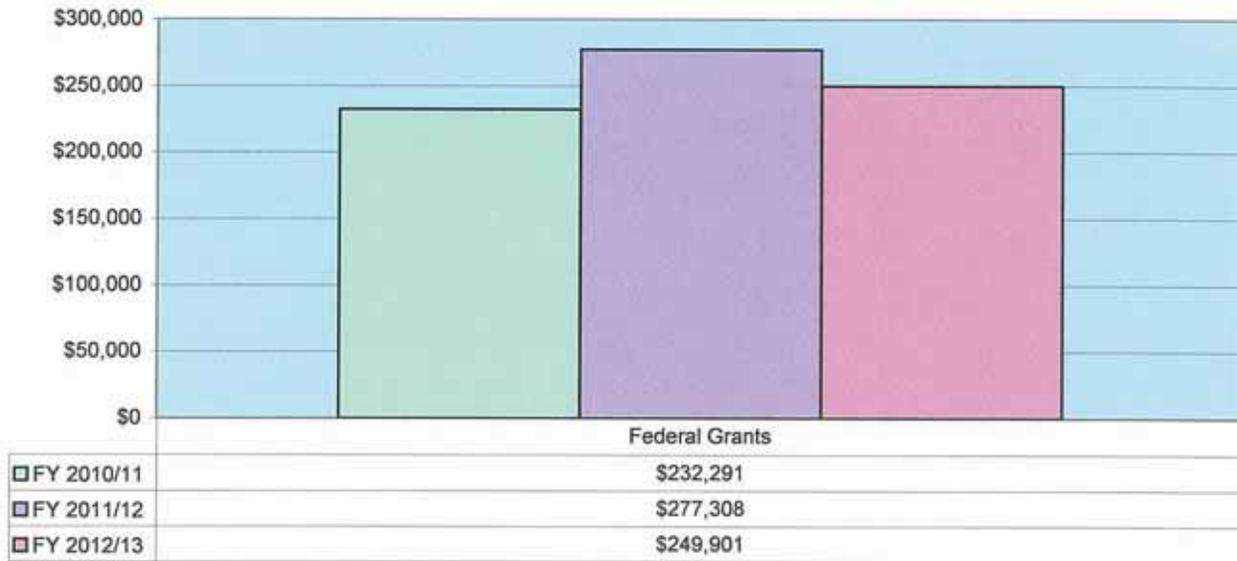
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COMMUNITY ORIENTED
POLICING SERVICES /
UNIVERSAL HIRING
POLICY GRANT

CITY OF HARLINGEN
COMMUNITY ORIENTED POLICING SERVICES / UNIVERSAL HIRING PROGRAM
(COPS/UHP) GRANT FUND

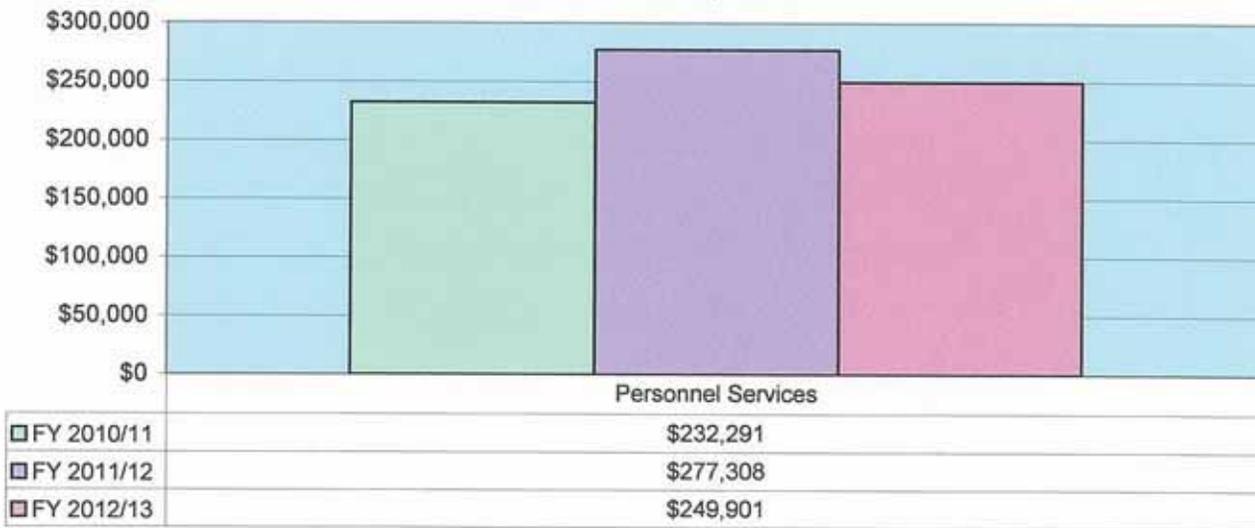
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Grants	\$232,291	\$277,308	\$277,308	\$249,901
Federal	232,291	277,308	277,308	249,901
TOTAL REVENUES	\$232,291	\$277,308	\$277,308	\$249,901
EXPENDITURES:				
Salaries Full Time	\$181,810	\$212,778	\$212,778	\$194,730
Overtime	(11,488)	0	0	0
Holiday Pay	9,661	0	0	0
Personnel Services	179,983	212,778	212,778	194,730
City FICA	11,139	12,846	12,846	12,059
City Medicare	2,605	3,004	3,004	2,820
City TCG Retirement	8,951	10,714	10,714	10,172
City Health Insurance	23,545	30,959	30,959	23,569
Worker's Compensation	6,068	7,007	7,007	6,551
Personnel Services - Benefits	52,308	64,530	64,530	55,171
TOTAL EXPENDITURES	\$232,291	\$277,308	\$277,308	\$249,901
Excess Revenues Over/(Under) Expenditures	0	0	0	0
Fund Balance Beginning of Year	0	0	0	0
END OF YEAR FUND BALANCE	\$0	\$0	\$0	\$0

COPS/UHP Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

COPS/UHP Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

COPS/UHP GRANT 115-3010

The City of Harlingen was awarded funds under the Community Oriented Policing Services/ Cops Hiring Recovery Program for the hiring of six (6) additional new police officers. The Harlingen Police Department is seeking an eighteen (18) month grant extension, which will move the expiration date of the grant from June 30, 2012, to December 31, 2013. The grant pays for entry-level salaries and approved fringe benefits over three years for newly-sworn career law enforcement officer positions. Three police officers positions will continue to be reimbursed through the fiscal year, however; the other three positions will no longer be eligible for reimbursement. The grant is part of the U.S. President's initiative to have more officers out on the streets; reducing crime and building better community partnerships.

RED LIGHT SAFETY PHOTO
ENFORCEMENT PROGRAM

CITY OF HARLINGEN
RED LIGHT SAFETY ENFORCEMENT PROGRAM

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
TexPool	\$330	\$100	\$100	\$0
NOW	318	100	100	0
Investments	648	200	200	0
TOTAL REVENUES	\$648	\$200	\$200	\$0
EXPENDITURES:				
<u>Police Operations Division 116-3010</u>				
Overtime	\$529	\$0	\$0	\$0
Personnel Services - Benefits	529	0	0	0
Miscellaneous Supplies	9,780	0	0	0
Supplies - Miscellaneous	9,780	0	0	0
Miscellaneous Equipment	5,115	0	0	0
Capital Outlay	5,115	0	0	0
<u>Traffic Signal Division 116-5010</u>				
Miscellaneous Supplies	6,235	0	0	0
Supplies - Miscellaneous	6,235	0	0	0
Miscellaneous Equipment	166,516	0	0	204,565
Capital Outlay	166,516	0	0	204,565
TOTAL EXPENDITURES	\$188,175	\$0	\$0	\$204,565
Excess Revenues Over/(Under) Expenditures	(187,527)	200	200	(204,565)
Fund Balance Beginning of Year	391,892	204,365	204,365	204,565
END OF YEAR FUND BALANCE	\$204,365	\$204,565	\$204,565	\$0

The City of Harlingen entered into a contract with Redflex Traffic Systems and reached a written agreement with the Texas Department of Transportation for the installation of photographic traffic signal monitoring systems within the City's jurisdiction to include State Highway Rights-of-Way. The traffic signal systems have been placed at different intersections to monitor and produce recorded images and video of vehicles that fail to stop at red light controlled intersections. The system photographs the license plates of the vehicles that disregard the red light and Harlingen Police Officers review the video and images to accept or reject the red light violation. Once accepted, Redflex Traffic Systems mails the violation notification to the registered owner of the vehicle. The registered owner can resolve the situation by nominating the actual operator of the vehicle, requesting an administrative adjudication hearing, appealing to Municipal Court or submitting payment for the civil violation imposed. Persons requesting an administrative adjudication hearing re heard by a Hearing Officer contracted by the City of Harlingen. The Harlingen Red Light Safety Photo Enforcement Program is aimed at reducing accident-related injuries specifically at intersections that reflect a high number of traffic accidents. The contract ended March 2010, and it was not renewed resulting in a decreased ending balance.

The fund balance was approved to replace 52 electrical powered school flashers with new solar powered flashers and to address safety concerns at Rio Hondo Road due to increase traffic resulting from the opening of a new school.

NEIGHBORHOOD STABILIZATION
PROGRAM

CITY OF HARLINGEN

NEIGHBORHOOD STABILIZATION PROGRAM

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
Neighborhood Stabilization Program (Stimulus Funding)	\$0	\$797,255	\$797,255	\$797,255
TOTAL REVENUES	<u>\$0</u>	<u>\$797,255</u>	<u>\$797,255</u>	<u>\$797,255</u>
<u>EXPENDITURES:</u>				
Miscellaneous	\$0	\$54,158	\$54,158	\$54,158
Clearance & Demolition	0	181,907	181,907	181,907
NSP Program	0	561,190	561,190	561,190
	0			
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$797,255</u>	<u>\$797,255</u>	<u>\$797,255</u>
Excess Revenues Over/(Under) Expenditures	0	0	0	0
Fund Balance Beginning of Year	0	0	0	0
END OF YEAR FUND BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

NEIGHBORHOOD STABILIZATION PROGRAM FUND 117

The Neighborhood Stabilization Program Fund is used to account for funds provided through the Texas Department of Housing and Community Affairs (TDHCA). The program funds are intended to demolish unsafe structures, purchase foreclosed homes, rehabilitate them if necessary, and provide homebuyer assistance.

The funds are available to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within their communities. The Community Development Department, in partnership with Harlingen Community Development Corporation, will purchase foreclosed residential properties, rehabilitate them if necessary, provide down payment assistance to eligible homebuyers, and facilitate homebuyer education courses. In addition the Community Development Department in coordination with the Code Enforcement Department will utilize funding to demolish unsafe, unsanitary structures.

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CONVENTION & VISITOR'S
BUREAU FUND

**CITY OF HARLINGEN
CONVENTION & VISITOR'S BUREAU FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
NOW Interest	235	150	150	300
Investments	235	150	150	300
Transfer from Hotel/Motel Fund	488,000	488,000	488,000	488,000
Transfer From	488,000	488,000	488,000	488,000
TOTAL REVENUES	<u>\$488,235</u>	<u>\$488,150</u>	<u>\$488,150</u>	<u>\$488,300</u>
EXPENDITURES:				
<u>Administration 119-6501</u>				
Personnel Services - Pay	\$99,976	\$106,860	\$106,860	\$113,986
Personnel Services - Benefits	23,525	27,762	27,762	25,094
Supplies - General	9,607	7,704	7,704	5,000
Services & Charges - General	25,757	28,038	28,038	53,500
Services & Charges - Maintenance	4,325	2,000	2,000	5,000
Administration Total	163,190	172,364	172,364	202,580
<u>Meeting Convention Marketing 119-6502</u>				
Services & Charges - General	4,178	2,500	2,500	5,000
Meeting Convention Marketing Total	4,178	2,500	2,500	5,000
<u>General Advertising 119-6503</u>				
Services & Charges - General	68,034	110,174	110,174	65,000
Services & Charges -Miscellaneous	59,957	84,162	84,162	70,000
General Advertising Total	127,991	194,336	194,336	135,000
<u>Promotion of Arts 119-6504</u>				
Services & Charges -Miscellaneous	18,811	30,500	30,500	40,000
Promotion of Arts Total	18,811	30,500	30,500	40,000
<u>Sports Marketing 119-6506</u>				
Services & Charges - General	35,453	36,669	36,669	20,720
Services & Charges -Miscellaneous	2,901	3,133	3,133	3,000
Sports Marketing Total	38,354	39,802	39,802	23,720
<u>Canada Marketing 119-6507</u>				
Services & Charges - General	13,504	5,968	5,968	7,000
Canada Marketing Total	13,504	5,968	5,968	7,000
<u>Mexico Marketing 119-6508</u>				
Services & Charges - General	25,362	29,165	29,165	20,000
Services & Charges -Miscellaneous	12,384	8,050	8,050	20,000
Mexico Marketing Total	37,746	37,215	37,215	40,000

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>Nature Tour Marketing 119-6509</u>				
Services & Charges - General	19,451	23,220	23,220	30,000
Services & Charges – Miscellaneous	0	0	0	5,000
Nature Tour Marketing Total	19,451	23,220	23,220	35,000
TOTAL EXPENDITURES	<u>\$423,225</u>	<u>\$505,905</u>	<u>\$505,905</u>	<u>\$488,300</u>
Excess Revenues Over/(Under) Expenditures	65,010	(17,755)	(17,755)	0
Fund Balance Beginning of Year	336,226	401,236	401,236	383,481
END OF YEAR FUND BALANCE	<u>\$401,236</u>	<u>\$383,481</u>	<u>\$383,481</u>	<u>\$383,481</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6501
(Administration)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	\$97,725	\$104,235	\$104,235	\$111,286
Overtime	1,572	1,575	1,575	0
Car Allowance	679	1,050	1,050	2,700
Personnel Services - Pay	99,976	106,860	106,860	113,986
City FICA	6,148	6,462	6,462	7,008
City Medicare	1,438	1,511	1,511	1,639
City TCG Retirement	4,965	5,212	5,212	5,564
City Health Insurance	10,630	14,212	14,212	10,461
Worker's Compensation	344	365	365	422
Personnel Services - Benefits	23,525	27,762	27,762	25,094
Office Supplies	9,607	7,704	7,704	5,000
Supplies – General	9,607	7,704	7,704	5,000
Utilities / Communications	1,368	1,000	1,000	1,000
Audit Fees	5,000	5,000	5,000	5,000
Building Rental	0	17,501	17,501	42,000
Dues, Memberships & Subscriptions	200	3,907	3,907	5,000
Registration, Travel, & Training	120	130	130	0
Employee Mileage Reimb	69	500	500	500
Contract Labor	19,000	0	0	0
Services & Charges - General	25,757	28,038	28,038	53,500
Maintenance – Furniture & Equipment	4,325	2,000	2,000	5,000
Services & Charges - Maintenance	4,325	2,000	2,000	5,000
ADMINISTRATION TOTALS	<u>\$163,190</u>	<u>\$172,364</u>	<u>\$172,364</u>	<u>\$202,580</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6502
(Meeting Convention Marketing)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Advertising	3,060	2,500	2,500	5,000
Dues, Memberships & Subscriptions	870	0	0	0
Registration, Travel, & Training	248	0	0	0
Services & Charges - General	4,178	2,500	2,500	5,000
MEETING CONVENTION MARKETING TOTAL	<u>\$4,178</u>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$5,000</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6503
(General Advertising)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Advertising	54,280	101,029	101,029	50,000
Dues, Memberships, & Subscriptions	5,618	2,145	2,145	0
Regis., Travel & Training	8,136	7,000	7,000	15,000
Services & Charges - General	68,034	110,174	110,174	65,000
Tourism Promotions	13,124	11,409	11,409	30,000
Mrketing-Brochure/TV/Radio	7,842	12,974	12,974	10,000
Internet Marketing	31,208	45,628	45,628	20,000
Promotional	7,783	14,151	14,151	10,000
Services & Charges-Miscellaneous	59,957	84,162	84,162	70,000
GENERAL ADVERTISING TOTAL	<u>\$127,991</u>	<u>\$194,336</u>	<u>\$194,336</u>	<u>\$135,000</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6504
(Promotion of Arts)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
A & E Symphony	961	3,000	3,000	10,000
Alliance Hisp Arts & Culture	4,822	0	0	0
Sabor Campo Food Festival	4,290	0	0	0
Cinesol	5,000	3,000	3,000	0
Heritage Festival	2,500	0	0	0
Blues on the Hill	1,238	5,500	5,500	0
Museum	0	1,000	1,000	0
Special Event	0	18,000	18,000	30,000
Services & Charges-Miscellaneous	18,811	30,500	30,500	40,000
PROMOTION OF ARTS TOTAL	<u>\$18,811</u>	<u>\$30,500</u>	<u>\$30,500</u>	<u>\$40,000</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6506
(Sports Marketing)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Advertising	20,567	32,370	32,370	15,720
Dues, Memberships & Subscriptions	1,015	0	0	0
Registration, Travel, & Training	13,871	4,299	4,299	5,000
Services & Charges - General	<u>35,453</u>	<u>36,669</u>	<u>36,669</u>	<u>20,720</u>
Jalapeno 100	<u>2,901</u>	<u>3,133</u>	<u>3,133</u>	<u>3,000</u>
Services & Charges - Miscellaneous	2,901	3,133	3,133	3,000
SPORTS MARKETING TOTAL	<u>\$38,354</u>	<u>\$39,802</u>	<u>\$39,802</u>	<u>\$23,720</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6507
(Canada Marketing)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Advertising	<u>13,504</u>	<u>5,968</u>	<u>5,968</u>	<u>7,000</u>
Services & Charges - General	13,504	5,968	5,968	7,000
CANADA MARKETING TOTAL	<u>\$13,504</u>	<u>\$5,968</u>	<u>\$5,968</u>	<u>\$7,000</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6508
(Mexico Marketing)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Advertising	<u>25,362</u>	<u>29,165</u>	<u>29,165</u>	<u>20,000</u>
Services & Charges - General	25,362	29,165	29,165	20,000
Tourism Promotion	1,884	2,500	2,500	10,000
Mrkting-Brochure/TV/Radio	<u>10,500</u>	<u>5,550</u>	<u>5,550</u>	<u>10,000</u>
Services & Charges - Miscellaneous	12,384	8,050	8,050	20,000
MEXICO MARKETING TOTAL	<u>\$37,746</u>	<u>\$37,215</u>	<u>\$37,215</u>	<u>\$40,000</u>

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6509
(Nature Tour Marketing)**

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Advertising	13,996	21,256	21,256	25,000
Dues, Memberships& Subscriptions	3,300	0	0	0
Registration, Travel, & Training	2,155	1,964	1,964	5,000
Services & Charges - General	19,451	23,220	23,220	30,000
Mrkting-Brochure/TV/Radio	0	0	0	5,000
Services &Charges-Miscellaneous	0	0	0	5,000
NATURE TOUR MARKETING TOTAL	<u>\$19,451</u>	<u>\$23,220</u>	<u>\$23,220</u>	<u>\$35,000</u>

PROGRAM GOAL

To carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community. We assist these visitors in having a successful and enjoyable stay and encourage their return.

Our marketing programs include sports, nature and tourism sales, visitor's services, advertising, marketing, public relations, publicity and dissemination of literature. We encourage everyone in the Harlingen area to welcome and accommodate our visitors.

Through our visitor industry, we can build the image of Harlingen as an excellent place to visit. Visitors stimulate the Harlingen trade area and diversify the economy. This sustains jobs and improves the quality of life for our citizens.

OBJECTIVES 12-13

- Develop a new marketing and advertising plan utilizing our new full-service advertising agency, KGBTX, and agency with many years of experience destination marketing experience.
- Develop a coordinated marketing and branding vision for the Harlingen Convention & Visitors Bureau focused on our strengths as a tourism destination.
- Maintain brand presence across all defined target groups via advertising and media efforts.
- Develop a Public Relations campaign to get the Harlingen residents involved in hometown pride campaign. Build community support for tourism and the CVB.

- Develop a Public Relations campaign to combat the negative press surrounding our location to Mexico in order to decrease the negative perception of being an unsafe region.
- Increase brand awareness of Harlingen as a destination and resulting visitation from individual travelers.
- Generate increased visitation from the following major audiences.
 - o Leisure Travelers
 - o Mexico
 - o Nature Tourism
 - o Sports/Tournaments
 - o Retirement/Winter Texans
 - o Small meetings
- Create and update our Tourism Marketing Plan.
- Execute an advertising campaign including print, online, outdoor billboards, and tv/radio.
- Increase Familiarization (FAM) tours for journalist, travel writers, birders, tour operators and group leaders.
- Implement a creative Direct mail campaign to the most valuable audiences with a targeted message.
- Develop a more comprehensive Selling strategy for each of our major visitor markets.
- Continue to engage potential visitors by investing staff time in managing Facebook and Twitter accounts
- Execute targeted direct mail and social media campaigns.
- Integrate social media tool icons into all existing traditional communications including advertising.
- Continue to enhance our interactive marketing through our website www.visitharlingentexas.com.
- Build relationships with local promoters and tournament directors for sporting events.
- Exhibit at TEAMS, NASC Marketplace and TASA to bid on tournaments. Place advertising in major sport planning magazines.
- Continue to inform hospitality partners and local stakeholders about the specific needs of groups as well as provide education opportunities that focus on enhanced customer service concepts and destination training.
- Distribute destination information and promote our brand messaging at all TEAM Texas event opportunities.
- Continue to monitor the ever-changing tourism industry through partnerships and education opportunities with the Destination Marketing Association International, State of Texas, Texas Association of Convention and Visitors Bureau, and Texas Tourism Industry and Association.
- Continue to expand/build the leisure database of visitors and potential visitors.
- Plan participation in consumer travel shows that impact the leisure drive market.
- Continue to inform hospitality partners and local stakeholders about the specific needs of groups as well as provide education opportunities that focus on enhanced customer service concepts and destination training.

- Develop an educational program for our front-line staff at hotels to ensure they are knowledgeable about Harlingen and our attractions and community so they may serve as Ambassadors for promoting Harlingen to their guests.
- Continue to build strategic partnerships citywide to further build group friendly product. Work closely with likeminded groups such as the Downtown District, Parks & Recreation, Harlingen Arts & Heritage Museum, Performing Arts organizations, Rio Grande Valley Birding Festival and others to build and promote collaborations within our community.
- Continue to partner with the Texas Department of Transportation Travel Information Center in Harlingen.
- Utilize research to develop fact-based sales, marketing and operational decisions.
- Invest in training/professional development of CVB staff, cross-training and enhanced communication and collaboration to ensure maximum efficiency and effectiveness in our destination marketing efforts.
- Research and develop recommendation to city leadership on new events to bring to Harlingen. (i.e. music festival, food festival, cultural festival, etc.)
- Work with local organizations to develop a new two-day festival for Harlingen which would bring visitors from outside of Harlingen and increase hotel stays.
- Develop a new CVB video to promote Harlingen as a tourism destination.
- Work with the Birding Festival committee through our Cooperative partnership to market and promote the Rio Grande Birding Festival.
- Work with the Jalapeno 100 committee to provide marketing and advertising.
- Continue supporting the marketing and promotional efforts of the Harlingen Arts & Heritage Museum.
- Attend TTIA (Texas Travel Industry Association) and TACVB (Texas Association of Convention & Visitors Bureaus) conferences and complete our Destination Management certifications.
- Participate in important market industry Conferences and or Conventions.
- Develop a Competitive Analysis of the Rio Grande Valley comparable destinations.
- Develop a special Meeting Planner Guide package targeting small religious, family, military, and state association meetings.
- Create a sales calling plan and track all sales leads and calls.
- Develop a HCVB Volunteer Program and hold a recruitment session early in the fiscal year.
- Promoting Harlingen through TEAM Texas Co-op partnership with other CVB's across the state to educate our visitors and planners. The Team Texas partnership allows HCVB the opportunity to exhibit and attend state, national and international tradeshow at a discounted rate. These are essential to our marketing efforts.
- RV Park Activity Directors Day- invite RV park Activity Leaders from across Harlingen and the RGV to come and experience a day trip to Harlingen to learn more about our attractions and educate them so they will promote Winter Texan activities in Harlingen.

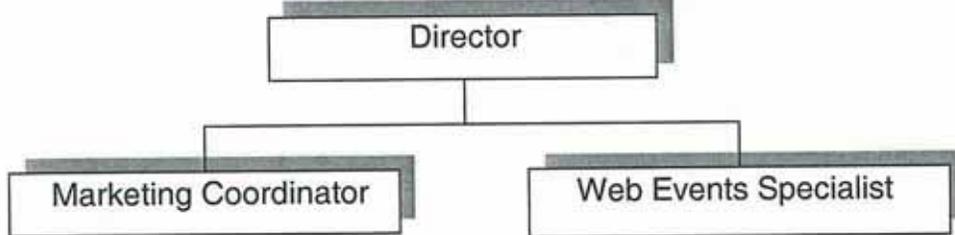
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Rental agreement with the Harlingen Chamber of Commerce went from \$10 to \$42,000 annually.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Convention & Visitor's Bureau Director	1	1	\$55,205
Marketing Coordinator	1	1	29,886
WEB Events Specialist	1	1	26,196
Fringe Benefits			27,793
Total	<u>3</u>	<u>3</u>	<u>\$139,080</u>

CONVENTION AND VISITOR'S BUREAU



FEMA JEFFERSON STREET
DRAINAGE FUND

CITY OF HARLINGEN

FEMA JEFFERSON STREET DRAINAGE

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
F.E.M.A. Proceeds	\$620,802	\$1,511,037	\$1,511,037	\$168,161
Now Investments	1			
TOTAL REVENUES	<u>\$620,803</u>	<u>\$1,511,037</u>	<u>\$1,511,037</u>	<u>\$168,161</u>
<u>EXPENDITURES:</u>				
Advertising Services & Charges	\$617	\$0	\$0	\$0
Miscellaneous	5,400	0	0	0
Engineering Expenses	19	0	0	0
Drainage Improvements	713,239	1,412,565	1,412,565	168,161
TOTAL EXPENDITURES	<u>\$719,275</u>	<u>\$1,412,565</u>	<u>\$1,412,565</u>	<u>\$168,161</u>
Excess Revenues Over/(Under) Expenditures	(98,472)	98,472	98,472	0
Fund Balance Beginning of Year	0	(98,472)	(98,472)	0
END OF YEAR FUND BALANCE	<u>(\$98,472)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

FEMA JEFFERSON STREE DRAINAGE FUND 122

The Federal Emergency Management Agency (FEMA) Jefferson Street Drainage fund is used to account for State Disaster funds awarded through the Texas Department of Public Safety – Division of Emergency Management. This funding enables the Hazard Mitigation Jefferson Street Drainage project to be completed in its entirety.

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TDRA NORTHWEST AREA
DRAINAGE FUND

CITY OF HARLINGEN

**TEXAS DEPARTMENT OF RURAL AFFAIRS (TDRA)
NORTHWEST AREA DRAINAGE
DISASTER ASSISTANCE (HURRICANE DOLLY)**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
Texas Department of Rural Affairs	\$1,197,495	\$992,890	\$992,890	\$447,090
TOTAL REVENUES	<u>\$1,197,495</u>	<u>\$992,890</u>	<u>\$992,890</u>	<u>\$447,090</u>
<u>EXPENDITURES:</u>				
Personnel Services - Pay	\$0	\$2,714	\$2,714	\$2,714
Miscellaneous	110	2,686	2,686	917
Drainage Improvements	1,196,433	987,281	987,281	443,459
TOTAL EXPENDITURES	<u>\$1,196,543</u>	<u>\$992,681</u>	<u>\$992,681</u>	<u>\$447,090</u>
Excess Revenues Over/(Under) Expenditures	952	209	209	0
Fund Balance Beginning of Year	<u>(1,161)</u>	<u>(209)</u>	<u>(209)</u>	<u>0</u>
END OF YEAR FUND BALANCE	<u>(\$209)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**TEXAS DEPARTMENT OF RURAL AFFAIRS (TDRA) NORTHWEST AREA
DRAINAGE FUND 123**

The TDRA Northwest Area Drainage Fund is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs (TDRA). This funding enables the Northwest Area Drainage project to be completed in its entirety.

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TAX INCREMENT FINANCING
FUNDS

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
NOW Interest	\$129	\$75	\$75	\$0
Transfers From General Fund	<u>69,158</u>	<u>101,807</u>	<u>101,807</u>	<u>70,000</u>
TOTAL REVENUES	<u>\$69,287</u>	<u>\$101,882</u>	<u>\$101,882</u>	<u>\$70,000</u>
<u>EXPENDITURES:</u>				
Professional Services	<u>\$1,101</u>	<u>\$101,882</u>	<u>\$101,882</u>	<u>\$70,000</u>
TOTAL EXPENDITURES	<u>\$1,101</u>	<u>\$101,882</u>	<u>\$101,882</u>	<u>\$70,000</u>
Excess Revenues Over/(Under) Expenditures	68,186	0	0	0
Fund Balance Beginning of Year	<u>138,151</u>	<u>206,337</u>	<u>206,337</u>	<u>206,337</u>
END OF YEAR FUND BALANCE	<u>\$206,337</u>	<u>\$206,337</u>	<u>\$206,337</u>	<u>\$206,337</u>

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
NOW Interest	\$227	\$100	\$100	\$0
Transfers From General Fund	125,375	104,253	104,253	104,000
TOTAL REVENUES	<u>\$125,602</u>	<u>\$104,353</u>	<u>\$104,353</u>	<u>\$104,000</u>
<u>EXPENDITURES:</u>				
Professional Services	\$1,101	\$104,353	\$104,353	\$104,000
TOTAL EXPENDITURES	<u>\$1,101</u>	<u>\$104,353</u>	<u>\$104,353</u>	<u>\$104,000</u>
Excess Revenues Over/(Under) Expenditures	124,501	0	0	0
Fund Balance Beginning of Year	<u>272,264</u>	<u>396,765</u>	<u>396,765</u>	<u>396,765</u>
END OF YEAR FUND BALANCE	<u>\$396,765</u>	<u>\$396,765</u>	<u>\$396,765</u>	<u>\$396,765</u>

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
NOW Interest	\$81	\$25	\$25	\$0
Transfers From General Fund	191,206	182,984	182,984	125,000
TOTAL REVENUES	<u>\$191,287</u>	<u>\$183,009</u>	<u>\$183,009</u>	<u>\$125,000</u>
<u>EXPENDITURES:</u>				
Professional Services	\$3,101	\$183,009	\$183,009	\$125,000
TOTAL EXPENDITURES	<u>\$3,101</u>	<u>\$183,009</u>	<u>\$183,009</u>	<u>\$125,000</u>
Excess Revenues Over/(Under) Expenditures	188,186	0	0	0
Fund Balance Beginning of Year	<u>48,753</u>	<u>236,939</u>	<u>236,939</u>	<u>236,939</u>
END OF YEAR FUND BALANCE	<u>\$236,939</u>	<u>\$236,939</u>	<u>\$236,939</u>	<u>\$236,939</u>

The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

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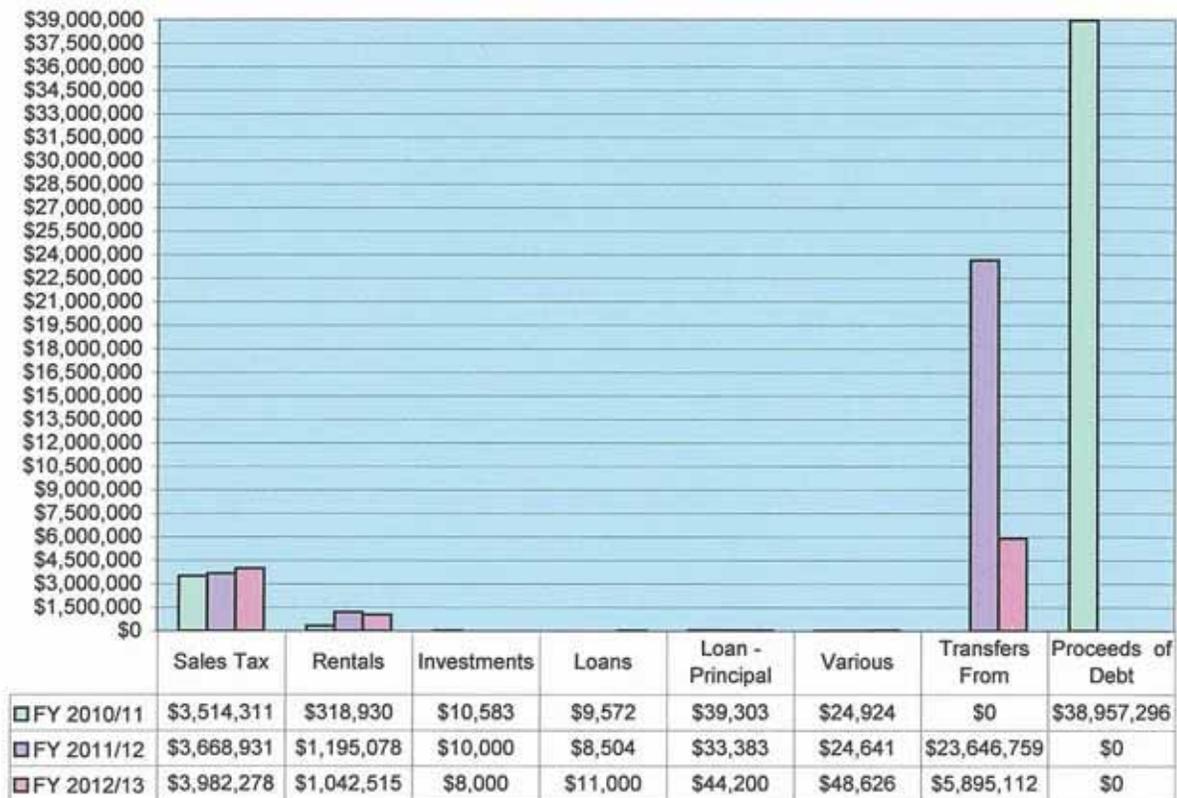
HARLINGEN ECONOMIC
DEVELOPMENT CORPORATION,
INC.

CITY OF HARLINGEN

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION, INC. FUND

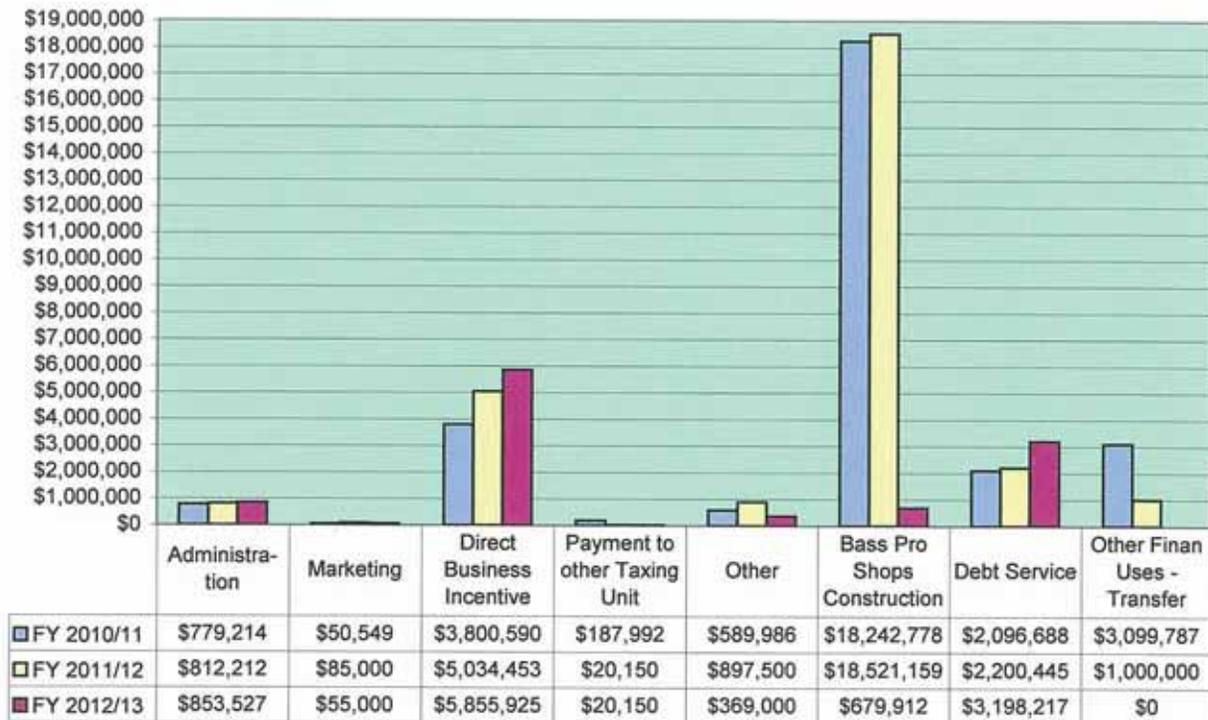
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Sales Tax	\$3,514,311	\$3,575,181	\$3,575,181	\$3,904,704
380 BPS Agreement	0	93,750	93,750	77,574
Sales Tax	3,514,311	3,668,931	3,668,931	3,982,278
Bass Pro Shop	0	875,000	875,000	750,215
Echostar / Parking Lot	34,407	34,407	34,407	32,000
Spring Dynamic / Building	25,106	24,971	24,971	0
United Health Care / Buildings	259,417	260,700	260,700	260,300
Rentals	318,930	1,195,078	1,195,078	1,042,515
CD's	941	10,000	10,000	0
NOW Interest	9,642	0	0	8,000
Investments	10,583	10,000	10,000	8,000
Miscellaneous - Interest	9,572	8,504	8,504	11,000
Loans	9,572	8,504	8,504	11,000
Miscellaneous - Interest	22,505	22,641	22,641	0
Lease Purchase	22,505	22,641	22,641	0
2010 A Tax Exempt	3,792	400	400	0
2010 B Taxable	3,165	2,500	2,500	200
Loans Principal	6,957	2,900	2,900	200
Various	32,346	30,483	30,483	44,000
Loans Principal	32,346	30,483	30,483	44,000
Contract Dispute	0	0	0	46,826
Share of HIFI Land Sale	2,050	2,000	2,000	1,800
Miscellaneous	369	0	0	0
Various	2,419	2,000	2,000	48,626
General Fund	0	250,000	250,000	206,864
Fund Balance	0	23,296,759	23,296,759	3,376,248
TIRZ #3	0	100,000	100,000	2,312,000
Transfer From	0	23,646,759	23,646,759	5,895,112
Bond/C.O. Sale	31,610,006	0	0	0
Interim Loan	7,347,290	0	0	0
Proceeds of Debt	38,957,296	0	0	0
TOTAL REVENUES	<u>\$42,874,919</u>	<u>\$28,587,296</u>	<u>\$28,587,296</u>	<u>\$11,031,731</u>
EXPENDITURES:				
Administration	\$779,214	\$812,212	\$812,212	\$853,527
Marketing	50,549	85,000	85,000	55,000
Direct Business Incentive	3,800,590	5,034,453	5,034,453	5,855,925
Payment to Other Taxing Unit	187,992	20,150	20,150	20,150
Other	589,986	897,500	897,500	369,000
Bass Pro Shops - Construction	18,242,778	18,521,159	18,521,159	679,912
Debt Service	2,096,688	2,200,445	2,200,445	3,198,217
Other Finan Uses - Transfer	3,099,787	1,000,000	1,000,000	0
	28,847,584	28,570,919	28,570,919	11,031,731
TOTAL EXPENDITURES	<u>\$28,847,584</u>	<u>\$28,570,919</u>	<u>\$28,570,919</u>	<u>\$11,031,731</u>
Excess Revenues Over/(Under)				
Expenditures	14,027,335	16,377	16,377	0
Fund Balance Beginning of Year	9,913,766	23,941,101	23,941,101	23,957,478
END OF YEAR FUND BALANCE	<u>\$23,941,101</u>	<u>\$23,957,478</u>	<u>\$23,957,478</u>	<u>\$23,957,478</u>

Economic Development Corporation of Harlingen, Inc. Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Economic Development Corporation of Harlingen, Inc. Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

ECONOMIC DEVELOPMENT CORPORATION OF HARLINGEN DETAIL 191-8501

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries - Full Time	\$259,758	\$262,219	\$262,219	\$289,262
Car Allowance	9,496	9,496	9,496	2,400
Travel Pay	22	0	0	0
City FICA	12,792	12,943	12,943	17,329
City Medicare	3,660	3,730	3,730	4,053
City TCG Retirement	26,540	26,648	26,648	14,463
City Health Insurance	25,393	27,625	27,625	31,274
City Life Insurance	3,768	0	0	0
Worker's Compensation	943	951	951	1,261
Office Equip/Furn Non Cap	45,000	10,000	10,000	5,000
Communications	11,653	18,000	18,000	18,000
Website Development/Maintenance	7,500	11,200	11,200	9,000
Advertising	0	0	0	44,000
Office Rental	34,200	0	0	0
Professional Development Dues	1,435	5,000	5,000	5,000
Mileage Reimbursement	1,066	3,500	3,500	2,500
Insurance	0	5,500	5,500	6,200
Promotional	4,675	3,000	3,000	2,500
Marketing - Miscellaneous	4,012	0	0	3,000
Chamber - Sibley & Millsap	120,515	120,000	120,000	120,000
Economic Development Studies	0	62,000	62,000	64,000
Consultants I69/77/281	58,500	60,000	60,000	60,000
City Reimbursement	57,100	57,100	57,100	57,100
Office Supplies	9,180	10,000	10,000	10,000
Professional	67,031	65,500	65,500	60,000
Audit Fees	7,000	7,000	7,000	7,000
Registration, Travel, & Training	4,570	10,000	10,000	10,000
Insurance	1,000	1,300	1,300	1,300
Miscellaneous/Unallocated	0	0	0	3,885
Hosting/Groundbreaking Events	2,405	7,000	7,000	5,000
Consultants	0	12,500	12,500	0
Administration	<u>779,214</u>	<u>812,212</u>	<u>812,212</u>	<u>853,527</u>
Marketing - Miscellaneous	19,184	20,000	20,000	10,000
Marketing - Direct Mail	1,247	15,000	15,000	5,000
Marketing - Travel	5,426	10,000	10,000	20,000
Marketing - Advertising	24,692	40,000	40,000	20,000
Marketing	<u>50,549</u>	<u>85,000</u>	<u>85,000</u>	<u>55,000</u>
Harmony Green/Aloe Labs.	0	15,000	15,000	0
Echostar Satellite Corp.	233,250	224,500	224,500	250,000
Arroyo Grande Retail LP	100,000	0	0	0
Cardone Industries, Inc.	0	0	0	250,000
Joint Articulation Center	3,392,340	17,148	17,148	5,925
United Health Care Group	0	550,000	550,000	550,000
Rental World	75,000	0	0	0
TYCO Valves & Controls, LP	0	275,000	275,000	130,000
Small Business Program	0	50,000	50,000	100,000
New/Existing Business Project	0	581,368	581,368	400,000
South Texas Medical Foundation	0	2,261,437	2,261,437	50,000
Gulf Coast Trades Center	0	60,000	60,000	30,000

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Rare Hospitality Intl, Inc.	0	0	0	100,000
J Chandra Groups, LTD	0	0	0	200,000
Reyna Family Development LTD	0	1,000,000	1,000,000	3,790,000
Direct Business Incentive	3,800,590	5,034,453	5,034,453	5,855,925
DID Oper.-Promotion/Advertising	10,000	0	0	0
Regional Academic Health Center	177,992	20,150	20,150	20,150
Payment To Other Tax Unit	187,992	20,150	20,150	20,150
Miscellaneous - Property Taxes	5,429	20,000	20,000	18,000
Targeted Infrastructure	172,057	0	0	0
VIDA-Valley Initiative for Development Adv.	300,000	300,000	300,000	225,000
Public Relations & Image	0	10,000	10,000	0
Tech Prep	75,000	75,000	75,000	37,500
Rio South Texas EDC	30,000	30,000	30,000	30,000
I - 69 Alliance	7,500	7,500	7,500	7,500
Reese Parking Lot	0	270,000	270,000	0
Special Advertising/Videos	0	100,000	100,000	0
EDC Televised Meetings	0	20,000	20,000	20,000
Parking Lot Engin. & Arch.	0	25,000	25,000	0
Restaurant Loan	0	40,000	40,000	0
TSTC Entrepreneur Training	0	0	0	3,500
Dollar Save Energy Loan	0	0	0	27,500
Other	589,986	897,500	897,500	369,000
Salaries - Full Time	47,829	66,683	66,683	34,844
Car Allowance	3,448	4,800	4,800	2,400
City FICA	3,152	4,367	4,367	2,277
City Medicare	737	1,021	1,021	532
City TCG Retirement	2,391	3,334	3,334	1,742
City Health Insurance	2,151	4,032	4,032	1,743
Worker's Compensation	411	572	572	320
Office Supplies	1,557	0	0	1,500
Utilities / Communications	2,552	231,921	231,921	0
Professional Services	273,819	0	0	7,000
Advertising	7,149	0	0	1,000
Building Rental	1,361	0	0	0
Miscellaneous	1,000	0	0	1,000
Professional	123,976	0	0	15,000
Buildings	15,372,405	16,500,780	16,500,780	0
Improvements Other Than Bldgs	2,398,840	1,703,649	1,703,649	610,554
Bass Pro Shops - Construction	18,242,778	18,521,159	18,521,159	679,912
Debt Issuance Cost	1,019,229	491,700	491,700	490,832
Debt Service Principal	0	0	0	1,010,000
Interest	1,077,459	1,708,745	1,708,745	1,697,385
Debt Service	2,096,688	2,200,445	2,200,445	3,198,217
Bass Pro Shops	3,099,787	0	0	0
EDC Fund Balance	0	1,000,000	1,000,000	0
Other Finan Uses-Transfer	3,099,787	1,000,000	1,000,000	0
DEVELOPMENT CORPORATION HARLINGEN, INC. FUND TOTAL	28,847,584	28,570,919	28,570,919	11,031,731

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION

MISSION STATEMENT

The mission of the Harlingen Economic Development is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

- 1.) The purpose of the Corporation is to create wealth that improves the quality of life for the citizens of Harlingen.
- 2.) The focus of the Corporation will be the creation of "primary" (sometimes called "basic") employment opportunities.
 - Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money circulates (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.
 - Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
 - Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.
 - Potential new firms and existing businesses that consider expansion will be treated equally. Local firms create the most jobs and are the best salespeople for the community.
 - Priority will be given to corporate headquarters operations due to the added value these firms bring to a community by way of good corporate citizenship.
- 3.) A secondary focus of the Corporation will be the recruitment of new, larger-scale retail developments through improvements in infrastructure.
 - New retailers generate property and sales tax revenue for the City.
 - A broad range of retail opportunities adds to quality of life of the City.
- 4.) Building a better community is important and it requires the effort of a number of organizations, groups and institutions. The focus of the Development Corporation will be "marketing" and "deal making." Community development activities will be conducted by others.

GOALS AND OBJECTIVES 2012-2013

CAPACITY BUILDING PROJECTS

GOAL: INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES.

- Continue to support the training activities of VIDA and other training entities.
- Support the RGV Lead Program, including programs of study, summer internship programs for Harlingen CISD teachers, and the Career Expo.

JOB CREATING PROJECTS

GOAL: LEAD IN THE EFFORT TO CREATE AT LEAST 500 JOBS.

- Using the "Guiding Principles" of the HEDC, lead in the recruitment of new business and the expansion of existing business.
- Implement a plan to create new "primary" jobs through the retention and expansion of existing business and the recruitment of new business.

GOAL: RETAIN EXISTING BUSINESSES AND ENCOURAGE THEIR EXPANSION
PUBLISH A DIRECTORY OF LOCAL MANUFACTURERS AND MAJOR EMPLOYERS ANNUALLY.

- Perform annual review of information on basic employers (industrial, distribution, administrative services, health services, information technology and research and development) and other major employers in Harlingen to insure proper information is available.
- Maintain information on businesses that provide services to local industries.
- Prepare a directory of industrial and major employers for internal use and publish a list of major employers on the web site.

WORK REGULARLY WITH LOCAL EMPLOYERS.

- Call on at least thirty (30) local firms.
- Call on the corporate headquarters of one local branch operation.
- Use the Existing Industry Visit Survey to verify company information, determine areas of company interest/concern and determine expansion potential.
- Maintain information on programs and assistance available to local employers.
- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Develop a list of suppliers or customers of existing industry that might be recruited.
- Manage the activities of the Harlingen Manufacturers Association.

GOAL: RECRUIT NEW PRIMARY BUSINESS AND INDUSTRY TO CREATE JOBS AND GENERATE NEW INCOME

DEVELOP A DIRECT MARKETING PROGRAM TO REACH TARGET FIRMS.

- Maintain a database of at least five hundred (500) firms within target industry categories.
- Maintain a list of one hundred (100) regional and national firms involved in site location for their clients.
- Maintain a list of three hundred (300) regional and national industrial and commercial realtors.
- Develop a semi-annual direct mail marketing campaign to target industries, site location consultants and the industrial and commercial real estate community.
- Participate in CoreNet and the International Asset Management Council to access real estate executives of national firms and consultants involved in site selection.

MARKET THE AREA ON THE INTERNET.

- Update the web site to accurately depict the attractiveness of Harlingen to new and expanding business.
- Participate in Fast Facility, Site Location Partnership, LoopNet, Site Selection Network and other Internet sites used by site selectors and clients.
- Establish a method to upload client proposals to a secure web site.
- Insure that all information provided over these sites is current, factual and easy to access.
- Conduct a program of "search engine optimization" to insure proper positioning of HEDC website.

MARKET HARLINGEN TO MAQUILADORAS AND MEXICAN NATIONALS

- Develop contact information for firms currently located near the border in Mexico.
- Initiate direct contact to inform these firms of the advantages of a Harlingen location.
- Develop relationships with economic development officials in Mexico to promote Harlingen as a location.

PARTICIPATE IN MARKETING EFFORTS OF ECONOMIC DEVELOPMENT ALLIES.

- Meet regularly with the Governor's Office of Economic Development, utilities and others to review current marketing activities, discuss current business prospects, plan future activities and provide updates on local marketing activities.
- Participate in marketing activities of TexasOne, Team Texas, and other allies.
- Provide current information on available buildings and sites to allies.

DEVELOP AN ADVERTISING PROGRAM TO GENERATE PROSPECTS.

- Research advertising opportunities in target industries and participate as appropriate.
- Work with Site Location Partnership, RSTEC and directly with Site Selection Consultants and Brokers to raise awareness.

GOAL: RECRUIT NEW RETAIL DEVELOPMENT

- Assist Bass Pro Shops in marketing.
- Gather information on the strength and advantages of the Harlingen area market for retail development.
- Prepare marketing materials that outline the strengths and advantages.
- Develop a local team to help market Harlingen to retailers and developers.
- Participate in International Conference of Shopping Centers trade shows.
- Conduct direct mail and personal follow up activities to potential developers and retailers.
- Assist other developers with retail prospects.

GOAL: PROVIDE ONE-STOP RESOURCE FOR ECONOMIC DEVELOPMENT INFORMATION ON HARLINGEN

CATALOG INFORMATION ON LOCAL ASSISTANCE AND RESOURCES.

- Support efforts to streamline the permitting process to assist clients.
- Catalogue assistance available to business.

DEVELOP FACTUAL INFORMATION TO USE WHEN WORKING WITH CLIENTS.

- Publish and continually update a "fact book" that includes detailed information on population, labor force, transportation, utilities, government, taxes and incentives, education, training, and community facilities and services to serve as the basis for prospect presentations.
- Maintain a database (including photos and maps) and detailed information on available sites and buildings.
- Maintain information in a printed format, on an Internet home page, in specific prospect proposals on the Internet and in Microsoft PowerPoint presentations.

PLAN FOR FUTURE PROPERTY NEEDS.

- Complete planning for development of the 434 acre Industrial AirPark as a first class business and industrial park, including site layout, streets and utilities.
 - Participate in the "Certified Sites Program" of the Rio South Texas Economic Council.
 - Research development of a first class, 100,000 square foot "shell building" to increase client activity.
- Continually search for new sites and buildings to add to the existing inventory.
- Manage the activities of the Harlingen Industrial Foundations, Inc. (HIFI)
- Provide input regarding zoning issues in order to protect future business/industrial areas.
- Seek new growth opportunities for industrial development such as the creation of a class "A" business park.

GOAL: IMPROVE THE IMAGE OF HARLINGEN

- Continue to update and improve the HEDC website.
- Promote to the news media (local, regional, and national) local efforts and successes, particularly in the area of economic development.
- Issue four (4) press releases.
- Publish an annual progress report.

GOAL: FOSTER REGIONAL RELATIONSHIPS FOR ECONOMIC DEVELOPMENT

- Continue participation in the Rio South Texas Economic Council as a means to generate more prospect activity for the region.
- Continue working with the Rio Tech Fund to spur technology-based entrepreneurship on a regional level.

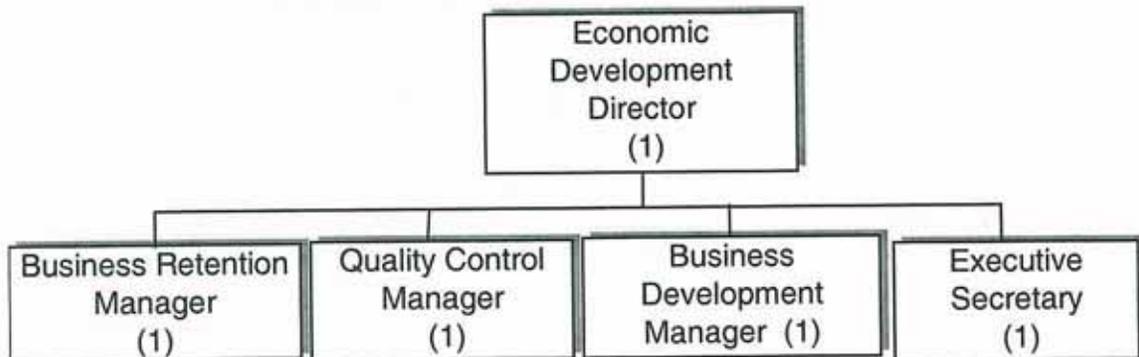
GOAL: INCREASE USE OF THE FREE TRADE BRIDGE AS A MEANS OF JOB CREATION.

- Work with other bridge partners to resolve issues that hold back growth.
- Work with the State of Tamaulipas and others to encourage improvements on the Mexico side of the border.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Economic Development Director	1	1	\$134,268
Quality Control Manager	1	1	69,688
Business Retention Manager	1	1	47,143
Business Development Manager	1	1	35,407
Executive Secretary	1	1	38,233
Car Allowance			13,800
Fringe Benefits			89,463
Adjustment			27,928
Total	<u>5</u>	<u>5</u>	<u>\$455,930</u>

DEVELOPMENT CORPORATION OF HARLINGEN



CITY OF HARLINGEN

HARLINGEN COMMUNITY IMPROVEMENT BOARD

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Sales Tax	\$1,171,437	\$1,197,017	\$1,197,017	\$1,270,129
Sales Tax	1,171,437	1,197,017	1,197,017	1,270,129
Now	1,226	500	500	0
Investments	1,226	500	500	0
TOTAL REVENUES	<u>\$1,172,663</u>	<u>\$1,197,517</u>	<u>\$1,197,517</u>	<u>\$1,270,129</u>
EXPENDITURES:				
Advertising	482	0	0	0
TSTC Articulation Center	692,436	7,563	7,563	0
Water Park LCH 2011-02	4,000	232,000	232,000	0
Baseball Field LCH 2011-03	1,571	13,428	13,428	0
Outfield Fencing BG 2011-04	5,000	0	0	0
Resurf Courts Victor 2011-05	0	90,000	90,000	0
Fencing Pendleton 2011-06	12,140	0	0	0
Veterans Memorial Pendleton	0	593,986	593,986	0
McKelvey Park Restrooms 12-1	0	205,000	205,000	0
Arroyo Park Concession 12-1	0	210,000	210,000	0
Pagoda Vestal Rangr Bonh 12-2	0	26,000	26,000	0
Vestal Park Irrig System 12-3	0	20,000	20,000	0
Comprehen Master Plan 12-4	0	200,000	200,000	0
Splash Park Perim Fence 11-2	0	32,334	32,334	0
Capital Improvements	472,000	0	0	0
TX Dot 25th St Trail	6,845	524,762	524,762	0
To 2007 C.O. Project	120,450	0	0	0
Unallocated (Special Projects)	0	0	0	1,270,129
TOTAL EXPENDITURES	<u>\$1,314,924</u>	<u>\$2,155,073</u>	<u>\$2,155,073</u>	<u>\$1,270,129</u>
Excess Revenues Over/(Under) Expenditures	(142,261)	(957,556)	(957,556)	0
Fund Balance Beginning of Year	1,370,969	1,228,708	1,228,708	271,152
END OF YEAR FUND BALANCE	<u>\$1,228,708</u>	<u>\$271,152</u>	<u>\$271,152</u>	<u>\$271,152</u>

The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

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INFRASTRUCTURE FUND

CITY OF HARLINGEN
INFRASTRUCTURE FUND

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Infrastructure Assessment	\$267,856	\$260,000	\$260,000	\$260,000
Other	267,856	260,000	260,000	260,000
NOW Interest	150	100	100	100
Investments	150	100	100	100
TOTAL REVENUES	\$268,006	\$260,100	\$260,100	\$260,100
EXPENDITURES:				
Street Materials	\$25,721	\$154,500	\$154,500	\$213,750
Supplies - General	25,721	154,500	154,500	213,750
Maintenance - Buildings	2,295	0	0	0
Maintenance - Other	21,938	0	0	0
Service & Charges - Maintenance	24,233	0	0	0
Reseal & Overlay	29,945	0	0	0
Street Improvements	29,945	0	0	0
TOTAL STREET MAINTENANCE	\$79,899	\$154,500	\$154,500	\$213,750
Buildings	104,711	105,000	105,000	44,000
Capital Outlay	104,711	105,000	105,000	44,000
TOTAL PARKS	\$104,711	\$105,000	\$105,000	\$44,000
TOTAL EXPENDITURES	\$184,610	\$259,500	\$259,500	\$257,750
Excess Revenues Over/(Under) Expenditures	83,396	600	600	2,350
Fund Balance Beginning of Year	208,506	291,902	291,902	292,502
END OF YEAR FUND BALANCE	\$291,902	\$292,502	\$292,502	\$294,852

The Infrastructure Fund was added to the Budget for fiscal year 2004-2005 to fund the maintenance of the City's existing infrastructure. Several facilities have become more difficult to maintain. These areas include parks, restrooms, street signs, seal coating, street materials, etc. The fund is financed from a special assessment on the Sanitation bill as a separate monthly line item and is estimated at \$260,000 for fiscal year 2012-2013.

Infrastructure Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Infrastructure Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

TAB 6 - DEBT SERVICE FUND

DEBT SERVICE FUND

Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

**CITY OF HARLINGEN
DEBT SERVICE FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Current Property Taxes	\$3,967,088	\$3,545,039	\$3,545,039	\$3,543,283
Delinquent Property Taxes	149,729	125,000	125,000	125,000
Property	<u>4,116,817</u>	<u>3,670,039</u>	<u>3,670,039</u>	<u>3,668,283</u>
TexPool	441	500	500	0
NOW Account	761	352	352	0
Investments	<u>1,202</u>	<u>852</u>	<u>852</u>	<u>0</u>
Petition Paving	104,415	0	0	0
Transfer From	<u>104,415</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$4,222,434</u>	<u>\$3,670,891</u>	<u>\$3,670,891</u>	<u>\$3,668,283</u>
EXPENDITURES:				
Principal	\$2,285,000	\$1,940,000	\$1,940,000	\$1,970,000
Interest	1,852,835	1,777,891	1,777,891	1,669,283
Bond Paying Agent Fees	1,700	3,000	3,000	4,000
Miscellaneous	6,040	25,000	25,000	25,000
	<u>4,145,575</u>	<u>3,745,891</u>	<u>3,745,891</u>	<u>3,668,283</u>
TOTAL EXPENDITURES	<u>\$4,145,575</u>	<u>\$3,745,891</u>	<u>\$3,745,891</u>	<u>\$3,668,283</u>
Excess Revenues Over/(Under) Expenditures	76,859	(75,000)	(75,000)	0
Fund Balance Beginning of Year	<u>515,108</u>	<u>591,967</u>	<u>591,967</u>	<u>516,967</u>
END OF YEAR FUND BALANCE	<u>\$591,967</u>	<u>\$516,967</u>	<u>\$516,967</u>	<u>\$516,967</u>

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN

LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 2012 the 2012 Tax Rate is \$0.588827 per \$100 Assessed Valuation.

Taxable Assessed Valuation	\$2,814,253,902
Limited on amount designated for Debt Service	<u>X\$2.50 per 100</u>
Legal property tax levy limit	<u>\$70,356,348</u>
Estimated amount budgeted for general obligation Debt Service during the fiscal year 2012-2013	<u>\$3,668,283</u>

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

The City will not utilize long-term debt to finance recurring maintenance and operating costs.

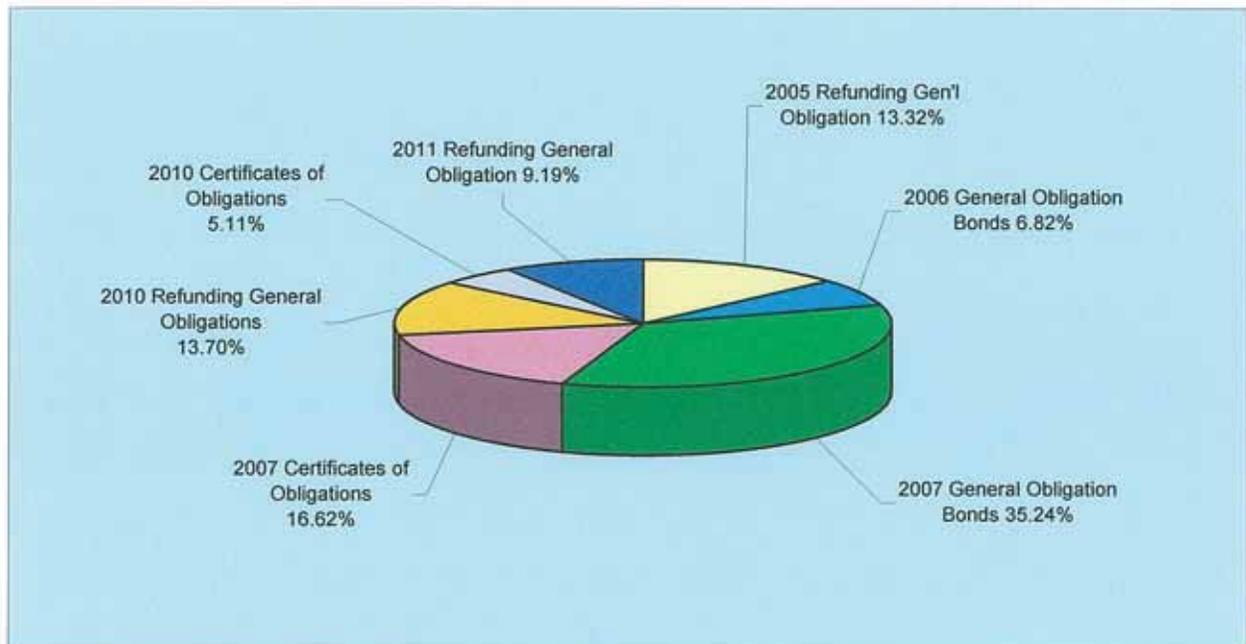
The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

CITY OF HARLINGEN

DEBT SERVICE SCHEDULE

This fund was established to accumulate monies for the retirement of the City's bonded indebtedness. Of the City of Harlingen's \$0.588827 tax rate, \$0.136965 is allocated to the retirement of long term debt.

	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
2004 Refunding G. O. Bonds	335,941	291,104	291,104	0
2005 Refunding G. O. Bonds	490,936	485,752	485,752	484,825
2006 General Obligation Bonds	248,591	248,435	248,435	248,091
2007 General Obligation Bonds	1,715,038	582,669	582,669	605,069
2007 Certificates of Obligation	814,069	1,239,838	1,239,838	1,282,438
2010 Refunding G. O. Bonds	423,609	497,775	497,775	498,575
2010 Certificates of Obligation	109,651	248,256	248,256	185,956
2011 Refunding G. O. Bonds	0	124,062	124,062	334,329
Fiscal Agent Fees	1,700	3,000	3,000	4,000
	<u>\$4,139,535</u>	<u>\$3,720,891</u>	<u>\$3,720,891</u>	<u>\$3,643,283</u>



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN

DEBT REQUIREMENT SUMMARY 2012-2013

	<u>OUTSTANDING PRINCIPAL 10/1/2012</u>	<u>CURRENT PRINCIPAL</u>	<u>INTEREST REQUIREMENT</u>	<u>OUTSTANDING PRINCIPAL 10/1/2013</u>	<u>MATURITY DATE</u>
2005 Refunding G. O. Bonds	3,845,000	345,000	139,825	3,500,000	2/15/2025
2006 General Obligation Bonds	2,620,000	145,000	103,091	2,475,000	2/15/2026
2007 Certificates of Obligation	19,395,000	465,000	817,438	18,930,000	2/15/2027
2007 General Obligation Bonds	9,465,000	205,000	400,069	9,260,000	2/15/2027
2010 Refunding G.O. Bonds	1,715,000	465,000	33,575	1,250,000	2/15/2016
2010 Certificates of Obligation	2,945,000	85,000	100,956	2,860,000	2/15/2030
2011 Refunding G.O. Bonds	3,240,000	260,000	74,329	2,980,000	2/15/2024
	<u>\$43,225,000</u>	<u>\$1,970,000</u>	<u>\$1,669,283</u>	<u>\$41,255,000</u>	

CITY OF HARLINGEN
DEBT SERVICE REQUIREMENTS TO MATURITY
BY FISCAL YEAR
SOURCE OF FUNDING - PROPERTY TAX RATE

FISCAL YEAR ENDING	2005 REFUNDING G.O. BONDS		2006 G.O. BONDS		2007 CERTIFICATES OF OBLIGATION		2007 G.O. BONDS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
	9/30/2013	345,000	139,825	145,000	103,091	465,000	817,438	205,000
9/30/2014	360,000	128,013	150,000	97,560	535,000	797,438	240,000	391,169
9/30/2015	375,000	115,330	155,000	91,841	600,000	774,738	270,000	380,969
9/30/2016	385,000	101,789	160,000	85,935	810,000	746,537	365,000	368,269
9/30/2017	395,000	87,405	165,000	79,635	1,120,000	707,938	510,000	350,769
9/30/2018	280,000	74,679	175,000	72,835	1,285,000	659,838	590,000	328,769
9/30/2019	295,000	63,643	180,000	65,735	1,335,000	606,603	615,000	304,284
9/30/2020	210,000	53,833	190,000	58,335	1,415,000	549,884	715,000	276,853
9/30/2021	220,000	45,338	195,000	50,513	1,475,000	489,356	745,000	246,275
9/30/2022	230,000	36,194	205,000	42,263	1,540,000	425,288	775,000	213,975
9/30/2023	240,000	26,500	210,000	33,625	1,610,000	357,344	810,000	179,788
9/30/2024	250,000	16,300	220,000	24,595	1,680,000	285,375	845,000	143,584
9/30/2025	260,000	5,525	230,000	15,088	1,760,000	209,025	885,000	105,188
9/30/2026	0	0	240,000	5,100	1,840,000	128,025	925,000	64,463
9/30/2027	0	0	0	0	1,925,000	43,313	970,000	21,825
	<u>\$3,845,000</u>	<u>\$894,374</u>	<u>\$2,620,000</u>	<u>\$826,152</u>	<u>\$19,395,000</u>	<u>\$7,598,138</u>	<u>\$9,465,000</u>	<u>\$3,776,247</u>

	2010 REFUNDING G.O. BONDS		2010 CERTIFICATES OF OBLIGATION		2011 REFUNDING G.O. BONDS		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
	9/30/2013	465,000	33,575	85,000	100,956	260,000	74,329	1,970,000	1,669,283
9/30/2014	465,000	24,275	150,000	98,606	265,000	68,055	2,165,000	1,605,116	3,770,116
9/30/2015	480,000	13,625	130,000	95,481	275,000	61,602	2,285,000	1,533,587	3,818,587
9/30/2016	305,000	3,813	135,000	92,169	285,000	54,910	2,445,000	1,453,422	3,898,422
9/30/2017	0	0	140,000	88,381	285,000	48,099	2,615,000	1,362,227	3,977,227
9/30/2018	0	0	145,000	84,106	250,000	41,706	2,725,000	1,261,933	3,986,933
9/30/2019	0	0	145,000	79,756	255,000	35,671	2,825,000	1,155,691	3,980,691
9/30/2020	0	0	150,000	75,144	260,000	29,517	2,940,000	1,043,566	3,983,566
9/30/2021	0	0	155,000	69,994	265,000	23,243	3,055,000	924,719	3,979,719
9/30/2022	0	0	160,000	64,481	275,000	16,790	3,185,000	798,991	3,983,991
9/30/2023	0	0	170,000	58,494	280,000	10,158	3,320,000	665,908	3,985,908
9/30/2024	0	0	175,000	52,025	285,000	3,406	3,455,000	525,285	3,980,285
9/30/2025	0	0	180,000	45,144	0	0	3,315,000	379,969	3,694,969
9/30/2026	0	0	190,000	37,744	0	0	3,195,000	235,331	3,430,331
9/30/2027	0	0	195,000	30,044	0	0	3,090,000	95,182	3,185,182
9/30/2028	0	0	205,000	22,044	0	0	205,000	22,044	227,044
9/30/2029	0	0	215,000	13,509	0	0	215,000	13,509	228,509
9/30/2030	0	0	220,000	4,538	0	0	220,000	4,538	224,538
	<u>\$1,715,000</u>	<u>\$75,288</u>	<u>\$2,945,000</u>	<u>\$1,112,616</u>	<u>\$3,240,000</u>	<u>\$467,484</u>	<u>\$43,225,000</u>	<u>\$14,750,298</u>	<u>\$57,975,298</u>

CITY OF HARLINGEN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL GOVERNMENTAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE BOND PAYMENTS</u>	<u>TOTAL GENERAL FUND OPERATING EXPENDITURES</u>	<u>RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES</u>
2004	2,405,000	653,404	3,058,404	27,714,372	11.04%
2005	2,685,000	802,330	3,487,330	28,539,095	12.22%
2006	2,870,000	793,169	3,663,169	29,269,815	12.52%
2007	2,982,143	736,824	3,718,967	32,981,314	11.28%
2008	1,278,242	2,512,367	3,790,609	33,911,019	11.18%
2009	1,960,000	1,944,969	3,904,969	35,217,149	11.09%
2010	2,150,000	1,872,283	4,022,283	35,789,337	11.24%
2011	2,285,000	1,852,835	4,137,835	36,854,918	11.23%
2012	1,940,000	1,777,891	3,717,891	35,954,635	10.34%
2013	1,970,000	1,669,283	3,639,283	37,818,819	9.62%

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TAB 7 - CAPITAL PROJECTS FUNDS

PETITION PAVING FUND

CITY OF HARLINGEN

PETITION PAVING FUND

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
CD'S	4,045	3,000	3,000	1,000
TexPool Investments	579	350	350	50
NOW Interests	26	25	25	0
Investments	4,650	3,375	3,375	1,050
TOTAL REVENUES	<u>\$4,650</u>	<u>\$3,375</u>	<u>\$3,375</u>	<u>\$1,050</u>
EXPENDITURES:				
Street Materials	84,484	0	0	0
Street Maintenance	84,484	0	0	0
Street Materials	19,142	0	0	0
Street Cut Repairs	19,142	0	0	0
General Fund	235,016	0	0	0
To 2010 CO Project	100,000	0	0	0
Debt Service	104,415	0	0	0
Transfers to Other Funds	439,431	0	0	0
TOTAL EXPENDITURES	<u>\$543,057</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess Revenues Over/(Under) Expenditures	(538,407)	3,375	3,375	1,050
Fund Balance Beginning of Year	589,480	51,073	51,073	54,448
END OF YEAR FUND BALANCE	<u>\$51,073</u>	<u>\$54,448</u>	<u>\$54,448</u>	<u>\$55,498</u>

The Petition Paving Fund is used to account for the construction and finance of certain public improvements, which are to be paid for wholly or in part by special assessments levied against benefited property. Under the Charter of the City of Harlingen and the State of Texas, the City is able to collect part of the costs incurred when constructing or reconstructing streets and drainage within the City limits. At this time, the City collects one third of the contract cost of a new roadway from the abutting property owners.

Therefore, at any cross section of the roadway, it is possible to collect up to two thirds of the cost. Owners on each side of the roadway pay one third each and the City pays for the middle third. Drainage costs incurred in the new roadway are not

assessed. Property owners can pay the total assessment in one lump sum or can take up to four years to repay at an annual interest rate of eight percent (8%). The main difference is due to transfers to the General and Debt Service Funds.

STREET IMPROVEMENT FUND

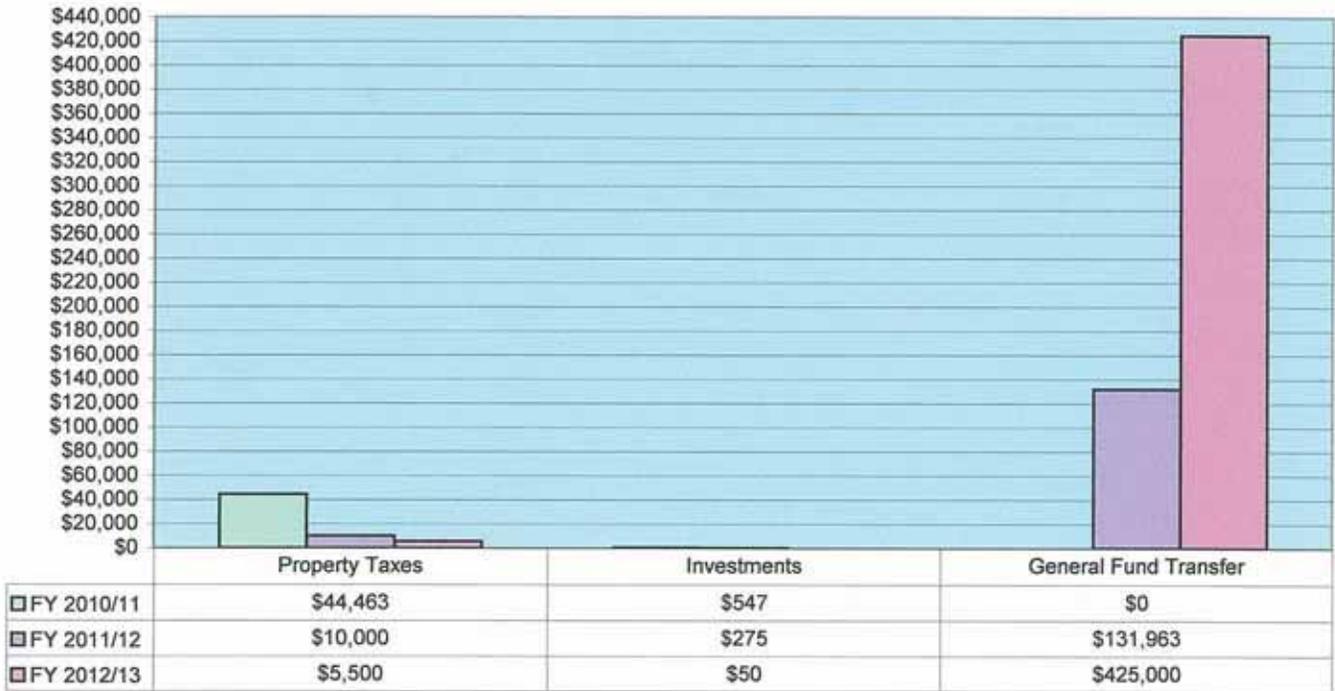
CITY OF HARLINGEN
STREET IMPROVEMENT FUND

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Delinquent Taxes	\$44,463	\$10,000	\$10,000	\$5,500
Property	44,463	10,000	10,000	5,500
TexPool Investments	444	200	200	25
NOW Interests	103	75	75	25
Investments	547	275	275	50
General Fund	0	131,963	131,963	425,000
Transfer From	0	131,963	131,963	425,000
TOTAL REVENUES	\$45,010	\$142,238	\$142,238	\$430,550
EXPENDITURES:				
Reseal & Overlay Program	0	450,000	450,000	425,000
Transfer to Other Funds	173,000	0	0	0
TOTAL EXPENDITURES	\$173,000	\$450,000	\$450,000	\$425,000
Excess Revenues Over/(Under) Expenditures	(127,990)	(307,762)	(307,762)	5,550
Fund Balance Beginning of Year	500,669	372,679	372,679	64,917
END OF YEAR FUND BALANCE	\$372,679	\$64,917	\$64,917	\$70,467

Each year the City of Harlingen selects and overlay streets in need of repair. Repairs are done in the form of a 1.5" layer of asphalt material over the existing roadway to improve the road surface and extend the life of the street. Funding for the overlay program comes from the Street Improvement Fund, Infrastructure Fund, and the Community Development Block Grant (CDBG) Funds.

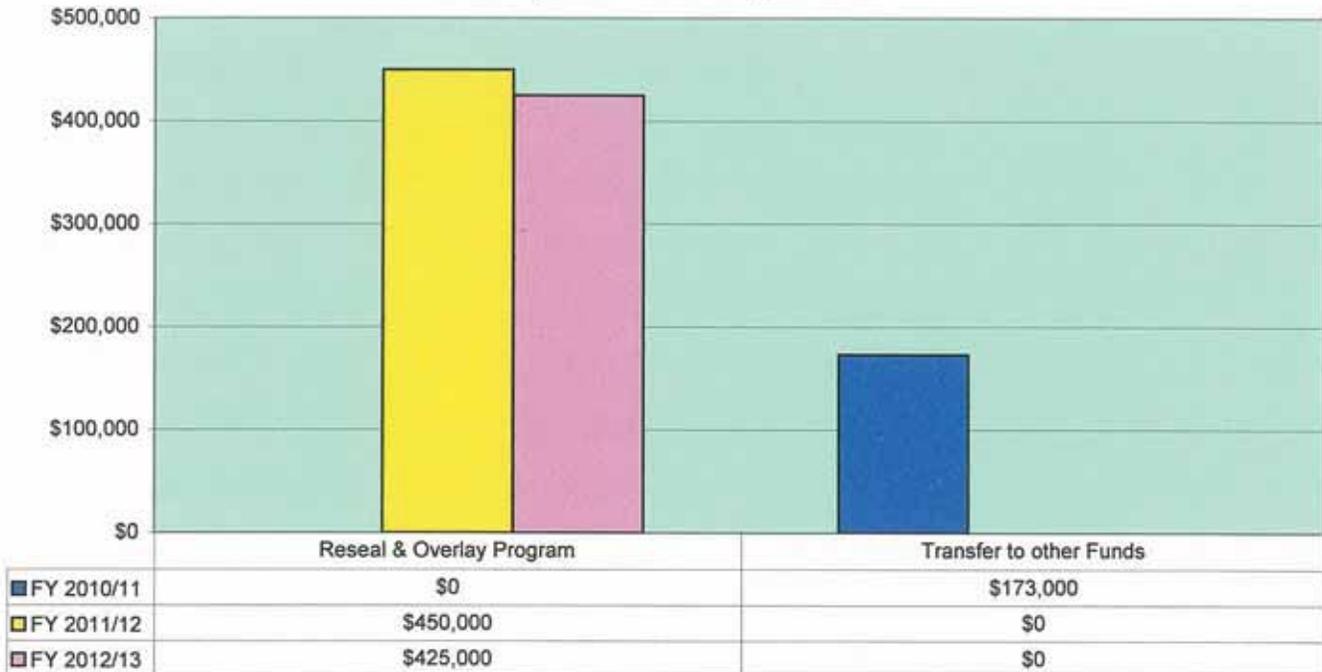
Since fiscal year 2006-07 a tax levy is calculated separately from the General Fund to deposit money directly into the Street Improvement Fund from property taxes. In fiscal year 2012-13 the city approved a budget of \$425,000 to overlay more roadways.

Street Improvement Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Street Improvement Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

GENERAL OBLIGATION BONDS AND
CERTIFICATES OF OBLIGATION
SERIES

GENERAL OBLIGATION BONDS AND CERTIFICATE OF OBLIGATION SERIES

2004 General Obligation Bonds

The City of Harlingen issued the 2004 Qualified Tax Exempt General Obligation Bonds in January 2004 for the purpose of acquiring, constructing and improving City streets, including drainage and sidewalk improvements and the relocation of a railroad right-of-way in connection therewith, constructing and including City drainage improvements, and constructing and improving a Fire Station together with Fire Department equipment, and to pay the costs of issuance with the Bonds.

Street improvements are Vinson Avenue, Sam Houston, Dixieland Road, and Treasure Hills Boulevard. The Vinson Avenue project begins on 7th Street and ends on 25th Street. The improvements are necessary to improve increased traffic circulation in that area. The Sam Houston Improvement Project consisted of extending Sam Houston Street from Business 77 south to Hale Avenue. The 0.82-mile extension was necessary to alleviate traffic congestion on Ed Carey Drive and to provide an alternate route that connected to U.S. Expressway 77/83. Sam Houston was widened to a 48' BB Street from Hale Avenue north to Business 77. This project was a joint venture between the City and the Texas Department of Transportation. The Dixieland Road Project extends Dixieland Road from Garret Road south across the Arroyo to Rangerville Road. The extension is necessary to provide a connection from Rangerville Road to the northwest side of town. This project will be a joint venture between the City of Harlingen and the Texas Department of Transportation.

Infrastructure Projects are the Downtown Drainage Project and the Railroad Relocation Project. The Downtown Drainage consists of tying the existing storm sewer system into larger storm sewer trunk lines in the downtown area to carry runoff east to an open ditch by Business 77 and Jefferson Street. The drainage improvements are necessary to stop water from entering buildings during heavy storms. The Railroad Relocation Project involves the development of an environmental assessment for the relocation of the existing Union Pacific Railroad tracks between Orphanage Road and San Benito to a new alignment in the northwest quadrant of Cameron County. The proposed realignment starts on Orphanage Road and continues east to utility overhead transmission line feeding into Harlingen and then south until it intersects the east and west Union Pacific line in the general vicinity of Farm-to-Market 106.

The Neighborhood Revitalization Strategy Sidewalks starts with the first phase of the project adding 6.75 miles of sidewalks linking schools, neighborhoods, downtown shopping and park facilities.

2005 General Obligation Bonds

The City of Harlingen issued the 2005 Qualified Tax Exempt General Obligation Bonds in February 2005 for the purpose of acquiring, constructing, and improving City streets, including drainage and sidewalk improvements and the relocation of a railroad right-of-way; constructing and improving a fire station together with related fire department equipment; refund a portion of the City's outstanding general obligation debt for the purpose of lowering the debt service requirements; and paying legal, fiscal and engineering fees in connection with these projects.

2006 General Obligation Bonds

The City of Harlingen issued the 2006 Qualified Tax Exempt General Obligation Bonds in May 2006 for the purposes of acquiring, constructing, and improving City streets, including drainage and sidewalk improvements; relocating the railroad right-of-way; improving a fire station; and paying legal, fiscal and engineering fees in connection with these projects.

2007 General Obligation Bonds

The City of Harlingen issued the 2007 Qualified Tax Exempt General Obligation Bonds in April 2007 for the purpose of acquiring, constructing and improving City streets, including drainage and sidewalk improvements; relocating railroad right-of-way; improving a fire station; and paying the costs of the issuance of the Bonds.

2007 Certificates of Obligation

The City of Harlingen issued the 2007 Combination Tax and Revenue Certificates of Obligation in April 2007 for the purpose of acquiring, constructing, and equipping a new police/municipal court building facility and fire station; constructing, improving and equipping municipal park facilities; constructing, improving and repairing City streets together with drainage, traffic and street signalization improvements; and the development of a comprehensive drainage study; improving and equipping the Municipal Auditorium with a Fly System; and paying the costs associated with the issuance of the Certificates.

2010 General Obligation Refunding Bonds

General Obligation Refunding Bonds in the amount of \$2,540,000 were issued in 2010 to advance refund a portion of the City's outstanding debt in order to lower the overall debt service requirement of the City and to pay the costs associated with the issuance of the bonds. Included were \$1,665,000 of the 2001 Certificate of Obligation and \$845,000 of the 2002 General Obligation Refund Bond.

2010 Certificates of Obligation

2010 Certificates of Obligation in the amount of \$3,090,000 were issued in 2010 for the purpose of construction and improvements to City streets, for the extension of Dixieland Road from Harrison to Spur 54, including drainage improvements, street lights, railroad crossing, and irrigation ditch in connection with the extension of Dixieland Road improvements and extensions to the City's water and sewer infrastructure, and improvements to the City's Tony Butler Golf Course; and paying legal, fiscal, and engineering fees in connection with these projects, and also for paying the costs associated with the issuance of the Certificates.

2011 General Obligation Refunding Bonds

General Obligation Refunding Bonds in the amount of \$3,315,000 were issued in 2011 to advance refund a portion of the City's outstanding debt in order to lower the overall debt service requirement of the City and to pay the costs associated with the issuance of the bonds. Included was \$3,200,000 of the 2004 General Obligation Refund Bond.

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012**

Fund Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds
						Fund Bal	Bonds	Grants		
GENERAL OBLIGATION BONDS										
LOS INDIOS BRIDGE FUND										
Public Works										
109 PW2251	Sam Houston Extension	25,000	25,000	137,719	(112,719)		25,000		0	0
109 PW2966	Expy 77 Gateway Sign	0	0	121,423	(121,423)				0	0
Total 109 Fund		25,000	25,000	137,719	(112,719)	0	25,000	0	0	0

Cash Available
7,022 109 as of 09/30/12

2004 G.O. Bond Fund										
Fire Department										
302 FD2403	Fire Station 4 Property (Land&Bldg)	150,000	150,000	247,869	(97,869)		150,000		0	0
302 FD2403	Fire Station 4 Design & Engineering	154,500	154,500	118,962	35,538		154,500		35,538	35,538
302 FD2404	Fire Dept. Radio Equipment	239,275	239,275	237,282	1,993		239,275		1,993	1,993
Total Fire Department		543,775	543,775	604,113	(60,338)	0	543,775	0	0	0
Planning & Development										
302 PL2201	Pedestrian Linkage Project	222,180	222,180	218,882	3,298		222,180		3,298	3,298
Public Works										
302 PW2201	Brazil/Chester Park Road Extension	-	-	240.00	(240)				0	0
302 PW2251	Sam Houston Street Extension	636,000	636,000	268,213	367,788		636,000		116,748	116,748
302 PW2252	Dixieland Drive	488,654	488,654	721,676	(233,022)		488,654		0	0
302 PW2301	Treasure Hills	475,136	475,136	271,423	203,713		475,136		203,713	203,713
302 PW2302	Vinson Avenue	318,030	318,030	320,995	(2,965)		318,030		0	0
302 PW2303	Downtown Drainage	1,675,000	1,675,000	2,121,986	(446,986)		1,675,000		0	0
Total Public Works		3,592,820	3,592,820	3,704,532	(111,712)	0	3,592,820	0	0	0
Total 302 Fund		4,358,775	4,358,775	4,527,528	(168,753)	0	4,358,775	0	3,298	3,298

Cash Available
(129,952) 302 as of 09/30/12

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012**

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds
							Fund Bal	Bonds	Grants		
2005 G.O. Bond Fund											
		Fire Department									
305	FD2501	Fire Ladder Truck #1	800,000	800,000	799,907	93		800,000		93	93
305	FD2403	Construction of Fire Station 4	800,000	800,000	1,730,322	(930,322)		800,000		0	0
305	FD2403	Purchase Furniture Fire Station 4	50,000	50,000	29,181	20,819		50,000		50,000	50,000
305	FD2403	Fence & Landscape Fire Station 4	25,000	25,000	0	25,000		25,000		25,000	25,000
		Total Fire Department	1,675,000	1,675,000	2,559,410	(884,410)		1,675,000		75,093	75,093
Public Works											
305	PW2303	Utility Adjustment Dwtwn. Drainage	50,000	50,000	-	50,000		50,000		50,000	50,000
305	PW2303	Downtown Drainage	780,000	780,000	1,827,651	(1,047,651)		780,000		0	0
305	PW2406	1/4 of RR Local Matching Fund	1,135,000	1,135,000	323,535	811,465		1,135,000		811,465	811,465
		Total Public Works	1,965,000	1,965,000	2,151,186	(186,186)		1,965,000		(186,186)	(186,186)
		Total 305 Fund	3,640,000	3,640,000	4,710,595	(1,070,595)	0	3,640,000	0	(111,093)	(111,093)

266

Cash Available
(106,056) 305 as of 09/30/12

2006 G.O. Bond Fund											
		Fire Department									
306	FD2604	Asbestos Cleanup- Fire Station 4	20,000	20,000	-	20,000		20,000		20,000	20,000
		Total Fire Department	20,000	20,000	-	20,000		20,000		20,000	20,000
Public Works											
306	PW2406	Railroad Relocation	295,000	295,000	295,000.00	0		295,000		0	0
306	PW2302	Vinson Avenue	1,899,600	1,899,600	1,667,712	231,888		1,899,600		0	0
306	PW2602	Madison Avenue	69,900	69,900	81,742	(11,842)		69,900		0	0
306	PW2603	Tucker Road	465,500	465,500	137,145	328,355		465,500		328,355	328,355
		Total Public Works	2,730,000	2,730,000	2,181,599	548,401		2,730,000		548,401	548,401
		Total 306 Fund	2,750,000	2,750,000	2,181,599	568,401	0	2,750,000	0	568,401	568,401

Cash Available
1,197,298 306 as of 09/30/12

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012**

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES				Cash Avail	Unspent Bonds
							Fund Bal	Bonds	Grants	Other		
2007 G.O. Bond Fund												
Fire Department												
307	FD2706	Fire Engine No. 6	361,339	361,339	337,052	24,287		361,339			24,287	24,287
		Total Fire Department	361,339	361,339	337,052	24,287		361,339			24,287	24,287
Public Works												
307	PW2701	Green Acres Drainage	297,300	297,300	281,668	15,632		297,300			0	0
307	PW2702	7th & Bowie Drainage	415,820	415,820	342,306	73,514		415,820			73,514	73,514
307	PW2703	New Combes Drainage	529,380	529,380	575,675	(46,295)		529,380			0	0
307	PW2704	T Street Construction	139,700	139,700	44,777	94,923		139,700			94,923	94,923
307	PW2707	Dixieland Drive (Phase II)	511,346	511,346	51,296	460,050		511,346			460,050	460,050
307	PW2708	Sidewalk Construction	1,938,697	1,938,697	2,390,260	(451,563)		1,938,697			0	0
307	PW2709	Reconstruction of Existing Sidewalk	901,000	901,000	282,113	618,887		901,000			618,887	618,887
307	PW2710	Matz/New Combes	1,426,797	1,426,797	0	1,426,797		1,426,797			1,426,797	1,426,797
307	PW2711	Chester Park	867,624	867,624	929,545	(61,921)		867,624			(61,921)	(61,921)
307	PW2712	Palm Court Street Overlay	321,064	321,064	160,659	160,405		321,064			160,405	160,405
307	PW2713	Stuart Place Road Overlay	120,000	120,000	82,552	37,448		120,000			37,448	37,448
307	PW2714	Matz/New Combes-Street Overlay	329,519	329,519	330,037	(518)		329,519			0	0
307	PW2715	Dilworth Road	58,200	58,200	40,730	17,470		58,200			17,470	17,470
307	PW2716	Stuart Place Road	1,300,800	1,300,800	627,760	673,040		1,300,800			673,040	673,040
307	PW2406	Railroad Relocation	1,430,000	1,430,000	1,430,000	0		1,430,000			0	0
		Total Public Works	10,587,247	10,587,247	7,569,378	3,017,869		10,587,247			3,500,613	3,500,613
Total 307 Fund							0	10,948,586	0	0	3,524,900	3,524,900

Cash Available

1,012,857 307 as of 09/30/12

TOTAL GENERAL OBLIGATION BONDS 21,722,361 19,463,872 2,258,489

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012**

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds
							Fund Bal	Bonds	Grants		
CERTIFICATE OF OBLIGATION											
301 2001 C.O. Project Fund											
Parks											
301	PK2151	Harlingen Field Improvements	1,597,225	1,597,225	1,552,451	44,774	97,225	1,500,000		44,774	44,774
301	PK2152	Birding Center	1,118,002	1,118,002	886,604	231,398	18,002	1,100,000		231,398	231,398
		Total Parks	2,715,227	2,715,227	2,464,302	276,172	115,227	2,600,000	0	276,172	276,172
		Total 301 FUND	2,715,227	2,715,227	2,464,302	276,172	115,227	2,600,000	0	276,172	276,172
Cash Available 866,227 301 as of 09/30/12											
STREET IMPROVEMENT FUND											
Public Works											
394	PW2765	Street Maint.- Reseal/Ovrly (2007)	1,625,181	1,625,181	1,521,253	103,928	1,625,181			103,928	103,928
394	PW2865	Street Maint.- Reseal/Ovrly (2008)	1,889,374	1,889,374	1,159,315	730,059	1,159,374			730,059	730,059
		Total 394 Fund	3,514,555	3,514,555	2,680,569	833,986	2,784,555	0		833,986	833,986
Cash Available 107,044 394 as of 09/30/12											
1996 CERTIFICATE OF OBLIGATION											
396	PW9782	St. Maint.-Construction(1996-2000)	1,000,000	1,000,000	979,755	20,245	149,000	851,000		20,245	20,245
		Total 396 Fund	0	0	0	0	149,000	851,000		1,691,334	1,584,290
Cash Available 0 396 as of 09/30/12											

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012**

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds	
							Fund Bal	Bonds	Grants			Other
2007	C.O. Project Fund											
398	AD2744	Auditorium Fly System	165,000	165,000	135,836	29,164	165,000	165,000	29,164	29,164		
398	FD2749	Fire Dept.-Const./Relocate F.Station	1,650,000	1,650,000	1,325	1,648,675	1,650,000	1,650,000	1,648,675	1,648,675		
		Parks										
398	PK2741	Soccer Tournament Complex	4,950,000	4,950,000	5,158,894	(208,894)	4,950,000	4,950,000	0	0		
398	PK2742	Pendleton Park Tennis Center	825,000	825,000	1,468,370	(643,370)	825,000	825,000	(643,370)	(643,370)		
398	PK2771	Pendleton Park Improvements	550,000	550,000	1,132,732	(582,732)	550,000	550,000	(582,732)	(582,732)		
		Total Parks	6,325,000	6,325,000	7,759,996	(1,434,996)	6,325,000	6,325,000	(1,434,996)	(1,434,996)		
		Public Works										
398	PW2303	Downtown Area Drainage	1,603,447	1,603,447	256,673	1,346,775	1,603,447	1,603,447	1,346,775	1,346,775		
398	PW2701	Green Acres Drainage/Construction	344,522	344,522	291,212	53,310	344,522	344,522	53,310	53,310		
398	PW2702	7th & Bowie Drainage/Construction	77,035	77,035	69,497	7,538	69,480	69,480	7,538	7,538		
398	PW2703	New Combes Drainage/Construction	614,996	614,996	463,641	151,355	614,996	614,996	151,355	151,355		
398	PW2745	Traffic Control Safety Lights	165,000	165,000	102,403	62,597	165,000	165,000	62,597	62,597		
398	PW2746	Comprehensive Drainage Study	550,000	550,000	449,275	100,725	550,000	550,000	100,725	100,725		
398	PW2748	Street Improvements Infrastructure	357,500	357,500	0	357,500	357,500	357,500	357,500	357,500		
		Total Public Works	3,712,500	3,712,500	1,632,702	2,079,798	3,704,945	3,704,945	2,079,798	2,079,798		
398	PD2743	POLICE/MUNICIPAL COURT Police/Municipal Court	9,643,963	9,643,963	10,230,426	(586,463)	9,643,963	9,643,963	0	0		
Total 398 Fund							21,496,463	21,496,463	19,760,285	1,736,178	0	2,322,641

Cash Available

1,842,859 398 as of 09/30/12

Total Certificates of Obligation 27,726,245 27,726,245 24,905,156 2,846,336

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012**

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES				Cash Avail	Unspent Bonds
							Fund Bal	Bonds	Grants	Other		
		CDBG FUND-101										
		Entitlement 29 (FY 2004)										
101	CD2581	Northwest Area Drainage	127,226	127,226	127,226	(0)			127,226			
		Entitlement 30 (FY 2005)										
101	CD2581	Northwest Area Drainage	427,214	427,214	426,762	452			427,214			
101	CD2583	NRSA Sidewalks	8,587	8,587	8,587	0			8,587			
		Entitlement 31 (FY 2006)										
101	CD2681	Street Overlay/Improvements	120,009	120,009	120,009	0			120,009			
101	CD2581	Northwest Area Drainage	442,035	442,035	442,900	(865)			441,218			
		Entitlement 32 (FY 2007)										
101	CD2581	Northwest Area Drainage	399,017	399,882	399,882	0			399,882			
101	CD2781	Street Overlay/Improvements	120,682	120,682	120,682	(0)			120,682			
		Entitlement 33 (FY 2008)										
101	CD2881	Street Overlay/Improvements	320,000	320,000	313,936	6,064			313,936			
101	CD2581	Northwest Area Drainage	170,000	170,000	162,519	7,481			113,047			
		Entitlement 34 (FY 2009)										
101	CD2581	Northwest Area Drainage	350,000	350,000	13,667	336,333			350,000			
101	CD2981	Street Overlay/Improvements	117,000	117,000	87,463	29,537			117,000			
		Entitlement 37 (FY 2012)										
101	CD2581	Northwest Area Drainage	11,192	11,192	2,799	8,393			260,000			
		Total CDBG FUND 101	2,612,962	2,613,827	2,226,431	387,396	0	0	2,798,801	0	0	0

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012**

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES				Cash Avail	Unspent Bonds
							Fund Bal	Bonds	Grants	Other		
GENERAL FUND 001												
Public Buildings												
001	PB2879	Fire Station #1 Re-Roof	3,857	3,857	5,081	(1,224)	3,857	0	0	0	0	0
001	PB2880	Catastrophic Building Improvms.	0	0	133,324	(133,324)	0	0	0	0	0	0
001	PB2970	Repaint Library Building	38,330	38,330	41,270	(2,940)	0	0	0	0	0	0
		Total Public Buildings	3,857	3,857	138,405	(134,548)	3,857	0	0	0	0	0
Parks												
001	PK2873	Replaster Victor Park Pool	150,000	150,000	118,774	31,226	150,000	0	0	0	31,226	0
001	PK2874	Replaster L.C. Hill Park Pool	110,000	110,000	122,522	(12,522)	110,000	0	0	0	0	0
		Total Parks	260,000	260,000	241,295	18,705	260,000	0	0	0	18,705	0
Public Works												
001	PW2571	Commerce/Tait Traffic Signal	50,000	50,000	33,452	16,548	50,000	0	0	0	16,548	0
001	-	Infrastructure -Street Improvmts.	50,000	50,000	44,130	5,870	50,000	0	0	0	5,870	0
Administrative												
001	-	Land Acquisition - Parking Lot	50,000	50,000	0	50,000	50,000	0	0	0	50,000	0
Municipal Golf Course												
001	GF2975	Renovate Club House	700,000	700,000	838,414	(138,414)	700,000	0	0	0	0	0
Total GENERAL FUND 001			1,060,000	1,060,000	1,113,161	(53,161)	1,060,000	0	0	0	85,253	0
CAPITAL IMPROVEMENT FUND 393												
Public Services												
393	PK2877	Tom Wilson Sports Complex	0	0	280,396	(280,396)	0	0	0	0	0	0
393	PK2878	Arroyo Park Improvements	0	0	339,538	(339,538)	0	0	0	0	0	0
393	PK2881	Pendleton Park Improvements	0	0	305,163	(305,163)	0	0	0	0	0	0
393	PK2883	Dixieland Park Improvements	0	0	71,103	(71,103)	0	0	0	0	0	0
393	PK2884	Victor Park Improvements	0	0	122,897	(122,897)	0	0	0	0	0	0
Total IMPROVEMENT FUND 393			0	0	1,119,097	(1,119,097)	0	0	0	0	0	0

CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2012

Fund	Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES				Cash Avail	Unspent Bonds
							Fund Bal	Bonds	Grants	Other		
INFRASTRUCTURE FUND 397												
		Public Buildings										
397	PB2879	Fire Station #1 Re-Roof	17,640	17,640	17,640	0	17,640				0	
		Public Works										
397	-	Street Imprvmts-Reseal/Overlay	75,000	75,000	75,000	0	75,000				0	
Total INFRASTRUCT. FUND 397			92,640	92,640	92,640	0	92,640	0	0	0	0	0



**HARLINGEN WATERWORKS SYSTEM
 WATER AND WASTEWATER OPERATIONS
 ROPOSED CAPITAL EXPENDITURES FOR 2012 - 2013**

DESCRIPTION	COST
<u>Capital Improvement Program</u>	
3rd St Water Plant SCADA	\$235,500
3rd St Water Plant Sludge Dewatering Facility	600,000
3rd St Water Plant Chemical & Cl2 Feed	200,000
MFRunnion Plant Chemical & Cl2 Feed	200,000
MFRunnion Plant Sludge Transfer Station	300,000
MFRunnion Plant Flocculator Mixer	240,000
West Service Region Elevated Water Storage Tank	2,575,000
Customer Water Meter Replacement	1,300,000
Wastewater Treatment Plant Phase II Improvements	4,010,000
Wastewater Lift Station Elimination	1,078,500
TOTAL CAPITAL IMPROVEMENT PROGRAM	<u>\$10,739,000</u>
<u>Other Capital Outlay</u>	
Vac-Con Truck	310,000
Pumps for Wastewater Lift Stations	50,000
Repair Grove 55 Ton Crane	25,000
Water Taps	40,000
Sewer Taps	10,000
FY 2013 Capital Outlay Requests	1,132,000
TOTAL OTHER CAPITAL OUTLAY	<u>\$1,567,000</u>
TOTAL CAPITAL	<u>\$12,306,000</u>

**CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT
APPROVED CAPITAL BUDGET FOR 2012-2013**

CAPITAL EXPENSES

Tractor	\$60,000
Maintenance Truck	20,000
Terminal Support Equipment	60,000
Radios	60,000
Uniforms	4,000
Parking Lot Lighting	25,000
Ground Service Equipment	80,000
TOTAL CAPITAL EXPENSES	<u>80,000</u>
	<u>\$309,000</u>

CAPITAL IMPROVEMENT PROJECTS

Resurface Runway 17R/35L	\$3,280,000
Purchase ARFF Truck	750,000
Wildlife Management Plan	50,000
Install Jetbridge A/C	80,000
East Side Access Road	176,000
FIS Buildign Improvements	2,500,000
TOTAL CAPITAL IMPROVEMENTS	<u>2,500,000</u>
	<u>\$6,836,000</u>

TOTAL CAPITAL EXPENSES AND IMPROVEMENTS	<u><u>\$7,145,000</u></u>
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TAB 8 - CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program Section has been added to differentiate between the regular Capital Project Funds and the ongoing capital projects that represent very large financial obligations that span two or more fiscal years. Beginning in October 2006 the Mayor and City Commission held a series of meetings and workshops to discuss the City's capital needs.

True capital expenditures (the acquisition or construction of capital assets) were separated from deferred maintenance expenditures. From the workshops it was determined that the City was not budgeting adequate funds to maintain City-owned facilities. The City's capital needs were focused on and it was determined how those needs can be funded, while at the same time budgeting for maintenance expenditures. At a meeting held on January 4, 2007, the City Commission reviewed a Capital needs list of \$36,247,000 and after considerable discussion, agreed to fund \$24,457,000 of the requests. This will be accomplished over a four-year time frame (2007-2010) using not only funding from Certificates of Obligation (\$19,775,000), but monies from General Fund, Special Investigations Fund, Red Light Photo Safety Enforcement Program Fund, Infrastructure Fund, and Lease/Purchase Funding.

The 2007 Certificates of Obligation Capital Improvement Program is explained as follows:

I. Police, Municipal Court, and Jail Facility \$9,000,000

This project will construct a Police, Municipal Court and Jail Facility. Additionally, land acquisition and furnishings will be provided for. This project will combine all the Police and Municipal Court operations in one building in order to provide better services to the citizens of Harlingen. The projected operating costs are estimated to remain basically the same as the current operating costs.

This project has been completed 100%.

II. Fire Stations \$1,500,000

This project will construct two Fire Stations within the City to provide for better coverage area and in anticipation of the annexation scheduled in 2008. This will not require additional staffing as this will be a relocation of two existing stations. The locations have not yet been determined.

III. Municipal Auditorium Fly System \$150,000

This project will replace the existing counterweight system at the Municipal Auditorium. This system is a set of pulleys and levers used to hoist production sets during performances and lowers them as backgrounds change from scene to scene. This was amended by the City Commission to include upgrading the sound and lighting systems, as all three systems were obsolete.

There will be no impact on the operating budget. The upgrades, however, will increase the auditorium's ability to offer a higher level of touring performances, as well as increase versatility for use of the space for the general public. This in turn should result in increased attendance and additional revenue.

This project has been completed 100%.

IV. Soccer Complex \$4,500,000

This project will construct a state of the art soccer complex on 80 acres owned by the City on East Harrison. The facility will have a minimum of 10 fields (6 of the field lighted), a concession stand, bathrooms and adequate parking. There will be impact on the operating budget for operative and preventative maintenance, and increase in utility costs and insurance coverage.

The objective of the Soccer Complex is to increase the number of fields available not only for local teams but for hosting tournaments. The ability to host state and national tournaments will increase tourism to the City, which in turn will result in increased hotel/motel occupancies, shopping and restaurant usage, and quality of life for the citizens of Harlingen.

This project has been completed 100%.

V. H.E.B. Tennis Center \$750,000

This project is located at Pendleton Park and will provide a dollar for dollar match to the Tennis Association in order to renovate the 12 existing tennis courts. A new pro shop and clubhouse will be constructed and the tennis courts will be resurfaced and lighted. There will be not be an impact on the operating budget for staffing levels, but there will be an increase in utility costs and insurance coverage.

The objective of the H.E.B. Tennis Center is to increase the number of courts available not only for local teams but for hosting tournaments. The ability to host state and national tournaments will increase tourism to the City, which in turn will result in increased hotel/motel occupancies, shopping and restaurant usage, and quality of life for the citizens of Harlingen.

This project has been completed 83%.

VI. Pendleton Park \$500,000

This project received a \$500,000 grant from the Recreation Grants Branch of the Texas Parks and Wildlife Department. The project will assist in the H.E.B. Tennis Center renovation, upgrade playgrounds, renovate the pavilion, baseball fields and create a trail within the park. Additionally, the project proposes to acquire 9.85 acres for the park.

This project has been completed 84%.

VII. Drainage Projects \$2,400,000

This project will provide the necessary funds to cover the increases in construction and labor cost associated with various Capital Improvement Drainage projects approved in the 2003 Bond Program. The drainage projects include the Downtown Drainage project, Downtown Drainage Laterals, Green Acres Drainage Project, 7th & Bowie Drainage Project and the Matz/New Combes Drainage project. The downtown drainage project and downtown drainage laterals have been completed. The Green Acres Drainage project, 7th & Bowie Drainage project and the Matz/New Combes drainage projects were completed in 2008. These projects will improve drainage at various areas around the City to elevate flooding. This project has been completed 45%.

VIII. Street Improvements

\$325,000

This project will provide the necessary funds to cover the increases in construction and labor cost associated with various Capital Improvement Street projects approved in the 2003 Bond Program. The various street improvement projects include the Vinson Street Improvements, Chester Park Improvement, Dixieland Extension Project, Stuart Place Road Improvement Project, Matz/New Combes Overlay, Palm Court Drive Overlay, Stuart Place Road Overlay, "T" Street Overlay, Dilworth Overlay, Tucker Road Overlay and the Madison Street Improvement projects. To date the "T" Street Overlay, Dilworth Overlay, Tucker Road Overlay and Madison Street Projects have been completed. The Stuart Place Road overlay, Matz/New Combes overlay and Palm Court Drive overlay projects are currently under construction and are scheduled for completion in December 2007. The Stuart Place Road Improvement project is currently under design and is scheduled to go out for bids in the year 2012 due to a cost sharing agreement with the Texas Department of Transportation (TxDOT). The Dixieland Extension project is currently under design and is expected to go out for bids in September 2008. The Chester Park Improvement project is currently under design and is scheduled to go out for bids within the next 10-11 months. These street projects will improve the City's infrastructure and extend the life of our roadways. Completing these projects in a timely manner will help address the rising cost of construction

IX. Comprehensive Drainage Study

\$500,000

This project will provide the necessary funds to complete a comprehensive drainage study of the city. The study will include the existing drainage infrastructure, ditches, inlets, etc. to determine problem areas. The project will also include a Capital Improvement Plan identifying the problem drainage areas throughout the city and provide alternate solutions to address each. Once completed, this project will provide an excellent plan to follow for future drainage projects that will in turn help address flooding throughout the city. A contract has been executed with the engineering firm of Civil System Engineering in November 2007 for this project. The project is schedule to take 12 months to complete.

This project has been completed 90%.

X. Traffic Control

\$150,000

This project will provide the necessary funds to purchase and install 21 new solar powered school flashers at various locations throughout the city to improve traffic safety around school zones. A total of 20 school flashers have been purchased and installed to date. The one remaining school flasher to be installed will be placed along 13th Street upon completion of the Boggus Stadium renovation project currently under construction by the Harlingen Consolidated Independent School District (HCISD). The solar school flasher will improve traffic safety around school zones while reducing cost to the city.

This project has been completed 68%.

TOTAL AMOUNT BUDGETED

\$19,775,000

CITY OF HARLINGEN

2007-2010 CAPITAL IMPROVEMENT PROGRAM

PROJECTS	FUNDING SOURCE					
	CERTIFICATES OF OBLIGATION	GENERAL FUND	SPECIAL INVESTIGATIONS FUND	RED LIGHT PHOTO SAFETY PROGRAM	INFRA-STRUCTURE FUNDS	LEASE/PURCHASING FUNDING
Public Safety						
Police, Municipal Court, Jail Facility	9,000,000					
Police, Facility Furnishings				450,000		
Two Fire Stations	1,500,000					
Pumper Truck 2007						360,000
Pumper Truck for West Side						580,000
Public Safety Technology			1,000,000	920,000		
PROJECT TOTALS	\$10,500,000		\$1,000,000	\$1,370,000		\$940,000
Public Buildings						
Municipal Auditorium Fly System	150,000					
Remortar Brick at City Hall		55,000				
M.I.S. Technology		310,000				
Public Library A/C Units		180,000				
Municipal Auditorium Sound System Upgrade		55,000				
Community Center Air Handlers		70,000				
Parks Building Parking Lot		12,000				
Replace City Hall Roof		80,000				
PROJECT TOTALS	\$150,000	\$762,000				
Parks						
Soccer Complex	4,500,000					
H.E.B. Tennis Center Match	750,000					
Pendleton Park Center Match	500,000					
Replaster Victor Park Pool		150,000				
Replaster Lon C. Hill Pool		110,000				
Seal Coat Arroyo Trail		60,000				
Seal Coat Rangerville Trail		30,000				
PROJECT TOTALS	\$5,750,000	\$350,000				
Streets and Drainage						
Drainage Projects	2,400,000					
Overlay Harlingen Field Park Road					40,000	
Street Signs					220,000	
Street Improvements	325,000					
Comprehensive Drainage Study	500,000					
Flashing School Zone Signals	150,000					
PROJECT TOTALS	\$3,375,000				\$260,000	
TOTAL AMOUNT FUNDED \$24,457,000	\$19,775,000	\$1,112,000	\$1,000,000	\$1,370,000	\$260,000	\$940,000

This worksheet reflects the different projects for the 2007-2010 Capital Improvement Program and the sources of funding. A detailed worksheet follows reflecting not only the status of the various projects. It reflects completion of various projects, including specific specific phases, estimated funding requirements, and planned timing for acquisition, design and construction activities. It also identifies funding sources and estimated costs of the projects based on recent and accurate sources of information.

City of Harlingen Status of Capital Improvement Program
 Summary For Fiscal Years 2007-2010

Project	Funding Source	Budgeted Amount	Revised Budget	Status	Year Scheduled	Actual Expenditures	Cash Balance	Dept. Assigned
2007 CERTIFICATES OF OBLIGATION								
<u>Police/Municipal Court/Jail Facility</u> Police/Municipal Court/Jail Facility	2007 Certificates of Obligation	\$8,888,891	\$8,888,891	(detailed on Status of Capital Projects Report)	2007-2008	\$10,230,426	\$0	Public Works
<u>Municipal Auditorium</u> Auditorium Fly System	2007 Certificates of Obligation	\$150,000	\$150,000	Fly System purchased	2007-2008	\$135,937	\$14,063	Auditorium
<u>Fire Suppression</u> Fire Dept.-Const./Relocate F.Station	2007 Certificates of Obligation	\$1,500,000	\$1,650,000	(detailed on Status of Capital Projects Report)	2007-2010	\$1,325	\$1,648,675	Fire Supp.
<u>Parks</u> Soccer Tournament Complex Pendleton Park Tennis Center Pendleton Park Improvements Total Parks	2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation	\$4,500,000 750,000 500,000	\$4,500,000 750,000 500,000	(detailed on Status of Capital Projects Report) (detailed on Status of Capital Projects Report) (detailed on Status of Capital Projects Report)	2007-2008 2007-2008 2007-2008	\$5,159,016 1,468,370 1,132,732	\$0 0 -632,732	Public Services Public Services Public Services
<u>Public Works</u> Downtown Area Drainage Green Acres Drainage/Construction 7th & Bowie Drainage/Construction New Combes Drainage/Construction	2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation	\$1,446,200 310,735 69,480 554,685	\$1,446,200 344,522 77,035 614,996	Under Construction Under Construction Under Construction Under Construction (Four projects listed above are detailed on Status of Capital Projects Report)	2007-2008 2007 2007 2007	\$1,603,447 344,522 77,035 614,996	\$0 0 0 0	Public Works Public Works Public Works Public Works
Traffic Control Safety Lights Comprehensive Drainage Study Street Improvements Infrastructure Total Public Works	2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation	150,000 500,000 325,000	165,000 500,000 357,500	Scheduled for completion in 2007 Contract executed Nov 2007 Several projects under bid	2007 2007-2009 2007-2010	102,403 454,915 0	62,597 45,085 357,500	Public Works Public Works Public Works
Total 398 Fund		\$19,644,991	\$19,944,144			\$21,325,124	\$1,337,941	

City of Harlingen Capital Projects
September 30, 2012

Streets					
Project Description	Funding Source	Budget	Actual Expenditures	Balance at 9/30/12	Dept. Assigned
Sam Houston Extension	G.O. Bonds				Public Works
Right-of-Way		1,500.00	1,375.00	125.00	
Engineering		18,600.00	16,837.50	1,762.50	
Construction		615,900.00	250,000.00	365,900.00	
Dixieland Drive	G.O. Bonds				"
Advertising		1,895.00	1,894.73	0.27	
Engineering		50,000.00	716,840.78	(666,840.78)	
Construction		436,759.00	2,500.00	434,259.00	
Dixieland Drive (Phase II)	G.O. Bonds				"
Right-of-Way		0.00	20,717.29	(20,717.29)	
Construction		511,346.00	30,578.44	480,767.56	
Treasure Hills	G.O. Bonds				"
Advertising		0.00	266.25	(266.25)	
Right-of-Way		0.00	102,495.15	(102,495.15)	
Engineering		48,000.00	105,210.34	(57,210.34)	
Construction		427,136.00	0.00	427,136.00	
Vinson Avenue	G.O. Bonds				"
Right-of-Way		60,000.00	97,220.60	(37,220.60)	
Engineering		258,030.00	223,774.88	34,255.12	
Construction		1,899,600.00	1,667,711.69	231,888.31	
Madison Avenue	G.O. Bonds				"
Advertising		0.00	59.72	(59.72)	
Engineering		5,600.00	6,000.00	(400.00)	
Construction		64,300.00	75,681.98	(11,381.98)	
Tucker Road	G.O. Bonds				"
Engineering		37,500.00	36,450.00	1,050.00	
Construction		428,000.00	100,695.41	327,304.59	
T Street Construction	G.O. Bonds				"
Engineering		11,500.00	11,125.00	375.00	
Construction		128,200.00	33,651.95	94,548.05	
Matz/New Combes	G.O. Bonds				"
Engineering		377,056.00	0.00	377,056.00	
Construction		1,049,741.00	0.00	1,049,741.00	
Chester Park	G.O. Bonds				"
Advertising		0.00	767.87	(767.87)	
Right-of-Way		100,000.00	233,712.31	(133,712.31)	
Engineering		292,800.00	244,928.81	47,871.19	
Construction		474,824.00	450,136.47	24,687.53	
Palm Court - Street Overlay	G.O. Bonds				"
Advertising		0.00	477.70	(477.70)	
Engineering		0.00	0.00	0.00	
Construction		321,064.00	160,181.50	160,882.50	
Stuart Place Road - Street Overlay	G.O. Bonds				"
Engineering		0.00	0.00	-	
Construction		210,000.00	82,552.00	127,448.00	
Matz-New Combes - Street Overlay	G.O. Bonds				"
Construction		329,519.00	330,037.00	(518.00)	
Dilworth Road	G.O. Bonds				"
Engineering		5,500.00	5,525.00	(25.00)	
Construction		52,700.00	35,204.56	17,495.44	
Stuart Place Road	G.O. Bonds				"
Advertising		0.00	1,833.64	(1,833.64)	
Engineering		100,000.00	469,303.80	(369,303.80)	
Right-of-Way		-	88,162.00	(88,162.00)	
Construction		1,200,800.00	0.00	1,200,800.00	
Total		9,517,870.00	5,603,909.37	3,913,960.63	

City of Harlingen Capital Projects
September 30, 2012

Sidewalks					
Project Description	Funding Source	Budget	Actual Expenditures	Balance at 9/30/12	Dept. Assigned
Sidewalk Construction	G.O. Bonds				"
Advertising		0.00	430.34	(430.34)	
Engineering		-	189,188.56	(189,188.56)	
Construction		1,848,697.00	2,200,641.25	(351,944.25)	
Pedestrian Link Project Improvements	G.O. Bonds				"
		222,180.00	218,882.45	3,297.55	
Reconstruction of Existing Sidewalks (2007-08)	G.O. Bonds				"
Construction		901,000.00	282,112.90	618,887.10	
Total		2,971,877.00	2,891,255.50	80,621.50	
Drainage					
Downtown Drainage	G.O. Bonds				"
Advertising		-	1,050.87	(1,050.87)	
Right-of-Way		-	364.00	(364.00)	
Engineering		407,876.00	447,694.74	(39,818.74)	
Construction		2,047,124.00	5,621,461.46	(3,574,337.46)	
Green Acres Drainage/Construction	G.O. Bonds				"
Advertising		0.00	59.71	(59.71)	
Engineering		20,855.00	22,533.00	(1,678.00)	
Construction		276,445.00	259,075.34	17,369.66	
7th & Bowie Drainage/Construction	G.O. Bonds				"
Advertising		0.00	59.71	(59.71)	
Engineering		14,945.00	16,830.00	(1,885.00)	
Construction		400,875.00	325,416.39	75,458.61	
New Combes Drainage/Construction	G.O. Bonds				"
Advertising		0.00	59.71	(59.71)	
Engineering		34,600.00	46,239.46	(11,639.46)	
Construction		494,780.00	529,375.60	(34,595.60)	
Total		3,697,500.00	7,270,219.99	(3,572,719.99)	
Railroad					
Railroad Relocation	G.O. Bonds				Administration
Right-of-Way		1,135,000.00	323,525.53	811,474.47	
Engineering		0.00	1,520,618.00	(1,520,618.00)	
Railroad Relocation	G.O. Bonds				
Right-of-Way		295,000.00	295,000.00	-	
Railroad Relocation (2007-08)	G.O. Bonds				
Construction		1,430,000.00	720,856.47	709,143.53	
Total		2,860,000.00	2,860,000.00	-	
Fire Department					
Purchase Fire Station #4 Property	G.O. Bonds				Fire Dept.
Professional Services		154,500.00	118,962.46	35,537.54	
Land		150,000.00	247,869.03	(97,869.03)	
Purchase of Radios	G.O. Bonds				
Miscellaneous Equipment		240,500.00	237,281.92	3,218.08	
Fire Ladder Truck #1	G.O. Bonds				
Motor Vehicle / Heavy Equipment		800,000.00	799,907.00	93.00	
Fire Station 4	G.O. Bonds				"
Buildings		800,000.00	1,730,321.90	(930,321.90)	
Improvements		25,000.00	0.00	25,000.00	
Furniture & Equipment		50,000.00	29,180.96	20,819.04	
Asbestos Cleanup Fire Station 4	G.O. Bonds				"
Improvements		20,000.00	0.00	20,000.00	
Fire Engine No. 6	G.O. Bonds				"
Capital Outlay - Motor Vehicles		240,000.00	337,052.36	(97,052.36)	
Total		2,480,000.00	3,500,575.63	(1,020,575.63)	

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TAB 9 - ENTERPRISE FUNDS

ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise Fund Component Units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

MUNICIPAL AUDITORIUM FUND

CITY OF HARLINGEN
MUNICIPAL AUDITORIUM FUND

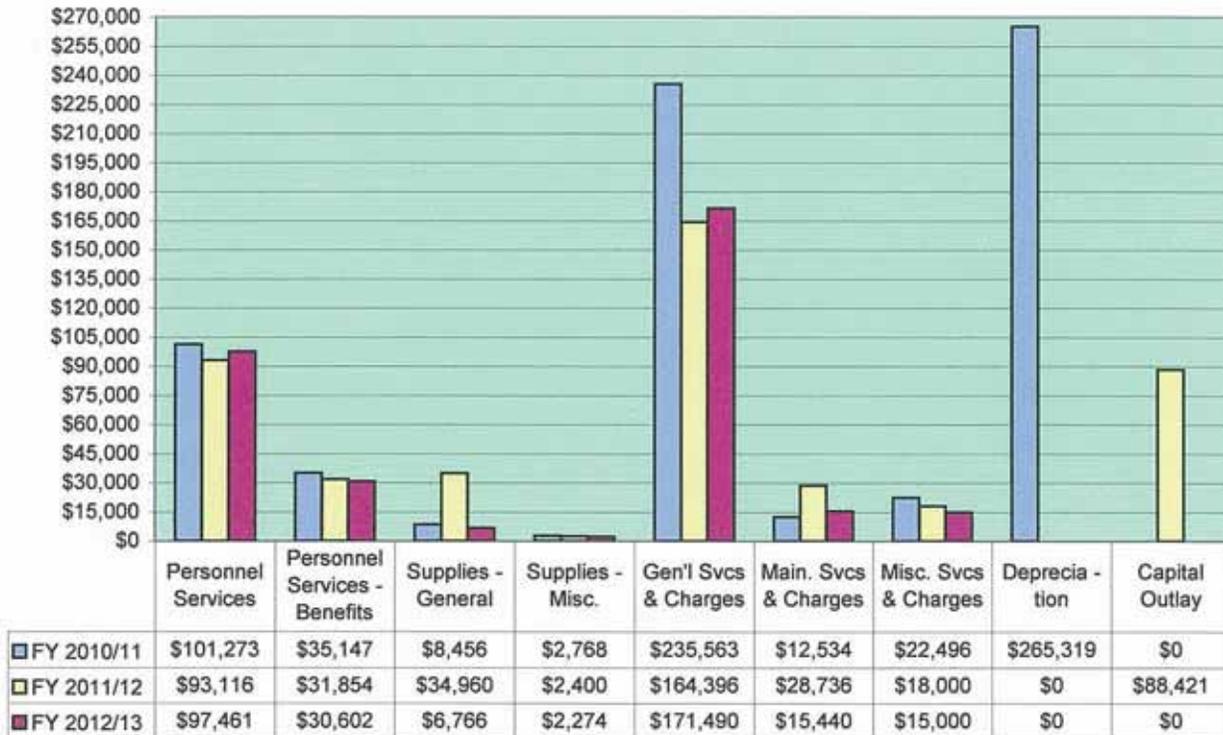
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Rental-Auditorium	\$63,205	\$57,500	\$57,500	\$66,125
Rental-Casa de Amistad	59,020	68,250	68,250	78,487
Rentals	<u>122,225</u>	<u>125,750</u>	<u>125,750</u>	<u>144,612</u>
Show Admissions	96,247	3,500	3,500	0
Ticketing Fees	27,201	35,000	35,000	37,000
TML	2,078	0	0	0
Food & Drink Sales	13,143	0	0	0
Miscellaneous	<u>138,669</u>	<u>38,500</u>	<u>38,500</u>	<u>37,000</u>
TexPool Investment	1	0	0	0
Investments	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sponsors	1,345	2,500	2,500	0
Outside Sources	<u>1,345</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
Miscellaneous	80	5,500	5,500	1,000
Various	<u>80</u>	<u>5,500</u>	<u>5,500</u>	<u>1,000</u>
Hotel/Motel Fund	158,000	290,500	290,500	158,000
General Fund	0	0	0	0
Capital Project	0	0	0	0
Transfers from	<u>158,000</u>	<u>290,500</u>	<u>290,500</u>	<u>158,000</u>
Capital Contributions	1,538,667	0	0	0
Capital Contributions	<u>1,538,667</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$1,958,987</u>	<u>\$462,750</u>	<u>\$462,750</u>	<u>\$340,612</u>
EXPENDITURES:				
Personnel Services - Pay	\$101,273	\$93,116	\$93,116	\$97,461
Personnel Services - Benefits	35,147	31,854	31,854	30,602
Supplies - General	8,456	34,960	34,960	6,766
Supplies - Miscellaneous	2,768	2,400	2,400	2,274
Services & Charges - General	235,563	164,396	164,396	171,490
Services & Charges - Maintenance	12,534	28,736	28,736	15,440
Services & Charges - Miscellaneous	22,496	18,000	18,000	15,000
Depreciation	265,319	0	0	0
Capital Outlay	<u>0</u>	<u>88,421</u>	<u>88,421</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$683,556</u>	<u>\$461,883</u>	<u>\$461,883</u>	<u>\$339,033</u>
Net Income/(Loss)	1,275,431	867	867	1,579
Working Capital Beginning of Year	<u>(79,879)</u>	<u>1,195,552</u>	<u>1,195,552</u>	<u>1,196,419</u>
END OF YEAR WORKING CAPITAL	<u>\$1,195,552</u>	<u>\$1,196,419</u>	<u>\$1,196,419</u>	<u>\$1,197,998</u>

Municipal Auditorium Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Municipal Auditorium Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

MUNICIPAL AUDITORIUM FUND DETAIL 401-6061

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$96,713	\$87,712	\$87,712	\$92,049
Overtime	1,901	2,745	2,745	2,753
Car Allowance	2,659	2,659	2,659	2,659
Personnel Services	<u>101,273</u>	<u>93,116</u>	<u>93,116</u>	<u>97,461</u>
City FICA	5,139	5,248	5,248	5,378
City Medicare	1,202	1,228	1,228	1,258
City TMRS	13,161	10,203	10,203	8,027
City TCG Retirement	0	0	0	138
City Health Insurance	13,729	14,849	14,849	15,440
OPEB / ARC	1,600	0	0	0
Worker's Compensation	316	326	326	361
Personnel Services - Benefits	<u>35,147</u>	<u>31,854</u>	<u>31,854</u>	<u>30,602</u>
Office Supplies	1,551	1,700	1,700	1,869
Office Equipment/Furniture - Non Capital	3,419	29,385	29,385	1,831
Chemicals & Medical Supplies	3,486	3,875	3,875	3,066
Supplies - General	<u>8,456</u>	<u>34,960</u>	<u>34,960</u>	<u>6,766</u>
Miscellaneous Supplies	2,768	2,400	2,400	2,274
Supplies - Miscellaneous	<u>2,768</u>	<u>2,400</u>	<u>2,400</u>	<u>2,274</u>
Utilities - Communications	3,532	6,290	6,290	3,600
Utilities - Electricity	62,655	61,175	61,175	60,540
Utilities - Other	9,140	6,175	6,175	7,200
Technical Services	539	600	600	0
Show Contracts	37,500	5,000	5,000	0
Advertising	5,463	1,136	1,136	500
Dues, Memberships & Subscriptions	726	125	125	650
Registration, Travel & Training	3,225	3,500	3,500	3,500
Employee Mileage Reimbursement	0	100	100	0
Insurance	45,252	37,060	37,060	45,500
Contract Labor	67,531	43,235	43,235	50,000
Service & Charges - General	<u>235,563</u>	<u>164,396</u>	<u>164,396</u>	<u>171,490</u>
Maintenance - Buildings	8,856	24,836	24,836	10,740
Maintenance - Furniture & Equipment	3,399	2,700	2,700	3,500
Maintenance - Miscellaneous Equipment	279	1,200	1,200	1,200
Services & Charges - Maintenance	<u>12,534</u>	<u>28,736</u>	<u>28,736</u>	<u>15,440</u>
Miscellaneous	22,496	18,000	18,000	15,000
Services & Charges - Miscellaneous	<u>22,496</u>	<u>18,000</u>	<u>18,000</u>	<u>15,000</u>
Depreciation	265,319	0	0	0
Depreciation	<u>265,319</u>	<u>0</u>	<u>0</u>	<u>0</u>
Improvements	0	79,852	79,852	0
Miscellaneous Equipment	0	8,569	8,569	0
Capital Outlay	<u>0</u>	<u>88,421</u>	<u>88,421</u>	<u>0</u>
MUNICIPAL AUDITORIUM FD. TOTAL	<u>\$683,556</u>	<u>\$461,883</u>	<u>\$461,883</u>	<u>\$339,033</u>

MISSION STATEMENT

"Presenting, promoting, and participating in regional arts and cultural affairs."

PROGRAM GOALS

- Provide quality rental facilities and superior customer service for large-scale performances and events in clean, safe, well-maintained facilities.
- Market the Municipal Auditorium as the Rio Grande Valley's premier theatrical venue by providing well-trained theatrical personnel, a safe working environment, and state of the art equipment.
- Promote Casa de Amistad as one of the Rio Grande Valley's leading venues for large-scale events including: weddings, quinceaneras, private gatherings as well as trade shows, expositions, corporate, and commercial events.

OBJECTIVES FOR 12-13

- Continue to work with various promoters to increase auditorium programming
- In light of the City of McAllen's anticipated closing of the McAllen Civic Center, assert our position in the market as a viable venue for local, regional, and national presentations and events.
- Expand revenue streams by:
 - Utilizing the in-house ticketing system to provide point of purchase and on-line ticketing services for entities utilizing the Municipal Auditorium and Casa de Amistad.
 - Analyzing and adjusting our facilities rentals rates and ancillary fees to reflect current market-values
- Continue our current joint efforts with the Harlingen Arts and Heritage Museum to provide interdisciplinary arts opportunities for arts patrons of all ages.
- Revise and improve marketing strategies to enhance our facilities' visibility in the marketplace and increase rental revenue.
- Work in concert with the Convention and Visitor's Bureau to develop event-planner friendly rental policies in order to attract more commercial events to our venues.

PERFORMANCES

- Provide arts opportunities to the Valley's young people by offering a children's theatre production to South Texas school children.

- Function as the performance venue of choice for nonprofit arts organizations, Valley school districts and private entities.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Since discontinuing the Spotlight Series performances, a significant portion of departmental revenue has been eliminated. We will continue to explore opportunities to resume presenting performances without assuming all of the inherent risk by seeking out partnerships with other presenting entities.

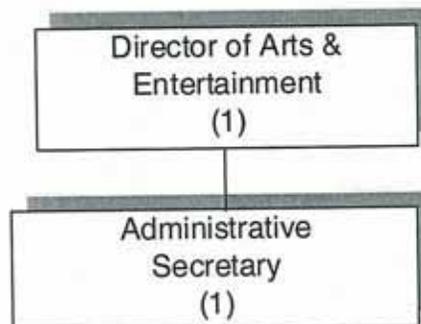
The Vendini® ticketing system purchased in 2009 has surpassed expectations. Since implementing the service, the system has generated over \$60,000 in revenue. We are exploring ways to offer to this service to other entities in order to increase the revenue derived from the use of the ticketing system.

The decrease in expenditures was due to Supplies General by \$28,194 and Capital Outlay by \$88,421.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Director of Arts & Entertainment	1	1	\$65,294
Administrative Secretary	1	1	26,756
Car Allowance			2,659
Overtime			2,753
Fringe Benefits			30,601
Total	<u>2</u>	<u>2</u>	<u>\$128,063</u>

MUNICIPAL AUDITORIUM



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SANITATION FUND

CITY OF HARLINGEN
SANITATION FUND

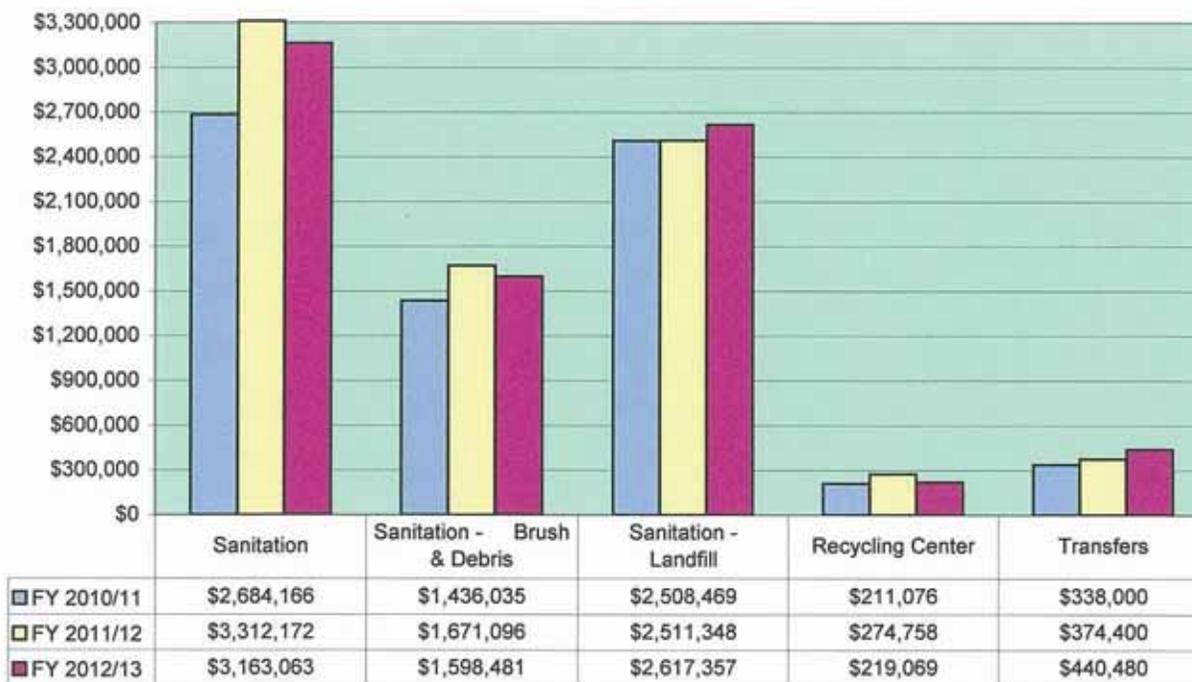
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
TML	\$3,758	\$0	\$0	\$0
Sanitation/Special Pickup	9,993	4,000	4,000	5,500
Landfill/Special Pickup	67,190	45,000	45,000	50,000
Garbage Collections	7,850,838	7,700,000	7,700,000	7,700,000
Landfill/Transfer Station	361,691	300,000	300,000	325,000
Rental - Garbage Containers	9,360	6,000	6,000	7,500
Miscellaneous	<u>8,302,830</u>	<u>8,055,000</u>	<u>8,055,000</u>	<u>8,088,000</u>
Reimbursement for Sanitation	15,538	0	0	0
Reimbursement for Landfill	92,306	75,000	75,000	75,000
Reimbursements	<u>107,844</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
LRGVDC - Illegal Dumping	4,369	0	0	0
Other	<u>4,369</u>	<u>0</u>	<u>0</u>	<u>0</u>
TexPool Investment	2,687	2,800	2,800	2,500
NOW Interest	1,144	400	400	1,500
Investments	<u>3,831</u>	<u>3,200</u>	<u>3,200</u>	<u>4,000</u>
Cash Over/(Short)	(93)	0	0	0
NSF - Fees	50	0	0	0
Miscellaneous	14,299	0	0	0
Various	<u>14,256</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sale of Fixed Assets	4,455	0	0	0
Sale of Fixed Assets	<u>4,455</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$8,437,585</u>	<u>\$8,133,200</u>	<u>\$8,133,200</u>	<u>\$8,167,000</u>
EXPENDITURES:				
Sanitation	\$2,684,166	\$3,312,172	\$3,312,172	\$3,163,063
Sanitation - Brush & Debris	1,436,035	1,671,096	1,671,096	1,598,481
Sanitation - Landfill	2,508,469	2,511,348	2,511,348	2,617,357
Recycling Center	211,076	274,758	274,758	219,069
Transfers Out	<u>338,000</u>	<u>374,400</u>	<u>374,400</u>	<u>440,480</u>
TOTAL EXPENDITURES	<u>\$7,177,746</u>	<u>\$8,143,774</u>	<u>\$8,143,774</u>	<u>\$8,038,450</u>
Net Income/(Loss)	1,259,839	(10,574)	(10,574)	128,550
Working Capital Beginning of Year	<u>3,239,518</u>	<u>4,499,357</u>	<u>4,499,357</u>	<u>4,488,783</u>
END OF YEAR WORKING CAPITAL	<u>\$4,499,357</u>	<u>\$4,488,783</u>	<u>\$4,488,783</u>	<u>\$4,617,333</u>

Sanitation Fund Revenues



This graph reflects revenue trends from FY2010/2011 to 2012/2013 and visually depicts the changes.

Sanitation Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

SANITATION 402-5020

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$458,135	\$548,080	\$548,080	\$583,228
Overtime	7,462	25,069	25,069	25,892
Car Allowance	922	8,932	8,932	8,932
Well Pay	0	2,000	2,000	2,000
Travel Pay	130	0	0	0
Personnel Services	<u>466,649</u>	<u>584,081</u>	<u>584,081</u>	<u>620,052</u>
City FICA	27,556	33,835	33,835	35,743
City Medicare	6,445	7,913	7,913	8,431
City TMRS	49,483	46,374	46,374	37,696
City TCG Retirement	7,604	8,907	8,907	9,685
City Health Insurance	87,497	107,248	107,248	92,201
OPEB / ARC	13,586	0	0	0
Worker's Compensation	31,493	42,708	42,708	28,359
Personnel Services - Benefits	<u>223,664</u>	<u>246,985</u>	<u>246,985</u>	<u>212,115</u>
Office Supplies	375	500	500	500
Office Equipment/Furniture - Non Capital	5,807	8,750	8,750	1,500
Supplies - General	<u>6,182</u>	<u>9,250</u>	<u>9,250</u>	<u>2,000</u>
Garbage Containers	82,454	86,500	86,500	70,000
Miscellaneous Supplies	9,215	14,500	14,500	6,800
Supplies - Miscellaneous	<u>91,669</u>	<u>101,000</u>	<u>101,000</u>	<u>76,800</u>
Utilities - Communications	4,637	4,500	4,500	4,300
Technical Services	0	11,100	11,100	0
Advertising	0	0	0	0
Laundry & Uniform Services	4,212	6,000	6,000	8,500
Equipment Rental/Lease	408	5,000	5,000	15,000
Vehicle & Radio Rental	363,419	386,676	386,676	420,726
Dumpster Rental	200,000	200,000	200,000	200,000
Dues, Memberships & Subscriptions	632	850	850	1,165
Registration, Travel & Training	3,348	10,000	10,000	10,000
Insurance	53,176	75,700	75,700	75,700
Small Claims - Unfunded	20,297	15,000	15,000	10,000
Franchise Fees	462,000	462,000	462,000	485,520
Contract Labor	7,272	8,500	8,500	15,000
Service & Charges - General	<u>1,119,401</u>	<u>1,185,326</u>	<u>1,185,326</u>	<u>1,245,911</u>
Maintenance - Buildings	2,691	149,900	149,900	7,500
Maintenance - Miscellaneous Equipment	28,472	25,879	25,879	20,000
Maintenance - Software	6,838	7,200	7,200	7,200
Internal Service Charges	394,254	502,551	502,551	450,000
Fuel	270,180	310,000	310,000	315,000
Services & Charges - Maintenance	<u>702,435</u>	<u>995,530</u>	<u>995,530</u>	<u>799,700</u>
Miscellaneous	1,497	20,000	20,000	67,600
Services & Charges - Miscellaneous	<u>1,497</u>	<u>20,000</u>	<u>20,000</u>	<u>67,600</u>
Depreciation	70,410	0	0	0
Depreciation	<u>70,410</u>	<u>0</u>	<u>0</u>	<u>0</u>
Misc. Equipment Non Cap	1,619	0	0	0
Equipment - General	<u>1,619</u>	<u>0</u>	<u>0</u>	<u>0</u>
Motor Vehicles & Heavy Equipment	0	149,000	149,000	138,885
Miscellaneous Equipment	640	21,000	21,000	0
Capital Outlay	<u>640</u>	<u>170,000</u>	<u>170,000</u>	<u>138,885</u>
SANITATION TOTALS	<u>\$2,684,166</u>	<u>\$3,312,172</u>	<u>\$3,312,172</u>	<u>\$3,163,063</u>

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES 12-13

- Collect garbage twice a week from residential customers
- Provide commercial establishments with garbage collection service up to seven times per week as requested
- Maintain balanced collection routes for all areas
- Provide education and training to employees when route changes are made to insure a smooth transition.
- Improve our ability to provide garbage collection services to our residential and commercial customers by purchasing new garbage trucks to reduce down time and delays of services
- Purchase 2 new larger commercial side-load garbage truck will help reduce fuel cost
- Purchase 3 new larger residential side-load garbage truck will help reduce fuel cost
- Purchase new residential and commercial garbage containers to replace existing deteriorated containers
- Relocate container shop to Public Works station to better control the overall deliveries to our residential and commercial customers

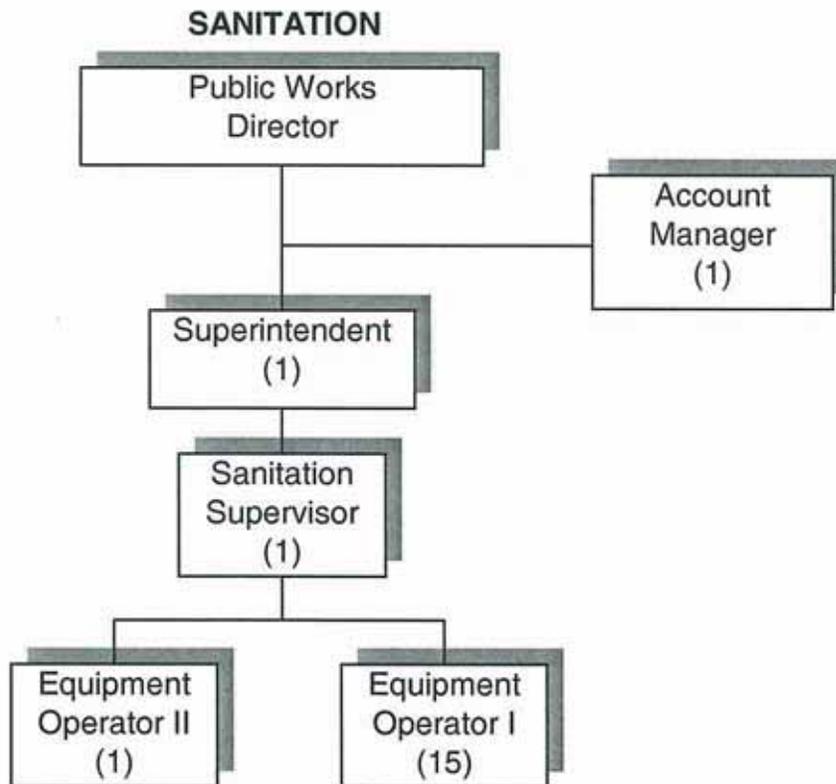
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL FY 10-11</u>	<u>PROJECTED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Number of Residential Accounts Served	16,900	17,000	17,000
Number of Commercial Accounts Served	2,500	2,500	2,500
Total accounts serviced	19,400	19,500	19,500
<u>EFFICIENCY</u>			
Cost per account	\$138.36	\$170.42	\$162.21
<u>OUTPUT</u>			
Total tons of solid waste collected	52,000	51,679	52,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Superintendent	1	1	\$54,705
Supervisor	1	1	33,036
Account Manager	1	1	30,767
Equipment Operator II	1	1	23,202
Equipment Operator I	15	15	359,272
Overtime			25,892
Fringe Benefits			197,508
Split Wages (50%), (30%), & (44%)			107,785
Total	19	19	\$832,167



SANITATION - BRUSH & DEBRIS 402-5022

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$480,092	\$511,821	\$511,821	\$529,822
Overtime	25,222	38,425	38,425	38,531
Well Pay	0	1,000	1,000	1,000
Personnel Services	<u>505,314</u>	<u>551,246</u>	<u>551,246</u>	<u>569,353</u>
City FICA	29,878	32,419	32,419	33,929
City Medicare	6,988	7,582	7,582	7,935
City TMRS	46,751	37,292	37,292	22,858
City TCG Retirement	10,101	11,380	11,380	15,728
City Health Insurance	97,834	119,659	119,659	98,516
OPEB / ARC	11,203	0	0	0
Worker's Compensation	23,500	31,386	31,386	33,573
Personnel Services - Benefits	<u>226,255</u>	<u>239,718</u>	<u>239,718</u>	<u>212,539</u>
Office Supplies	708	750	750	750
Supplies - General	<u>708</u>	<u>750</u>	<u>750</u>	<u>750</u>
Garbage Containers	14,488	8,000	8,000	22,000
Miscellaneous Supplies	4,690	9,750	9,750	13,800
Supplies - Miscellaneous	<u>19,178</u>	<u>17,750</u>	<u>17,750</u>	<u>35,800</u>
Laundry & Uniform Services	4,784	5,750	5,750	5,250
Vehicle & Radio Rental	280,548	329,082	329,082	326,289
Registration, Travel & Training	3,286	4,800	4,800	4,500
Small Claims - Unfunded	6,566	3,000	3,000	3,000
Contract Labor	0	0	0	6,000
Service & Charges - General	<u>295,184</u>	<u>342,632</u>	<u>342,632</u>	<u>345,039</u>
Maintenance - Miscellaneous				
Equipment	6,929	1,000	1,000	5,000
Internal Service Charges	177,882	228,000	228,000	195,000
Fuel	203,945	220,000	220,000	235,000
Services & Charges - Maintenance	<u>388,756</u>	<u>449,000</u>	<u>449,000</u>	<u>435,000</u>
Motor Vehicle & Heavy Equipment	0	70,000	70,000	0
Miscellaneous Equipment	640	0	0	0
Capital Outlay	<u>640</u>	<u>70,000</u>	<u>70,000</u>	<u>0</u>
SANITATION BRUSH & DEBRIS TOTAL	<u>\$1,436,035</u>	<u>\$1,671,096</u>	<u>\$1,671,096</u>	<u>\$1,598,481</u>

The Brush & Debris Collection Division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of (1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Enforcement Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR 12-13

- Collect up to one (1) brush truckload of brush from residential customers every 4 to 5 weeks.
- Collect up to 2 cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks.
- Maintain balanced collection routes for all areas.
- Provide education and training to our employees to improve service delivery.
- Provide special pick-up collection services, upon request, to all residential and commercial customers.
- Purchase new super flex tires for our loader used at the incinerator
- Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal.
- Maintain citizens drop-off area in good working order

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

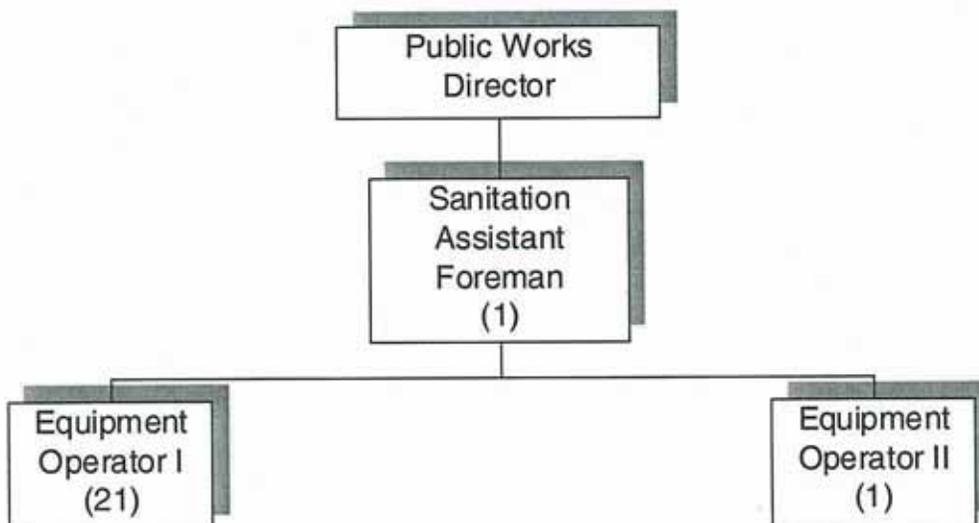
PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>PROJECTED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
No. of Residential Accounts Served	16,900	17,000	17,000
<u>EFFICIENCY</u>			
Cost per account	\$84.97	\$97.54	\$94.03
<u>OUTPUT</u>			
Total tons of brush collected/processed	7,995	6,000	8,000
Total tons of debris collected/processed	8,790	10,047	8,500

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Sanitation Assistant Foreman	1	1	\$29,849
Equipment Operator II	1	1	24,898
Equipment Operator I	21	21	475,075
Overtime			38,531
Well Pay			1,000
Fringe Benefits			212,539
Total	<u>23</u>	<u>23</u>	<u>\$781,892</u>

SANITATION - BRUSH & DEBRIS



SANITATION - LANDFILL 402-5027

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$250,505	\$249,007	\$249,007	\$269,824
Overtime	21,760	25,069	25,069	25,138
Travel Pay	55	0	0	0
Personnel Services	<u>272,320</u>	<u>274,076</u>	<u>274,076</u>	<u>294,962</u>
City FICA	15,997	16,047	16,047	17,205
City Medicare	3,741	3,753	3,753	4,023
City TMRS	23,767	19,841	19,841	13,591
City TCG Retirement	5,696	4,909	4,909	6,955
City Health Insurance	50,722	55,298	55,298	49,253
OPEB / ARC	7,204	0	0	0
Worker's Compensation	15,743	16,514	16,514	17,664
Personnel Services - Benefits	<u>122,870</u>	<u>116,362</u>	<u>116,362</u>	<u>108,691</u>
Office Supplies	5,075	5,000	5,000	5,000
Office Equip/Furniture - Non-Capital	5,826	0	0	0
Supplies - General	<u>10,901</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Miscellaneous Supplies	<u>11,000</u>	<u>2,721</u>	<u>2,721</u>	<u>47,600</u>
Supplies - Miscellaneous	11,000	2,721	2,721	47,600
Utilities - Communications	814	1,000	1,000	850
Utilities - Electricity	17,026	18,000	18,000	16,000
Utilities - Other	4,560	7,900	7,900	7,500
Advertising	0	800	800	800
Laundry & Uniform Services	2,295	4,000	4,000	3,500
Equipment Rental/Lease	0	5,000	5,000	10,000
Vehicle & Radio Rental	137,926	146,589	146,589	175,925
Registration, Travel & Training	2,258	6,100	6,100	4,000
Small Claims - Unfunded	0	1,000	1,000	3,000
Contract Labor	0	500	500	5,000
Service & Charges - General	<u>164,879</u>	<u>190,889</u>	<u>190,889</u>	<u>226,575</u>
Maintenance - Buildings	15,862	22,200	22,200	68,500
Internal Service Charges	213,676	265,979	265,979	210,000
Fuel	279,121	305,000	305,000	310,000
Services & Charges - Maintenance	<u>508,659</u>	<u>593,179</u>	<u>593,179</u>	<u>588,500</u>
Miscellaneous	<u>1,228,737</u>	<u>1,255,571</u>	<u>1,255,571</u>	<u>1,233,350</u>
Services & Charges - Miscellaneous	1,228,737	1,255,571	1,255,571	1,233,350

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Depreciation	105,915	10,300	10,300	10,300
Depreciation	105,915	10,300	10,300	10,300
Closure/Post Closure	82,548	53,500	53,500	35,000
Closure/Post Closure	82,548	53,500	53,500	35,000
Miscellaneous Equipment	640	9,750	9,750	67,379
Capital Outlay	640	9,750	9,750	67,379
SANITATION LANDFILL TOTAL	<u>\$2,508,469</u>	<u>\$2,511,348</u>	<u>\$2,511,348</u>	<u>\$2,617,357</u>

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post closure care of the remaining closed landfill cells.

OBJECTIVES FOR 12-13

- Maintain the area from Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station.
- Monitor the leachate collection system, and gas monitoring wells.
- Purchase new tires for our Loader used at the Transfer Station
- Purchase (12) pre-fabricated tarps for our transfer trailers will help from scattering trash along the highways to the landfill.
- Purchase (2) New Tractor Rigs to replace (2) current tractor rigs to try to eliminate vehicle repair cost and reduce employee overtime
- Install new 2" concrete cap on the Transfer Station floor, this will reduce time needed to maintain clean and reduce overtime.
- Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

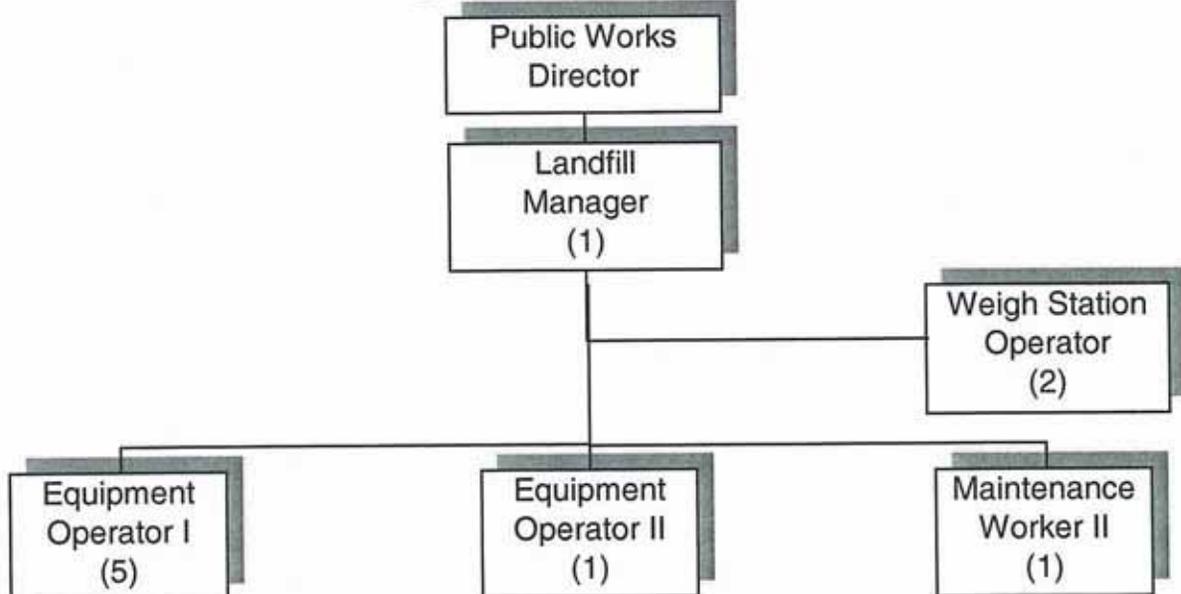
PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>PROJECTED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Population served	74,950	74,950	74,950
Tons of garbage/debris processed transported	62,289	62,690	62,000
<u>EFFICIENCY</u>			
Cost per ton	\$40.27	\$40.09	\$42.22
<u>OUTPUT</u>			
Tons of solid waste (residential & commercial) transported	62,289	62,690	62,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Landfill Manager	1	1	\$33,033
Weigh Station Operator	2	2	39,764
Equipment Operator II	1	1	26,953
Equipment Operator I	5	5	116,756
Maintenance Worker II	1	1	20,232
Overtime			25,138
Fringe Benefits			98,528
Split Wages (44%), (6%), & (25%)			43,249
Total	10	10	\$403,653

SANITATION - LANDFILL



SANITATION - RECYCLING CENTER 402-5035

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$51,909	\$69,115	\$69,115	\$39,952
Overtime	17	1,206	1,206	1,209
Personnel Services	<u>51,926</u>	<u>70,321</u>	<u>70,321</u>	<u>41,161</u>
City FICA	3,235	4,360	4,360	2,552
City Medicare	757	1,020	1,020	597
City TMRS	2,807	2,281	2,281	1,720
City TCG Retirement	1,664	2,505	2,505	1,072
City Health Insurance	8,007	12,096	12,096	6,974
Worker's Compensation	2,729	4,552	4,552	2,572
Personnel Services - Benefits	<u>19,199</u>	<u>26,814</u>	<u>26,814</u>	<u>15,487</u>
Office Supplies	459	800	800	800
Supplies - General	<u>459</u>	<u>800</u>	<u>800</u>	<u>800</u>
Miscellaneous Supplies	907	1,500	1,500	4,150
Supplies - Miscellaneous	<u>907</u>	<u>1,500</u>	<u>1,500</u>	<u>4,150</u>
Utilities - Communications	848	1,040	1,040	902
Utilities - Other	3,740	2,600	2,600	3,500
Professional Services	2,500	0	0	0
Advertising	945	0	0	0
Laundry & Uniform Services	772	600	600	600
Vehicle & Radio Rental	18,083	18,083	18,083	21,969
Regis., Travel & Training	1,842	2,500	2,500	3,500
Contract Labor	0	3,500	3,500	1,500
Service & Charges - General	<u>28,730</u>	<u>28,323</u>	<u>28,323</u>	<u>31,971</u>
Maintenance - Buildings	9,184	50,000	50,000	14,500
Internal Service Charges	3,450	12,000	12,000	12,000
Fuel	7,923	10,000	10,000	10,000
Services & Charges - Main	<u>20,557</u>	<u>72,000</u>	<u>72,000</u>	<u>36,500</u>
Miscellaneous	87,298	75,000	75,000	75,000
Services & Charges - Miscellaneous	<u>87,298</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
Motor Vehics & Heavy Equip	0	0	0	14,000
Miscellaneous Equipment	2,000	0	0	0
Capital Outlay	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>14,000</u>
RECYCLING CENTER TOTAL	<u>\$211,076</u>	<u>\$274,758</u>	<u>\$274,758</u>	<u>\$219,069</u>

The City's Recycling Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL

Continue the Recycling Program to divert the solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life.

OBJECTIVES FOR 12-13

- Track market trends contributing to the sale of recyclable materials.
- Coordinate volunteers to work at the Recycling Center.
- Increase awareness with Public Education Programs.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

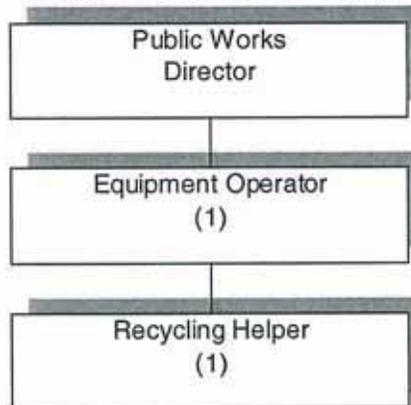
None

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL FY 10-11</u>	<u>PROJECTED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
<u>EFFECTIVENESS</u>			
Population Served	74,950	74,950	74,950
Number of Commercial Customers	47	47	47
Number of Schools Collected	24	24	24
<u>EFFICIENCY</u>			
Cost per capita	\$1.70	\$2.42	\$1.86
<u>OUTPUT</u>			
Tons of recyclable material collected/processed	1,000	900	1,000

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Equipment Operator I	1	1	\$20,232
Recycling Helper	1	1	19,721
Overtime			1,209
Fringe Benefits			15,486
Total	<u>2</u>	<u>2</u>	<u>\$56,648</u>

SANITATION RECYCLING

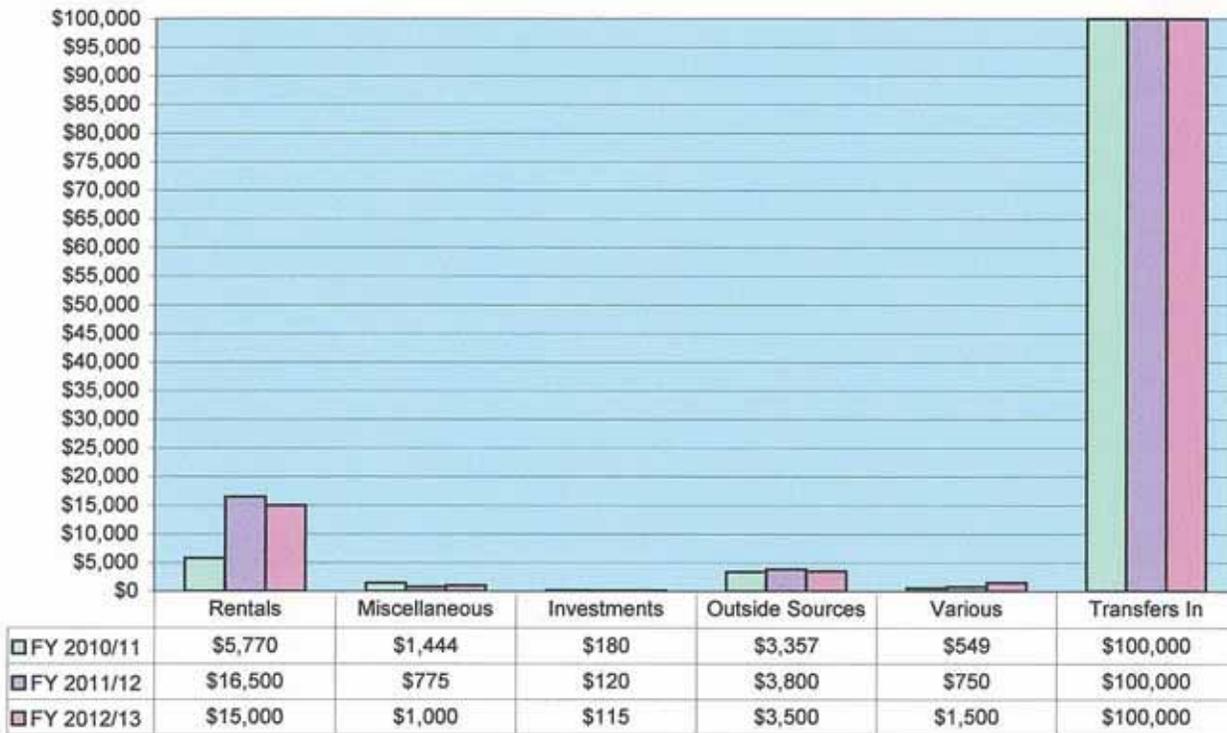


HARLINGEN ARTS & HERITAGE
MUSEUM FUND

CITY OF HARLINGEN
HARLINGEN ARTS AND HERITAGE MUSEUM FUND

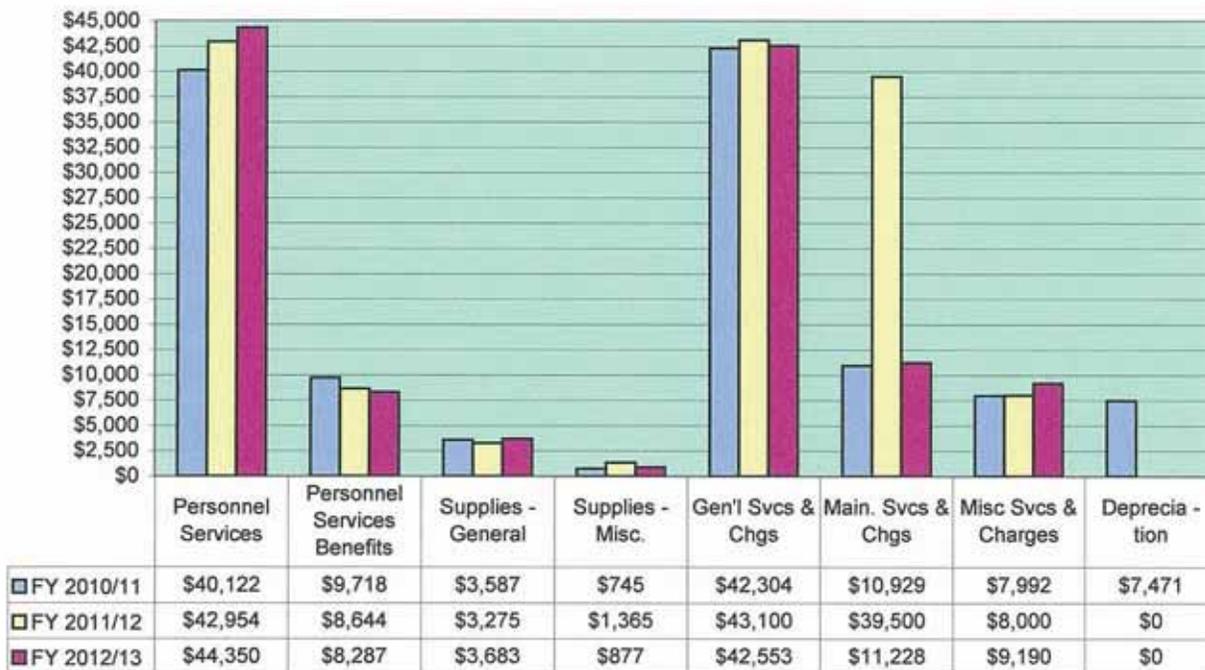
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Miscellaneous	\$5,770	\$16,500	\$16,500	\$15,000
Rentals	5,770	16,500	16,500	15,000
Admissions	653	775	775	1,000
TML	791	0	0	0
Miscellaneous	1,444	775	775	1,000
TexPool Investment	168	100	100	100
NOW Account	12	20	20	15
Investments	180	120	120	115
Donations	3,357	3,800	3,800	3,500
Outside Sources	3,357	3,800	3,800	3,500
Miscellaneous	432	750	750	1,500
Various	432	750	750	1,500
Transfers from General Fund	30,000	30,000	30,000	30,000
Transfers from Hotel/Motel Fund	70,000	70,000	70,000	70,000
Total Transfers	100,000	100,000	100,000	100,000
Sale of Fixed Assets	117	0	0	0
Sale of Fixed Assets	117	0	0	0
TOTAL REVENUES	\$111,300	\$121,945	\$121,945	\$121,115
EXPENDITURES:				
Personnel Services - Pay	\$40,122	\$42,954	\$42,954	\$44,350
Personnel Services - Benefits	9,718	8,644	8,644	8,287
Supplies - General	3,587	3,275	3,275	3,683
Supplies - Miscellaneous	745	1,365	1,365	877
Services & Charges - General	42,304	43,100	43,100	42,553
Services & Charges - Maintenance	10,929	39,500	39,500	11,228
Services & Charges - Miscellaneous	7,992	8,000	8,000	9,190
Depreciation	7,471	0	0	0
Supplies - General	8,804	0	0	0
TOTAL EXPENDITURES	\$131,672	\$146,838	\$146,838	\$120,168
Net Income/(Loss)	(20,372)	(24,893)	(24,893)	947
Working Capital Beginning of Year	163,771	143,399	143,399	118,506
END OF YEAR WORKING CAPITAL	\$143,399	\$118,506	\$118,506	\$119,453

Harlingen Arts & Heritage Museum Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Harlingen Arts & Heritage Museum Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

HARLINGEN ARTS AND HERITAGE MUSEUM DETAIL 403-6301

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$23,459	\$24,052	\$24,052	\$25,448
Salaries Part Time	16,635	18,902	18,902	18,902
Overtime	13	0	0	0
Travel Pay	15	0	0	0
Personnel Services	<u>40,122</u>	<u>42,954</u>	<u>42,954</u>	<u>44,350</u>
City FICA	2,453	2,633	2,633	2,728
City Medicare	574	616	616	638
City TCG Retirement	1,177	1,203	1,203	1,272
City Health Insurance	3,775	4,044	4,044	3,487
OPEB / ARC	1,600	0	0	0
Worker's Compensation	139	148	148	162
Personnel Services - Benefits	<u>9,718</u>	<u>8,644</u>	<u>8,644</u>	<u>8,287</u>
Office Supplies	1,502	1,500	1,500	1,651
Office Equip/Furn Non Cap	839	100	100	489
Chemicals & Medical Supplies	560	625	625	543
Uniform & Safety Supplies	0	300	300	0
Small Tools & Equipment	267	250	250	500
Educational & Recreational Supplies - General	<u>419</u>	<u>500</u>	<u>500</u>	<u>500</u>
	<u>3,587</u>	<u>3,275</u>	<u>3,275</u>	<u>3,683</u>
Miscellaneous Supplies	745	1,365	1,365	877
Supplies - Miscellaneous	<u>745</u>	<u>1,365</u>	<u>1,365</u>	<u>877</u>
Utilities - Communications	2,668	3,000	3,000	3,288
Utilities - Electricity	20,941	21,000	21,000	21,649
Utilities - Other	1,713	1,000	1,000	1,140
Advertising	3,191	4,900	4,900	2,426
Dues, Memberships, & Subscriptions	100	200	200	250
Registration, Travel, & Training	2,747	2,400	2,400	2,573
Employee Mileage Reimbursement	0	100	100	0
Insurance	9,921	10,000	10,000	10,227
Contract Labor	1,023	500	500	1,000
Service & Charges - General	<u>42,304</u>	<u>43,100</u>	<u>43,100</u>	<u>42,553</u>
Maintenance - Buildings	10,613	39,000	39,000	10,728
Maintenance - Furniture & Equipment	316	500	500	500
Services & Charges - Maintenance	<u>10,929</u>	<u>39,500</u>	<u>39,500</u>	<u>11,228</u>
Miscellaneous	7,992	8,000	8,000	9,190
Services & Charges - Miscellaneous	<u>7,992</u>	<u>8,000</u>	<u>8,000</u>	<u>9,190</u>
Depreciation	7,471	0	0	0
Depreciation	<u>7,471</u>	<u>0</u>	<u>0</u>	<u>0</u>
Resale Merchandise	8,804	0	0	0
Supplies - General	<u>8,804</u>	<u>0</u>	<u>0</u>	<u>0</u>
HARL. ARTS MUSEUM FD. TOTALS	<u>\$131,672</u>	<u>\$146,838</u>	<u>\$146,838</u>	<u>\$120,168</u>

HARLINGEN ARTS AND HERITAGE MUSEUM

This department is responsible for the day-to-day operation and maintenance of the Museum. The main Museum building contains exhibit galleries for changing exhibits, a theatre/lecture area, activity and archive rooms, an office, information desk, and a museum shop. The existing Museum building contains more permanent exhibits focusing on the various eras and aspects of Valley life. The three historic structures include the Paso Real Stagecoach Inn, the Lon C. Hill Home, and the original Harlingen Hospital

MISSION STATEMENT

"To celebrate Harlingen's heritage and our community's culture through preservation, education, and programming" It was adopted November 23, 2010.

PROGRAM GOALS

Provide the citizens of Harlingen and Museum visitors with a quality resource for fine art and history emphasizing Harlingen's role in the development of South Texas culture.

Provide quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.

Provide educational programming as a key component of Museum activities and events.

OBJECTIVES FOR 12-13

- The Museum Advisory Board has completed a year-long strategic planning process, a timeline for completion has been established and we have already begun implementation
- Develop, an alternate fundraising event in addition to A Taste of Harlingen
- Expand the volunteer base by offering family-oriented volunteer training sessions on an ongoing basis throughout the year
- Analyze and adjust our facilities rentals rates and ancillary fees to reflect current market-values.
- Continue our current joint efforts with Harlingen Arts and Entertainment to provide interdisciplinary arts opportunities for arts patrons of all ages.
- Ad social networking elements, such as Facebook® and Twitter® to Museum events, thereby increasing community awareness
- Function as a resource for students and educational organizations across the Valley through formal and informal interaction and involvement at the state and national levels by participating in National Association of Museums and Texas Association of Museums events and Texas Historical Commission training opportunities.

EXHIBITS / PERFORMANCES

- Continue and enhance existing relationships with collegial organizations such as the Museums of Port Isabel, Brownsville Historical Museum, Brownsville Museum of Fine Art, Galleria 409, and the National Quilt Museum.

- Develop, as part of the Historical Building's renovation process, a permanent exhibit focusing on the Harlingen's military history that will be housed in the building's west wing.
- Redesign and enhance the permanent exhibits on display in the Historical Building
- A number of temporary exhibits are in the planning phases, in addition to our annual exhibits that include: The traveling quilt exhibit from the National Quilt Museum in Paducah, KY., The Christmas Tree Extravaganza, and the Annual Dia de los Muertos Exhibit in commemoration of Hispanic Heritage Month.

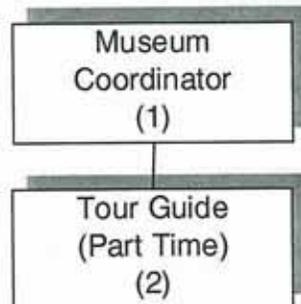
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- The RGV Museum Association has made significant contributions to the Museum's archival process and improvements to the landscaping in the Museum Courtyard.
- Exhibits in the Historical Building as well as interior finishes are in the process of being renovated
- Last year, the Museum began staying open for extended hours during the holiday season, we will continue to do so in the future.
- The Museum has implemented the Brown Bag Luncheon Series and will continue to run them in the future.
- The Museum will conduct increased children's programming and family oriented workshops throughout the year.
- As the Museum Advisory Board implements the strategic plan, the Association is prepared to financially partner with the City, both in terms of committing funds and soliciting sponsorship dollars for the renovation of the Historical Building.

Expenditures are lower due to Maintenance Building decreased by \$28,272.

<u>AUTHORIZED PERSONNEL</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Museum Coordinator	1	1	\$25,448
Tour Guide Part-time	2	2	18,901
Fringe Benefits			8,288
Total	3	3	\$52,637

HARLINGEN ARTS AND HERITAGE MUSEUM



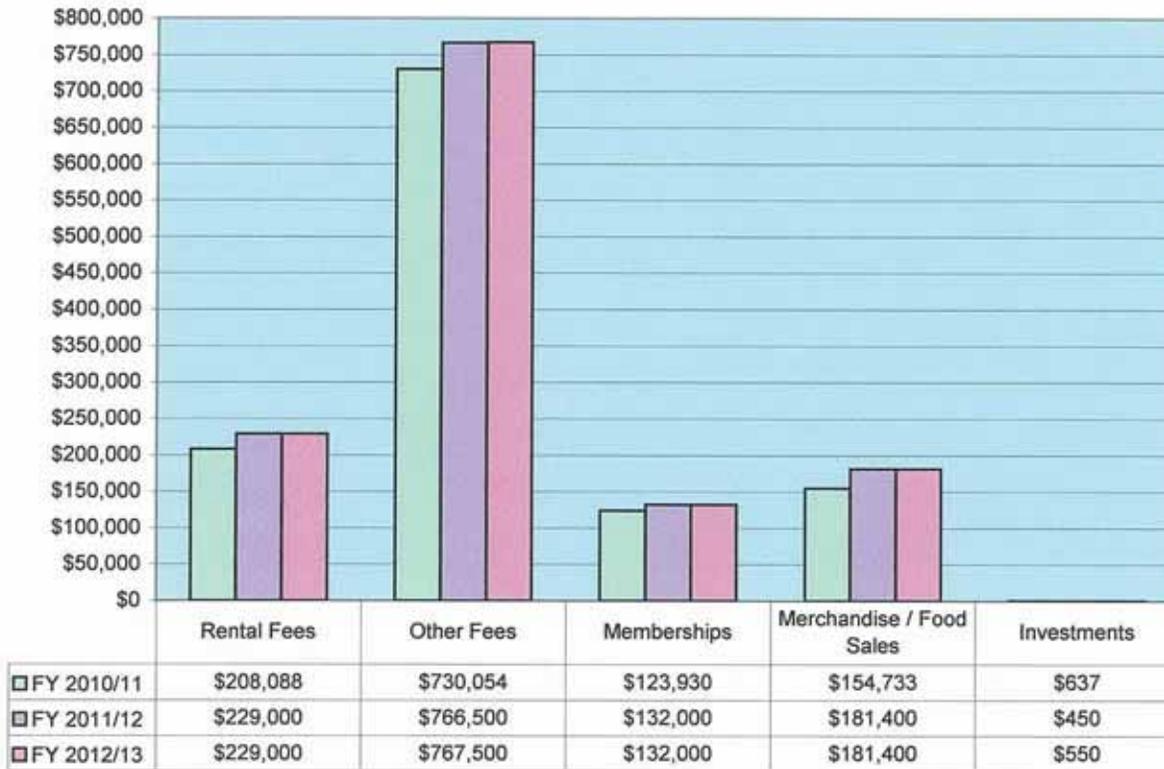
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MUNICIPAL GOLF COURSE FUND

**CITY OF HARLINGEN
MUNICIPAL GOLF COURSE FUND**

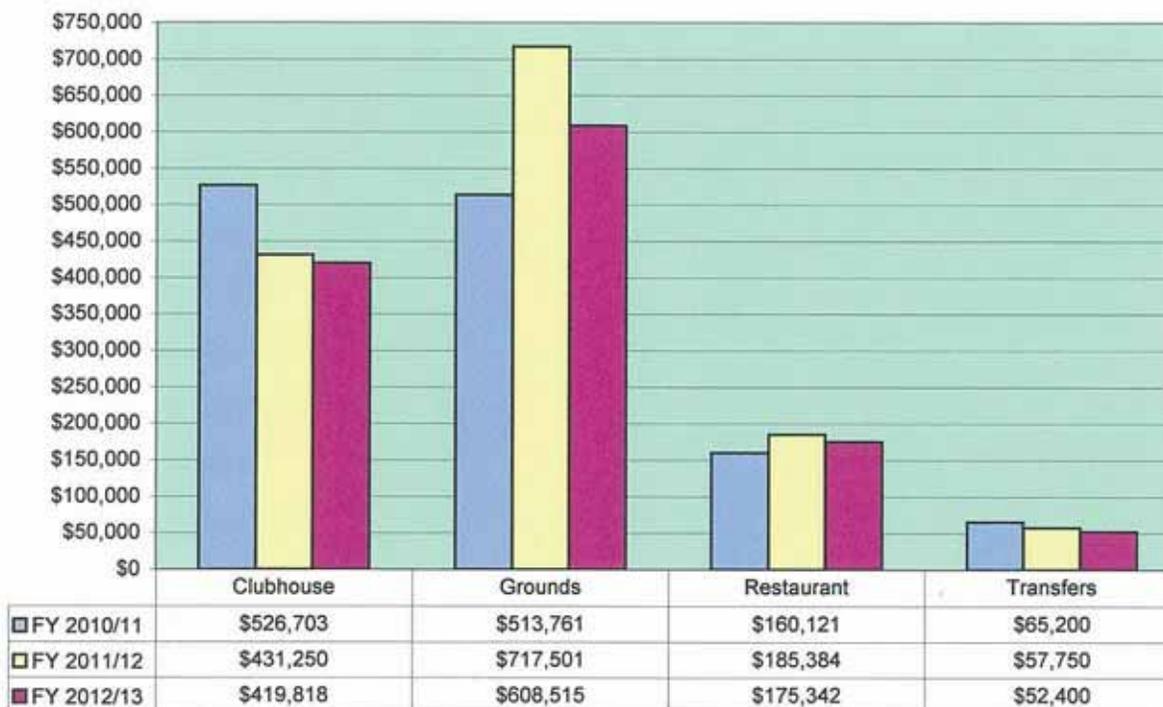
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Green Fees	\$570,060	\$599,000	\$599,000	\$600,000
Coupons	84,760	76,000	76,000	76,000
Cart Rental Fees	194,923	215,000	215,000	215,000
Cart Storage Fees	11,000	12,000	12,000	12,000
Junior Memberships	7,830	16,000	16,000	16,000
Annual Memberships	116,100	116,000	116,000	116,000
Tournament Fees	10,584	19,000	19,000	19,000
Trail Fees	12,584	9,750	9,750	9,750
Annual Trail Fees	16,250	9,750	9,750	9,750
Pull Cart/Club Rental	2,165	2,000	2,000	2,000
Driving Range Fees	34,897	53,000	53,000	53,000
TML	919	0	0	0
Merchandise Sales	41,273	60,000	60,000	60,000
Food & Drink Sales	108,239	119,000	119,000	119,000
Food & Drink Sales (Non-taxable)	5,221	2,400	2,400	2,400
Miscellaneous	<u>1,216,805</u>	<u>1,308,900</u>	<u>1,308,900</u>	<u>1,309,900</u>
TexPool Investment	514	400	400	350
NOW Interest	123	50	50	200
Investments	<u>637</u>	<u>450</u>	<u>450</u>	<u>550</u>
C.O. Projects	13,300	0	0	0
Outside Sources	<u>13,300</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cash Over/(Short)	6	0	0	0
Miscellaneous	49,110	0	0	0
Various	<u>49,116</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sale of Fixed Assets	1,510	0	0	0
Sale of Fixed Assets	<u>1,510</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$1,281,368</u>	<u>\$1,309,350</u>	<u>\$1,309,350</u>	<u>\$1,310,450</u>
EXPENDITURES:				
Clubhouse	\$526,703	\$431,250	\$431,250	\$419,818
Grounds	513,761	717,501	717,501	608,515
Restaurant	160,121	185,384	185,384	175,342
Transfers	65,200	57,750	57,750	52,400
TOTAL EXPENDITURES	<u>\$1,265,785</u>	<u>\$1,391,885</u>	<u>\$1,391,885</u>	<u>\$1,256,075</u>
Net Income/(Loss)	15,583	(82,535)	(82,535)	54,375
Working Capital Beginning of Year	434,781	450,364	450,364	367,829
END OF YEAR WORKING CAPITAL	<u>\$450,364</u>	<u>\$367,829</u>	<u>\$367,829</u>	<u>\$422,204</u>

Municipal Golf Course Fund Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Municipal Golf Course Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$142,792	\$140,641	\$140,641	\$137,576
Salaries Part Time	42,998	60,519	60,519	49,640
Overtime	540	1,003	1,003	1,006
Personnel Services	<u>186,330</u>	<u>202,163</u>	<u>202,163</u>	<u>188,222</u>
City FICA	11,052	11,933	11,933	11,225
City Medicare	2,585	2,791	2,791	2,625
City TMRS	14,341	9,535	9,535	10,785
City TCG Retirement	3,020	3,460	3,460	1,413
City Health Insurance	25,628	26,412	26,412	23,569
OPEB / ARC	7,204	0	0	0
Worker's Compensation	5,619	5,782	5,782	4,784
Personnel Services - Benefits	<u>69,449</u>	<u>59,913</u>	<u>59,913</u>	<u>54,401</u>
Office Supplies	1,482	3,000	3,000	3,000
Chemicals & Medical Supplies	10,682	10,800	10,800	2,000
Office & Computer Equipment	845	3,000	3,000	4,000
Resale Merchandise	37,305	43,300	43,300	48,000
Equipment Misc.	0	0	0	12,270
Supplies - General	<u>50,314</u>	<u>60,100</u>	<u>60,100</u>	<u>69,270</u>
Miscellaneous Supplies	7,664	7,800	7,800	7,000
Supplies - Miscellaneous	<u>7,664</u>	<u>7,800</u>	<u>7,800</u>	<u>7,000</u>
Utilities - Communications	3,656	4,300	4,300	5,000
Utilities - Electricity	27,160	25,200	25,200	25,000
Utilities - Other	4,189	5,040	5,040	5,000
Technical Services	4,043	350	350	400
Medical Examinations	0	480	480	480
Audit Fees	5,500	5,520	5,520	5,520
Advertising	4,369	3,940	3,940	4,000
Equipment Rental/Lease	660	600	600	2,000
Dues, Memberships, & Subscriptions	616	1,300	1,300	1,300
Registration, Travel, & Training	223	925	925	1,525
Mileage	0	600	600	0
Insurance	10,531	10,500	10,500	11,000
Service & Charges - General	<u>60,947</u>	<u>58,755</u>	<u>58,755</u>	<u>61,225</u>
Maintenance - Buildings	8,348	8,640	8,640	12,000
Maintenance - Furniture & Equipment	432	600	600	1,200
Maintenance - Miscellaneous Equip.	0	5,000	5,000	1,000
Maintenance - Software	1,746	2,400	2,400	3,500
Services & Charges - Maintenance	<u>10,526</u>	<u>16,640</u>	<u>16,640</u>	<u>17,700</u>
Miscellaneous	21,574	0	0	22,000
Services & Charges - Miscellaneous	<u>21,574</u>	<u>0</u>	<u>0</u>	<u>22,000</u>
Depreciation	120,098	0	0	0
Depreciation	<u>120,098</u>	<u>0</u>	<u>0</u>	<u>0</u>
Buildings	(199)	25,879	25,879	0
Capital Outlay	<u>(199)</u>	<u>25,879</u>	<u>25,879</u>	<u>0</u>
GOLF COURSE (CLUBHOUSE) TOTALS	<u>\$526,703</u>	<u>\$431,250</u>	<u>\$431,250</u>	<u>\$419,818</u>

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

The City-owned and operated Tony Butler Golf course is a twenty-seven hole course complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The 9-hole course is a shorter course measuring 2,600 yards, par 35.

PROGRAM GOAL

Focus on increasing revenues through promotion of golf in community and surrounding market, recruit golf outings, create golf outings/tournaments and increase service standards. Add new promotion of golf club through newspaper and golf magazine advertisement. 2012 advertisement campaign produced new patrons from McAllen and surrounding areas.

Promote new clubhouse facility to recruit golf outings.

Create a Men's, Ladies, Couples, and Junior's golf league that will participate in tournaments throughout the year.

Increase merchandise sales through the promotion of golf events and buying programs.

Create a database of patrons to e-mail promotions and upcoming events.

Utilize Social Media to promote specials, tournaments, and programs throughout the year.

Utilize the Conference Room as a source of revenue for small parties and events

OBJECTIVES 12-13

- Initiate player development programs to introduce golf to new customers with the objective to generate a new player base. Create an e-mail database to develop an on line promotion program for tournaments and merchandise sales.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Increase/generate golf outing rounds by marketing and development.
- Control and promote golf rounds and annual membership usage utilizing GolfTrec system.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

None

PERFORMANCE INDICATORS

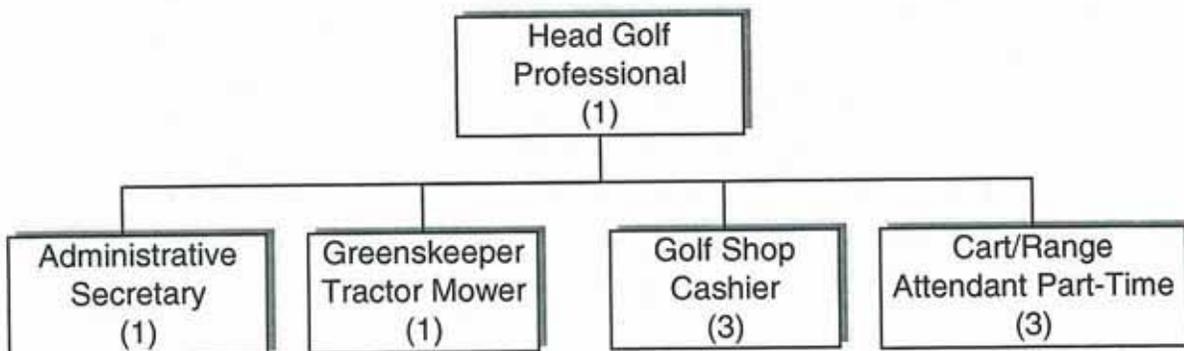
EFFECTIVENESS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
Green fees	\$570,060	\$552,470	\$600,000
Tournament fees	10,584	30,545	19,000
Annual/Jr. Membership	123,930	122,405	132,000
Discount coupons	84,760	93,195	76,000
Cart rental fees	194,923	150,039	215,000
Trail fees/storage fees	39,834	34,820	31,500
Golf range/other fees	37,062	36,499	53,000
Merchandise sales	41,273	39,984	60,000
Total Revenues	<u>\$1,102,426</u>	<u>\$1,059,957</u>	<u>\$1,186,500</u>

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Head Golf Professional	1	1	\$49,402
Assistant Golf Professional	1	0	0
Administrative Secretary	0	1	24,465
Greenskeeper Tractor Mower	1	1	25,912
Golf Shop Cashier (1 Part-time)	3	3	49,894
Cart/Range Attendant Part-time	4	3	37,543
Overtime			1,006
Fringe Benefits			54,401
Total	<u>10</u>	<u>9</u>	<u>\$242,623</u>

**MUNICIPAL GOLF COURSE
CLUBHOUSE**



MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$214,833	\$217,539	\$217,539	\$228,694
Salaries Part-Time	0	0	0	12,097
Overtime	2,679	3,008	3,008	3,016
Personnel Services	<u>217,512</u>	<u>220,547</u>	<u>220,547</u>	<u>243,807</u>
City FICA	12,976	13,094	13,094	14,419
City Medicare	3,035	3,062	3,062	3,372
City TMRS	20,926	15,737	15,737	13,537
City TCG Retirement	3,880	4,052	4,052	4,428
City Health Insurance	39,805	45,129	45,129	39,417
OPEB /ARC	6,405	0	0	0
Worker's Compensation	8,413	8,160	8,160	9,655
Personnel Services - Benefits	<u>95,440</u>	<u>89,234</u>	<u>89,234</u>	<u>84,828</u>
Chemicals & Medical Supplies	77,001	86,186	86,186	50,000
Office & Computer Equipment	2,447	8,080	8,080	0
Botanical & Irrigation	6,494	12,600	12,600	47,000
Supplies - General	<u>85,942</u>	<u>106,866</u>	<u>106,866</u>	<u>97,000</u>
Miscellaneous Supplies	6,963	7,500	7,500	16,100
Supplies - Miscellaneous	<u>6,963</u>	<u>7,500</u>	<u>7,500</u>	<u>16,100</u>
Utilities - Electricity	27,766	24,000	24,000	24,000
Utilities - Other	10,560	12,000	12,000	12,000
Laundry & Uniform Services	3,754	6,000	6,000	6,000
Vehicle & Radio Rental	58,000	58,000	58,000	58,400
Dues, Memberships, & Subscriptions	504	1,200	1,200	500
Registration, Travel, & Training	1,832	1,980	1,980	2,480
Contract Labor	0	2,400	2,400	2,400
Service & Charges - General	<u>102,416</u>	<u>105,580</u>	<u>105,580</u>	<u>105,780</u>
Maintenance - Buildings	1,642	6,000	6,000	24,000
Maintenance - Miscellaneous Equipment	1,950	14,800	14,800	12,000
Internal Service Charges	1,896	3,000	3,000	3,000
Fuel	0	0	0	22,000
Services & Charges - Maintenance	<u>5,488</u>	<u>23,800</u>	<u>23,800</u>	<u>61,000</u>
Miscellaneous Equipment	0	163,974	163,974	0
Capital Outlay	<u>0</u>	<u>163,974</u>	<u>163,974</u>	<u>0</u>
GOLF COURSE (GROUNDS) TOTALS	<u>\$513,761</u>	<u>\$717,501</u>	<u>\$717,501</u>	<u>\$608,515</u>

MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

PROGRAM GOAL

Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/practice of agronomy. Work closely with management and golf advisory board to improve on course/playing conditions. New golf equipment has provided better playing conditions and efficiency. Increase fertilizer budget to provide a weed free program on tee-boxes, fairways, surround green areas.

OBJECTIVES FOR 12-13

Continue to improve on turf quality and playability through general agronomy practices and chemical/fertilizer applications. Continue to improve course aesthetics by cleaning ponds, brush, and tree trimming. Improve green conditions with increased fertilizer/chemical applications.

Expand irrigation systems by adding infrastructure and upgrading old sprinkler heads to better distribute water to problem areas on the course and utilize new computer irrigation system.

Repair damaged cart paths.

Renovate restrooms on the golf course.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

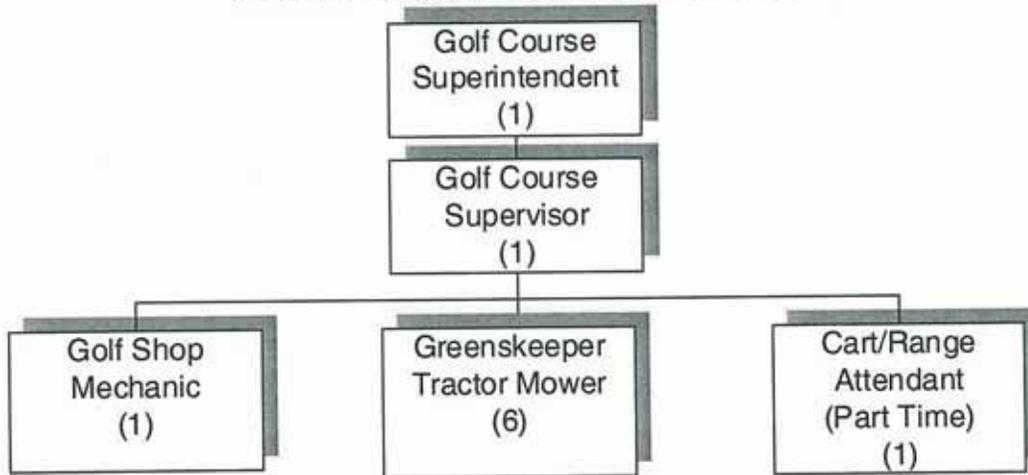
Mowing equipment has provided improved turf quality and playability, but is in its 3rd year and we can anticipate increased repair costs. Adding an additional laborer will assist in improving esthetics of the golf course and flower beds.

Capital Outlay decreased by \$28,272

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Golf Course Superintendent	1	1	\$37,506
Golf Course Maintenance Supervisor	1	1	26,823
Golf Shop Mechanic	1	1	29,033
Greenskeeper Tractor Mower	6	6	135,332
Cart/Range Attendant Part-time	0	1	12,097
Overtime			3,016
Fringe Benefits			84,828
Total	<u>9</u>	<u>10</u>	<u>\$328,635</u>

MUNICIPAL GOLF COURSE GROUNDS



MUNICIPAL GOLF COURSE (RESTAURANT) DETAIL 404-6053

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	\$46,842	\$54,601	\$54,601	\$52,043
Salaries Part Time	10,127	24,194	24,194	24,194
Overtime	305	501	501	620
Personnel Services	57,274	79,296	79,296	76,857
City FICA	3,551	4,916	4,916	4,742
City Medicare	830	1,150	1,150	1,109
City TMRS	8,570	7,580	7,580	4,188
City TCG Retirement	0	0	0	837
City Health Insurance	8,758	12,108	12,108	12,362
OPEB / ARC	4,000	0	0	0
Worker's Compensation	200	294	294	307
Personnel Services - Benefits	25,909	26,048	26,048	23,545
Resale Merchandise	71,139	69,100	69,100	62,000
Supplies - General	71,139	69,100	69,100	62,000
Miscellaneous Supplies	5,494	7,200	7,200	7,200
Supplies - Miscellaneous	5,494	7,200	7,200	7,200
Dues, Memberships, & Subscriptions	120	1,200	1,200	1,200
Registration, Travel, & Training	185	540	540	540
Service & Charges - General	305	1,740	1,740	1,740
Miscellaneous	0	2,000	2,000	4,000
Services & Charges-Miscellaneous	0	2,000	2,000	4,000
GOLF COURSE (RESTAURANT) TOTALS	\$160,121	\$185,384	\$185,384	\$175,342

PROGRAM GOAL

Offer golfers and golf outings a variety of foods and beverages with service. New clubhouse and added amenities should increase sales and profitability. Service standards and cost control measures will be increased to optimize potential. There are new opportunities for increased sales with new kitchen and menu options. Advertising and promotion of golf course will make new / past customers aware of new facility and warm food options at our Club.

OBJECTIVES FOR 12-13

- Develop and maintain exceptional customer service through staff training, written instruction, and meetings.

- Improve profitability by developing menus and pricing that match food/beverage cost of sales profit expectation.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

New clubhouse with improved food preparation area and addition of banquet seating area for golf events will provide increased menu items and increased sales opportunities.

PERFORMANCE INDICATORS

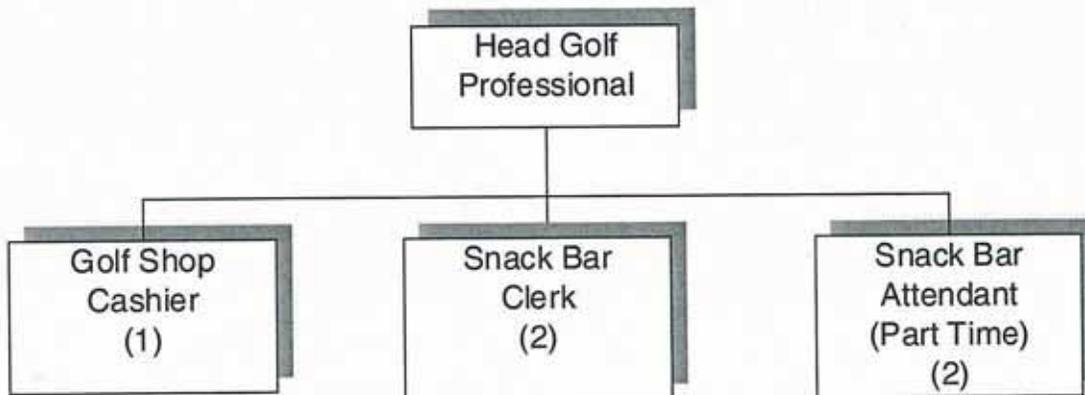
EFFECTIVENESS

	ACTUAL FY 10-11	ESTIMATED FY 11-12	PROPOSED FY 12-13
Food & Drink Sales	\$108,240	\$113,050	\$119,000
Food & Drink Sales	5,221	5,746	2,400
Total Revenues	\$113,606	\$118,796	\$121,400

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Golf Shop Cashier	1	1	\$16,112
Snack Bar Clerk	2	2	35,932
Snack Bar Attendant Part-time	2	2	24,194
Overtime			620
Fringe Benefits			23,544
Total	5	5	\$100,402

MUNICIPAL GOLF COURSE RESTAURANT

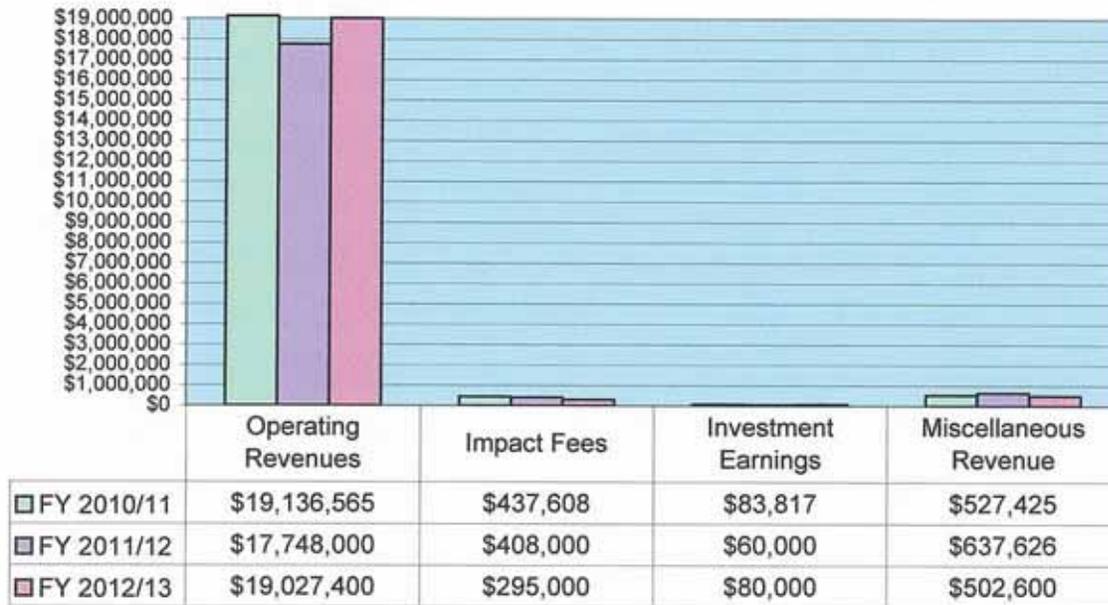


HARLINGEN WATERWORKS
SYSTEM FUND

HARLINGEN WATERWORKS SYSTEM
STATEMENT OF REVENUES AND EXPENSES
COMBINED SYSTEM OPERATIONS (WATERWORKS AND WASTEWATER)

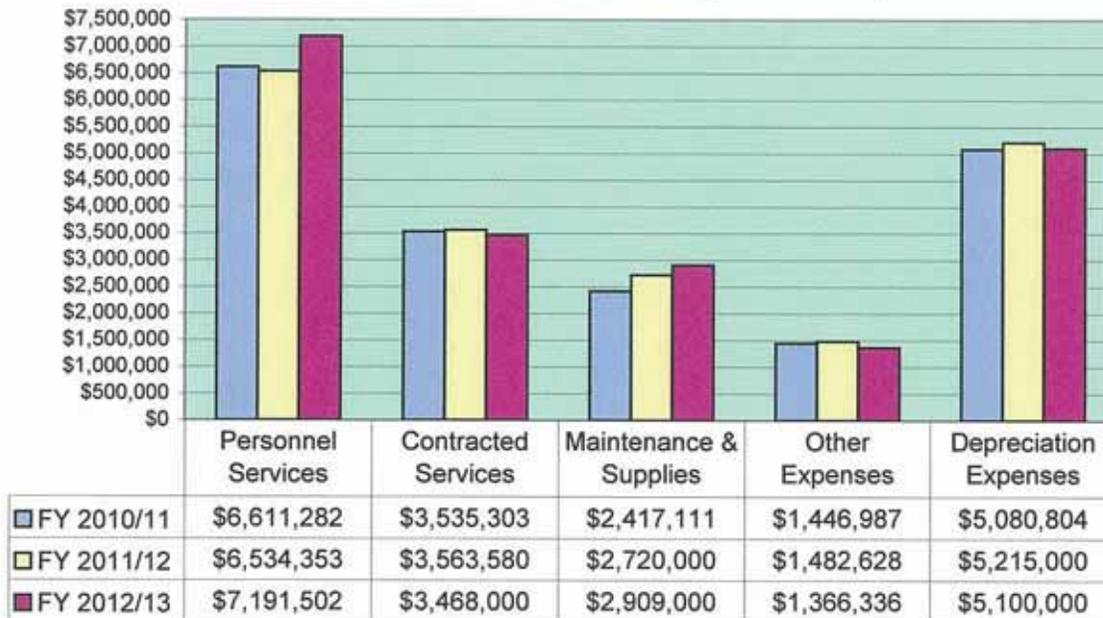
DESCRIPTION	ACTUAL 2010-2011	BUDGET 2011-2012	ESTIMATED 2011-2012	APPROVED 2012-2013
REVENUES				
Base Charges - Water	\$2,730,727	\$2,760,000	\$2,761,000	\$2,788,000
Base Charges - Sewer	935,298	945,000	945,000	954,000
Consumptions Charges - Water	5,299,269	4,500,000	5,271,000	5,200,000
Consumptions Charges - Sewer	8,278,468	7,700,000	8,424,000	8,300,000
Fuel Adjustment	537,220	490,000	551,300	539,000
Sales to Other Entities - Water	267,907	222,000	280,700	227,400
Sales to Other Entities - Sewer	296,790	321,000	258,700	280,000
Late Payment Penalties	328,737	337,000	334,000	335,000
Disconnect Fee Water	225,022	224,000	212,000	212,000
Service Fees Water	73,715	75,000	72,000	72,000
Pretreatment Testing Fees - Sewer	16,369	18,000	12,500	12,000
Industrial Surcharge - Sewer	147,043	156,000	117,500	108,000
Total Operating Revenues	19,136,565	17,748,000	19,239,700	19,027,400
LESS: OPERATING EXPENSES				
Personnel Services	6,611,282	6,534,353	6,785,655	7,191,502
Contracted Services	3,535,303	3,563,580	3,268,550	3,468,000
Maintenance & Supplies	2,417,111	2,720,000	2,678,981	2,909,000
Other Charges	221,768	290,000	271,072	298,000
	<u>12,785,464</u>	<u>13,107,933</u>	<u>13,004,258</u>	<u>13,866,502</u>
Depreciation	5,080,804	5,215,000	5,145,400	5,100,000
Total Operating Expenses	17,866,268	18,322,933	18,149,658	18,966,502
Operating Income/(Loss)	1,270,297	(574,933)	1,090,042	60,898
PLUS: NON-OPERATING REVENUES				
Impact Fees - Water	198,984	174,000	127,000	130,000
Impact Fees - Sewer	238,624	234,000	162,000	165,000
Investment Earnings	83,817	60,000	82,695	80,000
Tap Fees	92,859	90,000	75,000	90,000
Front Footage/Tie in Charges	19,564	24,000	12,000	12,000
Inspection Fees	3,410	1,800	965	1,300
Backflow Prevention Fees	9,550	9,000	9,700	10,000
Work for others	26,223	18,000	23,000	19,000
Lease of Water Rights	0	0	1,500	1,500
Rental Income	127,008	128,400	131,440	131,400
Garbage Billing Fee	66,000	120,000	66,000	75,000
Grant Revenue (FEMA)	0	139,626	100,000	0
Miscellaneous Revenue	182,811	106,800	254,600	162,400
Total Non-Operating Revenues	1,048,850	1,105,626	1,045,900	877,600
LESS: NON-OPERATING EXPENSES				
Interest Expense	1,225,219	1,192,628	1,157,126	1,068,336
NET INCOME (LOSS)	\$1,093,928	(\$661,935)	\$978,816	(\$129,838)

Combined Waterworks and Wastewater Operations Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Combined Waterworks and Wastewater Operations Expenses



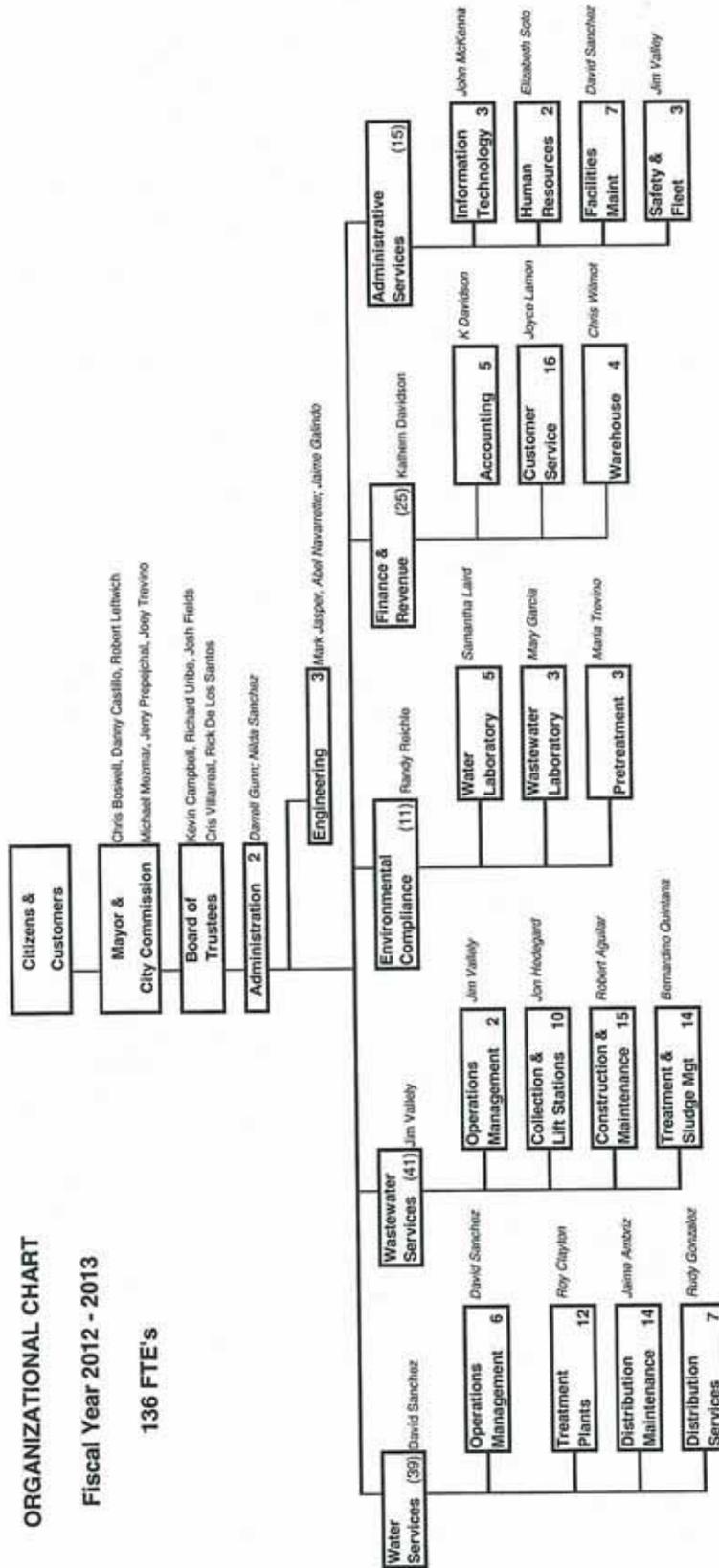
This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

HARLINGEN WATERWORKS

ORGANIZATIONAL CHART

Fiscal Year 2012 - 2013

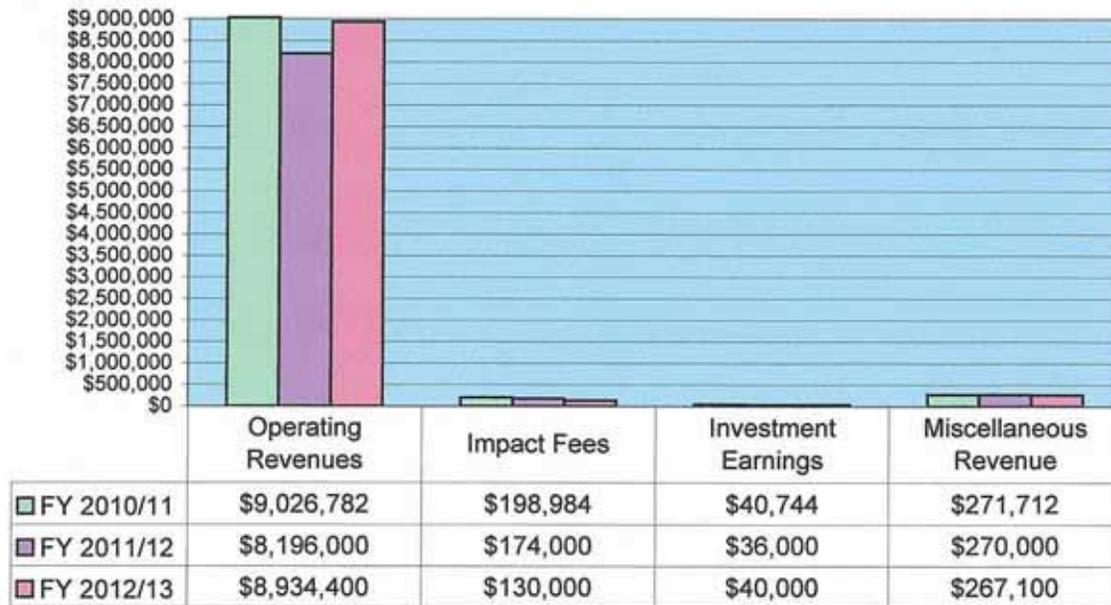
136 FTE's



HARLINGEN WATERWORKS SYSTEM
STATEMENT OF REVENUES AND EXPENSES
WATER SYSTEM

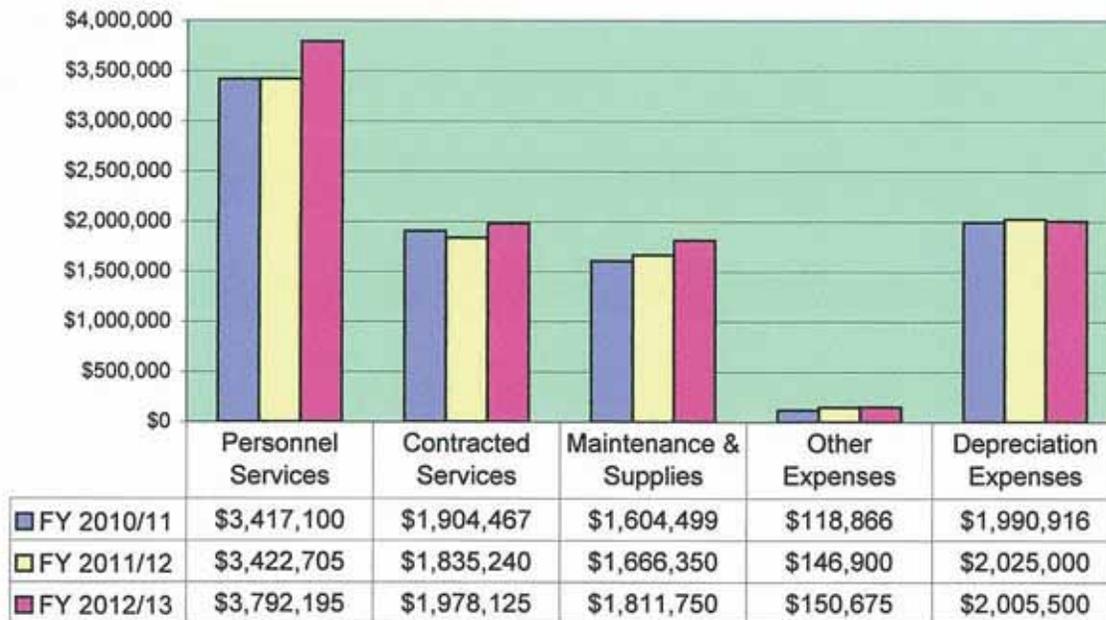
DESCRIPTION	ACTUAL 2010-2011	BUDGET 2011-2012	ESTIMATED 2011-2012	APPROVED 2012-2013
<u>REVENUES:</u>				
Base Charges	\$2,730,727	\$2,760,000	\$2,761,000	\$2,788,000
Consumption Charges Revenue	5,299,269	4,500,000	5,271,000	5,200,000
Fuel Adjustment	293,470	258,000	301,300	296,000
Water Sales to Other Entities	267,907	222,000	280,700	227,400
Late Payment Penalties	136,997	157,000	138,000	139,000
Disconnect Fees	225,022	224,000	212,000	212,000
Service Fees	73,390	75,000	72,000	72,000
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Total Operating Revenues	9,026,782	8,196,000	9,036,000	8,934,400
<u>LESS: OPERATING EXPENSES</u>				
Personnel Services	3,417,100	3,422,705	3,604,488	3,792,195
Contracted Services	1,904,467	1,835,240	1,895,342	1,978,125
Maintenance & Supplies	1,604,499	1,666,350	1,776,121	1,811,750
Other Charges	118,866	146,900	139,300	150,675
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Depreciation	1,990,916	2,025,000	2,011,770	2,005,500
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Total Operating Expenses	9,035,848	9,096,195	9,427,021	9,738,245
	<hr/>	<hr/>	<hr/>	<hr/>
Operating Income/(Loss)	(9,066)	(900,195)	(391,021)	(803,845)
<u>PLUS NON-OPERATING REVENUES</u>				
Impact Fees - Water	198,984	174,000	127,000	130,000
Investment Earnings	40,744	36,000	40,000	40,000
Tap Fees	62,373	60,000	50,000	60,000
Front Footage/Tie in Charges	9,743	12,000	12,000	12,000
Inspection Fees	2,165	1,200	700	1,000
Backflow Prevention Revenue	9,550	9,000	9,700	10,000
Work for Others	13,927	12,000	20,000	15,000
Rental Income	64,504	66,000	67,700	67,700
Garbage Billing Fee	33,000	60,000	33,000	37,500
Miscellaneous Revenue	76,450	49,800	132,900	63,900
	<hr/>	<hr/>	<hr/>	<hr/>
Total Non-Operating Revenues	511,440	480,000	493,000	437,100
<u>LESS: NON-OPERATING EXPENSES:</u>				
Interest Expense	601,285	585,761	569,765	549,744
	<hr/>	<hr/>	<hr/>	<hr/>
NET INCOME/(LOSS)	<u>(\$98,911)</u>	<u>(\$1,005,956)</u>	<u>(\$467,786)</u>	<u>(\$916,489)</u>

Waterworks Operations Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Waterworks Operations Expenses



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

ADMINISTRATION

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$170,270	\$176,782	\$177,322	\$180,477
Contracted Services	46,289	118,000	75,180	116,500
Maintenance & Supplies	9,947	41,000	19,650	31,500
Other Charges	15,044	19,000	17,730	14,000
Total Budget	\$241,550	\$354,782	\$289,882	\$342,477

The Harlingen Waterworks System is a municipally owned enterprise that is operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, who is hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all Systems functions and activities. Under the guidance of the General Manager, the department develops proposed operating and capital budgets, as well as immediate and long-term capital improvements programs.

PROGRAM GOAL

To provide safe and sufficient water, to ensure environmental quality and public health, and strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
General Manager	1	1	\$122,792
Administrative Assistant	1	1	33,864
Fringe Benefits			23,821
Total	2	2	\$180,477

ENGINEERING

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$149,244	\$151,419	\$149,820	\$157,094
Contracted Services	16,602	29,700	25,160	21,000
Maintenance & Supplies	1,174	3,200	700	3,000
Other Charges	560	1,100	1,250	2,000
Depreciation	5,122	3,100	3,100	4,000
Total Budget	\$172,702	\$188,519	\$180,030	\$187,094

The Engineering Department is responsible for maintaining all drawings, specifications, and designs, of major construction projects. Working closely with the System's General Manager, this department is in charge of developing the required guidelines for planning long term System growth. The department is in charge of digitizing and updating System maps to identify the location of both new and existing water and sewer lines. This Department is responsible for the development of standards and specifications to be met by sub-dividers and developers in their installation of water and sewer facilities. Additionally, this department assigns ratepayer utility account numbers and develops applicable fees and charges to be assessed for connecting to the water and wastewater systems.

PROGRAM GOAL

Enhance job knowledge of all department employees and to convert all mapping to computer. To maintain good relations with the public, developers, and contractors. To develop long range plans for upgrading the system to meet future demands.

<u>AUTHORIZED PERSONNEL</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Engineering Operations Supervisor	1	1	\$58,101
Drafting Technician II	1	1	38,488
Drafting Technician I	1	1	30,859
Fringe Benefits			29,646
Total	3.00	3.00	\$157,094

WAREHOUSE

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$167,797	\$212,287	\$208,706	\$215,028
Contracted Services	115,661	111,600	101,384	102,000
Maintenance & Supplies	18,740	18,700	21,190	20,000
Other Charges	4,240	2,000	4,500	3,000
Depreciation	244,144	223,900	225,000	211,000
Total Budget	\$550,582	\$568,487	\$560,780	\$551,028

The Warehouse Department is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. This department maintains a perpetual inventory system and ensures warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of operational procedures and reporting tools, the department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL

To purchase quality materials and supplies that provide the best value to the Waterworks System. To maintain an adequate quantity of supplies to ensure the timely completion of water and wastewater projects. To maintain a system of controls over stocked items to ensure adequate and accurate inventory levels. To develop new sources in the marketplace in order to better serve the needs of all departments. To maintain and operate the warehouse facility in an orderly and professional manner.

<u>AUTHORIZED PERSONNEL</u>	FY 11-12	FY 12-13	APPROVED
Purchasing Agent	1	1	\$52,653
Office Assistant	2	2	66,090
Store Keeper	1	1	32,822
Overtime			17,502
Fringe Benefits			45,961
Total	4	4	\$215,028

ACCOUNTING AND FINANCE

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$282,458	\$291,506	\$291,735	\$297,962
Contracted Services	178,892	203,800	171,683	196,500
Maintenance & Supplies	6,728	6,000	5,910	7,000
Other Charges	21,855	26,200	23,242	28,500
Depreciation	651	600	600	1,000
Total Budget	\$490,584	\$528,106	\$493,170	\$530,962

The primary objectives of the Accounting and Finance Department are to provide management with reasonable assurance that all assets are safeguarded against loss from unauthorized use or disposition, and that all financial transactions are duly recorded in accordance with generally accepted accounting principles. The department is responsible for establishing and maintaining a system of internal accounting and financial reporting controls; for providing timely and accurate financial reports; for coordinating cost reduction and containment efforts; for ensuring legal compliance with applicable local, state, and federal accounting, budgeting, purchasing, and reporting requirements; and to coordinate preparation of the annual budget.

PROGRAM GOAL

To ensure financial accountability; to effectively manage the assets of the Waterworks; and to provide appropriate financial information for the evaluation of the Waterworks' activities.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Finance & Revenue Director	1	1	\$86,210
Accounting Specialist III	3	3	133,466
Accounting Specialist I	1	1	26,944
Overtime			1,000
Fringe Benefits			50,342
Total	5	5	\$297,962

CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$496,818	\$556,737	\$578,085	\$632,337
Contracted Services	67,252	50,400	46,400	33,500
Maintenance & Supplies	214,992	261,500	254,110	263,000
Other Charges	128,304	187,000	172,680	188,500
Depreciation	36,668	21,000	22,900	24,000
Total Budget	<u>\$944,034</u>	<u>\$1,076,637</u>	<u>\$1,074,175</u>	<u>\$1,141,337</u>

The Customer Service Department is the main contact point between the Waterworks and its ratepayers. The department is responsible for connecting or terminating services upon customer request; for billing customers for services provided by the Waterworks; and for collecting and recording customer payments. This department handles the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and oversees their resolution. The department also reads, repairs, replaces and installs customer water meters.

PROGRAM GOAL

To provide efficient and courteous service to the System's ratepayers. To enhance processes and procedures to provide more expedient service to customers.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Customer Service Director	1	1	\$62,808
Customer Service Representative II	2	2	74,801
Customer Service Representative I	2	2	54,307
Cashier	3	3.5	100,841
Meter Maintenance Technician	4	5	120,573
Service Supervisor	1	1	37,278
Service Person	1.5	1.5	41,800
Overtime			5,002
Fringe Benefits			134,927
Total	<u>14.5</u>	<u>16</u>	<u>\$632,337</u>

INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$203,019	\$201,664	\$208,526	\$219,205
Contracted Services	4,001	1,000	2,170	1,000
Maintenance & Supplies	55,632	79,000	73,960	77,000
Other Charges	4,935	6,000	7,160	7,000
Depreciation	33,891	34,200	34,600	35,000
Total Budget	\$301,478	\$321,864	\$326,416	\$339,205

This department is charged with control, operation and support of the System's computer equipment and programs. This support includes systems analysis, programming modifications, software training, phone system maintenance, hardware and software maintenance, troubleshooting, and installation.

PROGRAM GOAL

To provide leading edge technology, at a reasonable cost, to assist Waterworks departments in providing excellent service and value to rate payers. To maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Administrative Services Director	1	1	\$99,760
Info Technology Programmer	1	1	50,683
Web Info Technician Programmer	1	1	35,626
Overtime			500
Fringe Benefits			32,636
Total	3	3	\$219,205

FACILITIES MAINTENANCE

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$285,687	\$248,412	\$224,671	\$254,016
Contracted Services	142,856	139,800	136,160	140,500
Maintenance & Supplies	127,685	108,800	59,950	117,900
Other Charges	968	200	450	600
Depreciation	83,653	83,500	89,600	84,000
Total Budget	\$640,849	\$580,712	\$510,831	\$597,016

The Facilities Maintenance Department is responsible for the general maintenance, cleaning, and minor repairs to the Waterworks office building and warehouse facility. Additionally, these employees are responsible for performing preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and grounds keeping duties for the System owned properties.

PROGRAM GOAL

To maintain the Waterworks buildings and grounds in a manner conducive to the convenience and safety of customers, and a productive, pleasant and healthy work environment for employees.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Custodian	2	2	\$51,879
Maintenance Worker Buildings	1	1	23,731
Groundskeeper	5	5	115,924
Overtime			1,602
Fringe Benefits			60,880
Total	8	8	\$254,016

HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$942,954	\$294,089	\$860,910	\$875,106
Contracted Services	3,900	3,600	3,610	4,500
Maintenance & Supplies	2,990	1,300	1,130	1,500
Other Charges	4,475	7,800	5,700	13,000
Total Budget	\$954,319	\$306,789	\$871,350	\$894,106

The Human Resource department handles all aspects of the employment process, and provides guidance and interpretation of personnel policies and procedures. The department is also responsible for compensation, benefits management, liability and property insurance claim processing, and assists with safety compliance.

PROGRAM GOAL

To serve, support, and develop the Waterworks' most important asset – its employees. To hire and retain a qualified work force to service the needs of internal and external customers.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Director HR	1	1	\$65,508
Office Assistant III	1	1	36,092
Overtime			\$500
Fringe Benefits			23,006
Retiree Benefits			750,000
Total	2	2	\$875,106

SAFETY & FLEET MANAGEMENT

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$95,773	\$172,895	\$173,430	\$180,197
Contracted Services	14,802	2,600	2,900	2,600
Maintenance & Supplies	272,893	18,700	35,400	43,400
Other Charges	318	1,500	400	1,000
Depreciation	8,706	8,700	8,800	9,000
Total Budget	<u>\$392,492</u>	<u>\$204,395</u>	<u>\$220,930</u>	<u>\$236,197</u>

The Safety and Fleet Management department is responsible for the routine maintenance and repair of the Waterworks' rolling stock of vehicles and heavy equipment to ensure the safe, efficient, and effective operation of all equipment.

PROGRAM GOAL

The Waterworks is committed to providing employees with a safe and healthful workplace, and strives to meet the goal of zero lost-time accidents.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Safety Fleet Coordinator	1	1	\$61,052
Mechanic	2	2	80,563
Overtime			3,500
Fringe Benefits			35,082
Total	<u>3</u>	<u>3</u>	<u>\$180,197</u>

CONSTRUCTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$399,721	\$697,414	\$428,273	\$551,235
Contracted Services	5,338	2,500	3,330	3,500
Maintenance & Supplies	60,022	107,500	128,030	139,000
Other Charges	4,023	4,000	6,440	6,500
Depreciation	15,064	14,800	20,600	31,000
Total Budget	\$484,168	\$826,214	\$586,673	\$731,235

The Construction Maintenance department is responsible for major maintenance work on water and wastewater systems. Department personnel are called upon to provide assistance in the installation and repair of water and sewer mains. The department performs in-house maintenance of pumps, valves, and filters. Responsibilities assigned to this department also include the installation of equipment purchased, and repairs and improvements to existing buildings and structures, including routine electrical repairs and maintenance.

PROGRAM GOAL

Continue to support the System's departments and contractors in the construction of projects and maintenance of facilities.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Foreman	2	2	65,780
Supervisor	1	1	40,999
Heavy Equipment Operator	1	1	39,734
Equipment Operator	3	3	85,320
Maintenance Operator	1	1	37,014
Electrician Master	1	1	55,600
Electrician Journey	2	2	99,690
Welder II	1	1	37,723
Electrician Helper	2	2	52,797
Line Maintenance Worker I	2	2	\$43,514
Overtime			10,002
Fringe Benefits			148,062
Wages & Benefits to be Capitalized			(165,000)
Total	16	16	\$551,235

WATER TREATMENT

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$555,846	\$486,845	\$485,481	\$505,174
Contracted Services	1,594,325	1,490,000	1,591,100	1,643,600
Maintenance & Supplies	737,001	926,100	870,420	929,400
Other Charges	9,559	10,000	7,480	7,000
Depreciation	546,422	595,000	579,600	600,000
Total Budget	\$3,443,153	\$3,507,945	\$3,534,081	\$3,685,174

This department is responsible for the operation of the System's water treatment plants located at the intersection of Jefferson and Third Street, and at 2525 Dixieland Road. The treatment plants provide safe and potable drinking water to the City of Harlingen ratepayers. The System provides potable drinking water to the towns of Combes, Primera and Palm Valley Estates, in addition to the Military Water Supply Corporation and the East of Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, in the event of emergencies, HWWS also has responsibility for supplying water to the cities of La Feria and San Benito. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by the municipalities. Pumping records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen.

PROGRAM GOAL

To provide quality water treatment and to ensure compliance with all local, state, and federal regulations. To expand facilities for future growth.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Chief Operator	1	1	\$47,083
Operator License	7	6	187,460
Maintenance Workers	3	3	87,261
Operator Apprentice Water	1	2	52,788
Overtime			23,002
Fringe Benefits			107,580
Total	12	12	\$505,174

WATER DISTRIBUTION SERVICE

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$287,063	\$248,934	\$209,336	\$289,029
Contracted Services	1,945	2,700	2,990	2,500
Maintenance & Supplies	26,781	32,800	33,360	32,000
Other Charges	5,222	2,000	2,560	2,500
Depreciation	11,006	4,000	3,800	0
Total Budget	\$332,017	\$290,434	\$252,046	\$326,029

This department performs onsite inspections of new construction to verify that local, State, and Federal guidelines have been followed during the installation of all water and wastewater system components. The department performs customer service inspections of both commercial and residential connections to prevent unwanted backflow into the water system. The department is also responsible for providing service connections to ratepayers by "tapping" the customers' service into the System's service lines. In order to protect the assets and equipment of the various utilities buried in the rights-of-way, anyone planning to dig in the rights-of-way is required to request the various utilities to mark on the ground the location of their buried equipment. The line locator in this department responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

PROGRAM GOAL

To provide the essential link between the System and the public for the receipt of drinking water and disposal of wastewater. To ensure the quality of the System's water is not compromised by the backflow of contaminants into the System. To ensure that the construction of water and sewer facilities meets all regulatory standards.

<u>AUTHORIZED PERSONNEL</u>	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Construction/Backflow Inspector Supervisor	1	1	\$38,667
Construction/Backflow Inspector	1	1	29,669
Equipment Operator I	1	1	30,765
Water Foreman	1	2	64,722
Line Locator	1	1	26,368
Line Maintenance Worker I	1	1	25,755
Overtime			13,002
Fringe Benefits			60,081
Total	6	7	\$289,029

WATER LABORATORY

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$173,100	\$209,264	\$213,669	\$222,874
Contracted Services	6,052	7,390	6,520	15,600
Maintenance & Supplies	46,740	72,700	60,432	73,400
Other Charges	4,170	4,500	1,060	4,000
Depreciation	44,240	20,100	18,000	16,000
Total Budget	\$274,302	\$313,954	\$299,681	\$331,874

The Laboratory Department is responsible for monitoring the quality of potable water produced by the two water treatment plants. Daily monitoring and testing generate analytical data that is constantly being evaluated to ensure compliance with stringent State and Federal guidelines pertaining to production of safe and uncontaminated drinking water.

PROGRAM GOAL

To provide assistance to other departments in support of permit applications and amendments, treatment plant design, toxicity tests and proper quality assurance and quality control on both plant and laboratory testing.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Environmental Compliance Director	0.5	0.5	\$37,557
Chemist I	2	2	64,098
Water Lab Supervisor	1	1	45,904
Microbiologist Chemist	1	1	32,791
Overtime			200
Fringe Benefits			42,324
Total	5	4 1/2	222,874

WATER OPERATION MANAGEMENT

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$183,893	\$417,737	\$422,807	\$434,091
Contracted Services	1,112	800	1,510	1,500
Maintenance & Supplies	609	200	1,050	1,500
Other Charges	1,543	2,000	4,500	4,000
Total Budget	\$187,157	\$420,737	\$429,867	\$441,091

The Water Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the water systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Water Service Director	1	1	\$93,230
Water Service Assistant	1	1	60,966
Water Plant Superintendent	1	1	63,365
Supervisor Construction Inspector	1	1	45,664
Outside Operation Water Supervisor	1	1	47,108
Outside Operation Assistant Supervisor	1	1	42,284
Fringe Benefits			81,474
Total	<u>6</u>	<u>6</u>	<u>\$434,091</u>

WATER DISTRIBUTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$739,155	\$692,595	\$695,723	\$660,860
Contracted Services	3,828	3,900	10,280	5,000
Maintenance & Supplies	384,450	336,900	522,520	435,000
Other Charges	4,730	2,000	4,820	2,000
Depreciation	<u>1,172,737</u>	<u>1,213,000</u>	<u>1,209,100</u>	<u>1,190,000</u>
Total Budget	<u>\$2,304,900</u>	<u>\$2,248,395</u>	<u>\$2,442,443</u>	<u>\$2,292,860</u>

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. This department is also responsible for the installation of new and maintenance of existing fire hydrants, valves, water service connections, and extension of water lines. The department maintains the System's three (3) elevated water storage tanks and the two (2) 10-million gallon ground storage tanks.

PROGRAM GOAL

To ensure an un-interrupted supply of potable water to all rate-payers by repairing leaks and breaks expediently and replacing lines prior to failure. To ensure repair crews are adequately trained and have the proper tools and equipment to perform maintenance and repairs.

AUTHORIZED PERSONNEL

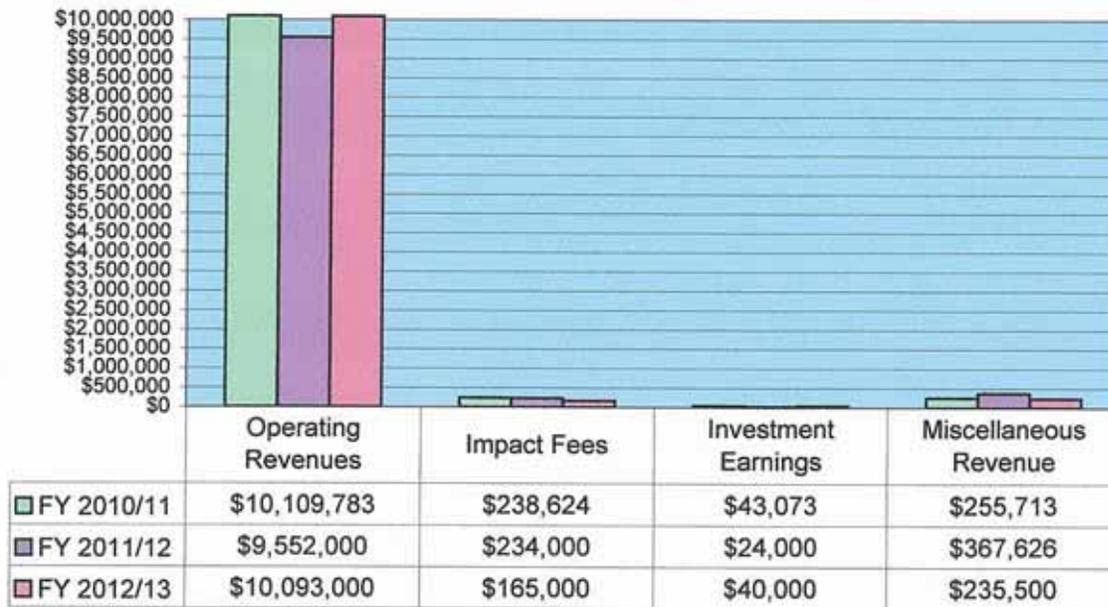
	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Foreman	3	2	\$64,008
Equipment Operator II	1	1	27,720
Equipment Operator I	2	2	56,591
Valve Technician	4	4	100,325
Hydrant Technician	2	2	51,270
Line Maintenance Worker	3	3	67,229
Overtime			162,006
Fringe Benefits			<u>131,711</u>
Total	<u>15</u>	<u>14</u>	<u>\$660,860</u>

WASTEWATER TREATMENT
FUND

**HARLINGEN WATERWORKS SYSTEM
STATEMENT OF REVENUES AND EXPENSES
WASTEWATER SYSTEM**

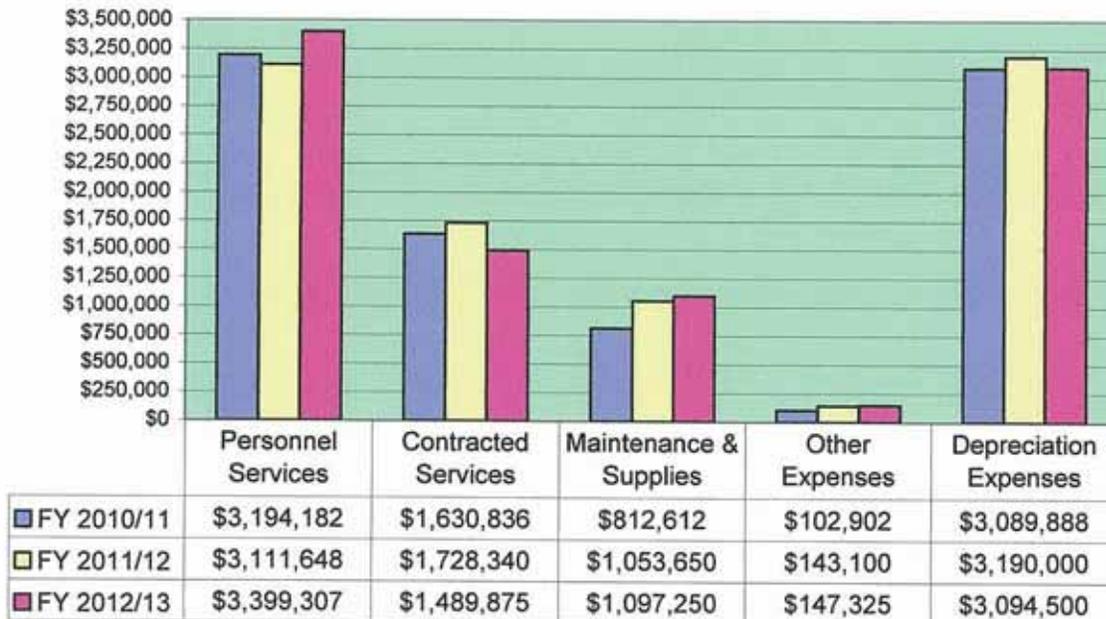
DESCRIPTION	ACTUAL 2010-2011	BUDGET 2011-2012	ESTIMATED 2011-2012	APPROVED 2012-2013
<u>REVENUES:</u>				
Base Charges - Sewer	\$935,298	\$945,000	\$945,000	\$954,000
Consumption Charges - Sewer	8,278,468	7,700,000	8,424,000	8,300,000
Fuel Adjustment	243,750	232,000	250,000	243,000
Sales to other Entities	296,790	321,000	258,700	280,000
Late Payment Penalties	191,740	180,000	196,000	196,000
Service Fees	325	-	-	-
Pretreatment Testing Fees	16,369	18,000	12,500	12,000
Industrial Surcharge Fees	147,043	156,000	117,500	108,000
Total Operating Revenues	10,109,783	9,552,000	10,203,700	10,093,000
<u>LESS: OPERATING EXPENSES</u>				
Personnel Services	3,194,182	3,111,648	3,181,167	3,399,307
Contracted Services	1,630,836	1,728,340	1,373,208	1,489,875
Maintenance & Supplies	812,612	1,053,650	902,860	1,097,250
Other Charges	102,902	143,100	131,772	147,325
	5,740,532	6,036,738	5,589,007	6,133,757
Depreciation	3,089,888	3,190,000	3,133,630	3,094,500
Total Operating Expenses	8,830,420	9,226,738	8,722,637	9,228,257
Operating Income/(Loss)	1,279,363	325,262	1,481,063	864,743
<u>PLUS NON-OPERATING REVENUES:</u>				
Impact Fees - Sewer	238,624	234,000	162,000	165,000
Investment Earnings	43,073	24,000	42,695	40,000
Tap Fees	30,486	30,000	25,000	30,000
Front Footage / Tie In Charges	9,821	12,000	-	-
Inspection Fees	1,245	600	265	300
Work for Others	12,296	6,000	3,000	4,000
Rental Income	62,504	62,400	63,740	63,700
Garbage Billing Fees	33,000	60,000	33,000	37,500
Grant Revenue	0	139,626	100,000	-
Miscellaneous Revenue	106,361	57,000	123,200	100,000
Total Non-Operating Revenues	537,410	625,626	552,900	440,500
<u>LESS: NON-OPERATING EXPENSES:</u>				
Interest Expense	623,934	606,867	587,361	518,592
NET INCOME/(LOSS)	\$1,192,839	\$344,021	\$1,446,602	\$786,651

Wastewater Operations Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Wastewater Operations Expenses



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

WASTEWATER COLLECTION

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$404,972	\$425,196	\$409,989	\$427,108
Contracted Services	256,503	265,000	195,580	195,200
Maintenance & Supplies	158,231	359,800	241,900	363,900
Other Charges	1,551	3,000	1,340	1,900
Depreciation	<u>2,042,130</u>	<u>2,076,000</u>	<u>2,091,300</u>	<u>2,045,000</u>
Total Budget	<u>\$2,863,387</u>	<u>\$3,128,996</u>	<u>\$2,940,109</u>	<u>\$3,033,108</u>

The Wastewater Collection Department is responsible for the repairs, replacement, and installation of sewer lines and manholes. To check for needed repairs and replacements this department performs videotaping of sewer lines. This department is also responsible for air testing sewer lines in new subdivisions to ensure they are in compliance with City, State, and Federal guidelines. The department grouts sewer manholes, repairs damaged sewer lines, and overhauls broken force mains. Also vested within this department is the responsibility of investigating and resolving complaints pertaining to sewer back-ups and sewer odors. When applicable, this department is called upon to assess any damages resulting from sewer blockages.

PROGRAM GOAL

To perform preventive maintenance on all wastewater lines within the City to prevent inconvenience customers. To keep personnel updated on revisions to local, state, and federal regulations. To handle customer complaints in an efficient and effective manner.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Foreman	1	1	\$34,680
Operator Equipment II	1	1	32,321
Line Maintenance Worker I	2	2	53,078
Technician TV I	1	1	23,795
Operator, Maintenance, & Repair Technician	5	5	129,505
Overtime			65,000
Fringe Benefits			88,729
Total	<u>10</u>	<u>10</u>	<u>\$427,108</u>

WASTEWATER PRE-TREATMENT

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$125,916	\$125,531	\$132,430	\$129,039
Contracted Services	7,760	13,290	6,810	12,900
Maintenance & Supplies	7,850	10,000	8,500	10,900
Other Charges	2,151	3,600	1,770	2,200
Depreciation	4,290	3,000	2,700	3,000
Total Budget	\$147,967	\$155,421	\$152,210	\$158,039

The Industrial Pretreatment Department is vested with the responsibility of protecting wastewater plant personnel and treatment facilities from adverse effects due to discharge of potentially dangerous industrial materials into the wastewater treatment system. This is accomplished by parameters set forth by pretreatment ordinances governing the type and contents of industrial wastewater that is considered treatable by the wastewater treatment system. Permits and fines are used to control enforcement of HWWs, EPA and TCEQ regulations pertaining to permitted industrial discharges. These fines and permits are issued and levied by Industrial Pretreatment Department personnel. The regulation of industrial wastewater ratepayers is an ongoing process by which discharge permits are granted through frequent inspections and monitoring. Department personnel work closely in a cooperative effort to aid industries in solving compliance problems. This department also investigates discharge complaints, conducts field inspections, and maintains a database for tracking repeated non-compliance offenders.

PROGRAM GOAL

To Implement the Pretreatment Ordinances and Program Procedures as handed down by Local, State, and Federal agencies. Implement EPA'S most current methods of determining compliance with all pretreatment ordinances. Update data files and promptly notify industries of compliance problems.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Pretreatment Supervisor	1	1	\$37,708
Inspector I	2	2	65,728
Overtime			200
Fringe Benefits			25,403
Total	3	3	\$129,039

WASTEWATER TREATMENT PLANT

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$555,188	\$559,651	\$552,870	\$579,485
Contracted Services	1,065,975	1,115,000	884,528	968,000
Maintenance & Supplies	262,099	304,500	318,850	333,500
Other Charges	7,023	5,000	6,640	6,500
Depreciation	731,963	862,000	783,800	798,000
Total Budget	<u>\$2,622,248</u>	<u>\$2,846,151</u>	<u>\$2,546,688</u>	<u>\$2,685,485</u>

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City. This department must ensure that HWWWS, TECEQ, and EPA mandated criteria for wastewater quality has been met for effluent water being discharged into the receiving stream.

PROGRAM GOAL

Provide the highest quality effluent of be discharged. Improve the procedures for a more cost effective operation.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Superintendent	1	1	\$55,174
Chief Operator	1	1	43,699
Foreman	1	2	74,443
Maintenance Operator	2	2	45,541
License Operator	8	7	213,923
Overtime			20,000
Fringe Benefits			126,705
Total	<u>13</u>	<u>13</u>	<u>\$579,485</u>

WASTEWATER LABORATORY

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$218,338	\$188,158	\$186,695	\$200,442
Contracted Services	1,144	700	275	800
Maintenance & Supplies	22,261	30,600	21,639	25,400
Other Charges	811	1,600	310	1,800
Depreciation	59,562	15,000	14,600	12,000
Total Budget	\$302,116	\$236,058	\$223,519	\$240,442

The Harlingen Waterworks Laboratory Department is responsible for providing all necessary data to determine the degree of operating efficiency demonstrated by the System's wastewater treatment plants. The department monitors the effectiveness of the process controls utilized in the operation of the wastewater treatment plant. Potential pollution sources are identified and operating parameters are adjusted to address and eliminate unwanted contaminants from being discharged into the receiving system. This department also generates test results from samples taken of industrial discharges in order to enforce compliance with federal, state, and local ordinances to said discharges.

PROGRAM GOAL

To provide assistance to other departments to support permit amendments, permit applications, plant design, toxicity testing and proper quality assurance and quality control on both plant and laboratory testing.

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Supervisor	1	1	\$53,679
Chemist I	2	2	65,776
Environmental Compliance Director	0.5	0.5	37,557
Overtime			7,000
Fringe Benefits			36,430
Total	3.5	3.5	\$200,442

WASTEWATER OPERATION MANAGEMENT

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Personnel Services	\$174,070	\$177,237	\$175,177	\$180,743
Contracted Services	1,066	1,800	980	1,300
Maintenance & Supplies	286	700	280	700
Other Charges	286	1,500	1,040	2,000
Depreciation	40,555	37,100	37,300	37,000
Total Budget	<u>\$216,263</u>	<u>\$218,337</u>	<u>\$214,777</u>	<u>\$221,743</u>

The Wastewater Operation Management department performs management and supervisory activities over the employees engaged in operating and maintaining the wastewater systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's ratepayers. To implement processes and procedures that will provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan the future operational needs of the Waterworks and its ratepayers.

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Wastewater Service Assistant	1	1	\$55,867
Wastewater Service Director	1	1	93,230
Fringe Benefits			31,646
Total	<u>2</u>	<u>2</u>	<u>\$180,743</u>

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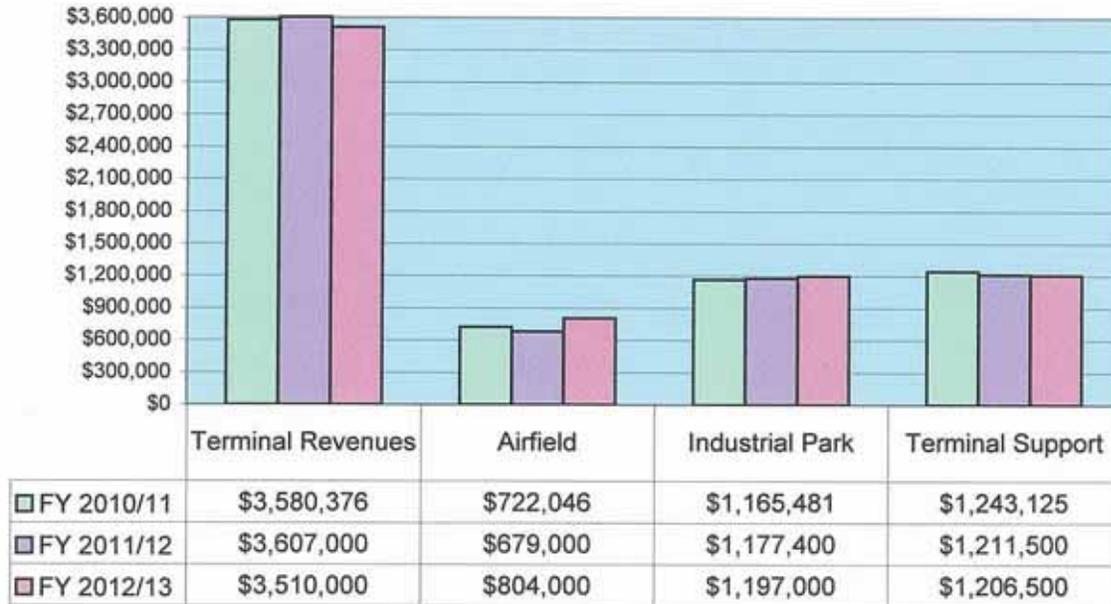
VALLEY INTERNATIONAL
AIRPORT FUND

CITY OF HARLINGEN

VALLEY INTERNATIONAL AIRPORT

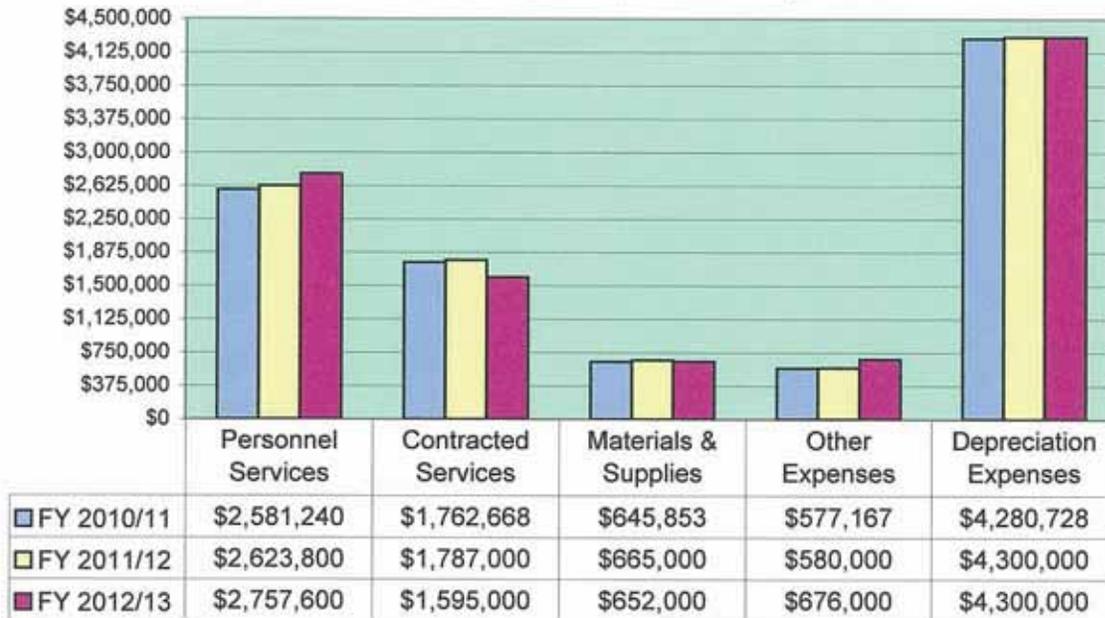
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Terminal Building	\$3,580,376	\$3,607,000	\$3,600,000	\$3,510,000
Airfield	722,046	679,000	695,000	804,000
Industrial Park	1,165,481	1,177,400	1,190,000	1,197,000
Terminal Support	1,243,125	1,211,500	1,230,000	1,206,500
TOTAL OPERATING REVENUES	<u>\$6,711,028</u>	<u>\$6,674,900</u>	<u>\$6,715,000</u>	<u>\$6,717,500</u>
EXPENSES:				
Personnel Services	\$2,581,240	\$2,623,800	\$2,560,000	\$2,757,600
Contracted Services	1,762,668	1,787,000	1,530,000	1,595,000
Materials and Supplies	645,853	665,000	655,000	652,000
Other Expenses	577,167	580,000	575,000	676,000
TOTAL OPERATING EXPENSES	<u>\$5,566,928</u>	<u>\$5,655,800</u>	<u>\$5,320,000</u>	<u>\$5,680,600</u>
OPERATING INCOME BEFORE DEPRECIATION	\$1,144,100	\$1,019,100	\$1,395,000	\$1,036,900
Depreciation Expense	4,280,728	4,300,000	4,600,000	4,300,000
Operating Income/(Loss)	(\$3,136,628)	(\$3,280,900)	(\$3,205,000)	(\$3,263,100)
Non-Operating Revenues	18,475	24,000	25,000	9,000
Non-Operating Expenses	(54,551)	(38,000)	(37,000)	(36,000)
Capital Contributions	8,540,378	3,460,000	3,500,000	4,045,000
INCREASE IN NET ASSETS	<u>\$5,367,674</u>	<u>\$165,100</u>	<u>\$283,000</u>	<u>\$754,900</u>

Valley International Airport Operations Revenues



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Valley International Airport Operations Expenses



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Valley International Airport

The Valley International Airport (Airport) is a municipally owned enterprise, which is financed from revenues generated from the terminal building, terminal support, airfield, and industrial park. The Director of Aviation, who is the chief administrator of the Airport, is appointed by the Harlingen Airport Board. The members of the Harlingen Airport Board are appointed by the Mayor with the consent of the City Commission. Commercial airline services are provided by Southwest Airlines and United Express, and seasonal service is provided by Sun Country Airlines.

PROGRAM GOAL

Working closely and effectively with key stakeholders, the Harlingen Airport Board is committed to providing excellence in air transportation services by having accessible, functional, safe, and efficient operations and facilities; promoting aviation and non-aviation development and economic growth through careful analysis and implementation of strategic investments; and supporting innovative, entrepreneurial initiatives to provide excellent value to its customers and partners and to further enhance Valley International Airport as a self-sustaining enterprise.

During 2012, the Airport has achieved several important goals;

- Announcement of non-stop Dallas service by Southwest Airlines
- Engaged new Advertising/Marketing firm
- Completed the majority of the General Aviation rehabilitation and expansion work
- Three new hangars constructed
- New 7 year Federal Express lease agreement
- International cargo flights by DHL
- Wildlife Hazard Assessment completed
- Terminal Building Improvements completed

As we look towards 2013, we have significant challenges ahead that will demand focused efforts and resources. These challenges include;

- Retain the current air carriers routes and number of flights
- Obtain new routes and carriers
- Maintain existing vendors at the Airport
- Establish airport-provided ground handling services
- Completion of North GA Apron and start of 2nd Fixed Based Operations
- Begin Federal Inspection Services Building Rehabilitation Phase I

FINANCIAL HIGHLIGHTS

The adopted budget for fiscal year 2012-2013 reflects the Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Operating Budget (Accrual Basis) The budgeted operating revenues for fiscal year 2012-2013 are \$6,717,500 which has increased over the adopted budgeted revenues for fiscal year 2011-2012 by \$42,600. The increase in revenue is due to the following;

- Increase in revenue related to the Airport's new Ground Handling Services
- Decrease in Rental Car revenue based on estimated new contract rates beginning on June 1st
- Increase in United Launch Alliance and Gulf Aviations' estimated CPI rental increase

Budgeted operating expenses before depreciation are \$5,680,600, up \$24,800 when compared to the adopted budgeted expenses for the current fiscal year. The net change in operating expenses is due to the following;

- Personnel Services, an increase of \$133,800 primarily related to the costs associated with the new Ground Handling Services Department and an overall 3% pay raise for existing employees.
- A decrease in Contracted Services, (\$192,000) primarily reduced legal fees and lower utility charges related to the new HVAC system.
- A decrease in Material and Supplies, \$(13,000) due to a decrease in fuel cost – pass through expense QTA.
- An increase in Other Charges, \$96,000 mostly in Marketing related to hiring a new marketing firm to support the Airport's marketing strategy.

The proposed operating budget would provide the Airport net income (before depreciation) of \$1,036,900, up \$17,800 due to change in operating revenue and expense noted above.

Capital Expenses and Improvement Projects The capital expense budget totals \$309,000, which is primarily for the acquisition of equipment for the various Airport departments. The Capital Improvement budget totals \$6,836,000 for AIP grant projects for the airfield and improving the FIS building to meet current standards.

Cash Flow It is estimated that fiscal year 2012-2013 will begin with a balance of cash and investments of \$5,000,000. Cash sources for the year are projected to be \$10,570,500 including \$2,745,000 in Federal Aviation Administration – Airport Improvement Program (FAA-AIP) grant reimbursements and \$1,300,000 in PFC receipts.

Cash Uses are estimated to be \$9,193,600, including \$3,615,000 in capital expenses and improvements. A balance of \$6,376,900 in cash and investments

is anticipated at the end of fiscal year 2013. PFC reimbursements related to the 2010 – 2011 capital projects will occur in future periods as they are collected.

PERFORMANCE INDICATORS

	ACTUAL FY 10-11	ACTUAL FY 11-12	ESTIMATE FY 12-13
<u>EFFECTIVENESS</u>			
Total number of enplaned passengers	352,243	335,504	340,000
Cargo tonnage-enplaned and deplaned	66,224,928	71,316,796	70,000,000

EFFICIENCY

Airline cost per enplaned passenger	\$4.51	\$4.54	\$4.55
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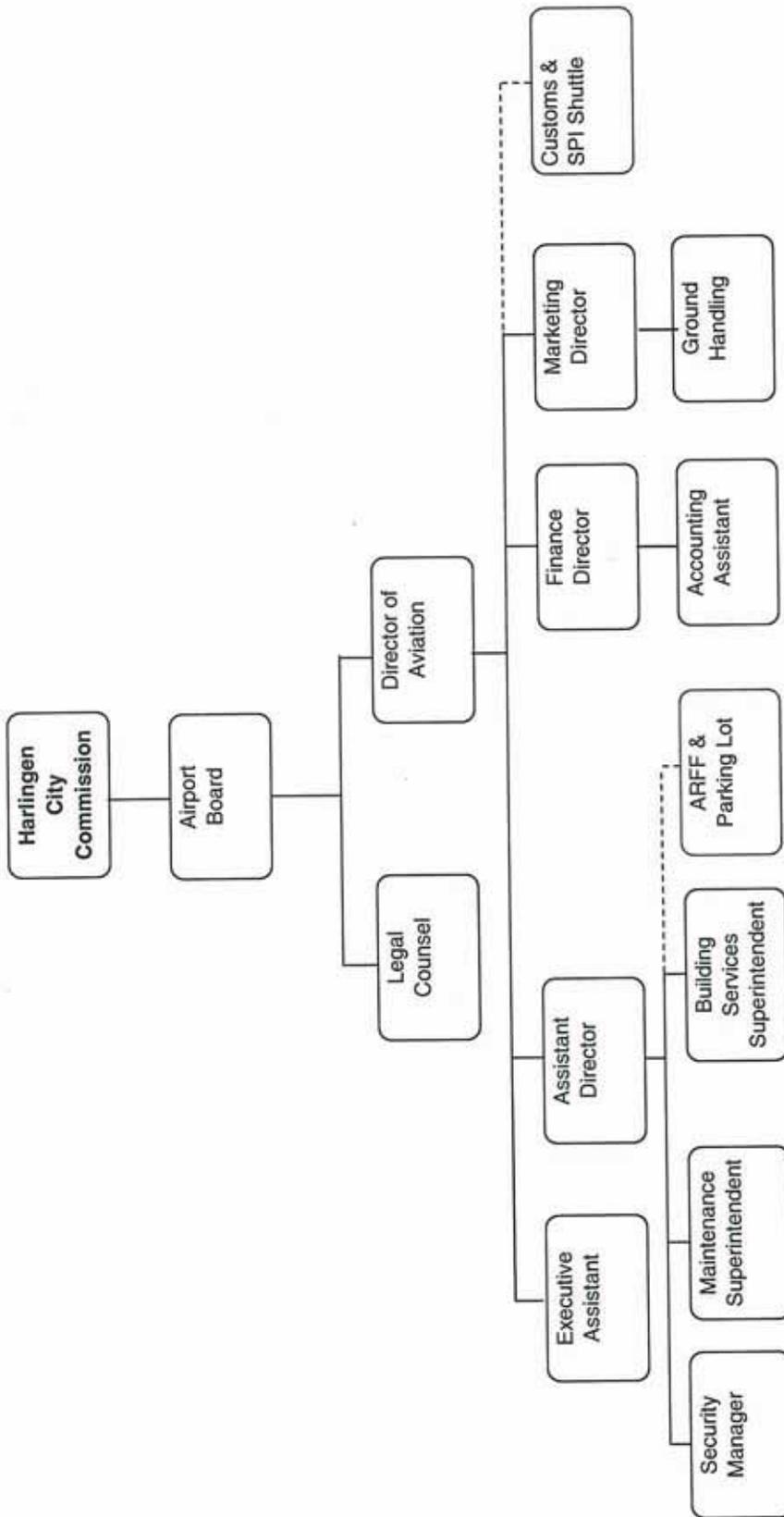
OUTPUT

Number of capital projects completed	8	10	3
Capital projects completed on/below budget	100%	100%	100%

AUTHORIZED PERSONNEL

	FY 11-12	FY 12-13	APPROVED
Director of Aviation	1	1	\$118,622
Assistant Director of Aviation	1	1	78,005
Finance Director	1	1	77,341
Director of Marketing	1	1	79,012
Executive Assistant	1	1	42,441
Accounting Assistant	1	1	39,035
Accounting Assistant	1	1	21,322
Public Safety Officer	9	9	329,748
Telecommunicator	3	3	71,942
Airport Maintenance Superintendent	1	1	63,072
Maintenance Forman	1	1	42,012
Maintenance Worker	9	11	258,974
Building Services Foreman	1	1	35,585
Custodial Worker I	8	9	169,185
Ground Handling Services	0	7	79,838
Total	39	49	\$1,506,134

Valley International Airport



TAB 10 - INTERNAL SERVICE FUNDS

INTERNAL SERVICES FUNDS

Internal Services Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

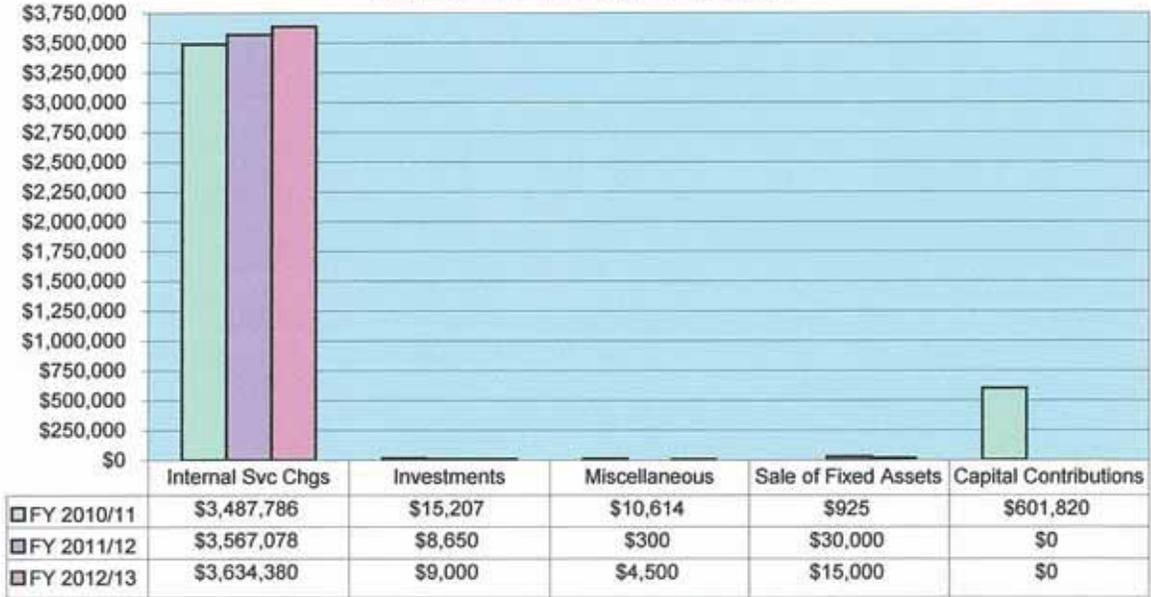
The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

INTERNAL SERVICES FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

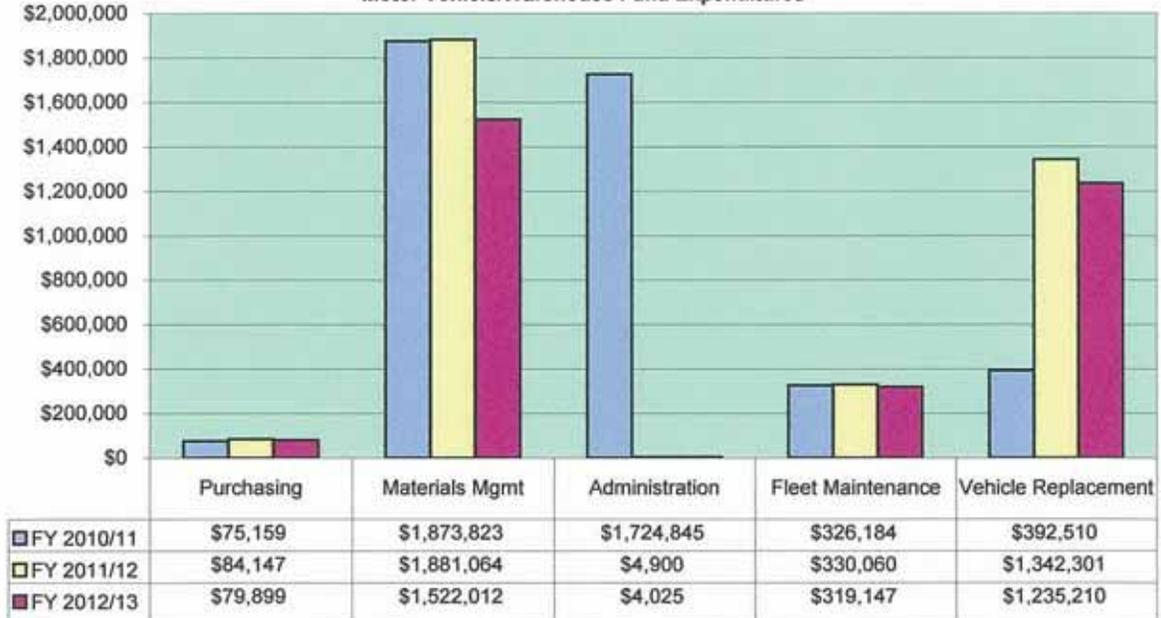
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Used Oil Collection Revenue	\$449	\$300	\$300	\$500
TML	700	0	0	0
Miscellaneous	<u>1,149</u>	<u>300</u>	<u>300</u>	<u>500</u>
For Purchasing	626	0	0	0
For Material Management	228	0	0	0
For Fleet Maintenance	2,057	0	0	0
Reimbursements	<u>2,911</u>	<u>0</u>	<u>0</u>	<u>0</u>
Vehicle Rental	1,080,337	1,152,552	1,152,552	1,225,705
Vehicle Repair	339,213	345,000	345,000	340,000
Radio Rental	33,675	33,675	33,675	33,675
Warehouse Charges	2,034,561	2,035,851	2,035,851	2,035,000
Internal Service Charges	<u>3,487,786</u>	<u>3,567,078</u>	<u>3,567,078</u>	<u>3,634,380</u>
CD's	13,223	7,500	7,500	7,000
TexPool Investment	1,356	1,000	1,000	750
NOW Interest	628	150	150	1,250
Investments	<u>15,207</u>	<u>8,650</u>	<u>8,650</u>	<u>9,000</u>
Miscellaneous	6,554	0	0	4,000
Various	<u>6,554</u>	<u>0</u>	<u>0</u>	<u>4,000</u>
Sale of Fixed Assets	925	30,000	30,000	15,000
Sale of Fixed Assets	<u>925</u>	<u>30,000</u>	<u>30,000</u>	<u>15,000</u>
Capital Contributions	601,820	0	0	0
Capital Contributions	<u>601,820</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$4,116,352</u>	<u>\$3,606,028</u>	<u>\$3,606,028</u>	<u>\$3,662,880</u>
EXPENDITURES:				
Purchasing	\$75,159	\$84,147	\$84,147	\$79,899
Materials Management	1,873,823	1,881,064	1,881,064	1,522,012
Administration	1,724,845	4,900	4,900	4,025
Fleet Maintenance	326,184	330,060	330,060	319,147
Vehicle Replacement	392,510	1,342,301	1,342,301	1,235,210
TOTAL EXPENDITURES	<u>\$4,392,521</u>	<u>\$3,642,472</u>	<u>\$3,642,472</u>	<u>\$3,160,293</u>
Net Income/(Loss)	(276,169)	(36,444)	(36,444)	502,587
Working Capital Beginning of Year	1,433,346	1,157,177	1,157,177	1,120,733
END OF YEAR WORKING CAPITAL	<u>\$1,157,177</u>	<u>\$1,120,733</u>	<u>\$1,120,733</u>	<u>\$1,623,320</u>

Motor Vehicle/Warehouse Fund Revenues



This graph reflects revenues trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

Motor Vehicle/Warehouse Fund Expenditures



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

PURCHASING 451-2230

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	49,296	55,912	55,912	52,070
Personnel Services	49,296	55,912	55,912	52,070
City FICA	3,427	3,467	3,467	3,079
City Medicare	802	811	811	720
City TMRS	4,861	3,693	3,693	2,941
City TCG Retirement	1,138	1,159	1,159	917
City Health Insurance	7,337	8,064	8,064	9,134
OPEB / ARC	801	0	0	0
Worker's Compensation	194	196	196	193
Personnel Services - Benefits	18,560	17,390	17,390	16,984
Office Supplies	1,406	2,000	2,000	2,000
Supplies - General	1,406	2,000	2,000	2,000
Miscellaneous Supplies	398	845	845	845
Supplies - Miscellaneous	398	845	845	845
Utilities / Communications	2,249	2,150	2,150	2,150
Technical Services	576	0	0	0
Advertising	399	850	850	850
Equipment Rental/Lease	2,225	2,225	2,225	2,225
Dues, Memberships, & Subscriptions	50	500	500	500
Registration, Travel, & Training	0	1,500	1,500	1,500
Services & Charges - General	5,499	7,225	7,225	7,225
Maintenance - Furniture & Equipment	0	275	275	275
Services & Charges - Maintenance	0	275	275	275
Miscellaneous	0	500	500	500
Services & Charges - Miscellaneous	0	500	500	500
PURCHASING TOTALS	75,159	84,147	84,147	79,899

This division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews and processes all purchase requisitions and purchase orders.

PROGRAM GOAL

Manage the Purchasing Department efficiently and effectively, and provide leadership in solving departmental purchasing problems and provide guidance to department employees and seek new technological procedures for better purchasing.

OBJECTIVES FOR 12-13

- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Train employees on purchasing methods to increase efficiency, knowledge of City's purchasing software, and abide by local, state and federal laws and procedures.
- Increase departmental savings by verifying use of second and third vendor quotes and/or seal bids on all purchases, as required.
- Utilize Internet by posting bid notices on City's website and requesting quotes from outside vendors.
- Review and update Purchasing Policy.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

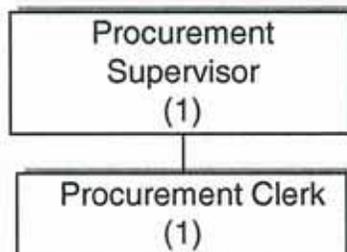
PERFORMANCE INDICATORS

	<u>ACTUAL FY 10-11</u>	<u>ESTIMATED FY 11-12</u>	<u>PROPOSED FY 12-13</u>
Improve the awareness level of each department's needs	100%	100%	100%
Knowledge of new available products	75%	85%	95%
Vendors contacted for quotes on all purchases	95%	95%	95%

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Procurement Supervisor	1	1	\$33,723
Procurement Clerk	1	1	18,348
Fringe Benefits			16,983
Total	<u>2</u>	<u>2</u>	<u>\$69,054</u>

PURCHASING



MATERIALS MANAGEMENT 451-2235

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	49,137	49,957	49,957	44,323
Overtime	228	0	0	0
Personnel Services	<u>49,365</u>	<u>49,957</u>	<u>49,957</u>	<u>44,323</u>
City FICA	3,058	3,097	3,097	2,598
City Medicare	715	724	724	608
City TMRS	7,378	5,635	5,635	1,867
City TCG Retirement	0	0	0	1,146
City Health Insurance	7,337	8,064	8,064	9,134
OPEB / ARC	1,600	0	0	0
Worker's Compensation	2,865	2,912	2,912	2,766
Personnel Services - Benefits	<u>22,953</u>	<u>20,432</u>	<u>20,432</u>	<u>18,119</u>
Office Supplies	372	1,000	1,000	1,000
Maintenance Supplies	113,243	121,000	121,000	121,000
Fuel & Lubricants	1,540,826	1,554,305	1,554,305	1,200,000
Inventory Adjustment	4,175	10,000	10,000	10,000
Supplies - General	<u>1,658,616</u>	<u>1,686,305</u>	<u>1,686,305</u>	<u>1,332,000</u>
Warehouse Stock	95,054	95,000	95,000	95,000
Miscellaneous Supplies	387	400	400	400
Supplies - Miscellaneous	<u>95,441</u>	<u>95,400</u>	<u>95,400</u>	<u>95,400</u>
Utilities / Communications	809	1,400	1,400	1,400
Technical Services	750	0	0	0
Audit Fees	1,200	1,200	1,200	1,200
Advertising	0	200	200	200
Laundry & Uniform Service	498	600	600	600
Vehicle & Radio Rental	5,270	5,270	5,270	5,270
Auction Expense	658	1,000	1,000	1,000
Dues, Memberships, & Subscriptions	0	150	150	150
Registration, Travel, & Training	0	500	500	500
Insurance	0	1,200	1,200	1,200
Services & Charges - General	<u>9,185</u>	<u>11,520</u>	<u>11,520</u>	<u>11,520</u>
Maintenance - Buildings	2,545	2,500	2,500	2,500
Maintenance - Miscellaneous Equipment	11,704	10,000	10,000	13,000
Internal Service Charges	666	1,300	1,300	1,300
Fuel	22,912	3,400	3,400	3,600
Services & Charges - Maintenance	<u>37,827</u>	<u>17,200</u>	<u>17,200</u>	<u>20,400</u>
Miscellaneous	436	250	250	250
Services & Charges - Miscellaneous	<u>436</u>	<u>250</u>	<u>250</u>	<u>250</u>
MATERIALS MANAGEMENT TOTALS	<u>1,873,823</u>	<u>1,881,064</u>	<u>1,881,064</u>	<u>1,522,012</u>

The Materials Management division is responsible for managing a centralized warehouse. Central operating supplies, auto parts, and all fuel and oils are supplied to all departments.

PROGRAM GOAL

The overall goal is the effective and efficient operation of the warehouse and communication, which is accomplished by:

- Improving warehouse inventory accuracy and accountability.
- Improving delivery and pickup routes.

OBJECTIVES FOR 12-13

Consistent with previously established goals, Materials Management objectives include:

- Warehouse the most commonly used operating supplies and vehicle repair parts in bulk, and save money on man-hours, fuel, wear & tear on City vehicles and trips to the parts store.
- Provide better fuel reporting for all departments for faster and better vehicle budget accountability.
- Increase frequency inventory count.
- Increase inter-departmental communications by providing a prompt daily route schedule.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

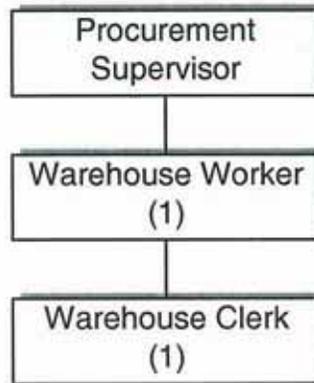
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>ESTIMATED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
Provide Fuel Usage Reports	100%	100%	100%
Department Deliveries	100%	100%	100%
Warehouse Fuel Inventory	100%	100%	100%

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Warehouse Worker	1	1	\$22,917
Warehouse Clerk	1	1	21,406
Fringe Benefits			18,119
Total	<u>2</u>	<u>2</u>	<u>\$62,442</u>

MATERIALS MANAGEMENT



MOTOR VEHICLE ADMINISTRATION 451-5040

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Office Supplies	912	1,000	1,000	750
Supplies - General	912	1,000	1,000	750
Utilities / Communications	834	950	950	900
Vehicle & Radio Rental	300	300	300	300
Dues, Memberships, & Subscriptions	0	150	150	150
Mileage Reimbursement	170	0	0	0
Insurance	1,917	2,500	2,500	1,925
Services & Charges - General	3,221	3,900	3,900	3,275
Maintenance - Buildings	2,849	0	0	0
Services & Charges - Maintenance	2,849	0	0	0
Depreciation	1,717,863	0	0	0
Depreciation	1,717,863	0	0	0
MOTOR VEHICLE ADMIN. TOTALS	1,724,845	4,900	4,900	4,025

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This department is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt, and alias license plates.

PROGRAM GOAL

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR 12-13

- Update vehicle depreciation list
- Plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 10-11</u>	<u>PROJECTED</u> <u>FY 11-12</u>	<u>PROPOSED</u> <u>FY 12-13</u>
<u>EFFECTIVENESS</u>			
Vehicles maintained in database	421	412	412
License plates processed	113	100	100
Vehicle acquisitions processed	28	24	9
Vehicles/Equipment processed for auction	28	31	9
<u>EFFICIENCY</u>			
Administration cost per vehicle/equipment	\$71.31	\$59.09	\$9.77
<u>OUTPUT</u>			
Number of vehicles/equipment purchased	28	24	9
Number of license plates processed	90	100	100
Number of vehicles/equipment processed for auction	28	31	9

FLEET MAINTENANCE 451-5042

CLASSIFICATION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
Salaries Full Time	166,544	168,726	168,726	160,508
Overtime	5,208	6,377	6,377	6,395
Travel Pay	36	0	0	0
Personnel Services	171,788	175,103	175,103	166,903
City FICA	10,298	10,467	10,467	10,032
City Medicare	2,408	2,448	2,448	2,346
City TMRS	24,566	14,682	14,682	9,199
City TCG Retirement	387	2,247	2,247	3,070
City Health Insurance	23,452	28,352	28,352	23,851
OPEB / ARC	4,000	0	0	0
Worker's Compensation	4,779	4,966	4,966	5,011
Personnel Services - Benefits	69,890	63,162	63,162	53,509
Office Supplies	1,727	1,700	1,700	1,700
Office Equipment/Furn- Non-Cap	784	0	0	0
Supplies - General	2,511	1,700	1,700	1,700
Miscellaneous Supplies	4,579	6,500	6,500	4,800
Supplies - Miscellaneous	4,579	6,500	6,500	4,800
Utilities / Communications	1,381	2,050	2,050	1,435
Utilities / Electricity	25,263	26,800	26,800	25,000
Utilities / Other	4,141	5,000	5,000	5,000
Technical Services	2,181	0	0	0
Advertising	1,364	0	0	0
Laundry & Uniform Services	1,985	2,500	2,500	2,500
Vehicle & Radio Rental	21,341	21,340	21,340	21,340
Dues, Memberships & Subscrip.	0	160	160	160
Registration, Travel, & Training	90	3,335	3,335	2,000
Insurance	606	1,000	1,000	1,000
Contract Labor	0	0	0	1,000
Services & Charges - General	58,352	62,185	62,185	59,435
Maintenance - Buildings	5,965	4,300	4,300	15,000
Maintenance - Miscellaneous Equipment	1,308	1,500	1,500	2,000
Maintenance - Software	1,200	2,700	2,700	1,300
Internal Service Charges	4,815	5,410	5,410	7,000
Fuel	5,776	7,500	7,500	7,500
Services & Charges - Maintenance	19,064	21,410	21,410	32,800
FLEET MAINTENANCE TOTALS	326,184	330,060	330,060	319,147

The Fleet Maintenance division of the Public Works Department is responsible for the maintenance of all City owned vehicles and equipment. All vehicle and equipment repairs are coordinated and/or handled by this division at a cost savings to the City while minimizing downtime. Preventive maintenance is an important part of our fleet maintenance department. Regular repairs (oil changes, tune-ups, etc.) are scheduled to keep vehicles and equipment in operating condition. Equipment in good operating condition reduces downtime and increases productivity. This division provides maintenance and repairs to over 400 vehicles and heavy equipment such as front-end loaders, excavators, sanitation trucks, and street sweepers.

PROGRAM GOAL

Minimize repairs performed by outside vendors. Provide efficient and responsive service to all of our customers. Continue to promote our preventative maintenance program. Maintain City vehicles and equipment in operating condition.

OBJECTIVES FOR 12-13

- Maintain up-to-date information on all vehicle and equipment repairs
- Continue utilizing the new fleet maintenance software to improve productivity and maintain accurate records on maintenance repairs
- Inform departments of required preventative service needs
- Improve turn around time by maintaining well trained mechanics on staff
- Track department productivity
- Provide training opportunities to our in-house mechanics to stay up-to-date with the latest vehicle and equipment technology.
- Purchase a new tire balancer for use at the shop to improve productivity and reduce equipment down time.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

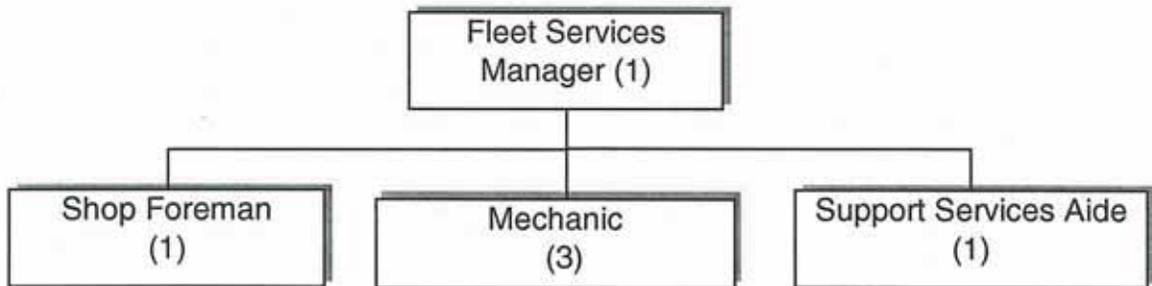
None

<u>PERFORMANCE INDICATORS</u>	ACTUAL FY 10-11	PROJECTED FY 11-12	PROPOSED FY 12-13
<u>EFFECTIVENESS</u>			
Work Orders processed	3,628	3,650	3,650
Vehicles/equipment in fleet	421	412	412
<u>EFFICIENCY</u>			
Cost per work order	\$4	\$2	\$6
<u>OUTPUT</u>			
Work Orders completed	3,628	3,650	3,650

AUTHORIZED PERSONNEL

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>APPROVED</u>
Fleet Service Manager	1	1	\$43,996
Shop Foreman	1	1	29,727
Mechanic	3	3	75,412
Support Services Aide	1	1	22,372
Overtime			6,395
Fringe Benefits			56,138
Split Wages (25%)			(13,629)
Total	6	6	\$220,412

FLEET MAINTENANCE



**CITY OF HARLINGEN
INTERNAL SERVICE FUND
VEHICLE AND EQUIPMENT REPLACEMENT LIST**

NUMBER	ITEM DESCRIPTION	DEPARTMENT	COST
<u>Vehicle Replacement List</u>			
2	Commercial Garbage Truck	Sanitation	348,008
2	Residential Garbage Truck	Sanitation	508,399
1	F-450 Truck with Winch	Sanitation	46,465
1	F-150 4X4 Pick-Up	Landfill	13,049
1	F-150 Pick-Up	Landfill	13,049
1	F-250 Pick-Up	Landfill	15,400
1	Quick Sand Bagger Unit	Street Maintenance	17,840
Total Vehicle Replacement			\$962,210
<u>Equipment Replacement List</u>			
25	Golf Carts	Golf Department	58,000
1,951	Garbage Containers	Sanitation	200,000
	2 Way Digital Radios	Various Departments	15,000
Total Equipment Replacement			\$273,000
TOTAL VEHICLE AND EQUIPMENT REPLACEMENT FY12-13			\$1,235,210

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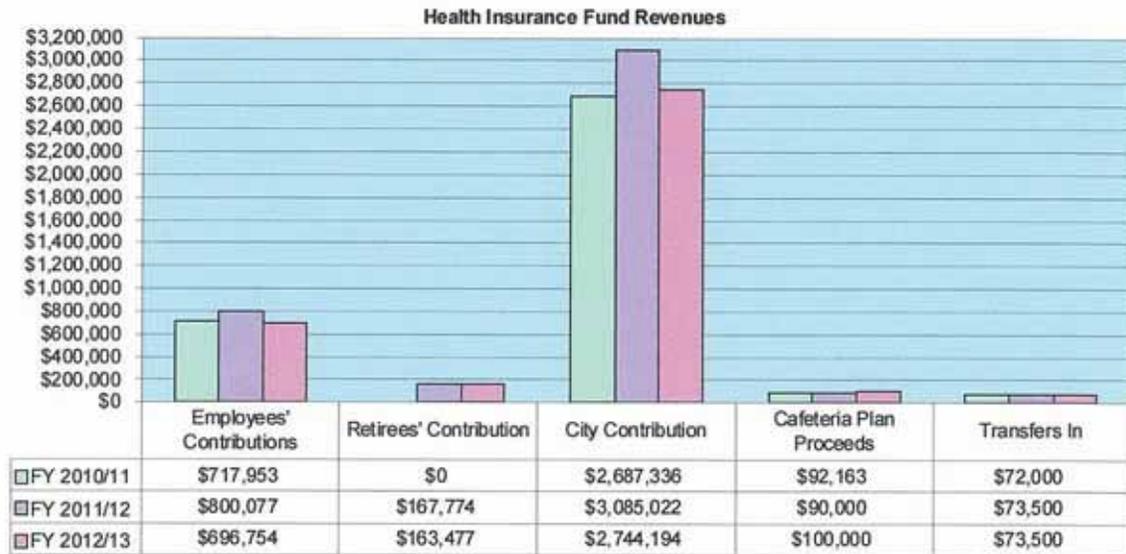
HEALTH INSURANCE FUND

CITY OF HARLINGEN
HEALTH INSURANCE FUND

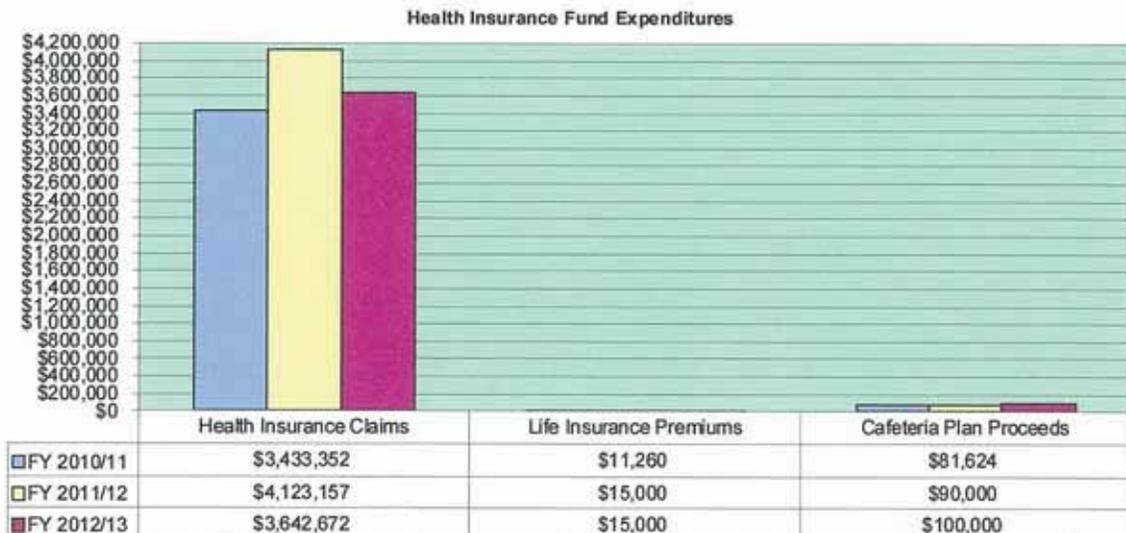
DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
<u>REVENUES:</u>				
TexPool Investment	\$2	\$0	\$0	\$0
NOW Interest	265	150	150	200
Investments	<u>267</u>	<u>150</u>	<u>150</u>	<u>200</u>
Current Employees' Contribution	717,953	800,077	800,077	696,754
Retirees' Contribution	0	167,774	167,774	163,477
City's Contributions	2,687,336	3,085,022	3,085,022	2,744,194
Former Employees' Contribution	1,698	11,781	11,781	0
Cafeteria Plan Proceeds	92,163	90,000	90,000	100,000
Insurance	<u>3,499,150</u>	<u>4,154,654</u>	<u>4,154,654</u>	<u>3,704,425</u>
Transfer from General Fund	72,000	73,500	73,500	73,500
Transfer	<u>72,000</u>	<u>73,500</u>	<u>73,500</u>	<u>73,500</u>
TOTAL REVENUES	<u>\$3,571,417</u>	<u>\$4,228,304</u>	<u>\$4,228,304</u>	<u>\$3,778,125</u>
<u>EXPENDITURES:</u>				
Health Insurance Claims	3,433,352	4,123,157	4,123,157	3,642,672
Life Insurance Premiums	11,260	15,000	15,000	15,000
Health Insurance Reimb/Refunds	164	0	0	0
Cafeteria Plan Expenses	<u>81,624</u>	<u>90,000</u>	<u>90,000</u>	<u>100,000</u>
TOTAL EXPENDITURES	<u>\$3,526,400</u>	<u>\$4,228,157</u>	<u>\$4,228,157</u>	<u>\$3,757,672</u>
Excess Revenues Over/(Under) Expenditures	45,017	147	147	20,453
Fund Balance Beginning of Year	202,378	247,395	247,395	247,542
END OF YEAR FUND BALANCE	<u>\$247,395</u>	<u>\$247,542</u>	<u>\$247,542</u>	<u>\$267,995</u>

HEALTH INSURANCE FUND

The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.



This graph reflects revenue trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.



This graph reflects expenditure trends from FY 2010/2011 to 2012/2013 and visually depicts the changes.

TAB 11 - FIDUCIARY FUNDS

FIDUCIARY FUNDS

Fiduciary Funds are established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

FIREMEN'S RELIEF AND
RETIREMENT FUND

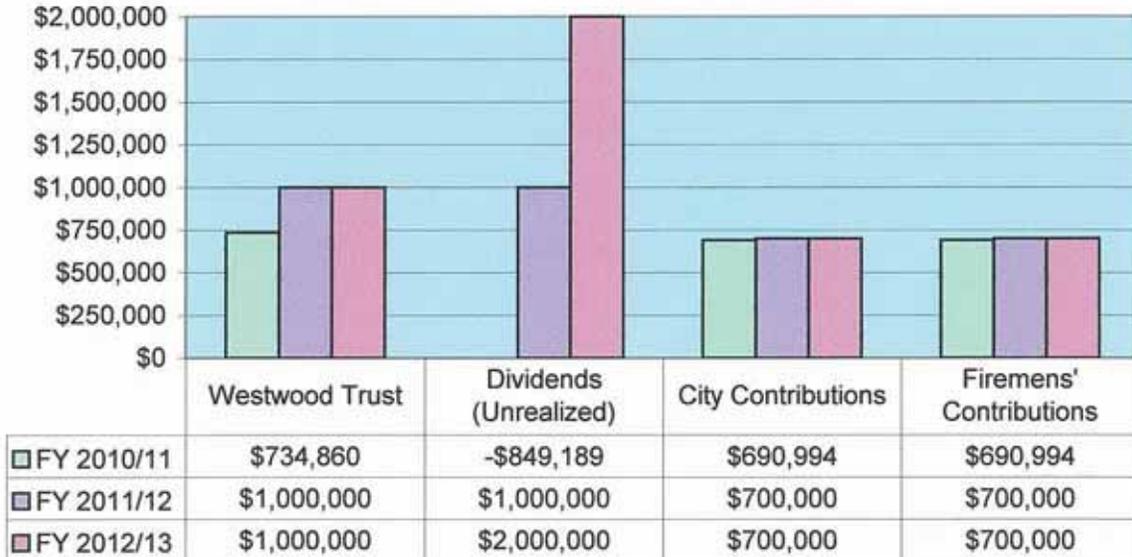
**CITY OF HARLINGEN
FIREMEN'S RELIEF
AND
RETIREMENT FUND**

DESCRIPTION	ACTUAL FY 10-11	BUDGET FY 11-12	ESTIMATED FY 11-12	APPROVED FY 12-13
REVENUES:				
Westwood Trust	\$734,860	\$1,000,000	\$1,000,000	\$1,000,000
NOW Interest	83	1,000	1,000	200
Dividends	163	1,000	1,000	300,000
Dividends (Unrealized)	-849,189	1,000,000	1,000,000	2,000,000
City Contributions	690,994	700,000	700,000	700,000
Firemens' Contributions	690,994	700,000	700,000	700,000
TOTAL REVENUES	<u>\$1,267,905</u>	<u>\$3,402,000</u>	<u>\$3,402,000</u>	<u>\$4,700,200</u>
EXPENDITURES:				
Retirement Benefits Paid	\$1,136,704	\$1,200,000	\$1,200,000	\$1,500,000
Withdrawals from Pension	309,968	320,000	320,000	350,000
Professional Services	146,421	175,000	175,000	175,000
Audit Fees	5,000	5,000	5,000	5,000
Advertising	0	0	0	500
Dues & Memberships	106	125	125	125
Travel & Training	10,837	12,000	12,000	12,000
Insurance Premiums	5,700	7,000	7,000	7,000
Maintenance Software	4,500	5,000	5,000	5,000
Miscellaneous	0	500	500	500
TOTAL EXPENDITURES	<u>\$1,619,236</u>	<u>\$1,724,625</u>	<u>\$1,724,625</u>	<u>\$2,055,125</u>
Excess Revenues Over/(Under) Expenditures	-351,331	1,677,375	1,677,375	2,645,075
Fund Balance Beginning of Year	<u>21,173,333</u>	<u>20,822,002</u>	<u>20,822,002</u>	<u>22,499,377</u>
END OF YEAR FUND BALANCE	<u>\$20,822,002</u>	<u>\$22,499,377</u>	<u>\$22,499,377</u>	<u>\$25,144,452</u>

FIREMEN'S RELIEF & RETIREMENT FUND

The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 12.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 12.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

Firemen's Relief & Retirement Fund Revenues



This graph reflects revenue trends from FY 2010/11 to 2012/13 and visually depicts the changes.

Firemen's Relief & Retirement Fund Expenditures



This graph reflects expenditure trends from FY 2010/11 to 2012/13 and visually depicts the changes.

TAB 12 - SUPPLEMENTARY INFORMATION

City of Harlingen, Texas

Perfect Place for Business

Harlingen, TX, nestled near the U.S.-Mexico border in the Rio Grande Valley, has been enjoying steady growth over the years, as more and more businesses realize the benefits of doing business near Mexico. Maquiladoras and many other cost-saving factors in South Texas make Harlingen, located at the Crossroads of the Rio Grande Valley, a city poised for an economic boom. Harlingen and the State of Texas also have gained much recognition for treating their businesses right. Among the awards and recognition are:

- **Harlingen had the third lowest cost of living in the U.S. during 2011 and 2012**
According to the ACCRA Cost of Living Index, Harlingen's cost of living ranked lowest for two straight years in a row, below the national average. (survey compiled by Council for Community and Economic Research released in every quarter)
- **The Southern Economic Development Council recognized Harlingen Economic Development Corporation at the 2011 Annual Conference.**
For an award of merit regarding annual reports in the Large Division. (SEDC 2011 Annual Conference)

Enterprise Zone – Texas Business Incentives

The City of Harlingen, pursuant to the Texas Enterprise Zone Act, has a designated Enterprise zone, which may provide the following incentives:

- For areas of the Enterprise zone which are outside the city limits, non-annexation agreements for up to seven years are available whereby the city ensures that the company site will not be annexed into City thus precluding any personal or real property taxes from being levied for that period. Payments in lieu of taxes may be made for City services such as fire and police protection, etc.
- Company may be nominated by City for designation of an Enterprise Zone project which provides a rebate of state sales tax relative to sales tax paid and jobs created. Detailed information should be requested for nomination eligibility.
- All applications for state and federal funds on behalf of company will be prioritized and expedited by City.
- Streamlined Zoning and Permitting are provided within City Limits.
- Ombudsman service to streamline compliance with City and County requirements will be provided.
- Low interest financing may be made available through the Community Development Industrial Loan Program.
- Promotion will be provided for businesses in the Zone by the Harlingen Area Chamber of Commerce.

- For areas of the Enterprise Zone which are outside the city limits, in-city sewer and water rates may be negotiated.
- Tax Abatement: Cameron County
 - Abatement of real property taxes is available for qualified enterprise zone businesses (5 year designation) in Cameron County for areas within the zone outside city limits.
 - To qualify for tax abatement. A business, whether a sole proprietor, a partnership or a corporation, must meet the criteria as established by Cameron County.

Freeport Exemption

In 1989, Texas voters approved a constitutional amendment giving local taxing jurisdictions the option to exercise or not exercise their authority to tax specific personal property known as Freeport goods.

The Freeport exemption exempts certain types of tangible personal property (i.e., inventory) from ad valorem (property) taxation provided the property is:

- Acquired in or imported into Texas to be forwarded out of state
- Detained in Texas for assembling, storing, manufacturing, processing, or fabricating purposes by the person who acquired or imported it; and
- Transported out of state within 175 days after the date the person acquired or imported it into Texas.

Because oil, natural gas, and other petroleum products are not considered Freeport goods, they are not eligible for the exemption and therefore remain taxable. Even when goods are sold to an in-state purchaser rather than shipped out of the state, they may qualify for the Freeport exemption; however, the property must qualify under the above requirements as Freeport property and must be transported out of the state within 175 days after it was first acquired in or imported into the state.

The City of Harlingen and Cameron County participate in Freeport exemptions. The Freeport exempts inventory and materials-in-process manufactured locally and shipped out of Texas within 175 days, from being taxed.

Downtown Incentive Programs

To help property owners and businesses improve the overall image and enhance economic vitality in Harlingen's Downtown, matching grants are available in the following areas:

- **Signage:**
50/50 matching basis. Maximum amount is \$2,500.

Plastic-face signs, vinyl lettering, plastic lettering, and neon signs are encouraged. All proposed signs must comply with the City of Harlingen's sign ordinance.

- **Storefront/Exterior**

\$150 per front footage, on a 50/50 matching basis. Maximum amount is \$6,000. Improvements such as awnings, sidewalk repairs, painting, murals, installation of new doors and windows and other improvements. Roof repairs and replacement of broken glass in windows or doors are not eligible improvements.

- **Fire Safety:**

\$300 per front footage on a 50/50 matching basis. Maximum amount is \$15,000. Fire separation improvements in multistory buildings and/or improvements to enhance building egress to meet fire codes. Any funding proposals for fire safety improvements will be considered only after they have been approved by the City building department.

- **Security Enhancement:**

50/50 matching basis. Maximum amount is \$2,000.

Minimum requirements are:

- Surveillance system must have a DVR capable of internal storage of at least one week of images at 30fps/ICIF.
- System must provide adequate coverage of the exterior of the business, including street and alley views.
- Outdoor cameras (weather and vandal-resistant) to provide day/night operation with illumination of at least 40'. Applicants must submit a diagram of proposed camera placement with their application, and must sign an agreement stipulating that all equipment purchased with a security enhancement grant is to be considered a leasehold improvement and must remain with the property henceforth.
- Grant recipients must post signs indicating "surveillance in use."

Dedicated to Economic Growth

The Harlingen Economic Development Corporation (HEDC) has played a major role in the growth and development of the community.

The primary purpose of the HEDC is to assist in the creation of new job opportunities and the attraction of new investment to Harlingen. Over the years, HEDC has assisted major local employers such as Dish Network, Valley Baptist Medical Center, Advanced Call Center Technologies, United Launch Alliance, Penske Logistics, Valley International Cold Storage, Aloe Laboratories, Penn Aluminum, ITD Precision, West Corporation and many others in locating or expanding operations here.

A secondary purpose of HEDC is to assist commercial developers planning large-scale projects in Harlingen. Recent examples include providing infrastructure assistance for Harlingen Corners, a \$39 million, 30-acre retail development featuring Kohl's and Logan's Roadhouse and

Harrison Crossing, an \$8.5 million retail development that is home to Walgreen's, T-Mobile and Starbucks.

Demographics Reflect Life Along U.S.-Mexico Border

As of the 2010 U.S. Census, there were 64,869 people, 21,140 households and 15,747 families residing in Harlingen, Texas, with a population density of 1,629.10 people per square mile. The racial makeup of the city was 87.3% White, 1% Black or African American, .5% Native American, 1.3% Asian, 8% from other races, and 1.9% from two or more races. 79.5% of the population were Hispanic or Latino of any race; most are of Mexican descent, but there are also few numbers of Central and South Americans, Puerto Ricans, Cubans and others.

The median income for a household in the city was \$35,267, and the median income for a family was \$39,609. Males had a median income of \$36,933 versus \$29,326 for females. The per capita income for the city was \$17,462. About 24.8% of families were below the poverty line, including 36.3% of those under age 18 and 19.5% of those ages 65 or over.

As in other Rio Grande Valley cities, a large part of Harlingen's transient population and a significant contributor to its economy consists of "Winter Texans." Winter Texans are generally retirees from the northern Midwestern states and Canada who come to escape the northern winter weather between November and March. Because of the mild winters, the Harlingen area plays host to thousands of Winter Texans who have made Harlingen their "home away from home".

Ready to Serve

Harlingen, Texas has a growing skilled labor force. The agriculture industry used to be the dominant industry, but Harlingen has diversified. Agriculture still serves an important part in the Harlingen economy, but one of the fastest growing industries in Harlingen is the health care industry. Valley Baptist Health System employs 1,930 in Harlingen, and the Regional Academic Health Center has brought more emphasis on the medical industry in South Texas.

South Texas has a strong emphasis on higher education. Texas State Technical College in Harlingen and other major universities in South Texas provide a steady supply of skilled labor. The region has over 85,000 students enrolled in higher educational institutions from Laredo to Brownsville.

TAB 13 - GLOSSARY

CITY OF HARLINGEN GLOSSARY

Accrual Basis Accounting: An accounting method, that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Taxes: Tax on property imposed at a rate percent and based on the value commonly referred to, as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

Conservatism: Restraint from overstating Net Income and Net Assets.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

CITY OF HARLINGEN GLOSSARY

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ratio of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

CITY OF HARLINGEN GLOSSARY

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's business type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

CITY OF HARLINGEN GLOSSARY

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become available and measurable and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenses including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

CITY OF HARLINGEN GLOSSARY

Retained Earnings: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unqualified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.

CITY OF HARLINGEN ACRONYMS

- ADA:** American Disabilities Act
- AFIS:** Automated Fingerprint Imaging System
- ARC:** Annual Required Contribution
- ARRF:** Aircraft Rescue Fire Fighting
- ATV:** All Terrain Vehicles
- BVP:** Bullet Vest Partnerships
- CAD:** Computer Aided Dispatch
- CALEA:** Commission on Accreditation for Law Enforcement Agencies
- CDBG:** Community Development Block Grant Fund
- CEU:** Continuing Education Units
- CIP:** Capital Improvement Project
- CMS:** Congestion Management Study
- COLA:** Cost of Living Adjustment
- COPS:** Community Oriented Policing Services
- CPA:** Certified Public Accountant
- CVB:** Convention and Visitors Bureau
- DDACTS:** Data – Driven Approaches to Crime and Traffic Safety
- DEA:** Drug Enforcement Agency
- DWI:** Driving While Intoxicated
- DWTP:** Downtown Water Treatment Plant
- EMS:** Emergency Management Services
- EPA:** Environment Protection Agency
- ETJ:** Extra-Territorial Jurisdiction
- FBI:** Federal Bureau of Investigations
- FEMA:** Federal Emergency Management Agency
- FMLA:** Family Medical Leave Act of 1993

CITY OF HARLINGEN ACRONYMS

FPO: Fire Prevention Officer

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

HCDC: Harlingen Community Development Corporation

HCISD: Harlingen Consolidated Independent School District

HEB: Howard E. Butt

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Versus Air Conditioning

HWWS: Harlingen Waste Water System

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LANS: Local Area Network

LEOSE: Law Enforcement Officer Standards and Education

LETPP: Law Enforcement Terrorism Prevention Program

MIS: Management Information Systems

MPO: Metropolitan Planning Organization

MOU: Memorandum of Understanding

MTP: Metropolitan Transportation Program

NIJ: National Institute of Justice

NSP: Neighborhood Stabilization Program

OPEB: Other Post Employment Benefits

PFI: Public Facilities and Improvements

PGA: Professional Golfer's Association

CITY OF HARLINGEN ACRONYMS

PILOT: Payment In Lieu Of Taxes

RO: Reverse Osmosis

RFP: Request for Proposal

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

SAVE: Substance Abuse, Violence and Education

SHSP: State Homeland Security Grant

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

TAC: Technical Advisory Committee

TCEQ: Texas Commission on Environmental Quality

TDHCA: Texas Department of Housing and Community Affairs

TDRA: Texas Department of Rural Affairs

TELFRA: Texas Local Firefighters Retirement Act

TFER: Texas Food Establishment Rules

TIP: Transportation Improvement Program

TML-IRP: Texas Municipal League Intergovernmental Risk Pool

TMRS: Texas Municipal Retirement System

TPC: Transportation Policy Committee

TSTC: Texas State Technical College

TxDOT: Texas Department of Transportation

ULV: Ultra Low Volume

UPWP: Unified Planning Work Program

UHP: Universal Hiring Program

CITY OF HARLINGEN ACRONYMS

USDOT: United States Department of Transportation

UZA: Urbanized Area

VIDA: Valley Initiative for Development & Advancement

VoIP: Voice over Internet Protocol

VPN: Virtual Private Network

WAN: Wide Area Network

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant