

CITY OF HARLINGEN
ANNUAL BUDGET
2011 - 2012



**CITY OF HARLINGEN
ANNUAL BUDGET
FISCAL YEAR**

**October 1, 2011
Through
September 30, 2012**

**As adopted by the City Commission
On September 21, 2011**

Mayor and City Commission

**Chris Boswell
Danny Castillo
Robert A. Leftwich
Jerry Prepejchal
Joey Treviño**

**Mayor
Commissioner
Commissioner
Commissioner
Commissioner**

**Carlos R. Yerena, City Manager
Roel Gutierrez, Finance Director
A. Betty Cavazos, Budget Officer**

MAYOR AND CITY COMMISSIONERS



Chris Boswell
Mayor



Danny Castillo
City Commissioner
District 1



Robert A. Leftwich
City Commissioner
District 2



Vacant
City Commissioner
District 3



Jerry Prepejchal
City Commissioner
District 4



Joey Trevino
City Commissioner
District 5



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Harlingen
Texas**

For the Fiscal Year Beginning

October 1, 2010

Linda C. Denton *Jeffrey R. Egan*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Harlingen, Texas for its annual budget for the fiscal year beginning October 1, 2010.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**CITY OF HARLINGEN
ANNUAL BUDGET
2011-2012**

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TAB 1 - INTRODUCTION



CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement:

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

July 19, 2011

Honorable Mayor and City Commission:

This year will be another challenging one for the City of Harlingen, but its operations continue focusing and working on the Harlingen 100 Plan and in creating partnerships which will maximize the City's efforts to spur growth and economic development.

The Dixieland Road extension from Lincoln Street to Rangerville Road was completed improving the access to the Valle Vista Mall and Expressway 77. The Bass Pro Drive was completed making it the only "Green" Solar Powered Railroad crossing in the State of Texas. The Bass Pro Shops Outdoor World grand opening is expected to be in November; this store in Harlingen will be one of only 58 in the nation. The Treasure Hills extension project to connect to FM 509 and provide another entrance to the Treasure Hills area and The Jefferson Drainage Ditch project are underway. Complete construction is expected of the drainage improvements to Paloma Lane. The City continues working towards the completion of the relocation of the Union Pacific railroad switchyard from Harlingen to Olmito. The City also expects to finish completion of the Veteran's Memorial and walking trail at Pendleton Park as a tribute to the Veterans of Harlingen.

The City of Harlingen staff was very proud to achieve a balanced budget despite recent economic downturns. Staff has been extremely busy this year with capital projects throughout the City. This upcoming budget year will present its own challenges. The overall budget is as follows:

When the budget was initially developed, total revenues for all funds were \$61,458,072 with expenditures for all funds at \$65,933,047 leaving a total deficit of \$4,474,975 for the budget year. The General Fund budget deficit amounted to \$3,687,495 and all other fund totaled \$787,480.

And in order to present a balanced budget the administrative staff came up with the following measures:

** Recipient Of Keep Texas Beautiful Governor's Achievement Award**

118 E. Tyler * P.O. Box 2207 * Harlingen, Texas 78551

Changes in Expenditures:

- A total of 5.5 FT positions were eliminated from the budget producing both an improvement in efficiency and a savings of \$205,000. The eliminations were through attrition and no layoffs or firings were necessary. These positions were Assistant Human Resources Director, Accounting Specialist, Library Associate, Building Inspector, the Engineer positions was consolidated with the Assistant Public Works Director position, and a Full-time Office Assistant position in Public Buildings was converted to a Part-Time position. While the City grew in size and population, the departments were effectively able to absorb the positions and keep the same level of services.
- Texas Municipal Retirement System (TMRS) rate was reduced for FY 2012 producing savings of \$404,097
- The Emergency Medical Services (EMS) subsidy of \$423,000 was eliminated.
- The Parks department expenditure for playground modular equipment of \$75,000 was reduced and the City will request this funding from the 4B corporation.
- The Salary Savings reduction was estimated at \$324,659
- TCAP Energy Savings for a 1 cent rate reduction was calculated at \$120,658
- Suspending the transfer from various departments into the Motor Vehicle Replacement Fund equaled a reduction of \$1,532,105 in expenditures.
- However, a transfer from the General Fund to the Street Improvement Fund for (\$131,963) was added to continue street improvements.
- Various Departments reductions adding up to \$92,635

Total Expenditure reductions totaled \$3,045,191.

Changes in Revenues:

- Transfer from the Free Trade Bridge Fund of \$62,743 to the General Fund
- Transfer from EDC Fund for the purchase of a parking lot \$270,000 to the General Fund
- Waterworks reimbursement for parking lot improvements amounted to \$45,885 to the General Fund

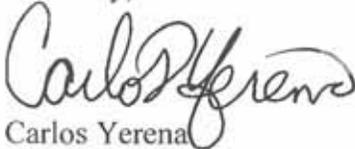
- MPO office rental and indirect costs of \$36,176 will transfer to the General Fund
- Property Tax increased with the final certified roll by \$227,500

Total Revenue increases totaled \$642,304.

By making these adjustments to the General Fund, Free Trade Bridge Fund, Economic Development Corporation Fund and MPO Fund the entire budget deficit has been successfully eliminated. Management is optimistic with the coming of the Bass Pro Shops and other economic projects in the development stage that similar adjustments will not be necessary in the coming years.

It is important to recognize that while these changes were necessary to balance the budget, the City did not raise the tax rate nor use any funds from the General Fund fund balance. The City continues to serve its citizens with the same level of services while increasing efficiency and decreasing personnel expenditures.

Sincerely,



Carlos Yerena
City Manager

TAB 2 - STRATEGIC PLAN

CITY OF HARLINGEN HARLINGEN 100 PLAN

The Harlingen 100 Plan was adopted by the City Commission on November 19, 2007 by Resolution 07R-64. Since its inception, City staff has continually worked on the Task Force's objectives utilizing various City funds and resources.

The Strategic Plan that follows is intended to serve as a call to action to improve and enhance the Quality of Life and Economic Vitality of the City of Harlingen. Harlingen 100 is the culmination of hundreds of man-hours of planning by various committees, three community wide public forums, and the combined work of more than 200 individuals.

Harlingen 100 builds on previous strategic plans such as the 2006 Harlingen First! Blueprint for Economic Vitality and the 2003 Tourism Plan. This Plan has in many instances identified specific projects to be addressed as a strategy to achieve an overall objective. In other instances, broader and more tentative objectives have been identified requiring more planning and development as a strategy. But common to all of the objectives and strategies is the commitment to action and results.

Many objectives will require funding before they can be fulfilled. This Plan does not bind any particular agency or department to fund any particular project. Harlingen 100 does, however, commit those who support it to try to identify funding sources where needed and to convince those sources to commit funding at an appropriate time subject to budgetary constraints.

This is a Plan that must be both specific, yet flexible. Those committed to it must have both a sense of urgency and of patience. Together, the community can achieve most if not all of these objectives if we remain committed and focused, flexible and patient.

This Plan proposes specific objectives to be achieved. To that end, the Plan will be reviewed quarterly to determine what has been accomplished and what has not been. The community will be asked to hear a report on progress annually and will have an opportunity to propose new objectives or modify previous ones. This will be a living plan that will not gather dust on a shelf.

Harlingen 100: Executive Summary of Major Objectives

1. Tourism:

Harlingen Should Showcase its Attractions to Business, Education and Leisure Travelers and Keep Them Here Longer.

- Secure Certified Retirement Community Status;
- Develop an effective "Brand" for Harlingen;
- Target the following markets: retirement, birders, sports groups, medical, government travelers and develop a strategy to communicate;
- Develop and implement a Hospitality Training Program;
- Develop a visitor's package and system of distribution showing all there is to see and do;
- Develop a Viral Marketing System - - encouraging word of mouth referrals;
- Build a model to track return on investment of Tourism Initiatives;
- Create strategic partnerships with individuals, groups, and attractions in neighboring communities to aggressively pursue regional tourism marketing opportunities;
- Develop and create a new City Website and marketing materials coordinated with CVB, HACC, HHCC based on new branding;
- Design way finding sign plan (with specific locations, design template, text, and installation plan) to direct visitors to main Harlingen tourist attractions; and
- Attract an upscale hotel with meeting facilities.

2. Healthcare:

Harlingen Can Position Itself as the State of the Art Healthcare Hub of Region.

- Form a permanent "Healthcare Strategic Economic Development Group";

- Develop and maintain a database on health care and demographics within the Harlingen area.
- Develop a Strategic Plan for future growth and expansion of the RAHC in conjunction with the University of Texas at San Antonio Health Science Center;
- Establish a Pilot Program for clinical training of Registered Nurses;
- Facilitate the expansion of Su Clinica Familiar facilities and services in Harlingen;
- Create a local foundation for RAHC scholarships and faculty endowments;
- Work for the creation of the Rio Grande Valley Health Policy Institute at the RAHC;
- Improve public transportation to support healthcare needs of Valley residents; and
- Support the full implementation of VA's Plan to create a 152,000 square foot VA Super Outpatient Clinic.

3. **Image:**

Harlingen will be the Cleanest, Greenest and Most Beautiful City in the Valley. Harlingen will Clean Up; Green-Up and Step-Up.

- Strengthen Harlingen Proud and Code Enforcement Divisions through additional manpower;
- Harlingen Proud will establish and maintain a coordination/communication sub-committee of at least 12 Volunteer City Sector Representatives.
- Actively enforce current Sign Ordinance and International Property Code to eliminate blight;
- Perform regular geographically based Code Enforcement sweeps and clean-ups;
- Build Gateway Entrances to the City using signage and landscaping at Primera, Ed Carey and "F" Street entrances;
- Transform Loop 499 median into an attractive boulevard including landscaping and lighting;

- Landscape and beautify all canal protrusions on main thoroughfares;
- Synergize, Communicate and Collaborate the reporting of graffiti, dumping and vandalism via Citizen Hotline and Blog, recruitment of FORCE and Neighborhood Watch Groups; City employee empowerment and priority;
- Budget for and create new landscape projects;
- Plant new trees annually;
- Restore and improve existing median landscape projects;
- Educate the public on horticulture and landscaping, clean-up and green-up initiatives;
- Strengthen and develop tree ordinances;
- Obtain "Tree City USA" designation;
- Build a world-class Botanical Garden; and
- Create and fill the position of Urban Forester/Horticulturalist.

4. **Recreation:**

Harlingen will provide first class recreational facilities for its youth and will attract regional, state and national tournaments in baseball, softball and soccer.

- Purchase and install the following Park Amenities: 200 picnic tables, 100 benches, 25 bicycle racks, 25 water fountains, 1,000 feet of sidewalk, 3,000 feet of fencing (PONY fields at Victor Park, softball fields at Arroyo Park), 250 additional parking spaces (Arroyo Park, Wilson Complex);
- Light the fields at the Wilson Youth Sports Complex, Arroyo Park, Victor Park and Pendleton Park;
- Build amphitheatre with bathrooms at McKelvey Park;
- Develop Children's Activity Center/Museum;
- Financially support Community Wide events, such as RioFest, activities at the Museum, Jalapeno 100, Blues on the Hill, Jackson Street Jubilee;
- Develop Veterans' Memorial;

- Develop a Trail Master Plan and partner with the Irrigation District to utilize Canal open spaces for trails;
- Develop Birding Center;
- Explore private ventures, (i.e. short-term: putt-putt golf courses, batting cages; medium-term: water park, band pavilion, soccer complex-phase II);
- Upgrade and replace worn equipment in Parks;
- Improve existing landscaping and entryways at Victor, Wilson, Pendleton and Dixieland Parks;
- Partner for the construction of an Ice House near a city park; and
- Upgrade and replace deteriorated Christmas decorations.

5. **Business Recruitment and Retention:**

Harlingen will be known for Innovative and Aggressive Economic Development.

- Assign duties of Harlingen Business Ombudsman to a City staff member to act as facilitator and advocate for business;
- Conduct annual Customer Service Training for all City Departments dealing with economic development;
- Coordinate with Harlingen Manufacturers Association to implement a Harlingen Business Retention Strategy;
- Host Regional Economic Development Summit with South Padre Island, Brownsville, Los Fresnos, San Benito, La Feria, Harlingen and Mercedes and invite collaboration on ED Projects;
- Develop economic development strategy for Lucio Blanco;
- Propose extending Rio Coast Plan to include Harlingen;
- Pursue and expand Advanced Manufacturing opportunities including Automotive Parts and Components; Automotive Assembly and Aerospace manufacturing;
- Identify Target Industry Clusters;

- Support major retail development through infrastructure and sales tax abatements where appropriate, with emphasis on mall revitalization;
- Support VIA's Strategic Plan of increased and expanded service, improved customer service, terminal and runway improvement, air cargo retention and expansion, and expansion of the Fixed Base Operations;
- Research and make recommendations on implementation of ordinances on: Homestead Preservation District and Reinvestment Zones, Homestead Land Trust, NAFTA Impact Zone and Municipal Development Corp.; and
- Consider implementation of strategic Tax Free Days to attract shoppers.

6. **Education:**

Harlingen will be the Catalyst for Improved and Enhanced Education at all Levels.

- Create an Education Task Force Committee;
- Develop long-range plan for a four year college or strategic partnership;
- Develop a formal policy of support for TSTC;
- Create a center for additional continuing education opportunities;
- Promote Harlingen and the region for its capable workforce; and
- Support workforce-training programs and coordinate with Cameron Works to identify vocational training needs.

7. **Revitalization:**

Harlingen will Focus on its Downtown as a Key to Development of Place. Harlingen will Eliminate Blight and Upgrade the appearance of the Central Business District.

- Relocate the switchyards and create green space in their place;
- Employ architect and fund improvements for Downtown Streetscape;
- Develop business plan and create a Discovery Center including a possible improvement and expansion of the Harlingen Community Center with a

goal of connecting the assets of Downtown with the Lake and Library District;

- Create a Downtown Visitor Center with restrooms to orient visitors and serve as anchor for Tours and Attractions;
- Create and fund a Catalytic Development Corporation to encourage relocation in, and in proximity to, downtown;
- Identify and eliminate by priority blighted properties measured by number of properties eliminated per year;
- Enhance Downtown security through personnel or technology or both;
- Create a Public Art Program and fund start-up;
- Redevelop Heritage Manor;
- Encourage development of sidewalk cafes, unique galleries, design services and spas;
- Complete development of Centennial Park;
- Redevelop the Grande Theatre;
- Create an Artists Alley;
- Create a new image for La Placita;
- Promote housing in downtown;
- Employ urban designer to create pedestrian scale development plan for area immediately north of Downtown District;
- Create/install new street signs to replace deteriorated signs in the Downtown District;
- Develop plan for outsourcing landscape design and maintenance in the Downtown District;
- Remove the old parking meter poles along Harrison, Commerce, Jackson, Van Buren, Monroe, and other nearby streets; and
- Upgrade and improve the appearance of public parking lots in and near the downtown.

Plan Tracking and Achievement Strategy

- City Commission, EDC, CIB and Chambers of Commerce will be invited to pass resolutions in support of the Plan;
- A Task Force for each focus area will be appointed including identified leaders, action teams and support groups;
- Task Forces for each of the areas of emphasis shall be organized as follows:

Image Task Force:

Leader(s): Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Harlingen Proud Executive Director and Public Works Director
Support Groups: Harlingen Proud and other volunteers

Revitalization Task Force:

Leader: Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Downtown Director
Support Groups: Downtown Board

Recreation Task Force:

Leader: Appointed by the Mayor and approved by the Commission
Action Team Members to be recruited by the leaders
Staff: Parks Director
Support Group: Parks Advisory Board

Tourism Task Force:

Leader:
Action Team Members: Newly formed Tourism and CVB Advisory Board
Staff: CVB Director

Healthcare ED Task Force:

Leader: Chairman and at-large members of the Healthcare ED Group appointed by the Mayor and approved by the Commission
Action Team Members: Members of the newly formed Healthcare Group
Staff: ED Director

Education Task Force:

Leader: Appointed by the Mayor and approved by the Commission
Action Team Members: Representatives from TSTC, RAHC, HCISD, Harlingen Foundation for Education and 3 additional volunteers outside of the education professional community appointed by the leader
Staff: Assistant City Manager

Business Recruitment & Retention Task Force:

Leader: EDC Chairman

Action Team Members: to recruited by the leader and comprised of one additional EDC member, HACC, HHCC, City Commissioner appointed by the Mayor and three additional volunteers

Staff: ED Director

Action teams must be comprised of at least 25% of individuals not already serving on a related Board; and

- Annual Reports shall be delivered between June 15 and July 1st of each year regarding progress at a Community Forum with the public and leadership of the community invited. New objectives will be entertained and added in anticipation of changing conditions in the future.
- Each objective will be assigned to one of seven task forces with a specific person responsible for the task along with support groups;

The Harlingen 100 Implementation Team comprised of the Mayor, Mayor Pro-Tem, City Manager, Assistant City Manager, EDC Chairman, CIB Chairman and representatives of the Seven Task Forces shall meet quarterly to review progress and to report that progress to the Harlingen City Commission.

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FINANCIAL MANAGEMENT INVESTMENT POLICIES BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address all the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before the budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Bonds Ratings

The City's General Obligation Revenue Bonds are rated "AAA" by Fitch and "AAA" by Standards and Poor.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Water, Wastewater, and Valley International Airport Funds use the flow of current resources measurement focus and the modified accrual basis for budgeting. The Water, Wastewater, and Valley International Airport Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for budgeting. All governmental and fiduciary funds use the same basis for accounting and budgeting. Of the proprietary funds only Water, Wastewater, and the Valley International Airport Funds use the same basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Community Oriented Policing Services/Universal Hiring Program (COPS/UHP), Infrastructure, Street Improvement, as well as for all enterprise and internal service funds. Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets. Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the "Stockholders". They own the City. The "Board of Directors"- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed "Officers". "Advisory Board Members" consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an "open door" policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled "Citizen Communication". There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an "open door" policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the "front line", and are made aware of the City's needs from a "grassroots" perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between "from the bottom up" and "from the top down" policies.

The formal part of the budget process is presented on the following pages captioned "**General Budget Requirements**".

CITY OF HARLINGEN GENERAL BUDGET REQUIREMENTS

Apr 27, Wed	Submit budget work papers to departments.
Apr 27, Wed	Departments begin preparation of Budget Worksheets based on Goals and Objectives.
May 11, Wed	Due date for Department Directors to deliver Goals and Objectives to the Finance Department.
May 13, Fri	Due date for Department Directors to complete budget data entry.
Jun 06, Mon	Finance Department delivers draft budget to the City Manager.
Jun 10, Fri	City Manager/Finance Department review Revenue Projections.
Jun 22 & 23 Wed & Thu	City Manager/Department Director budget hearings (see Budget Hearings Calendar).
Jun 27, Mon	Due Date for Department Directors to deliver reworked budgets, if applicable.
Jun 29, Wed	City Manager finalizes budget decisions for proposal to City Commission.
Jul 04, Mon	City Hall Closed.
Jul 19, Tues	City Manager prepares and sends Budget Message to Mayor and City Commission.
Jul 25, Mon	Mayor & City Commission Budget Workshops.
Jul 25, Mon	Certified Appraisal Roll Due.
Jul 29, Fri	Calculation of effective and rollback tax rates.
Aug 3, Wed	Publication of "Notice of Public Hearing" on Annual Budget to be published in newspaper (at least 10 days before hearing)
Aug 3, Wed	Publication of "Effective Tax Rate, Rollback Tax Rate"
Aug 11, Thur	Mayor & City Commission Budget Workshops.
Aug 11, Thur	Meeting of governing body to discuss tax rate (special meeting).
Aug 15, Mon	Publication of " Notice of Public Hearing on Tax Inrease"
Aug 17, Wed	Public Hearing on annual budget and First Public Hearing on Tax Rate (regular meeting).

- Aug 24, Wed Second Public Hearing on Tax Rate (Special Meeting)
- Aug 28, Sun Publication of "Notice of Tax Revenue Increase"
- Sep 7, Wed First Reading of Budget Appropriation Ordinance.
First vote on Tax Rate and first reading of tax ordinance.
City Commission to consider approval of budget resolutions on:
Waterworks/Airport/Harlingen Downtown/Development Corporation.
- Sep 21, Wed Second reading of Budget Appropriation Ordinance
Second reading of Tax Rate Ordinance.
- October 1, Sat New Fiscal Year begins.

1. As indicated above, beginning in May budget forms and worksheets are distributed to departments and are due by May 20. In June, meetings are held with each department to review budget requests. In July City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff. The Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.

2. A public hearing is held in August by the City Commission to obtain citizen's comments.

3. Prior to October 1, the City's Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.

4. Starting in FY 1987 – 1988, budgets were formulated and adopted for all funds.

5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

1. The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents (\$2.50) on each one hundred dollars (\$100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

CITY OF HARLINGEN ACCOUNTING MEASUREMENT ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN

ANALYSIS OF PROPERTY TAX REVENUE

PROPOSED FISCAL YEAR 2011-2012

	ACTUAL FY 08-09	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Appraised Valuations	2,774,558,586	2,890,029,208	2,969,258,270	2,953,243,554
Less Exemptions	207,711,381	214,752,669	303,760,248	257,001,513
Total Taxable Value	<u>\$2,566,847,205</u>	<u>\$2,675,276,539</u>	<u>\$2,665,498,022</u>	<u>\$2,696,242,041</u>
Tax Levy	\$15,144,399	\$15,752,751	\$15,695,172	\$15,876,201
Estimated Collection	95.58%	94.87%	96.70%	95.00%
Estimated Tax Collection	\$14,474,545	\$14,945,297	\$15,177,033	\$15,082,391
Estimated Delinquent Tax	\$693,925	\$501,740	\$595,000	\$525,000

CURRENT TAX LEVY DISTRIBUTED BY FUNDS

General Fund	\$9,513,930	\$9,786,588	\$9,913,952	\$11,537,346
Street Improvement	1,226,656	1,269,074	1,288,751	0
Debt Service	<u>3,733,959</u>	<u>3,889,635</u>	<u>3,974,329</u>	<u>3,545,045</u>
Total	<u>\$14,474,545</u>	<u>\$14,945,297</u>	<u>\$15,177,033</u>	<u>\$15,082,391</u>

TAX RATE DISTRIBUTION IN CENTS

General Fund	0.387800	0.385580	0.434634	0.450426
Street Improvement Fund	0.050000	0.050000	0.000000	0.000000
Debt Service Fund	<u>0.152200</u>	<u>0.153247</u>	<u>0.154193</u>	<u>0.138401</u>
TOTAL	<u>0.590000</u>	<u>0.588827</u>	<u>0.588827</u>	<u>0.588827</u>

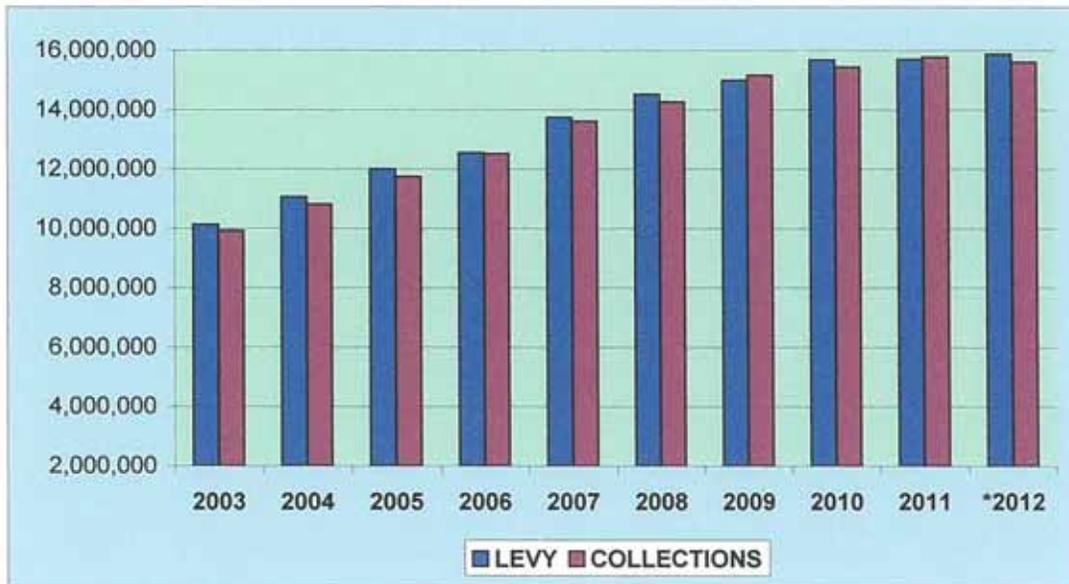
CITY OF HARLINGEN
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTIONS	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY	OUTSTANDING DELINQUENT TAXES
2003	10,121,210	9,605,086	94.90%	308,332	9,913,418	97.95%	1,487,096
2004	11,061,452	10,516,822	95.08%	290,830	10,807,652	97.71%	1,679,247
2005	11,997,416	11,318,149	94.34%	422,615	11,740,764	97.86%	1,878,256
2006	12,547,864	12,015,509	95.76%	500,342	12,515,851	99.74%	1,830,806
2007	13,738,026	13,099,364	95.35%	512,764	13,612,128	99.08%	1,810,649
2008	14,522,220	13,806,819	95.07%	461,437	14,268,256	98.25%	1,813,318
2009	14,988,703	14,474,545	96.57%	693,925	15,168,470	101.20%	1,202,926
2010	15,676,927	14,945,297	95.33%	501,740	15,447,037	98.53%	1,411,586
2011	15,695,172	15,177,033	96.70%	595,000	15,772,033	100.49%	2,144,840
*2012	15,876,201	15,082,391	95.00%	525,000	15,607,391	98.31%	1,853,622

* ESTIMATED FOR TAX YEAR 2012

PROPERTY TAX LEVY AND COLLECTIONS

TEN YEAR COMPARISON



**CITY OF HARLINGEN
PROPERTY TAX RATES
ALL OVERLAPPING GOVERNMENTS**

(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS

FISCAL YEAR	GENERAL FUND	DEBT SERVICE FUND	TOTAL	HARLINGEN INDEPENDENT		SOUTH TEXAS INDEPENDENT	
				SCHOOL DISTRICT	CAMERON COUNTY	SCHOOL DISTRICT	TOTAL
2003	0.406765	0.173179	0.579944	1.545000	0.340536	0.039200	2.504680
2004	0.418831	0.161113	0.579944	1.545000	0.358191	0.039200	2.522335
2005	0.418831	0.171728	0.590559	1.550000	0.358190	0.039200	2.537949
2006	0.417934	0.172625	0.590559	1.424000	0.358191	0.039200	2.411950
2007	0.430154	0.159846	0.590000	1.424000	0.358191	0.039200	2.411391
2008	0.435625	0.154375	0.590000	1.125000	0.343191	0.049200	2.107391
2009	0.437800	0.1522	0.590000	1.125000	0.353191	0.049200	2.117391
2010	0.435580	0.153247	0.588827	1.125000	0.363191	0.049200	2.126218
2011	0.434634	0.154193	0.588827	1.219000	0.364291	0.049200	2.221318
2012	0.450426	0.138401	0.588827	1.218000	0.384291	0.049200	2.240318

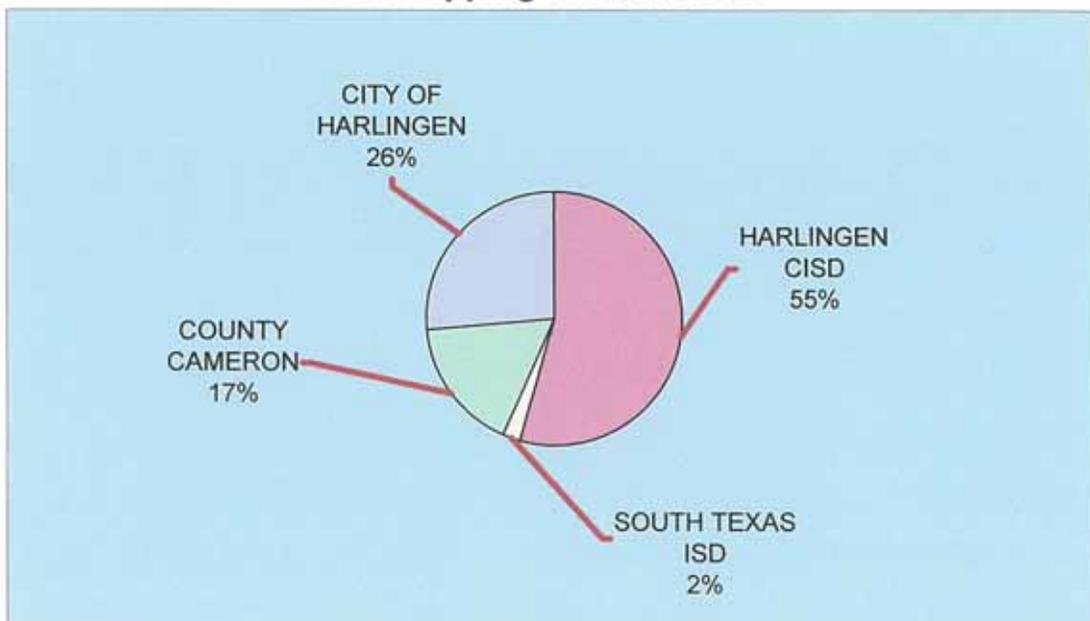
Tax rate limit City: \$2.50

Tax due date: January 31

Discount allowed: None

Penalty and Interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.

All Overlapping Governments



Percentage of total tax rate by taxing units

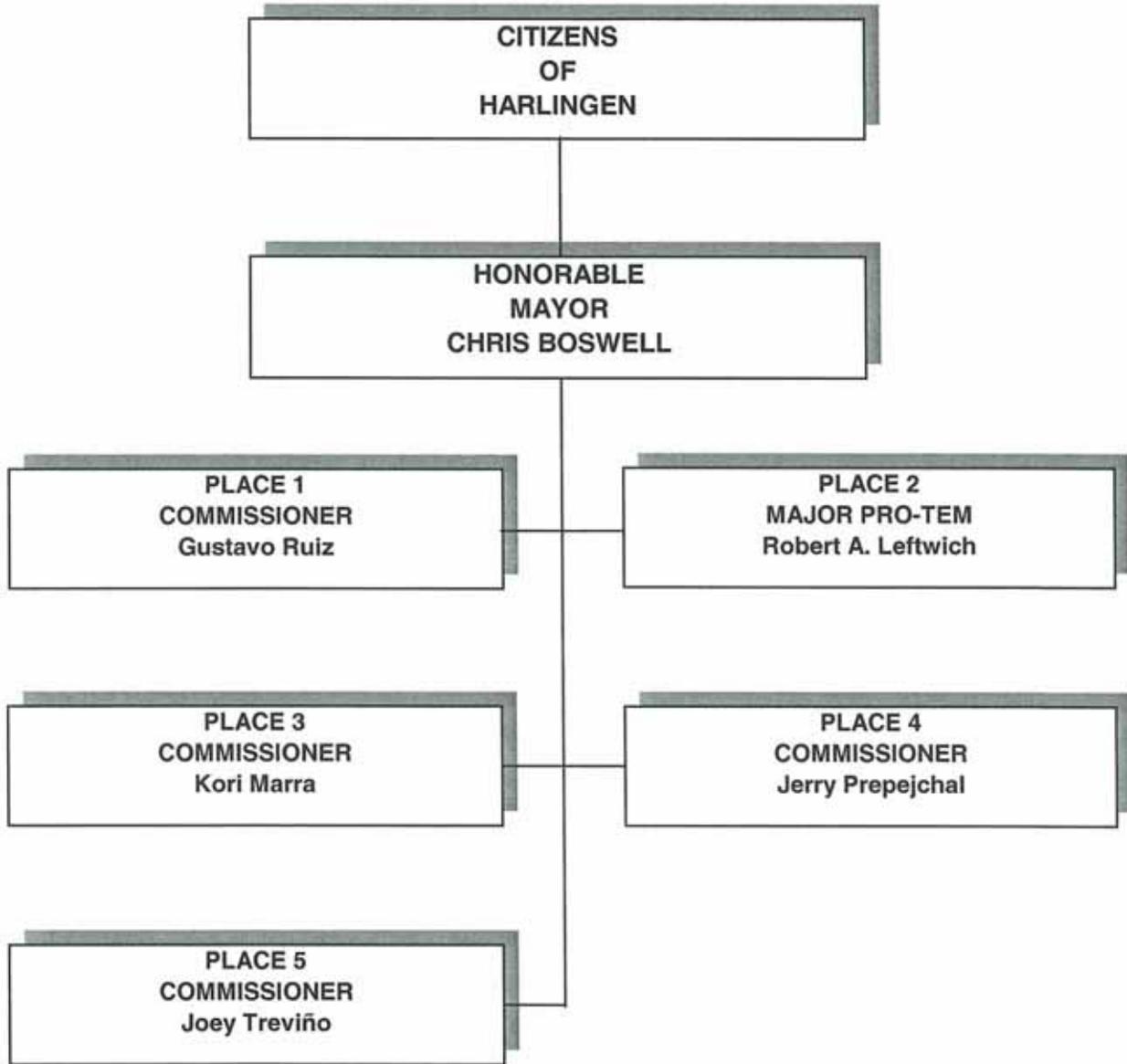
**CITY OF HARLINGEN
PRINCIPAL TAXPAYERS
2010 ASSESSED VALUATION**

<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	2010 TAXABLE ASSESSED VALUATION	PERCENTAGE OF TOTAL TAXABLE ASSESSED VALUATION
UNITED LAUNCH ALLIANCE LLC	AVIATION AEROSPACE	\$35,951,299	1.35%
HARLINGEN MEDICAL CTR REALTY LLC	MEDICAL REAL ESTATE DEVELOPERS	24,520,011	0.92%
MALL AT VALLE VISTA LLC	SHOPPING CENTER OPERATIONS	20,843,119	0.78%
AEP TEXAS CENTRAL COMPANY	ELECTRICITY SUPPLIERS	18,920,110	0.71%
VALLEY BAPTIST REALTY CORP	HOLDING COMPANY	15,393,700	0.58%
SOUTHWESTERN BELL TELEPHONE	TELEPHONE SERVICE	15,234,020	0.57%
HARLINGEN VENTURE NO TWO LP	SHOPPING CENTER OPERATIONS	14,368,096	0.54%
VALLEY BAPTIST REALTY CORP.	MEDICAL SERVICES	12,473,173	0.47%
HARLINGEN SC PARTNERS LTD	SHOPPING CENTER OPERATIONS	12,335,426	0.46%
HARLINGEN MEDICAL CENTER, LTD.	MEDICAL SERVICES	12,044,897	0.45%
		<u>\$182,083,851</u>	<u>6.83%</u>

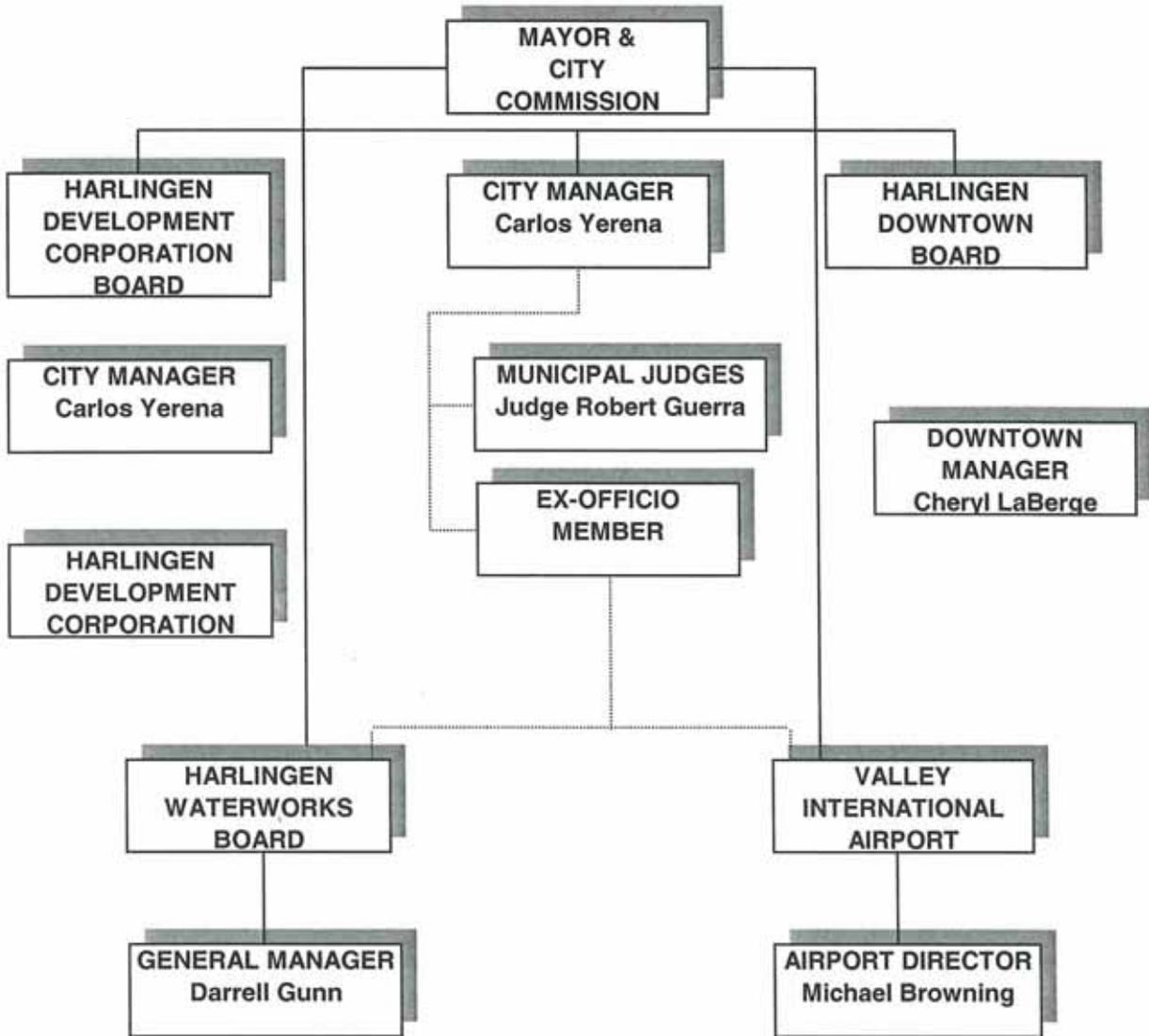
SOURCE: CAMERON APPRAISAL DISTRICT

CITY OFFICIALS

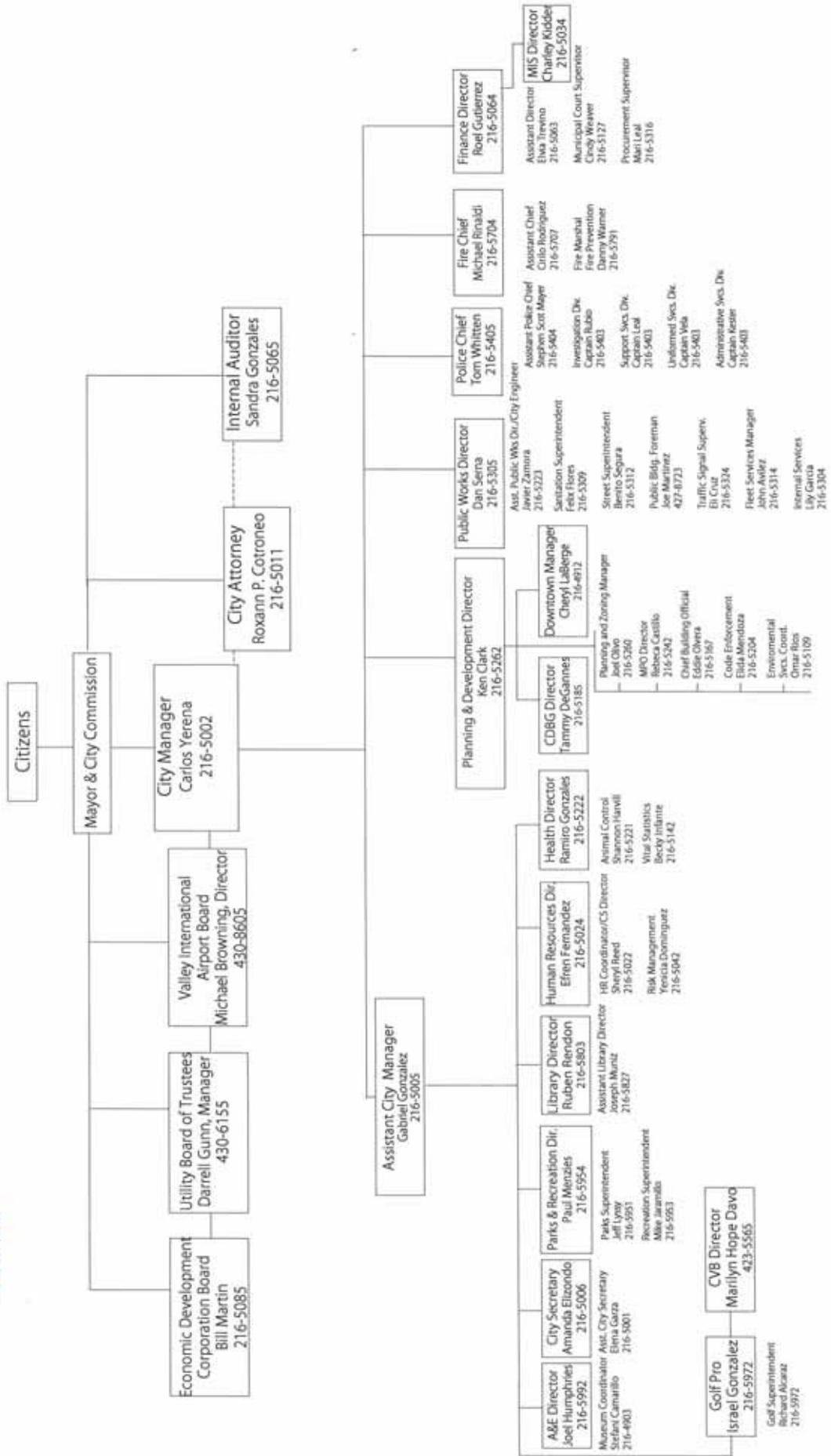
Mayor and Commissioners



**CITY MANAGER &
COMMISSION APPOINTEES
ORGANIZATION**



CITY OF HARLINGEN ORGANIZATIONAL CHART



CITY OF HARLINGEN

FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

General Fund is the primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund.

The Harlingen Waterworks System accounts for the operation of the Waterworks and Wastewater System.

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds). The main operating fund for the City of Harlingen, the General Fund is a major fund of the City and is used to account for resources devoted to funding services traditionally associated with local government.

Major Special Revenue Fund

The only Special Revenue Fund reported as a major fund is the Community Development Fund (CDBG). It is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.

Non-Major Special Revenue Funds

These funds are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The twelve different funds or grants that comprise the non-major Special Revenue Funds are as follows:

- 1) **Metropolitan Planning Organization (MPO) Fund** is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen-San Benito traffic area.
- 2) **Special Investigations Fund** is used to account for monies received by the Harlingen Police Department. These funds are used to finance police investigations, equipment, and for rewards in the "Crime stoppers Program".
- 3) **Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.
- 4) **Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.
- 5) **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for

expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

6) **Harlingen Downtown Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

7) **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

8) **Communication Center Fund** accounts for monies received for the rental of tower space and for expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

9) **Community Oriented Policing Services/Universal Hiring Program (COPS / UHP GRANT)** is a three-year descending grant. The purpose of this grant is to hire ten Police Officer Recruits. The salary and benefits of these new officers are funded by this grant. These officers were hired to bring the Harlingen Police Department in line with the required complement of officers.

10) **Red Light Safety Photo Enforcement Program** is aimed at reducing accident-related injuries, specifically at intersections that reflect a high number of traffic accidents.

11) **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.

12) **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

13) **Development Corporation of Harlingen, Inc. Fund** is used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

14) **Harlingen Community Improvement Board Fund** is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

15) **Infrastructure Fund** is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Major Debt Service Fund

This fund is provided to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

Major Capital Projects Funds

The Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of capital assets. The G.O. Bond Series 2004 Fund, G.O. Bond Series 2005, G.O. Bond Series 2006, C.O. Series 2007, G.O. Bond Series 2007, G.O. Bond Series 2010 and C.O. Series 2010 are reported as major funds as they are used to account for the proceeds of their respective bond issuances, which are to be used for the construction of major capital assets.

Non-Major Capital Projects Funds

The three other non-major Capital Funds are as follows:

- 1) **Capital Improvement Fund** is provided to account for receipts and expenditures of monies received for the construction of major capital improvements by the City.
- 2) **Petition Paving Fund** is used to account for the construction and financing of certain public improvements, which are to be paid wholly or in part by special assessments levied against benefited property.
- 3) **Street Improvement Fund** is provided for the purpose of street improvements for the City.

Major Proprietary Funds

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Municipal Auditorium Fund, the Sanitation Fund, and the Waste and Wastewater System Fund are reported as major enterprise funds.

- 1) **Municipal Auditorium Fund** has been established to account for the activities of the Municipal Auditorium.
- 2) **Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
- 3) **Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit

Non-Major Enterprise Funds

- 1) **Municipal Golf Course Fund** is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
- 2) **Harlingen Arts and Heritage Museum Fund** is used to account for the activities of the City's Museum.
- 3) **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

Major Internal Services Fund

The major Internal Services Fund is the Motor Vehicle/Warehouse Fund, which provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.

Non-Major Internal Services Fund

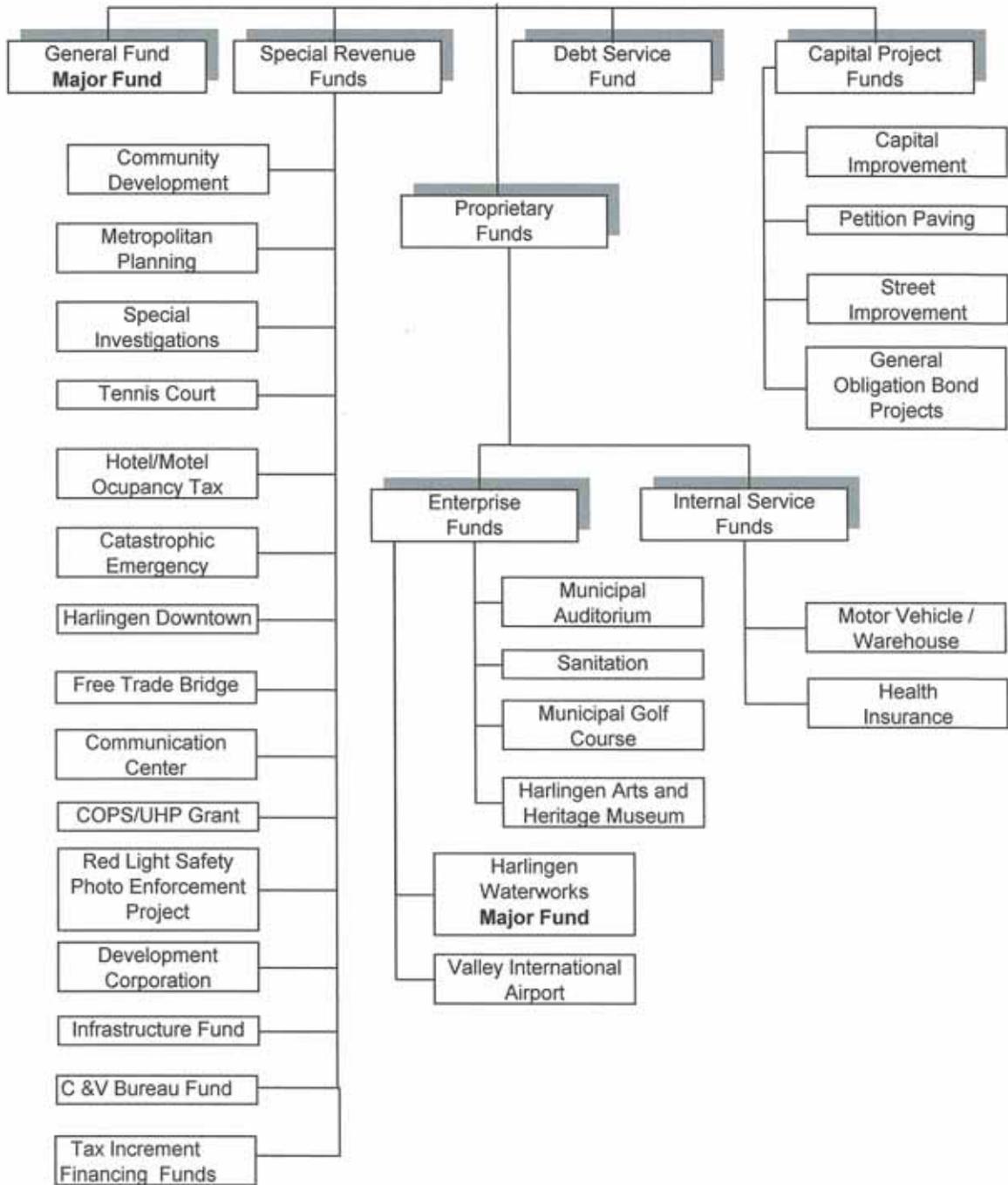
The Health Insurance Fund is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

Fiduciary Fund

The City is the trustee, or fiduciary, of the Firemen's Relief and Retirement Fund, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.

CITY OF HARLINGEN BUDGETARY FUNDS

**GOVERNMENTAL FUNDS
Major & Non-Major Funds**



**CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2011-2012**

There are five major revenue sources for the City of Harlingen that comprise 84.56% of the total revenues for all funds:

1) **Charges for Services (30.99%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (18.43%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (15.38%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (13.19%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (6.57%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

TAB 3 - STATISTICAL

**CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS**

	Actual 2009-2010			Budgeted 2010-2011			Approved 2011-2012		
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types
Property Taxes	\$16,306,239	\$0	\$0	\$16,362,033	\$0	\$0	\$16,065,422	\$0	\$0
Sales Tax	18,229,853	0	0	19,151,376	0	0	19,245,863	0	0
Franchise Fees	3,581,362	0	0	3,439,500	0	0	3,432,000	0	0
Other Taxes & Fees	1,133,743	1,554,550	0	1,271,200	1,300,000	0	1,220,500	1,300,000	0
Fines & Forfeitures	1,464,075	0	0	1,588,198	0	0	1,515,970	0	0
Licenses & Permits	476,005	0	0	464,000	0	0	490,200	0	0
Charges for Services	2,483,163	30,087,858	0	2,213,405	29,042,798	0	1,438,520	30,935,503	0
Intergovernmental	3,787,183	5,499,737	0	4,253,503	5,750,000	0	3,697,639	2,160,000	0
Interest Investments	155,555	145,188	0	143,168	126,900	2,002,000	76,891	87,570	2,002,000
Miscellaneous	472,811	4,407,794	2,700	670,285	4,830,128	0	1,440,787	5,243,130	0
Terminal Building	0	3,542,445	0	0	3,525,000	0	0	3,667,000	0
Airfield	0	718,634	0	0	694,000	0	0	694,000	0
Industrial Park	0	1,158,160	0	0	1,162,400	0	0	1,173,400	0
Terminal Support	0	1,196,743	0	0	1,246,500	0	0	1,326,500	0
Property Assessments	10,729	0	0	17,700	0	0	23,000	0	0
Pension Contributions	0	0	1,269,429	0	0	1,320,000	0	0	1,400,000
Other Financing Sources	2,290,743	674,604	0	43,412,609	6,830,000	0	5,352,716	464,000	0
TOTALS	\$50,391,482	\$48,986,513	\$3,456,485	\$52,986,978	\$54,507,726	\$3,322,000	\$53,999,508	\$47,051,103	\$3,402,000

These charts represent the Revenue Summary by Fund Type and Expenditure Summary by Object for Actual, Budgeted and Fiscal Years. The following pages depict various charts representing Revenues and Expenditures in summary and detail for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN

EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2009-2010			Budgeted 2010-2011			Approved 2011-2012		
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types
Personnel Services	\$26,694,064	\$12,287,646	\$0	\$28,461,527	\$12,432,608	\$0	\$28,549,289	\$12,586,461	\$0
Contracted Services	576,906	5,032,356	146,776	25,000	5,290,675	180,000	542,500	5,264,000	180,000
Materials & Supplies	1,895,176	5,161,877	0	1,855,864	5,622,172	0	1,503,033	5,923,865	0
Other Charges	9,813,554	9,554,857	16,366	10,150,397	10,735,546	20,625	10,159,692	10,930,612	24,925
Street Improvements	1,450,234	0	0	747,641	0	0	309,287	0	0
Capital Outlay	1,365,258	31,249	0	2,343,568	1,093,635	0	1,424,787	1,266,473	0
Other Financing Uses	5,449,291	735,256	0	10,306,237	187,200	0	8,116,623	493,750	0
Drainage	0	0	0	241,728	0	0	0	0	0
Depreciation	0	11,064,367	0	408,692	9,250,300	0	672,749	9,525,300	0
Housing Programs	380,855	0	0	252,871	0	0	0	0	0
Housing Rehabilitation	0	0	0	36,901,537	0	0	0	0	0
Demolition	0	0	0	5,913,344	0	0	3,794,235	0	0
Public Services & Economic Dev	0	0	0	0	0	0	0	0	0
Pensions & Withdrawals	0	0	1,446,940	0	0	1,400,000	0	0	1,520,000
Economic Development	2,357,035	0	0	0	0	0	0	0	0
TOTALS	\$49,983,372	\$43,867,609	\$1,610,082	\$97,608,406	\$44,612,136	\$1,600,625	\$55,072,195	\$45,990,461	\$1,724,625

CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2009-2010				Budgeted 2010-2011				Approved 2011-2012			
	Governmental		Fiduciary		Governmental		Fiduciary		Governmental		Fiduciary	
	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types
Property Taxes	\$16,306,239	\$0	\$0	\$16,306,239	\$16,362,033	\$0	\$0	\$16,362,033	\$16,065,422	\$0	\$0	\$16,065,422
Sales Tax	18,229,853	0	0	18,229,853	19,151,376	0	0	19,151,376	19,245,863	0	0	19,245,863
Franchise Fees	3,581,382	0	0	3,581,382	3,439,500	0	0	3,439,500	3,432,000	0	0	3,432,000
Other Taxes & Fees	1,133,743	1,554,550	0	2,688,293	1,271,200	1,300,000	0	2,571,200	1,220,500	1,300,000	0	2,520,500
Fines & Forfeitures	1,464,075	0	0	1,464,075	1,588,198	0	0	1,588,198	1,515,970	0	0	1,515,970
Licenses & Permits	476,005	0	0	476,005	464,000	0	0	464,000	490,200	0	0	490,200
Charges for Services	2,483,163	30,087,658	0	32,570,821	2,213,406	29,042,798	0	31,256,204	1,438,520	30,935,503	0	32,374,023
Intergovernmental	3,787,183	5,499,737	0	9,286,920	4,253,503	5,750,000	0	10,003,503	3,897,639	2,160,000	0	6,057,639
Interest Investments	155,555	146,188	2,184,356	2,486,099	143,168	128,900	2,002,000	2,272,068	76,891	87,570	2,002,000	2,166,481
Miscellaneous	472,811	4,407,794	2,700	4,883,305	670,285	4,830,128	0	5,500,413	1,440,787	5,243,130	0	6,683,917
Terminal Building	0	3,542,445	0	3,542,445	0	3,525,000	0	3,525,000	0	3,667,000	0	3,667,000
Airfield	0	718,634	0	718,634	0	694,000	0	694,000	0	694,000	0	694,000
Industrial Park	0	1,158,160	0	1,158,160	0	1,162,400	0	1,162,400	0	1,173,400	0	1,173,400
Terminal Support	0	1,196,743	0	1,196,743	0	1,246,500	0	1,246,500	0	1,326,500	0	1,326,500
Property Assessments	10,729	0	0	10,729	17,700	0	0	17,700	23,000	0	0	23,000
Pension Contributions	0	0	1,269,429	1,269,429	0	0	1,320,000	1,320,000	0	0	1,400,000	1,400,000
Other Financing Sources	2,290,743	674,604	0	2,965,347	43,412,609	6,930,000	0	50,242,609	5,352,716	464,000	0	5,816,716
TOTALS	\$50,391,482	\$48,986,513	\$3,458,485	\$102,834,480	\$92,986,978	\$54,507,726	\$3,322,000	\$150,816,704	\$53,989,508	\$47,051,103	\$3,402,000	\$104,452,611

This chart shows the Revenue Summary by Fund Type for Actual, Budgeted and Approved Fiscal Years.
 The following three pages of charts show the Detailed Revenue by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Revenues 2009-2010
Governmental Fund Types

General	CDBG	M.P.O.	Special Invest. gallons	Tennis Court	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Commu-nication Center	CPS/UPH Grant	Red Light Safety Enforcement	Convention & Visitor Bureau	TIF 1	TIF 2	TIF 3	Economic Dev. Corporation	Comm. Improvement Board	Debt Service	Petition Paving	Capital Improvement	Street Improvement	Infra-structure Fund	Total Govern-mental
\$10,879,410	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$4,101,577	0	\$0	\$1,325,252	0	\$16,306,239
13,672,360	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,419,097	1,139,366	0	0	0	0	0	19,229,853
3,581,382	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,581,382
24,260	0	0	0	0	841,798	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	267,725	1,133,743
1,484,075	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,484,075
476,005	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	476,005
2,186,052	0	0	78,673	0	0	0	0	138,435	57,765	0	0	0	0	0	0	0	0	0	0	0	0	0	2,483,163
1,725,839	1,189,443	220,363	284,940	0	0	20,000	0	0	0	138,773	188,025	0	0	0	0	0	0	0	0	0	0	0	3,787,183
98,128	0	0	4,295	68	733	1,264	244	1,454	53	0	1,082	0	58	112	21	33,889	792	2,249	9,732	245	963	183	155,595
99,178	0	0	0	0	0	0	40	0	0	0	0	0	0	0	0	373,593	0	0	0	0	0	0	472,811
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
627,353	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,290,743
\$54,834,103	\$1,198,443	\$220,363	\$299,235	\$104,731	\$942,491	\$642,750	\$211,523	\$139,889	\$57,808	\$138,773	\$189,907	\$624,479	\$68,679	\$107,351	\$25,056	\$3,825,579	\$1,140,158	\$4,103,826	\$0,732	\$245	\$1,348,453	\$267,008	\$58,391,482

TOTALS

CITY OF HARLINGEN
Actual Revenues 2009-2010
Proprietary Fund Types

	Proprietary Fund Types										Fiduciary Fund Types	
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	International Airport	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sales Tax	0	0	0	0	0	0	0	0	0	0	0	0
Franchise Fees	0	0	0	0	0	0	0	0	0	0	0	0
Other Taxes & Fees	0	0	0	0	0	0	0	0	0	0	0	0
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0
Charges for Services	94,431	8,365,767	12,041	1,164,750	16,301,089	0	4,149,580	0	0	0	0	0
Intergovernmental	0	28,437	0	0	0	5,471,300	0	0	0	0	0	0
Interest Investments	3	3,742	301	1,063	80,625	29,974	30,175	146,188	0	0	0	0
Miscellaneous	16,576	68,992	4,300	2,653	992,567	0	32,065	4,407,794	3,290,641	2,700	2,184,356	2,700
Terminal Building	0	0	0	0	0	3,542,445	0	0	0	0	0	0
Airfield	0	0	0	0	0	718,634	0	0	0	0	0	0
Industrial Park	0	0	0	0	0	1,158,160	0	0	0	0	0	0
Terminal Support	0	0	0	0	0	1,196,743	0	0	0	0	0	0
Property Assessments	0	0	0	0	0	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0	0	0	0	0	0
Other Financing Sources	241,728	120,000	100,000	0	0	0	140,876	72,000	0	0	1,269,429	0
TOTALS	\$352,738	\$8,586,938	\$116,642	\$1,168,466	\$17,374,281	\$13,671,805	\$4,352,696	\$3,362,946	\$48,986,513	\$3,456,485	\$3,456,485	\$0

TOTALS

CITY OF HARLINGEN
Budgeted Revenues 2010-2011
Governmental Fund Types

General	CDBG	M.P.O.	Special Investments	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communitication Center	COPS Grant	Convention & Visitors Bureau	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Improvement Board	Debt Service	Petition Paving	Infra-structure Fund	Total Governmental
\$12,227,704	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,134,329	\$0	\$0	\$16,362,033
Sales Tax	14,363,532	0	0	0	0	0	0	0	0	0	0	0	0	0	3,590,883	1,196,961	0	0	0	19,151,376
Franchise Fees	3,439,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,439,500
Other Taxes & Fees	165,000	0	0	0	851,200	0	0	0	0	0	0	0	0	0	0	0	0	0	255,000	1,271,200
Fines & Forfeitures	1,588,198	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,588,198
Licenses & Permits	464,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	464,000
Charges for Services	1,876,718	0	15,025	0	0	0	0	140,000	181,663	0	0	0	0	0	0	0	0	0	0	2,213,406
Intergovernmental	1,373,694	1,495,101	475,000	0	0	0	0	10,000	0	270,777	0	0	0	0	0	0	0	0	0	4,253,503
Interest Investments	85,500	0	3,250	0	600	400	200	850	50	0	150	0	0	0	45,968	400	1,400	4,300	100	143,168
Miscellaneous	97,350	0	0	0	0	0	0	0	0	0	0	0	0	0	572,635	0	0	0	0	670,285
Terminal Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Airfield	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Terminal Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Assessments	0	0	0	0	0	0	0	17,700	0	0	0	0	0	0	0	0	0	0	0	17,700
Pension Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Financing Sources	1,859,216	0	0	26,000	0	0	180,500	0	0	0	488,000	115,900	175,826	122,350	40,341,402	0	104,415	0	0	43,412,609
TOTALS	\$37,539,412	\$1,495,101	\$628,631	\$476,250	\$41,025	\$851,800	\$400	\$208,400	\$140,850	\$181,713	\$270,777	\$488,150	\$115,900	\$175,826	\$122,350	\$44,551,188	\$1,197,361	\$4,240,144	\$4,300	\$92,986,978

CITY OF HARLINGEN
Budgeted Revenues 2010-2011
Proprietary Fund Types

Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Taxes	0	0	0	0	0	0	0	0	0	0
Sales Tax	0	0	0	0	0	0	0	0	0	0
Franchise Fees	0	0	0	0	0	0	0	0	0	0
Other Taxes & Fees	0	0	0	0	1,300,000	0	0	1,300,000	0	0
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0
Charges for Services	175,300	8,113,000	13,500	16,332,000	0	3,075,598	0	29,042,798	0	0
Intergovernmental	0	0	0	0	5,750,000	0	0	5,750,000	0	0
Interest Investments	2,400	200	200	90,000	20,000	14,150	150	126,900	0	0
Miscellaneous	12,500	8,800	8,800	918,000	0	50,300	3,840,528	4,830,128	0	0
Terminal Building	0	0	0	0	3,525,000	0	0	3,525,000	0	0
Airfield	0	0	0	0	694,000	0	0	694,000	0	0
Industrial Park	0	0	0	0	1,162,400	0	0	1,162,400	0	0
Terminal Support	0	0	0	0	1,246,500	0	0	1,246,500	0	0
Property Assessments	0	0	0	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0	0	0	0
Other Financing Sources	158,000	0	100,000	6,500,000	0	0	72,000	6,830,000	1,320,000	1,320,000
TOTALS	\$345,800	\$8,115,400	\$122,500	\$23,840,000	\$13,697,900	\$3,140,048	\$3,912,678	\$64,507,726	\$3,322,000	\$3,322,000

**CITY OF HARLINGEN
Approved Revenues 2011-2012
Governmental Fund Types**

General	CDBG	M.P.O.	Special Investigations	Tennis Court	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS UHP Grant	Red Light Safety Enforcement	Convention & Visitor's Bureau	TIF 1	TIF 2	TIF 3	Economic Dev. Corp	Comm. Improvement Board	Debt Service	Petition Paving	Street Improvement	Infrastructure Fund	Total Governmental
\$12,385,363	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,070,039	\$0	\$0	\$0	\$0	\$16,065,422
14,364,213	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,694,633	1,197,017	0	0	0	0	19,246,863
3,432,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,432,000
100,000	0	0	0	0	800,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	260,000	1,220,500
1,515,970	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,515,970
490,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	490,200
1,101,667	0	0	15,000	0	0	0	0	140,000	181,853	0	0	0	0	0	0	0	0	0	0	0	0	1,436,220
1,377,374	0	0	265,000	0	0	0	10,000	0	277,308	0	200	0	0	0	0	0	0	0	0	0	0	3,097,639
39,500	0	0	1,500	25	400	575	120	775	40	0	0	150	75	100	25	16,504	500	852	3,375	10,275	100	76,891
192,585	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,248,202	0	0	0	0	0	1,440,787
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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0	0	0	0	0	0	0	23,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,000
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
885,743	0	0	0	96,000	0	0	212,505	0	0	0	0	488,000	101,807	104,253	182,984	3,281,424	0	0	0	0	0	5,352,716

TOTALS \$35,954,635 \$1,282,321 \$485,436 \$266,500 \$111,025 \$800,900 \$575 \$245,625 \$140,775 \$161,893 \$277,308 \$200 \$488,150 \$101,882 \$104,353 \$183,009 \$8,232,763 \$1,197,517 \$3,070,891 \$3,375 \$10,275 \$260,100 \$53,999,508

**CITY OF HARLINGEN
Approved Revenues 2011-2012
Proprietary Fund Types**

	Proprietary Fund Types										Fiduciary Fund Types	
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Motor Vehicle	Service/Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary	
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sales Tax	0	0	0	0	0	0	0	0	0	0	0	0
Franchise Fees	0	0	0	0	0	0	0	0	0	0	0	0
Other Taxes & Fees	0	0	0	0	0	0	0	0	0	0	0	0
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0
Charges for Services	164,250	8,130,000	17,275	1,308,900	17,748,000	0	3,567,078	0	30,935,503	0	0	0
Intergovernmental	0	0	0	0	0	2,160,000	0	0	2,160,000	0	0	0
Interest Investments	0	3,200	120	450	60,000	15,000	8,650	150	87,570	0	0	0
Miscellaneous	8,000	0	4,550	0	1,045,626	0	30,300	4,154,654	5,243,130	0	0	0
Terminal Building	0	0	0	0	0	3,667,000	0	0	3,667,000	0	0	0
Airfield	0	0	0	0	0	694,000	0	0	694,000	0	0	0
Industrial Park	0	0	0	0	0	1,173,400	0	0	1,173,400	0	0	0
Terminal Support	0	0	0	0	0	1,326,500	0	0	1,326,500	0	0	0
Property Assessments	0	0	0	0	0	0	0	0	0	0	0	0
Pension Contributions	0	0	0	0	0	0	0	0	0	0	0	0
Other Financing Sources	290,500	0	100,000	0	0	0	0	0	464,000	0	0	0
TOTALS	\$462,750	\$8,133,200	\$121,945	\$1,309,350	\$18,853,626	\$10,335,900	\$3,606,028	\$4,228,304	\$47,051,103	\$3,402,000	\$3,402,000	\$0

CITY OF HARLINGEN

EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2009-2010				Budgeted 2010-2011				Approved 2011-2012					
	Governmental		Proprietary		Governmental		Proprietary		Governmental		Proprietary		Fiduciary	
	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Total
Personnel Services	\$28,694,064	\$12,287,646	\$0	\$38,981,710	\$28,461,527	\$12,432,608	\$0	\$40,894,135	\$28,549,289	\$12,586,461	\$0	\$41,135,750		
Contracted Services	576,906	5,032,356	146,776	6,756,038	25,000	5,290,675	180,000	5,495,675	542,500	5,294,000	180,000	5,986,500		
Materials & Supplies	1,896,176	5,161,877	0	7,058,054	1,855,864	5,622,172	0	7,478,036	1,503,033	5,923,865	0	7,426,898		
Other Charges	9,813,554	9,554,857	16,366	19,384,777	10,150,397	10,735,546	20,625	20,906,568	10,159,892	10,930,612	24,625	21,114,929		
Street Improvements	1,450,234	0	0	1,450,234	747,641	0	0	747,641	309,287	0	0	309,287		
Capital Outlay	1,365,258	31,249	0	1,396,507	2,343,568	1,093,635	0	3,437,203	1,424,787	1,266,473	0	2,691,260		
Other Financing Uses	5,449,291	735,256	0	6,184,547	10,306,237	187,200	0	10,493,437	8,116,623	493,750	0	8,610,373		
Drainage	0	0	0	0	241,728	0	0	241,728	0	0	0	0		
Depreciation	0	11,064,387	0	11,064,387	0	9,250,300	0	9,250,300	0	9,525,300	0	9,525,300		
Housing Programs	380,855	0	0	380,855	406,692	0	0	406,692	672,749	0	0	672,749		
Housing Rehabilitation	0	0	0	0	252,871	0	0	252,871	0	0	0	0		
Demolition	0	0	0	0	0	0	0	0	0	0	0	0		
Public Services & Economic Dev	0	0	0	0	36,901,537	0	0	36,901,537	0	0	0	0		
Pensions & Withdrawals	0	0	1,446,940	1,446,940	0	0	1,400,000	1,400,000	0	0	1,520,000	1,520,000		
Economic Development	2,357,035	0	0	2,357,035	5,913,344	0	0	5,913,344	3,794,235	0	0	3,794,235		
TOTALS	\$49,983,372	\$43,867,609	\$1,610,062	\$95,461,063	\$97,606,406	\$44,612,136	\$1,600,625	\$143,819,167	\$55,072,195	\$45,990,461	\$1,724,625	\$102,787,261		

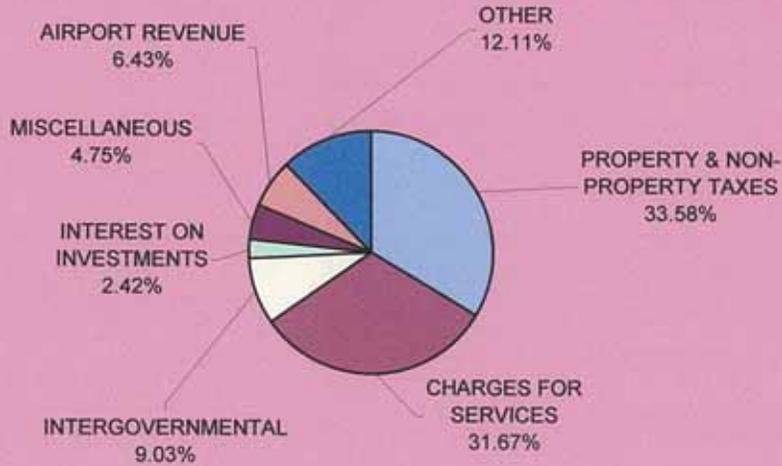
This chart shows the Expenditure Summary by Object for Actual, Budgeted and Approved Fiscal Years
 The following three pages of charts show the Detailed Expenditures by Object for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Expenditures by Object for 2009-2010

Governmental Funds

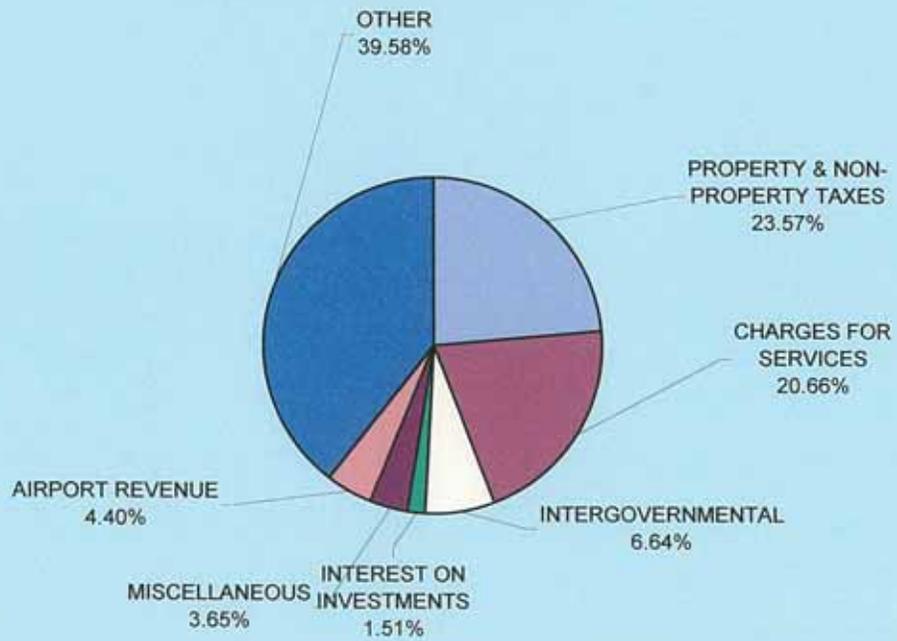
General	COBG	M.P.O.	Special Investigations	Special Court	Hose/Water	Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade	Communication Center	UHP Grant	COPS Grant	Red Light Safety	Conv.A. Visitor's Bureau	TIF	Economic Dev. Corp.	Comm. Board	Debt Services	Capital Improvement	Street Improvement	Infra-structure Fund	Total Governmental
\$25,099,644	\$288,803	\$125,027	\$0,000	\$0,000	\$0,000	\$0,000	\$0,000	\$137,829	\$0,000	\$138,773	\$0,000	\$0,000	\$0,552	\$82,310	\$0,000	\$504,538	\$0,000	\$0,000	\$0,000	\$0,000	\$0,000	\$26,894,064
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	576,908	0	0	0	0	0	576,908
979,208	5,246	11,910	872,951	0	0	0	34,545	4,032	0	0	0	0	126,034	0	0	0	0	0	0	0	63,150	1,896,176
8,093,290	258,894	82,511	271,020	31,621	222,841	0	190,884	34,032	87,207	0	0	0	106,741	205,943	2,813	175,018	0	0	50,885	0	0	9,813,664
0	258,871	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,171,580	19,683	1,460,324
401,387	0	0	108,933	0	0	0	380,070	0	3,898	0	0	0	31,796	0	0	0	0	292,107	0	0	149,007	1,365,258
572,909	0	0	37,702	0	629,000	0	0	0	125,000	0	0	0	0	0	0	0	0	4,094,600	0	0	0	5,448,291
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	380,855	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	380,855
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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0	0	0	0																			

CITY OF HARLINGEN
Revenue by Type for 2009-2010
Actual Revenues \$102,834,480



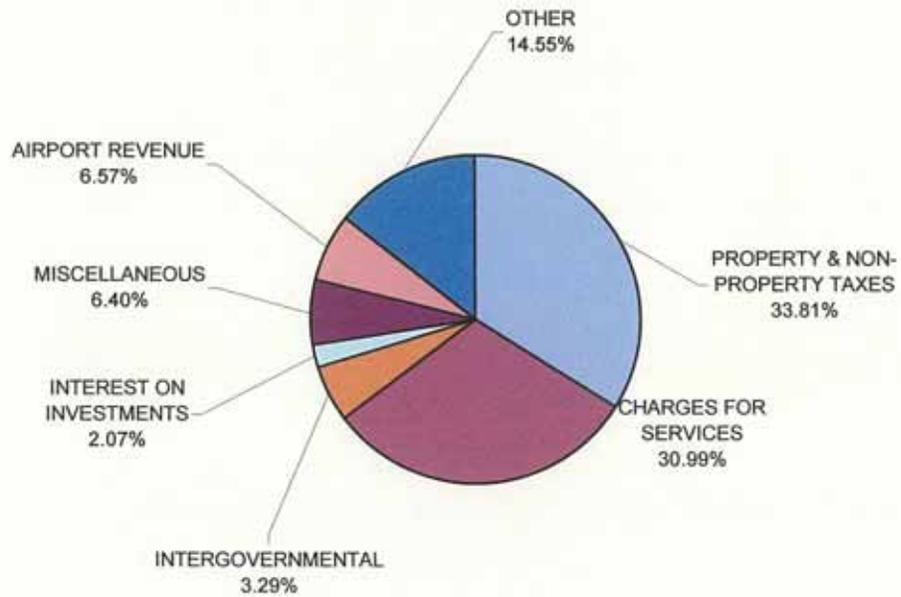
This pie chart shows the percentage of actual revenues by type for 2009-2010.

CITY OF HARLINGEN
Revenue by Fund Type for 2010-2011
Budgeted Revenues \$150,816,704



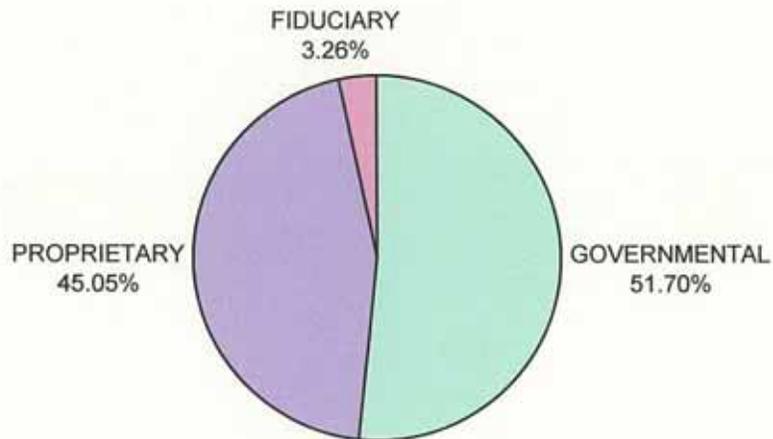
This pie chart shows the percentage of budgeted revenues by type for 2010-2011.

CITY OF HARLINGEN
Revenue by Type for 2011-2012
Approved Revenues \$104,452,611



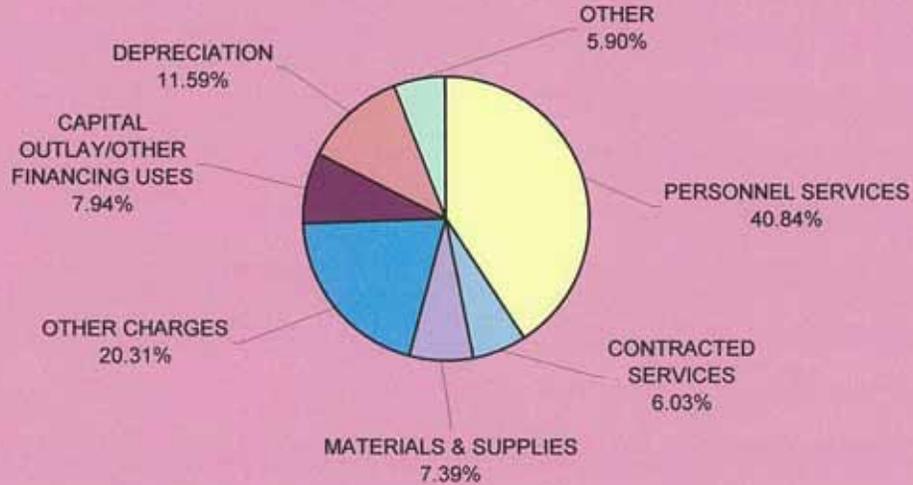
This pie chart shows percentage of proposed revenues by type for 2011-2012.

Proposed Revenues by Fund Type for 2011-2012



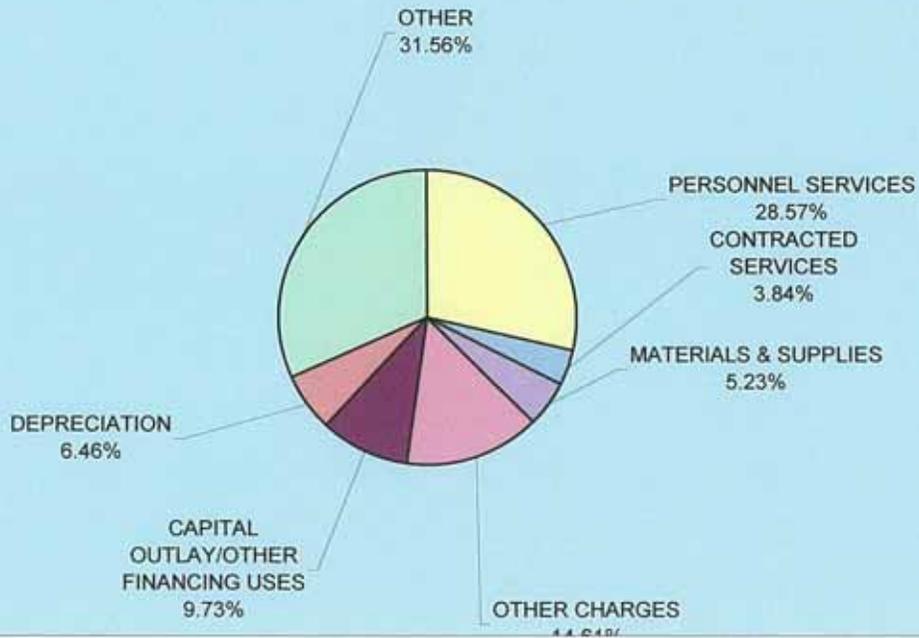
This pie chart shows the percentage that the three different fund types comprise for 2011-2012 Revenues

CITY OF HARLINGEN
Expenditures by Object for 2009-2010
Actual Expenditures - \$95,461,063



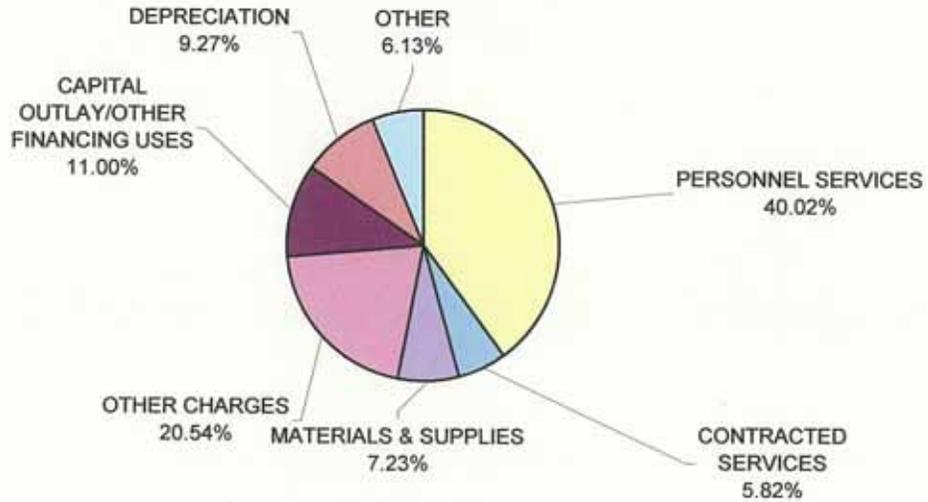
This pie chart shows the percentage of actual expenditures by object for 2009-2010.

CITY OF HARLINGEN
Expenditures by Object for 2010-2011
Budgeted Expenditures - \$143,119,167



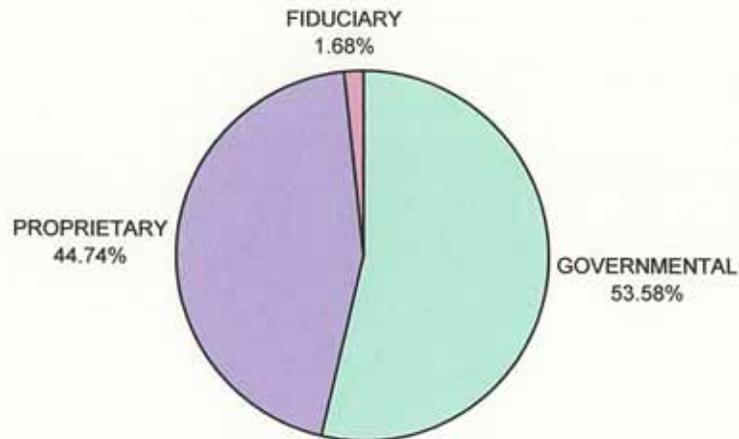
This pie chart shows the percentage of budgeted expenditures by object for 2010-2011.

**CITY OF HARLINGEN
Expenditures by Object for 2011-2012
Approved Expenditures - \$102,787,281**



This pie chart shows the percentage of approved expenditures by object for 2011-2012.

Proposed Expenditures by Fund Type for 2011-2012



This pie chart shows the percentage that the three different fund types comprise for 2011-2012 Revenues

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2009-2010
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2009	REVENUES FOR FY 2009-10	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2009-10	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ACTUAL BALANCE 9/30/2010
GENERAL FUND	\$10,926,445	\$34,834,103	PROPERTY TAXES	\$10,879,410	100.0%	\$35,145,487	PERSONNEL SERVICES	\$25,099,644	100.0%	\$10,615,061
			SALES TAXES	13,672,390			MATERIALS & SUPPLIES	978,208		
			FRANCHISE FEES	3,581,382			SERVICES & CHARGES	8,093,280		
			FINES & FORFEITURES	1,464,075			CAPITAL OUTLAY	401,387		
			LICENSES & PERMITS	500,265			TRANS.OTHER FINANCING	572,988		
			CHARGES FOR SERVICES	2,186,052				\$35,145,487		
			INTERGOVERNMENTAL	1,725,839						
			INTEREST - INVESTMENTS	98,128						
			MISCELLANEOUS REVENUES	99,179						
			OTHER FINANCING SOURCES	627,383						
				<u>\$34,834,103</u>						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	\$1,377,568	\$1,198,443	INTERGOVERNMENTAL	1,198,443	100.0%	\$1,192,859	ADMINREHAB EXPENSES	\$1,192,859	100.0%	\$1,383,172
M.P.O.	(1,534)	220,363	INTERGOVERNMENTAL	220,363	100.0%	220,048	PERSONNEL SERVICES	125,627		(1,219)
							MATERIALS & SUPPLIES	11,910		
							SERVICES & CHARGES	82,511		
								<u>220,048</u>	100.0%	
SPECIAL INVESTIGATIONS	2,775,348	299,235	INTERGOVERNMENTAL	294,940		1,095,595	PERSONNEL SERVICES	6,988		1,978,988
			MISCELLANEOUS REVENUES	0			MATERIALS & SUPPLIES	672,062		
			INTEREST - INVESTMENTS	4,295			SERVICES & CHARGES	271,021		
				<u>299,235</u>	100.0%		CAPITAL OUTLAY	106,533		
								<u>1,057,504</u>	96.5%	
TENNIS COURT	6,263	104,731	CHARGES FOR SERVICES	8,673		31,621	SERVICES & CHARGES	31,621	100.0%	79,373
			MISCELLANEOUS REVENUES	70,058						
			TRANSFERS FROM	26,000						
				<u>104,731</u>	100.0%					
HOTEL/MOTEL OCCUPANCY TAX	556,849	842,491	HOTEL/MOTEL OCCUPANCY TA	842,491	100.0%	851,841	SERVICES & CHARGES	222,841		547,499
							TRANSFERS OUT	629,000		
								<u>851,841</u>	100.0%	
CATASTROPHIC EMERGENCY	832,732	642,750	INTEREST - INVESTMENTS	1,264	100.0%	414,615	MATERIALS & SUPPLIES	30,536	100.0%	1,060,867
			INSURANCE RECOVERY - OTHE	641,486			SERVICES & CHARGES	4,009		
				<u>642,750</u>			CAPITAL OUTLAY	380,070		
								<u>414,615</u>		
HARLINGEN DOWNTOWN	240,338	211,524	MISCELLANEOUS	20,294		332,545	PERSONNEL SERVICES	137,829		119,317
			PROPERTY ASSESSMENTS	10,730			MATERIALS & SUPPLIES	4,032		
			TRANSFERS FROM	180,500			SERVICES & CHARGES	190,684		
				<u>211,524</u>	100.0%			<u>332,545</u>	100.0%	
FREE TRADE BRIDGE	835,276	139,889	BRIDGE CROSSINGS	138,435	100.0%	162,930	SERVICES & CHARGES	34,032	100.0%	812,235
			INVESTMENTS	1,454			CAPITAL OUTLAY	3,898		
				<u>139,889</u>			TRANSFERS OUT	125,000		
								<u>162,930</u>		
COMMUNICATION CENTER	72,049	57,808	TOWER RENTAL	57,755	100.0%	87,297	SERVICES & CHARGES	87,297	100.0%	42,560
			INVESTMENTS	53						
				<u>57,808</u>						
COPS / UHP GRANT	0	138,773	INTERGOVERNMENTAL	138,773	100.0%	138,773	PERSONNEL SERVICES	112,072	80.8%	0
RED LIGHT SAFETY ENFORCEME	476,108	189,907	INVESTMENTS	1,082	100.0%	274,123	MATERIALS & SUPPLIES	232,775		391,892
			VARIOUS	188,825			CAPITAL OUTLAY	31,796		
				<u>189,907</u>				<u>264,571</u>	96.5%	
CONVENTION & VISITORS BUREA	0	624,479	VARIOUS	258,479	100.0%	288,253	PERSONNEL SERVICES	82,310	100.0%	336,226
			TRANSFERS FROM	366,000			SERVICES & CHARGES	205,943		
				<u>624,479</u>				<u>288,253</u>		
TAX INCREMENT FINANCING 1	79,472	58,679	OTHER FINANCING SOURCES	58,621	99.9%	0	SERVICES & CHARGES	0	0.0%	138,151
TAX INCREMENT FINANCING 2	167,726	107,351	OTHER FINANCING SOURCES	107,239	99.9%	2,813	SERVICES & CHARGES	2,813	100.0%	272,264
TAX INCREMENT FINANCING 3	23,697	25,056	OTHER FINANCING SOURCES	25,035	99.9%	0	SERVICES & CHARGES	0	0.0%	48,753
ECONOMIC DEVELOPMENT CORI	13,899,744	3,825,579	SALES TAX ALLOCATION	3,418,097		3,740,170	SERVICES & CHARGES	175,018		13,985,153
			VARIOUS	407,482			ADMINISTRATION	2,978,247		
				<u>3,825,579</u>	100.0%			<u>3,153,265</u>	84.3%	
HGN COMM IMPROVEMENT BOAV	404,137	1,140,158	SALES TAX ALLOCATION	1,139,366	99.9%	173,326	CAPITAL OUTLAY	173,326	100.0%	1,370,969
INFRASTRUCTURE FUND	172,458	267,908	INFRASTRUCTURE ASSESSMEI	267,725		231,900	MATERIALS & SUPPLIES	63,150		208,506
			INVESTMENTS	183			STREET IMPROVEMENTS	19,683		
				<u>267,908</u>	100.0%		CAPITAL OUTLAY	149,067		
								<u>231,900</u>	100.0%	
TOTAL SPECIAL REVENUE FUND	\$21,918,291	\$10,095,124				\$9,238,709				\$22,774,706
DEBT SERVICE FUND	\$495,682	\$4,103,826	PROPERTY TAXES	\$4,101,577	99.9%	\$4,084,600	PRINCIPAL & INTEREST	\$4,084,600	100.0%	\$515,108

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2009-2010
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2009	REVENUES FOR FY 2009-10	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2009-10	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ACTUAL BALANCE 9/30/2010
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENT	\$258,635	\$245	INTEREST - INVESTMENTS	\$245	100.0%	\$342,995	CAPITAL OUTLAY	\$292,107	85.2%	(\$84,115)
PETITION PAVING	579,748	9,732	INTEREST - INVESTMENTS	9,732	100.0%	0	SERVICES & CHARGES	0	0.0%	589,480
STREET IMPROVEMENT	323,796	1,348,453	PROPERTY TAXES	1,325,252		1,171,580	SERVICES & CHARGES	1,171,580	100.0%	500,669
			INTEREST - INVESTMENTS	953						
				1,326,205	98.4%					
TOTAL CAPITAL PROJECTS FUNDS	\$1,162,179	\$1,388,430				\$1,514,575				\$1,006,034
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	(\$793)	\$352,738	RENTALS	\$94,431		\$433,469	PERSONNEL SERVICES	\$112,151		(\$81,524)
			MISCELLANEOUS	16,579			MATERIALS & SUPPLIES	6,069		
			TRANSFERS FROM	241,728			SERVICES & CHARGES	222,114		
				352,738	100.0%		DEPRECIATION	93,136		
								433,470	100.0%	
SANITATION	2,410,919	8,586,938	GARBAGE COLLECTIONS/PICKL	8,300,320		7,171,665	PERSONNEL SERVICES	1,766,051		3,826,192
			REIMBURSEMENTS	93,884			MATERIALS & SUPPLIES	156,411		
			VARIOUS	72,734			SERVICES & CHARGES	4,756,674		
			TRANSFERS FROM	120,000			DEPRECIATION	117,137		
				8,586,938	100.0%		TRANSFERS OUT	375,392		
								7,171,665	100.0%	
HGN. ARTS & HERITAGE MUSEUM	189,853	116,642	INTEREST - INVESTMENTS	301		114,223	PERSONNEL SERVICES	47,062		192,282
			MISCELLANEOUS	16,341			SERVICES AND CHARGES	56,911		
			TRANSFERS FROM	100,000	100.0%		DEPRECIATION	6,990		
				116,642				110,963	97.1%	
MUNICIPAL GOLF COURSE	828,628	1,168,466	CHARGES FOR SERVICES	1,036,450		1,285,745	PERSONNEL SERVICES	613,504		711,349
			FOOD/DRINK/MERCHANDISE S.	128,300			MATERIALS & SUPPLIES	230,754		
			INTEREST - INVESTMENTS	1,063			SERVICES & CHARGES	178,017		
				1,165,813	99.8%		DEPRECIATION	151,690		
							TRANSFERS OUT	80,531		
								1,254,496	97.6%	
WATERWORKS/WASTEWATER	6,297,705	17,374,281	SERVICE REVENUES	16,301,089		17,784,803	PERSONNEL SERVICES	6,661,053		5,867,183
			INTEREST INVESTMENTS	80,625			CONTRACTED SERVICES	3,460,210		
			MISCELLANEOUS	992,567			MATERIALS & SUPPLIES	2,425,962		
				17,374,281	100.0%		OTHER CHARGES	224,429		
							OTHER FINANCING USES	0		
							DEPRECIATION EXPENSES	5,013,549		
								17,784,803	100.0%	
VALLEY INTERNATIONAL AIRPOR	4,156,311	13,671,806	RENTALS/TERMINAL SUPPORT	6,615,982		9,748,901	PERSONNEL SERVICES	2,712,923		8,079,216
			INTEREST - INVESTMENTS	29,974			SERVICES AND CHARGES	1,572,146		
			CAPITAL CONTRIBUTIONS	7,025,850			MATERIALS & SUPPLIES	555,467		
				13,671,806	100.0%		OTHER EXPENSES	655,554		
							OTHER FINANCING USES	102,830		
							DEPRECIATION	4,149,961		
								9,748,901	100.0%	
TOTAL ENTERPRISE FUNDS	\$13,862,633	\$41,370,671				\$36,538,806				\$18,614,898
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	\$3,609,804	\$4,352,696	CHARGES FOR SERVICES	\$4,149,580		\$4,005,375	PERSONNEL SERVICES	\$374,900		\$3,967,125
			INTEREST - INVESTMENTS	30,175			MATERIALS & SUPPLIES	1,784,356		
			TRANSFERS FROM	140,876			SERVICES & CHARGES	137,732		
			SALE OF FIXED ASSETS	32,065			DEPRECIATION	1,531,884		
				4,352,696	100.0%		TRANSFERS OUT	176,503		
								4,005,375	100.0%	
HEALTH INSURANCE	162,859	3,362,946	CONTRIBUTIONS	3,290,641		3,323,427	SERVICES & CHARGES	3,323,427	100.0%	202,378
			TRANSFERS FROM	72,000						
				3,362,641	100.0%					
TOTAL INTERNAL SERVICE FUNDS	\$3,772,663	\$7,715,642				\$7,328,802				\$4,169,503
PENSION FUND										
FIREMEN'S RELIEF & RETIREMEN	\$19,326,830	\$3,456,485	INTEREST - INVESTMENTS	\$2,184,357		\$1,610,082	PERSONNEL SERVICES	\$1,446,040		\$21,173,333
			CONTRIBUTIONS	1,272,128			SERVICES & CHARGES	163,142		
				3,456,485	100.0%			1,610,082	100.0%	
GRAND TOTAL	\$71,485,023	\$102,834,481				\$95,461,061				\$78,888,443

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2010-2011
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2010	REVENUES FOR FY 2010-11	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2010-11	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2011
GENERAL FUND	\$10,615,061	\$37,539,412	PROPERTY TAXES	\$12,227,704	100.0%	\$38,992,995	PERSONNEL SERVICES	\$26,764,702	100.0%	\$9,161,478
			SALES TAXES	14,363,532			MATERIALS & SUPPLIES	1,159,044		
			FRANCHISE FEES	3,804,500			SERVICES & CHARGES	8,068,237		
			FINES & FORFEITURES	1,588,198			CAPITAL OUTLAY	1,735,588		
			LICENSES & PERMITS	464,000			TRANS./OTHER FINANCING I	1,265,424		
			CHARGES FOR SERVICES	1,876,718				\$38,992,995		
			INTERGOVERNMENTAL	1,373,694						
			INTEREST - INVESTMENTS	65,500						
			MISCELLANEOUS REVENUES	97,350						
			OTHER FINANCING SOURCES	1,858,216						
				\$37,539,412						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	\$1,383,172	\$1,495,101	INTERGOVERNMENTAL	\$1,495,101	100.0%	\$1,495,101	ADMIN/REHAB SERVICES	\$1,495,101	100.0%	\$1,383,172
M.P.O.	(1,219)	628,931	INTERGOVERNMENTAL	628,931	100.0%	628,931	PERSONNEL SERVICES	139,487		(1,219)
							MATERIALS & SUPPLIES	14,000		
							SERVICES & CHARGES	475,444		
								628,931	100.0%	
SPECIAL INVESTIGATIONS	1,978,988	478,250	INTERGOVERNMENTAL	475,000		1,076,507	PERSONNEL SERVICES	3,486		1,380,731
			INTEREST - INVESTMENTS	3,250			MATERIALS & SUPPLIES	497,697		
				478,250	100.0%		SERVICES & CHARGES	242,324		
							CAPITAL OUTLAY	333,000		
								1,076,507	100.0%	
TENNIS COURT	79,373	41,025	CHARGES FOR SERVICES	15,025		42,171	SERVICES & CHARGES	42,171	100.0%	78,227
			TRANSFERS FROM	26,000						
				41,025	100.0%					
HOTEL/MOTEL OCCUPANCY TAX	547,499	851,800	HOTEL/MOTEL OCCUPANCY TA	851,200	99.9%	926,805	SERVICES & CHARGES	135,805		472,494
							TRANSFERS OUT	751,000		
								886,805	95.7%	
CATASTROPHIC EMERGENCY	1,060,867	400	INTEREST - INVESTMENTS	400	100.0%	350,694	MATERIALS & SUPPLIES	350,694	100.0%	710,573
HARLINGEN DOWNTOWN	119,317	208,400	ASSESSMENTS	17,700		263,067	PERSONNEL SERVICES	141,637		64,650
			GRANTS	10,000			MATERIALS & SUPPLIES	6,600		
			TRANSFERS FROM	180,500			SERVICES & CHARGES	114,830		
				208,200	99.9%			263,067	100.0%	
FREE TRADE BRIDGE	812,235	140,850	BRIDGE CROSSINGS	140,000		752,000	SERVICES & CHARGES	100,000		201,085
			INTEREST - INVESTMENTS	850			TRANSFERS OUT	652,000		
				140,850				752,000	100.0%	
COMMUNICATION CENTER	42,560	181,713	TOWER RENTAL	181,663	99.97%	96,300	SERVICES & CHARGES	96,300	100.0%	127,973
COPS / UHP GRANT	0	270,777	INTERGOVERNMENTAL	270,777		270,777	PERSONNEL SERVICES	270,777	100.0%	0
RED LIGHT SAFETY ENFORCEME	391,892	0	VARIOUS	0	0.0%	200,689	MATERIALS & SUPPLIES	34,173		191,203
							CAPITAL OUTLAY	166,516		
								200,689	100.0%	
CONVENTION & VISITORS BUREA	336,226	488,150	VARIOUS	150		483,613	PERSONNEL SERVICES	128,153		340,763
			TRANSFERS FROM	488,000			MATERIALS & SUPPLIES	15,000		
				488,150			SERVICES & CHARGES	340,460		
								483,613	100.0%	
TAX INCREMENT FINANCING 1	138,151	115,900	OTHER FINANCING SOURCES	115,900	100.0%	115,900	SERVICES & CHARGES	115,900	100.0%	138,151
TAX INCREMENT FINANCING 2	272,264	175,826	OTHER FINANCING SOURCES	175,826	100.0%	175,826	SERVICES & CHARGES	175,825	100.0%	272,264
TAX INCREMENT FINANCING 3	48,753	122,350	OTHER FINANCING SOURCES	122,350	100.0%	122,350	SERVICES & CHARGES	122,350	100.0%	48,753
ECONOMIC DEVELOPMENT CORI	13,985,152	44,551,188	SALES TAX ALLOCATION	3,590,883		44,551,188	SERVICES & CHARGES	872,285		13,985,152
			RENTALS	0			ADMINISTRATION	2,898,983		
			TRANSFERS FROM	40,341,402			Economic Development	40,779,920		
				43,932,285	98.6%			44,551,188	100.0%	
HGN COMM IMPROVEMENT BOAR	1,370,969	1,197,361	SALES TAX ALLOCATION	1,196,961	100.0%	1,897,361	ADMINISTRATION	1,897,361	100.0%	670,969
INFRASTRUCTURE FUND	208,506	255,100	INFRASTRUCTURE ASSESSMEP	255,000	100.0%	201,564	MATERIALS & SUPPLIES	18,100		262,042
							SERVICES & CHARGES	45,000		
							STREET IMPROVEMENTS	30,000		
							CAPITAL OUTLAY	108,464		
								201,564	100.0%	
TOTAL SPECIAL REVENUE FUND	\$22,774,705	\$61,203,122				\$53,680,844				\$20,326,963
DEBT SERVICE FUND	\$515,108	\$4,240,144	PROPERTY TAXES	\$4,134,329	97.5%	\$4,240,138	PRINCIPAL & INTEREST	\$4,240,138	100.0%	\$515,116

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2010-2011
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ACTUAL BALANCE 10/1/2010	REVENUES FOR FY 2010-11	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2010-11	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2011
CAPITAL PROJECT FUNDS										
PETITION PAVING	589,480	4,300	INTEREST - INVESTMENTS	4,300	100.0%	549,431	TRANSFERS OUT	439,431	80.0%	44,349
STREET IMPROVEMENT	500,669	0	PROPERTY TAXES	0	0.00%	173,000	TRANSFERS OUT	173,000	100.0%	327,669
TOTAL CAPITAL PROJECTS FUND	\$1,090,149	\$4,300				\$722,431				\$372,018
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	(\$81,524)	\$345,800	RENTALS	\$121,700		\$345,763	PERSONNEL SERVICES	\$123,958		(\$81,487)
			ADMISSIONS	53,600			MATERIALS & SUPPLIES	11,697		
			VARIOUS	12,500			SERVICES & CHARGES	210,108		
			TRANSFERS FROM	158,000			DEPRECIATION	0		
				345,800	100.0%			345,763	100.0%	
SANITATION	3,826,192	8,115,400	GARBAGE COLLECTIONS/PICKUP	8,048,000		7,849,823	PERSONNEL SERVICES	2,091,195		4,091,769
			REIMBURSEMENTS	65,000			MATERIALS & SUPPLIES	146,250		
			TRANSFERS FROM	2,400			SERVICES & CHARGES	5,050,694		
				8,115,400	100.0%		CAPITAL OUTLAY	491,384		
								7,779,523	99.1%	
HGN, ARTS & HERITAGE MUSEUM	192,281	122,500	RENTALS & ADMISSIONS	13,500		122,500	PERSONNEL SERVICES	50,215		192,281
			OUTSIDE SOURCES	8,800			MATERIALS & SUPPLIES	3,795		
			TRANSFERS FROM	100,000			SERVICES & CHARGES	68,490		
				122,300	99.8%			122,500	100.0%	
MUNICIPAL GOLF COURSE	711,349	1,333,400	CHARGES FOR SERVICES	1,162,000		1,220,659	PERSONNEL SERVICES	693,111		824,090
			FOOD/ DRINK/MERCHANDISE S.	171,400			MATERIALS & SUPPLIES	227,000		
			INTEREST- INVESTMENTS	0			SERVICES & CHARGES	235,348		
				1,333,400	100.0%		TRANSFERS OUT	65,200		
								1,220,659	100.0%	
WATERWORKS/WASTEWATER	5,887,183	23,840,000	SERVICE REVENUES	16,332,000		18,163,440	PERSONNEL SERVICES	6,423,250		11,563,743
			INTEREST INVESTMENTS	90,000			CONTRACTED SERVICES	3,488,675		
			MISCELLANEOUS	918,000			MATERIALS & SUPPLIES	2,797,260		
				17,340,000	72.7%		OTHER CHARGES	414,235		
							OTHER FINANCING USES	0		
							DEPRECIATION EXPENSES	5,040,000		
								18,163,440	100.0%	
VALLEY INTERNATIONAL AIRPOR	8,079,216	13,897,900	RENTALS/TERMINAL SUPPORT	6,627,900		10,036,500	PERSONNEL SERVICES	2,662,000		11,740,616
			INTEREST INVESTMENTS	20,000			SERVICES & CHARGES	1,802,000		
			CAPITAL CONTRIBUTIONS	7,050,000			MATERIALS & SUPPLIES	606,500		
				13,897,900	100.0%		OTHER EXPENSES	704,000		
							OTHER FINANCING USES	62,000		
							DEPRECIATION	4,200,000		
								10,036,500	100.0%	
TOTAL ENTERPRISE FUNDS	\$18,614,897	\$47,455,000				\$37,738,685				\$28,331,012
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	\$3,957,126	\$3,140,048	CHARGES FOR SERVICES	\$3,075,598		\$2,960,943	PERSONNEL SERVICES	388,879		\$4,136,231
			TRANSFERS FROM	14,150			MATERIALS & SUPPLIES	1,829,850		
			INTEREST - INVESTMENTS	50,300			SERVICES & CHARGES	140,163		
				3,140,048	100.0%		CAPITAL OUTLAY	602,251		
								2,960,943	100.0%	
HEALTH INSURANCE	202,378	3,912,678	CONTRIBUTIONS	3,840,528		3,912,508	SERVICES & CHARGES	3,912,508	100.0%	202,548
			TRANSFERS FROM	72,000						
				3,912,528	100.0%					
TOTAL INTERNAL SERVICE FUND	\$4,159,504	\$7,052,726				\$6,873,451				\$4,338,779
PENSION FUNDS										
FIREMEN'S RELIEF & RETIREMEN	\$21,173,333	\$3,322,000	INTEREST - INVESTMENTS	2,002,000		\$1,600,625	PERSONNEL SERVICES	1,400,000		\$22,894,708
			CONTRIBUTIONS	1,320,000			SERVICES & CHARGES	200,625		
				3,322,000	100.0%			1,600,625	100.0%	
GRAND TOTAL	\$78,668,442	\$160,816,704				\$143,819,167				\$86,940,094

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2011-2012
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ESTIMATED BALANCE 10/1/2011	REVENUES FOR FY 2011-12	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2011-12	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2012
GENERAL FUND	\$9,161,478	\$35,954,635	PROPERTY TAXES	\$12,395,383	100.0%	\$35,954,635	PERSONNEL SERVICES	\$26,712,014	100.0%	\$9,161,478
			SALES TAXES	14,364,213			MATERIALS & SUPPLIES	981,348		
			FRANCHISE FEES	3,592,000			SERVICES & CHARGES	7,518,361		
			FINES & FORFEITURES	1,515,970			CAPITAL OUTLAY	77,148		
			LICENSES & PERMITS	490,200			TRANSOTHER FINANCING L	865,744		
			CHARGES FOR SERVICES	1,849,767				<u>\$35,954,635</u>		
			INTERGOVERNMENTAL	629,274						
			INTEREST - INVESTMENTS	39,500						
			MISCELLANEOUS REVENUES	192,585						
			OTHER FINANCING SOURCES	885,743						
				<u>\$35,954,635</u>						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	\$1,383,172	\$1,282,321	INTERGOVERNMENTAL	\$1,282,321	100.0%	\$1,282,321	ADMINREHAB EXPENSES	\$1,282,321	100.0%	\$1,383,172
M.P.O.	(1,219)	485,436	INTERGOVERNMENTAL	485,436	100.0%	485,436	PERSONNEL SERVICES	134,877		(1,219)
							MATERIALS & SUPPLIES	28,000		
							SERVICES & CHARGES	<u>322,559</u>		
								485,436	100.0%	
SPECIAL INVESTIGATIONS	1,380,731	266,500	INTERGOVERNMENTAL	266,000		1,003,831	PERSONNEL SERVICES	124,257		643,400
			INTEREST - INVESTMENTS	1,500			MATERIALS & SUPPLIES	275,035		
				<u>266,500</u>	100.0%		SERVICES & CHARGES	315,400		
							CAPITAL OUTLAY	<u>289,139</u>		
								1,003,831	100.0%	
TENNIS COURT	78,227	111,025	CHARGES FOR SERVICES	15,000		109,590	SERVICES & CHARGES	109,590	100.0%	79,662
			TRANSFERS FROM	<u>96,000</u>			TRANSFERS OUT	<u>0</u>		
				111,000	100.0%			109,590		
HOTEL/MOTEL OCCUPANCY TAX	472,494	800,900	HOTEL OCCUPANCY TAXES	800,500	100.0%	1,018,500	SERVICES & CHARGES	135,000		254,894
							TRANSFERS OUT	<u>883,500</u>		
								1,018,500	100.0%	
CATASTROPHIC EMERGENCY	710,573	575	INTEREST - INVESTMENTS	575	100.0%	25,000	MATERIALS & SUPPLIES	25,000	100.0%	686,148
HARLINGEN DOWNTOWN	64,650	245,625	ASSESSMENTS	23,000		241,583	PERSONNEL SERVICES	138,931		68,692
			MISCELLANEOUS	10,120			MATERIALS & SUPPLIES	6,400		
			TRANSFERS FROM	<u>212,505</u>			SERVICES & CHARGES	<u>96,252</u>		
				245,625	100.0%			241,583	100.0%	
FREE TRADE BRIDGE	201,085	140,775	BRIDGE CROSSINGS	140,000	99.4%	287,743	TRANSFERS OUT	187,743	65.2%	54,117
COMMUNICATION CENTER	127,973	181,893	TOWER RENTAL	181,893	100.0%	148,683	SERVICES & CHARGES	148,683	100.0%	161,183
COPS / UHP GRANT	0	277,308	INTERGOVERNMENTAL	277,308	#####	277,308	PERSONNEL SERVICES	277,308	100.0%	0
RED LIGHT SAFETY ENFORCEME	191,203	200	VARIOUS	200	100.0%	0	MATERIALS & SUPPLIES	0	0.0%	191,403
CONVENTION & VISITORS BUREA	340,763	488,150	TRANSFERS FROM	488,000	100.0%	488,150	PERSONNEL SERVICES	134,252		340,763
							MATERIALS & SUPPLIES	10,000		
							SERVICES & CHARGES	<u>343,898</u>		
								488,150	100.0%	
TAX INCREMENT FINANCING 1	138,151	101,882	OTHER FINANCING SOURCES	101,882	100.0%	101,882	SERVICES & CHARGES	101,882	100.0%	138,151
TAX INCREMENT FINANCING 2	272,264	104,353	OTHER FINANCING SOURCES	104,353	100.0%	104,353	SERVICES & CHARGES	104,353	100.0%	272,264
TAX INCREMENT FINANCING 3	48,753	183,009	OTHER FINANCING SOURCES	183,009	100.0%	183,009	SERVICES & CHARGES	183,009	100.0%	48,753
ECONOMIC DEVELOPMENT CORE	13,985,152	8,232,763	SALES TAX ALLOCATION	3,664,633		8,232,763	ADMINISTRATION	4,896,618		13,985,152
			MISCELLANEOUS	1,266,706			OTHER FINANACING USES	2,708,745		
			TRANSFERS FROM	<u>3,281,424</u>			SERVICES & CHARGES	<u>627,400</u>		
				8,232,763	100.0%			8,232,763	100.0%	
HGN COMM IMPROVEMENT BOAR	670,969	1,197,517	SALES TAX	1,197,017	100.0%	1,197,017	ADMINISTRATION	1,197,017	100.0%	671,469
INFRASTRUCTURE FUND	<u>262,042</u>	<u>260,100</u>	INFRASTRUCTURE ASSESMEI	260,000	100.0%	259,500	MATERIALS & SUPPLIES	154,500		262,642
							CAPITAL OUTLAY	<u>105,000</u>		
								259,500	100.0%	
TOTAL SPECIAL REVENUE FUND	\$20,326,983	\$14,360,332				\$15,446,669				\$19,240,646
DEBT SERVICE FUND	\$515,118	\$3,670,891	PROPERTY TAXES	\$3,670,039	100.0%	\$3,670,891	PRINCIPAL & INTEREST	\$3,670,891	100.0%	\$515,118

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2011-2012
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

REVENUES BY TYPE

EXPENDITURES BY OBJECT

	ESTIMATED BALANCE 10/1/2011	REVENUES FOR FY 2011-12	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2011-12	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2012
CAPITAL PROJECT FUNDS										
PETITION PAVING	44,349	3,375	INTEREST - INVESTMENTS	3,375	100.0%	0	TRANSFERS OUT	0	#DIV/0!	47,724
STREET IMPROVEMENT	327,669	10,275	PROPERTY TAXES	10,000	97.32%	0	SERVICES & CHARGES	0	0.0%	337,944
TOTAL CAPITAL PROJECTS FUNDS	\$372,018	\$13,650				\$0				\$385,668
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	(\$81,487)	\$462,750	RENTALS	\$125,750		\$461,883	PERSONNEL SERVICES	\$124,970		(\$80,620)
			ADMISSIONS	38,500			MATERIALS & SUPPLIES	7,453		
			VARIOUS	8,000			SERVICES & CHARGES	190,960		
			TRANSFERS FROM	290,500			CAPITAL OUTLAY	132,500		
				462,750	100.0%			461,883	100.0%	
SANITATION	4,091,769	8,133,200	GARBAGE COLLECTIONS/PICKL	8,055,000		8,074,223	PERSONNEL SERVICES	2,109,803		4,150,746
			REIMBURSEMENTS	75,000			MATERIALS & SUPPLIES	180,250		
			INTEREST - INVESTMENTS	3,200			SERVICES & CHARGES	5,147,320		
							CAPITAL OUTLAY	228,750		
				8,133,200	100.0%		TRANSFERS OUT	398,000		
								8,063,923	99.9%	
HQN. ARTS & HERITAGE MUSEUM	192,281	121,945	RENTALS & ADMISSIONS	17,275		121,838	PERSONNEL SERVICES	51,598		192,388
			OUTSIDE SOURCES	3,800			MATERIALS & SUPPLIES	4,640		
			TRANSFERS FROM	100,000			SERVICES & CHARGES	65,600		
				121,075	99.3%			121,838	100.0%	
MUNICIPAL GOLF COURSE	824,090	1,309,350	CHARGES FOR SERVICES	1,127,500		1,201,638	PERSONNEL SERVICES	677,201		931,802
			FOOD/DRINK/MERCHANDISE SF	181,400			MATERIALS & SUPPLIES	250,372		
			INTEREST - INVESTMENTS	450			SERVICES & CHARGES	216,315		
				1,309,350	100.0%		TRANSFERS OUT	57,750		
								1,201,638	100.0%	
WATERWORKS/WASTEWATER	11,563,743	18,853,628	SERVICE REVENUES	17,748,000		18,322,933	PERSONNEL SERVICES	6,525,933		12,094,436
			INTEREST INVESTMENTS	60,000			CONTRACTED SERVICES	3,572,000		
			MISCELLANEOUS	1,045,628			MATERIALS & SUPPLIES	2,720,000		
				18,853,628	100.0%		OTHER CHARGES	290,000		
							OTHER FINANCING USES	0		
							DEPRECIATION EXPENSES	5,215,000		
								18,322,933	100.0%	
VALLEY INTERNATIONAL AIRPOR	11,740,616	10,335,900	RENTALS/TERMINAL SUPPORT	6,860,900		10,095,200	PERSONNEL SERVICES	2,715,200		11,981,316
			INTEREST INVESTMENTS	15,000			SERVICES & CHARGES	660,000		
			CAPITAL CONTRIBUTIONS	3,460,000			MATERIALS & SUPPLIES	690,000		
				10,335,900	100.0%		OTHER EXPENSES	1,692,000		
							OTHER FINANCING USES	38,000		
							DEPRECIATION	4,300,000		
								10,095,200	100.0%	
TOTAL ENTERPRISE FUNDS	\$28,331,012	\$29,216,771				\$38,277,715				\$29,270,068
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	\$4,136,231	\$3,606,028	CHARGES FOR SERVICES	\$3,567,378		\$3,484,589	PERSONNEL SERVICES	381,956		\$4,257,670
			INTEREST - INVESTMENTS	8,650			MATERIALS & SUPPLIES	2,071,160		
			SALE OF FIXED ASSETS	30,000			SERVICES & CHARGES	126,260		
				3,606,028	100.0%		CAPITAL OUTLAY	905,223		
								3,484,589	100.0%	
HEALTH INSURANCE	202,548	4,228,304	CONTRIBUTIONS	4,154,654	98.3%	4,228,157	SERVICES & CHARGES	4,228,157	100.0%	202,695
TOTAL INTERNAL SERVICE FUND	\$4,338,779	\$7,834,332				\$7,712,746				\$4,460,365
PENSION FUND										
FIREMEN'S RELIEF & RETIREMEN	\$22,894,706	\$3,402,000	INTEREST - INVESTMENTS	\$2,002,000		\$1,724,625	PERSONNEL SERVICES	1,520,000		\$24,672,083
			CONTRIBUTIONS	1,400,000			SERVICES & CHARGES	204,625		
				3,402,000	100.0%			1,724,625	100.0%	
GRAND TOTAL	\$85,940,094	\$104,452,611				\$102,787,281				\$87,605,424

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND

	ESTIMATED BALANCE 10/1/2011	REVENUES FOR FY 2011-2012	EXPENDITURES FOR FY 2011-2012	ESTIMATED BALANCE 9/30/2012
<u>GENERAL FUND</u>	\$9,161,478	\$35,954,635	\$35,954,635	\$9,161,478
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	\$1,383,172	\$1,282,321	\$1,282,321	\$1,383,172
METROPOLITAN PLANNING ORGANIZATION	(1,219)	485,436	485,436	(1,219)
SPECIAL INVESTIGATIONS	1,380,731	266,500	1,003,831	643,400
TENNIS COURT	78,227	111,025	109,590	79,662
HOTEL/MOTEL OCCUPANCY TAX	472,494	800,900	1,018,500	254,894
CATASTROPHIC EMERGENCY	710,573	575	25,000	686,148
HARLINGEN DOWNTOWN	64,650	245,625	241,583	68,692
FREE TRADE BRIDGE	201,085	140,775	287,743	54,117
COMMUNICATION CENTER	127,973	181,893	148,683	161,183
COPS / UHP GRANT	0	277,308	277,308	0
RED LIGHT ENFORCEMENT PROGRAM	191,203	200	0	191,403
CONVENTION & VISITORS BUREAU	340,763	488,150	488,150	340,763
TAX INCREMENT FINANCING TIF 1	138,151	101,882	101,882	138,151
TAX INCREMENT FINANCING TIF 2	272,264	104,353	104,353	272,264
TAX INCREMENT FINANCING TIF 3	48,753	183,009	183,009	48,753
DEVELOPMENT CORPORATION OF HGN.	13,985,152	8,232,763	8,232,763	13,985,152
HARLINGEN COMM. IMPROVEMENT BOARD	670,969	1,197,517	1,197,017	671,469
INFRASTRUCTURE FUND	262,042	260,100	259,500	262,642
TOTAL	\$20,326,983	\$14,360,332	\$15,446,669	\$19,240,646
<u>DEBT SERVICE FUND</u>	\$515,116	\$3,670,891	\$3,670,891	\$515,116
<u>CAPITAL PROJECT FUNDS</u>				
PETITION PAVING	44,349	3,375	0	47,724
STREET IMPROVEMENT	327,669	10,275	0	337,944
TOTAL	\$372,018	\$13,650	\$0	\$385,668
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	(\$81,487)	\$462,750	\$461,883	(\$80,620)
SANITATION	4,091,769	8,133,200	8,074,223	4,150,746
HARLINGEN ARTS & HERITAGE MUSEUM	192,281	121,945	121,838	192,388
MUNICIPAL GOLF COURSE	824,090	1,309,350	1,201,638	931,802
WATERWORKS/WASTEWATER	11,563,743	18,853,626	18,322,933	12,094,436 ¹
VALLEY INTERNATIONAL AIRPORT	11,740,616	10,335,900	10,095,200	11,981,316 ²
TOTAL	\$28,331,012	\$39,216,771	\$38,277,715	\$29,270,068
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	\$4,136,231	\$3,606,028	\$3,484,589	\$4,257,670
HEALTH INSURANCE	202,548	4,228,304	4,228,157	202,695
TOTAL	\$4,338,779	\$7,834,332	\$7,712,746	\$4,460,365
<u>PENSION FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	\$22,894,708	\$3,402,000	\$1,724,625	\$24,572,083
GRAND TOTAL	\$85,940,094	\$104,452,611	\$102,787,281	\$87,605,424

¹Ending Balance includes Depreciation added back and debt-service principal and capital projects deducted.

²Ending Balance includes Depreciation added back.

CITY OF HARLINGEN
COMPARATIVE SUMMARY
TOTAL OPERATING EXPENDITURES BY FUND

	APPROVED FY 2011-12	BUDGETED FY 2010-11	NET INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
<u>GENERAL FUND</u>	\$35,954,635	\$38,992,995	(\$3,038,360)	-7.8%
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	\$1,282,321	\$1,495,101	(\$212,780)	-14.2%
METROPOLITAN PLANNING ORGANIZATION	485,436	628,931	(143,495)	-22.8%
SPECIAL INVESTIGATIONS	1,003,831	1,076,507	(72,676)	-6.8%
TENNIS COURT	109,590	42,171	67,419	159.9%
HOTEL/MOTEL OCCUPANCY TAX	1,018,500	926,805	91,695	9.9%
CATASTROPHIC EMERGENCY	25,000	350,694	(325,694)	-92.9%
HARLINGEN DOWNTOWN	241,583	263,067	(21,484)	-8.2%
FREE TRADE BRIDGE	287,743	752,000	(464,257)	-61.7%
COMMUNICATION CENTER	148,683	96,300	52,383	54.4%
COPS / UHP GRANT	277,308	270,777	6,531	0.0%
RED LIGHT ENFORCEMENT PROGRAM	0	200,689	(200,689)	0.0%
CONVENTION & VISITORS BUREAU	488,150	483,613	4,537	0.9%
TAX INCREMENT FINANCING TIF 1	101,882	115,900	(14,018)	-12.1%
TAX INCREMENT FINANCING TIF 2	104,353	175,826	(71,473)	-40.6%
TAX INCREMENT FINANCING TIF 3	183,009	122,350	60,659	49.6%
DEVELOPMENT CORPORATION OF HGN.	8,232,763	44,551,188	(36,318,425)	-81.5%
HARLINGEN COMM. IMPROVEMENT BOARD	1,197,017	1,897,361	(700,344)	-36.9%
INFRASTRUCTURE FUND	259,500	201,564	57,936	28.7%
TOTAL	\$15,446,669	\$53,650,844	-\$38,204,175	-71.2%
<u>DEBT SERVICE FUND</u>	\$3,670,891	\$4,240,136	(\$569,245)	-13.4%
<u>CAPITAL PROJECT FUNDS</u>				
PETITION PAVING	\$0	\$549,431	(\$549,431)	-100.0%
STREET IMPROVEMENT	0	173,000	(173,000)	0.0%
TOTAL	\$0	\$722,431	(\$722,431)	-100.0%
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	\$461,883	\$345,763	\$116,120	33.6%
SANITATION	8,074,223	7,849,823	224,400	2.9%
HARLINGEN ARTS & HERITAGE MUSEUM	121,838	122,500	(662)	-0.5%
MUNICIPAL GOLF COURSE	1,201,638	1,220,659	(19,021)	-1.6%
WATERWORKS/WASTEWATER	18,322,933	18,163,440	159,493	0.9%
VALLEY INTERNATIONAL AIRPORT	10,095,200	10,036,500	58,700	0.6%
TOTAL	\$38,277,715	\$37,738,685	\$539,030	1.4%
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	\$3,484,589	\$2,960,943	\$523,646	17.7%
HEALTH INSURANCE	4,228,157	3,912,508	315,649	8.1%
TOTAL	\$7,712,746	\$6,873,451	\$839,295	12.2%
<u>PENSION FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	\$1,724,625	\$1,600,625	\$124,000	7.7%
GRAND TOTAL	\$102,787,281	\$143,819,167	(\$41,031,886)	-28.5%

**CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND**

	AUDITED FY 05/06	AUDITED FY 06/07	AUDITED FY 07/08	AUDITED FY 08/09	AUDITED FY 09/10	BUDGETED FY 10/11	APPROVED FY 11/12
GENERAL	\$31,250,554	\$31,282,279	\$32,854,064	\$34,868,273	\$34,834,103	\$37,539,412	\$35,954,635
SPECIAL REVENUE FUNDS							
COMMUNITY DEVELOPMENT	\$1,025,789	\$1,317,449	\$2,248,263	\$1,625,018	\$1,198,443	\$1,495,101	\$1,282,321
M.P.O.	187,505	161,832	160,081	155,121	220,363	628,931	485,436
SPECIAL INVESTIGATIONS	1,282,127	1,349,514	638,526	1,871,877	299,235	478,250	266,500
TENNIS COURT	54,958	32,046	35,790	42,659	104,731	41,025	111,025
HOTEL/MOTEL OCCUPANCY TAX	891,752	938,799	987,018	901,614	842,491	851,800	800,900
CATASTROPHIC EMERGENCY	23,862	28,462	2,011,538	971,593	642,750	400	575
HARLINGEN DOWNTOWN	309,618	380,858	337,286	301,808	211,523	208,400	245,625
FREE TRADE BRIDGE	371,194	198,350	457,760	187,526	139,889	140,850	140,775
COMMUNICATION CENTER	40,578	85,786	60,057	59,280	57,808	181,713	181,893
COPS / UHP GRANT	245,522	176,084	457,689	0	138,773	270,777	277,308
RED LIGHT ENFORCEMENT PROGRAM	0	242,545	340,135	281,008	189,907	0	200
COVENTION & VISITORS BUREAU	0	0	0	0	624,479	488,150	488,150
TAX INCREMENT FINANCING 1	0	0	0	79,472	58,679	115,900	101,882
TAX INCREMENT FINANCING 2	0	0	0	167,725	107,351	175,826	104,353
TAX INCREMENT FINANCING 3	0	0	0	23,697	25,056	122,350	183,009
ECONOMIC DEVELOPMENT CORP.	4,995,912	5,285,098	5,166,029	4,275,510	3,825,579	44,551,188	8,232,763
HARL. COMM. IMPROVEMENT BOARD	0	0	1,116,336	1,234,243	1,140,158	1,197,361	1,197,517
INFRASTRUCTURE FUND	254,759	236,534	239,394	272,682	267,908	255,100	260,100
SUB-TOTAL	\$9,683,576	\$10,433,357	\$14,255,902	\$12,450,833	\$10,095,123	\$51,203,122	\$14,360,332
DEBT SERVICE FUND	\$3,684,550	\$3,737,199	\$3,794,968	\$3,974,203	\$4,103,826	\$4,240,144	\$3,670,891
CAPITAL PROJECT FUNDS							
PETITION PAVING	41,726	66,045	52,443	46,081	9,732	4,300	3,375
CAPITAL IMPROVEMENT	\$45,218	\$17,260	\$28,055	\$1,818,630	\$245	\$0	\$0
STREET IMPROVEMENT	431,204	1,164,149	1,917,424	1,280,665	1,348,453	0	10,275
SUB-TOTAL	\$518,148	\$1,247,454	\$1,997,922	\$3,145,376	\$1,358,430	\$4,300	\$13,650
ENTERPRISE FUNDS							
MUNICIPAL AUDITORIUM	\$533,305	\$649,336	\$439,454	\$459,895	\$352,738	\$345,800	\$462,750
SANITATION	5,541,737	6,588,802	7,037,223	8,772,388	8,586,938	8,115,400	8,133,200
HGN ARTS & HERITAGE MUSEUM	112,780	114,983	113,790	112,241	116,642	122,500	121,945
MUNICIPAL GOLF COURSE	1,267,595	1,223,598	1,213,054	1,265,600	1,168,466	1,333,400	1,309,350
WATERWORKS	10,071,475	8,682,013	9,106,716	9,452,815	8,021,849	11,158,000	8,676,000
WASTEWATER	8,827,868	9,356,182	10,064,625	10,261,606	9,352,432	12,682,000	10,177,626
VALLEY INTERNATIONAL AIRPORT	6,683,345	11,257,220	9,960,769	12,833,619	13,671,806	13,697,900	10,335,900
SUB-TOTAL	\$33,038,105	\$37,872,134	\$37,935,631	\$43,158,164	\$41,270,871	\$47,455,000	\$39,216,771
INTERNAL SERVICE FUNDS							
MOTOR VEHICLE/WAREHOUSE	\$3,390,311	\$4,167,927	\$4,502,505	\$4,731,171	\$4,352,696	\$3,140,048	\$3,606,028
HEALTH INSURANCE	2,771,162	2,827,453	2,955,420	3,104,019	3,362,946	3,912,678	4,228,304
SUB-TOTAL	\$6,161,473	\$6,995,380	\$7,457,925	\$7,835,190	\$7,715,642	\$7,052,726	\$7,834,332
PENSION FUND							
FIREMEN'S RELIEF & RETIREMENT	\$2,849,767	\$3,928,391	-\$1,279,752	\$1,610,893	\$3,456,485	\$3,322,000	\$3,402,000
GRAND TOTAL	\$87,186,173	\$95,496,194	\$97,016,660	\$107,042,932	\$102,834,480	\$150,816,704	\$104,452,611

**CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND**

	AUDITED FY 05/06	AUDITED FY 06/07	AUDITED FY 07/08	AUDITED FY 08/09	AUDITED FY 09/10	BUDGETED FY 10/11	APPROVED FY 11/12
GENERAL	\$28,447,276	\$30,053,932	\$33,120,655	\$34,909,808	\$35,145,488	\$38,992,995	\$35,954,635
SPECIAL REVENUE FUNDS							
COMMUNITY DEVELOPMENT	\$1,025,789	\$1,317,452	\$2,248,263	1,095,126	1,192,859	1,495,101	1,282,321
M.P.O.	163,512	173,118	160,066	156,617	220,048	628,931	485,436
SPECIAL INVESTIGATIONS	507,422	1,022,875	460,701	1,308,181	1,095,595	1,076,507	1,003,831
TENNIS COURT	33,849	31,589	32,766	39,382	31,621	42,171	109,590
HOTEL/MOTEL	795,400	875,446	816,558	879,232	851,841	926,805	1,018,500
CATASTROPHIC EMERGENCY	28	16,337	1,075,468	1,672,374	414,615	350,694	25,000
HARLINGEN DOWNTOWN	242,855	259,497	290,976	299,578	332,545	263,067	241,583
FREE TRADE BRIDGE	61,403	17,457	87,283	498,515	162,930	752,000	287,743
COMMUNICATION CENTER FUND	58	90,103	84,168	84,168	87,297	96,300	148,683
COPS / UHP GRANT	323,253	370,670	176,113	0	138,773	270,777	277,308
RED LIGHT SAFETY PROGRAM	0	16,936	29,036	341,608	274,123	200,689	0
CONVENTION & VISITORS BUREAU	0	0	0	0	288,253	483,613	488,150
TAX INCREMENT FINANCING TIF 1	0	0	0	0	0	115,900	101,882
TAX INCREMENT FINANCING TIF 2	0	0	0	0	2,813	175,826	104,353
TAX INCREMENT FINANCING TIF 3	0	0	0	0	0	122,350	183,009
ECONOMIC DEVELOPMENT CORP.	3,348,156	2,523,909	5,003,497	3,111,074	3,740,170	44,551,188	8,232,763
HARLINGEN COMM. IMPROVEMENT	0	0	1,129	1,945,314	173,326	1,897,361	1,197,017
INFRASTRUCTURE FUND	241,241	328,824	182,121	151,188	231,900	201,564	259,500
SUB-TOTAL	\$6,742,966	\$7,044,213	\$10,648,145	\$11,582,357	\$9,238,709	\$53,650,844	\$15,446,669
DEBT SERVICE FUND	\$3,649,821	\$3,723,318	\$3,644,714	\$3,977,222	\$4,084,600	\$4,240,136	\$3,670,891
CAPITAL PROJECT FUNDS							
CAPITAL IMPROVEMENT	\$0	\$0	\$473,151	\$992,067	\$342,995	\$0	\$0
PETITION PAVING	0	0	24	0	0	549,431	0
STREET IMPROVEMENT	400,440	1,542,170	1,159,755	1,900,000	1,171,580	173,000	0
SUB-TOTAL	\$400,440	\$1,542,170	\$1,632,930	\$2,892,067	\$1,514,575	\$722,431	\$0
ENTERPRISE FUNDS							
MUNICIPAL AUDITORIUM	\$707,877	\$639,406	\$631,186	472,094	433,469	345,763	461,883
SANITATION	5,659,111	5,898,476	6,973,145	7,515,458	7,171,665	7,849,823	8,074,223
HGN ARTS & HERITAGE MUSEUM	107,635	127,141	106,811	110,094	114,223	122,500	121,838
MUNICIPAL GOLF COURSE	1,087,353	1,018,682	1,109,258	1,168,008	1,285,745	1,220,659	1,201,638
WATERWORKS	8,892,297	9,192,148	10,070,926	11,148,714	8,659,619	8,832,370	8,898,355
WASTEWATER	8,599,568	8,999,226	8,932,235	10,060,815	9,125,185	9,331,070	9,424,578
VALLEY INTERNATIONAL AIRPORT	8,022,711	8,799,492	9,154,169	9,058,845	9,748,901	10,036,500	10,095,200
SUB-TOTAL	\$33,076,552	\$34,674,571	\$36,977,730	\$39,534,028	\$36,538,807	\$37,738,685	\$38,277,715
INTERNAL SERVICE FUNDS							
MOTOR VEHICLE/WAREHOUSE	\$2,726,659	\$2,962,700	\$3,536,063	\$3,358,400	\$4,005,375	\$2,960,943	\$3,484,589
HEALTH INSURANCE	2,776,971	2,800,408	2,917,616	3,060,293	3,323,427	3,912,508	4,228,157
SUB-TOTAL	\$5,503,630	\$5,763,108	\$6,453,679	\$6,418,693	\$7,328,802	\$6,873,451	\$7,712,746
PENSION FUND							
FIREMEN'S RELIEF & RETIREMENT	\$1,248,970	\$1,634,998	\$1,252,954	\$1,170,786	\$1,610,082	\$1,600,625	\$1,724,625
GRAND TOTAL	\$79,069,655	\$84,436,310	\$93,730,807	\$100,484,961	\$95,461,063	\$143,819,167	\$102,787,281

CITY OF HARLINGEN
PERSONNEL SUMMARY- BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

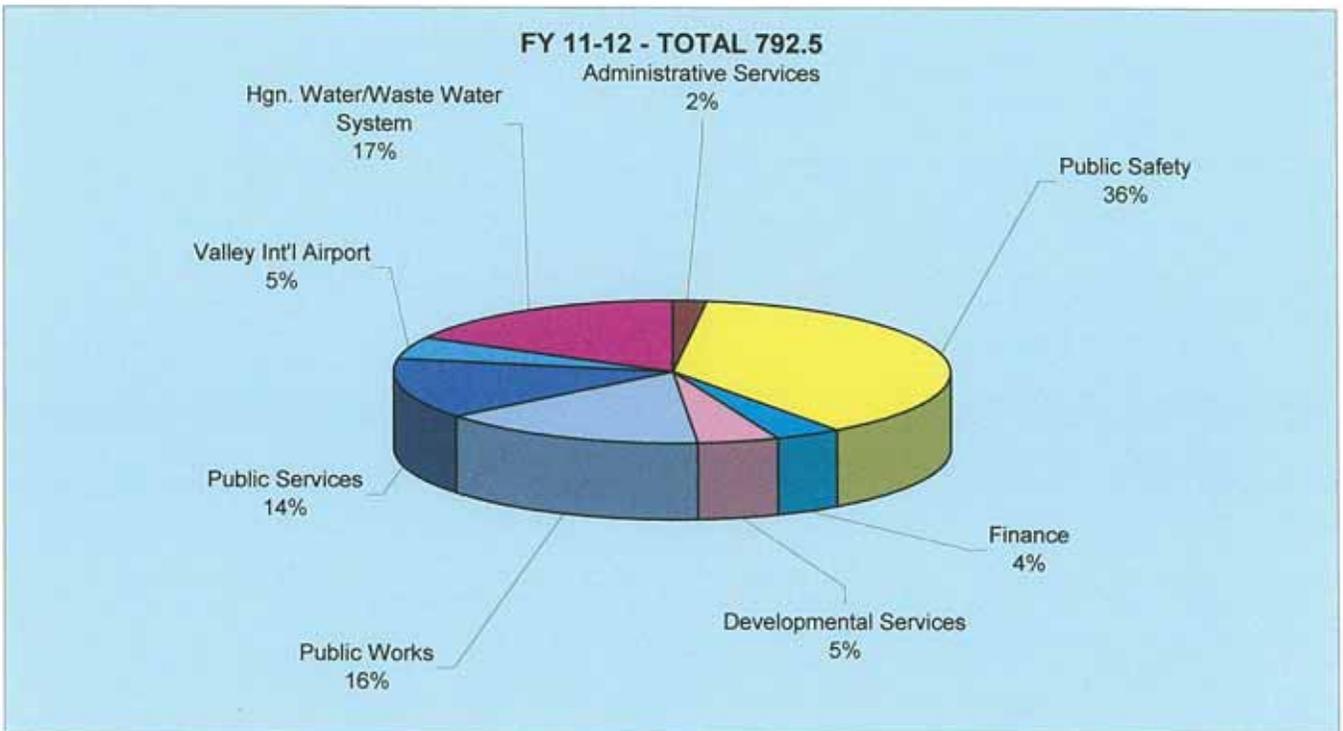
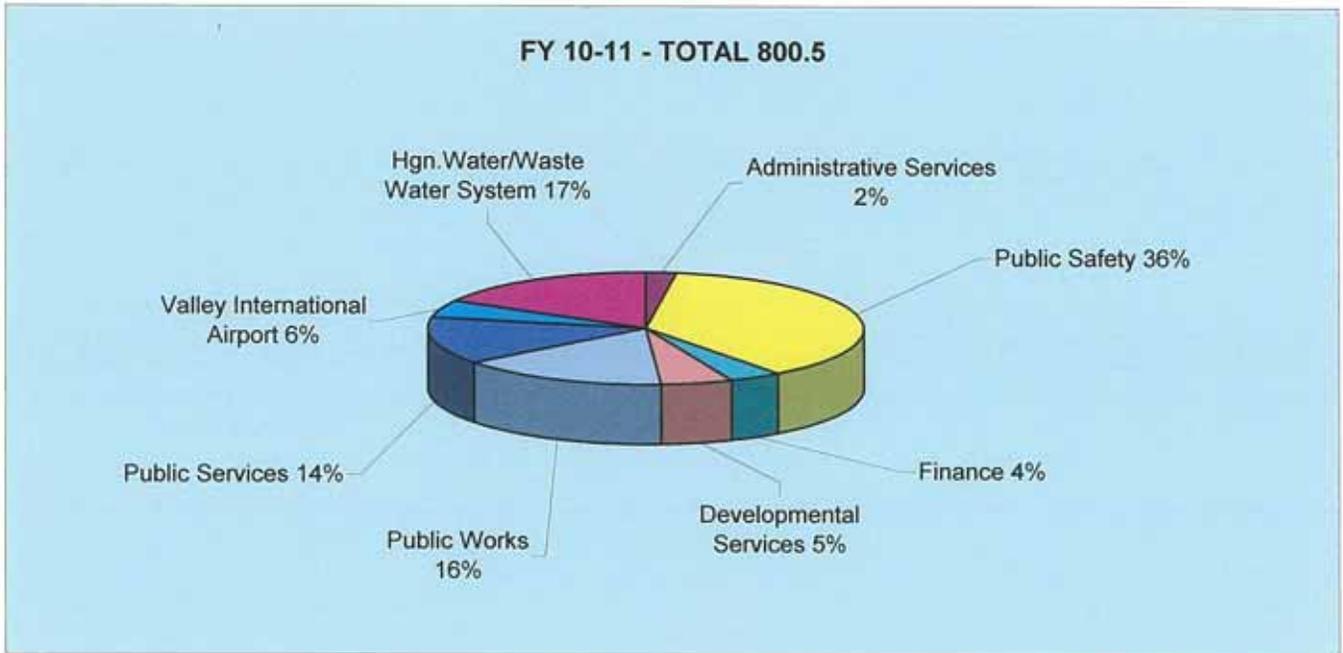
	ACTUAL FY 05/06	ACTUAL FY 06/07	ACTUAL FY 07/08	ACTUAL FY 08/09	ACTUAL FY 09/10	ACTUAL FY 10/11	APPROVED FY 11/12	INC/(DEC) PRIOR YR.
GENERAL FUND								
CITY MANAGER	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
LEGAL	2.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
INTERNAL AUDITOR	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
HUMAN RESOURCES	3.5	3.5	3.5	3.5	3.5	3.5	2.5	(1.0)
CIVIL SERVICE	1.5	1.5	1.5	1.5	1.5	1.5	1.5	0.0
RISK MANAGEMENT	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
FINANCE	12.0	12.0	12.0	12.0	12.0	12.0	11.0	(1.0)
VITAL STATISTICS	3.0	3.0	3.0	4.0	4.0	4.0	4.0	0.0
MUNICIPAL COURT	9.0	10.0	11.0	11.0	11.0	10.0	10.0	0.0
MANAGEMENT INFORMATION SYSTEM	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
POLICE	127.0	127.0	127.0	127.0	127.0	136.0	136.0	0.0
POLICE SERVICES	48.0	48.0	48.0	48.0	48.0	49.0	49.0	0.0
FIRE SUPPRESSION	107.0	107.0	107.0	107.0	107.0	110.0	110.0	0.0
FIRE PREVENTION	5.0	5.0	5.0	5.0	5.0	6.0	6.0	0.0
PUBLIC WORKS ADMINISTRATION	3.2	2.7	3.0	5.0	5.0	4.0	4.0	0.0
ENGINEERING	1.0	2.0	4.5	4.0	4.0	4.0	4.0	0.0
TRAFFIC SIGNAL MAINTENANCE	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
STREET MAINTENANCE	26.1	26.4	26.0	25.0	25.0	25.0	25.0	0.0
STREET CLEANING	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC SERVICES ADMINISTRATION	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0
PARKS	39.0	39.0	28.0	14.0	14.0	14.0	14.0	0.0
PARKS MAINTENANCE	0.0	0.0	0.0	13.0	13.0	13.0	13.0	0.0
RECREATION	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
PENDLETON POOL	7.0	7.0	8.0	8.0	8.0	8.0	8.0	0.0
LIBRARY	26.0	26.0	26.0	26.0	26.0	26.0	25.0	(1.0)
PLANNING & DEVELOPMENT	6.0	6.0	5.0	5.0	5.0	5.0	5.0	0.0
CODE ENFORCEMENT	5.0	5.0	5.0	8.0	8.0	8.0	8.0	0.0
STORM WATER MANAGEMENT	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0
ENVIRONMENTAL HEALTH	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
ANIMAL CONTROL	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
BUILDING INSPECTIONS	8.0	8.0	8.0	7.0	7.0	7.0	6.0	(1.0)
PUBLIC BUILDINGS	18.3	18.0	17.5	19.0	19.0	19.0	19.0	0.0
GENERAL FUND SUB-TOTAL	497.6	500.1	492.0	496.0	497.0	509.0	505.0	(4.0)
OTHER FUNDS								
COMMUNITY DEVELOPMENT	6.0	6.0	6.0	6.0	6.0	6.0	4.0	(2.0)
METROPOLITAN PLANNING ORGAN.	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
HARLINGEN DOWNTOWN	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CONVENTION & VISITORS BUREAU	0.0	0.0	0.0	0.0	3.0	3.0	3.0	0.0
ECONOMIC DEVELOPMENT CORP.	0.0	0.0	3.0	4.0	4.0	5.0	5.0	0.0
MUNICIPAL AUDITORIUM	2.0	2.2	2.2	2.0	2.0	2.0	2.0	0.0
SANITATION	38.2	39.1	23.3	21.0	19.0	20.0	19.0	(1.0)
SANITATION-BRUSH & DEBRIS	0.0	0.0	16.0	24.0	24.0	24.0	23.0	(1.0)
SANITATION-LANDFILL	15.2	13.2	12.2	11.0	12.0	10.0	10.0	0.0
SANITATION-RECYCLING CENTER	1.0	1.0	1.0	1.0	0.0	2.0	3.0	1.0
HGN. ARTS & HERITAGE MUSEUM	2.0	2.2	2.2	3.0	3.0	3.0	3.0	0.0
MUNICIPAL GOLF COURSE	27.0	27.0	27.0	24.0	24.0	24.0	24.0	0.0
WATERWORKS	70.3	69.2	71.7	70.6	68.3	66.8	65.8	(1.0)
WASTEWATER	80.4	90.4	82.2	69.8	72.3	69.8	69.8	0.0
VALLEY INTERNATIONAL AIRPORT	40.0	38.0	39.0	47.0	49.0	40.0	40.0	0.0
INTERNAL SERVICES	10.2	10.2	10.2	10.0	10.0	10.0	10.0	0.0
OTHER FUNDS SUB-TOTAL	298.3	304.5	302.0	299.4	302.5	291.5	287.5	(4.0)
GRAND TOTAL	795.9	804.6	794.0	795.4	799.5	800.5	792.5	(8.0)

Note: Does not include seasonal employees.

The differences are due to the elimination of the Assistant HR Director from Human Resources department, the elimination of the Accounting Specialist position from Finance department, the elimination of the Library Associate position from Library department, the elimination of one Inspector position from Building Inspections department. PW Director Assistant was consolidated with the City Engineer position. Public Buildings Full Time Office Assistant position was converted to a Part time position. Community Development eliminated the Administrative Secretary position and the Accounting Specialist position. And the Water Works department made some transfers within and eliminated only one position.

TOTAL BUDGET - AUTHORIZED POSITIONS

Authorized Positions by Service Area



These two charts demonstrate the City's change to a staffing control program that accurately records the number of full-time and part-time employees.

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TAB 4 - GENERAL FUND

GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund Budget.

**CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND**

	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Property & Non-Property Taxes	\$28,133,182	\$30,195,736	\$30,195,736	\$30,351,596
Fines & Forfeitures	1,464,075	1,588,198	1,588,198	1,515,970
Licenses & Permits	500,265	464,000	464,000	490,200
Charges for Services	2,186,052	2,295,199	2,295,199	1,571,850
Intergovernmental	1,725,839	955,213	955,213	907,191
Interest on Investments	98,128	85,500	85,500	39,500
Miscellaneous Revenues	99,179	97,350	97,350	192,585
Other Financing Sources	627,383	1,858,216	1,858,216	885,743
TOTAL REVENUES	\$34,834,103	\$37,539,412	\$37,539,412	\$35,954,635
EXPENDITURES:				
Mayor & City Commission	\$30,988	\$48,279	\$48,279	\$47,399
City Manager	473,737	534,231	534,231	528,206
Legal	353,041	392,810	392,810	422,794
Administrative Services	1,043,758	1,339,987	1,339,987	546,184
Internal Auditor	73,903	80,902	80,902	79,502
Human Resources	249,338	263,560	263,560	198,401
Civil Service	80,606	83,631	83,631	85,165
Risk Management	606,003	777,348	777,348	726,344
Finance	697,043	760,596	760,596	737,774
Vital Statistics	132,599	136,416	136,416	137,653
Municipal Court	496,274	679,024	679,024	607,260
Management Information Systems	508,898	555,284	555,284	518,053
Police Operations	9,609,445	10,075,269	10,075,269	10,439,659
LEOSE Training Grant	9,028	20,000	20,000	20,000
SWAT Federal	0	0	0	44,000
Victim's Assistance Grant	32,349	30,582	30,582	34,554
Police Services	1,416,481	1,575,973	1,575,973	1,591,046
STEP/DM Comprehensive Grant	51,817	76,687	76,687	0
TDP Homeland Security Grant	83,485	97,266	97,266	0
Justice Assistance Grant	13,335	183,720	183,720	0
JAG 2009-DJBX-1279	40,237	0	0	0
JAG 2009-22169-01	66,152	0	0	0
JAG ARRA Grant 09-23186-01	121,274	111,352	111,352	0
Tobacco Compliance Grant	2,155	4,000	4,000	0
Enforcement	6,457	0	0	0
JAG ARRA Grant 2010-2336201	0	350,000	350,000	0
Fire Suppression	7,539,940	7,707,438	7,707,438	7,710,680
Homeland Security Grant	70,605	768,705	768,705	0
Fire Prevention	416,973	527,493	527,493	525,493
Public Works Administration	266,674	256,497	256,497	159,749
Engineering	298,246	368,757	368,757	284,004
Traffic Signal Maintenance	305,003	217,716	217,716	235,299
Street Maintenance	2,038,493	2,017,741	2,017,741	2,078,694
Street Cleaning	456,274	340,058	340,058	338,190
Street Cut Repairs	14,281	671	671	20,000
Public Services Administration	126,666	148,720	148,720	170,981
Parks	1,629,660	1,589,879	1,589,879	1,520,862
Harlingen Field	36,539	40,603	40,603	42,600
Parks Maintenance	405,157	433,347	433,347	436,458
Recreation	472,051	497,341	497,341	510,314
Swimming Pools	184,756	259,589	259,589	230,709
Pendleton Pool	247,265	238,064	238,064	256,615
Library Services	933,775	1,097,017	1,097,017	1,054,528
Library Services-Direct Aid, E-Rate, Gates Comp. Grant	16,416	13,094	13,094	0
Planning & Development Administration	294,955	328,358	328,358	308,454
Code Enforcement	380,483	440,880	440,880	438,985
Storm Water Management	48,882	107,554	107,554	105,070
Environmental Health	263,321	268,138	268,138	268,443
Animal Control	300,552	313,370	313,370	313,207
Public Buildings	1,192,253	1,122,609	1,122,609	1,086,765
Building Inspections	309,634	321,627	321,627	302,261
Stabilization Fund	128,236	128,236	128,236	128,236
Transfers Out	569,994	1,262,576	1,262,576	664,044
TOTAL EXPENDITURES	\$35,145,487	\$38,992,995	\$38,992,995	\$35,954,635
Excess Revenues Over/(Under) Expenditures	(311,384)	(1,453,583)	(1,453,583)	0
Fund Balance Beginning of Year	10,926,445	10,615,061	10,615,061	9,161,478
END OF YEAR FUND BALANCE	\$10,615,061	\$9,161,478	\$9,161,478	\$9,161,478

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

		ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	BUDGET FY 11-12
<u>TAX AND REVENUES</u>					
301	1 Current Property Taxes	\$9,786,588	\$11,202,704	\$11,202,704	\$11,405,383
	2 Delinquent Property Taxes	530,878	435,000	435,000	400,000
	3 Penalty & Interest	406,127	400,000	400,000	400,000
	9 Payment in Lieu of Taxes	155,817	190,000	190,000	190,000
	SUB-TOTAL	10,879,410	12,227,704	12,227,704	12,395,383
302	1 Sales Tax	9,114,927	9,575,688	9,575,688	9,576,142
	2 Sales Tax 1/2%	4,557,463	4,787,844	4,787,844	4,788,071
303	1 Franchise Tax Southwestern Bell	364,378	385,000	385,000	365,000
	9 Miscellaneous Telecommunications	51,356	37,500	37,500	45,000
	10 Franchise Tax - AEP	1,870,584	1,880,000	1,880,000	1,880,000
	11 Franchise Tax - Magic Valley Electric Coop.	58,443	50,000	50,000	60,000
	20 Franchise Tax - Texas Gas Service	198,042	200,000	200,000	200,000
	31 Franchise Tax - Time Warner Cable	396,922	390,000	390,000	395,000
	40 Water & Wastewater Fee	11,105	0	0	0
	60 Commercial Waste Haulers	12,080	35,000	35,000	25,000
	60 Sanitation Department	450,000	462,000	462,000	462,000
304	1 Bingo Tax	26,801	30,000	30,000	23,000
	2 Mixed Beverage Tax	141,671	135,000	135,000	137,000
	SUBTOTAL	17,253,772	17,968,032	17,968,032	17,956,213
<u>FINES AND FORFEITURES</u>					
321	1 Traffic Fines	1,227,231	1,400,000	1,400,000	1,400,000
	2 Leash Law Fines	38,156	0	0	0
	3 Litter Fines	132	0	0	0
	4 Arrest Fines	58,108	0	0	0
	10 Parking Meter Fines	46	0	0	0
	11 Improper Parking Fines	5,406	0	0	0
	12 FTA Program	6,126	0	0	0
	13 Technology Funds	47,680	70,619	70,619	56,770
	14 Security Funds	0	63,729	63,729	0
	19 Miscellaneous Ordinance Violation	5,692	0	0	0
	21 Miscellaneous Crossing Guard Program	8,176	0	0	0
322	30 Library Fines	15,437	12,000	12,000	15,000
	31 Business - False Alarm Fines	49,826	40,000	40,000	43,000
	31 Residential - False Alarm Fines	2,059	1,850	1,850	1,200
	SUB-TOTAL	1,464,075	1,588,198	1,588,198	1,515,970
<u>LICENSES AND PERMITS</u>					
311	1 Alcoholic Beverages	24,260	25,000	25,000	25,000
	10 Food Handlers' Permit	51,625	50,000	50,000	50,000
	11 Dog Licenses/Pound Fees	8,577	7,000	7,000	7,500
	20 Building Permits	161,926	155,000	155,000	170,000
	21 Electrical Permits	62,949	65,000	65,000	70,000
	22 Gas Permits	3,214	3,000	3,000	3,000
	23 Plumbing Permits	23,290	21,000	21,000	26,000
	24 Sewer Tap Permits	4,722	4,000	4,000	4,000
	25 Mechanical Permits	27,562	15,000	15,000	12,000
	26 Curb Permits	3,360	3,500	3,500	3,500
	27 House Moving Permits	800	1,500	1,500	1,200
	30 Registration Fees	39,740	42,000	42,000	40,000
	31 Certificate of Occupancy	12,985	12,500	12,500	13,000
	32 Re-Inspection Fees	21,035	16,000	16,000	20,000
	33 Energy Conservation Inspection	5,580	5,500	5,500	4,000
	40 Other Business Permits	2,890	2,000	2,000	2,000
	41 Business - Alarm Permits	28,528	24,000	24,000	24,000
	99 Miscellaneous Permits	17,222	12,000	12,000	15,000
	SUB-TOTAL	500,265	464,000	464,000	490,200

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

		ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	BUDGET FY 11-12
<u>CHARGES FOR SERVICES AND/OR SALES</u>					
331	1 Rental - Sports Complex	9,190	9,900	9,900	9,200
	7 Rental - Tourist Building	24,843	24,000	24,000	24,000
	8 Rental - Casa del Sol	45,957	40,000	40,000	42,000
	9 Rental - Victor Pavilion	8,390	8,800	8,800	8,400
	10 Rental - Pendleton Pavilion	6,980	8,800	8,800	10,000
	11 Rental - Dixieland Pavilion	7,390	8,000	8,000	8,000
	12 Rental - Oil Mill Pavilion	0	500	500	500
	15 Rental - Rangerville Park Gazebo	2,900	3,000	3,000	3,000
	30 Rental - Library Meeting Room	12,257	8,000	8,000	11,500
	41 Rental - Child Care Center	43,232	43,200	43,200	43,200
	43 Cultural Arts Center	20,063	19,000	19,000	19,000
	50 Harlingen Baseball Stadium	12,000	2,500	2,500	2,500
	60 MPO Office Space	0	0	0	13,176
	95 Mobile Stage	1,000	0	0	0
	99 Miscellaneous	125	0	0	0
	SUB-TOTAL	194,327	175,700	175,700	194,476
<u>MISC. CHARGES FOR SERVICES &/OR SALES</u>					
332	1 Recreational Activities	73,140	81,000	81,000	75,000
	2 Pool - Lon C. Hill	10,834	13,000	13,000	13,000
	3 Pool - Victor Park	15,650	13,000	13,000	13,000
	4 Pool- Pendleton Park	66,852	47,000	47,000	47,000
	4 Water Aerobics	0	0	0	15,000
	20 Library Xerox Fees	10,470	9,000	9,000	10,000
	21 Library - Card Fees	2,559	2,000	2,000	2,300
	22 Library - Lost Book Fees	1,905	1,000	1,000	1,500
	25 Birth and Death Certificates	250,433	250,000	250,000	225,000
	25 Burial Transit Permits	4,460	3,500	3,500	3,500
	25 Searching Fees	46	250	250	200
	25 Notary Fees	0	300	300	300
	27 Cleanup Mowing	20,625	24,000	24,000	18,000
	29 Duplicate Releases of Lien	50	250	250	150
	38 TML	92,434	0	0	30,000
	63 Street Banner Fees	1,560	700	700	1,000
	SUB-TOTAL	551,018	445,000	445,000	454,950
<u>REIMBURSEMENTS</u>					
333	1 Reimbursement City Manager	1,413	500	500	750
	2 Reimbursement Risk Management	72,855	0	0	2,000
	3 Reimbursement Finance	0	0	0	7,000
	5 Reimbursement Management Information System:	30,000	0	0	7,000
	9 For Human Resources	0	0	0	7,000
	10 Reimbursement Police Department	282,536	249,400	249,400	296,000
10-02	Bulletproof Vest Program	6,623	36,565	36,565	6,000
	11 Reimbursement Police Services	2,000	2,500	2,500	2,500
	12 Reimbursement Legal Department	36,846	30,000	30,000	0
	20 Reimbursement Fire Suppression	697,039	710,753	710,753	664,891
	30 Reimbursement Planning & Development	4,060	3,000	3,000	4,000
	50 Reimbursement Street Maintenance	50,604	20,000	20,000	0
	52 Reimbursement Street Cut Repairs	32,314	35,000	35,000	35,000
	60 Reimbursement Recreation	21,893	0	0	0
	61 Reimbursement Parks Department	23,416	0	0	0
	62 Reimbursement Swimming Pools	118,000	118,000	118,000	118,000
	70 Reimbursement Public Buildings Department	60,846	50,000	50,000	50,000
	82 Reimbursement Health Department	262	300	300	200
	SUB-TOTAL	1,440,707	1,256,018	1,256,018	1,200,341

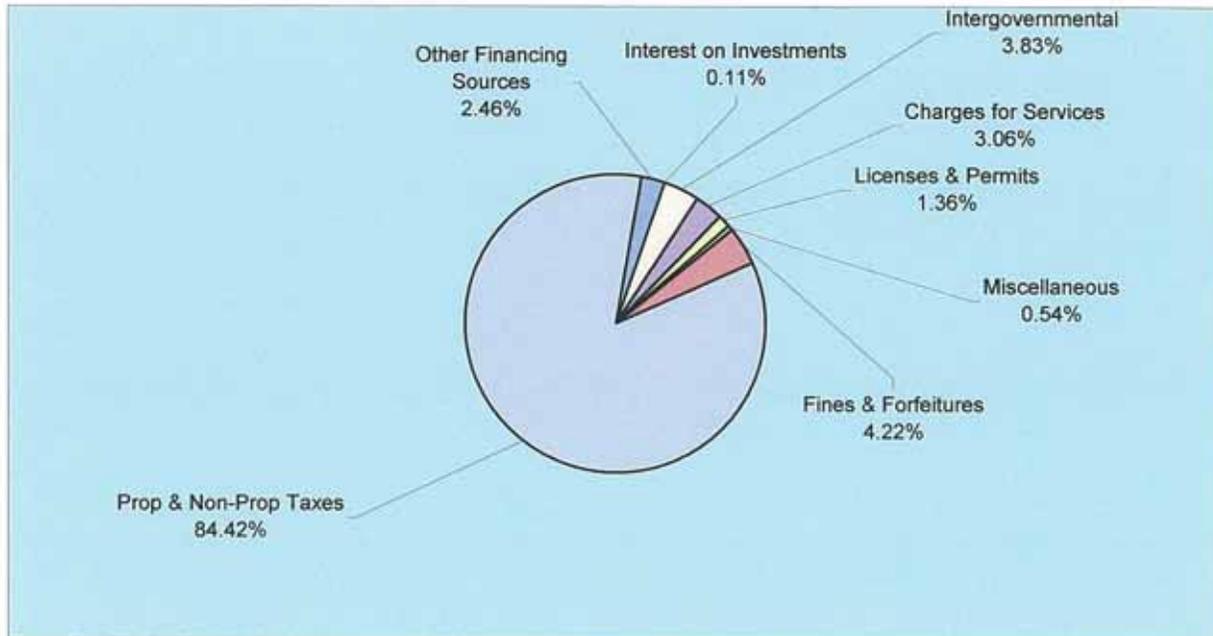
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

		ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	BUDGET FY 11-12
<u>INTERGOVERNMENTAL</u>					
332	31 Fire - County	255,938	245,186	245,186	195,000
	32 Fire Calls - City of Primera	81,292	87,699	87,699	89,414
	33 Fire Calls - City of Combes	62,987	65,304	65,304	55,289
	34 Fire Calls - City of Palm Valley	110,344	112,024	112,024	112,538
333	92 Reimbursement - Economic Development Corp.	57,100	57,100	57,100	57,100
	96 Centennial Celebration	6,350	25,907	25,907	0
350	22 Homeland Security Grant	154,090	97,265	97,265	0
	24 Justice Assistance Grant	76,774	42,454	42,454	33,202
351	13 LEOSE Training - Police	9,216	9,200	9,200	9,000
	14 Victims' Assistance Grant	31,760	29,708	29,708	27,000
	15 Signal Maintenance Fees - TXDOT	48,999	47,940	47,940	47,940
	17 LEOSE Training - Fire	774	774	774	791
	18 Click or Ticket Grant	4,213	0	0	0
	19 Grants	516,433	0	0	0
	23 Texas STEP Grant - Tobacco	2,155	2,000	2,000	2,000
	25 STEP/IDM Comprehensive Grant	69,651	76,687	76,687	0
	28 JAG ARRA Gr #2009 2216901	74,115	0	0	0
	29 JAG ARRA Gr #2010 2336201	0	350,000	350,000	0
	30 JAG Violent Crime Drug Gang	163,648	111,352	111,352	0
	31 Library Grants	0	13,094	13,094	0
	SUB-TOTAL	1,725,839	1,373,694	1,373,694	629,274
<u>INTEREST REVENUE - INVESTMENTS</u>					
361	1 Interest Earned - Certificates of Deposit	91,168	80,000	80,000	35,000
	6 Interest Earned - TexPool	5,480	4,500	4,500	2,500
	11 Interest Earned - NOW Account	1,480	1,000	1,000	2,000
	SUB-TOTAL	98,128	85,500	85,500	39,500
<u>MISCELLANEOUS REVENUES</u>					
389	15 Demolition Revenue	3,566	5,000	5,000	5,000
	30 Police Records	46,848	35,000	35,000	37,000
	50 WhiteWing - Misc Revenue	0	22,000	22,000	64,000
	90 Cash Over/(Short)	(216)	0	0	0
	92 NSF - Fees	400	350	350	300
	99 Miscellaneous Revenue	46,147	35,000	35,000	85,885
	99 Jail Phone Fees	2,434	0	0	400
	SUB-TOTAL	99,179	97,350	97,350	192,585
<u>OTHER FINANCING SOURCES</u>					
391	9 Transfer from Free Trade Bridge	125,000	625,000	625,000	187,743
	19 Development Corporation	0	0	0	270,000
	31 Petition Paving	0	235,016	235,016	0
	32 Transfer from Sanitation Fund	350,000	338,000	338,000	338,000
	71 Transfer from Municipal Golf Course Fund	66,908	65,200	65,200	65,000
	72 Fund Balance	0	575,000	575,000	0
392	1 Sale of Fixed Assets	85,475	20,000	20,000	25,000
	SUB-TOTAL	627,383	1,858,216	1,858,216	885,743
	GRAND TOTAL	\$34,834,103	\$37,539,412	\$37,539,412	\$35,954,635

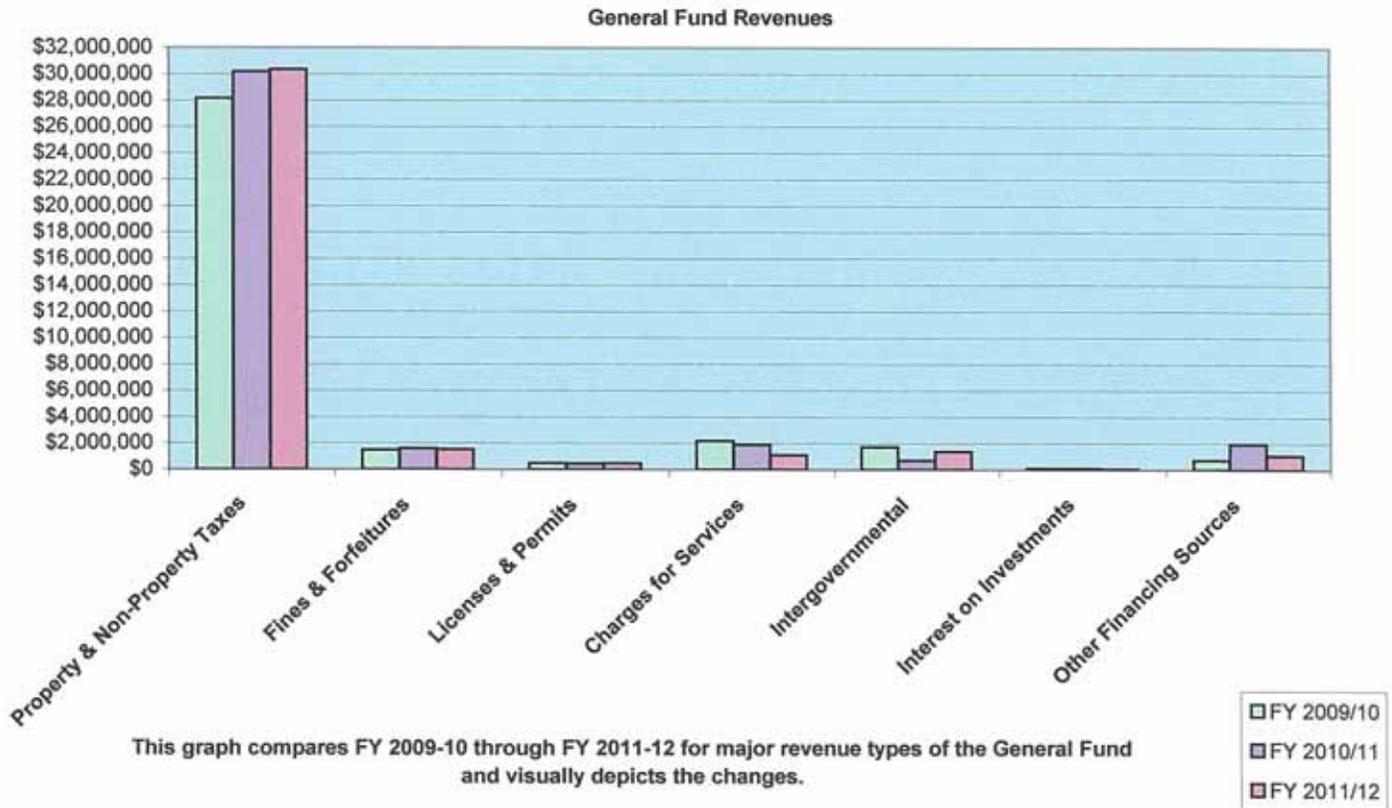
GENERAL FUND

Revenues by Type for 2011-2012

Projected Revenues - \$35,954,635



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.



CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2011-2012

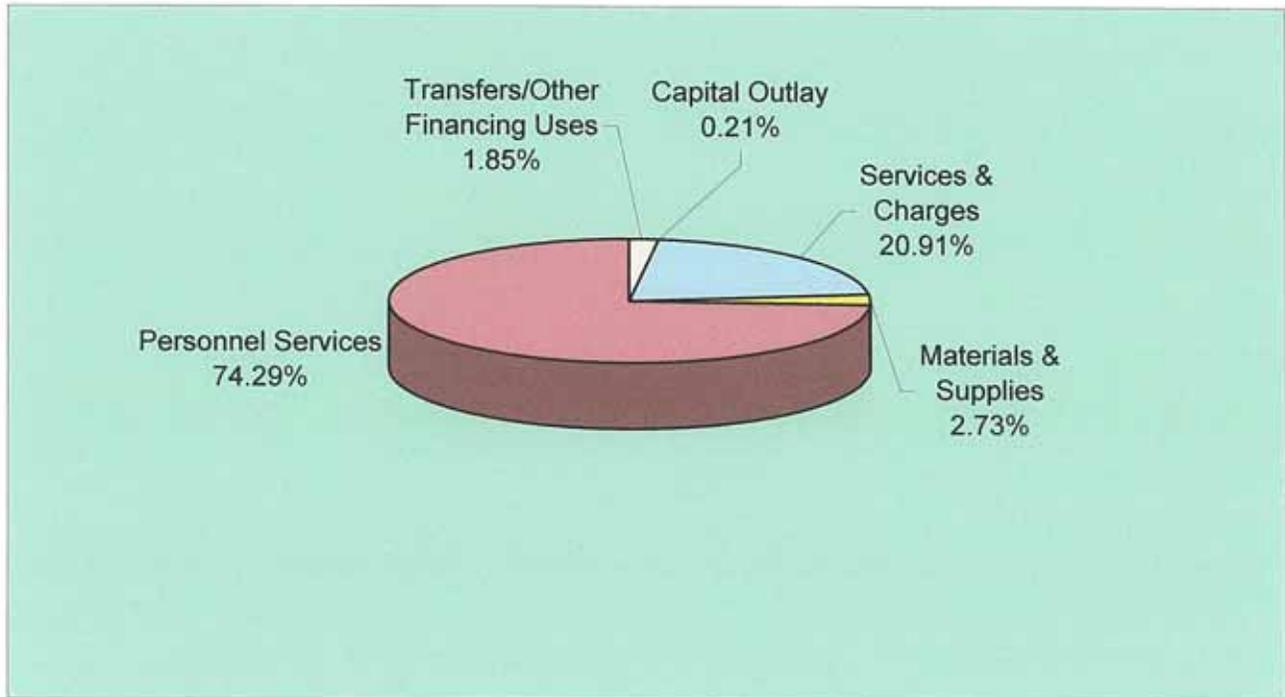
	PERSONNEL & BENEFITS	MATERIALS & SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	TRANSFERS OUT/OTHER	GRAND TOTAL
					FINANCING USES	
1001 MAYOR & CITY COMMISSION	\$11,303	\$1,550	\$34,546	\$0	\$0	\$47,399
1101 CITY MANAGER	493,426	5,500	29,280	0	0	528,206
1201 LEGAL	336,894	11,200	74,700	0	0	422,794
1399 ADMINISTRATIVE SERVICES	(215,000)	0	761,184	0	0	546,184
1401 INTERNAL AUDITOR	75,252	500	3,750	0	0	79,502
2001 HUMAN RESOURCES	159,916	5,500	31,645	0	1,340	198,401
2002 CIVIL SERVICE	74,435	7,000	3,370	0	360	85,165
2003 RISK MANAGEMENT	123,196	9,800	592,200	1,148	0	726,344
2201 FINANCE	605,642	20,632	111,500	0	0	737,774
2210 VITAL STATISTICS	110,348	12,500	14,805	0	0	137,653
2215 MUNICIPAL COURT	393,409	33,129	180,722	0	0	607,260
2220 MANAGEMENT INFORMATION SYSTEMS	366,228	19,794	132,031	0	0	518,053
3010 POLICE	9,448,932	46,200	944,527	0	0	10,439,659
3011 LEOSE TRAINING GRANT	0	0	20,000	0	0	20,000
3012 SWAT FEDERAL GRANT	0	44,000	0	0	0	44,000
3013 VICTIM'S ASSISTANCE GRANT	31,804	1,275	1,475	0	0	34,554
3015 POLICE SERVICES	1,385,736	8,500	196,810	0	0	1,591,046
3510 FIRE SUPPRESSION	7,163,454	51,400	495,826	0	0	7,710,680
3530 FIRE PREVENTION	457,999	30,880	36,614	0	0	525,493
5001 PUBLIC WORKS ADMINISTRATION	148,489	2,800	8,460	0	0	159,749
5005 ENGINEERING	245,104	7,650	31,250	0	0	284,004
5010 TRAFFIC SIGNAL MAINTENANCE	148,668	4,250	82,381	0	0	235,299
5015 STREET MAINTENANCE	883,336	121,300	1,074,058	0	0	2,078,694
5016 STREET CLEANING	191,390	0	146,800	0	0	338,190
5018 STREET CUT REPAIRS	0	20,000	0	0	0	20,000
6001 PUBLIC SERVICES ADMINISTRATION	156,556	4,500	8,925	1,000	0	170,981
6010 PARKS	470,780	146,900	903,182	0	0	1,520,862
6011 HARLINGEN FIELD	0	19,000	23,600	0	0	42,600
6015 PARKS MAINTENANCE	388,958	17,200	30,300	0	0	436,458
6020 RECREATION	234,378	59,200	216,736	0	0	510,314
6030 SWIMMING POOLS	115,499	17,555	97,655	0	0	230,709
6035 PENDLETON POOL	127,466	17,944	111,205	0	0	256,615
6210 LIBRARY	734,011	136,819	183,698	0	0	1,054,528
7001 PLANNING & DEVELOPMENT	271,279	6,200	30,975	0	0	308,454
7005 CODE ENFORCEMENT	268,208	15,845	154,932	0	0	438,985
7015 STORM WATER	46,440	12,000	46,630	0	0	105,070
7205 HEALTH	228,798	18,250	21,395	0	0	268,443
7210 ANIMAL CONTROL	137,922	6,975	168,310	0	0	313,207
7220 PUBLIC BUILDINGS	635,132	30,500	346,133	75,000	0	1,086,765
7305 BUILDING INSPECTIONS	256,626	7,100	38,535	0	0	302,261
9940 STABILIZATION FUND	0	0	128,236	0	0	128,236
9999 TRANSFERS OUT/OTHER FINANCING USES	0	0	0	0	664,044	664,044
GRAND TOTAL	\$26,712,014	\$981,348	\$7,518,381	\$77,148	\$665,744	\$35,954,635

Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.

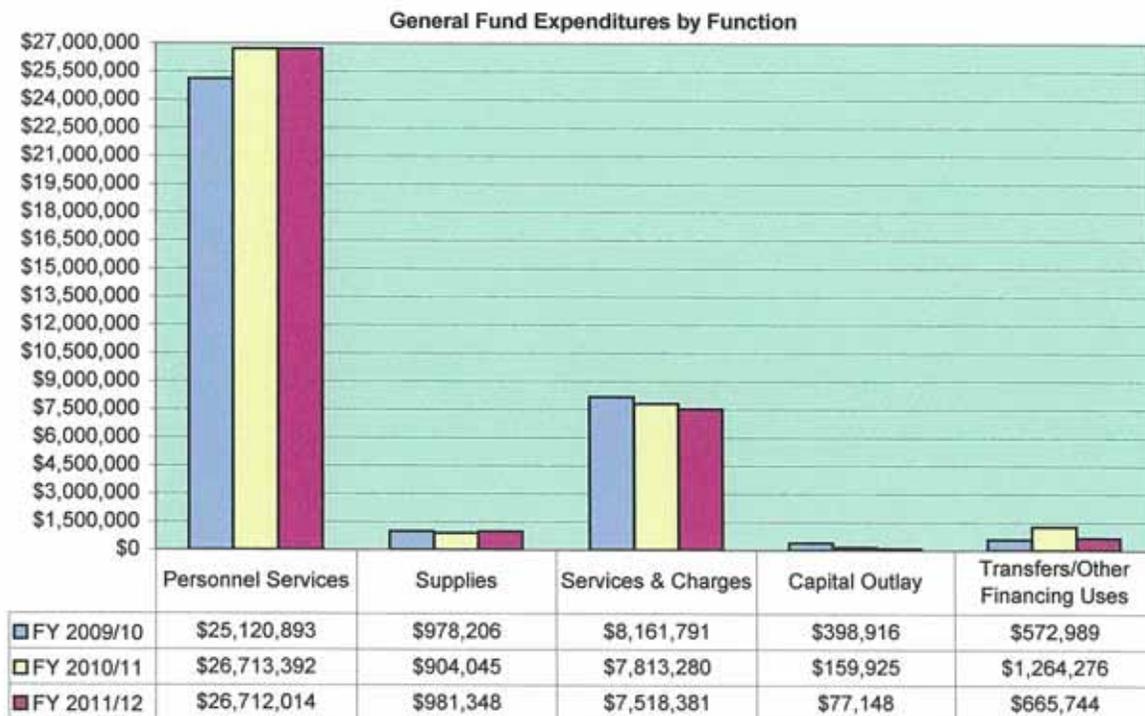
GENERAL FUND

Expenditures by Function for 2011-2012

Projected Expenditures \$35,954,635



This chart depicts the allocation of General Fund resources by expenditure function and the percent



This graph compares FY 2009-10 through FY 2011-12 for major expenditure functions of the General Fund and visually depicts the changes.

ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$6,040	\$6,000	\$6,000	\$6,000
Car Allowance	0	0	0	0
Phone Allowance	0	6,000	6,000	4,500
Personnel Services Pay	6,040	12,000	12,000	10,500
City FICA	374	372	372	650
City Medicare	88	87	87	153
Personnel Services Benefits	462	459	459	803
Office Supplies	404	1,300	1,300	1,550
Supplies - General	404	1,300	1,300	1,550
Utility Services	2,821	3,600	3,600	3,626
Dues, Memberships, & Subscriptions	11,749	11,020	11,020	11,020
Registration, Travel, & Training	8,192	18,000	18,000	18,000
Services & Charges - General	22,762	32,620	32,620	32,646
Miscellaneous	1,320	1,900	1,900	1,900
Services & Charges - Miscellaneous	1,320	1,900	1,900	1,900
MAYOR & CITY COMMISSION TOTALS	\$30,988	\$48,279	\$48,279	\$47,399

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

GOALS FOR 11-12

Community

- Implement "Go Green" projects / Discovery Green Park.
- Work with elected officials on the state and federal level in order to secure funding for a Medical School.
- Update the Comprehensive Plan for the City.

- Update the Thoroughfare Plan for the City.
- Continue efforts of building a Discovery Center in Harlingen.
- Revitalization of Grande Theatre.
- Continue Partnerships/networking on state and federal levels.
- Improve Harlingen's visual image / Entry way enhancement – "F" Street.
- Continue working towards the completion of the relocation of the railroad switchyard to Olmito.

Growth

- Increase promotion and enhancement of the Free Trade Bridge and the Industrial Park.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>ESTIMATED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
Regular Meetings	24	24	24
Special Meetings/Work Sessions	23	20	20

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Mayor	1	1	1
City Commission	5	5	5
Total	<u>6</u>	<u>6</u>	<u>6</u>

CITY MANAGER 001-1101

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$356,931	\$376,948	\$376,948	\$381,025
Overtime	846	0	0	0
Car Allowance	9,843	16,500	16,500	13,903
Personnel Services	<u>367,620</u>	<u>393,448</u>	<u>393,448</u>	<u>394,928</u>
City FICA	15,275	21,090	21,090	21,294
City Medicare	5,155	5,648	5,648	5,541
City TMRS	39,302	25,134	25,134	20,028
City TCG Retirement	4,070	11,680	11,680	18,887
City Health Insurance	17,291	24,475	24,475	31,366
Worker's Compensation	959	1,377	1,377	1,382
Personnel Services - Benefits	<u>82,052</u>	<u>89,404</u>	<u>89,404</u>	<u>98,498</u>
Office Supplies	5,000	5,000	5,000	5,000
Office Equip/Furn Non Cap	0	500	500	500
Supplies - General	<u>5,000</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
Utilities / Communications	4,170	4,500	4,500	4,310
Advertising	0	0	0	0
Equipment Rental/Lease	2,753	3,150	3,150	3,150
Dues, Memberships, & Subscriptions	2,280	6,820	6,820	6,820
Registration, Travel, & Training	6,593	10,000	10,000	15,000
Contract Labor	3,269	0	0	0
Services & Charges - General	<u>19,065</u>	<u>24,470</u>	<u>24,470</u>	<u>29,280</u>
Office Furniture & Equip.	0	21,409	21,409	0
Capital Outlay	<u>0</u>	<u>21,409</u>	<u>21,409</u>	<u>0</u>
CITY MANAGER TOTALS	<u>\$473,737</u>	<u>\$534,231</u>	<u>\$534,231</u>	<u>\$528,206</u>

The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FOR 11-12

- Assist in implementing the Goals and Objectives of the Harlingen 100 Plan.
- Complete the Veterans Memorial and walking trail at Pendleton Park.

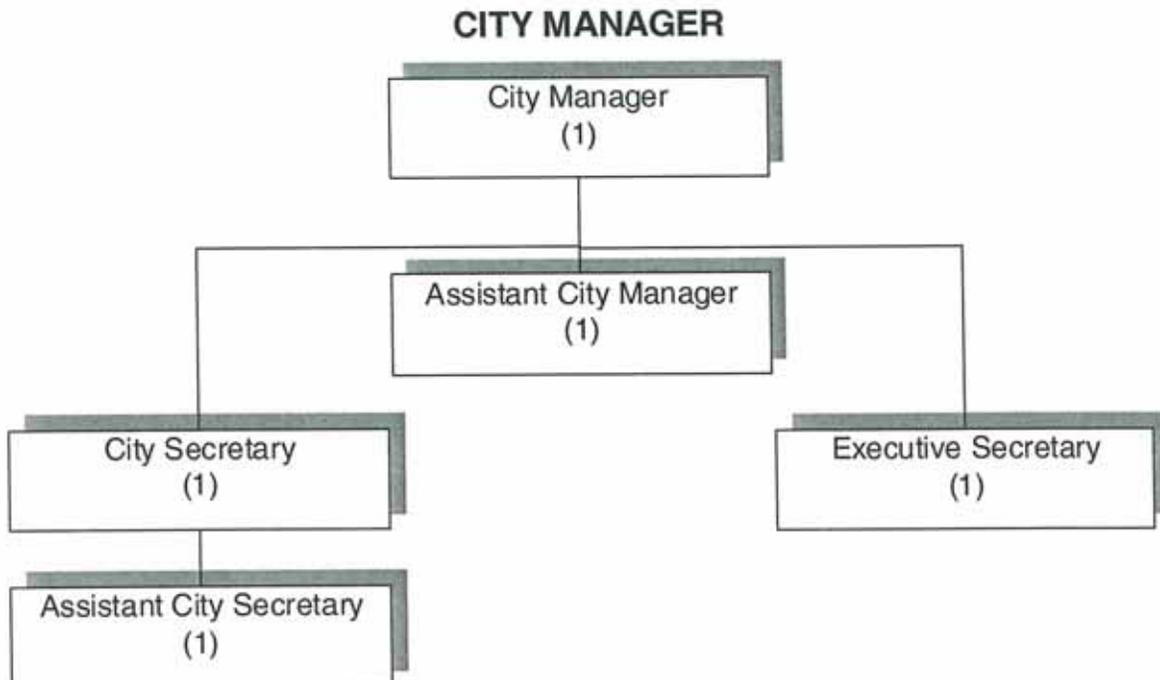
- Continue to work with the Juvenile Crime Graffiti and Gang Task Force.
- Enhance recycling efforts / implement recycling bins.
- Complete renovations of old Police facility to create a Community Court and a Community Justice Center.
- Finish soccer complex and tennis courts.
- Implementation / creation possibilities of "branding" the City of Harlingen.
- More community functions / expand Blues on the Hills.
- Improve economic opportunities through the development and promotion of the I-69 / US 77/83 and FM 509 Trade Corridors.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Executive Secretary	1	1	\$31,174
Assistant City Secretary	1	1	42,649
City Secretary	1	1	60,165
Assistant City Manager	1	1	103,727
City Manager	1	1	143,310
Car Allowance			13,903
Fringe Benefits			98,498
Total	5	5	\$493,426



LEGAL 001-1201

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$223,503	\$240,077	\$240,077	\$265,866
Overtime	27	0	0	0
Car Allowance	1,323	8,635	8,635	10,450
Moving Expenses	5,000	0	0	0
Travel Pay	54	0	0	0
Personnel Services	<u>229,907</u>	<u>248,712</u>	<u>248,712</u>	<u>276,316</u>
City FICA	13,609	14,161	14,161	14,241
City Medicare	3,183	3,452	3,452	3,955
City TMRS	13,633	11,980	11,980	8,940
City TCG Retirement	6,206	7,992	7,992	18,014
City Health Insurance	13,051	13,201	13,201	14,461
Worker's Compensation	585	845	845	967
Personnel Services - Benefits	<u>50,267</u>	<u>51,631</u>	<u>51,631</u>	<u>60,578</u>
Office Supplies	6,795	6,000	6,000	6,000
Office Equip/Furn. Non Cap	847	420	420	5,200
Supplies - General	<u>7,642</u>	<u>6,420</u>	<u>6,420</u>	<u>11,200</u>
Utility Services	1,909	1,985	1,985	2,900
Professional Services	48,500	50,000	50,000	50,000
Collective Bargaining	0	15,822	15,822	4,500
Advertising	948	1,180	1,180	1,200
Dues, Memberships & Subscription	10,036	10,052	10,052	8,500
Registration, Travel & Training	3,460	4,541	4,541	6,000
Employee Mileage Reimbursement	255	77	77	0
Court Costs/Filing Fees	20	1,140	1,140	600
Contract Labor	0	750	750	1,000
Services & Charges – General	<u>65,128</u>	<u>85,547</u>	<u>85,547</u>	<u>74,700</u>
Miscellaneous	97	500	500	0
Services & Charges – Miscellaneous	<u>97</u>	<u>500</u>	<u>500</u>	<u>0</u>
CITY ATTORNEY TOTALS	<u>\$353,041</u>	<u>\$392,810</u>	<u>\$392,810</u>	<u>\$422,794</u>

The Legal Department serves as the corporate legal staff of the City and as legal advisor to the City Manager, the Mayor, the Elective Commission, the Planning and Zoning Commission, the Zoning Board of Adjustments, other City commissions and boards, department heads and employees of the City. The City Attorney and Assistant City Attorney serve as Municipal Court Prosecutors, collection agents for accounts receivable and for paving assessments, and draft and review legal opinions, memoranda, deeds, leases, contracts, ordinances and resolutions. The

City Attorney and Assistant City Attorney serve as negotiators for the City in the acquisition and sale of real property and various contracts, represent the City in condemnation proceedings and in civil litigation where counsel is not provided under insurance contracts.

PROGRAM GOAL

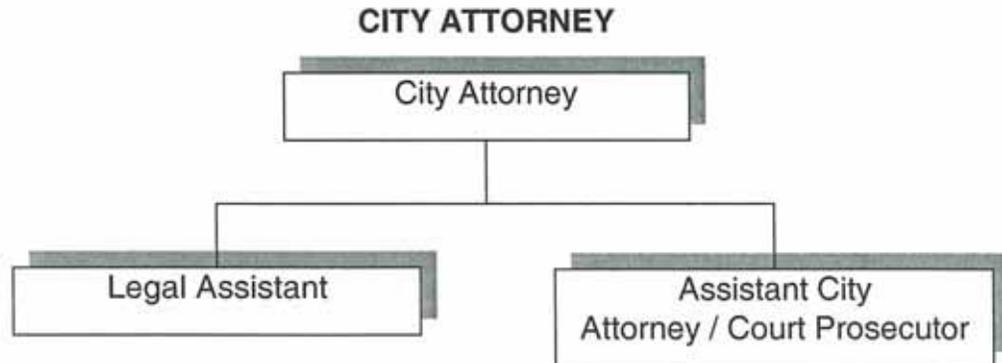
To provide professional legal services and assistance to the Harlingen Commission and City Departments and to prosecute and defend the City of Harlingen's interest in all court actions and administrative proceedings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Legal Assistant	1	1	\$43,847
Assistant City Attorney/ Court Prosecutor	1	1	79,257
City Attorney	1	1	142,762
Car Allowance			10,450
Fringe Benefits			60,578
Total	<u>3</u>	<u>3</u>	<u>\$336,894</u>



ADMINISTRATIVE SERVICES 001-1399

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$0	(\$300,000)	(\$300,000)	(\$235,000)
Well Pay Program	19,650	20,000	20,000	20,000
Personnel Services	19,650	(280,000)	(280,000)	(215,000)
Technical Services	97,789	93,000	93,000	93,000
Election Expenses	25,511	0	0	30,500
Appraisal District Fees	176,445	171,274	171,274	171,274
Advertising	4,905	6,000	6,000	6,000
Insurance	45,984	30,000	30,000	30,000
Claims-Unfunded	10,000	0	0	0
Contract Labor	5,875	6,000	6,000	6,000
Services & Charges - General	366,509	306,274	306,274	336,774
Family Emergency	32,400	0	0	25,515
Emergency Medical Services	395,000	423,000	423,000	0
Boys/Girls Club Operation	77,604	77,604	77,604	77,604
Loaves & Fishes	0	25,515	25,515	0
Harlingen 100 Plan	23,138	128,000	128,000	100,000
Centennial Celebration	95,978	125	125	0
Employee Service Awards	11,607	12,000	12,000	12,000
Special Projects	0	62,678	62,678	124,500
Miscellaneous	21,760	84,791	84,791	84,791
Services & Charges - Miscellaneous	657,487	813,713	813,713	424,410
Land	0	500,000	500,000	0
Miscellaneous Equipment	112	0	0	0
Capital Outlay	112	500,000	500,000	0
ADMINISTRATIVE SERVICES TOTALS	<u>\$1,043,758</u>	<u>\$1,339,987</u>	<u>\$1,339,987</u>	<u>\$546,184</u>

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, The World Birding Center, payments to Family Emergency, (a Social Service Organization dedicated to providing aid to those in dire need that do not otherwise qualify for government assistance), and Emergency Medical Services (EMS).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account. The main difference is due to Emergency Medical Services for \$423,000 not funded in the current year budget.

INTERNAL AUDITOR 001-1401

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$52,629	\$57,066	\$57,066	\$56,100
Car Allowance	3,969	3,989	3,989	3,989
Personnel Services	56,598	61,055	61,055	60,089
City FICA	3,498	3,773	3,773	3,713
City Medicare	818	883	883	868
City TMRS	7,371	8,520	8,520	6,328
City Health Insurance	3,358	3,647	3,647	4,044
Worker's Compensation	148	214	214	210
Personnel Services - Benefits	15,193	17,037	17,037	15,163
Office Supplies	452	500	465	500
Office Equip/Non Capital	245	0	0	0
Supplies - General	697	500	465	500
Utilities / Communications	425	350	350	350
Dues, Memberships & Subscription	0	360	360	300
Registration, Travel, & Training	0	600	600	2,000
Services & Charges - General	425	1,310	1,310	2,650
Maintenance Software	990	1,000	1,035	1,100
Services & Charges - Main	990	1,000	1,035	1,100
INTERNAL AUDITOR TOTALS	\$73,903	\$80,902	\$80,902	\$79,502

The internal audit function is viewed as a catalyst for change, entrusted with special responsibilities for helping to ensure that the City of Harlingen's government is effective, efficient, and ethical. With the assistance of those departments audited, procedures to ensure fiscal responsibility will be implemented and enforced.

PROGRAM GOAL

Help the departments achieve their goals and objectives in conjunction with the City Commission and City's administration Mission. Help establish and maintain "the tone at the top" attitude throughout the organization.

OBJECTIVES FOR 11-12

- Develop written procedures in conjunction with City Departments.
- Continue to evaluate how well the City and in particular, the departments, operate economically in an ethical manner and safeguard the assets from loss, damage, or inappropriate use.

- Educate employees about the City's anonymous reporting Fraud Hotline Services and how to use this resource. Provide this resource information in Spanish so that every employee has this tool available.
- To make the reporting Fraud Hotline Services available to citizens. This would be another instrument in asserting that the "tone at the top" be embodied in the organization thus giving the public assurance that governance will make every effort to maintain accountability and transparency.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

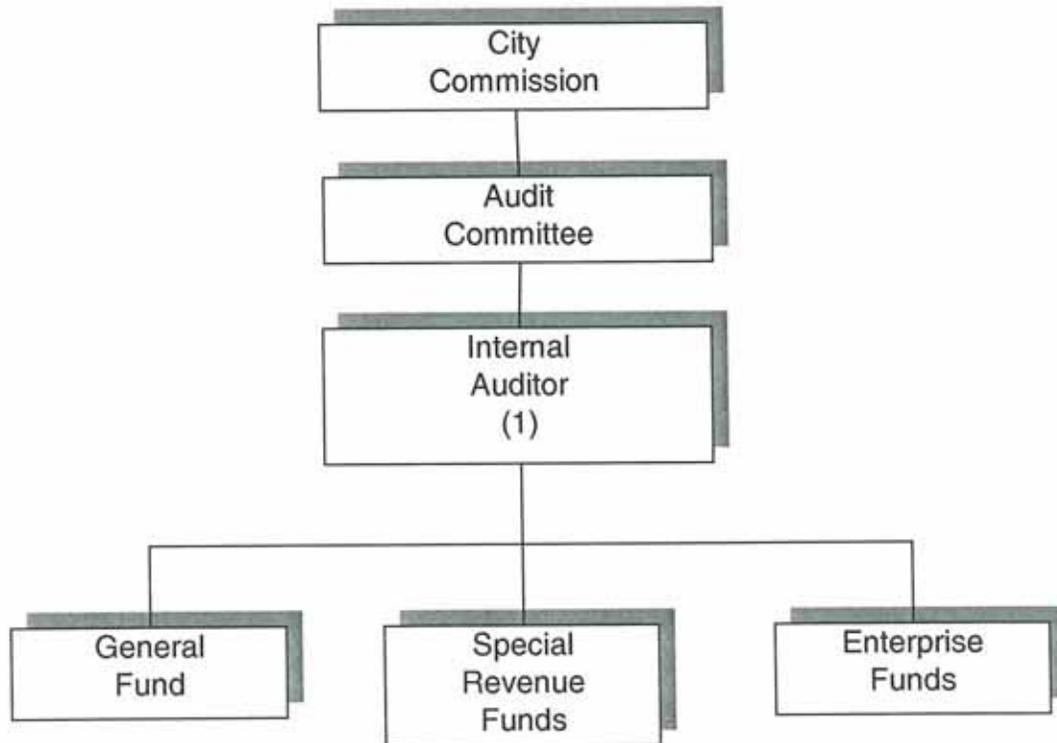
PERFORMANCE INDICATORS

	<u>ACTUAL FY 09-10</u>	<u>ESTIMATED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
<u>EFFECTIVENESS</u>			
Audits	5	5	6
<u>EFFICIENCY</u>			
Reviews	6	6	6
<u>OUTPUT</u>			
Training	1	2	3

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Internal Auditor	1	1	\$56,100
Car Allowance			3,989
Fringe Benefits			15,163
Total	<u>1</u>	<u>1</u>	<u>\$75,252</u>

INTERNAL AUDITOR



HUMAN RESOURCES 001-2001

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	167,548	164,682	164,682	118,309
Car Allowance	2,646	2,659	2,659	2,659
Qualified Leave Pay	75	75	75	75
Travel Pay	72	0	0	0
Personnel Services	<u>170,341</u>	<u>167,416</u>	<u>167,416</u>	<u>121,043</u>
City FICA	10,130	10,549	10,549	7,051
City Medicare	2,369	2,467	2,467	1,649
City TMRS	23,327	25,632	25,632	13,345
City TCG Retirement	0	0	0	1,877
City Health Insurance	16,850	17,015	17,015	14,537
Worker's Compensation	444	610	610	414
Personnel Services - Benefits	<u>53,120</u>	<u>56,273</u>	<u>56,273</u>	<u>38,873</u>
Office Supplies	2,243	3,500	3,500	3,500
Office Equip/Furn Non Cap	1,579	2,700	2,700	1,000
Educational & Recreational	0	1,000	1,000	1,000
Supplies - General	<u>3,822</u>	<u>7,200</u>	<u>7,200</u>	<u>5,500</u>
Utilities / Communications	4,018	4,071	4,071	3,070
Technical Services	4,028	7,500	7,500	9,000
Dues, Memberships & Subscriptions	1,230	1,260	1,260	1,075
Registration, Travel & Training	6,288	4,500	4,500	4,500
Employee Development	3,878	10,000	10,000	10,000
Employee Mileage Reimbursement	523	1,000	1,000	1,000
Tuition Assistance	750	2,500	2,500	2,500
Services & Charges - General	<u>20,715</u>	<u>30,831</u>	<u>30,831</u>	<u>31,145</u>
Incentive Programs	0	500	500	500
Services & Charges - Miscellaneous	0	500	500	500
Lease Purchase Payments	1,340	1,340	1,340	1,340
Other Financing Uses - Debt	1,340	1,340	1,340	1,340
HUMAN RESOURCES TOTALS	<u>\$249,338</u>	<u>\$263,560</u>	<u>\$263,560</u>	<u>\$198,401</u>

The Human Resources Department provides professional Human Resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates, monitors, develops, and administers Human

Resources' systems and programs such as compensation, performance planning and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

OBJECTIVES FOR 11-12

Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.

Continue supervisory and management training program for employees, using both internal and external resources.

Continue recruit and retain the best employees possible.

Update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.

Insure that proper procedures are followed on all disciplinary actions.

Insure that employee grievances are resolved within the appropriate time lines.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The Assistant Human Resources Director position was eliminated.

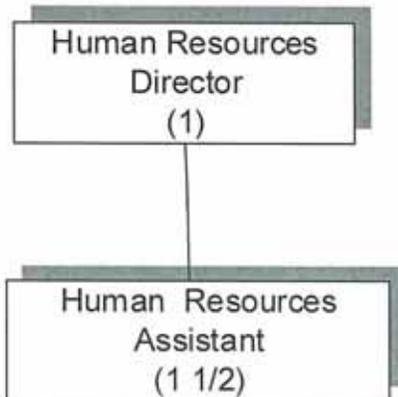
PERFORMANCE INDICATORS

	Actual FY 09-10	Estimated FY 10-11	Proposed FY 11-12
<u>EFFECTIVENESS</u>			
Employee turnover rate for Department	25%	0%	0%
Employee participation in training/activities	2,500	2,500	2,500
<u>EFFICIENCY</u>			
Number of days to process new employee	2	2	2
<u>OUTPUT</u>			
Number of positions advertised Number	60	70	70
Of appeals and/or grievances number	3	3	3
Training/activities conducted	90	80	80

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
*Human Resources Assistant	1	1	\$31,672
Assistant Human Resources Director	1	0	0
Human Resources Director	1	1	71,555
Car Allowance			2,659
Fringe Benefits			38,873
*Split Wages (50%)			15,157
Total	3	2	\$159,916

HUMAN RESOURCES



CIVIL SERVICE 001-2002

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	53,489	54,656	54,656	55,816
Car Allowance	3,307	3,324	3,324	3,324
Travel Pay	36	0	0	0
Personnel Services	<u>56,832</u>	<u>57,980</u>	<u>57,980</u>	<u>59,140</u>
City FICA	3,443	3,562	3,562	3,634
City Medicare	805	833	833	850
City TMRS	2,010	2,197	2,197	1,710
City TCG Retirement	3,946	2,796	2,796	2,846
City Health Insurance	5,037	5,470	5,470	6,048
Worker's Compensation	148	203	203	207
Personnel Services - Benefits	<u>15,389</u>	<u>15,061</u>	<u>15,061</u>	<u>15,295</u>
Office Supplies	1,377	1,800	1,800	1,800
Civil Service Exams	3,592	4,500	4,500	4,500
Educational & Recreational	541	700	700	700
Supplies - General	<u>5,510</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
Utilities / Communications	558	670	670	390
Dues, Memberships, & Subscriptions	160	160	160	180
Registration, Travel & Training	1,686	2,000	2,000	2,400
Employee Development	111	400	400	400
Services & Charges - General	<u>2,515</u>	<u>3,230</u>	<u>3,230</u>	<u>3,370</u>
Lease Purchase Payments	360	360	360	360
Other Financing Uses - Debt	360	360	360	360
CIVIL SERVICE TOTALS	<u>80,606</u>	<u>83,631</u>	<u>83,631</u>	<u>85,165</u>

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's two civil service departments, Police and Fire.

OBJECTIVES 10-11

Fill all Civil Service vacancies in the Fire and Police Departments.
 Automate Civil Service application process.
 Establish a process for promotional examination review.
 Review and revise physical ability test for the Police Department.
 Review and revise Local Service Rules.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

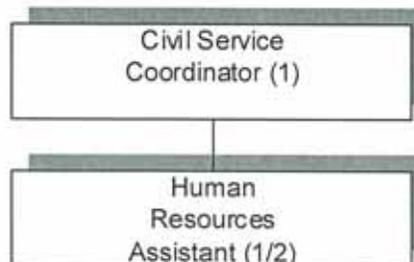
PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Turnover Percentage	0%	0%	0%
Applications Processed	423	432	450
New Employees Processed	22	18	10
Employees Action Forms Processed	421	500	550
Civil Service Commission Hearings	6	4	12

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
*Human Resources Assistant	1	.5	\$30,314
Civil Service Coordinator	1	1	40,659
Car Allowance			3,324
Fringe Benefits			15,295
*Split Wages (50%)			(15,157)
Total	2	1.5	\$74,435

CIVIL SERVICE



RISK MANAGEMENT 001-2003

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$77,587	\$80,242	\$80,242	\$82,113
Salaries Part Time	8,442	15,203	15,203	15,082
Car Allowance	1,890	1,900	1,900	1,900
Travel Pay	124	0	0	0
Personnel Services	<u>88,043</u>	<u>97,345</u>	<u>97,345</u>	<u>99,095</u>
City FICA	5,286	5,701	5,701	6,089
City Medicare	1,236	1,333	1,333	1,424
City TMRS	5,183	4,803	4,803	3,567
City TCG Retirement	2,411	2,475	2,475	2,524
City Health Insurance	8,546	9,283	9,283	10,150
Worker's Compensation	230	325	325	347
Personnel Services - Benefits	<u>22,892</u>	<u>23,920</u>	<u>23,920</u>	<u>24,101</u>
Office Supplies	4,443	4,700	4,700	4,500
Office Equip/Furn Non Capital	2,617	2,300	2,300	800
Educational & Recreational	425	1,000	1,000	1,000
Supplies - General	<u>7,485</u>	<u>8,000</u>	<u>8,000</u>	<u>6,300</u>
Health Awareness Program	4,060	1,800	1,800	3,500
Supplies - Miscellaneous	<u>4,060</u>	<u>1,800</u>	<u>1,800</u>	<u>3,500</u>
Utilities / Communications	1,919	1,995	1,995	1,830
Professional Services	2,950	59,800	59,800	35,000
Medical Examinations	8,751	15,000	15,000	14,000
Advertising	0	1,000	1,000	1,000
Dues, Memberships, & Subscriptions	1,189	1,290	1,290	1,020
Registration, Travel, & Training	1,399	2,500	2,500	2,500
Employee Development	740	2,650	2,650	2,500
Employee Assistance Program	11,502	12,000	12,000	12,000
Employee Mileage Reimbursement	91	400	400	350
Safety Jackpot	17,765	26,500	26,500	26,500
Insurance	434,499	520,000	520,000	493,500
Services & Charges - General	<u>480,805</u>	<u>643,135</u>	<u>643,135</u>	<u>590,200</u>
Maintenance Software	642	0	0	0
Services & Charges - Main	<u>642</u>	<u>0</u>	<u>0</u>	<u>0</u>
Miscellaneous	781	2,000	2,000	2,000
Services & Charges - Miscellaneous	<u>781</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Lease Purchase Payments	1,295	1,148	1,148	1,148
Other Financing Uses - Debt	<u>1,295</u>	<u>1,148</u>	<u>1,148</u>	<u>1,148</u>
RISK MANAGEMENT TOTALS	<u>\$606,003</u>	<u>\$777,348</u>	<u>\$777,348</u>	<u>\$726,344</u>

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

OBJECTIVES FOR 11-12

- Evaluate the Driver's Listing to conduct Driver's Safety classes during the fiscal year.
- Monitor and intervene in work related injuries that appear to be questionable or costly.
- Review functional testing guidelines and determine if all the City's needs are being met.
- Provide quarterly claims history and trends to the City Manager, Department Directors, and Supervisory Staff.
- Encourage Accident Investigation, Safety Inspection and Health and Safety training on a departmental level.
- Review and update City of Harlingen Health, Safety and Loss Control Manual.
- Continue to review Texas Motor Vehicle driving records on all employees assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance records on all City drivers and employees assigned incidental job related driving duties.
- Evaluate and write all policies needed to successfully complete the TML Discovery Program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

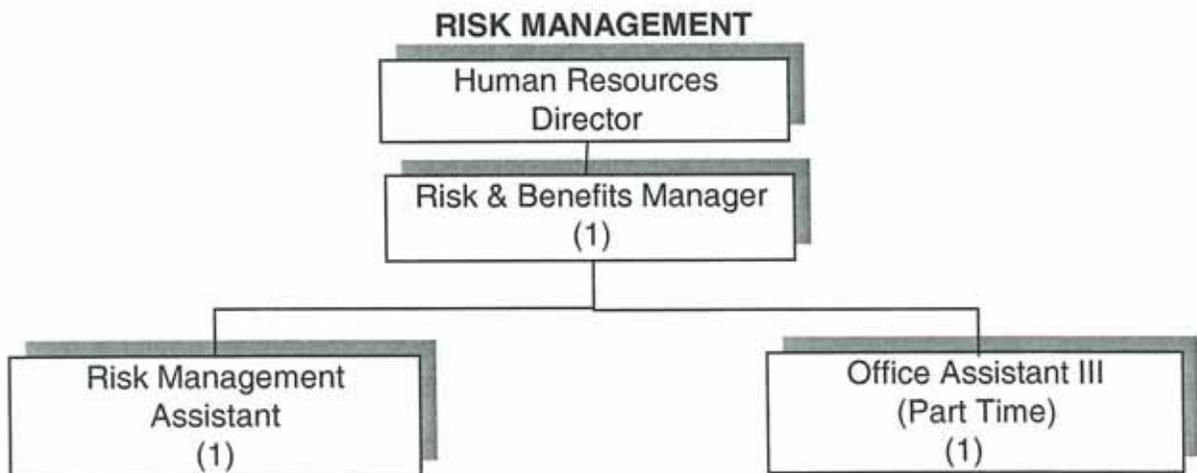
None.

PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
<u>EFFECTIVENESS</u>			
<u>CLAIMS PROCESSED</u>			
Workers' Compensation	168	152	140
General Liability	54	56	50
Law Enforcement Liability	5	8	1
Public Officials Liability	4	2	2
Auto Liability	28	21	18
Vehicle Physical Damage	8	1	0
Real and Personal Property	0	1	0
<u>EFFICIENCY</u>			
<u>INSURANCE PREMIUMS</u>			
Workers' Compensation	\$443,230	\$443,230	\$654,830
Liability Insurance	\$251,010	\$251,010	\$321,012
Medical Benefits	\$3,950,500	\$3,807,508	\$4,123,157
Life and AD&D Benefits	\$16,197	\$16,197	\$17,000
Property/Flood Insurance	\$56,372	\$56,372	\$54,814
Windstorm Insurance	\$196,491	\$196,491	\$242,584

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Office Assistant III Part-time	1	1	\$15,082
Risk Management Assistant	1	1	31,627
Risk & Benefits Manager	1	1	50,485
Car Allowance			1,900
Fringe Benefits			24,101
Total	3	3	\$123,196



FINANCE

FINANCE ADMINISTRATION 001-2201

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$434,606	\$478,980	\$478,980	\$468,547
Overtime	130	1,003	1,003	1,003
Personnel Services	434,736	479,983	479,983	469,550
City FICA	25,979	28,980	28,980	27,976
City Medicare	6,076	6,777	6,777	6,543
City TMRS	47,154	49,442	49,442	33,327
City TCG Retirement	4,796	7,441	7,441	8,705
City Health Insurance	40,781	54,161	54,161	57,898
Worker's Compensation	1,131	1,680	1,680	1,643
Personnel Services - Benefits	125,917	148,481	148,481	136,092
Office Supplies	18,559	18,080	18,080	18,450
Office Equip/Furn Non Cap	3,307	2,182	2,182	2,182
Miscellaneous Supplies	74	0	0	0
Supplies - General	21,940	20,262	20,262	20,632
Utilities / Communications	5,726	5,845	5,845	5,845
Audit Fees	34,908	40,000	40,000	40,000
Advertising	2,050	3,500	3,500	3,500
Equipment Rental/Lease	6,260	9,195	9,195	9,195
Dues, Memberships & Subscriptions	2,012	2,005	2,005	2,170
Registration, Travel & Training	3,383	4,500	4,500	4,500
Employee Mileage Reimbursement	44	0	0	0
Contract Labor	16,945	0	0	0
Services & Charges - General	71,328	65,045	65,045	65,210
Maintenance – Software	1,100	1,100	1,100	1,100
Services & Charges - Maintenance	1,100	1,100	1,100	1,100
Miscellaneous	42,022	45,725	45,725	45,190
Services & Charges - Miscellaneous	42,022	45,725	45,725	45,190
FINANCE ADMINISTRATION	\$697,043	\$760,596	\$760,596	\$737,774

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

- Accounting control over the automated financial system, including systems development.
- Active cash and investment management.
- Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.
- Debt administration.
- Budgeting, including publication of the Official Annual Budget Document.
- Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.
- Internal and administrative control.
- Staff support for the following boards appointed by the City Commission:
 - Harlingen Downtown Improvement District
 - Convention and Visitor's Bureau
 - Tax Increment Financing Zone 1
 - Tax Increment Financing Zone 2
 - Tax Increment Financing Zone 3
 - The Development Corporation of Harlingen, Inc. Fund
 - Harlingen Improvement Community Board
 - Firemen's Relief and Retirement Fund
 - Tax Advisory Board
- Support to the Health Insurance Fund on matters of financial and/or accounting significance.
- Supervision of, the Management Information Services, Municipal Court, Purchasing Department, and the Warehouse.
- Preparing requests for Proposals, analyzing the Proposals and recommending awarding or contracts to the City Commission for the following:
 - Contract for Banking Services (Depository Agreement)
 - Contract for Collection of Current and Delinquent Property Taxes
 - Contract for Professional Auditing Services
- Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.

- Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with "Truth in Taxation" Laws and other matters pertaining thereto.
- Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, etal.
- Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.
- Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PROGRAM GOAL

The overall goal of the Finance Department is to maintain and improve the level of professional finance and accounting-related delivery of services in the most efficient and cost-effective manner, which will include:

- Obtain the Distinguished Budget Presentation Award.
- Obtain the Certificate of Achievement for Excellence in Financial Reporting.
- Analyze budget process to include multi-year reporting.
- Evaluate and update accounts receivable process and collection process.
- Continuing education and cross training of staff.

OBJECTIVES FOR 11-12

Consistent with the established program goals, the Finance Department objectives include:

- Upgrade the budget process to obtain an outstanding rating in at least one section.
- Reduce the number of auditor's adjustments by monitoring accounts, projects & grants.
- Create 5-year budget to identify and plan for possible future deficits.
- Increase collection ratios and decrease bad debts, and accounts receivables.
- Send staff to appropriate education and trainings programs.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

One Accounting Specialist Position was eliminated for this department.

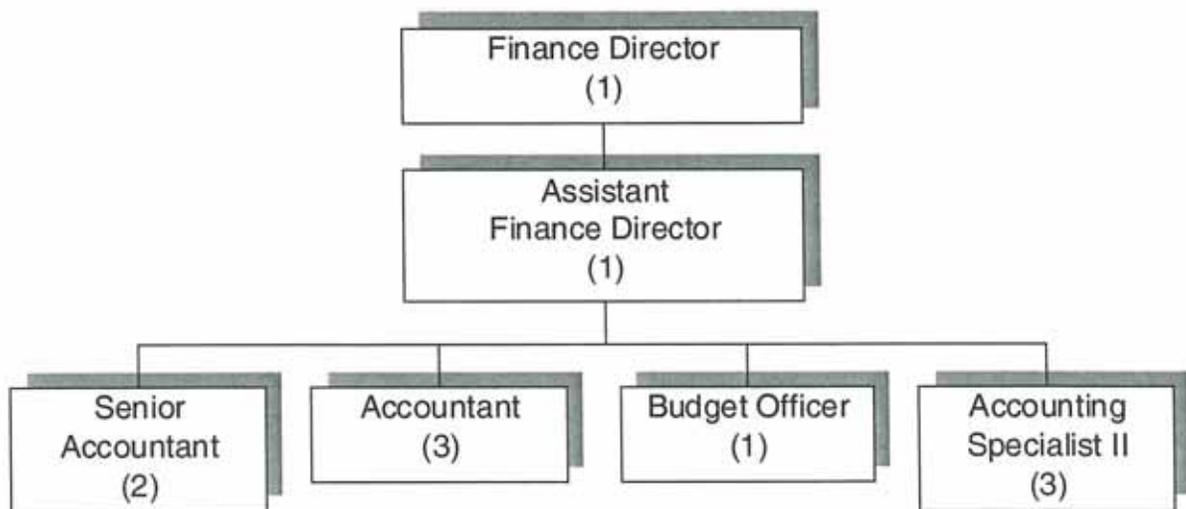
PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Distinguished Budget Award	1	1	1
Certificate of Achievement	1	1	1
Interim Financial Reports	12	12	12
Vendor Checks Issued	9,166	9,179	9,200
Payroll Checks Issued	6,411	5,823	5,900
Cash Receipts Issued	27,409	21,599	21,600
Direct Deposit	11,152	11,358	12,000

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Accounting Specialist II	4	3	\$84,414
Accountant	3	3	104,915
Budget Officer	1	1	38,320
Senior Accountant	2	2	84,719
Assistant Finance Director	1	1	77,021
Finance Director	1	1	79,158
Overtime			1,003
Fringe Benefits			136,092
Total	12	11	\$605,642

FINANCE



MUNICIPAL COURT 001-2215

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries - Full Time	\$239,794	\$247,904	\$247,904	\$252,752
Salaries - Part Time	34,672	19,590	19,590	25,029
Overtime	11,342	5,014	5,014	5,014
Overtime - Warrant Roundup	16,390	24,066	24,066	24,066
Personnel Services	302,198	296,574	296,574	306,861
City FICA	17,355	19,999	19,999	18,310
City Medicare	4,059	4,677	4,677	4,282
City TMRS	24,215	32,219	32,219	16,921
City TCG Retirement	3,848	3,059	3,059	6,591
City Health Insurance	25,791	33,424	33,424	39,370
Worker's Compensation	776	1,135	1,135	1,074
Personnel Services - Benefits	76,044	94,513	94,513	86,548
Office Supplies	18,396	26,500	26,500	20,500
Office Equip/Furn Non Cap	7,208	2,226	2,226	10,629
Safety Supplies	0	2,000	2,000	2,000
Supplies - General	25,604	30,726	30,726	33,129
Utilities / Communications	5,561	8,680	8,680	9,114
Advertising	4,700	4,350	4,350	5,800
Laundry & Uniform Services	379	750	750	750
Dues, Memberships & Subscriptions	912	932	932	1,717
Registration, Travel & Training	2,556	7,725	7,725	7,625
Employee Mileage Reimbursement	604	1,025	1,025	1,025
Contract Labor	21,304	101,192	101,192	94,950
Services & Charges - General	36,016	124,654	124,654	120,981
Maintenance - Furniture & Equipment	3,081	3,000	3,000	3,000
Maintenance - Software Services & Charges - Maintenance	40,221	50,060	50,060	46,741
	43,302	53,060	53,060	49,741
Juror Fees	756	1,000	1,000	1,000
Reimb to PD-Court Bailiff	0	52,729	52,729	0
Miscellaneous Services & Charges - Miscellaneous	8,245	6,000	6,000	9,000
	9,001	59,729	59,729	10,000
Office Furniture & Equipment	4,105	19,768	19,768	0
Capital Outlay	4,105	19,768	19,768	0
MUNICIPAL COURT TOTALS	\$496,270	\$679,024	\$679,024	\$607,260

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance Docket, Non-Attendance in School, Bench and Jury trials and Youth Court. The Court is working with Cameron County to establish a new court room for the Youth Court Docket at the Cameron County Community Youth Center. The Court also provides for the magistration of felony and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, protection order hearings, and examining trials. The City retains one full-time presiding judge and four contract alternate judges.

PROGRAM GOAL

Increase fine collections by implementing the Scofflaw Program with Cameron County to deny the renewal of vehicle registration to defendants who have outstanding balances. Increase fine collections by continuing to submit outstanding cases to a collection agency. Increase fine collections by providing a web based payment system and a remote payment kiosk. Reduce the number of outstanding warrants by conducting special program such as a "Warrant Round Up" and participating in the "Great Texas Warrant Round Up". Increase fine collections by continuing state recommended In-House collection procedures. Work with City prosecutor to clear trial docket.

OBJECTIVES FOR 11 - 12

- Provide quality service to our customers by practicing prompt response time and courteous service.
- Increase fine collections by implementing the Scofflaw Program with Cameron County.
- Increase the efficiency of the court by hiring two additional court deputy clerks.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency.
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests.
- Increase the number of warrants served by dedicating specific periods for Warrant Round Ups.
- Increase the number of warrants served by participating in the Great Texas Warrant Round Up.

- Ensure that all staff members receive necessary training to make well-informed decisions.
- Continue to coordinate community service with various non-profit organizations.
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor.
- Implement remote payments kiosk.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The increase in Contract Services is a result of contracting four Alternate Judges. The increase in processing costs are a result of the initiation of the Warrant Daily Ten, Amnesty Program, a Warrant Round Up and an increase in number of cases sent to collections.

PERFORMANCE INDICATORS

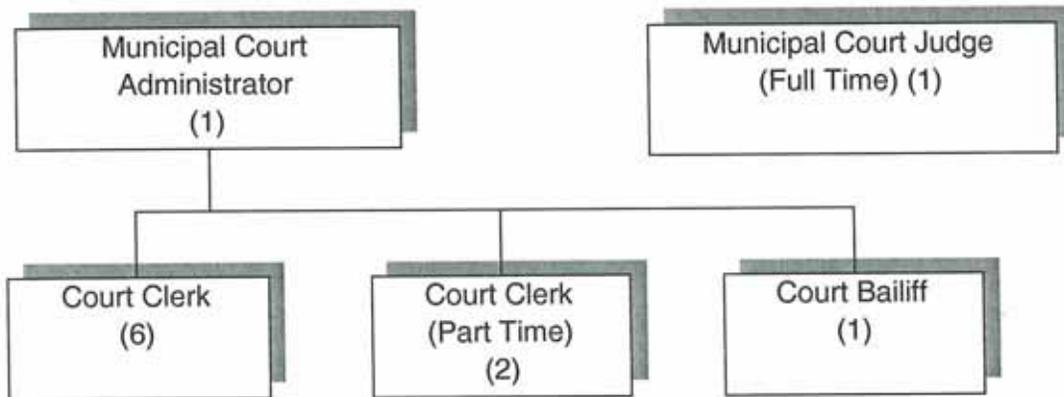
SERVICE LEVELS: Provide citizens with timely and efficient case resolution

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12 w/5% Increase
<u>EFFECTIVENESS</u>			
Traffic and Parking Tickets Processed	12,999	14,941	15,688
State Law Processed	4,485	3,792	3,982
Ordinance/Leash/Litter Law Processed	1,578	1,482	1,556
Magistrate Warnings & Processes	3,104	3,037	3,189
	22,166	23,252	24,415
<u>EFFICIENCY</u>			
<u>Processing Costs</u>			
Traffic and Parking Tickets	\$ 291,032	\$ 341,816	\$ 390,198
State Law Violations	\$ 100,414	\$ 86,753	\$ 99,042
Ordinance/Leash/Litter Law Processed	\$ 35,329	\$ 33,905	\$ 38,702
Magistrate Warnings & Processes	\$ 69,495	\$ 69,480	\$ 79,318
	\$ 496,270	\$ 531,954	\$ 607,260
<u>OUTPUT</u>			
<u>Revenues from Fines</u>			
Traffic and Parking Tickets	\$1,246,769	\$ 1,375,700	\$1,280,208
State Law Violations	\$ 58,108	\$ 59,468	\$ 60,180
Ordinance/Leash/Litter Fines	\$ 43,980	\$ 37,402	\$ 59,612
	\$1,348,856	\$ 1,472,570	\$1,400,000

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Court Clerk - Part-time	2	2	\$25,028
Court Clerk	6	6	140,703
Municipal Court Judge	1	1	67,184
Municipal Court Administrator	1	1	44,866
Overtime			5,014
Overtime - Warrant Roundup			24,066
Fringe Benefits			86,548
Total	10	10	\$393,409

MUNICIPAL COURT



MANAGEMENT INFORMATION SYSTEMS 001-2220

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries - Full Time	\$266,906	\$270,056	\$270,056	\$271,776
Overtime	754	0	0	0
Car Allowance	6,615	6,649	6,649	6,649
Personnel Services	<u>274,275</u>	<u>276,705</u>	<u>276,705</u>	<u>278,425</u>
City FICA	15,954	16,016	16,016	16,366
City Medicare	3,731	3,746	3,746	3,837
City TMRS	37,316	40,319	40,319	30,656
City Health Insurance	34,453	37,436	37,436	35,969
Worker's Compensation	716	968	968	975
Personnel Services - Benefits	<u>92,170</u>	<u>98,485</u>	<u>98,485</u>	<u>87,803</u>
Office Supplies	3,986	5,000	5,000	5,000
Office Equip/Furn Non Cap	11,572	13,799	13,799	14,794
Supplies - General	<u>15,558</u>	<u>18,799</u>	<u>18,799</u>	<u>19,794</u>
Utilities / Communications	14,621	19,520	19,520	21,406
Communications	1,785	0	0	0
Equipment Rental/Lease	0	200	200	200
Dues, Memberships & Subscriptions	2,241	2,640	2,640	2,490
Registration, Travel & Training	17,545	19,635	19,635	19,635
Employee Mileage Reimbursement	100	150	150	150
Services & Charges - General	<u>36,292</u>	<u>42,145</u>	<u>42,145</u>	<u>43,881</u>
Maintenance - Furniture & Equipment	25,339	40,909	40,909	20,085
Maintenance - Software	65,103	77,876	77,876	67,700
Services & Charges - Maintenance	<u>90,442</u>	<u>118,785</u>	<u>118,785</u>	<u>87,785</u>
Miscellaneous	161	365	365	365
Services & Charges - Miscellaneous	<u>161</u>	<u>365</u>	<u>365</u>	<u>365</u>
MANAGEMENT INFORMATION SYSTEMS TOTALS	<u>\$508,898</u>	<u>\$555,284</u>	<u>\$555,284</u>	<u>\$518,053</u>

The Management Information Systems Department (MIS) is responsible for procuring, installing, and maintaining within the City's established fiscal goals the most cost-efficient and best productive technologies for all City departments while maintaining minimal downtime.

PROGRAM GOAL

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and to thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

OBJECTIVES FOR 11-12

- To continue the intermediate stages of a greener environment by creating less paper flow and more electronic capability resulting in more efficient work flow and higher productivity.
- To continue to train citywide personnel to manage the web content for their respective departments so that City of Harlingen employees may disseminate information more efficiently for the citizens of Harlingen.
- To develop in-house trainings via remote access to save time for city employees to be able to better multi-task their various tasks.
- To redesign the city Website to make it more appealing for citizens and visitors.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

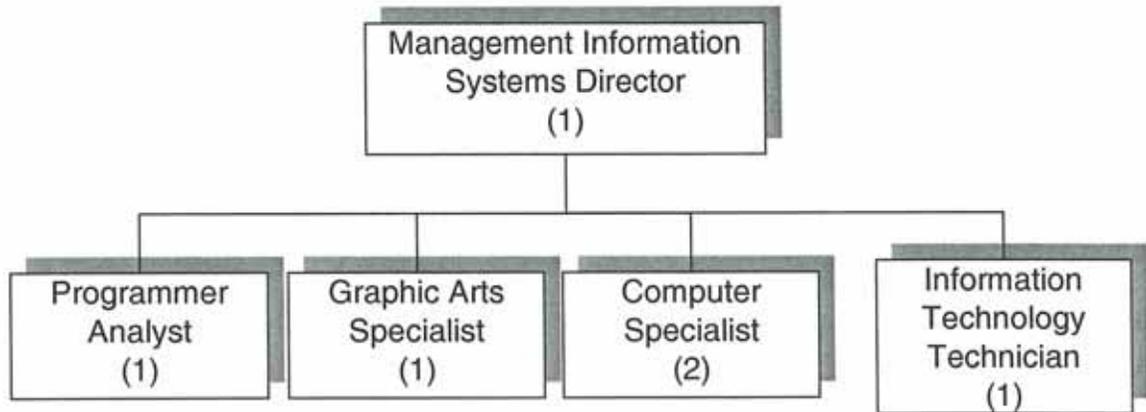
PERFORMANCE INDICATORS

	<u>ACTUAL FY 09-10</u>	<u>ESTIMATED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
<u>EFFECTIVENESS</u>			
Disk Storage Usage in Gigabytes	58,0515	58,0515	67,8788
AS/400 System Files	23,379	23,683	23,837
Resolution of IT Issues for various Departments	10,500	10,000	9,500
<u>EFFICIENCY</u>			
Costs to Resolve Hardware and Software issues for Finance, Public Works, Public Services maintain system capabilities	\$263,100	\$300,628	\$362,931
<u>OUTPUT</u>			
Hardware and software repairs/patches	750	700	675
Hours saved on repetitive call-ins	2,350	2,350	2,400
AS/400 System Jobs	732,141	658,460	587,909

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Computer Specialist	2	2	\$57,924
Graphic Arts Specialist	1	1	33,695
Information Technology Technician	1	1	43,773
Programmer Analyst	1	1	62,449
MIS Director	1	1	73,935
Car Allowance			6,649
Fringe Benefits			87,803
Total	<u>6</u>	<u>6</u>	<u>\$366,228</u>

MANAGEMENT INFORMATION SYSTEMS



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PUBLIC SAFETY

POLICE OPERATIONS 001-3010

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries - Full Time	\$5,021,100	\$5,395,853	\$5,395,853	\$5,532,152
Overtime	677,596	501,374	501,374	693,901
Incentive Pay	284,271	312,172	312,172	311,676
Holiday Pay	190,080	215,987	215,987	211,570
Car Allowance	5,511	5,539	5,539	0
Stability Pay	357,251	454,728	454,728	460,121
Travel Pay	1,208	0	0	0
Personnel Services	6,537,017	6,885,653	6,885,653	7,209,420
City FICA	397,554	375,458	375,458	383,859
City Medicare	92,976	95,111	95,111	99,805
City TMRS	829,547	796,161	796,161	673,467
City TCG Retirement	38,325	77,363	77,363	61,979
City Health Insurance	647,844	724,813	724,813	784,634
Worker's Compensation	167,866	225,154	225,154	235,768
Personnel Services - Benefits	2,174,112	2,294,060	2,294,060	2,239,512
Office Supplies	4,876	5,000	5,000	5,000
Uniform & Safety Supplies	7,418	4,999	4,999	5,000
Bullet Proof Vests	5,376	36,565	36,565	6,000
Food, Drinks, & Ice	20,808	25,200	25,200	25,200
Supplies - General	38,478	71,764	71,764	41,200
Miscellaneous Supplies	4,946	5,000	5,000	5,000
Supplies - Miscellaneous	4,946	5,000	5,000	5,000
Utilities / Communications	60,008	77,020	77,020	77,120
Utilities / Electricity	108,972	115,416	115,416	123,482
Utilities / Other	10,312	11,250	11,250	11,500
Professional Services	6,271	4,000	4,000	6,000
Technical Services	132	700	700	700
Medical Examinations	23,480	27,500	27,500	28,550
Advertising	12,069	8,000	8,000	8,000
Laundry Service	6,000	6,000	6,000	9,000
Equipment Rental/Lease	19,678	23,000	23,000	26,800
Vehicle & Radio Rental	16,350	16,350	16,350	16,350
Building Rental	982	1,600	1,600	1,600
Dues, Memberships & Subscriptions	2,482	2,556	2,556	2,600
Registration, Travel & Training	43,494	40,025	40,025	40,025
Small Claims - Unfunded	19,265	10,000	10,000	10,000
Services & Charges - General	329,495	343,417	343,417	361,727

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Maintenance - Buildings	4,570	4,275	4,275	5,000
Maintenance - Furniture & Equipment	3,343	3,000	3,000	3,000
Maintenance - Software	6,800	6,800	6,800	6,800
Internal Service Charges	204,690	204,000	204,000	204,000
Fuel	279,695	245,300	245,300	350,000
Services & Charges - Maintenance	499,098	463,375	463,375	568,800
Miscellaneous	12,130	12,000	12,000	14,000
Services & Charges - Miscellaneous	12,130	12,000	12,000	14,000
POLICE OPERATIONS TOTALS	<u>\$9,595,276</u>	<u>\$10,075,269</u>	<u>\$10,075,269</u>	<u>\$10,439,659</u>

The Harlingen Police Department is a civil service department comprised of one hundred and thirty-four police officers. The main objective of these men and women is defined by the department's mission statement, "It is the mission of Harlingen Police Department to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of Harlingen." The police force consists of one Chief, one Assistant Chief, three Captains, five Lieutenants, twelve Sergeants, and one hundred and twelve sworn police officers. The personnel are assigned to various divisions for duties, and through teamwork, cover more than 40.31 square miles of City limits, incorporating more than 308.88 miles of paved roadways using 98 police vehicles (marked and unmarked) and serving and protecting a residential population of over 75,000 citizens. One Captain is assigned to special projects, which include grant funding and CALEA certification management. The department is generally divided into 2 main divisions. A Captain, who in turn reports to the office of the Chief of Police, runs each division. The Operations Division is the most visible and provides protection and service to the community 24 hours a day 7 days a week. The Operations Division consists of three work shifts that conduct routine patrol and respond to calls for service. Each patrol shift consists of a Lieutenant, two Sergeants, and approximately eighteen police officers. The Operation Division also includes the criminal investigation section of the department. There are twenty-eight officers assigned to various investigative duties, to include property and evidence section, a fingerprint examiner that utilizes an automated fingerprint imaging system (AFIS); investigators that handle crimes against persons, crimes against property, narcotics, sex offender officer, special victim's unit, K-9 officers, gang officers and a Crime Stopper Officer. When staffing allows, two officers are assigned to the United States Marshalls Task Force and one to the Drug Enforcement Agency (DEA)/ High Intensity Drug Trafficking Area Task Force Program. A Captain, a Lieutenant and two Sergeants command the Support Division. The Division is composed of the Records Division, Communications Center, Detention Facility, Quartermaster,

Facilities, Personnel Function, Public Information Officer, and Training Division. The Harlingen Police Department features a special weapons and tactical team (SWAT). The mission of the SWAT team is to respond to highly volatile situations such as active shooters, barricaded subjects, and hostage situations and serve high-risk felony warrants. The SWAT team operates under the guidance of a SWAT Commander, SWAT team leaders, Hostage Negotiator and Critical Incident Commander. The department utilizes all of its available resources to complete the mission of the Harlingen Police Department.

PROGRAM GOALS

- Provide the public with a safe and secure environment through the initial police response to emergency and non-emergency requests for service in a courteous, coordinated and timely manner.
- Continue recruitment and aggressive hiring efforts of qualified applicants to minimize turnover and provide efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as the sale or possession of illicit drugs, street level graffiti, gang activity, and violent crimes through collaborative interdiction, intervention, and prevention strategies.
- Research and assess modern local and national policing strategies in order to identify and implement new public safety initiatives.
- Continue to complete the transition of mobile data functionality in police cars through wireless communications.

OBJECTIVES FOR 11-12

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Prevent an increase in the number of violent and non-violent crimes.
- Develop a mechanism for regular criminal intelligence gathering and dissemination.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through DDACTS targeted traffic enforcement and compliance strategies.
- Address crime trends throughout the City proactively through the deployment of police resources to focus on identified crime reduction initiatives.
- Continue development and support of the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post, Neighborhood Policing, and Volunteers in Policing, school programs, and other police/community partnerships.
- To apprehend and prosecute offenders and/or resolve investigations in a timely and thorough manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

SERVICE LEVELS

Provide adequate resources and staffing levels that will actively and skillfully contribute to the crime solving process, the apprehension of criminals, and the reduction of vehicle accidents through targeted traffic enforcement and compliance strategies.

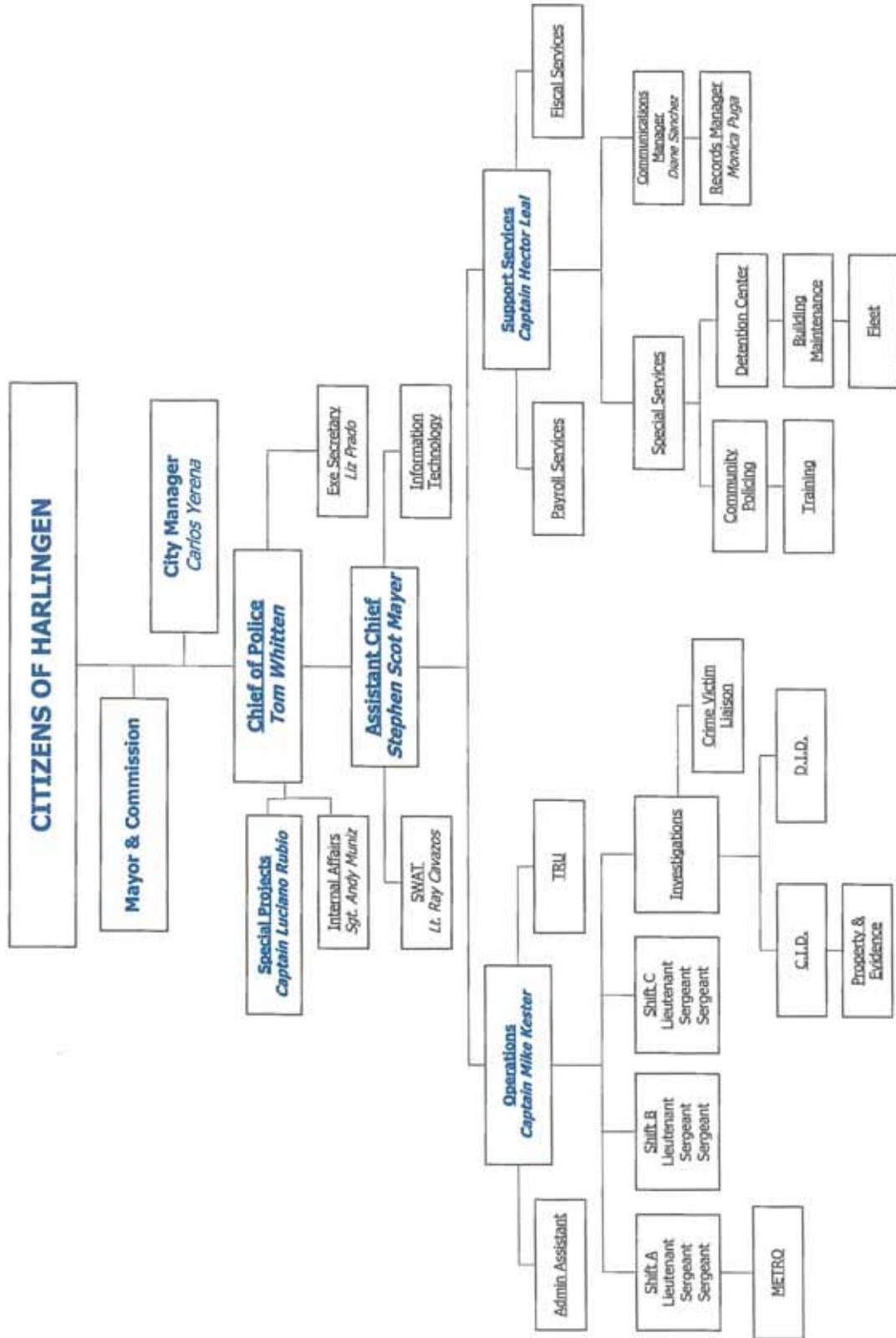
PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
<u>EFFECTIVENESS</u>			
Reported Part I Crimes	4,651	4,635	4,414
Total reported criminal offenses	13,678	13,411	12,772
Number of accidents investigated	2,456	2,244	2,131
Budgeted number of authorized sworn officers	135	135	135
<u>EFFICIENCY COSTS</u>			
Average cost per call for service	\$172.18	\$184.34	\$185.00
Average calls per citizen	0.73	0.82	0.74
Priority one average response time	4:48 mins	4:51 mins	4:07 mins
Average # of authorized sworn officers at fiscal year end	127	128	135
Average sworn officers per 1K citizens	1.69	1.98	2.08
<u>OUTPUT</u>			
Service calls handled	54,434	52,863	50,219
Officer Initiated Calls	23,191	36,020	37,821
Adult Arrests	4,399	4,254	4,467
Juveniles detained (in custody)	621	480	504
Traffic Enforcement Action (citations)	8,703	10,448	10,970

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Police Officer	113	113	\$4,391,114
Police Sergeant	12	12	642,930
Police Lieutenant	5	5	290,797
Police Captain	4	4	265,488
Assistant Chief of Police	1	1	71,170
Chief of Police	1	1	83,429
Overtime			698,915
Holiday Pay			211,570
Additional Pay			773,302
Fringe Benefits			2,305,157
Total	136	136	\$9,733,872

Harlingen Police Department Organizational Chart



POLICE SERVICES 001-3015

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries - Full Time	\$897,431	\$966,842	\$966,842	\$977,326
Salaries - Part Time	4,701	23,816	23,816	23,816
Overtime	44,235	25,641	25,641	30,083
Travel Pay	135	0	0	0
Personnel Services	<u>946,502</u>	<u>1,016,299</u>	<u>1,016,299</u>	<u>1,031,225</u>
City FICA	57,513	61,652	61,652	62,210
City Medicare	13,451	14,419	14,419	14,548
City TMRS	83,990	87,697	87,697	62,411
City TCG Retirement	18,758	21,304	21,304	23,771
City Health Insurance	131,899	162,841	162,841	181,121
Worker's Compensation	7,533	11,091	11,091	10,450
Personnel Services - Benefits	<u>313,144</u>	<u>359,004</u>	<u>359,004</u>	<u>354,511</u>
Office Supplies	8,504	8,500	8,500	8,500
Supplies - General	<u>8,504</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>
Utilities / Communications	284	0	0	0
Laundry & Uniform Service	2,206	2,500	2,500	2,500
Equipment Rental/Lease	1,824	7,500	7,500	7,500
Dues, Memberships, & Subscriptions	552	650	650	650
Registration, Travel, & Training	2,645	6,000	6,000	6,000
Services & Charges - General	<u>7,511</u>	<u>16,650</u>	<u>16,650</u>	<u>16,650</u>
Maintenance - Furniture & Equipment	13,589	21,000	21,000	23,000
Miscellaneous Equip.	1,416	2,000	2,000	2,000
Maintenance - Software	125,440	151,720	151,720	154,360
Services & Charges - Maintenance	<u>140,445</u>	<u>174,720</u>	<u>174,720</u>	<u>179,360</u>
Miscellaneous	375	800	800	800
Services & Charges - Miscellaneous	<u>375</u>	<u>800</u>	<u>800</u>	<u>800</u>
POLICE SERVICES TOTALS	<u>\$1,416,481</u>	<u>\$1,575,973</u>	<u>\$1,575,973</u>	<u>\$1,591,046</u>

The Police Services budget not only affords the police department the necessary operational funds to carry out the everyday duties in a police environment, but also the necessary and complimentary staffing to assist and free up the police officers from additional non-emergency tasks. The forty eight non-sworn personnel consist of a communications manager, records manager, crime victim's liaison, office assistants, booking officers, dispatchers, clerical staff, and school crossing guards

who support the police department overall function. The booking officers maintain the City jail; a short-term detention facility utilized by county, state, federal, and Harlingen Police Department officers. The records division is comprised of the Records Manager and Office Assistant III personnel. The Communications Center is supervised by a Communication Manager and consists of three Shift Supervisors, ten Public Safety Communicator II (dispatchers) and six Public Safety Communicator I (call-taker) positions. All of the civilian (non-civil service) employees work hand in hand with the sworn officers and other staff to maintain a safe and customer-oriented environment through effective enforcement action, citizen protection, and administrative support dealing with records and other essential department related functions.

PROGRAM GOAL

- Provide efficient, prompt, and courteous service to the public
- Continue to implement methods of entering records into an electronic format for easier attainment and retrieval and therefore increase efficiency in complying with citizen requests.
- Maintain police and support staff equipment and personnel levels with the demand for services produced by a growing City population.
- Enhance emergency radio communication to comply with statewide interoperability strategies.
- Provide coordinated, responsive and reliable 9-1-1 emergency dispatch services.

OBJECTIVES FOR 11-12

- Provide ongoing mandated and developmental training for non-sworn personnel.
- Continued assessment of internal processes to improve efficiency and identify cost recovery strategies.
- Reach and maintain full staffing at the Communications Center and Jail Division.
- Continued collaboration with regional authorities in order to reach emergency communications interoperability compliance requirements.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

SERVICE LEVELS: Provide efficient, prompt, and courteous service to the public.

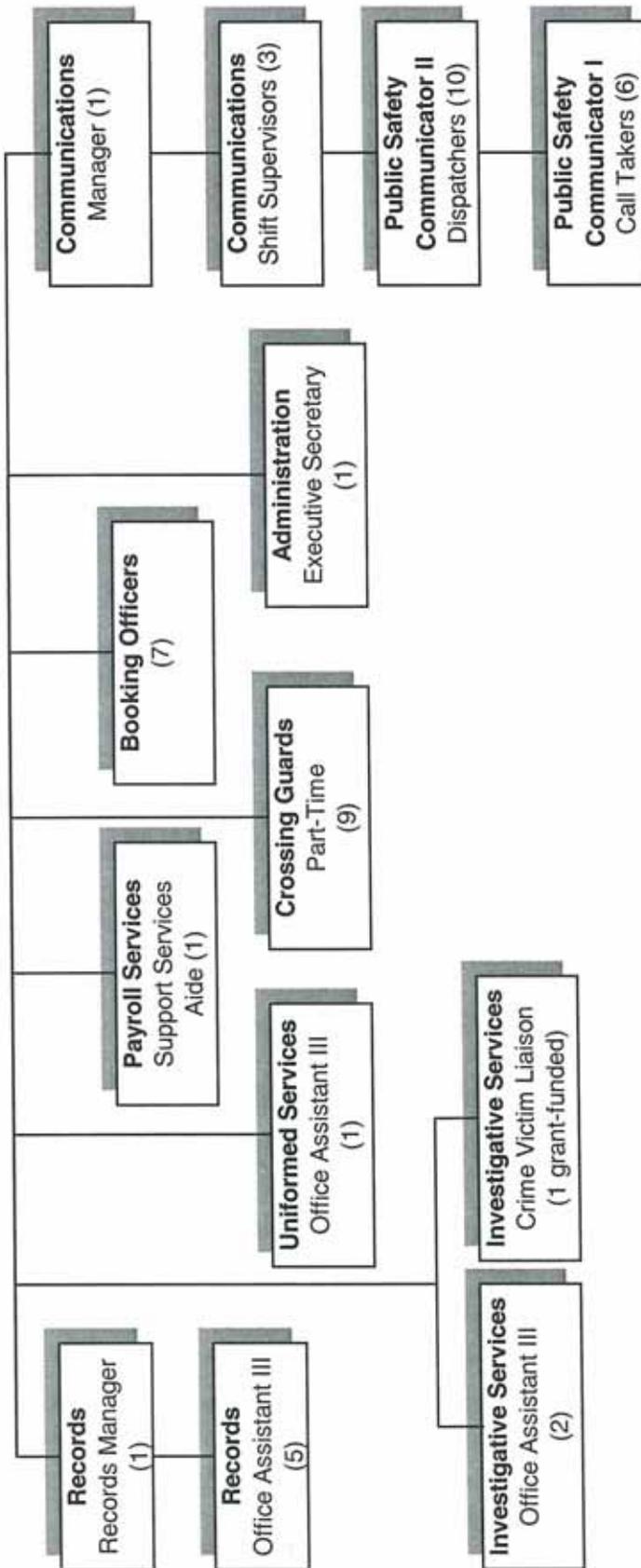
PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
<u>EFFECTIVENESS</u>			
High priority average dispatch time	1:09 minute	0:49 seconds	0:45 seconds
Police calls dispatched	54,434	52,863	50,219
Fire calls dispatched	2,093	2,255	2,300
Number of false alarms	4,150	3,790	3,800
Victims served by the Crime Victim Liaison	570	498	650
<u>EFFICIENCY COSTS</u>			
Percent of priority 1 calls dispatched in < 3 minutes	100%	100%	100%
Volunteer hours	2,269	3,352	3,519
Records added into RMS database/permanent files	13,673	13,440	12,768
<u>OUTPUT</u>			
Records Division Requests	15,609	15,297	14,532
Number of volunteer initiatives	51	128	134
Total alarm permits on file	1,138	943	950
Number of Crime Victim Applications submitted to Crime Victim Compensation Program	127	115	120

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Support Services Aide	1	1	\$30,821
Public Safety Communicator I (Call-taker)	6	6	118,768
Public Safety Communicator II (Dispatcher)	10	10	252,676
Police Records Clerk	8	8	196,188
Booking Officer	7	7	144,468
Crossing Guards Part-time	9	9	23,816
Crime Victim's Liaison	1	1	22,700
Communications Shift Supervisor	3	3	99,872
Communications Manager	1	1	43,508
Records Manager	1	1	34,068
Executive Secretary	1	1	34,387
Maintenance Worker	1	1	22,569
Overtime			30,083
Fringe Benefits			363,615
Total	49	49	\$1,417,539

POLICE SERVICES



**LAW ENFORCEMENT OFFICERS STANDARDS AND
EDUCATION (LEOSE) GRANT 001-3011**

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Registration, Travel & Training	9,028	20,000	20,000	20,000
Services & Charges - General	9,028	20,000	20,000	20,000
LEOSE GRANT TOTALS	<u>9,028</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>

This is an annual allocation of funds received from the Texas Comptroller's Office of Public Accounts. The funds received are intended to ensure the continuing education of persons licensed under Chapter 1701 of the Occupations Code and to provide the necessary training for full-time and fully paid law enforcement personnel within the agency.

SWAT FEDERAL GRANT 001-3012

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Bullet Proof Vests	0	0	0	44,000
Supplies - General	0	0	0	44,000
SWAT Federal Grant Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$44,000</u>

The Bullet Vest Partnership Program (BVP) is a government funded grant program that provides as much as 50% funding for the purchase for National Institute of Justice (NIJ) certified body armor. The program is administered by the U.S. Department of Justice and it was developed for the purpose of protecting the lives of law enforcement officers by providing state and local agencies with assistance in funding the protective equipment.

VICTIMS' ASSISTANCE GRANT 001-3013

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries - Full Time	21,626	22,039	22,039	22,700
Personnel Services	21,626	22,039	22,039	22,700
City FICA	1,167	1,180	1,180	1,209
City Medicare	273	276	276	283
City TCG Retirement	1,081	1,102	1,102	1,135
City Health Insurance	5,437	5,908	5,908	6,397
Worker's Compensation	56	77	77	80
Personnel Services - Benefits	8,014	8,543	8,543	9,104
Office Supplies	224	0	0	1,275
Office Equip/Furn Non Cap	1,725	0	0	0
Supplies - General	1,949	0	0	1,275
Registration, Travel & Training	760	0	0	1,475
Services & Charges - General	760	0	0	1,475
VICTIMS' ASSISTANCE GRANT TOTALS	<u>\$32,349</u>	<u>\$30,582</u>	<u>\$30,582</u>	<u>\$34,554</u>

This grant is funded through the Office of the State of Texas Attorney General's Office "Victim's Coordinator and Liaison Grant" Program. The City is reimbursed for one "Crime Victim Liaison" position that includes salary and benefits, travel and training, and the supplies and equipment needed to fulfill the job duties. The focus of the Crime Victim Liaison is to assist victims of violent crimes in applying for financial compensation under the Crime Victim Compensation Program. The Crime Victim Liaison also directs victims to other resources available and assists in the coordination of the police investigative interviews along with any court appearances that the victim needs to be present. Additionally, the Crime Victim Liaison relieves the law enforcement personnel of the enormous time needed to process each and every potential claim made by a victim of a violent crime.

**SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IMPAIRED
DRIVING MOBILIZATION (STEP/IDM) COMPREHENSIVE GRANT
001-3017**

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Overtime	50,198	0	0	0
Personnel Services	50,198	0	0	0
Registration, Travel & Training	1,619	0	0	0
Services & Charges - General	1,619	0	0	0
STEP/IDM COMPREHENSIVE GRANT TOTAL	\$51,817	\$0	\$0	\$0

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for (Driving While Intoxicated) DWI's, occupant restraint and speed violations within the City limits of Harlingen. Harlingen police officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of this State.

STATE HOMELAND SECURITY GRANT (SHSP) 001-3021

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Radio Equipment	83,485	97,266	97,266	0
Miscellaneous Supplies	0	0	0	0
Supplies - Miscellaneous	83,485	97,266	97,266	0
STATE HOMELAND SECURITY PROGRAM TOTALS	\$83,485	\$97,266	\$97,266	\$0

The State Homeland Security Program grant funds, received under the "U.S. Homeland Security" initiative, have been earmarked for equipment needs of the Police Department's "Special Weapons and Tactics (SWAT)" unit. The grant calls for the requested equipment to have a tie into a regional project that will aid all of the surrounding cities. The Harlingen Police "SWAT" team is available to respond, upon request, to critical incidents; not only within our City jurisdiction, but also in the aid of other city entities that we have reached a Memorandum of Understanding (MOU) Agreement with. The allocation of equipment is either accomplished through the City's local purchasing process and then request for

reimbursement is made or directly purchased through the authorized vendor website.

JUSTICE ASSISTANCE GRANT (JAG) 001-3022

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Office Equip/Furn. Non Capital	8,915	42,454	42,454	0
Supplies – General	8,915	42,454	42,454	0
Radio Equipment	0	141,266	141,266	0
Miscellaneous Supplies	4,420	0	0	0
Supplies - Miscellaneous	4,420	141,266	141,266	0
JUSTICE ASSISTANCE GRANT TOTALS	<u>\$13,335</u>	<u>\$183,720</u>	<u>\$183,720</u>	<u>\$0</u>

JUSTICE ASSISTANCE GRANT (JAG 2009 DJBX1279) 001-3023

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Radio Equipment	40,237	0	0	0
Supplies Miscellaneous	40,237	0	0	0
JAG ARRA GRANT TOTALS	<u>\$40,237</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

JUSTICE ASSISTANCE GRANT (JAG 2009 22169-01) 001-3024

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Radio Equipment	66,152	0	0	0
Supplies Miscellaneous	66,152	0	0	0
JAG ARRA GRANT TOTALS	<u>\$66,152</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The Edward Byrne Memorial Justice Assistance Grant (JAG) is a federal grant awarded through the U.S. Department of Justice. The purpose of the grant is to assist municipalities in the funding of equipment needs. The Harlingen Police Department has used the grant-funding source to upgrade the police department's technological needs such as a new mug system and other computer equipment necessities. The equipment purchases are reimbursed through the grant-funding source.

**JUSTICE ASSISTANCE GRANT / AMERICAN RECOVERY
AND REINVESTMENT ACT GRANT (JAG ARRA) 001-3025**

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Overtime	106,733	96,187	96,187	0
Personnel Services - Pay	106,733	96,187	96,187	0
City FICA	0	5,906	5,906	0
City Medicare	0	1,381	1,381	0
City TCG Retirement	0	4,763	4,763	0
Worker's Compensation	0	3,115	3,115	0
Personnel Services - Benefits	0	15,165	15,165	0
Motor Vehicles & Heavy Equip	89,850	0	0	0
Capital Outlay	89,850	0	0	0
JAG ARRA GRANT TOTALS	<u>\$196,583</u>	<u>\$111,352</u>	<u>\$111,352</u>	<u>\$0</u>

JAG ARRA 2010-2336201 GRANT 001-3029

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Office Equip/Furn Non Cap	0	7,546	7,546	0
Supplies - General	0	7,546	7,546	0
Regis., Travel & Training	0	20,000	20,000	0
Services & Charges - General	0	20,000	20,000	0
Miscellaneous Equipment	0	322,454	322,454	0
Capital Outlay	0	322,454	322,454	0
ENFORCEMENT TOTAL	<u>\$0</u>	<u>\$350,000</u>	<u>\$350,000</u>	<u>\$0</u>

The Edward Byrne Memorial Justice Assistance Grant (JAG) is a "Criminal Justice Division" grant awarded by the Governor's Office through the American Recovery and Reinvestment Act. The purpose of the grant is to fund the "Harlingen Violent Crime, Drug and Gang Eradication Project", which includes funding additional personnel staffing on overtime, specialized vehicles for gang unit and equipment to enhance the police department's efforts to reduce criminal activity associated with gangs, drugs, graffiti & violent crimes. The Governor's Office, in addition to the grant funding received for said project, has allocated additional funding to support border security initiatives.

TOBACCO COMPLIANCE GRANT 001-3027

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Overtime	<u>2,067</u>	<u>3,261</u>	<u>3,261</u>	<u>0</u>
Personnel Services - Pay	2,067	3,261	3,261	0
City Fica	0	93	93	0
City Medicare	0	22	22	0
City TCG Retirement	0	75	75	0
Worker's Compensation	<u>0</u>	<u>49</u>	<u>49</u>	<u>0</u>
Personnel Benefits - Pay	0	239	239	0
Educational/Recreational	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>
Supplies - General	0	500	500	0
Registration, Travel, & Training	<u>88</u>	<u>0</u>	<u>0</u>	<u>0</u>
Services & Charges - General	88	0	0	0
TOBACCO COMPLIANCE GRANT TOTALS	<u>\$2,155</u>	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$0</u>

The City of Harlingen was awarded a Tobacco Compliance Grant from the Texas Comptroller's Office of Public Accounts. The funds received were part of the Texas Statewide Tobacco Education and Prevention Program. The grant is geared at enforcement, retail compliance inspections and the education of tobacco laws to retailers with the goal of achieving voluntary compliance.

ENFORCEMENT (OPERATION WRANGLER) 001-3028

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Overtime	<u>6,457</u>	<u>0</u>	<u>0</u>	<u>0</u>
Personnel Services - Pay	6,457	0	0	0
ENFORCEMENT TOTAL	<u>\$6,457</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

The Harlingen Police Department entered into an Inter-local Cooperation Contract with the Department of Public Safety-Governor's Division of Emergency Management for participation in the "Border Security Enhancement Operations" Program. The City is reimbursed overtime costs associated with officers working enhanced street-level patrols and illicit drug interdiction operations related to transient border activity. The program is part of the nation's "Homeland Security" initiative.

FIRE SUPPRESSION 001-3510

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$4,159,375	\$4,330,642	\$4,330,642	\$4,356,035
Overtime	293,800	383,609	383,609	361,753
Incentive Pay	147,218	148,013	148,013	148,325
Holiday Pay	155,230	183,013	183,013	178,298
Assignment Pay	9,808	10,188	10,188	10,198
Car Allowance	6,747	6,781	6,781	6,781
Stability Pay	403,555	568,145	568,145	576,008
Travel Pay	162	0	0	0
Personnel Services	<u>5,175,895</u>	<u>5,630,391</u>	<u>5,630,391</u>	<u>5,637,398</u>
City FICA	4,056	4,206	4,206	4,075
City Medicare	60,922	68,019	68,019	67,920
City TMRS	9,246	10,301	10,301	7,566
City Firemen's Retirement	609,306	666,662	666,662	667,735
City Health Insurance	540,900	604,484	604,484	631,462
Worker's Compensation	105,217	147,068	147,068	147,298
Personnel Services - Benefits	<u>1,329,647</u>	<u>1,500,740</u>	<u>1,500,740</u>	<u>1,526,056</u>
Office Supplies	2,716	4,000	4,000	4,000
Office Equip/Furn Non Cap	0	9,500	9,500	9,500
Chemicals & Medical Supplies	11,818	12,600	12,600	12,600
Educational & Recreational	680	1,800	1,800	1,800
Food, Drinks, & Ice	2,315	3,000	3,000	3,000
Supplies - General	<u>17,529</u>	<u>30,900</u>	<u>30,900</u>	<u>30,900</u>
Miscellaneous Supplies	<u>5,055</u>	<u>20,852</u>	<u>20,852</u>	<u>20,500</u>
Supplies - Miscellaneous	5,055	20,852	20,852	20,500
Utilities / Communications	72,894	68,600	68,600	68,600
Utilities / Electricity	98,006	90,000	90,000	96,101
Utilities / Other	17,105	18,000	18,000	18,000
Medical Examinations	4,115	4,000	4,000	15,000
Advertising	372	0	0	1,000
Laundry & Uniform Services	53,404	65,525	65,525	65,525
Equipment Rental/Lease	2,581	2,550	2,550	2,550
Vehicle & Radio Rental	504,650	4,650	4,650	4,650
Dues, Memberships, & Subs.	7,322	8,100	8,100	13,925
Regis., Travel, & Training	9,243	21,500	21,500	21,500
Small Claims – Unfunded	704	2,000	2,000	2,000
Svcs & Charges - General	<u>770,396</u>	<u>284,925</u>	<u>284,925</u>	<u>308,851</u>
Maintenance – Buildings	1,164	2,148	2,148	1,500
Maintenance- Misc. Equip.	75,174	71,607	71,607	19,600
Internal Service Charges	79,352	85,000	85,000	85,000

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Fuel	57,001	80,000	80,000	80,000
Svcs & Charges – Maint.	212,691	238,755	238,755	186,100
Miscellaneous	863	875	875	875
Services & Charges – Misc.	863	875	875	875
Motor Vehicle & Heavy Equip.	27,864	0	0	0
Capital Outlay	27,864	0	0	0
FIRE SUPPRESSION TOTALS	<u>\$7,539,940</u>	<u>\$7,707,438</u>	<u>\$7,707,438</u>	<u>\$7,710,680</u>

The Harlingen Fire Department with a force of 110 members and 2 administrative staff is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains seven fire stations at ready-status, twenty-four hours a day seven days a week throughout the year. The department consists of the following operations divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by providing a sufficient number of firefighters and fire apparatuses to adequately staff all the fire stations.

OBJECTIVES FOR 11-12

- Conduct state required continuous education training, Aircraft Rescue Fire Fighting (ARFF), Emergency Medical Service (EMS), and Hazardous Materials Technicians.
- Relocation and bid for construction of Fire Station Number #7.
- Acquisition of property on west side for fire station seven.
- Continue to search and apply for fire and homeland security grants.
- Continue to add repeaters to the 800 digital radio system. This would expand our capabilities for more radio users.
- Continue to enhance the Emergency management Plan for Hurricanes to an All Hazard Plan with Cameron County and the State of Texas.
- Continue to enhance equipment and personnel to work toward achieving an Insurance Services Office (ISO) rating of a two from the current rating of three.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Purchasing of fire hose and operation items required to keep fire trucks on line.
Annual replacement of 33% of all fire fighting bunker gear.

Meeting the increase for Fire Fighter license renewal fee by the State of Texas.
The fee will increase from \$35.00 to \$65.00 per fire fighter per year starting
October 1, 2011.

PERFORMANCE INDICATORS

<u>EFFECTIVENESS</u>	ACTUAL	ESTIMATED	PROPOSED
	FY 09/10	FY 10/11	FY 11/12
Action taken by Jurisdiction			
Harlingen	2,430	2,450	1,713
Cameron County	137	180	193
Combes	38	33	22
Palm Valley	5	8	8
Primera	23	27	29
Mutual Assistance	53	50	40
Miscellaneous	66	55	75
TOTALS	2,752	2,803	2,080

EFFICIENCY

Action taken by Department

Investigation	1,138	1,120	1,124
Extinguishment	332	330	434
Provide EMS	220	225	116
Identify Hazard	182	190	114
Restore System	129	140	6
Standby Service	73	70	54
Provide Assistance	51	50	80
Search and Rescue	40	40	29
Rescue	55	45	23
Other	10	12	100
TOTALS	2,430	2,222	2,080

OUTPUT

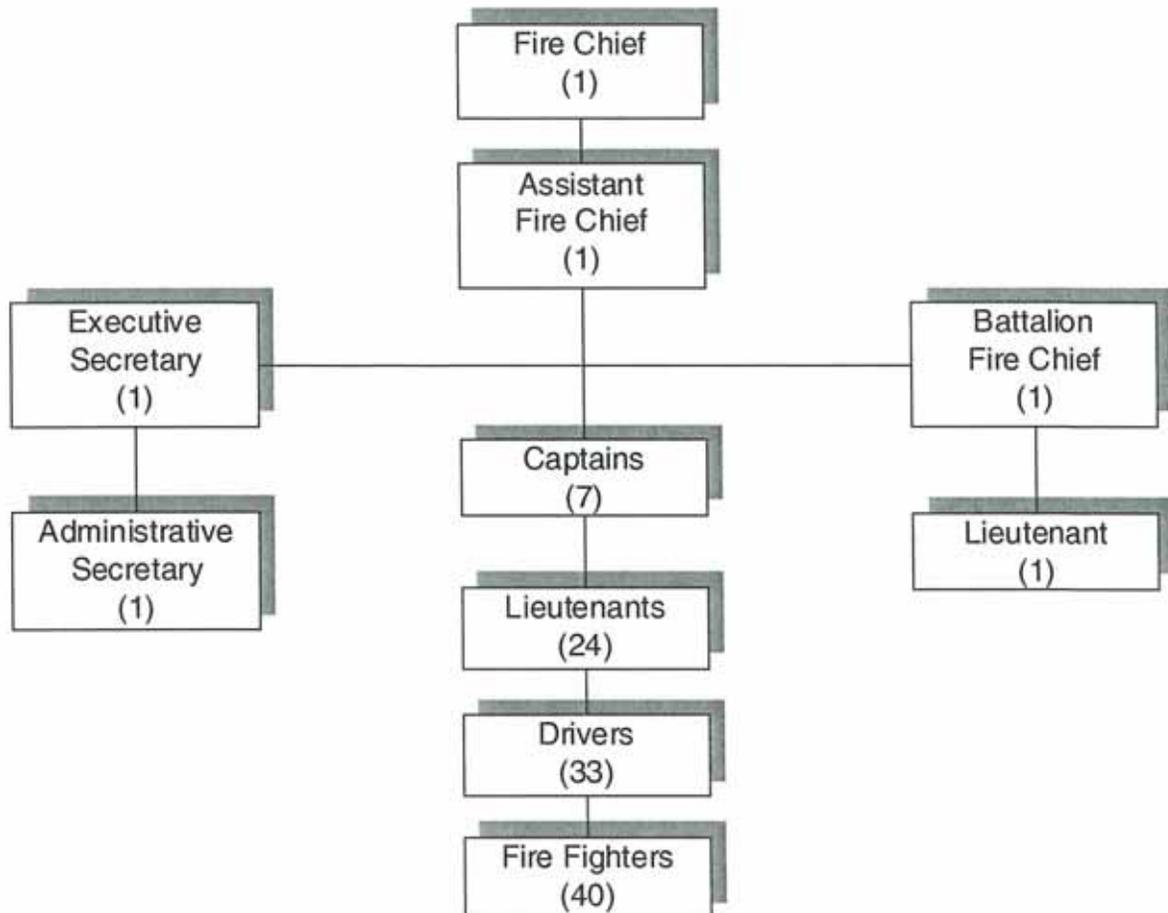
Action taken by Fire Station

Fire Station #1	626	654	468
Fire Station #3	277	256	275
Fire Station #4	415	275	302
Fire Station #5	20	28	12
Fire Station #6	319	265	223
Fire Station #7	509	496	525
Fire Station #8	230	186	216
No Response Calls	34	62	59
TOTALS	2,430	2,222	2,080

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Firefighter I	40	40	\$1,350,077
Fire Driver	33	33	1,311,528
Fire Lieutenants	25	25	1,074,143
Fire Captains	7	7	346,009
Administrative Secretary	1	1	30,431
Executive Secretary	1	1	36,641
Battalion Fire Chief	1	1	53,170
Assistant Fire Chief	1	1	69,159
Fire Chief	1	1	84,877
Overtime			232,982
Cycle Pay			128,771
Holiday Pay			178,298
Fire Pay Certification			148,325
Assignment Pay			10,198
Stability Pay			576,008
Car Allowance			6,781
Fringe Benefits			1,526,056
Total	110	110	\$7,163,454

FIRE SUPPRESSION



FIRE PREVENTION 001-3530

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$235,470	\$266,507	\$266,507	\$276,763
Overtime	17,166	24,135	24,135	17,182
Incentive Pay	11,238	12,921	12,921	14,143
Assignment Pay	11,665	16,504	16,504	16,730
Stability Pay	22,749	38,456	38,456	35,586
Personnel Services	<u>298,288</u>	<u>358,523</u>	<u>358,523</u>	<u>360,404</u>
City FICA	1,835	3,392	3,392	1,773
City Medicare	2,719	4,140	4,140	4,163
City TMRS	4,369	4,590	4,590	3,468
City Firemen's Retirement	28,182	39,554	39,554	39,562
City Health Insurance	29,591	41,292	41,292	39,818
Worker's Compensation	5,411	8,508	8,508	8,811
Personnel Services - Benefits	<u>72,107</u>	<u>101,476</u>	<u>101,476</u>	<u>97,595</u>
Office Supplies	2,394	2,500	2,500	2,500
Office Equip/Furn Non Cap	824	4,500	4,500	4,500
Educational & Recreational	4,854	5,000	5,000	5,000
Food, Drinks & Ice	509	909	909	909
Supplies - General	<u>8,581</u>	<u>12,909</u>	<u>12,909</u>	<u>12,909</u>
Miscellaneous Supplies	3,839	17,971	17,971	17,971
Supplies - Miscellaneous	<u>3,839</u>	<u>17,971</u>	<u>17,971</u>	<u>17,971</u>
Utilities / Communications	2,132	2,678	2,678	2,678
Medical Examinations	652	720	720	720
Advertising	0	500	500	500
Equipment Rental/Lease	278	460	460	460
Vehicle & Radio Rental	12,705	450	450	450
Dues, Memberships & Subscriptions	2,790	3,360	3,360	3,360
Registration, Travel & Training	4,018	7,428	7,428	7,428
Services & Charges - General	<u>22,575</u>	<u>15,596</u>	<u>15,596</u>	<u>15,596</u>
Maintenance - Furniture & Equipment	0	300	300	300
Maintenance - Miscellaneous				
Equipment	291	450	450	450
Internal Service Charges	5,761	9,268	9,268	9,268
Fuel	5,156	9,000	9,000	9,000
Services & Charges - Maintenance	<u>11,208</u>	<u>19,018</u>	<u>19,018</u>	<u>19,018</u>
Informant Fees	0	1,000	1,000	1,000
Miscellaneous	375	1,000	1,000	1,000
Services & Charges - Miscellaneous	<u>375</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
FIRE PREVENTION TOTALS	<u>416,973</u>	<u>527,493</u>	<u>527,493</u>	<u>525,493</u>

The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and causes of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state, and national guidelines.

OBJECTIVES FOR 11-12

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private and public learning institutions within the City of Harlingen.
- To purchase a new vehicle for the additional fire inspector/fire investigator granted in the 2010/ 2011 budget.
- If funding is provided, to continue the planned and scheduled implementation of the Fire RMS Mobile program for computerized field inspections (enhancing fire inspector efficiency) and the building of a database which will assist and enhance emergency responder safety and efficiency.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

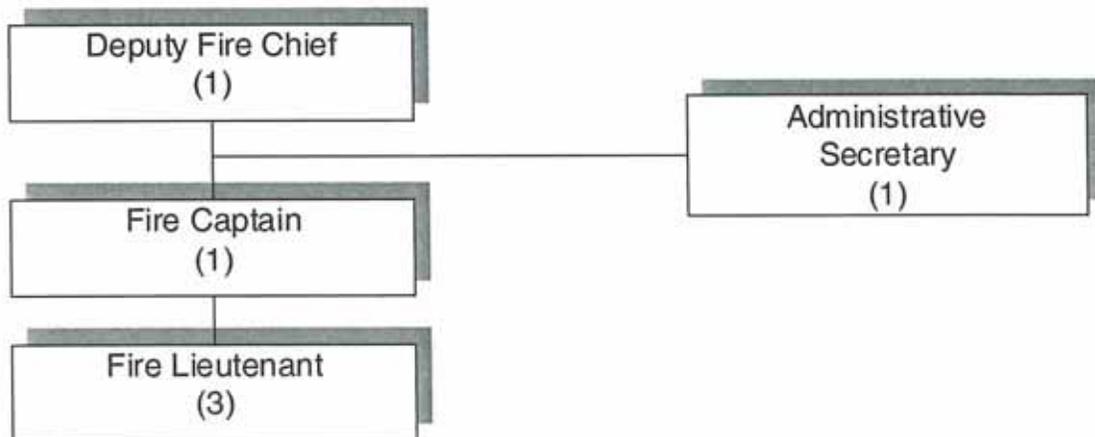
PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Inspections (routine, reoccupancy, final, etc.)	1,193	1,494	1,200
Plan Reviews (new construction, additions, remodeling, etc.)	205	341	200
Subdivision Reviews	29	43	30
Fire Drills	291	309	290
Complaints	58	48	60
Investigations	70	110	80
Presentations	103	125	105
Attendance at Presentations	10,187	15,041	9,500
Correspondence	98	159	95
Meetings	224	283	335
Consultations	281	172	300

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Administrative Secretary	1	1	\$30,743
Fire Lieutenant	3	3	129,877
Fire Captain	1	1	50,399
Deputy Fire Chief	1	1	58,726
Overtime			17,181
Higher Classification			7,019
Assignment Pay			16,730
Fire Advanced			2,410
Fire EMT Basic			2,409
Fire Intermediate			903
Fire Master			4,813
Police Advanced & Intermediate			3,609
Stability Pay			35,585
Fringe Benefits			97,595
Total	6	6	\$457,999

FIRE PREVENTION



PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$194,842	\$220,456	\$211,456	\$210,863
Car Allowance	6,788	6,881	6,881	5,828
Personnel Services	<u>201,630</u>	<u>227,337</u>	<u>218,337</u>	<u>216,691</u>
City FICA	12,446	14,039	14,039	13,400
City Medicare	2,911	3,283	3,283	3,134
City TMRS	19,385	20,355	20,355	6,258
City TCG Retirement	2,758	4,206	4,206	7,769
City Health Insurance	13,595	21,168	21,168	23,269
Worker's Compensation	525	795	795	758
Personnel Services - Benefits	<u>51,620</u>	<u>63,846</u>	<u>63,846</u>	<u>54,588</u>
Office Supplies	3,014	4,000	4,000	4,000
Office Equip/Furn Non Cap	45	1,100	1,100	1,100
Books, Magazines & Papers	434	400	400	400
Supplies - General	<u>3,493</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
Miscellaneous Supplies	168	700	700	700
Supplies - Miscellaneous	<u>168</u>	<u>700</u>	<u>700</u>	<u>700</u>
Utilities / Communications	3,964	3,800	3,800	2,800
Advertising	8,561	8,000	8,000	8,000
Equipment Rental/Lease	3,589	3,600	3,600	3,600
Vehicle & Radio Rental	1,976	0	0	0
Dues, Memberships, & Subscriptions	1,400	2,200	2,200	2,200
Registration, Travel, & Training	4,036	7,000	7,000	8,000
Contract Labor	12,840	3,000	12,000	3,000
Services & Charges - General	<u>36,366</u>	<u>27,600</u>	<u>36,600</u>	<u>27,600</u>
Maintenance - Furniture & Equipment	676	2,100	2,100	2,100
Internal Service Charges	62	700	700	700
Fuel	940	575	575	575
Services & Charges -Maintenance	<u>1,678</u>	<u>3,375</u>	<u>3,375</u>	<u>3,375</u>
PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS	<u>\$294,955</u>	<u>\$328,358</u>	<u>\$328,358</u>	<u>\$308,454</u>

Planning and Zoning is a division under the direction of the Director of Planning and Development. The division ensures that growth continues in a positive, safe, and efficient manner in respect to development and construction. The major activities of this division are the implementation of the Comprehensive Plan, the administration of the Zoning and Subdivision Ordinances, and the provision of staff support to the

Planning and Zoning Commission, Zoning Board of Adjustments, and City Commission.

PROGRAM GOAL

Ensure that growth continues in a positive, safe, and efficient manner in respect to development and construction. Communicate with all developers, engineers, and residents of Harlingen regarding zoning and subdivision codes. Implement the Vision 2020 Comprehensive Plan.

OBJECTIVES FOR 11-12

- Update Harlingen’s Vision 2020 Comprehensive Plan
- Continue to update residential lot inventory map that provides the available residential lots in the City limits and 3.5 mile ETJ.
- Continue to update division web page(s) to be more informative and user friendly.
- Make the zoning map more accessible to the public (i.e. website) and ensure its accuracy via timely updates.
- Due to a high volume of customers, ensure that exceptional customer service is provided to customers in an efficient and effective manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

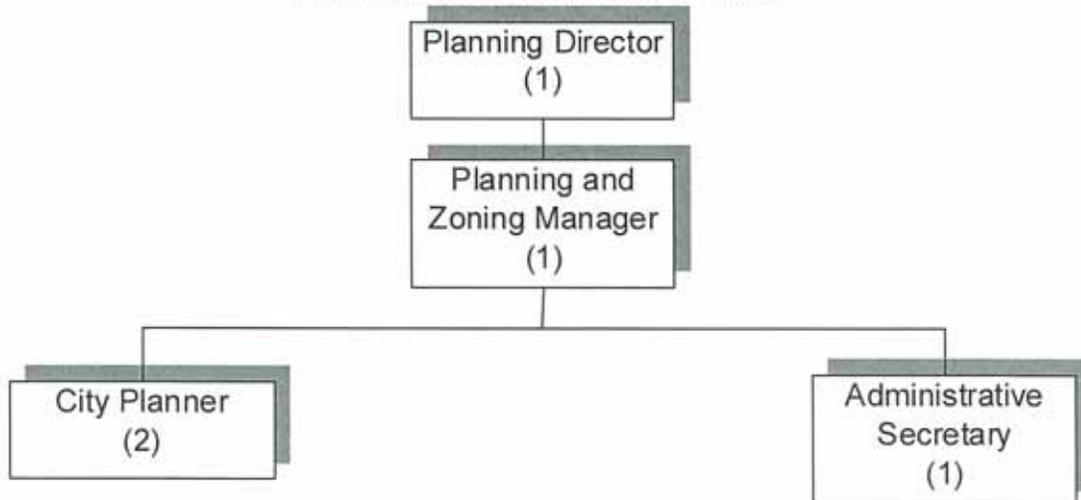
PERFORMANCE INDICATORS

<u>EFFECTIVENESS</u>	ACTUAL FY 08-09	ESTIMATED FY 09-10	PROPOSED FY 10-11
Subdivisions reviewed	20	56	60
Subdivisions variances processed	1	6	5
Zoning variances processed	4	7	6
Rezoning	15	18	20
Specific Use Permits (SUP)	15	24	25
Site Plans reviewed (for building/sign permits)	373	219	240
Re-occupancies	153	243	255
Vendor permits	180	140	150
Circus/Carnival permits	6	6	5
Customer Service Calls	14,200	14,900	15,345
Ordinance amendments	3	2	3
Annexations	1	1	2
Abandonments/License to Encroach	2	2	3

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Administrative Secretary	1	1	\$21,050
City Planner	2	2	58,198
Planning & Zoning Manager	1	1	45,875
*Planning & Development Director	1	1	76,133
Car Allowance			5,828
Fringe Benefits			54,588
*Split Wages (15%) & (7.05%)			9,607
Total	5	5	\$271,279

PLANNING AND DEVELOPMENT



CODE ENFORCEMENT 001-7005

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$183,797	\$195,452	\$195,452	\$197,046
Travel Pay	18	0	0	0
Personnel Services	<u>183,815</u>	<u>195,452</u>	<u>195,452</u>	<u>197,046</u>
City FICA	11,131	11,853	11,853	11,887
City Medicare	2,604	2,772	2,772	2,780
City TMRS	19,103	22,017	22,017	14,172
City TCG Retirement	2,355	2,399	2,399	3,570
City Health Insurance	29,256	33,153	33,153	36,470
Worker's Compensation	1,493	2,257	2,257	2,283
Personnel Services - Benefits	<u>65,942</u>	<u>74,451</u>	<u>74,451</u>	<u>71,162</u>
Office Supplies	8,431	7,000	8,000	8,000
Office Equip/Furn Non Cap	2,219	3,870	3,870	3,870
Supplies - General	<u>10,650</u>	<u>10,870</u>	<u>11,870</u>	<u>11,870</u>
Miscellaneous Supplies	3,229	3,975	3,975	3,975
Supplies - Miscellaneous	<u>3,229</u>	<u>3,975</u>	<u>3,975</u>	<u>3,975</u>
Utilities / Communications	3,373	2,874	2,874	2,874
Advertising	558	700	700	1,500
Laundry & Uniform Service	2,317	2,625	2,625	2,625
Equipment Rental/Lease	1,134	500	2,000	1,000
Vehicle & Radio Rental	8,731	0	0	0
Dues, Memberships & Subscriptions	563	558	558	558
Registration, Travel & Training	5,820	8,000	5,500	5,500
Small Claims - Unfunded	0	1,000	1,000	1,000
Contract Labor	15,125	10,000	10,000	10,000
Services & Charges - General	<u>37,621</u>	<u>26,257</u>	<u>25,257</u>	<u>25,057</u>
Maintenance - Furniture & Equipment	0	400	400	400
Miscellaneous Equipment	2	2,500	2,500	2,500
Internal Service Charges	10,077	7,975	7,975	7,975
Fuel	13,533	14,500	14,500	14,500
Services & Charges-Maintenance	<u>23,612</u>	<u>25,375</u>	<u>25,375</u>	<u>25,375</u>
Demolition	55,137	100,000	100,000	100,000
Miscellaneous	477	4,500	4,500	4,500
Services & Charges- Miscellaneous	<u>55,614</u>	<u>104,500</u>	<u>104,500</u>	<u>104,500</u>
CODE ENFORCEMENT TOTALS	<u>\$380,483</u>	<u>\$440,880</u>	<u>\$440,880</u>	<u>\$438,985</u>

Code Enforcement is a division of the Planning and Development Department. The division protects the health, safety, and welfare of all citizens through enforcement of the City's premise, nuisance, and zoning ordinances. This division is also charged with the responsibility for all dilapidated structures, junked motor vehicles, and weedy lots.

PROGRAM GOALS

Provide effective communication with citizens emphasizing the need to comply with all City ordinances, which in turn will make Harlingen a more attractive place to live. Improve customer service and streamline the enforcement of City ordinances to improve both the appearance and value of residential and business property. Eliminate substandard buildings through demolition or renovation by property owners.

OBJECTIVES FOR 11-12

- Continue emphasis on demolition of unsafe and/or blighted structures.
- Continue proactive code enforcement effort.
- Provide education and information to the citizens of Harlingen on ordinances enforced by Code Enforcement.
- Increase the frequency of the citywide neighborhood clean sweeps.
- Support the Environmental Services Coordinator on issues related to environmental complaints.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

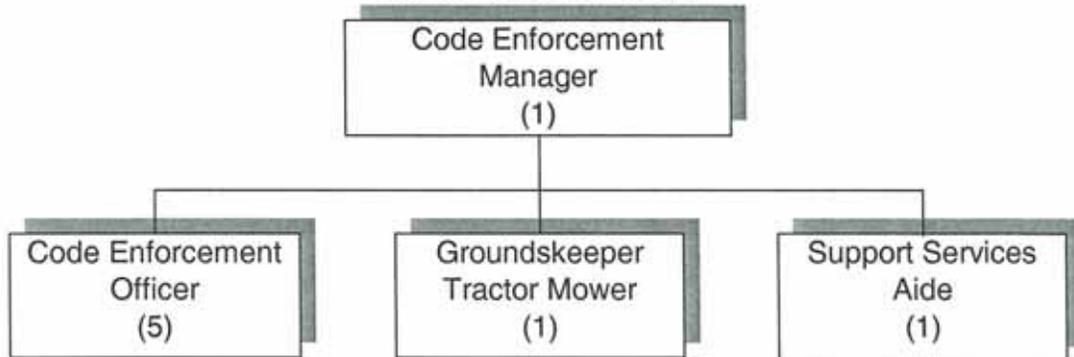
PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 09-10	<u>ESTIMATED</u> FY 10-11	<u>PROPOSED</u> FY 11-12
<u>EFFECTIVENESS</u>			
Demolition Letters Processed	346	197	250
Demolition Projects/Structures	48	127	100
Property Clean-up Notices	2,078	2,913	1,400
Statements Processed	219	327	400
Liens Processed	150	150	250
Property mowed	241	459	350
Junk Vehicle inspections	489	598	500
Junk Vehicle notices	196	241	500
Nuisance complaints	736	1,264	630
Zoning complaints	436	327	440
Written Warnings Issued	328	308	350
<u>EFFICIENCY COSTS</u>			
Demolition Letters Processed	\$4.48	\$8.96	\$8.50
Demolition Projects/Structures	\$13.10	\$26.20	\$26.20
Property Clean-up Notices	\$56.24	\$112.48	\$56.24
Junk Vehicle Processing	\$56.24	\$112.48	\$112.48
Nuisance complaints	\$56.24	\$112.48	\$112.48
Zoning complaints	\$311.00	\$421.08	\$425.00
Written Warnings Issued	\$112.48	\$112.48	\$112.48
<u>OUTPUT</u>			
Property Clean-ups	\$30,000	\$35,000	\$35,000

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Support Services Aide	1	1	\$21,947
Groundskeeper Tractor Mower	1	1	21,604
Code Enforcement Officers	5	5	121,203
Code Enforcement Manager	1	1	32,292
Fringe Benefits			71,162
Total	8	8	\$268,208

CODE ENFORCEMENT



STORM WATER MANAGEMENT 001-7015

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$20,833	\$35,021	\$35,021	\$35,722
Personnel Services	20,833	35,021	35,021	35,722
City FICA	1,244	2,133	2,133	1,953
City Medicare	291	499	499	457
City TCG Retirement	1,042	1,751	1,751	1,786
City Health Insurance	1,642	3,647	3,647	6,397
Worker's Compensation	54	123	123	125
Personnel Services - Benefits	4,273	8,153	8,153	10,718
Office Supplies	855	5,000	5,000	4,000
Office Fixtures	0	5,380	5,380	4,000
Supplies - General	855	10,380	10,380	8,000
Miscellaneous Supplies	901	5,000	5,000	4,000
Supplies - Miscellaneous	901	5,000	5,000	4,000
Communications	223	2,000	2,000	2,000
Filing Fees	0	1,500	1,500	1,500
Advertising / Professional	350	5,500	5,500	5,000
Uniforms	156	500	500	500
Dues & Subscription	0	1,000	1,000	1,500
Registration, Travel & Training	2,459	7,000	7,000	7,000
Services & Charges - General	3,188	17,500	17,500	17,500
Maint. & Vehicle Repairs	1,764	5,500	5,500	4,000
Fuels & Lubricants	318	2,000	2,000	3,130
Services & Charges - Main	2,082	7,500	7,500	7,130
Interlocal Agreement	16,750	18,000	18,000	18,000
Miscellaneous	0	6,000	6,000	4,000
Services & Charges - Miscellaneous	16,750	24,000	24,000	22,000
STORM WATER MANAGEMENT TOTALS	\$48,882	\$107,554	\$107,554	\$105,070

Harlingen's Storm Water Pollution Prevention Program (SWP3)

In response to the 1987 amendments to the Federal Clean Water Act of 1972, the EPA initiated a two-phased approach to protect the U.S. water supply and natural areas by mandating a substantial reduction in polluted storm water run-off. In 1990, all municipalities with populations of 100,000 or more were required to begin regulating construction and industrial activities to reduce such discharges. These "Phase 1" cities received discharge permits from the EPA that described, in detail,

the methods the individual municipalities would administer and enforce to meet the EPA mandates.

In 1999, the EPA expanded into "Phase 2" by requiring municipalities with populations under 100,000 to meet similar requirements. The Texas Commission of Environmental Quality (TCEQ) regulates these Phase 2 cities in Texas; Harlingen is a Phase 2 city. The City of Harlingen has been participating with a task force of other Valley cities, headed by Texas A&M University-Kingsville (TAMUK), to meet these Phase 2 requirements. In early 2008, and with the assistance of the task force, the City submitted a permit application to the TCEQ outlining the methods proposed to reduce pollution into the storm water system. The permit was approved in December 2008. Harlingen is currently in "year 4" of a five-year plan to fully implement a SWP3 and to reduce the discharge of pollutants to waters of the United States "to the maximum extent practical" in order to protect water quality.

Harlingen's SWP3 permit does not nor does it intend to address flooding issues. Flooding issues are addressed in other planning documents designed specifically to deal with that issue. The City's SWP3 permit requires Harlingen to address the following:

Public Education and Outreach (presentations at schools/service organizations, etc.)
Public Involvement/Participation (Earth Day activities, etc.)
Illicit Discharge Detection and Elimination (Code Enforcement)
Construction Site Run-off Controls (probably the biggest impact)
Post Construction Storm Water Management
Pollution Prevention/Good Housekeeping for Municipal Operations

Over the next year, the City staff will be working with the task force to draft proposed ordinances for the City Commission consideration to meet the requirements of the EPA mandates and the City's permit. Also, the City is currently in the process of hiring a coordinator for the program, which will eventually become its own department under Public Works. As is the case with other City's in the Valley, State, and U.S., the program will eventually be self-sustained via permitting fees and, possibly, a storm water utility fee.

PROGRAM GOALS

The department mission statement is to provide a better quality of life by promoting a healthy, safer environment through education, community involvement and awareness as well as protecting our natural resources from environmental disrepair for the citizens of Harlingen and surrounding communities by utilizing federal, state, and local environmental laws.

The annual departmental responsibilities are as follows:

Evaluate and update Stormwater maps along with City Ordinances.

Provide assistance, information, and training to potential developers and City Employees on Stormwater Best Management Practices / Enforcement

OBJECTIVES FOR 11-12

- Continue cross-training on Code Enforcement and Building Codes pertaining to Stormwater Enforcement
- Continue working on a program to sustain the department along with helping other departments with training that pertain to Stormwater Enforcement by the year 2011-2012
- Continue with public involvement and participation
- Continue with training for contractors on a yearly basis for Stormwater Best Management Practices along with an annual fee for the training
- Keep working on updating ordinances and creating new ones
- Enforcement of proposed Tire Ordinance
- Inspect all City outfalls for any illegal connections
- Work on Budget to acquire administrative help

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Environmental Services Coordinator	1	1	\$35,722
Fringe Benefits			10,718
Total	1	1	\$46,440

STORM WATER MANAGEMENT

Environmental Services Coordinator (1)
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BUILDING INSPECTION 001-7305

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$193,039	\$202,359	\$202,359	\$190,191
Travel Pay	72	0	0	0
Personnel Services	<u>193,111</u>	<u>202,359</u>	<u>202,359</u>	<u>190,191</u>
City FICA	11,510	12,082	12,082	11,343
City Medicare	2,691	2,826	2,826	2,653
City TMRS	23,340	23,952	23,952	15,498
City TCG Retirement	1,258	2,096	2,096	2,640
City Health Insurance	28,641	33,758	33,758	32,779
Worker's Compensation	1,240	1,619	1,619	1,522
Personnel Services - Benefits	<u>68,680</u>	<u>76,333</u>	<u>76,333</u>	<u>66,435</u>
Office Supplies	2,008	1,500	3,260	3,500
Office Equip/Furn Non Cap	1,896	1,900	900	1,000
Books, Magazines, & Papers	1,210	1,500	1,200	1,000
Supplies - General	<u>5,114</u>	<u>4,900</u>	<u>5,360</u>	<u>5,500</u>
Miscellaneous Supplies	1,463	1,600	1,600	1,600
Supplies - Miscellaneous	<u>1,463</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
Utilities / Communications	5,357	4,500	4,500	5,000
Advertising	0	1,000	400	400
Laundry & Uniform Service	1,521	1,800	1,940	2,000
Equipment Rental/Lease	508	335	335	335
Vehicle & Radio Rental	14,074	0	0	0
Dues, Memberships, & Subscriptions	526	1,000	1,000	1,000
Registration, Travel, & Training	5,715	7,800	7,800	7,800
Small Claims - Unfunded	0	1,000	1,000	1,000
Services & Charges - General	<u>27,701</u>	<u>17,435</u>	<u>16,975</u>	<u>17,535</u>
Maintenance - Furniture & Equipment	0	500	500	500
Maintenance - Software	0	3,000	3,000	3,000
Internal Service Charges	3,744	4,000	4,000	4,500
Fuel	9,821	11,500	11,500	13,000
Services & Charges - Maintenance	<u>13,565</u>	<u>19,000</u>	<u>19,000</u>	<u>21,000</u>
BUILDING INSPECTION TOTALS	<u>\$309,634</u>	<u>\$321,627</u>	<u>\$321,627</u>	<u>\$302,261</u>

Building Inspections is a division of the Planning and Development Department. The primary purpose of the division is to ensure that buildings within the City limits are constructed safely and in compliance with all applicable laws. In

addition, the division assists in monitoring the use of buildings in each zoning district to ensure compliance with zoning ordinances.

PROGRAM GOAL

Promote and protect the health, safety, and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City; provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance; communicate with the all contractors and citizens of Harlingen regarding building codes.

OBJECTIVES FOR 11-12

- Continue in-house training sessions on all codes allowing all inspectors to be uniform and for improved consistency.
- Install and implement a new permitting system.
- Coordinate inspections procedures with Fire Prevention Office, Planning and Zoning Dept., and Code Enforcement to provide better customer service.
- Provide means for inspectors to continue their education (re:Codes) to stay on top of changes.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

One Building Inspector Position was eliminated from this department.

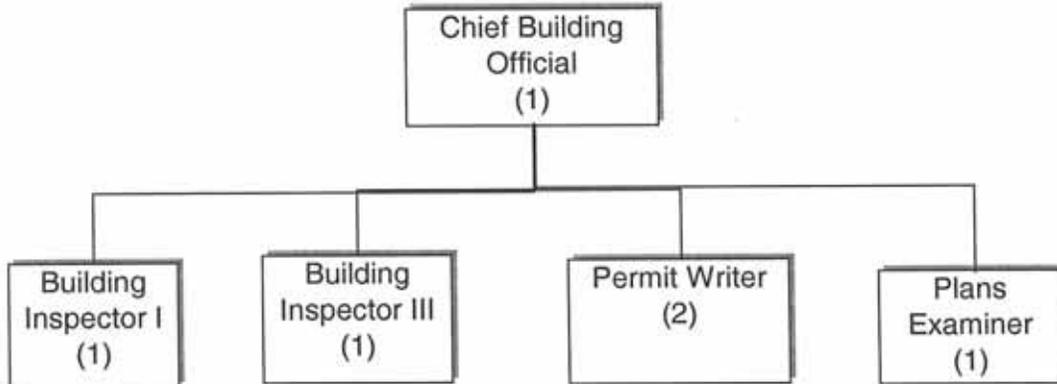
PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 09-10	<u>ESTIMATED</u> FY 10-11	<u>ESTIMATED</u> FY 11-12
<u>EFFECTIVENESS</u>			
Building Permits Sold	3,740	3,650	3,750
Inspections Conducted	3,699	5,450	4,280
Customer Service Calls	7,398	7,275	6,890
Plans Reviewed	443	435	465
Reports on Permits	36	36	36
<u>EFFICIENCY COSTS</u>			
Inspections Conducted	\$9.72	\$14.64	\$14.75
Plans Reviewed	\$13.09	\$14.49	\$14.50
Customer Service Calls	\$10.85	\$10.99	\$11.00
Reports on Permits	\$8.84	\$4.43	\$4.50
<u>OUTPUT REVENUES</u>			
Permits sold	\$449,669	\$562,300	\$394,250

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Permit Writer	2	2	\$45,720
Building Inspector I	2	1	30,741
Plans Examiner	1	1	31,286
Senior Building Inspector	1	1	39,685
Chief Building Official	1	1	42,759
Fringe Benefits			66,435
Total	<u>7</u>	<u>6</u>	<u>\$256,626</u>

BUILDING INSPECTION



ENGINEERING

ENGINEERING 001-5005

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$201,998	\$212,518	\$212,518	\$187,913
Overtime	0	501	501	501
Car Allowance	7,843	7,883	7,883	5,680
Personnel Services	<u>209,841</u>	<u>220,902</u>	<u>220,902</u>	<u>194,094</u>
City FICA	13,643	13,507	13,507	11,494
City Medicare	3,191	3,159	3,159	2,688
City TMRS	21,572	23,300	23,300	8,216
City TCG Retirement	3,007	2,848	2,848	5,779
City Health Insurance	15,581	16,030	16,030	21,765
Worker's Compensation	737	961	961	1,068
Personnel Services – Benefits	<u>57,731</u>	<u>59,805</u>	<u>59,805</u>	<u>51,010</u>
Office Supplies	2,925	4,200	4,200	4,000
Office Equip/Furn Non Cap	1,452	2,300	2,300	3,250
Supplies – General	<u>4,377</u>	<u>6,500</u>	<u>6,500</u>	<u>7,250</u>
Miscellaneous Supplies	544	500	500	400
Supplies-Miscellaneous	<u>544</u>	<u>500</u>	<u>500</u>	<u>400</u>
Utilities / Communications	2,531	4,100	4,100	3,600
Professional Services	13,092	15,000	15,000	15,000
Advertising	0	1,000	1,000	0
Equipment Rental Lease	1,080	1,200	1,200	1,100
Vehicle & Radio Rental	2,098	150	150	150
Dues, Memberships & Subscription	426	0	0	0
Travel, Training, & Registration	2,496	4,500	4,500	5,000
Services & Charges – General	<u>21,723</u>	<u>25,950</u>	<u>25,950</u>	<u>24,850</u>
Maintenance Software	0	1,600	1,600	2,800
Internal Service Charges	1,000	1,000	1,000	1,000
Fuel	1,897	2,400	2,400	2,500
Services & Charges–Maintenance	<u>2,897</u>	<u>5,000</u>	<u>5,000</u>	<u>6,300</u>
Miscellaneous	1,133	100	100	100
Services & Charges – Misc.	<u>1,133</u>	<u>100</u>	<u>100</u>	<u>100</u>
Engineering	0	50,000	50,000	0
Safe Route Program	0	50,000	50,000	0
ENGINEERING TOTALS	<u>\$298,246</u>	<u>\$368,757</u>	<u>\$368,757</u>	<u>\$284,004</u>

The Engineering Department is responsible for project management of all street construction and drainage projects. Staff reviews all subdivision and commercial

plans and documents from private developers to insure compliance with drainage requirements and city ordinances. In addition, staff also designs and reviews construction plans for various city projects such as roadways and storm drainage systems. The City Engineer serves as an advisor to the Planning Commission and provides assistance to other City departments in resolving engineering problems.

PROGRAM GOAL

Promote responsible development by providing assistance to developers with respect to city drainage requirements and road construction standards. Work to protect the welfare of the community through strict compliance of responsible drainage system and road project design. Provide guidance for the welfare of the City in accordance with present and future needs. Provide efficiency and economy in the process of development, for convenience of traffic circulation and good civic design by enforcing adopted rules and standards.

OBJECTIVES FOR 11-12

- Continue working with our contractor to complete improvements to the Jefferson Street Drainage project.
- Work with our Consultant Engineer to complete the design of the Stuart Place Road.
- Work to complete construction of the drainage improvements along Fair Park Blvd (known as system #225) with funding from TDRA.
- Engineer and construct improvements to the Buchanan Street drainage project upon availability of CDBG funding.
- Complete construction of the Dixieland North Extension Project (Bass Pro Drive).
- Complete construction of the Treasure Hills Extension Project.
- Complete subdivision reviews within a reasonable timeframe.
- Complete commercial plan reviews within a reasonable timeframe.
- Complete the plans and specs to overlay all streets approved in the 2011-12 Street Improvement Program.
- Develop maps for city projects as necessary.
- Continue implementation of the speed cushion installation program
- Update all ordinances related to "No Parking Zones".
- Complete construction of the drainage improvements along Paloma Lane.
- Continue inspection program to insure compliance with all city requirements with respect to capital projects and street improvement.
- Submit quarterly reports and reimbursement request to FEMA related to the Jefferson Street Drainage Improvement Project.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

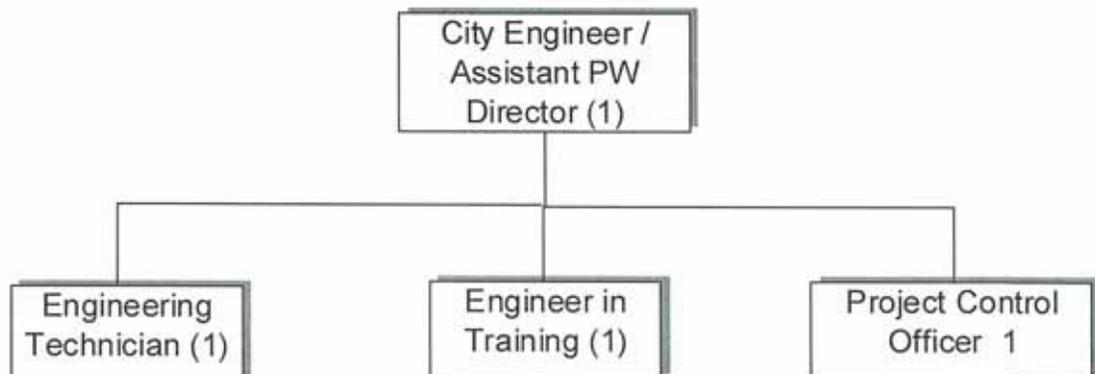
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>PROJECTED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Population served	74,950	74,950	74,950
Subdivision plans reviewed	43	61	50
Maps created	1,035	1,112	1,000
Commercial Plans reviewed	227	146	150
Inspections performed	1,016	384	500
<u>EFFICIENCY</u>			
Cost per capita	\$3.98	\$4.02	\$3.79
<u>OUTPUT</u>			
No. of subdivision plans reviewed	43	61	50
Maps developed	1,035	1,112	1,000
Commercial Plans Reviewed	227	146	150
Roadway & subdivision inspections	515	35	100
Capital project inspections	501	314	450

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Project Control Officer I	1	1	\$42,968
*Engineer Technician	1	1	34,544
Engineer in Training	1	1	56,459
*City Engineer/Assistant PW Director	1	1	84,462
Overtime			501
Car Allowance			5,680
Fringe Benefits			51,010
*Split Wages (30%) & (15%)			(30,522)
Total	4	4	\$245,104

ENGINEERING



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ENVIRONMENTAL HEALTH

ENVIRONMENTAL HEALTH 001-7205

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$175,928	\$167,305	\$167,305	\$171,198
Overtime	954	4,011	4,011	4,011
Car Allowance	3,969	3,989	3,989	3,989
Travel Pay	41	0	0	0
Personnel Services	<u>180,892</u>	<u>175,305</u>	<u>175,305</u>	<u>179,198</u>
City FICA	10,454	10,714	10,714	10,942
City Medicare	2,445	2,506	2,506	2,559
City TMRS	15,226	13,428	13,428	10,850
City TCG Retirement	3,355	4,069	4,069	3,951
City Health Insurance	22,080	22,213	22,213	20,276
Worker's Compensation	781	1,003	1,003	1,022
Personnel Services - Benefits	<u>54,341</u>	<u>53,933</u>	<u>53,933</u>	<u>49,600</u>
Office Supplies	2,948	4,300	3,812	4,300
Office Equip/Furn Non Cap	497	0	488	750
Chemicals & Medical Supplies	680	10,800	10,800	10,800
Supplies - General	<u>4,125</u>	<u>15,100</u>	<u>15,100</u>	<u>15,850</u>
Miscellaneous Supplies	1,205	2,400	2,400	2,400
Supplies - Miscellaneous	<u>1,205</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>
Utilities / Communications	3,956	4,000	4,000	3,520
Advertising	0	150	150	0
Laundry & Uniform Service	1,218	1,500	1,500	1,500
Equipment Rental / Lease	1,249	1,200	1,200	2,100
Vehicle & Radio Rental	6,612	600	600	600
Dues, Memberships & Subscriptions	336	700	700	475
Registration, Travel & Training	1,516	2,500	2,500	2,500
Services & Charges - General	<u>14,887</u>	<u>10,650</u>	<u>10,650</u>	<u>10,695</u>
Maintenance - Miscellaneous Equip.	0	250	250	200
Internal Service Charges	667	3,000	3,000	3,000
Fuel	7,204	7,500	7,500	7,500
Services & Charges - Maint.	<u>7,871</u>	<u>10,750</u>	<u>10,750</u>	<u>10,700</u>
ENVIRONMENTAL HEALTH TOTALS	<u>\$263,321</u>	<u>\$268,138</u>	<u>\$268,138</u>	<u>\$268,443</u>

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one (1) Senior Health Inspector, two (2) Health Inspectors and one (1) Executive Secretary. The Environmental Health Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that

require close monitoring of all eating and drinking establishments through onsite inspections. Emphasis is placed on educating restaurant owners/managers and food handlers on the importance of proper food handling practices. Additionally, the Environmental Health Department investigates suspected food-borne illnesses and unsanitary conditions received from the general public. The department also larvicides and adulticides for vector control by utilizing Ultra Low Volume (ULV) mosquito fogging equipment.

PROGRAM GOAL

Promote food safety handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees in an effort to stay up-to-date on the latest issues affecting food service sanitation and public health practices. Utilize the mosquito fogging equipment as needed throughout the year to combat vector-borne type diseases.

OBJECTIVES FOR 11-12

- Provide retail food service inspections utilizing the Inspection Frequency Assessment (IFA) questionnaire based on risk factors at each eating and drinking establishment.
- Inspect all permitted temporary food function.
- Continue vector control program through the effective use of city equipment and resources.
- Complete required continuing education units (CEUs) to maintain all state required certifications for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.
- Stay current with the latest information and training pertaining to food service safety.
- Provide training sessions upon request to restaurant owners, managers and employees on the importance of food safety.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

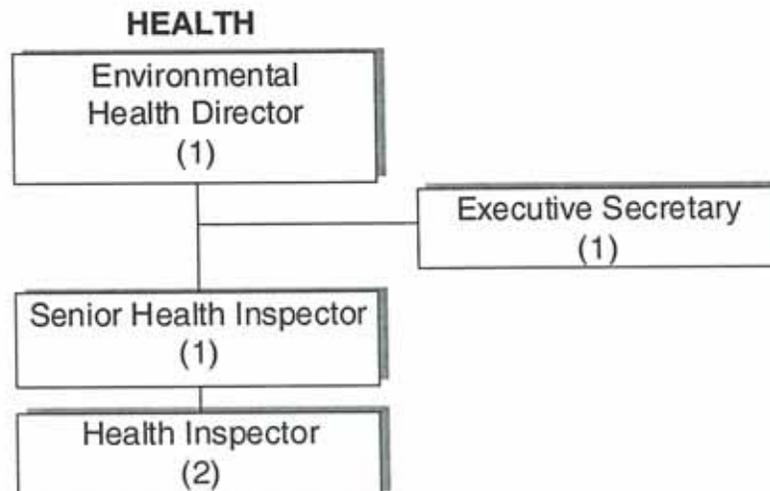
None

PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ACTUAL FY 10-11	PROPOSED FY 11-12
<u>EFFECTIVENESS</u>			
Retail Food Establishment Inspections	2,069	2,096	2,000
Temporary Food Vendor Inspections	845	797	750
Complaint Investigations	125	64	75
TOTALS	3,039	2,957	2,825
Vector Control, Spraying Hours	143	94	100
<u>EFFICIENCY</u>			
Food Establishment Inspections	\$69.59	\$68.94	\$72.37
Temporary Food Vendor Inspections	\$69.59	\$68.94	\$72.37
Complaint Investigations	\$69.59	\$68.94	\$72.37
Vector Control	\$69.59	\$68.94	\$72.37
<u>OUTPUT</u>			
Food Permits Issued	551	628	600
Food Permit Revenue	\$54,671	\$57,631	\$56,000
Reimbursements	\$584	\$165	\$150

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Executive Secretary	1	1	\$26,335
Health Inspector	2	2	53,791
Senior Health Inspector	1	1	29,996
Environmental Health Director	1	1	61,076
Overtime			4,011
Car Allowance			3,989
Fringe Benefits			49,600
Total	5	5	\$228,798



ANIMAL CONTROL 001-7210

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$96,419	\$97,443	\$97,443	\$99,963
Overtime	511	2,514	2,514	2,557
Travel Pay	46	0	0	0
Personnel Services	<u>96,976</u>	<u>99,957</u>	<u>99,957</u>	<u>102,520</u>
City FICA	6,016	6,165	6,165	6,218
City Medicare	1,407	1,442	1,442	1,454
City TMRS	6,842	7,354	7,354	5,924
City TCG Retirement	2,406	2,535	2,535	2,500
City Health Insurance	13,432	14,586	14,586	16,128
Worker's Compensation	1,897	3,099	3,099	3,178
Personnel Services - Benefits	<u>32,000</u>	<u>35,181</u>	<u>35,181</u>	<u>35,402</u>
Office Supplies	544	1,000	1,000	1,000
Office Equip/Furn-Non Cap	735	0	900	750
Chemicals & Medical Supplies	108	550	550	550
Educational & Recreation	0	100	100	100
Supplies - General	<u>1,387</u>	<u>1,650</u>	<u>2,550</u>	<u>2,400</u>
Miscellaneous Supplies	<u>4,271</u>	<u>4,500</u>	<u>4,500</u>	<u>4,575</u>
Supplies - Miscellaneous	4,271	4,500	4,500	4,575
Utilities / Communications	1,524	1,250	1,250	1,560
Utilities / Electricity	13,770	17,000	17,000	13,668
Utilities / Other	13,261	14,900	14,900	14,900
Advertising	155	750	750	900
Laundry & Uniform Service	1,591	1,750	1,750	1,750
Vehicle & Radio Rental	11,514	600	600	600
Dues, Memberships & Subscriptions	200	200	200	200
Registration, Travel & Training	1,051	1,750	1,750	1,750
Services & Charges - General	<u>43,066</u>	<u>38,200</u>	<u>38,200</u>	<u>35,328</u>
Maintenance _ Miscellaneous Equip.	3,284	6,300	5,400	5,400
Internal Service Charges	3,643	5,000	5,000	5,000
Fuel	12,073	16,000	16,000	16,000
Services & Charges - Maint.	<u>19,000</u>	<u>27,300</u>	<u>26,400</u>	<u>26,400</u>
Miscellaneous	<u>103,852</u>	<u>106,582</u>	<u>106,582</u>	<u>106,582</u>
Services & Charges - Misc.	103,852	106,582	106,582	106,582
ANIMAL CONTROL TOTALS	<u>\$300,552</u>	<u>\$313,370</u>	<u>\$313,370</u>	<u>\$313,207</u>

The Animal Control Division is staffed by one (1) Senior Animal Control Officer and three (3) Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the effective and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOAL

Primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus by sponsoring annual citywide rabies and vaccination clinics in cooperation with local veterinarians at a minimal cost to the public. The Animal Control Division maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVES FOR 11-12

- Sponsor an annual rabies clinic program at city owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.
- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter by attending scheduled meetings.
- Comply with applicable State Regulations pertaining to the City's Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as "Basic Animal Control Officers" and "Euthanasia Training" for all Animal Control Officers.
- Respond to all after hour emergency calls within one (1) hour.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

<u>EFFECTIVENESS</u>	ACTUAL	ACTUAL	PROPOSED
	FY 09-10	FY 10-11	FY 11-12
Animal Control Calls	10,000	11,910	11,000
After hour calls	150	179	150
Bite cases	115	132	120
Bee calls	200	154	150
TOTALS	10,465	12,375	11,420

EFFICIENCY

Animal Control Calls	\$28.63	\$24.30	\$26.81
After hour calls	\$28.63	\$24.30	\$26.81
Bite cases	\$28.63	\$24.30	\$26.81
Bee calls	\$28.63	\$24.30	\$26.81

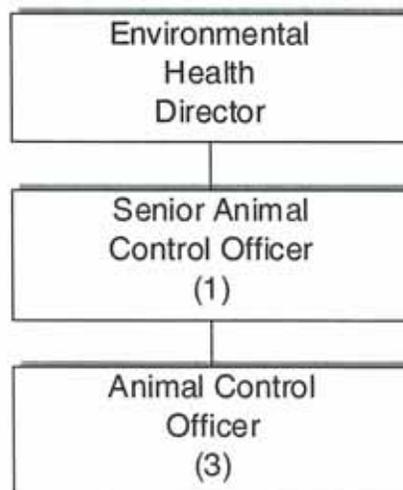
OUTPUT

Revenue from dog licenses	\$8,990	\$12,667	\$7,000
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AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Animal Control Officer	3	3	\$72,255
Senior Animal Control Officer	1	1	27,708
Overtime			2,557
Fringe Benefits			35,402
Total	4	4	\$137,922

ANIMAL CONTROL



VITAL STATISTICS 001-2210

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$72,871	\$74,491	\$74,491	\$74,719
Salaries Part Time	8,627	8,791	8,791	8,791
Salaries Overtime	110	0	0	0
Personnel Services	<u>81,608</u>	<u>83,282</u>	<u>83,282</u>	<u>83,510</u>
City FICA	4,883	4,903	4,903	5,029
City Medicare	1,142	1,147	1,147	1,176
City TMRS	5,294	5,310	5,310	3,944
City TCG Retirement	1,895	2,151	2,151	2,197
City Health Insurance	12,488	15,191	15,191	14,200
Worker's Compensation	213	292	292	292
Personnel Services - Benefits	<u>25,915</u>	<u>28,994</u>	<u>28,994</u>	<u>26,838</u>
Office Supplies	3,662	3,300	3,300	3,300
Office Equip/Furn Non-Capital	1,237	0	0	750
Supplies - General	<u>4,899</u>	<u>3,300</u>	<u>3,300</u>	<u>4,050</u>
Miscellaneous Supplies	7,812	8,450	9,455	8,450
Supplies - Miscellaneous	<u>7,812</u>	<u>8,450</u>	<u>9,455</u>	<u>8,450</u>
Utilities / Communications	2,308	2,525	2,020	1,925
Equipment Rental/Lease	3,066	3,500	3,000	3,500
Dues, Memberships, & Subs	0	80	80	140
Registration, Travel & Training	981	1,000	1,000	1,890
Employee Mileage Reimbursement	13	50	50	50
Services & Charges - General	<u>6,368</u>	<u>7,155</u>	<u>6,150</u>	<u>7,505</u>
Main. - Furniture & Equipment	1,035	1,035	1,035	1,300
Maintenance - Software	1,648	2,700	2,700	2,700
Services & Charges-Maintenance	<u>2,683</u>	<u>3,735</u>	<u>3,735</u>	<u>4,000</u>
Miscellaneous	3,314	1,500	1,500	3,300
Services & Charges - Miscellaneous	<u>3,314</u>	<u>1,500</u>	<u>1,500</u>	<u>3,300</u>
VITAL STATISTICS TOTALS	<u>\$132,599</u>	<u>\$136,416</u>	<u>\$136,416</u>	<u>\$137,653</u>

Staffed by one (1) Local Registrar, two (2) Deputy Registrars and one part-time Clerk under the direction of the Environmental Health Director, the Vital Statistics Department is responsible for reviewing, recording, and filing birth, death, and fetal certificates submitted by hospitals, birthing centers, midwives, and funeral directors. The department also records changes of amendments, adoptions, and paternity on certificates sent from the state. The division provides certified copies of birth and

death certificates to the general public, prepares a daily report of monies collected and certificates issued and prepares monthly reports for the State. In addition, staff members are certified annually by the Office of the Attorney General to process acknowledgment of paternity legal forms.

PROGRAM GOALS

Provide efficient public service in the areas of Vital Statistics to all the citizens of Cameron County and the State of Texas.

OBJECTIVES FOR 11-12

- Keep current on changes and new directives issued by the Texas Department of Health and Human Services Vital Statistics Program.
- Provide funeral directors, hospitals, and birthing centers with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of Health and Human Services Vital Statistics Program.
- Continue to enter date of birth records from prior years electronically by the deputy registrar and send death and fetal records to the Texas Department of State Health Services Program in a timely and accurate manner.
- Complete all necessary requirements to be awarded the annual "5 Star Award" by the Texas Department of Health and Human Services Vital Statistics Program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Maintain accurate Vital Statistics Records and provide copies to our customers upon request as per State Regulations.

PERFORMANCE INDICATORS

	ACTUAL FY 09/10	ESTIMATE FY 10/11	PROPOSED FY 11/12
<u>EFFECTIVENESS</u>			
Birth Certificates Recorded	3,825	3,800	4,200
Birth Cards issued	6,253	4,000	4,200
Birth Certificates issued	3,725	6,000	7,000
TOTALS	13,803	13,800	15,400
Death Certificates Recorded	1,073	1,000	900
Death Certificates issued	4,324	5,000	6,500
TOTALS	5,397	6,000	7,400
Laminated Cards Issued	7,526	7,300	8,200
Burial Transit Permits Issued	383	400	400
GRAND TOTALS	27,109	27,500	31,400

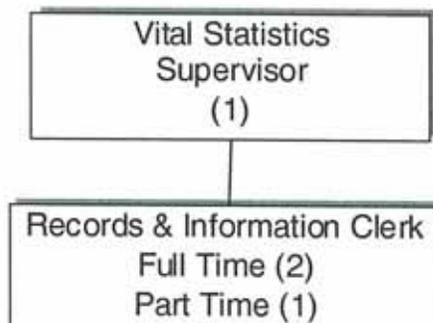
	ACTUAL FY 09/10	ESTIMATE FY 10/11	PROPOSED FY 11/12
<u>EFFICIENCY</u>			
Birth Certificates	-\$4.23	-\$3.03	-\$2.76
Death Certificates	-\$4.23	-\$3.03	-\$2.76
Laminated Cards	-\$4.23	-\$3.03	-\$2.76
Burial Transit Permits	-\$4.23	-\$3.03	-\$2.76
<u>OUTPUT</u>			
Rev. from Birth & Death Certificates	250,433	215,390	220,000
Revenue from Searching Fees	46	200	200
Revenue from Notary Fees	0	200	200
Burial Transit Permits	4,460	4,000	4,000
TOTAL REVENUE	254,939	219,790	224,400

* The figure shown is been estimated due to State BVS filing of records based on calendar year period.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Records & Information Clerk Part Time	1	1	\$8,791
Records & Information Clerk	2	2	39,752
Vital Statistics Supervisor	1	1	34,967
Fringe Benefits			26,838
Total	4	4	\$110,348

VITAL STATISTICS



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PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$192,889	\$178,594	\$178,594	\$112,522
Car Allowance	7,277	7,312	7,312	0
Personnel Services	<u>200,166</u>	<u>185,906</u>	<u>185,906</u>	<u>112,522</u>
City FICA	12,101	11,183	11,183	7,004
City Medicare	2,830	2,615	2,615	1,638
City TMRS	21,367	23,191	23,191	8,239
City TCG Retirement	1,978	1,163	1,163	2,157
City Health Insurance	19,567	19,018	19,018	16,522
Worker's Compensation	585	651	651	407
Personnel Services - Benefits	<u>58,428</u>	<u>57,821</u>	<u>57,821</u>	<u>35,967</u>
Office Supplies	1,359	2,300	2,300	2,200
Office Equip/Furn Non-Capital	125	310	310	0
Supplies - General	<u>1,484</u>	<u>2,610</u>	<u>2,610</u>	<u>2,200</u>
Miscellaneous Supplies	407	600	600	600
Supplies - Miscellaneous	<u>407</u>	<u>600</u>	<u>600</u>	<u>600</u>
Utilities / Communications	2,364	2,800	2,800	1,700
Advertising	0	400	400	400
Equipment Rental/Lease	2,242	3,000	3,000	3,000
Vehicle & Radio Rental	300	300	300	300
Dues, Memberships & Subscriptions	353	160	160	160
Registration, Travel & Training	930	2,000	2,000	2,000
Employee Mileage Reimb.	0	500	500	500
Services & Charges - General	<u>6,189</u>	<u>9,160</u>	<u>9,160</u>	<u>8,060</u>
Maintenance - Furniture & Equipment	0	400	400	400
Services & Charges - Maintenance	<u>0</u>	<u>400</u>	<u>400</u>	<u>400</u>
PUBLIC WORKS ADMINISTRATION				
TOTAL	<u><u>\$266,674</u></u>	<u><u>\$256,497</u></u>	<u><u>\$256,497</u></u>	<u><u>\$159,749</u></u>

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for construction services as needed. Staff also responds' to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL

Continue providing assistance to other departments, engineers, and contractors with the development of public or private projects to ensure compliance with city requirements. Provide assistance to the general public in matters relating to street right-of-way, roadway improvements, and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

OBJECTIVES FOR 11-12

- Work with the general public to address areas of concern related to the City's infrastructure.
- Develop and administer all departmental budgets.
- Work with our Right-of-Way Consultant to acquire the necessary right-of-way for the Stuart Place Road Improvement Project.
- Complete the design phase for the Treasure Hills Extension Project.
- Complete the right-of-way acquisition process for the Treasure Hills Extension Project.
- Monitor the improvements to the Jefferson Street Drainage Project.
- Direct the completion of the 2011-12 Street Overlay Program.
- Continue monitoring of performance based benchmarks for departments.
- Direct the day-to-day operations of all Public Works Departments including Public Buildings to insure goals and objectives are met

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

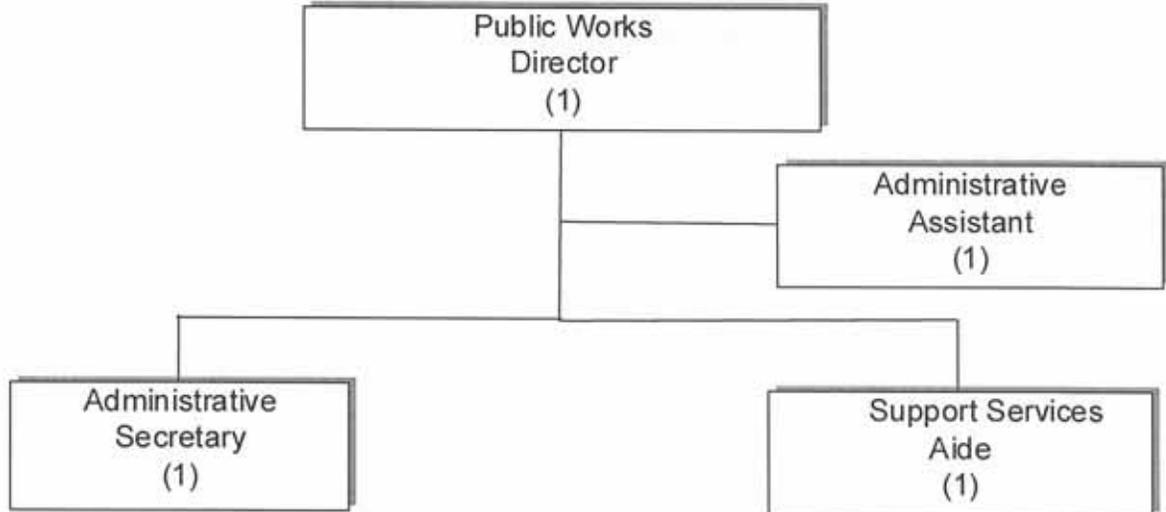
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>PROJECTED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Contracts maintained	19	20	21
Population served	74,950	74,950	74,950
<u>EFFICIENCY</u>			
Cost per capita	\$3.56	\$3.13	\$2.13
<u>OUTPUT</u>			
Number of contracts maintained	19	20	21

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Support Services Aide	1	1	\$19,292
Administrative Secretary	1	1	23,847
*Administrative Assistant	1	1	38,891
*Public Works Director	1	1	99,873
Fringe Benefits			35,967
*Split Wages (50%)			(69,381)
Total	4	4	\$148,489

PUBLIC WORKS ADMINISTRATION



TRAFFIC SIGNAL MAINTENANCE 001-5010

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$101,471	\$103,420	\$103,420	\$105,832
Travel Pay	120	0	0	0
Personnel Services	<u>101,591</u>	<u>103,420</u>	<u>103,420</u>	<u>105,832</u>
City FICA	6,093	6,198	6,198	6,203
City Medicare	1,425	1,449	1,449	1,451
City TMRS	11,177	12,218	12,218	9,455
City TCG Retirement	1,059	1,079	1,079	1,101
City Health Insurance	15,262	16,577	16,577	20,276
Worker's Compensation	3,356	4,250	4,250	4,350
Personnel Services - Benefits	<u>38,372</u>	<u>41,771</u>	<u>41,771</u>	<u>42,836</u>
Office Supplies	279	300	300	400
Office Equip. Furn-Non Cap	110	0	0	1,100
Supplies - General	<u>389</u>	<u>300</u>	<u>300</u>	<u>1,500</u>
Miscellaneous Supplies	2,492	6,000	6,000	2,750
Supplies - Miscellaneous	<u>2,492</u>	<u>6,000</u>	<u>6,000</u>	<u>2,750</u>
Utilities / Communications	1,115	1,450	1,450	840
Utilities / Electricity	44,907	40,000	40,000	40,491
Laundry & Uniform Service	906	1,100	1,100	1,000
Vehicle & Radio Rental	11,500	375	375	350
Registration, Travel, & Training	0	1,500	1,500	1,000
Small Claims - Unfunded	614	0	0	3,800
Services & Charges - General	<u>59,042</u>	<u>44,425</u>	<u>44,425</u>	<u>47,481</u>
Maintenance - Miscellaneous				
Equipment	9,996	6,300	6,300	19,400
Internal Service Charges	6,248	5,500	5,500	5,500
Fuel	9,725	10,000	10,000	10,000
Services & Charges - Maintenance	<u>25,969</u>	<u>21,800</u>	<u>21,800</u>	<u>34,900</u>
Miscellaneous Equipment	77,148	0	0	0
Capital Outlay	<u>77,148</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRAFFIC SIGNAL MAINTENANCE	<u>\$305,003</u>	<u>\$217,716</u>	<u>\$217,716</u>	<u>\$235,299</u>

The Traffic Signal Maintenance Department performs routine maintenance and repairs of traffic signals and school flashers throughout the City. The department also performs traffic count studies of specific areas within the City to determine the need for additional traffic control devices. Staff also provides assistance to the general public, upon request, with the placement of "event banners" on traffic signal poles.

PROGRAM GOAL

Maintain all Traffic Signals and School Flasher throughout the city in operating condition. Enhance traffic circulation on our street systems by reducing signal and flasher downtime and continuously inspecting the operation of the system.

OBJECTIVES FOR 11-12

- Maintain school flashers in operating condition.
- Replace worn out LED traffic signal lights throughout the city.
- Replace 4 electronic time clocks for school flasher.
- Replace worn out batteries at school flashers.
- Request funding to install battery back-up (UPS) systems for traffic signals at all intersections.
- Respond to after hour system failures in a timely manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

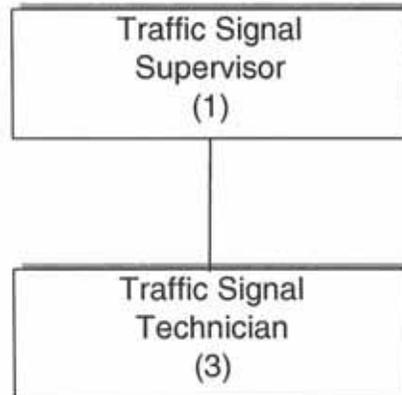
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>PROJECTED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Population Served	74,950	74,950	74,950
Traffic Signals Maintained	89	89	89
School Flashers Maintained	89	70	70
Banners installed/removed	120	110	120
Traffic Controllers & Cabinets Replaced	12	20	1
<u>EFFICIENCY</u>			
Cost per capita	\$0.29	\$0.37	\$0.40
<u>OUTPUT</u>			
Traffic Signal Maintenance Calls	173	243	200
School Flasher Maintenance Calls	32	82	35
After hour Emergency calls	17	7	15
Banners installed/removed	120	110	120
Traffic Controllers & Cabinets Replaced	12	20	0

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Traffic Signal Technician	3	3	\$70,468
Traffic Signal Supervisor	1	1	35,364
Fringe Benefits			42,836
Total	<u>4</u>	<u>4</u>	<u>\$148,668</u>

TRAFFIC SIGNAL MAINTENANCE



STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$525,537	\$583,286	\$583,286	\$596,511
Overtime	5,245	8,624	8,624	8,648
Travel Pay	212	0	0	0
Personnel Services	<u>530,994</u>	<u>591,910</u>	<u>591,910</u>	<u>605,159</u>
City FICA	32,049	35,654	35,654	36,223
City Medicare	7,495	8,338	8,338	8,472
City TMRS	50,388	55,595	55,595	44,239
City TCG Retirement	8,752	11,364	11,364	11,040
City Health Insurance	93,494	117,026	117,026	128,300
Worker's Compensation	34,327	48,804	48,804	49,903
Personnel Services - Benefits	<u>226,505</u>	<u>276,781</u>	<u>276,781</u>	<u>278,177</u>
Office Supplies	0	0	1,000	750
Office Equip/ Furn Non Capital	600	900	900	0
Chemicals & Medical Supplies	0	1,500	1,500	1,500
Street Materials	77,363	0	0	95,000
Supplies - General	<u>77,963</u>	<u>2,400</u>	<u>3,400</u>	<u>97,250</u>
Miscellaneous Supplies	<u>25,800</u>	<u>19,400</u>	<u>18,400</u>	<u>24,050</u>
Supplies - Miscellaneous	25,800	19,400	18,400	24,050
Utilities / Communications	2,010	2,700	2,700	2,060
Street Lighting	640,834	725,000	725,000	686,448
Install New Lights	19,545	20,000	20,000	15,000
Advertising	405	0	0	0
Laundry & Uniform Service	5,672	8,500	7,780	8,500
Vehicle & Radio Rental	267,850	2,850	2,850	2,850
Registration, Travel & Training	2,537	2,000	2,000	2,500
Small Claims - Unfunded	1,324	4,000	4,000	4,000
Services & Charges - General	<u>940,177</u>	<u>765,050</u>	<u>764,330</u>	<u>721,358</u>
Maintenance - Buildings	5,988	6,000	6,000	5,000
Maintenance - Miscellaneous				
Equipment	1,031	3,500	3,500	3,000
Internal Service Charges	138,452	160,000	160,000	140,000
Fuel	80,897	90,000	90,000	110,000
Services & Charges - Maintenance	<u>226,368</u>	<u>259,500</u>	<u>259,500</u>	<u>258,000</u>
Harlingen Irrigation	6,786	23,000	23,000	15,000
Miscellaneous	3,900	79,700	79,700	79,700
Services & Charges-Miscellaneous	<u>10,686</u>	<u>102,700</u>	<u>102,700</u>	<u>94,700</u>
Miscellaneous Equipment	0	0	720	0
Capital Outlay	0	0	720	0
STREET MAINTENANCE TOTALS	<u>\$2,038,493</u>	<u>\$2,017,741</u>	<u>\$2,017,741</u>	<u>\$2,078,694</u>

The Street Maintenance division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs, and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 255 miles of paved streets, 8 miles of open drain ditches and 53 miles of alleyways and 48 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures, and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street overlay program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace street name and regulatory signs to improve signage around the city. Install new traffic signs when approved by ordinance. Provide assistance to civic and non-profit organizations.

OBJECTIVES FOR 11-12

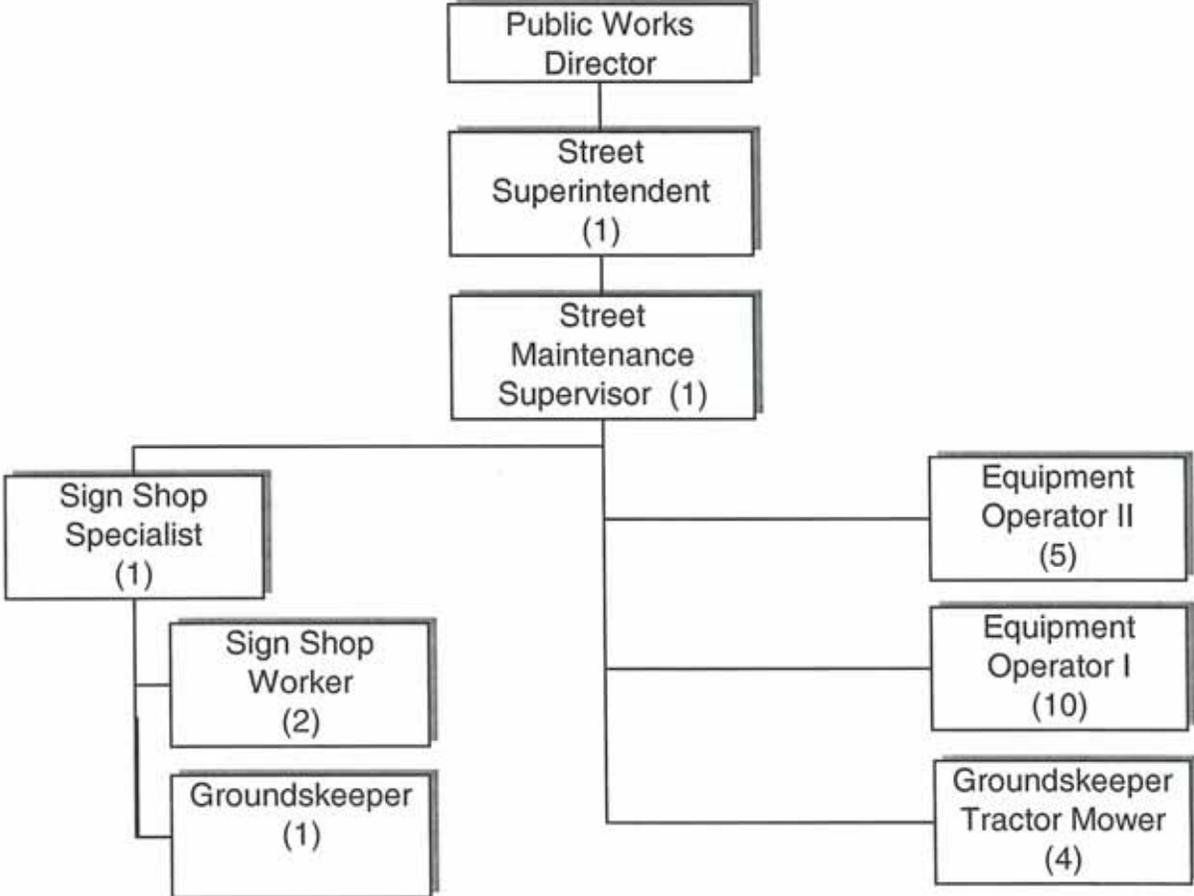
- Maintain approximately 255 miles of paved city streets in good condition.
- Maintain approximately 53 miles of alleys in good condition.
- Maintain approximately 48 miles of sidewalks in good condition.
- Prepare all roads in the 2011-12 Street Overlay Program for the application of asphalt.
- Maintain open drain ditches clear of debris and obstructions.
- Install drainage structures necessary to correct drainage problems.
- Extend the life of city streets by patching potholes throughout the city.
- Replace damaged street name signs throughout the city.
- Replace 200 regulatory signs throughout the city.
- Replace 200 street name signs.
- Continue our maintenance program to mow overgrown grass and weeds along city right-of-way.
- Repair street-cuts related to work performed by the HWWS department.
- Continue trimming tree limbs hanging into the city right-of-way.
- Request funding to purchase a small road paver to improve our ability to repair streets and alleys in a timely manner.
- Request funding to purchase a new bobcat loader with milling attachments to improve our ability to repairs streets and alleys.
- Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets.
- Continue our pavement maintenance program.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL</u> <u>FY 09-10</u>	<u>PROJECTED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Miles of city streets maintained	306	308	308
Miles of storm drains maintained	125	125	125
Miles of open drain ditches maintained	8	8	8
Miles of alleys maintained	66	66	66
Miles of sidewalks maintained	47	47	48
<u>EFFICIENCY</u>			
Cost per mile to maintain city infrastructure	\$6,662	\$5,818	\$6,749
<u>OUTPUT</u>			
Number of potholes repaired	17,536	9,225	15,000
Square yards of street cuts repaired	18,037	22,490	20,000
Linear ft of open drain ditches cleaned	31,971	50,048	45,000
Linear ft of open drain ditches mowed	303,951	584,912	400,000
Linear feet of alleys repaired	134,228	189,620	135,000
Linear ft. of caliche roads repaired/improved	84,097	82,130	75,000
Linear ft. of concrete curb repaired/replaced	1,048	343	750
Linear ft. of crosswalks	14,167	17,729	15,000
Linear ft. of road striping	31,152	51,246	35,000
Linear ft. of stop bars	2,034	7,447	5,000
Number of street names signs replaced	900	265	200
Number of regulatory signs replaced	774	246	250
Number of warning signs replaced	177	81	50
Miles of city streets overlaid	9	0	1
<u>AUTHORIZED PERSONNEL</u>			
	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Groundskeeper	5	5	\$104,912
Equipment Operator I	10	10	206,165
Equipment Operator II	5	5	127,516
Sign Shop Worker	2	2	41,206
Sign Shop Specialist	1	1	31,872
Streets Supervisor	1	1	30,820
Streets Superintendent	1	1	52,109
Overtime			8,648
Fringe Benefits			278,177
Split Wages (6%) Landfill Manager			1,911
Total	25	25	\$883,336

STREET MAINTENANCE



STREET CLEANING 001-5016

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$134,893	\$137,094	\$137,094	\$131,744
Overtime	949	1,190	1,190	1,203
Personnel Services	135,842	138,284	138,284	132,947
City FICA	8,056	8,268	8,268	8,122
City Medicare	1,884	1,934	1,934	1,900
City TMRS	18,937	20,468	20,468	12,983
City TCG Retirement	0	59	59	893
City Health Insurance	23,915	33,938	33,938	24,204
Worker's Compensation	8,955	12,057	12,057	10,341
Personnel Services - Benefits	61,747	76,724	76,724	58,443
Laundry & Uniform Service	1,127	1,280	1,280	1,500
Vehicle & Radio Rental	143,385	300	300	300
Regis., Travel & Training	158	0	0	0
Services & Charges - General	144,670	1,580	1,580	1,800
Internal Service Charges	79,661	80,000	80,000	80,000
Fuel	34,354	42,750	42,750	65,000
Services & Charges - Maintenance	114,015	122,750	122,750	145,000
Miscellaneous Equipment	0	720	720	0
Capital Outlay	0	720	720	0
STREET CLEANING TOTALS	\$456,274	\$340,058	\$340,058	\$338,190

The Street Cleaning division of the Public Works Department is responsible for the maintenance of nearly 255 miles of paved city streets. The department's three (3) street sweepers and one Vac-Tor Truck are used to clean city streets and perform maintenance on storm sewer lines. The department performs maintenance and cleans nearly 255 road miles of city streets and over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FOR 11-12

- Request funding to purchase a camera for use with our Vac-Truck to help locate problems within storm drainage lines.
- Utilize the department's street sweepers to maintain city streets
- Maintain the storm sewer system in good repair and free of obstructions.
- Keep storm sewer manholes and inlets clear of obstructions.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

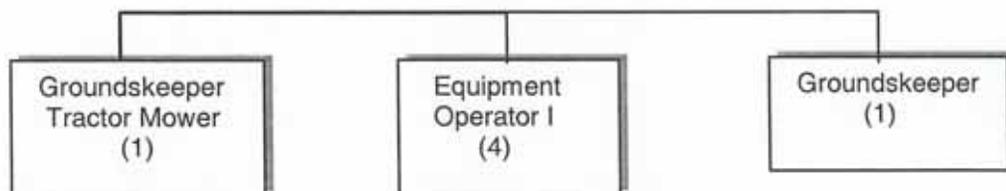
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>PROJECTED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Miles of City Streets	306	308	308
<u>EFFICIENCY</u>			
Cost per mile	\$1,491.09	\$1,521.17	\$1,673.75
<u>OUTPUT</u>			
Miles of streets swept with street sweepers	5,095	10,051	7,500
Linear ft of Storm lines flushed	208,806	206,611	200,000
Number of City Blocks of ROW mowed	6,315	5,924	6,000
Truck loads of tree limbs trimmed	541	488	500

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Groundskeeper	1	1	\$17,853
Groundskeeper Tractor Mower	1	1	22,147
Equipment Operator I	4	4	91,744
Overtime			1,203
Fringe Benefits			58,443
Total	6	6	\$191,390

STREET CLEANING



STREET CUT REPAIRS 001-5018

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Street Materials	\$14,281	\$671	\$671	\$20,000
Supplies General	14,281	671	671	20,000
STREET CUT REPAIRS TOTALS	\$14,281	\$671	\$671	\$20,000

The Street Cut Repairs division of the Public Works Department is incorporated within the Street Maintenance Department. This line item is simply to track the reimbursements from Harlingen Waterworks System to repair the street cuts done by their water and wastewater department.

PUBLIC BUILDINGS 001-7220

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$427,993	\$444,140	\$444,140	\$428,203
Salaries Part Time	0	0	0	12,549
Overtime	6,715	10,191	10,191	10,191
Personnel Services	434,708	454,331	454,331	450,943
City FICA	25,967	27,121	27,121	26,709
City Medicare	6,073	6,343	6,343	6,247
City TMRS	54,319	55,479	55,479	40,426
City TCG Retirement	2,218	4,137	4,137	4,000
City Health Insurance	72,116	86,200	86,200	90,604
Worker's Compensation	12,701	16,229	16,229	16,203
Personnel Services - Benefits	173,394	195,509	195,509	184,189
Office Supplies	2,962	3,000	3,000	3,000
Office Equip/Furn Non Cap	0	800	800	800
Chemicals & Medical Supps	21,460	22,000	22,000	22,000
Supplies General	24,422	25,800	25,800	25,800
Miscellaneous Supplies	1,752	8,200	8,200	4,700
Supplies - Miscellaneous	1,752	8,200	8,200	4,700
Utilities/Communications	8,022	9,020	9,020	8,500
Utilities/Electricity	98,854	110,000	110,000	79,073
Utilities/Other	5,356	10,000	10,000	9,000
Professional Services	7,985	6,150	6,150	7,500
Advertising	834	500	500	800
Laundry & Uniform Servs	3,722	4,000	4,000	4,000
Equipment Rental/Lease	1,123	0	0	0
Vehicle & Radio Rental	18,314	825	825	825
Dues, Memberships, & Subscri	275	300	300	395
Regis., Travel, & Training	563	1,750	1,750	1,750
Small Claims-Unfunded	0	2,000	2,000	1,000
Services & Charges - General	145,048	144,545	144,545	112,843
Maintenance-Bldgs.	161,054	139,496	139,496	120,000
Gov't Uses of Muni Bldgs.	0	10,000	10,000	10,000
Maint.-Furniture & Equip.	0	250	250	250
Maint.-Misc. Equip.	0	500	500	500
Internal Service Charges	2,887	5,000	5,000	5,000
Fuel	11,553	15,000	15,000	15,000
Services & Charges - Maint.	175,494	170,246	170,246	150,750

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Miscellaneous	<u>77,977</u>	<u>80,174</u>	<u>80,174</u>	<u>82,540</u>
Services & Charges - Misc.	77,977	80,174	80,174	82,540
Improvement	159,457	0	0	40,000
Miscellaneous Equipment	<u>77,500</u>	<u>43,804</u>	<u>43,804</u>	<u>35,000</u>
Capital Outlay	236,957	43,804	43,804	75,000
PUBLIC BUILDINGS TOTALS	<u>\$1,269,752</u>	<u>\$1,122,609</u>	<u>\$1,122,609</u>	<u>\$1,086,765</u>

The Public Buildings Department is responsible for the maintenance of all City Owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical installation and repairs, computer line installation, and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL

Maintain City owned buildings in an acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

OBJECTIVES FOR 11-12

- Promote safety and open communication amongst all employees.
- Respond to service request within a reasonable time frame.
- Provide technical assistance and services to all departments
- Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, etc...
- Provide assistance to Various City Departments with sound system and facility set up.

- Provide custodial and attendant services for all private and public functions held at city owned facilities.
- Promptly respond to all customer requests relating to building availability.
- Purchase new tables for use at the Cultural Arts Center
- Purchase new tables and chairs for use at the Community Center
- Purchase new tables and chairs for use at the Casa de Amistad
- Request funding to replace the roofing material at the Casa de Amistad
- Replace a 7.5 ton HVAC roof top unit at the Casa de Amistad
- Replace two (2) HVAC roof-top units at Fire Station #8 on E. Grimes
- Replace the roofing material at Fire Station #8
- Replace the deteriorated sidewalks and driveway at the Casa del Sol
- Replace roof at the City Owned building located at 104 W. Taylor
- Begin replacement of several HVAC VAV Boxes at the Public Library.
- Remodel the showers at Fire Station #1.
- Replace deteriorated and damaged bathroom wall partitions at Public Library

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

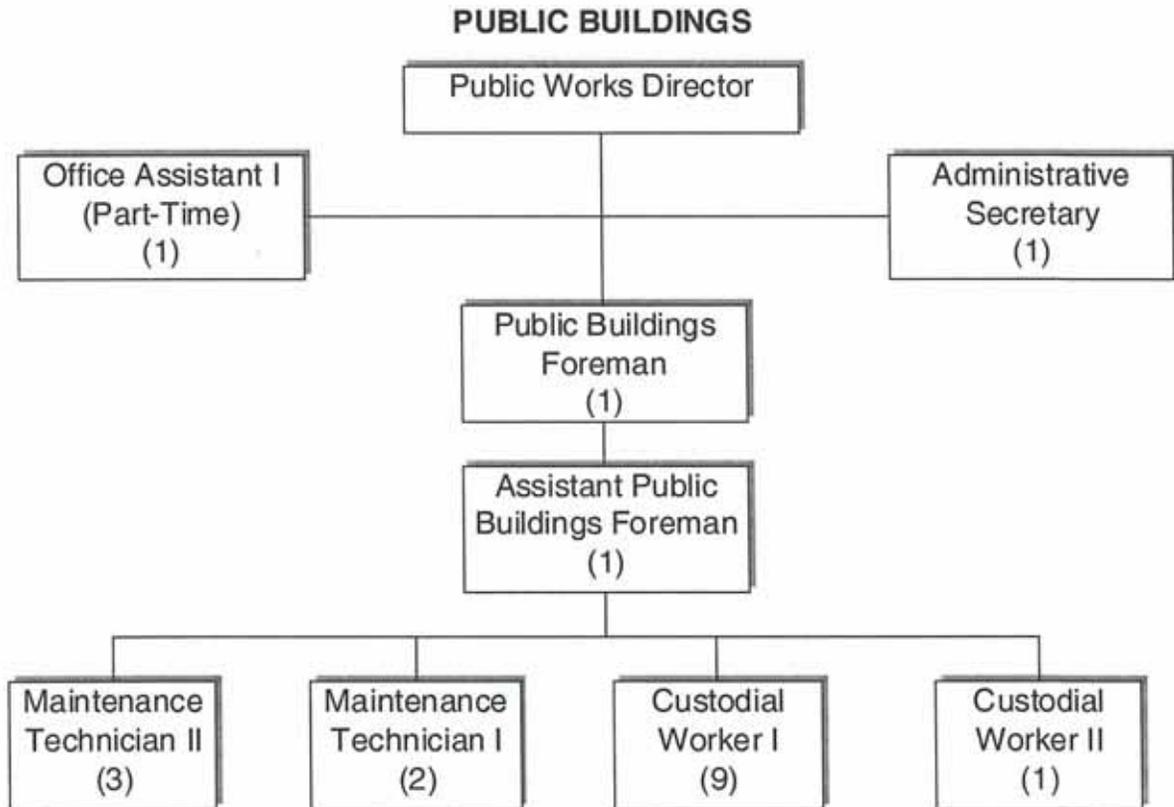
None

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>PROJECTED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Work Orders Completed	1,017	1,215	1,200
Events	557	742	550
Total building sq. ft. maintained	482,806	482,806	482,806
<u>EFFICIENCY</u>			
Cost per square ft to maintain buildings	\$2.17	\$2.30	\$1.85
<u>OUTPUT</u>			
Work order man-hours	6,225	6,000	6,500
Event man-hours	8,256	8,927	8,000
<u>REVENUE</u>			
Enterprise Fund Reimbursements	\$73,509	\$50,000	\$50,000
Revenue from Building Rentals	\$104,948	\$100,000	\$100,000
Lease Agreement revenue	\$43,200	\$43,200	\$43,200
TOTAL REVENUE	\$221,657	\$193,200	\$193,200

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Custodial Worker I	9	9	\$183,116
Custodial Worker II	1	1	24,867
Maintenance Technician I	2	2	49,340
Maintenance Technician II	3	3	75,400
Office Assistant Part-time	1	1	12,549
Administrative Secretary	1	1	26,411
Assistant Public Buildings Foreman	1	1	33,906
Public Buildings Foreman	1	1	35,163
Overtime			10,191
Fringe Benefits			184,189
Total	19	19	\$635,132



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PUBLIC SERVICES

PUBLIC SERVICES ADMINISTRATION 001-6001

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$81,686	\$97,880	\$97,880	\$116,893
Car Allowance	0	0	0	4,653
Moving Expenses	2,000	0	0	0
Personnel Services	<u>83,686</u>	<u>97,880</u>	<u>97,880</u>	<u>121,546</u>
City FICA	4,569	5,477	5,477	7,004
City Medicare	1,069	1,281	1,281	1,638
City TMRS	5,800	5,210	5,210	13,186
City TCG Retirement	1,955	3,149	3,149	0
City Health Insurance	11,057	16,156	16,156	12,757
Worker's Compensation	229	342	342	425
Personnel Services - Benefits	<u>24,679</u>	<u>31,615</u>	<u>31,615</u>	<u>35,010</u>
Office Supplies	2,086	2,250	2,250	2,250
Office Equip./Furn.- Non-Capital	1,973	2,250	2,250	2,250
Supplies – General	<u>4,059</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
Utilities/Communications	2,255	2,200	2,200	2,200
Utilities/Other	15	0	0	0
Advertising	1,177	1,000	1,000	1,000
Equipment Rental / Lease	1,618	2,000	2,000	2,000
Vehicle & Radio Rental	2,638	75	75	75
Dues, Memberships, & Subs.	80	250	250	250
Registration, Travel, & Training	2,597	3,800	3,800	3,000
Services & Charges - General	<u>10,380</u>	<u>9,325</u>	<u>9,325</u>	<u>8,525</u>
Maintenance - Furniture & Equip.	148	200	200	200
Internal Service Charges	2,417	2,000	2,000	0
Fuel	1,093	2,000	2,000	0
Services & Charges - Maint.	<u>3,658</u>	<u>4,200</u>	<u>4,200</u>	<u>200</u>
Miscellaneous	204	200	200	200
Services & Charges Misc.	<u>204</u>	<u>200</u>	<u>200</u>	<u>200</u>
Office Furniture & Equipment	0	1,000	1,000	1,000
Capitol Outlay	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
PUBLIC SERVICES ADMINISTRATION				
TOTALS	<u><u>\$126,666</u></u>	<u><u>\$148,720</u></u>	<u><u>\$148,720</u></u>	<u><u>\$170,981</u></u>

The Public Services Administration staff provides general supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Recreation, Swimming Pools, Tennis Courts and Tourist

Recreation. In addition, staff also provides support to the Parks and Recreation Advisory Board, Tennis Advisory Board and Harlingen Proud.

PROGRAM GOAL

Plan short term and long-term goals to improve the parks system and meet the needs of the community.

OBJECTIVES FOR 11-12

- Oversee the construction of the 25th Street Trail
- Research funding options for a West Side Regional Park
- Develop an aquatics pool renovation plan.
- Research funding options for a new master plan
- Perform a city wide irrigation system analysis; develop a 5 year replacement/upgrade schedule.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

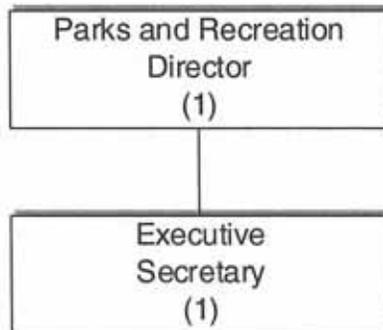
PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 09-10	<u>ESTIMATED</u> FY 10-11	<u>PROPOSED</u> FY 11-12
<u>EFFECTIVENESS</u>			
Advisory Board meetings Held	9	6	12
World Birding Center Meetings	1	1	4
Public Speaking Engagements	0	1	2
Special events planning meetings	40	40	40
City Commission meetings/workshops	30	30	30
<u>EFFICIENCY</u>			
Administrative cost per operating dollar	\$ 2.04	\$ 1.98	\$ 2.63
<u>OUTPUT</u>			
Annual budget prepared	1	1	1
Capital projects plan prepared	0	1	1
Park renovation plans prepared	0	1	1
Park system inventory conducted	0	0	1
Board minutes prepared	9	6	12
Payroll timesheets submitted	26	26	26

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Executive Secretary	1	1	\$34,896
Parks and Recreation Director	1	1	81,998
Car Allowance			4,652
Fringe Benefits			35,010
Total	<u>2</u>	<u>2</u>	<u>\$156,556</u>

PUBLIC SERVICES ADMINISTRATION



PARKS 001-6010

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$317,454	\$322,198	\$322,198	\$309,932
Salaries Part Time	29,517	17,012	17,012	17,012
Overtime	7,166	12,066	12,066	12,033
Travel Pay	10	0	0	0
Personnel Services	<u>354,147</u>	<u>351,276</u>	<u>351,276</u>	<u>338,977</u>
City FICA	21,299	21,048	21,048	20,373
City Medicare	4,981	4,922	4,922	4,765
City TMRS	44,550	48,104	48,104	31,934
City TCG Retirement	256	603	603	1,943
City Health Insurance	50,965	55,194	55,194	62,146
Worker's Compensation	8,255	11,059	11,059	10,642
Personnel Services - Benefits	<u>130,306</u>	<u>140,930</u>	<u>140,930</u>	<u>131,803</u>
Office Supplies	872	900	900	900
Office Equip/Furniture - Non-Capital	500	500	500	500
Chemical & Medical	7,212	8,000	8,000	8,000
Maintenance Supplies	84,355	94,770	94,770	95,000
Botanical & Irrigation	11,051	11,500	11,500	11,500
Parks/Recreational Equipment	23,468	21,000	21,000	21,000
Supplies - General	<u>127,458</u>	<u>136,670</u>	<u>136,670</u>	<u>136,900</u>
Miscellaneous Supplies	<u>7,247</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Supplies - Miscellaneous	7,247	10,000	10,000	10,000
Utilities/Communications	2,697	3,000	3,000	3,000
Utilities/Electricity	289,599	264,000	264,000	274,607
Utilities/Other	104,653	138,500	138,500	138,500
Professional Services	248	1,500	1,500	1,500
Technical Services	0	500	500	500
Laundry & Uniform Services	3,232	5,000	5,000	5,000
Equipment Rental / Lease	1,481	2,200	2,200	2,200
Vehicle & Radio Rental	62,724	975	975	975
Dues, Memberships, & Subscriptions	80	200	200	200
Registration, Travel, & Training	2,485	2,700	2,700	2,700
Small Claims - Unfunded	132	1,000	1,000	1,000
Contract Labor	16,391	49,605	49,605	18,000
Contract Labor - Parks	347,539	319,765	319,765	350,000
Services & Charges - General	<u>831,261</u>	<u>788,945</u>	<u>788,945</u>	<u>798,182</u>

PARKS 001-6010

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Maintenance - Buildings	49,249	40,458	40,458	40,000
Maintenance - Miscellaneous Equipment	9,617	10,000	10,000	10,000
Internal Service Charges	16,956	20,000	20,000	20,000
Fuel	35,031	25,000	25,000	35,000
Services & Charges - Maintenance	110,853	95,458	95,458	105,000
Improvements	68,388	66,600	66,600	0
Capital Outlay	68,388	66,600	66,600	0
PARKS TOTALS	<u>\$1,629,660</u>	<u>\$1,589,879</u>	<u>\$1,589,879</u>	<u>\$1,520,862</u>

The Park's Department is responsible for the planning, procurement, and development of parkland facilities. This department provides the care and maintenance of all City-owned parks. Included in the park inventory are approximately 730 acres of park and recreational facilities. This division also maintains public building grounds including City Hall, RGV Museum, City Cemetery, the City Warehouse, Police Station, the Library and others. In addition, the department provides for the preparation of recreational facilities, irrigation systems, park shelters, fences, playground equipment, and other park-related construction activities.

PROGRAM GOAL

Keep a high level of quality in the park system through upgrades or rehabilitation of existing infrastructure and by maintenance practices.

OBJECTIVES FOR 11-12

- Improve availability of athletic and practice fields to meet growth in youth sports.
- Install fencing at the Victor Park PONY field and the Pendleton Park softball field.
- Focus on park signage, parking lot maintenance, sports turf, and bleachers.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

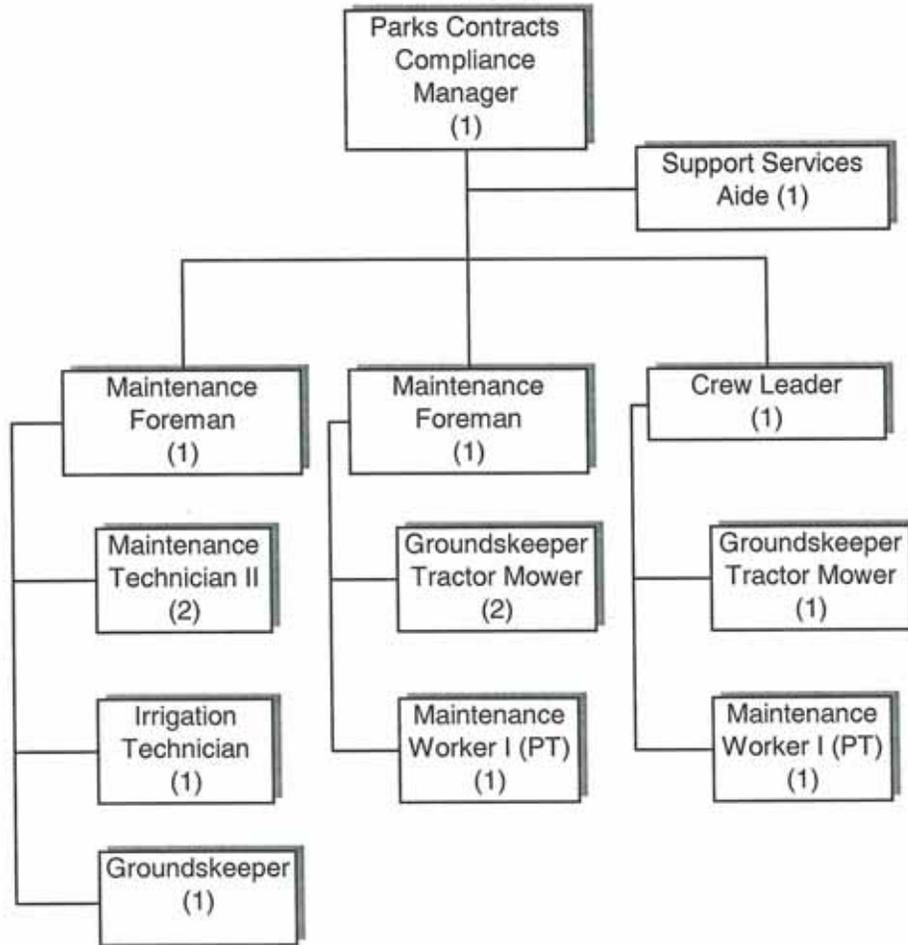
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>ESTIMATED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Park Sites	25	25	25
Park Acreage	730	730	730
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	26	26	26
Soccer and Football Fields	18	18	18
<u>EFFICIENCY</u>			
Annual O&M cost per acre	2,903	2,168	2,681
<u>OUTPUT</u>			
Pavilion Rentals	500	512	533
Sports fields prepared for play	3,400	3,400	4,000
Parks cleaned	2,650	2,650	3,000
Parks mowed and trimmed	800	800	1,000
Public buildings mowed and trimmed	570	570	570
Special events supported by staff	22	25	25

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Maintenance Worker I Part-time	2	2	\$17,012
Groundskeeper	1	1	22,044
Groundskeeper Tractor Mower	3	3	68,070
Irrigation Technician	1	1	18,292
Maintenance Technician II	2	2	45,194
Crew Leader	1	1	29,891
Maintenance Foreman	2	2	72,406
*Support Services Aide	1	1	23,060
*Parks Contracts Compliance Manager	1	1	53,514
Overtime			12,033
Fringe Benefits			131,803
*Split Wages (20%) & (33.5%)			(22,539)
Total	14	14	\$470,780

PARKS



HARLINGEN FIELD 001-6011

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Maintenance Supplies	17,156	19,000	17,353	19,000
Supplies - General	17,156	19,000	17,353	19,000
Maintenance - Buildings	19,383	21,603	23,250	23,600
Services & Charges-Maintenance	19,383	21,603	23,250	23,600
HARLINGEN FIELD TOTALS	\$36,539	\$40,603	\$40,603	\$42,600

The Harlingen Field fund provides for the maintenance and upkeep of the playing field and the supporting infrastructure at the stadium and surrounding grounds at Harlingen Field.

PROGRAM GOAL

Maintain grounds and supporting infrastructure of Harlingen Field through routine and preventative maintenance.

OBJECTIVES FOR 11-12

- Work with semi-professional baseball team to ensure a safe and successful season.
- Continue to maintain Harlingen Field through preventative and routine maintenance.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
<u>EFFECTIVENESS</u>			
Home games for RGV White Wings	46	67	45
Special events hosted at Harlingen Field	2	3	3
<u>EFFICIENCY</u>			
Annual cost per resident for Harlingen Field	\$0.62	\$0.57	\$0.66
<u>OUTPUT</u>			
Visitors to Harlingen Field (Attendance)	70,000	80,000	67,500

PARKS MAINTENANCE 001-6015

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$229,137	\$245,836	\$245,836	\$251,210
Salaries Part Time	19,440	22,682	22,682	24,194
Overtime	4,102	7,542	7,542	7,563
Travel Pay	5	0	0	0
Personnel Services	<u>252,684</u>	<u>276,060</u>	<u>276,060</u>	<u>282,967</u>
City FICA	15,333	16,642	16,642	17,173
City Medicare	3,586	3,892	3,892	4,017
City TMRS	23,106	25,154	25,154	20,297
City TCG Retirement	4,073	4,647	4,647	4,350
City Health Insurance	40,244	50,475	50,475	50,952
Worker's Compensation	6,079	8,977	8,977	9,202
Personnel Services - Benefits	<u>92,421</u>	<u>109,787</u>	<u>109,787</u>	<u>105,991</u>
Maintenance Supplies	9,469	10,000	10,000	10,000
Botanical & Irrigation	2,458	3,200	3,200	3,200
Supplies - General	<u>11,927</u>	<u>13,200</u>	<u>13,200</u>	<u>13,200</u>
Miscellaneous Supplies	3,991	4,000	4,000	4,000
Supplies - Miscellaneous	<u>3,991</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Laundry & Uniform Services	2,390	3,000	3,000	3,000
Vehicle & Radio Rental	23,620	300	300	300
Services & Charges - General	<u>26,010</u>	<u>3,300</u>	<u>3,300</u>	<u>3,300</u>
Maintenance - Miscellaneous				
Equipment	902	2,000	2,000	2,000
Internal Service Charges	10,053	10,000	10,000	10,000
Fuel	7,169	15,000	15,000	15,000
Services & Charges- Maintenance	<u>18,124</u>	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
PARKS MAINTENANCE TOTALS	<u>\$405,157</u>	<u>\$433,347</u>	<u>\$433,347</u>	<u>\$436,458</u>

The Park's Maintenance Department oversees twenty-five sites including grounds around public buildings, traffic medians and park sites. In addition, the department provides for the preparation of recreational facilities, irrigation systems, parks shelters, fences, playground equipment, and other park-related construction activities.

PROGRAM GOAL

Keep a high level of quality in the park system through upgrades or rehabilitation of existing infrastructure and by routine and preventative maintenance practices.

OBJECTIVES FOR 11-12

- Maintain Loop 499 landscape areas through a comprehensive pesticide and herbicide application program.
- Continue to maintain the Harlingen Cemetery grounds.
- Perform routine and preventive maintenance to the twenty-five different park sites and grounds around public buildings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

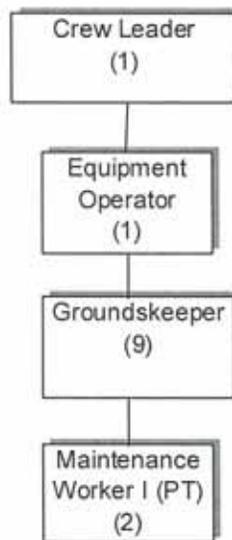
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>ESTIMATED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Park Sites	25	25	25
Park Acreage	730	730	730
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	26	26	26
Soccer and Football Fields	18	18	18
<u>EFFICIENCY</u>			
Annual O&M cost per acre	\$2,903	\$2,168	\$2,681
<u>OUTPUT</u>			
Pavilion Rentals	500	512	533
Sports fields prepared for play	3,400	3,400	4,000
Parks cleaned	2,650	2,650	3,000
Parks mowed and trimmed	800	800	1,000
Public buildings mowed and trimmed	570	570	570
Special events supported by staff	22	25	25

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Equipment Operator I	1	1	\$23,555
Maintenance Worker PT	2	2	24,194
Groundskeeper Tractor Mower	0	2	37,974
Groundskeeper	9	7	145,066
Crew Leader	1	1	22,076
Overtime			7,563
Fringe Benefits			105,991
Split Wages (33.5%) & (20%)			22,539
Total	<u>13</u>	<u>13</u>	<u>\$388,958</u>

PARKS MAINTENANCE



RECREATION 001-6020

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$131,507	\$133,236	\$133,236	\$135,394
Salaries Part Time	29,457	36,335	36,335	37,847
Overtime	750	0	0	0
Car Allowance	8,599	8,643	8,643	8,643
Personnel Services	<u>170,313</u>	<u>178,214</u>	<u>178,214</u>	<u>181,884</u>
City FICA	10,361	10,842	10,842	11,040
City Medicare	2,423	2,536	2,536	2,583
City TMRS	18,310	19,892	19,892	15,273
City TCG Retirement	0	0	0	76
City Health Insurance	15,262	16,577	16,577	18,214
Worker's Compensation	3,683	5,204	5,204	5,308
Personnel Services - Benefits	<u>50,039</u>	<u>55,051</u>	<u>55,051</u>	<u>52,494</u>
Office Supplies	3,165	3,000	3,000	3,000
Chemicals & Medical Supplies	348	700	700	700
Educational & Recreation	46,873	45,050	45,050	54,000
Supplies - General	<u>50,386</u>	<u>48,750</u>	<u>48,750</u>	<u>57,700</u>
Miscellaneous Supplies	<u>1,560</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Supplies - Miscellaneous	1,560	1,500	1,500	1,500
Utilities / Communications	4,218	5,000	5,000	2,500
Utilities / Electricity	5,360	10,200	10,200	5,374
Advertising	10,984	7,250	7,250	7,950
Equipment Rental/Lease	2,123	1,950	1,950	1,950
Vehicle & Radio Rental	270	225	225	225
Dues, Memberships & Subscriptions	978	980	980	980
Registration, Travel & Training	5,265	3,000	3,000	3,000
Contract Labor	69,943	82,000	82,000	90,000
Services & Charges - General	<u>99,141</u>	<u>110,605</u>	<u>110,605</u>	<u>111,979</u>
Maintenance - Buildings	1,343	1,500	1,500	1,500
Maintenance - Furniture & Equipment	0	50	50	0
Services & Charges - Maintenance	<u>1,343</u>	<u>1,550</u>	<u>1,550</u>	<u>1,500</u>
Teen Services Contract	<u>99,269</u>	<u>101,671</u>	<u>101,671</u>	<u>103,257</u>
Services & Charges - Miscellaneous	99,269	101,671	101,671	103,257
RECREATION TOTALS	<u>\$472,051</u>	<u>\$497,341</u>	<u>\$497,341</u>	<u>\$510,314</u>

The Recreation Division's purpose is to provide a diversified year-round recreation program consisting of a variety of activities for the citizens of Harlingen. Special events are another important aspect of our department, hosting Flag Football, Basketball, Softball tournaments, an Easter Egg Hunt, Youth Track Meets, Fishing Derbies and a variety of other special events throughout the year including the "Blues On The Hill" summer concert series. The Summer Playground Program provides six weeks of fun and recreational crafts and games for youth, ages 6-12. There is an Athletic Program that provides six weeks of athletic events, which include Basketball, Weights, Volleyball, and Track and Field for youth ages 10-18. The department also offers a variety of recreation and general interest classes, which are taught by qualified instructors. These classes, offered for youth as well as adults, range from health and exercise classes to Spanish and History classes. The division also acts as liaison between the City and the various Little League Associations, Peewee Football, the Harlingen Tennis Association, and the Harlingen Aquatics Team.

PROGRAM GOAL

Provide increased recreation activities in the City, both for residents of the City of Harlingen and surrounding areas, and for tourism development.

OBJECTIVES FOR 11-12

- Expand the variety of adult dance programs.
- Expand children's rhythm and dance programs.
- Market the department's recreational and educational programs, special events venues locally and regionally through press releases, city website, advertising and public out reach opportunities.
- Offer a wide variety of youth and adult sports.
- Expand youth and adults programs
- Expand summer camps, leagues, tournaments and presentations

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

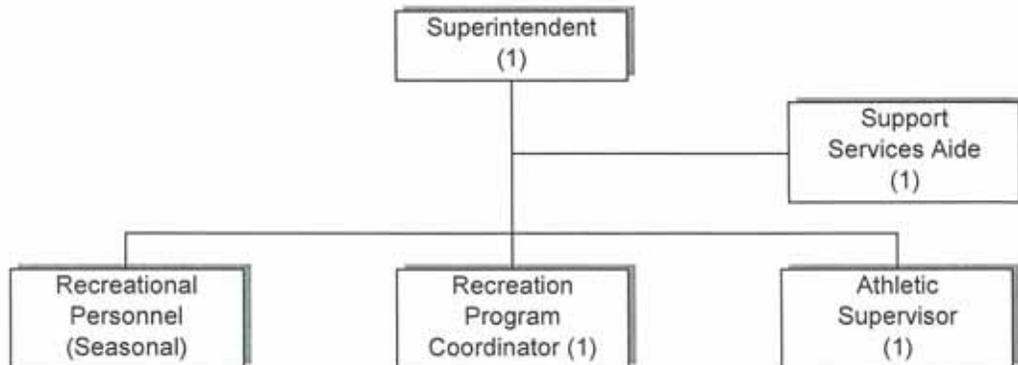
	ACTUAL <u>FY 09-10</u>	ESTIMATED <u>FY 10-11</u>	PROPOSED <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Adult Sports Leagues	9	11	15
Softball Tournaments	14	10	0
Youth Sports Clinics	1	0	0
Youth Sports Activities	2	2	2
Community Recreation Classes	28	41	41
Support Special Events	13	15	18
<u>EFFICIENCY</u>			
Recreation annual cost per resident	\$6.86	\$6.49	\$7.80

OUTPUT	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Adult sports league teams	225	230	253
Softball tournament teams	250	225	0
Community recreation program participants	1,500	1,500	3,000
"Blues On The Hill" attendees	11,000	12,000	12,000

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Assistant Playground Leader TPT	14	14	\$16,286
Gym Supervisor Temporary PT	1	1	1,203
Assistant Track Coach TPT	2	2	3,449
Head Track Coach Temporary PT	1	1	2,810
Bus Driver Temporary PT	1	6	2,707
Camp-a-day Leader TPT	2	2	1,163
Camp-a-day Supervisor TPT	1	1	602
Office Assistant Summer TPT	1	1	1,203
Playground Leader TPT	7	7	8,422
Support Services Aide	1	1	23,481
Recreation Program Coordinator	1	1	30,646
Athletic Supervisor	1	1	37,586
Recreation Superintendent	1	1	43,681
Car Allowance			8,643
Fringe Benefits			52,495
Total	34	39	\$234,378

RECREATION



SWIMMING POOLS 001-6030

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Part Time	\$74,617	\$120,493	\$120,493	\$101,077
Overtime	862	3,016	3,016	3,024
Personnel Services	75,479	123,509	123,509	104,101
City FICA	4,680	7,659	7,659	6,455
City Medicare	1,094	1,790	1,790	1,508
Worker's Compensation	1,842	4,076	4,076	3,435
Personnel Services - Benefits	7,616	13,525	13,525	11,398
Chemicals & Medical Supplies	15,423	16,750	16,750	11,000
Supplies - General	15,423	16,750	16,750	11,000
Miscellaneous Supplies	5,486	7,555	7,555	6,555
Supplies - Miscellaneous	5,486	7,555	7,555	6,555
Utilities / Communications	3,026	3,100	3,100	3,100
Utilities / Electricity	21,959	20,000	20,000	16,205
Utilities / Other	29,677	40,000	40,000	30,000
Registration, Travel & Training	500	750	750	750
Contract Labor	17,668	20,000	20,000	20,000
Services & Charges - General	72,830	83,850	83,850	70,055
Maintenance - Buildings	5,119	7,000	7,000	20,200
Maintenance - Miscellaneous				
Equipment	2,686	6,900	6,900	6,900
Services & Charges- Maintenance	7,805	13,900	13,900	27,100
Miscellaneous	117	500	500	500
Services & Charges-Misc.	117	500	500	500
SWIMMING POOLS TOTAL	\$184,756	\$259,589	\$259,589	\$230,709

The Swimming Pools Division provides for the operation and maintenance of the City's two municipal outdoor swimming pools: Lon C. Hill Pool and Victor Pool. In addition to public swimming, swimming lessons, and lifeguard training, the Harlingen Aquatics Team and private parties use the pools.

PROGRAM GOAL

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs. Emphasize the City's facilities, which are

available for use at Victor and Lon C. Hill Pools, to local businesses and groups. Develop Aquatic Centers that provide a full range of family fun activities in and around the swimming pool.

OBJECTIVES FOR 11-12

- Communicate with HCISD Administration in regards to any changes in their swimming program and swim meets.
- Expand our aquatic exercise program to involve a larger audience.
- Replace electrical panels and fuse boxes at Victor Pool.
- Repair in-line water pipes at Victor Pool.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 09-10	<u>ESTIMATED</u> FY 10-11	<u>PROPOSED</u> FY 11-12
<u>EFFECTIVENESS</u>			
Pools Operated: May - August	2	2	2
Learn to swim sessions held	4	4	3
Number of learn to swim classes	64	64	64
<u>EFFICIENCY</u>			
Annual cost per resident for pools	\$3.06	\$3.39	\$3.56
<u>OUTPUT</u>			
Public swimming admissions	24,000	26,000	28,000

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Aquatics Staff Level I TPT	6	6	\$23,991
Aquatics Staff Level II TPT	9	9	32,636
Assistant Aquatic Staff Level TPT	3	3	11,996
Assistant Pool Manager TPT	3	3	13,248
Pool Manager TPT	4	4	18,752
Overtime			3,024
Fringe Benefits			11,852
Total	<u>25</u>	<u>25</u>	<u>\$115,499</u>

SWIMMING POOLS



PENDLETON POOL 001-6035

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$28,466	\$29,107	\$29,107	\$29,544
Salaries Part Time	82,238	54,900	54,900	74,354
Overtime	1,668	1,561	1,561	1,755
Car Allowance	2,581	2,594	2,594	2,594
Personnel Services	<u>114,953</u>	<u>88,162</u>	<u>88,162</u>	<u>108,247</u>
City FICA	7,143	5,467	5,467	6,712
City Medicare	1,671	1,279	1,279	1,570
City TMRS	3,963	4,346	4,346	3,332
City Health Insurance	3,358	3,647	3,647	4,032
Worker's Compensation	2,817	2,910	2,910	3,573
Personnel Services - Benefits	<u>18,952</u>	<u>17,649</u>	<u>17,649</u>	<u>19,219</u>
Chemicals & Medical Supplies	<u>11,855</u>	<u>17,828</u>	<u>17,828</u>	<u>12,078</u>
Supplies - General	11,855	17,828	17,828	12,078
Miscellaneous Supplies	<u>5,311</u>	<u>7,055</u>	<u>7,055</u>	<u>5,866</u>
Supplies - Miscellaneous	5,311	7,055	7,055	5,866
Utilities / Communications	248	250	250	250
Utilities / Electricity	28,692	27,000	27,000	28,105
Utilities / Other	29,313	30,000	30,000	30,000
Registration, Travel & Training	547	350	350	750
Services & Charges - General	<u>58,800</u>	<u>57,600</u>	<u>57,600</u>	<u>59,105</u>
Maintenance - Buildings	19,899	43,170	43,170	44,000
Maintenance - Miscellaneous Equipment	<u>1,948</u>	<u>6,500</u>	<u>6,500</u>	<u>8,000</u>
Services & Charges - Maintenance	21,847	49,670	49,670	52,000
Miscellaneous Services & Charges - Miscellaneous	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>
	0	100	100	100
Miscellaneous Equipment	<u>15,547</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Outlay	15,547	0	0	0
PENDLETON POOL TOTAL	<u>\$247,265</u>	<u>\$238,064</u>	<u>\$238,064</u>	<u>\$256,615</u>

The Swimming Pools Division at Pendleton Park provides for the operation and maintenance of the City's municipal indoor pool. In addition to public swimming and swimming lessons, the Harlingen Consolidated Independent School District, the Harlingen Aquatics Team and private parties utilize the pool.

PROGRAM GOAL

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs. Develop an Aquatic Center that will provide a full range of family fun activities in and around the swimming pool.

OBJECTIVES FOR 11-12

- Increase lifeguard training/certification; continue to offer staff training and in-service to surrounding cities with pools as an additional source of revenue.
- Maximize pool facilities during hours of operation to include public swimming, expand water aerobics program and lap swimming.
- Cover partial area in mechanical room/electrical area.
- Improve restrooms and shower areas with up-to-date fixtures.
- Communicate with HCISD administration in regards to any changes in their swimming program and swim meets.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

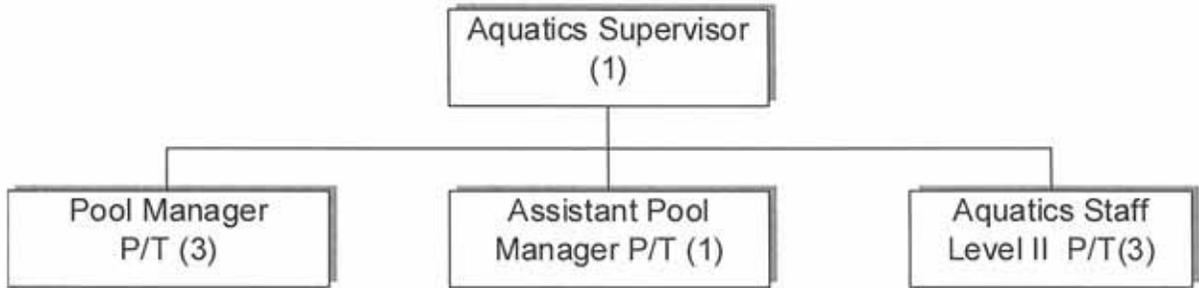
PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
<u>EFFECTIVENESS</u>			
Pool Operated: August - April	1	1	1
Pool Operated: May - July	1	1	1
Learn to swim sessions held	4	6	3
Learn to swim classes held	56	60	18
Average visitors per year			50,000
Water Aerobics Admissions			6,500
<u>EFFICIENCY</u>			
Annual cost per resident for pool	\$2.87	\$3.14	\$3.90
<u>OUTPUT</u>			
Public swimming admissions	5,500	5,500	10,000

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Aquatics Staff Level II P/T	3	3	\$32,817
Assistant Pool Manager P/T	1	1	10,028
Pool Manager P/T	3	3	31,962
Aquatics Supervisor	1	1	29,544
Overtime			1,755
Car Allowance			2,594
Fringe Benefits			18,766
Total	8	8	\$127,466

PENDLETON POOL



LIBRARY SERVICES 001-6210

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$428,220	\$494,174	\$494,174	\$483,428
Salaries Part Time	53,335	77,497	77,497	78,097
Car Allowance	3,510	3,528	3,528	3,528
Travel Pay	66	0	0	0
Personnel Services	485,131	575,199	575,199	565,053
City FICA	29,021	34,840	34,840	34,128
City Medicare	6,787	8,149	8,149	7,982
City TMRS	38,091	49,845	49,845	36,003
City TCG Retirement	8,380	8,391	8,391	8,597
City Health Insurance	69,012	76,794	76,794	80,326
Worker's Compensation	1,264	1,956	1,956	1,922
Personnel Services - Benefits	152,555	179,975	179,975	168,958
Office Supplies	2,233	5,610	5,610	4,765
Office Equipment/Furn Non Cap	75	0	0	0
Educational & Recreational	0	800	800	750
Books, Magazines, & Papers	81,661	100,800	100,800	107,500
Supplies - General	83,969	107,210	107,210	113,015
Miscellaneous Supplies	22,671	28,275	28,275	23,804
Supplies - Miscellaneous	22,671	28,275	28,275	23,804
Utilities / Communications	19,100	18,898	18,898	14,410
Utilities / Electricity	87,429	110,000	110,000	86,598
Utilities / Other	5,211	6,620	6,620	8,500
Technical Services	2,095	2,300	2,300	2,300
Advertising	0	900	900	900
Equipment Rental/Lease	19,072	19,073	19,073	22,488
Dues, Memberships & Subscriptions	340	430	430	440
Registration, Travel & Training	388	1,000	1,000	900
Services & Charges - General	133,635	159,221	159,221	136,536
Maintenance - Buildings	1,912	2,000	2,000	2,000
Maintenance - Furniture & Equipment	160	2,470	2,470	2,470
Maintenance - Miscellaneous Equipment	1,454	4,567	4,567	4,592
Maintenance - Software	6,460	12,500	12,500	12,500
Services & Charges - Maintenance	9,986	21,537	21,537	21,562
Miscellaneous	24,705	25,600	25,600	25,600
Services & Charges - Misc.	24,705	25,600	25,600	25,600

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Miscellaneous Equipment	21,123	0	0	0
Capital Outlay	21,123	0	0	0
LIBRARY SERVICES TOTALS	<u>\$933,775</u>	<u>\$1,097,017</u>	<u>\$1,097,017</u>	<u>\$1,054,528</u>

The Harlingen Public Library is a practical print and electronic resource facility for users to have access to library materials for personal educational enrichment and to complement and supplement their formal and informal education. Over 180,000 books and audio / video materials are available for check out by library users. Library users can use numerous public computer stations for creating and printing documents, accessing online database, as well as connecting to the Internet. In addition, the Library provides wireless access to the Internet for users who choose to bring their own portable computers and mobile devices. There are several services available to children, young adults, and adults including story time, puppet shows, the summer reading program, teen drama programs, and many programs for adults. The Library has been continually accredited by the Texas State Library and is a member of the 53 member regional South Texas Library System as well as the 8 member county-wide Cameron County Library System.

PROGRAM GOAL

The mission of the Harlingen Public Library is to provide the resources, programs, and activities to promote reading and encourage life-long learning by assisting all patrons with their informational needs and with constructive and creative use of their leisure and recreational time.

OBJECTIVES FOR 11-12

- To provide a new online database for language learning and other online products to meet the growing needs and demands of Harlingen residents.
- To provide opportunities for all staff to receive their continuing education hours as required by the Texas State Library for accreditation.
- To continue to provide arts and crafts, high interest skill promoting programs for our adults, drama and book reading programs for our young adult patrons and arts and crafts, story hour, and puppet shows for our juvenile patrons with the use of our staff along with assistance from volunteers, the Friends of the Harlingen Public Library, and other organizations.
- To continue to seek, apply, and implement funding received from grants and funding from local, state, and federal organizations and agencies to help provide additional equipment and services to the Library's patrons.

- To introduce new programs for middle school and high school aged community members to promote positive youth development.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

One Library Associate Position was eliminated from this department.

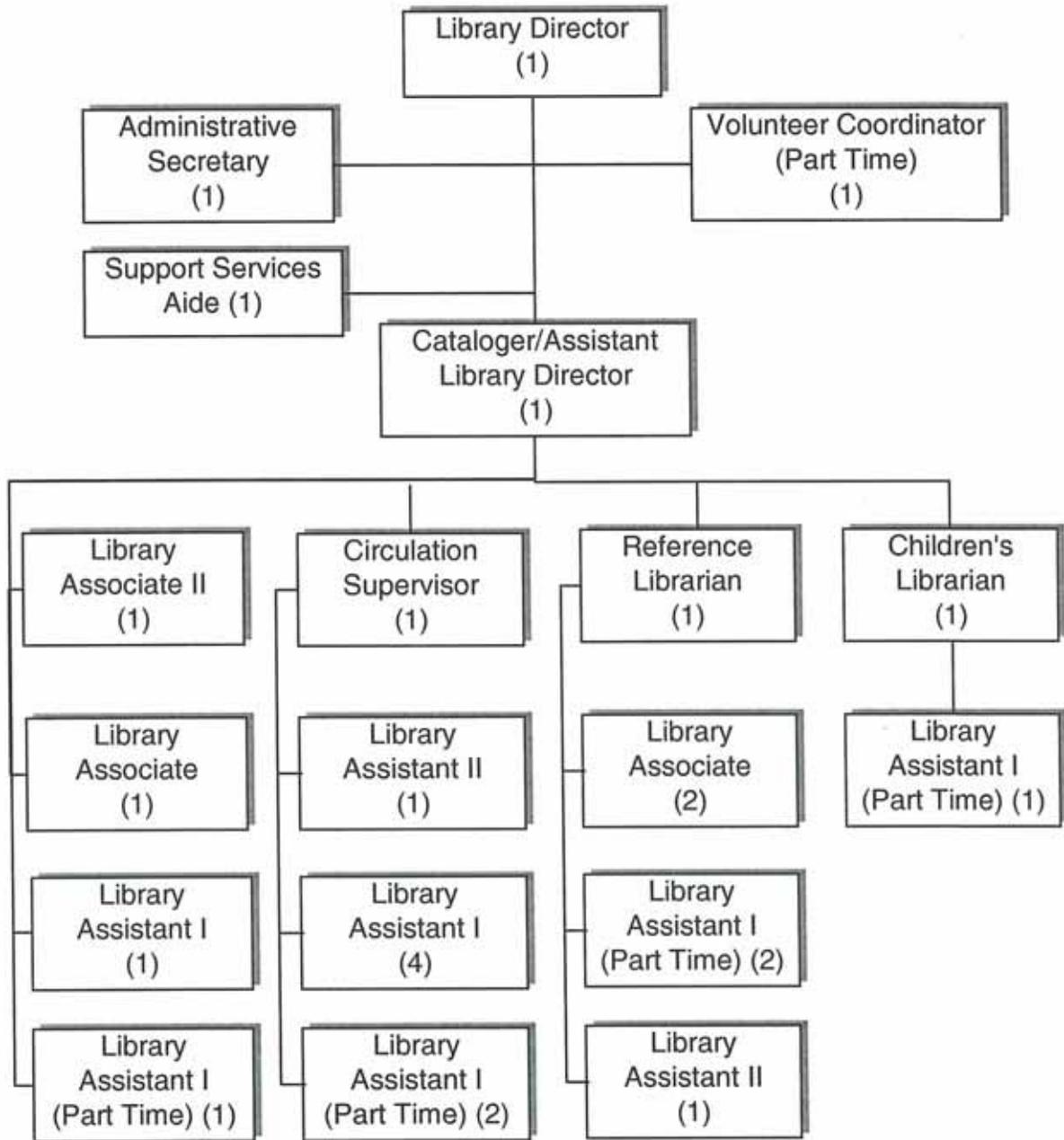
PERFORMANCE INDICATORS

<u>EFFECTIVENESS</u>	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Library Materials Purchased	3,982	4,694	4,500
Library Materials Cataloged	5,144	4,891	4,900
Registered Users	27,570	32,235	34,000
Interlibrary Loans	600	589	625
Library Visitors	267,401	274,539	275,000

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Volunteer Coordinator Part-time	1	1	\$10,051
Library Assistant I Part-time	6	6	\$68,046
Library Assistant	7	7	125,632
Library Associate	5	4	92,286
Support Services Aide	1	1	20,640
Administrative Secretary	1	1	24,279
Circulation Supervisor	1	1	33,658
Librarian	2	2	73,494
Assistant Library Director	1	1	51,199
Library Director	1	1	62,240
Car Allowance			3,528
Fringe Benefits			168,958
Total	26	25	\$734,011

LIBRARY SERVICES



TAB 5 - SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific taxes for proceeds from other earmarked revenues sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's aims are "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Metropolitan Planning Organization (M.P.O.) Fund is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen – San Benito traffic area.

Special Investigations Fund is used to account for monies received by the Harlingen Police Department. These funds are used to finance police investigations, equipment and for rewards in the "Crime Stoppers Program."

Tennis Court Fund is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is to account for monies received from the hotels and motels on 7% occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Communication Center Fund accounts for the expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

Community Oriented Policing Services / Universal Hiring Program (COPS/UHP) Fund is used to account for funds awarded to the City to hire six additional sworn career law enforcement officer positions. The grant is on a reimbursement basis and pays for the entry-level salaries and approved fringe benefits of the six officer positions for a three year term.

Red Light Safety Photo Enforcement Program is aimed at reducing accident-related injuries specifically at intersections that reflect a high number of traffic accidents. This contract ended March 2010.

Convention and Visitor's Bureau Fund is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.

The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

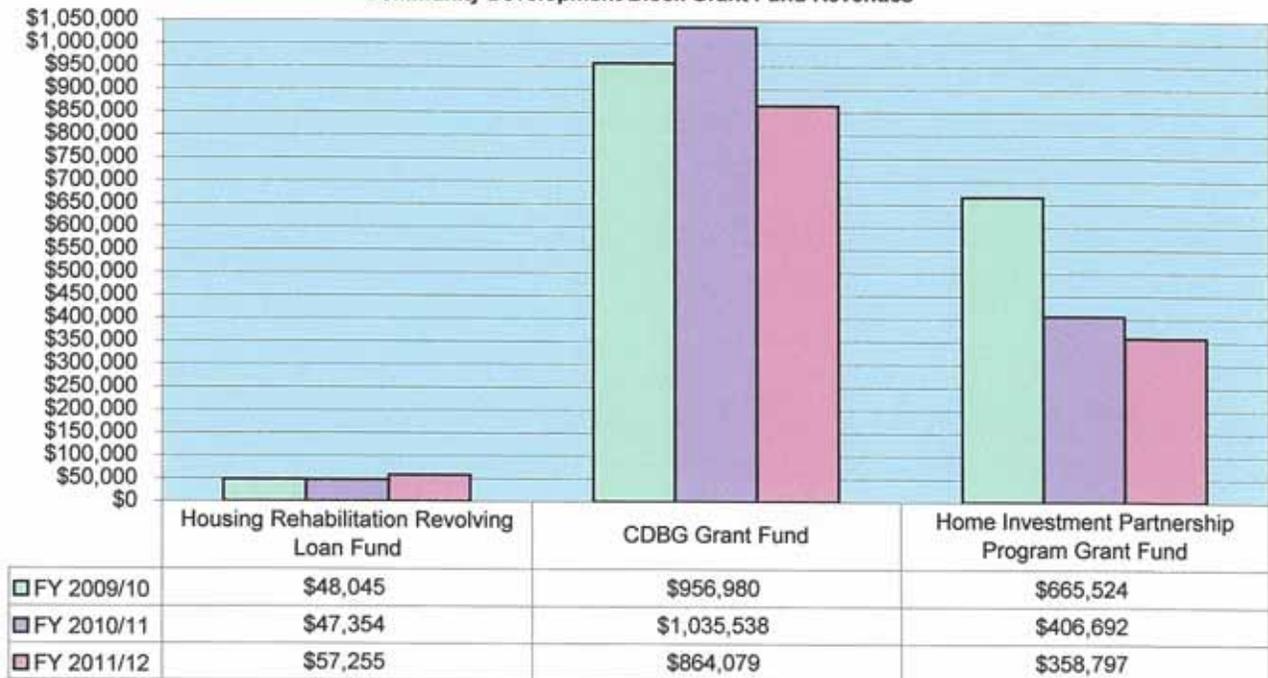
COMMUNITY DEVELOPMENT
BLOCK GRANT FUND

CITY OF HARLINGEN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Housing Rehabilitation Revolving Loan Fund	\$48,045	\$52,871	\$47,354	\$57,255
CDBG Grant Fund	956,980	1,035,538	1,035,538	864,079
Home Investment Partnership Program Grant Fund	408,376	406,692	406,692	358,797
HOME Program Income	257,148	0	0	0
	<u>2,199</u>	<u>2,190</u>	<u>2,190</u>	<u>2,190</u>
TOTAL REVENUES	<u>\$1,672,748</u>	<u>\$ 1,497,291</u>	<u>\$1,491,774</u>	<u>\$ 1,282,321</u>
EXPENDITURES:				
Administration 101				
Administrative Expenses	\$180,327	\$203,000	\$169,356	\$170,285
Rehabilitation Expenses	76,931	85,000	172,801	95,000
Drainage Improvements	3,197	241,728	69,112	260,000
Park Improvements	0	0	0	49,287
Street Improvements	257,148	168,210	195,987	0
Housing Rehabilitation	108,339	200,000	114,818	172,007
Affordable Housing	377,334	406,692	73,263	358,797
Clearance and Demolition	5,291	0	86,569	0
Public Services	143,500	137,600	139,997	117,500
TOTAL EXPENDITURES	<u>\$1,152,067</u>	<u>\$1,442,230</u>	<u>\$1,021,903</u>	<u>\$1,222,876</u>
Excess Revenues Over/(Under) Expenditures	520,681	55,061	469,871	59,445
Fund Balance Beginning of Year	<u>1,104,825</u>	<u>1,625,506</u>	<u>1,824,733</u>	<u>2,294,604</u>
END OF YEAR FUND BALANCE	<u>\$1,625,506</u>	<u>\$1,680,567</u>	<u>\$2,294,604</u>	<u>\$2,354,049</u>

Community Development Block Grant Fund Revenues



This graph reflects revenue trends from FY 2009/10 to 2011/12 and visually depicts the changes.

Community Development Block Grant Fund Expenditures



This graph reflects expenditure trends from FY 2009/10 to 2011/12 and visually depicts the changes.

Community Development Block Grant Fund 101-8037 & 101-8137

Community Development is funded by an annual Entitlement Grant (CDBG) from the U.S. Department of Housing and Urban Development.

The primary objective of this division is to assist low and moderate income persons by upgrading neighborhoods with street and drainage improvements, park and recreation facilities, housing rehabilitation, and code enforcement. This department also provides funds to the Harlingen Community Development Corporation (HCDC) for the implementation of the Affordable Housing Programs including: Homeownership Opportunities Programs and Homebuyer Programs. The new construction programs also assist in the revitalization of our existing neighborhoods.

PROGRAM GOAL

The program goal for the FY 2012 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, necessary utility infrastructure and expand economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR 11-12

- Document progress of infrastructure projects funded with C.D.B.G. funds (Drainage, and Park Improvements).
- Monitor departmental expenditures of C.D.B.G. funds on a continuous basis to ensure compliance with 1.5 expenditure ratio.
- Monitor Social Service Organizations receiving C.D.B.G. once a year to ensure compliance with federal regulations.
- To complete a minimum of 8-10 housing rehabilitation projects.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Two positions were eliminated from Department.

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL FY 09-10</u>	<u>ESTIMATED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
Housing Rehabilitation Construction	8	+8	+8
Demolition Program Servicing	7	+2	+2
Loans Serviced:			
Replacement Housing Loans	11	11	+2
Housing Rehabilitation Loans	25	25	+3
Deferred Housing Rehabilitation Loans / Grants	61	58	+4
Housing Rehabilitation HOME Loan	1	1	+0
Monitored Affordable Housing			
Down Payment Assistance Loans	48	40	+0
Monitored Public Service Agencies	8	10	5

A reduction in the amount to be serviced relates to the deferred grant and/or loan being paid or forgiven. Additionally, a reduction in the federal funding amounts directly affects the number of new projects that can be undertaken.

Completion of projects in a timely manner.

Increased implementation of CDBG projects to increase the treasury draw down rate to 1.5 or below.

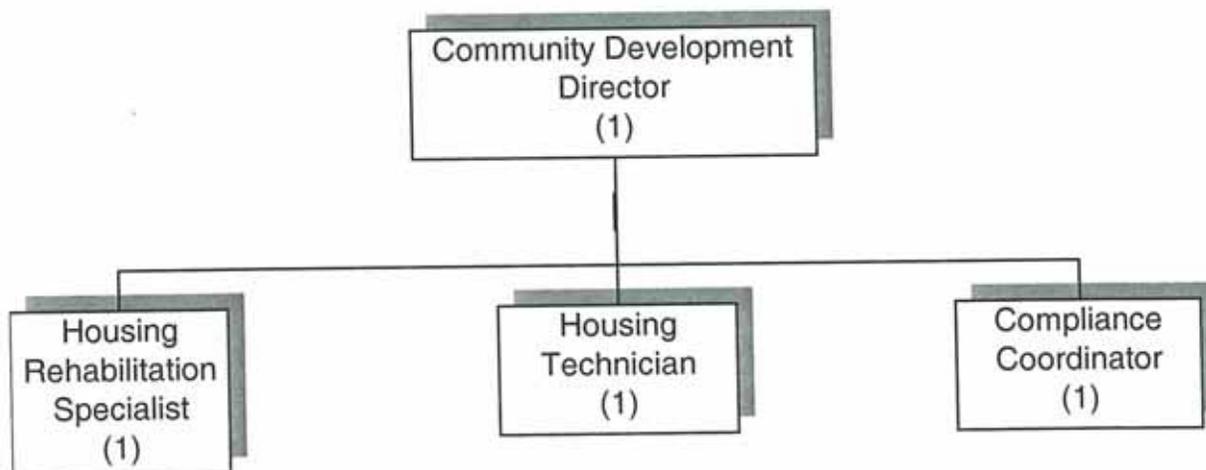
Administered and serviced zero interest loans and/or deferred loan/grant program for single family occupied housing rehabilitation program.

Monitored and provided technical assistance to non profit agencies.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Administrative Secretary	1	0	\$0
Accounting Specialist II	1	0	0
Housing Rehabilitation Specialist	1	1	32,242
Housing Technician	1	1	35,517
Compliance Coordinator	1	1	38,219
Community Development Director 92.95%	1	1	58,341
Car Allowance			4,419
Fringe Benefits			55,512
Total	6	4	\$224,250

COMMUNITY DEVELOPMENT BLOCK GRANT FUND



**COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2011-2012**

03I – DRAINAGE IMPROVEMENTS \$260,000

1. BUCHANAN, HAYS & "M" STREET DRAINAGE- The City of Harlingen will provide funding in the amount of \$241,728 for phase I of the construction. The total project cost is estimated to be \$1,863,467.47. The improvements will benefit an estimated 3,146 people of which 74 percent will be of low and moderate income.

03F – PARK IMPROVEMENTS-RANGERVILLE ROAD \$ 49,287

1. LIGHTING – Funds requested will be used to install solar lighting around the jogging trail at Rangerville Road Park. The improvements will benefit estimated 2,491 people of which 60.2 percent will be low to moderate income.

05 – PUBLIC SERVICES \$ 117,500

- 1. PUBLIC SERVICES (HOMELESS SHELTER) LOAVES & FISHES OF THE RIO GRANDE VALLEY, INC** - The City will provide funding to Loaves and Fishes in the amount of **\$16,000**. Funds will be used for the operation of the homeless shelter. Specifically, funds will be used to support the salaries and benefits of two (2) shelter managers. The project will serve 694 eligible individuals.
- 2. PUBLIC SERVICES (SENIORS) SENIOR COMPANION PROGRAM** – Funding will be provided to Senior Companion Program in the amount of **\$20,000**. Funding will be used to empower healthy elderly seniors who are low income to become active in their community by assisting the homebound elderly seniors who are at risk of losing their independence and help them to remain at home by providing tasks of daily living assistance. Assistance will consist of companionship, light meal preparation, light housekeeping, gardening, and respite care for caregivers. The project will provide assistance to 34 unduplicated seniors.
- 3. PUBLIC SERVICES (YOUTH) BOY'S AND GIRL'S CLUB-** The City will provide funding to the Boy's and Girl's Club in the amount of **\$44,500**. Funds will be used for the continued operation of three (3) satellite units to provide meaningful alternatives to the children in the community. This project will provide recreational and educational activities for 760 eligible youth.
- 4. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) MAGGIE'S HOUSE** – Funding will be provided to Maggie's House in the amount of **\$7,500**. Maggie's House provides investigative forensic interview with sexually and physically abused children to record and document their stories on videotape, eliminating the need for child victims to be subjected to multiple interviews by strangers. The organization also provides counseling services including extended assessments, play therapy, short or long term

therapy and support groups to child victims and their protective family members. CDBG funds will support the salary and benefits of two licensed therapists assigned to the Harlingen area. The project will serve 53 abused/neglected children.

5. **PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) CASA** – Funding will be provided for CASA in the amount of **\$29,500**. Funding will support the salary and benefits of the Volunteer Coordinator/Case Worker position to assist in the recruitment and training of local citizens becoming Court Appointed Special Advocates for abused and neglected children. These volunteers make independent recommendations to the court as to whether it would be in the best interest of the child to be freed for permanent adoption, remain in foster care, or be returned to his or her family. This project will serve 100 abused/neglected children.

14A & 14H - HOUSING REHABILITATION LOAN PROGRAM **\$267,007**

8. **HOUSING REHABILITATION**: Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred grant program. Funds shall be provided to qualified low-income families in the form of Zero-Interest Loans, and /or Deferred Grants. Loans will be for the purpose of rehabilitation and/or reconstruction of existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the administrative project related expenses (\$95,000.00).

21-PROGRAM ADMINISTRATION **\$170,285**

9. **PROGRAM ADMINISTRATION**: This activity involves administrative support for the CDBG program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL CDBG ALLOCATION

\$ 864,079

**HOME INVESTMENT PARTNERSHIP PROGRAM
FISCAL YEAR 2011-12**

12-AFFORDABLE HOUSING-NEW CONSTRUCTION **\$ 254,297**

Funds shall be used for the continued operation of existing Affordable Housing Programs implemented by the Harlingen Community Development Corporation, the identified Community Housing Development Organization (CHDO). HCDC provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs such as Transitional Housing.

12-HOME – City of Harlingen – Juvenile Justice Program Partnership \$ 69,500

The Boot Camp Building Trades Program will have a dual purpose. It will serve youth who are court ordered placed into the Boot Camp and Educational Center who will build and provide affordable homes. The program will also provide job training experience to youth. The City of Harlingen will purchase materials for the program to construct two homes. Once the homes are constructed, the home will be moved to a lot in Harlingen and income eligible homebuyers will be identified.

HOME ADMIN/PLANNING COST OF PJ (SUBJECT TO 10% CAP) \$ 35,000

HOME Administrative Support: This activity involves administrative support for the HOME program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management, and oversight of the Down Payment Assistance Program. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL HOME PROGRAM ALLOCATION \$ 358,797

**COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2011-12
ANTICIPATED PROGRAM INCOME**

14-REHABILITATION-SINGLE FAMILY RESIDENTIAL

14-HOUSING REHABILITATION \$59,445

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred grant program. Funds shall be provided to qualified low-income families in the form of Low Interest Loans, and/or Deferred Grants. Loans will be for the purpose of rehabilitation existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the project related expenses.

12-CONSTRUCTION OF HOUSING

AFFORDABLE HOUSING-NEW CONSTRUCTION \$ 33,600

Funds shall be used for the continued operation of the existing Affordable Housing Programs implemented by the Harlingen Community Development Corporation, the identified Community Housing Development Organization (CHDO). HCDC provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs.

TOTAL ANTICIPATED PROGRAM INCOME \$93,045

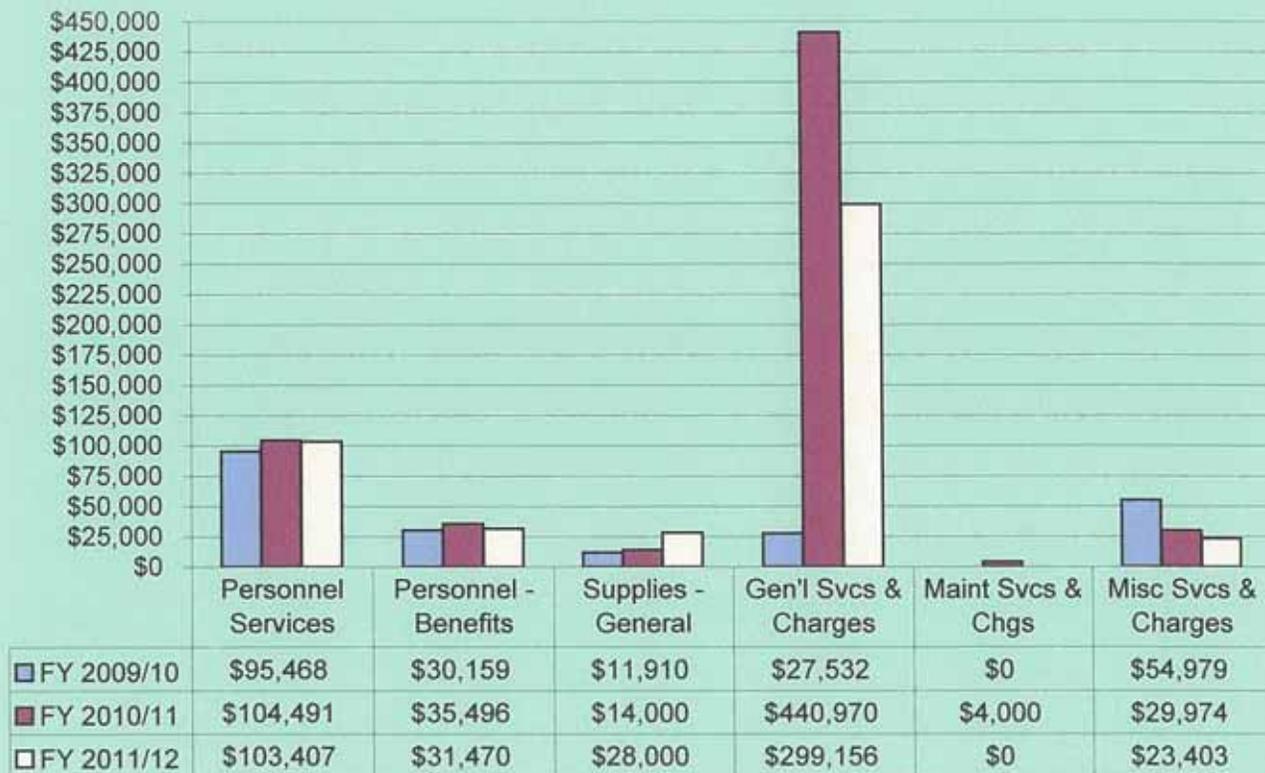
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METROPOLITAN PLANNING
ORGANIZATION FUND

CITY OF HARLINGEN
METROPOLITAN PLANNING ORGANIZATION (MPO) FUND

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
State & Federal Urban Transportation Plan	\$220,363	\$628,931	\$628,931	\$485,436
Federal	220,363	628,931	628,931	485,436
TOTAL REVENUES	\$220,363	\$628,931	\$628,931	\$485,436
EXPENDITURES:				
Personnel Services	95,468	103,991	104,491	103,407
Personnel Services - Benefits	30,159	35,496	35,496	31,470
Supplies - General	11,910	14,000	14,000	28,000
Services & Charges - General	27,532	441,470	440,970	299,156
Services & Charges - Maintenance	0	4,000	4,000	0
Services & Charges - Miscellaneous	54,979	29,974	29,974	23,403
TOTAL EXPENDITURES	\$220,048	\$628,931	\$628,931	\$485,436
Excess Revenues Over/(Under) Expenditures	315	0	0	0
Fund Balance Beginning of Year	(1,534)	(1,219)	(1,219)	(1,219)
END OF YEAR FUND BALANCE	(\$1,219)	(\$1,219)	(\$1,219)	(\$1,219)

Metropolitan Planning Organization Fund Expenditures



This graph reflects expenditures trends from FY2009/2010 to 2011/2012 and visually depicts the changes.

**METROPOLITAN PLANNING ORGANIZATION (MPO) FUND
102-7101**

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$91,608	\$100,474	\$100,474	\$98,889
Overtime	32	200	200	201
Car Allowance	3,600	3,317	3,317	3,317
Travel Pay	228	0	500	1,000
Personnel Services	<u>95,468</u>	<u>103,991</u>	<u>104,491</u>	<u>103,407</u>
City FICA	5,339	5,961	5,961	5,901
City Medicare	1,249	1,394	1,394	1,380
City TMRS	3,518	4,960	4,960	0
City TCG Retirement	3,306	3,363	3,363	4,955
City Health Insurance	16,443	19,352	19,352	18,875
Worker's Compensation	304	466	466	359
Personnel Services - Benefits	<u>30,159</u>	<u>35,496</u>	<u>35,496</u>	<u>31,470</u>
Office Supplies	9,903	9,000	14,000	14,000
Office Equip/Furniture - Non-Capital	2,007	5,000	0	14,000
Supplies - General	<u>11,910</u>	<u>14,000</u>	<u>14,000</u>	<u>28,000</u>
Professional Services	0	380,000	380,000	243,690
Building Rental	0	30,000	30,000	13,000
Utilities / Communications	3,229	6,970	6,970	8,160
Advertising	11,870	10,000	10,000	14,206
Equipment Rental/Lease	1,319	0	0	0
Dues, Memberships & Subscriptions	1,151	2,500	0	2,500
Registration, Travel & Training	7,467	10,000	12,000	14,000
Employee Mileage Reimbursement	2,496	2,000	2,000	3,600
Services & Charges - General	<u>27,532</u>	<u>441,470</u>	<u>440,970</u>	<u>299,156</u>
Maintenance - Furniture & Equipment	0	4,000	4,000	0
Services & Charges - Maintenance	0	4,000	4,000	0
Miscellaneous	54,979	29,974	29,974	23,403
Services & Charges - Miscellaneous	54,979	29,974	29,974	23,403
M.P.O. FUND TOTALS	<u>\$220,048</u>	<u>\$628,931</u>	<u>\$628,931</u>	<u>\$485,436</u>

Every metropolitan area with a population of more than 50,000 persons must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance.

The Harlingen-San Benito Metropolitan Planning Organization represents the following cities: Harlingen, San Benito, Combes, Los Indios, Palm Valley, Primera, Rio Hondo, La Feria, Santa Rosa, and certain parts of Cameron County. It is important that the MPO membership is made up of locally elected officials of the cities and counties within the urbanized area. Other appointed officials include the City Managers of Harlingen and San Benito, and the District Engineer of the Texas Department of Transportation.

The United States Department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. USDOT will not approve federal funding for urban highway and transit projects unless they are on the MPO'S program. Thus, the MPO's role is to develop and maintain the necessary transportation plans for the area to assure that federal funds support these locally developed plans.

The HSBMPO's governance structure is currently composed of the following three components:

1) The *Transportation Policy Committee (TPC)* is the top - level decision making body for the organization. The *Transportation Policy Committee* is comprised of elected and/or appointed officials from local municipalities, representatives of different transportation modes (e.g., public transit, freight, bicycle/pedestrian); and State agency officials (i.e. State Department of Transportation, Environmental Agency, etc.). The *Transportation Policy Committee's* responsibilities include debating and making decisions on key MPO actions and issues, including adoption of the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), the annual Unified Planning Work Program (UPWP) and other policy documents.

The Technical Advisory Committee acts as an advisory body to the *Transportation Policy Committee* for transportation issues that are primarily technical in nature. The *Technical Advisory Committee (TAC)* interacts with the MPO's staff on technical matters related to planning and analysis tasks and projects. Through this work the *Technical Advisory Committee* develops recommendations on projects and programs for the *Transportation Policy Committee's* consideration. The *Technical Advisory Committee* is comprised of staff-level officials of local, state and federal agencies. The MPO staff is in place to ensure the ability to carry out the required metropolitan planning process in an effective and expeditious manner. The MPO staff consists of three staff members: 1 MPO Director, 1 Geographical Information Systems (GIS)/Transportation Planner, and 1 Administrative Secretary. The staff is dedicated solely to MPO process oversight and management, due to the complexity of the process and need to ensure that requirements are being addressed properly.

PROGRAM GOAL

The general function of the HSBMPO is to conduct multi-modal transportation system improvement projects and programs through the metropolitan planning process in order to establish a cooperative, continuous, and comprehensive framework for making transportation investment decisions in the designated metropolitan area. In FY 2012 the HSBMPO will be dedicated to collecting, analyzing, and maintaining the databases that have already been established. These databases contain demographic data, population forecasting, employment information, and income growth information. Two new advisory committees, Citizen Advisory Committee and Freight and Trucking Advisory Committee, will be formed.

OBJECTIVES FOR 2011-2012

- Update the Metropolitan Transportation Plan (MTP) to reflect projects for 2010 to 2035.
- Development and approval of the FY2012 Unified Planning Work Program (UPWP), by the Harlingen-San Benito MPO *Transportation Policy Committee*.
- Hold ten to twelve Technical Advisory Committee and Transportation Policy Committee meetings; and provide appropriate information packets and minutes.
- Develop, create, and distribute four quarterly MPO newsletters & 12 monthly HSBMPO bulletins (for members).
- Work within the community to establish the Citizens Advisory Committee, which intend to meet on a monthly basis.
- Update and maintain the U.S. Census 2000 data into a user-friendly format for dissemination to the MPO cities.
- Increase and maintain MPO staff's proficiency in MPO related software such TransCAD, ArcMAP, which are required for data analysis.
- Work with appropriate cities and organizations to create awareness and increase ridership on the current transit service within the HSBMPO area.
- Explore, develop, and create possible transit alternatives for the HSBMPO area.
- Complete Special Studies, which include the following:
 - HSBMPO Public Transportation Operational Analysis & Implementation Plan
 - HSBMPO Bicycle Pedestrian Plan
 - HSBMPO Thoroughfare Plan
 - Public Participation Plan

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Budget increase done due to the request of an additional staff member to assist with transit/outreach coordination and the cost of special studies.

PERFORMANCE INDICATORS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
<u>EFFECTIVENESS</u>			
Collect and Maintain Data	100%	100%	100%

EFFICIENCY

Collect and maintain data	\$14.58	\$16.73	\$14.37
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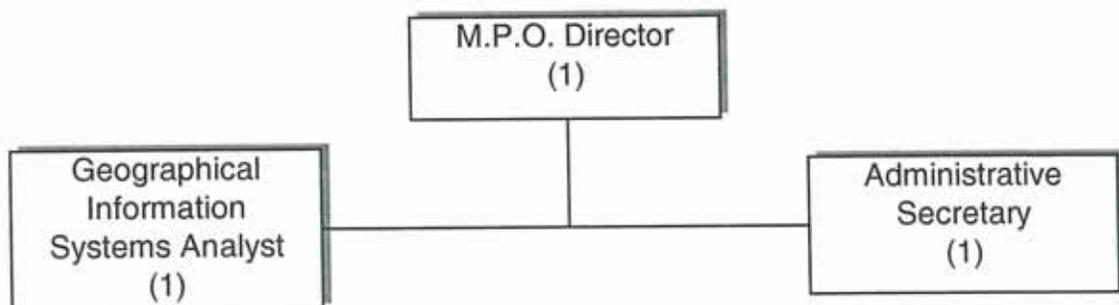
OUTPUT

Create and disseminate quarterly Newsletters	4	3	4
Requests from the public	18	8	15
Requests from local cities	10	20	25
Number of meetings coordinated	20	20	24

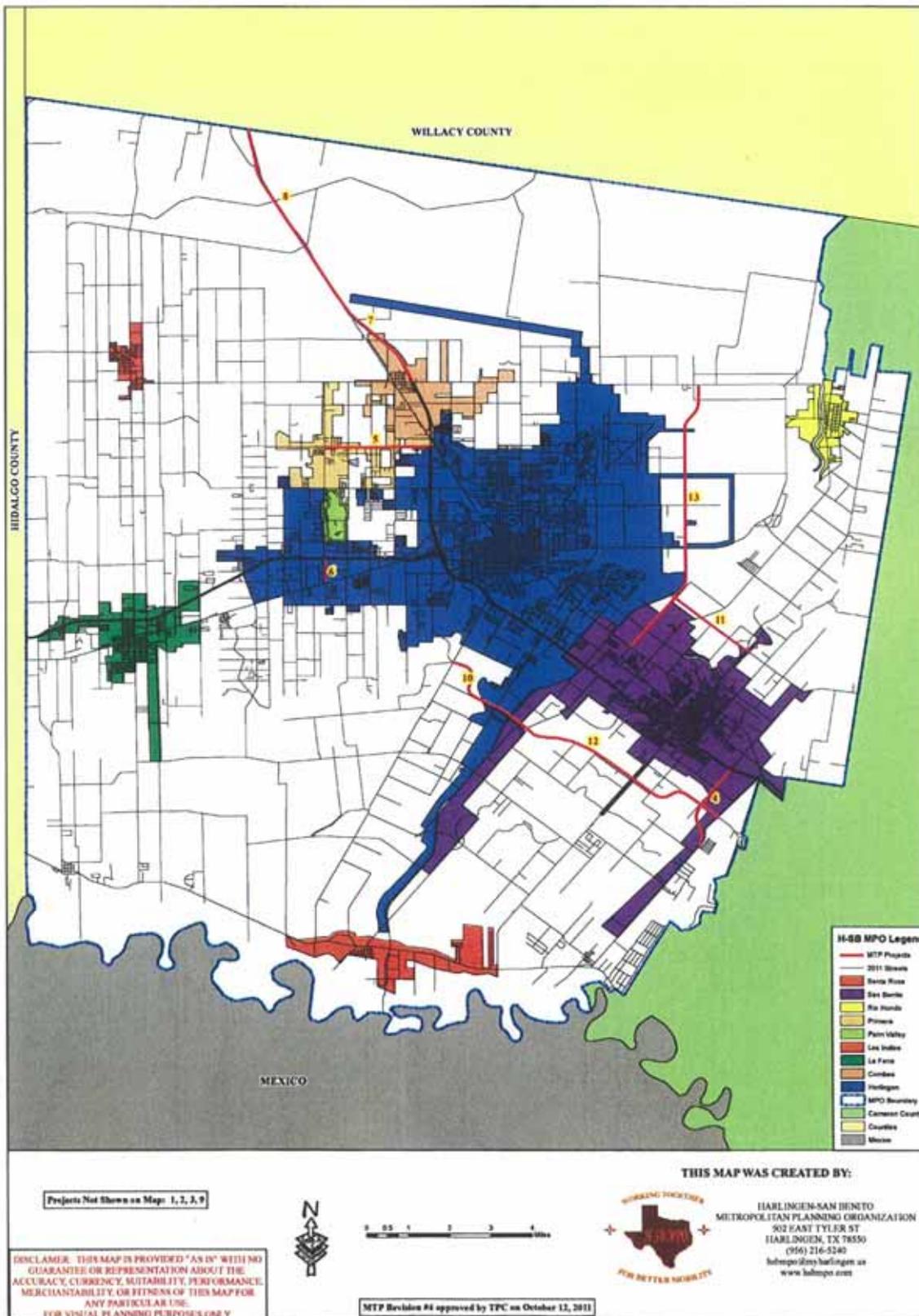
AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Administrative Secretary	1	1	\$23,480
Geographical Information Systems Analyst	1	1	30,061
MPO Director	1	1	45,348
Car Allowance			3,317
Overtime			201
Fringe Benefits			32,470
Total	3	3	\$134,877

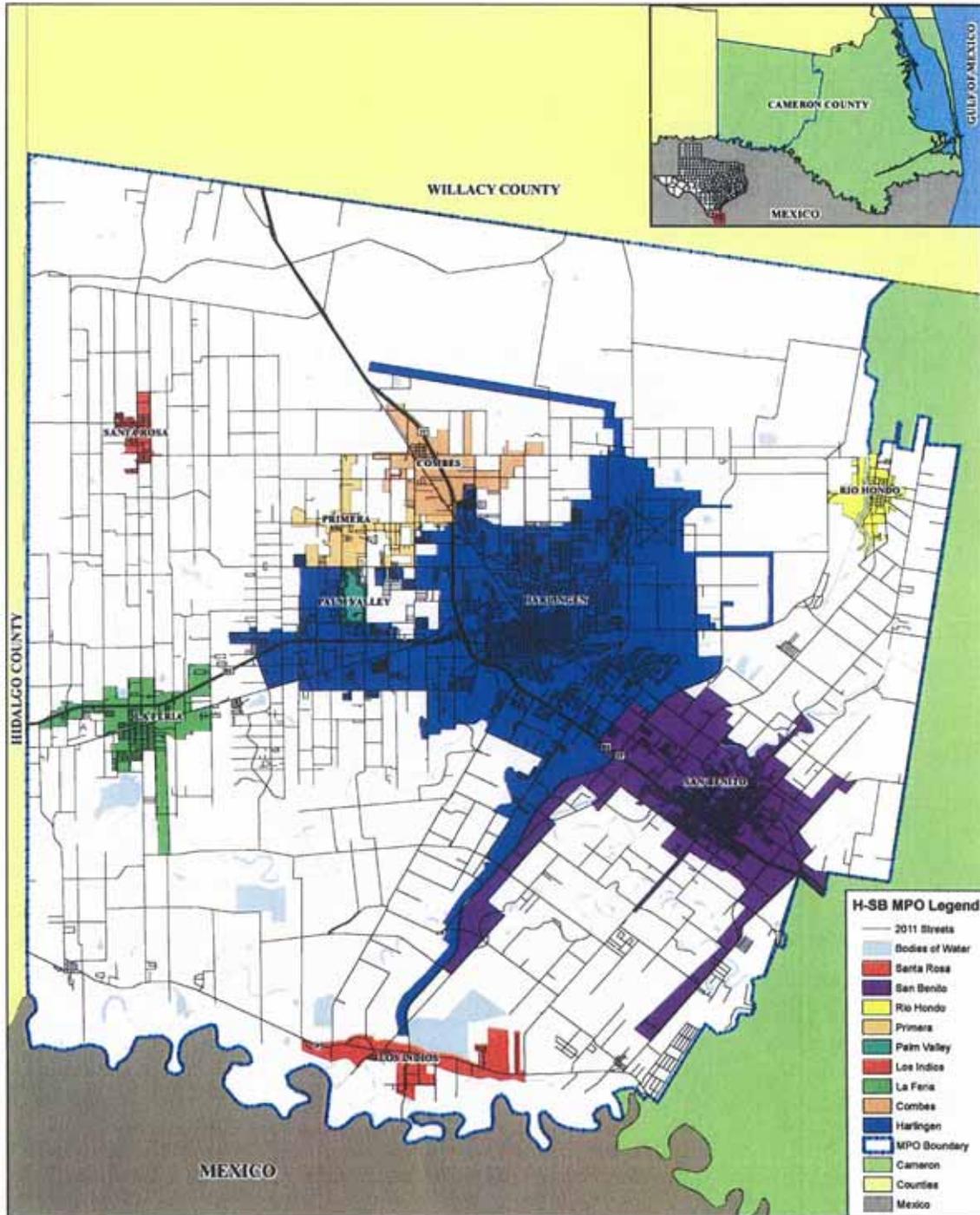
**Metropolitan Planning Organization
(M.P.O.)**



2010-2035 Metropolitan Transportation Plan Recommended Transportation Improvements



Harlingen-San Benito MPO Boundary Map



- H-SB MPO Legend**
- 2011 Streets
 - Bodies of Water
 - Santa Rosa
 - San Benito
 - Rio Hondo
 - Primeria
 - Palm Valley
 - Los Indios
 - La Feria
 - Combes
 - Harlingen
 - MPO Boundary
 - Cameron
 - Counties
 - Mexico

H-SB MPO Boundary Approved on 8-5-2005

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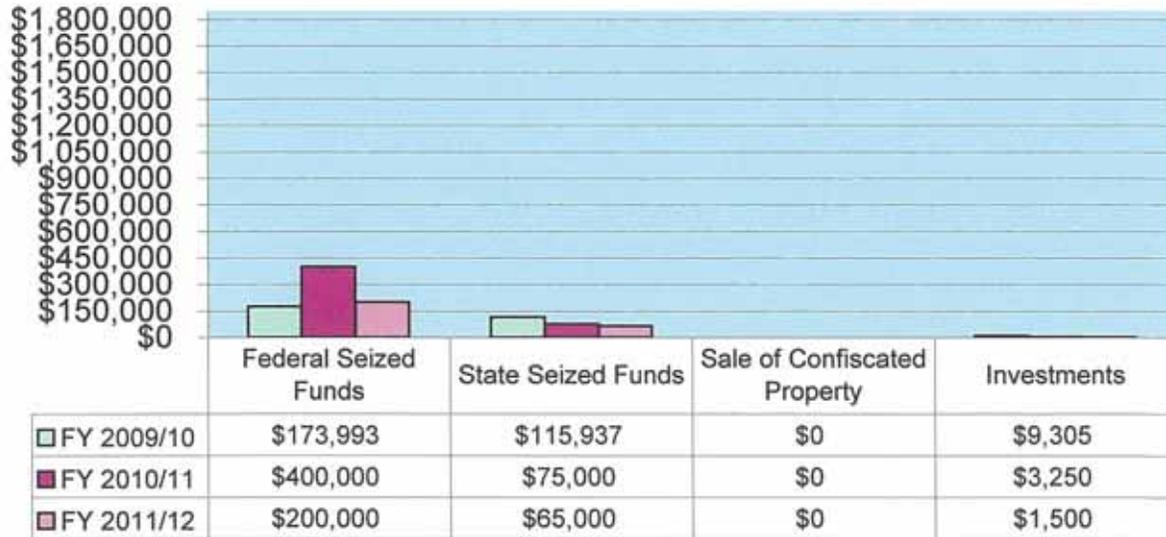
THIS MAP WAS PRINTED ON: 9-22-2011

SPECIAL INVESTIGATIONS FUND

CITY OF HARLINGEN
SPECIAL INVESTIGATIONS FUND

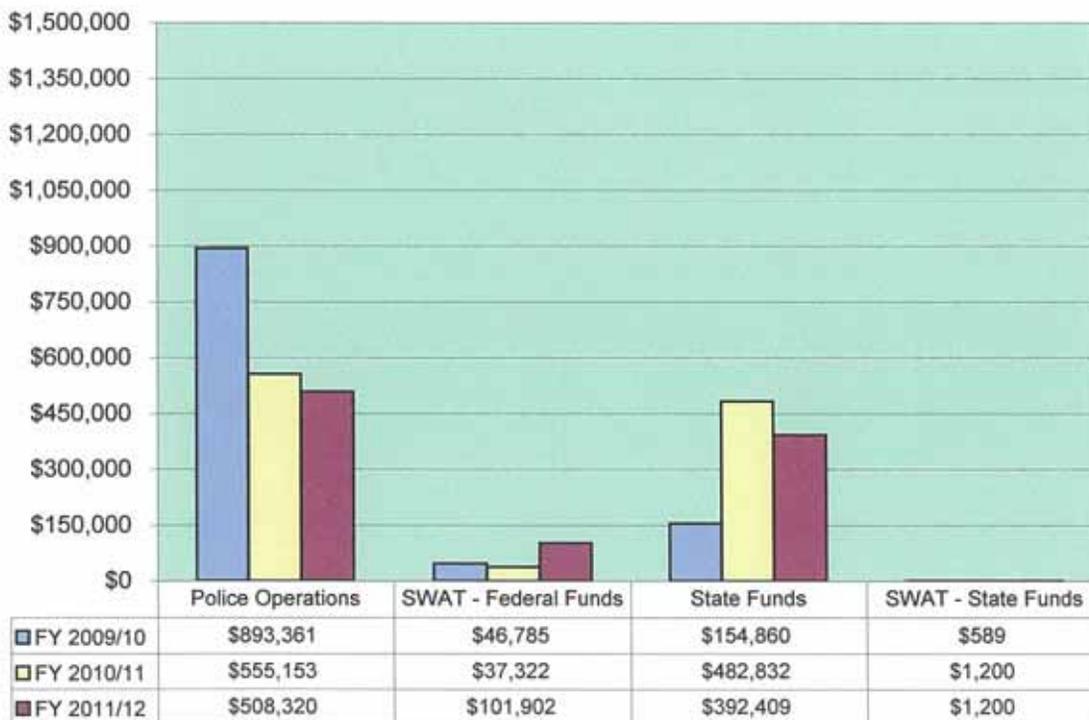
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Seized Funds	\$173,993	\$400,000	\$400,000	\$200,000
Federal	173,993	400,000	400,000	200,000
Seized Funds	94,601	75,000	75,000	50,000
Sale of Confiscated Property	21,336	0	0	15,000
State	115,937	75,000	75,000	65,000
TexPool Investments	1,328	1,200	1,200	400
Federal	2,423	1,500	1,500	850
NOW Interest	407	400	400	200
State	137	150	150	50
Miscellaneous	5,010	0	0	0
Investments	9,305	3,250	3,250	1,500
TOTAL REVENUES	\$299,235	\$478,250	\$478,250	\$266,500
EXPENDITURES:				
Police Operations	893,361	555,153	555,153	508,320
SWAT - Federal Funds	46,785	37,322	37,322	101,902
State Funds	154,860	482,832	482,832	392,409
SWAT - State Funds	589	1,200	1,200	1,200
TOTAL EXPENDITURES	\$1,095,595	\$1,076,507	\$1,076,507	\$1,003,831
Excess Revenues Over/Under Expenditures	(796,360)	(598,257)	(598,257)	(737,331)
Fund Balance Beginning of Year	2,775,348	1,978,988	1,978,988	1,380,731
END OF YEAR FUND BALANCE	\$1,978,988	\$1,380,731	\$1,380,731	\$643,400

Special Investigations Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Special Investigations Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

**SPECIAL INVESTIGATIONS FUND 103-3010
(Police Operations)**

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Travel Pay	\$1,728	\$0	\$0	\$0
Personnel Services	1,728	0	0	0
Office Supplies	\$38,724	\$33,000	\$33,000	\$40,000
Office Equip/Furniture - Non-Capital	43,500	15,300	15,300	32,300
Civil Service Exams	2,131	0	0	0
Uniform & Safety Supplies	56,301	74,250	71,250	38,330
Bullet Proof Vests	1,585	68,435	71,435	0
Food, Drinks, & Ice	236	7,500	7,500	7,500
Supplies - General	142,477	198,485	198,485	118,130
Miscellaneous Supplies	436,102	125,918	125,918	173,190
Supplies - Miscellaneous	436,102	125,918	125,918	173,190
Utilities / Communications	49,163	60,000	60,000	60,000
Professional Services	46,296	29,750	29,750	25,000
Laundry & Uniform Services	2,386	8,000	8,000	8,000
Dues, Memberships & Subscriptions	1,000	0	0	0
Registration, Travel, & Training	38,363	30,000	30,000	30,000
Contract Labor	0	41,135	41,135	65,000
Services & Charges - General	137,208	168,885	168,885	188,000
Maintenance - Buildings	4,525	0	0	0
Maintenance - Furniture & Equipment	6,327	0	0	7,000
Main.- Misc. Equipment	0	0	0	7,000
Services & Charges - Maintenance	10,852	0	0	14,000
Miscellaneous	28,312	6,240	6,240	0
Services & Charges - Miscellaneous	28,312	6,240	6,240	0
Motor Vehicles & Heavy Equipment	37,702	0	0	0
Miscellaneous Equipment	98,980	55,625	55,625	15,000
Capital Outlay	136,682	55,625	55,625	15,000
POLICE OPERATIONS TOTALS	\$893,361	\$555,153	\$555,153	\$508,320

SPECIAL INVESTIGATIONS FUND 103-3012 (SWAT-Federal)

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Overtime	\$5,531	\$3,008	\$3,008	\$5,014
Travel Pay	391	0	0	0

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	5,922	3,008	3,008	5,014
City FICA	0	186	186	311
City Medicare	0	44	44	73
City TMRS	0	0	0	565
City TCG Retirement	0	150	150	0
Worker's Compensation	0	98	98	164
Personnel Services	<u>0</u>	<u>478</u>	<u>478</u>	<u>1,113</u>
Uniform & Safety Supplies	<u>9,984</u>	<u>7,480</u>	<u>7,480</u>	<u>36,450</u>
Supplies - General	9,984	7,480	7,480	36,450
Miscellaneous Supplies	<u>24,793</u>	<u>7,856</u>	<u>7,856</u>	<u>40,825</u>
Supplies - Miscellaneous	24,793	7,856	7,856	40,825
Registration, Travel, & Training	<u>6,086</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>
Services & Charges - General	6,086	18,500	18,500	18,500
SWAT FEDERAL TOTAL	<u>\$46,785</u>	<u>\$37,322</u>	<u>\$37,322</u>	<u>\$101,902</u>

SPECIAL INVESTIGATIONS FUND 103-3016 (Police-State Funds)

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Travel Pay	<u>\$225</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Personnel Services	225	0	0	0
Office Equipment/Furn.-Non-Capital	19,031	0	0	0
Uniform & Safety Supplies	<u>4,536</u>	<u>7,330</u>	<u>7,330</u>	<u>4,340</u>
Supplies - General	23,567	7,330	7,330	4,340
Miscellaneous Supplies	<u>34,750</u>	<u>52,950</u>	<u>52,950</u>	<u>19,230</u>
Supplies - Miscellaneous	34,750	52,950	52,950	19,230
Advertising	6,977	0	0	0
Equipment Rental/Lease	0	6,300	6,300	5,000
Dues, Memberships, & Subscriptions	972	1,000	1,000	1,000
Regis., Travel & Training	<u>1,908</u>	<u>5,000</u>	<u>5,000</u>	<u>7,200</u>
Services & Charges - General	9,857	12,300	12,300	13,200
Maintenance - Miscellaneous				
Equipment	1,289	6,000	6,000	6,000
Maintenance - Software	<u>36,945</u>	<u>0</u>	<u>0</u>	<u>0</u>
Services & Charges - Maintenance	38,234	6,000	6,000	6,000
Informant Fees	4,000	15,000	15,000	15,000
Miscellaneous	<u>36,273</u>	<u>34,124</u>	<u>34,124</u>	<u>60,500</u>
Services & Charges - Miscellaneous	40,273	49,124	49,124	75,500

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Office Furniture & Equipment	7,954	0	0	0
Motor Vehicles & Heavy Equipment	0	304,014	304,014	274,139
Miscellaneous Equipment	0	36,114	36,114	0
Miscellaneous	0	15,000	15,000	0
Capital Outlay	7,954	355,128	355,128	274,139
POLICE-STATE FUNDS TOTAL	<u>\$154,860</u>	<u>\$482,832</u>	<u>\$482,832</u>	<u>\$392,409</u>

SPECIAL INVESTIGATIONS FUND 103-3018 (SWAT - State)

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Food, Drinks, & Ice	<u>\$389</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$1,000</u>
Supplies – General	389	1,000	1,000	1,000
Dues, Memberships, & Subscriptions	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Services & Charges - General	200	200	200	200
SWAT STATE TOTAL	<u>\$589</u>	<u>\$1,200</u>	<u>\$1,200</u>	<u>\$1,200</u>

The Special Investigation Fund is used to account for monies awarded to and received by the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are to be used to finance Harlingen Police Investigations that may result in the furtherance of seizures and forfeitures, and for law enforcement equipment to be used by the Department in support of law enforcement activities and purposes.

PROGRAM GOAL

- Continue drug and narcotic interdiction efforts and intelligence gathering
- Continue to participate in the assets forfeiture programs in collaboration with the Cameron County District Attorney's Office, the Federal Bureau of Investigations (FBI) and the Drug Enforcement Administration (DEA).
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.

OBJECTIVES FOR 11-12

- Continued enrollment of narcotic officers' professional associations, thereby increasing the department's ability to gather intelligence information through a wider network
- Provide advanced training to investigators
- Enhance street drug interdiction and overall department crime reduction efforts by purchasing improved technology and necessary equipment with awarded forfeiture funds

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

The main difference is under Seized Funds which decreased by \$225,000.

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TENNIS COURT FUND

CITY OF HARLINGEN
TENNIS COURT FUND

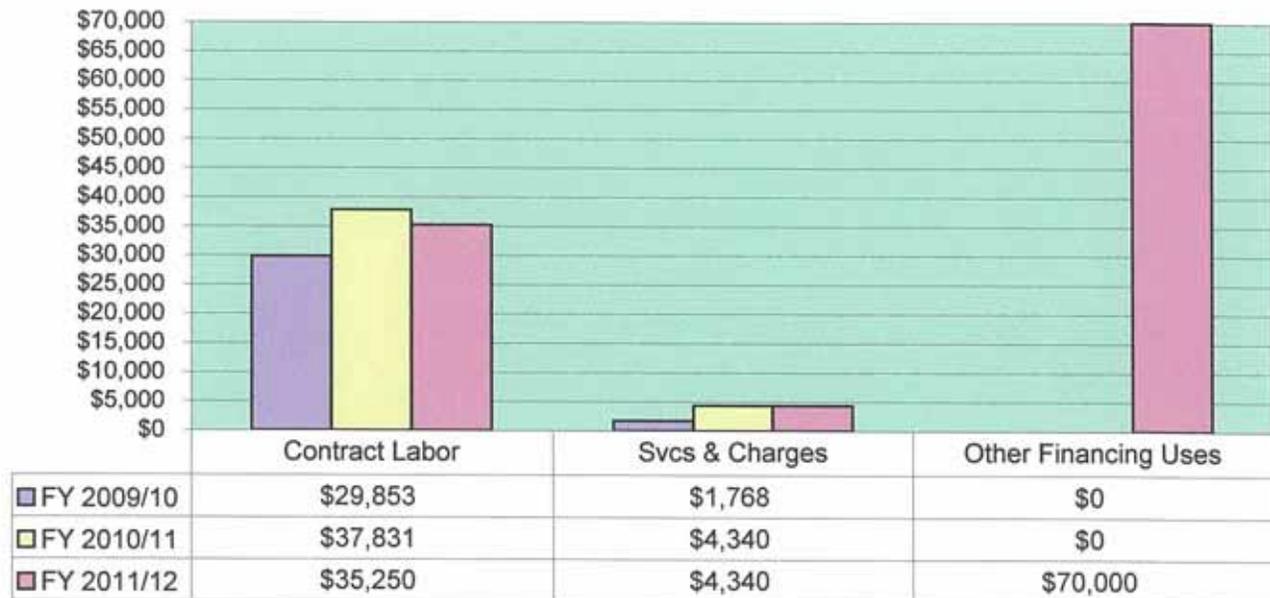
CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>REVENUES:</u>				
Tennis Court Fees	\$8,673	\$15,000	\$15,000	\$15,000
NOW Interest	58	25	25	25
HEB Sponsor	70,000	0	0	70,000
Miscellaneous	<u>78,731</u>	<u>15,025</u>	<u>15,025</u>	<u>85,025</u>
General Fund	26,000	26,000	26,000	26,000
Transfer From	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>
TOTAL REVENUES	<u>\$104,731</u>	<u>\$41,025</u>	<u>\$41,025</u>	<u>\$111,025</u>
<u>EXPENDITURES</u>				
Contract Labor	<u>29,853</u>	<u>37,831</u>	<u>37,831</u>	<u>35,250</u>
Services & Charges - General	29,853	37,831	37,831	35,250
Maintenance - Buildings	<u>1,683</u>	<u>4,240</u>	<u>4,240</u>	<u>4,240</u>
Services & Charges - Maintenance	1,683	4,240	4,240	4,240
Miscellaneous	<u>85</u>	<u>100</u>	<u>100</u>	<u>100</u>
Services & Charges - Miscellaneous	85	100	100	100
To 2010 CO Project	<u>0</u>	<u>0</u>	<u>0</u>	<u>70,000</u>
Other Financing Uses-Transfers	0	0	0	70,000
TOTAL EXPENDITURES	<u>\$31,621</u>	<u>\$42,171</u>	<u>\$42,171</u>	<u>\$109,590</u>
Excess Revenues Over/Under Expenditures	73,110	(1,146)	(1,146)	1,435
Fund Balance Beginning of Year	6,263	79,373	79,373	78,227
END OF YEAR FUND BALANCE	<u>\$79,373</u>	<u>\$78,227</u>	<u>\$78,227</u>	<u>\$79,662</u>

Tennis Court Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Tennis Court Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

The Tennis Division has courts at multiple sites including Victor Park and the H.E.B. Tennis Center. Victor Park has a total of six lighted courts, available for free to the general public. The H.E.B. Tennis Center is composed of two batteries consisting of six and twelve lighted courts and a pro shop. A full-time professional tennis instructor is on staff to manage the Center and to teach class. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, leagues, tournaments, and social activities. Tennis is a lifetime sport.

PROGRAM GOAL

The goal of the Tennis Division is to continue promoting tennis and to increase member participation and revenues.

OBJECTIVES FOR 11-12

- Host major tennis tournaments.
- Resurface Victor Park Tennis Courts.
- Add a community bulletin board for the HEB Tennis Courts
- Communicate with local landscaping companies to provide and sponsor colorful native vegetation to beautify tennis venue.
- Promote the HEB Tennis facility in order to host Men and Women's Tennis Tournaments.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	<u>ACTUAL FY 09-10</u>	<u>ESTIMATED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
<u>EFFECTIVENESS</u>			
Tennis courts maintained	24	20	20
Tennis league seasons	3	3	3
Tennis Tournaments	10	10	10
Youth tennis camps	2	2	2
<u>EFFICIENCY</u>			
Tennis Center cost per day	\$110.78	\$112.14	\$108.76
<u>OUTPUT</u>			
Annual tennis play	11,250	11,000	11,000
Annual league participation	650	650	650
Annual tournament participation	2,600	2,600	2,600

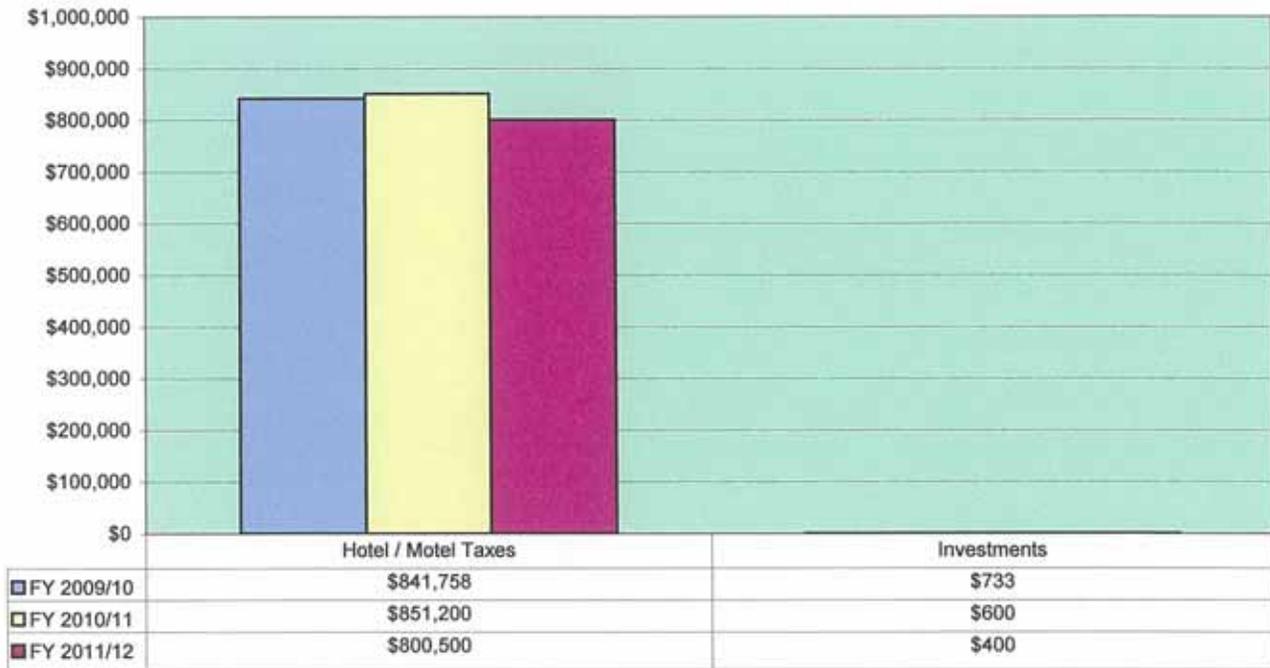
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HOTEL/MOTEL OCCUPANCY TAX
FUND

CITY OF HARLINGEN
HOTEL/MOTEL OCCUPANCY TAX FUND

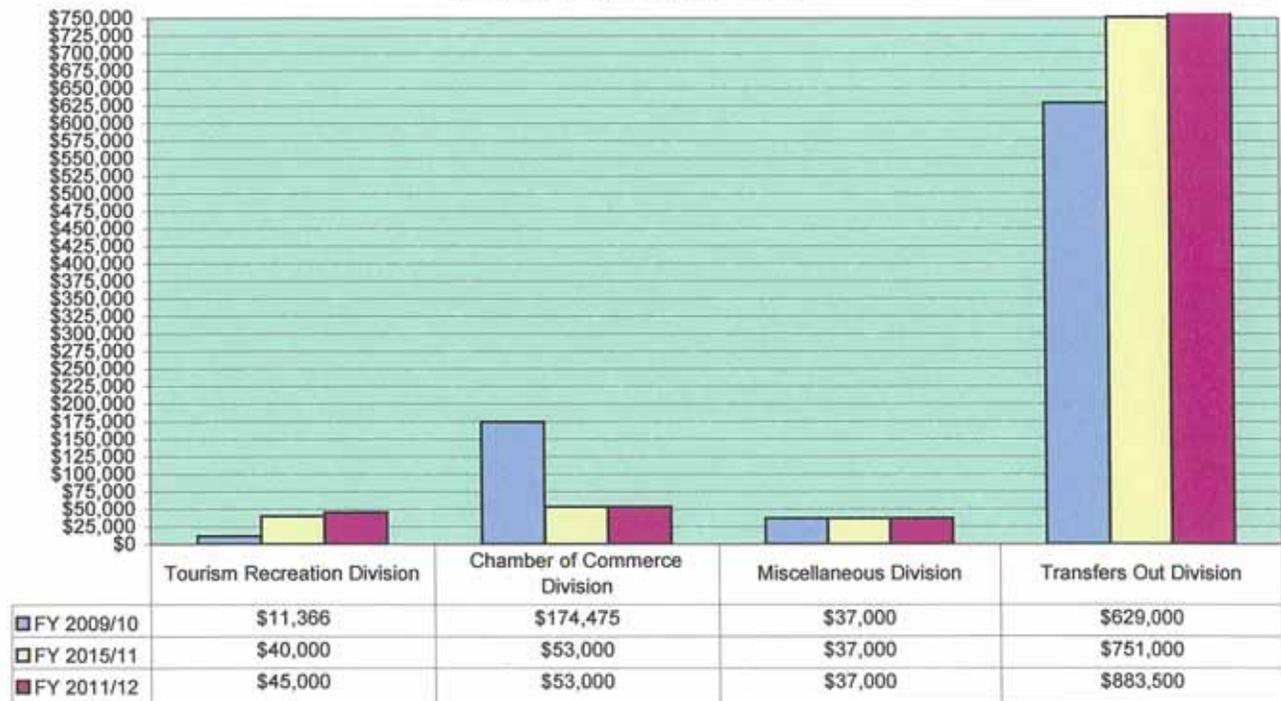
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Hotel/Motel Taxes	\$838,925	\$850,000	\$850,000	\$800,000
Penalty & Interest	2,833	1,200	1,200	500
Other	841,758	851,200	851,200	800,500
TexPool	616	500	500	300
NOW Interest	117	100	100	100
Investments	733	600	600	400
TOTAL REVENUES	\$842,491	\$851,800	\$851,800	\$800,900
EXPENDITURES:				
<u>Tourism Recreation Division 105-6060</u>				
Educational & Recreational	\$3,340	\$15,000	\$15,000	\$20,000
Contract Labor	8,026	25,000	25,000	25,000
TOURISM RECREATION DIVISION TOTAL	11,366	40,000	40,000	45,000
<u>Chamber of Commerce Division 105-6101</u>				
Chamber of Commerce	122,000	0	0	0
Birding Festival	33,000	33,000	33,000	33,000
Birding Festival Expenses	19,475	20,000	20,000	20,000
CHAMBER OF COMMERCE DIV TOTAL	174,475	53,000	53,000	53,000
<u>Miscellaneous Division 105-6199</u>				
Iwo Jima	\$10,000	\$10,000	\$10,000	\$10,000
Harlingen Performing Arts Theatre	27,000	72,805	72,805	27,000
MISCELLANEOUS DIVISION TOTAL	37,000	82,805	82,805	37,000
<u>Transfers Out Division 105-9999</u>				
Convention/Visitors Bureau	\$366,000	\$488,000	\$488,000	\$488,000
Harlingen Downtown Fund	35,000	35,000	35,000	35,000
Municipal Auditorium Fund	158,000	158,000	158,000	290,500
Harlingen Arts & Heritage Museum Fund	70,000	70,000	70,000	70,000
TRANSFERS OUT DIVISION TOTAL	629,000	751,000	751,000	883,500
TOTAL EXPENDITURES	\$851,841	\$926,805	\$926,805	\$1,018,500
Excess Revenues Over/(Under) Expenditures	(9,350)	(75,005)	(75,005)	(217,600)
Fund Balance Beginning of Year	556,849	547,499	547,499	472,494
END OF YEAR FUND BALANCE	\$547,499	\$472,494	\$472,494	\$254,894

Hotel/Motel Fund Revenues



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Hotel/Motel Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

HOTEL/MOTEL OCCUPANCY TAX FUND 105

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION DIVISION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funding to promote tourism to Harlingen by providing athletic facilities and tournament play, as well as hosting a variety of special events including Blues On The Hill, the Winter Texan Appreciation Fiesta and the 4th of July Fireworks Display.

PROGRAM GOAL

Promote tourism through special events and sport tournaments involving the Convention and Visitor's Bureau.

OBJECTIVES FOR 11-12

- Expand activities and participation for the Annual Winter Texas Appreciation Fiesta
- Expand the different type of musical venues at our parks.
- Communicate with state wide Softball Directors to promote the Sports Complex for state games.
- Bid on the Women's "Great Western Conference" Tennis Tournament.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The Chamber of Commerce Division budget was transferred to a new division Convention and Visitor's Bureau.

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CATASTROPHIC EMERGENCY
RELIEF FUND

CITY OF HARLINGEN
CATASTROPHIC EMERGENCY RELIEF FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
TexPool Investments	\$95	\$100	\$100	\$75
NOW Interest	1,169	300	300	500
Investments	1,264	400	400	575
Insurance Recovery-Other	641,486	0	0	0
Various	641,486	0	0	0
TOTAL REVENUES	<u>\$642,750</u>	<u>\$400</u>	<u>\$400</u>	<u>\$575</u>
EXPENDITURES:				
Police Operations	2,169	0	0	0
Public Works Administration	28,032	25,000	25,000	25,000
Brush & Debris Collection	0	299,394	299,394	0
Grounds	4,009	0	0	0
Library Services	335	0	0	0
Public Buildings	380,070	26,300	26,300	0
TOTAL EXPENDITURES	<u>\$414,615</u>	<u>\$350,694</u>	<u>\$350,694</u>	<u>\$25,000</u>
Excess Revenues Over/(Under) Expenditures	228,135	(350,294)	(350,294)	(24,425)
Fund Balance Beginning of Year	832,732	1,060,867	1,060,867	710,573
END OF YEAR FUND BALANCE	<u>\$1,060,867</u>	<u>\$710,573</u>	<u>\$710,573</u>	<u>\$686,148</u>

CATASTROPHIC EMERGENCY RELIEF FUND 106-5001

The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

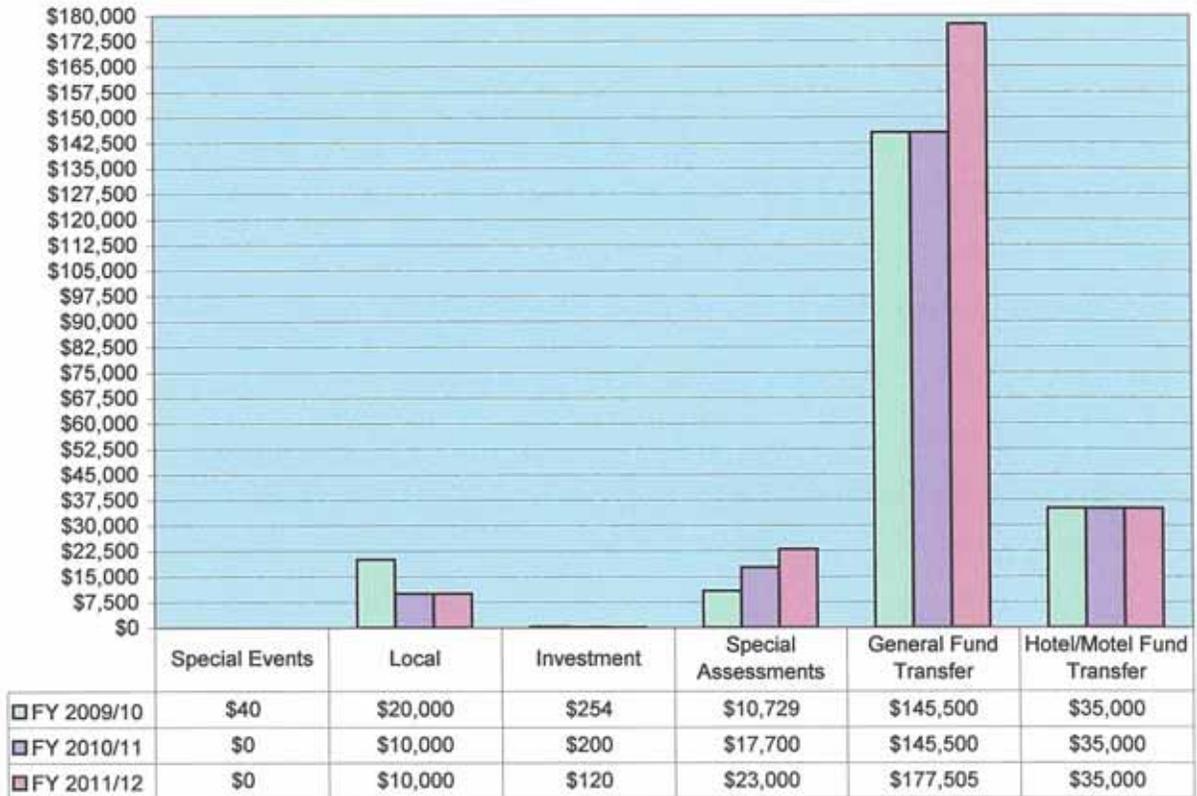
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HARLINGEN'S DOWNTOWN FUND

CITY OF HARLINGEN
HARLINGEN'S DOWNTOWN FUND

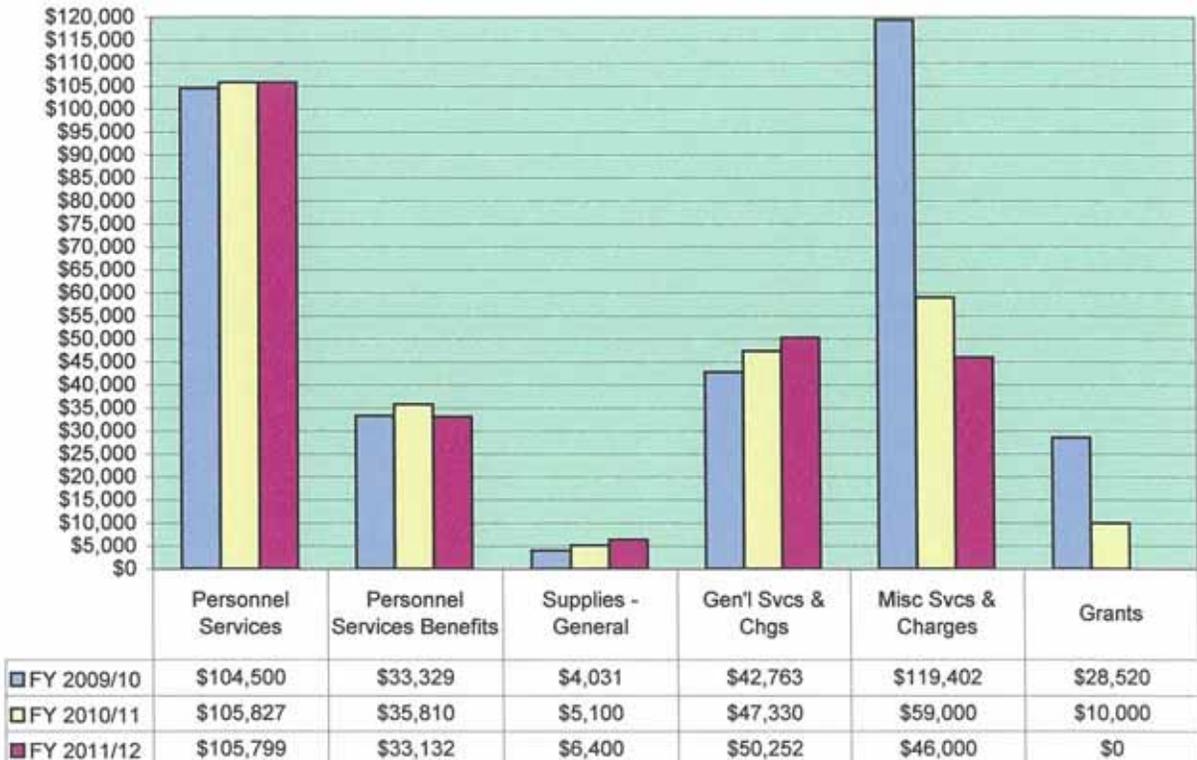
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Special Activities - Events	\$40	\$0	\$0	\$0
Miscellaneous	40	0	0	0
Promotion & Advertising	20,000	10,000	10,000	10,000
Local	20,000	10,000	10,000	10,000
TexPool Investment	185	100	100	70
NOW Interest	69	100	100	50
Investments	254	200	200	120
Special Assessments	10,729	17,700	17,700	23,000
Assessments	10,729	17,700	17,700	23,000
Transfer from General Fund	145,500	145,500	145,500	177,505
Transfer from Hotel/Motel Fund	35,000	35,000	35,000	35,000
Transfer From	180,500	180,500	180,500	212,505
TOTAL REVENUES	\$211,523	\$208,400	\$208,400	\$245,625
EXPENDITURES:				
Administration 107-1701				
Personnel Services - Pay	\$104,500	\$105,827	\$105,827	\$105,799
Personnel Services - Benefits	33,329	35,810	35,810	33,132
Supplies - General	3,098	4,600	3,100	4,400
Supplies - Miscellaneous	933	2,000	2,000	2,000
Services & Charges - General	39,180	41,630	43,130	46,032
Services & Charges - Maintenance	3,583	4,200	4,200	4,220
Services & Charges - Miscellaneous	119,402	59,000	59,000	46,000
Administration Total	304,025	253,067	253,067	241,583
Grants 107-1703				
Services & Charges - General	28,520	10,000	10,000	0
Grants Total	28,520	10,000	10,000	0
TOTAL EXPENDITURES	\$332,545	\$263,067	\$263,067	\$241,583
Excess Revenues Over/(Under)				
Expenditures	(121,022)	(54,667)	(54,667)	4,042
Fund Balance Beginning of Year	240,338	119,316	119,316	64,649
END OF YEAR FUND BALANCE	\$119,316	\$64,649	\$64,649	\$68,691

Harlingen Downtown Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Harlingen Downtown Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

HARLINGEN'S DOWNTOWN FUND 107-1701

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$104,500	\$105,827	\$105,827	\$105,799
Personnel Services	104,500	105,827	105,827	105,799
City FICA	6,467	6,549	6,549	6,560
City Medicare	1,513	1,532	1,532	1,534
City TMRS	14,549	15,800	15,800	11,934
City Health Insurance	10,074	10,940	10,940	12,096
Workers Compensation	726	989	989	1,008
Personnel Services - Benefits	33,329	35,810	35,810	33,132
Office Supplies	2,594	2,400	2,400	2,800
Office Furn-Equip Non Cap	224	300	300	1,200
Food, Drinks, & Ice	280	400	400	400
Supplies General	3,098	3,100	3,100	4,400
Miscellaneous Supplies	933	2,000	2,000	2,000
Supplies Miscellaneous	933	2,000	2,000	2,000
Utilities - Communications	1,631	2,000	2,000	2,000
Utilities - Electricity	319	2,000	2,000	3,312
Utilities - Other	53	500	500	840
Professional Services	360	300	300	300
Technical Services	0	0	0	0
Audit Fees	1,600	2,200	2,200	2,200
Advertising	30,050	28,535	28,535	28,535
Equipment Rental/Lease	0	250	250	0
Vehicle Rental	100	100	100	100
Building Rental	2,820	4,000	4,000	6,000
Dues, Memberships, & Subscriptions	745	745	745	745
Registration, Travel, & Training	715	1,300	1,300	800
Employee Mileage Reimbursement	787	800	800	800
Small Claims - Unfunded	0	400	400	400
Services & Charges - General	39,180	43,130	43,130	46,032
Maintenance-Furniture & Equipment	454	500	500	520
Internal Service Charges	964	1,500	1,500	1,500
Fuel	2,165	2,200	2,200	2,200
Services & Charges - Maintenance	3,583	4,200	4,200	4,220
Improvement/Promotions - West Side	119,402	85,520	85,520	46,000
Miscellaneous	0	0	0	0
Service & Charges - Miscellaneous	119,402	85,520	85,520	46,000
ADMINISTRATION TOTAL 107-1701	304,025	279,587	279,587	241,583
GRANTS TOTAL 107-1703	28,520	10,000	10,000	0
HARLINGEN'S DOWNTOWN FUND TOTALS	\$332,545	\$289,587	\$289,587	\$241,583

Downtown Harlingen, a Public Improvement District was established in 1989 to foster economic growth and redevelopment in Harlingen's central business district. Today more than 140 businesses or organizations operate in Downtown Harlingen. The mix of retail and service businesses, government and nonprofit offices, financial institutions, and restaurants includes the city's oldest, most established businesses, national chains, and young entrepreneurs.

The downtown revitalization program has been a public/private partnership since its beginning. In addition to funding provided by the City, Downtown property owners have voted five times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions, and storefront enhancements. A seven-member Board of Directors appointed by the Mayor and City Commission oversees the expenditures of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator coordinate daily operations with other city departments, volunteers, property owners, and businesses managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is affiliated with the National Main Street Center, a program of the National Trust for Historic Preservation, and the Texas Main Street Program administered by the Texas Historical Commission.

PROGRAM GOAL

Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

OBJECTIVES FOR 11-12

Enhance the downtown's physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays. Partner with public and private sector groups in beautification and public improvement projects. Educate people about the importance of quality design and good visual presentations.

Strengthen and diversify the downtown's economic base by helping existing businesses to grow and expand. Assist property owners in converting unused or underutilized buildings into productive commercial space. Help downtown businesspeople to sharpen their competitiveness and merchandising skills.

Market the commercial district through events, advertising, printed materials, and public relations to attract customers, potential investors, new businesses, residents, and visitors.

Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.

PERFORMANCE INDICATORS

To help property owners and businesses improve the overall image and enhance economic vitality in Downtown Harlingen. Matching grants were available, in the last fiscal year, in four areas:

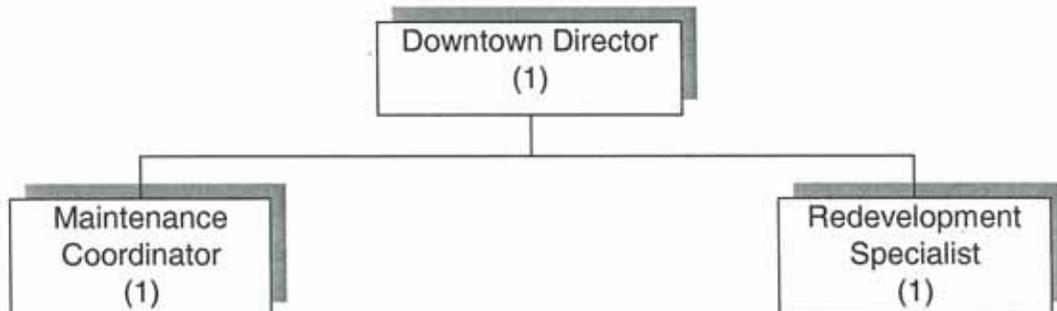
- Signage – Maximum grant is \$2,500
- Storefront – Maximum grant is \$6,000
- Fire Safety – Maximum grant is \$15,000
- Security – Maximum grant is \$2,000

The Board of Directors considered and awarded incentive grants on an ongoing basis throughout the year, leveraged against private investments by business and property owners.

<u>DOWNTOWN GRANT PROGRAMS</u>	<u>ACTUAL FY 09-10</u>	<u>ESTIMATED FY 10-11</u>	<u>PROPOSE FY 11-12</u>
Sign Grants Awarded	10	6	6
Total Awarded	\$4,262	\$3,200	
Storefront Grants Awarded	5	5	5
Total Awarded	\$12,058	\$6,500	
Fire Safety Grants Awarded	1	1	1
Total Awarded	\$13,161	\$13,000	
Security Grants Awarded	2	1	1
Total Awarded	\$2,922	\$1,500	

<u>AUTHORIZED PERSONNEL</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Maintenance Coordinator	1	1	\$21,604
Redevelopment Specialist	1	1	32,849
Downtown Director	1	1	51,347
Fringe Benefits			33,131
Total	3	3	\$138,931

HARLINGEN DOWNTOWN

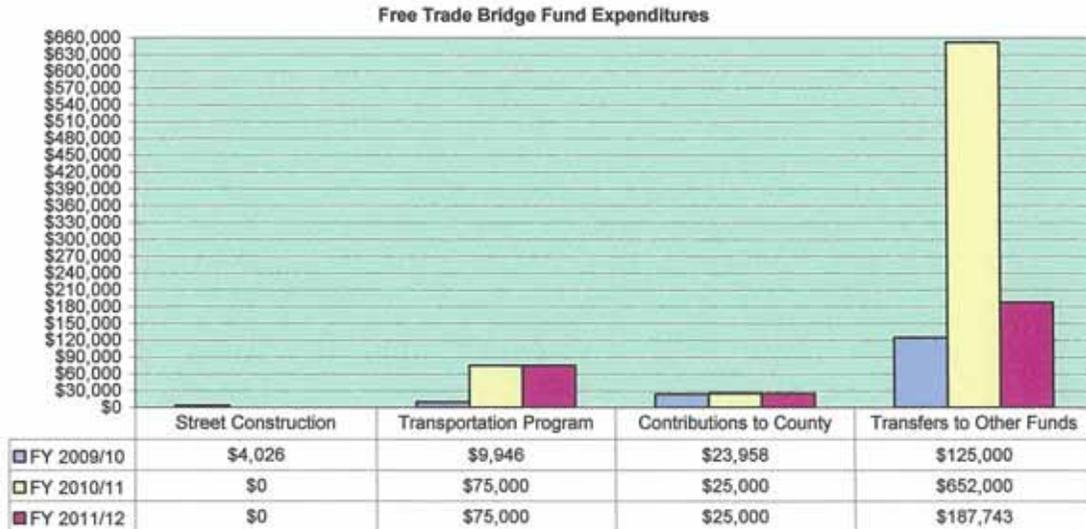


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FREE TRADE BRIDGE FUND

CITY OF HARLINGEN
FREE TRADE BRIDGE FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Bridge Crossings	\$138,435	\$140,000	\$140,000	\$140,000
Miscellaneous	138,435	140,000	140,000	140,000
TexPool Investment	1,237	700	700	700
NOW Interest	217	150	150	75
Investments	1,454	850	850	775
TOTAL REVENUES	\$139,889	\$140,850	\$140,850	\$140,775
EXPENDITURES:				
<u>Street Construction 109-5017</u>				
Utilities - Electricity	128	0	0	0
Capital Outlay	3,898	0	0	0
Street Construction	4,026	0	0	0
<u>Transportation Program 109-5050</u>				
Transit Program	9,946	75,000	75,000	75,000
Service & Charges - Miscellaneous	9,946	75,000	75,000	75,000
<u>Contributions to County 109-9905</u>				
Dues, Memberships & Subscriptions	23,958	25,000	25,000	25,000
Services & Charges - Misc.	23,958	25,000	25,000	25,000
<u>Transfers to Other Funds 109-9999</u>				
To General Fund	125,000	625,000	625,000	187,743
To 2010 CO Project	0	27,000	27,000	0
Transfers to other Funds	125,000	652,000	652,000	187,743
TOTAL EXPENDITURES	\$162,930	\$752,000	\$752,000	\$287,743
Excess Revenues Over/(Under) Expenditures	(23,041)	(611,150)	(611,150)	(146,968)
Fund Balance Beginning of Year	835,276	812,235	812,235	201,085
END OF YEAR FUND BALANCE	\$812,235	\$201,085	\$201,085	\$54,117



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced. Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds, shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

Harlingen-San Benito MPO receives funding per year from Federal Transit Administration Section 5307 funds. These funds allow for the operation of urban transit systems and are required to have a local cash match of 20%. Federal dollars are expended before any local match dollars. The cities of Harlingen and San Benito began a demand response system, the Harlingen-San Benito Express, in January 2000. The system currently consists of two American Disability Acts (ADA) compliant fifteen-passenger vans, which operate Monday through Friday from 8:30 a.m. to 5:00 p.m. within the corporate City limits. The cities entered into an interlocal agreement with the Lower Rio Grande Valley Development Council on ridership, fares, etc.

The budget this year continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues being lower for this year.

COMMUNICATION CENTER FUND

CITY OF HARLINGEN
COMMUNICATION CENTER FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>REVENUES:</u>				
Tower Rental	\$57,755	\$59,083	\$181,663	\$181,853
NOW Interest	53	50	50	40
TOTAL REVENUES	<u>\$57,808</u>	<u>\$59,133</u>	<u>\$181,713</u>	<u>\$181,893</u>
<u>EXPENDITURES:</u>				
Miscellaneous Equipment	\$87,297	\$96,300	\$96,300	\$148,683
TOTAL EXPENDITURES	<u>\$87,297</u>	<u>\$96,300</u>	<u>\$96,300</u>	<u>\$148,683</u>
Excess Revenues Over/(Under) Expenditures	(29,489)	(37,167)	85,413	33,210
Fund Balance Beginning of Year	72,049	42,560	42,560	127,973
END OF YEAR FUND BALANCE	<u>\$42,560</u>	<u>\$5,393</u>	<u>\$127,973</u>	<u>\$161,183</u>

Responsibility for the Communication Center, located at Fire Station #3, falls under two departments – Police Services and Fire Suppression. Police Services oversee Dispatch's salaries, hiring, equipping and training, the Communication Aided Dispatch/Records Management System (CAD/RMS) computers, and the Dictaphone audio recording system as well as their respective support and maintenance agreements. Fire Suppression is responsible for the Center's utilities, maintenance, upgrades, fuel system, emergency generator and any other needs related to the building only. This department also watches over radio system maintenance contracts and all rental contracts for users of the radio system. It is the Fire Chief's responsibility to approve and oversee any additional radio equipment and/or users added to the radio system. Fire Suppression is also responsible for the New Hampshire Communication Tower site rent, as well as the fuel and maintenance of said facility. The maintenance of the emergency generator at this tower site is included in the radio service/maintenance contract.

Funds generated by the inter-local (radio-user) agreements and a property lease agreement between the City of Harlingen and American Tower for property next to Fire Station #1 on Jefferson Street as a tower site are used to offset the Annual Service Contract.

The main difference is due to the Annual Service contract for the Radio System.

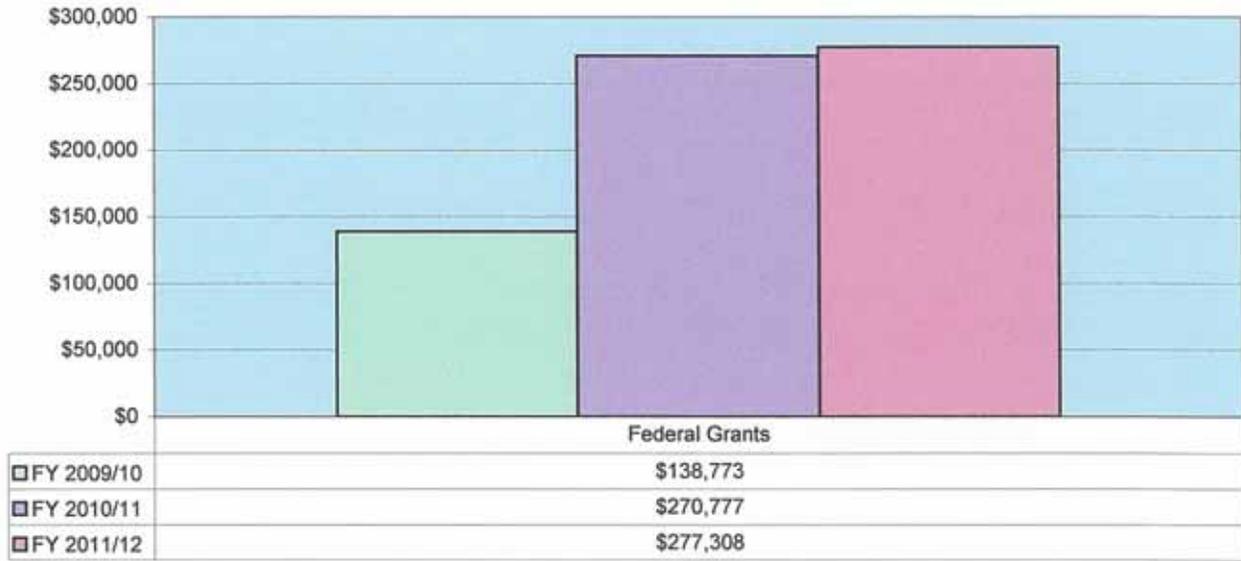
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COMMUNITY ORIENTED
POLICING SERVICES /
UNIVERSAL HIRING
POLICY GRANT

CITY OF HARLINGEN
COMMUNITY ORIENTED POLICING SERVICES / UNIVERSAL HIRING PROGRAM
(COPS/UHP) GRANT FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Grants	\$138,773	\$270,777	\$270,777	\$277,308
Federal	<u>138,773</u>	<u>270,777</u>	<u>270,777</u>	<u>277,308</u>
TOTAL REVENUES	<u>\$138,773</u>	<u>\$270,777</u>	<u>\$270,777</u>	<u>\$277,308</u>
EXPENDITURES:				
Salaries Full Time	\$97,069	\$211,087	\$211,087	\$212,778
Overtime	11,488	0	0	0
Holiday Pay	3,500	0	0	0
Travel Pay	15	0	0	0
Personnel Services	<u>112,072</u>	<u>211,087</u>	<u>211,087</u>	<u>212,778</u>
City FICA	6,962	13,068	13,068	12,846
City Medicare	1,628	3,056	3,056	3,004
City TCG Retirement	5,651	10,705	10,705	10,714
City Health Insurance	9,625	25,860	25,860	30,959
Worker's Compensation	2,835	7,001	7,001	7,007
Personnel Services - Benefits	<u>26,701</u>	<u>59,690</u>	<u>59,690</u>	<u>64,530</u>
TOTAL EXPENDITURES	<u>\$138,773</u>	<u>\$270,777</u>	<u>\$270,777</u>	<u>\$277,308</u>
Excess Revenues Over/(Under) Expenditures	0	0	0	0
Fund Balance Beginning of Year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
END OF YEAR FUND BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

COPS/UHP Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

COPS/UHP Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

COPS/UHP GRANT 115-3010

The purpose of the Community Oriented Policing Services/Universal Hiring Program (COPS/UHP) Grant is for the payment of entry-level salaries and approved fringe benefits over three years for new, additional sworn career law enforcement officer positions.

RED LIGHT SAFETY PHOTO
ENFORCEMENT PROGRAM

CITY OF HARLINGEN
RED LIGHT SAFETY ENFORCEMENT PROGRAM

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
TexPool	\$554	\$0	\$0	\$100
NOW	528	0	0	100
Investments	1,082	0	0	200
Red Light Enforcement	188,825	0	0	0
Various	188,825	0	0	0
TOTAL REVENUES	\$189,907	\$0	\$0	\$200
EXPENDITURES:				
Police Operations Division 116-3010				
Overtime	\$9,552	\$0	\$0	\$0
Personnel Services - Benefits	9,552	0	0	0
Miscellaneous Supplies	1,182	33,020	33,020	0
Supplies - Miscellaneous	1,182	33,020	33,020	0
Professional Services	28,150	0	0	0
Contract Labor	8,770	0	0	0
Services & Charges - General	36,920	0	0	0
Main Miscellaneous Equip.	27,840	0	0	0
Services & Charges - Main	27,840	0	0	0
Miscellaneous	70,302	1,153	1,153	0
Services & Charges - Miscellaneous	70,302	1,153	1,153	0
Various Street Signs	19,973	0	0	0
Services & Charges - General	19,973	0	0	0
Miscellaneous Equipment	11,823	0	0	0
Capital Outlay	11,823	0	0	0
Traffic Signal Division 116-5010				
Miscellaneous Supplies	16,597	0	0	0
Supplies - Miscellaneous	16,597	0	0	0
Miscellaneous Equipment	0	166,516	166,516	0
Capital Outlay	0	166,516	166,516	0
Street Maintenance Division 116-5015				
Street Materials	71,335	0	0	0
Supplies - General	71,335	0	0	0
Install New Lights	8,599	0	0	0
Services & Charges - General	8,599	0	0	0
TOTAL EXPENDITURES	\$274,123	\$200,689	\$200,689	\$0
Excess Revenues Over/(Under) Expenditures	(84,216)	(200,689)	(200,689)	200
Fund Balance Beginning of Year	476,108	391,892	391,892	191,203
END OF YEAR FUND BALANCE	\$391,892	\$191,203	\$191,203	\$191,403

The City of Harlingen entered into a contract with Redflex Traffic Systems and reached a written agreement with the Texas Department of Transportation for the installation of photographic traffic signal monitoring systems within the City's jurisdiction to include State Highway Rights-of-Way. The traffic signal systems have been placed at different intersections to monitor and produce recorded images and video of vehicles that fail to stop at red light controlled intersections. The system photographs the license plates of the vehicles that disregard the red light and Harlingen Police Officers review the video and images to accept or reject the red light violation. Once accepted, Redflex Traffic Systems mails the violation notification to the registered owner of the vehicle. The registered owner can resolve the situation by nominating the actual operator of the vehicle, requesting an administrative adjudication hearing, appealing to Municipal Court or submitting payment for the civil violation imposed. Persons requesting an administrative adjudication hearing re heard by a Hearing Officer contracted by the City of Harlingen. The Harlingen Red Light Safety Photo Enforcement Program is aimed at reducing accident-related injuries specifically at intersections that reflect a high number of traffic accidents. The contract ended March 2010, and it was not renewed resulting in a decreased ending balance.

CONVENTION & VISITOR'S
BUREAU FUND

CITY OF HARLINGEN

CONVENTION & VISITOR'S BUREAU FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Jalapeno One Hundred	\$15	\$0	\$0	\$0
Web Page & Promo Items	(5,900)	0	0	0
Miscellaneous	(5,885)	0	0	0
For CVB Marketing & Ad's	507	0	0	0
Reimbursements	507	0	0	0
NOW Interest	155	150	150	150
Investments	155	150	150	150
Contract Dispute	263,702	0	0	0
Various	263,702	0	0	0
Transfer from Hotel/Motel Fund	366,000	488,000	488,000	488,000
Transfer From	366,000	488,000	488,000	488,000
TOTAL REVENUES	<u>\$624,479</u>	<u>\$488,150</u>	<u>\$488,150</u>	<u>\$488,150</u>
EXPENDITURES:				
<u>Administration 119-6501</u>				
Personnel Services - Pay	\$66,651	\$102,100	\$102,100	\$104,235
Personnel Services - Benefits	15,659	26,053	26,053	27,762
Supplies - General	5,622	15,000	15,000	10,000
Services & Charges - General	18,190	30,510	30,510	37,001
Services & Charges - Maintenance	0	3,500	3,500	5,000
Administration Total	106,122	177,163	177,163	183,998
<u>Meeting Convention Marketing 119-6502</u>				
Services & Charges - General	12,048	13,450	13,450	6,000
Meeting Convention Marketing	12,048	13,450	13,450	6,000
Total	12,048	13,450	13,450	6,000
<u>General Advertising 119-6503</u>				
Services & Charges - General	20,761	48,500	53,000	60,000
Services & Charges -Miscellaneous	39,609	51,500	61,500	70,000
General Advertising Total	60,370	100,000	114,500	130,000
<u>Promotion of Arts 119-6504</u>				
Services & Charges- Miscellaneous	25,507	29,500	29,500	53,000
Promotion of Arts Total	25,507	29,500	29,500	53,000
<u>Sports Marketing 119-6506</u>				
Services & Charges - General	24,124	37,000	37,000	40,627
Services & Charges- Miscellaneous	660	6,000	6,000	3,025
Sports Marketing Total	24,784	43,000	43,000	43,652

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>Canada Marketing 119-6507</u>				
Services & Charges - General	18,925	36,200	21,700	10,000
Canada Marketing Total	18,925	36,200	21,700	10,000
<u>Mexico Marketing 119-6508</u>				
Services & Charges - General	5,550	35,000	35,000	20,000
Services & Charges -Miscellaneous	13,856	15,000	15,000	7,500
Mexico Marketing Total	19,406	50,000	50,000	27,500
<u>Nature Tour Marketing 119-6509</u>				
Services & Charges - General	20,390	27,300	27,300	28,000
Services & Charges -Miscellaneous	701	7,000	7,000	6,000
Nature Tour Marketing Total	21,091	34,300	34,300	34,000
TOTAL EXPENDITURES	<u>\$288,253</u>	<u>\$483,613</u>	<u>\$483,613</u>	<u>\$488,150</u>
Excess Revenues Over/(Under) Expenditures	336,226	4,537	4,537	0
Fund Balance Beginning of Year	0	336,226	336,226	340,763
END OF YEAR FUND BALANCE	<u>\$336,226</u>	<u>\$340,763</u>	<u>\$340,763</u>	<u>\$340,763</u>

PROGRAM GOAL

To carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community. We assist these visitors in having a successful and enjoyable stay and encourage their return.

Our marketing programs include sports, nature and tourism sales, visitor's services, advertising, marketing, public relations, publicity and dissemination of literature. We encourage everyone in the Harlingen area to welcome and accommodate our visitors.

Through our visitor industry, we can build the image of Harlingen as an excellent place to visit. Visitors stimulate the Harlingen trade area and diversify the economy. This sustains jobs and improves the quality of life for our citizens.

OBJECTIVES 11-12

- Create a new brand for the Harlingen Convention & Visitors Bureau focused on our strengths as a tourism destination.

- Based on the strengths we have as a community we have developed a marketing plan focused on the following target audiences to increase visitors to Harlingen.
 - o Outdoors & Nature Tourism
 - o Sports/Tournaments
 - o Mexico
 - o Retirement/Winter Texans
- Develop a marketing plan with a large emphasis on promoting Harlingen as a destination for people who enjoy nature tourism and outdoor recreational activities such as birding, fishing, hunting, and boating.
- Promote Harlingen as a premier destination to sports organizations and develop a plan to target event organizers through direct mail marketing campaigns, tradeshow and events, advertising, and online communication channels.
- Execute an advertising campaign including print, online, outdoor billboards, and tv/radio, targeting Mexican nationals to visit and shop in Harlingen. Campaign will include promoting downtown Harlingen, unique shops and antiques, the Mall and shopping centers with popular big box retailers, and especially Bass Pro Shops.
- Continue to promote Harlingen to retirement and Winter Texan market, providing this group with information about our community and it's many advantages of living and visiting during the winter season.
- Research and develop recommendation to city leadership on new events to bring to Harlingen. (i.e. music festival, food festival, cultural festival, etc.)
- If approved, work with a local organization to develop a new festival for Harlingen which would bring visitors from outside of Harlingen and increase hotel stays.
- Redesign the Visitors Guide and other brochures that are out of date or need to be enhanced in order to better promote our destination.
- Develop a new CVB video to promote Harlingen as a tourism destination.
- Increase the existing photo library of the CVB through hiring photographers to shoot current and real images of Harlingen attractions, restaurants, shopping and retail, nature and the outdoors, sports, and arts & cultural locations.
- To work more closely with Parks & Recreation department on a strategy for improving how we market and solicit Harlingen as a destination for sports tourism, one of the fastest growing tourism industries.
- Continue to support local Art & Culture special events to attract visitors, enhance the visitor experience and better the quality of life in Harlingen.
- Develop a new website with enhanced functionality and focused content and improve our current web analytics statistics.
- Develop a Mobile Website so users can access the same user experience on their phones as they do on a traditional computer.

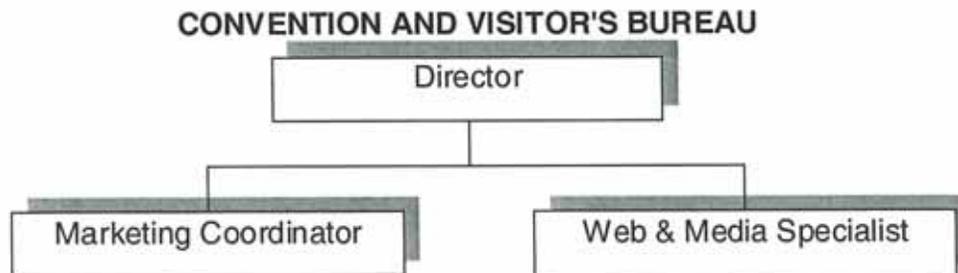
- Continue to build interest and traffic on our website through Social Media and online giveaways.
- Work with the Birding Festival committee to support marketing and advertising of the festival and Harlingen as a major tropical birding destination.
- Develop a stronger marketing plan focused on growing the birding tourism in Harlingen throughout the year.
- Continue supporting the Birding Festival with the promotion of this event through travel and all media marketing.
- Work with the Jalapeno 100 committee to provide marketing and advertising.
- Continue supporting the marketing and promotional efforts of the Harlingen Arts & Heritage Museum.
- Attend TTIA (Texas Travel Industry Association) and TACVB (Texas Association of Convention & Visitors Bureaus) conferences and complete our Destination Management certifications.
- Participate in important market industry Conferences and or Conventions.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
WEB Events Specialist	1	1	\$23,702
Marketing Coordinator	1	1	28,248
Convention & Visitor's Bureau Director	1	1	52,286
Fringe Benefits			27,762
Total	3	3	\$131,998



TAX INCREMENT FINANCING
FUNDS

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND**

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>REVENUES:</u>				
NOW Interest	\$58	\$0	\$0	\$75
Transfers From General Fund	43,364	115,900	115,900	101,807
Transfers From Debt Service Fund	15,257	0	0	0
TOTAL REVENUES	<u>\$58,679</u>	<u>\$115,900</u>	<u>\$115,900</u>	<u>\$101,882</u>
<u>EXPENDITURES:</u>				
Professional Services	\$0	\$115,900	\$115,900	\$101,882
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$115,900</u>	<u>\$115,900</u>	<u>\$101,882</u>
Excess Revenues Over/(Under) Expenditures	58,679	0	0	0
Fund Balance Beginning of Year	79,472	138,151	138,151	138,151
END OF YEAR FUND BALANCE	<u>\$138,151</u>	<u>\$138,151</u>	<u>\$138,151</u>	<u>\$138,151</u>

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND**

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>REVENUES:</u>				
NOW Interest	\$112	\$0	\$0	\$100
Transfers From General Fund	79,329	175,826	175,826	104,253
Transfers From Debt Service Fund	27,910	0	0	0
TOTAL REVENUES	<u>\$107,351</u>	<u>\$175,826</u>	<u>\$175,826</u>	<u>\$104,353</u>
<u>EXPENDITURES:</u>				
Professional Services	\$2,813	\$175,826	\$175,826	\$104,353
TOTAL EXPENDITURES	<u>\$2,813</u>	<u>\$175,826</u>	<u>\$175,826</u>	<u>\$104,353</u>
Excess Revenues Over/(Under) Expenditures	104,538	0	0	0
Fund Balance Beginning of Year	167,726	272,264	272,264	272,264
END OF YEAR FUND BALANCE	<u>\$272,264</u>	<u>\$272,264</u>	<u>\$272,264</u>	<u>\$272,264</u>

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND**

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>REVENUES:</u>				
NOW Interest	\$21	\$0	\$0	\$25
Transfers From General Fund	18,519	122,350	122,350	182,984
Transfers From Debt Service Fund	6,516	0	0	0
TOTAL REVENUES	<u>\$25,056</u>	<u>\$122,350</u>	<u>\$122,350</u>	<u>\$183,009</u>
<u>EXPENDITURES:</u>				
Professional Services	\$0	\$122,350	\$122,350	\$183,009
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$122,350</u>	<u>\$122,350</u>	<u>\$183,009</u>
Excess Revenues Over/(Under) Expenditures	25,056	0	0	0
Fund Balance Beginning of Year	23,697	48,753	48,753	48,753
END OF YEAR FUND BALANCE	<u>\$48,753</u>	<u>\$48,753</u>	<u>\$48,753</u>	<u>\$48,753</u>

The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

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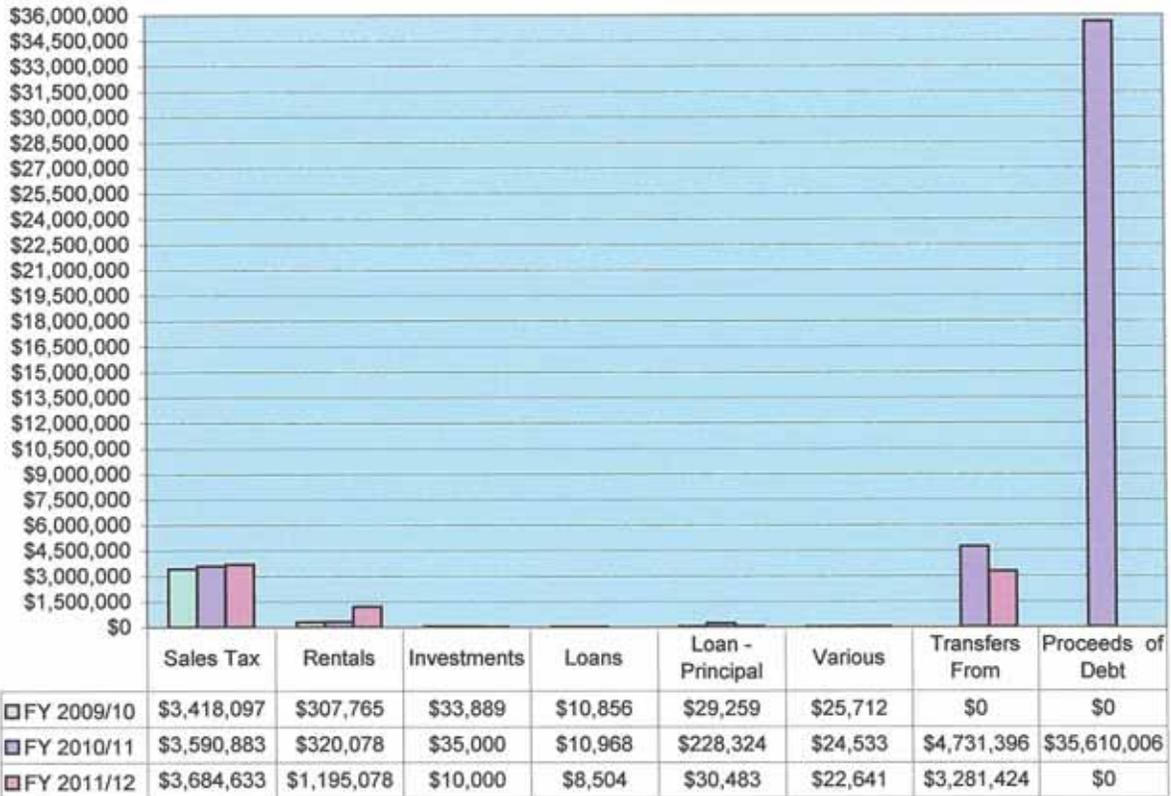
HARLINGEN ECONOMIC
DEVELOPMENT CORPORATION,
INC.

CITY OF HARLINGEN

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION, INC. FUND

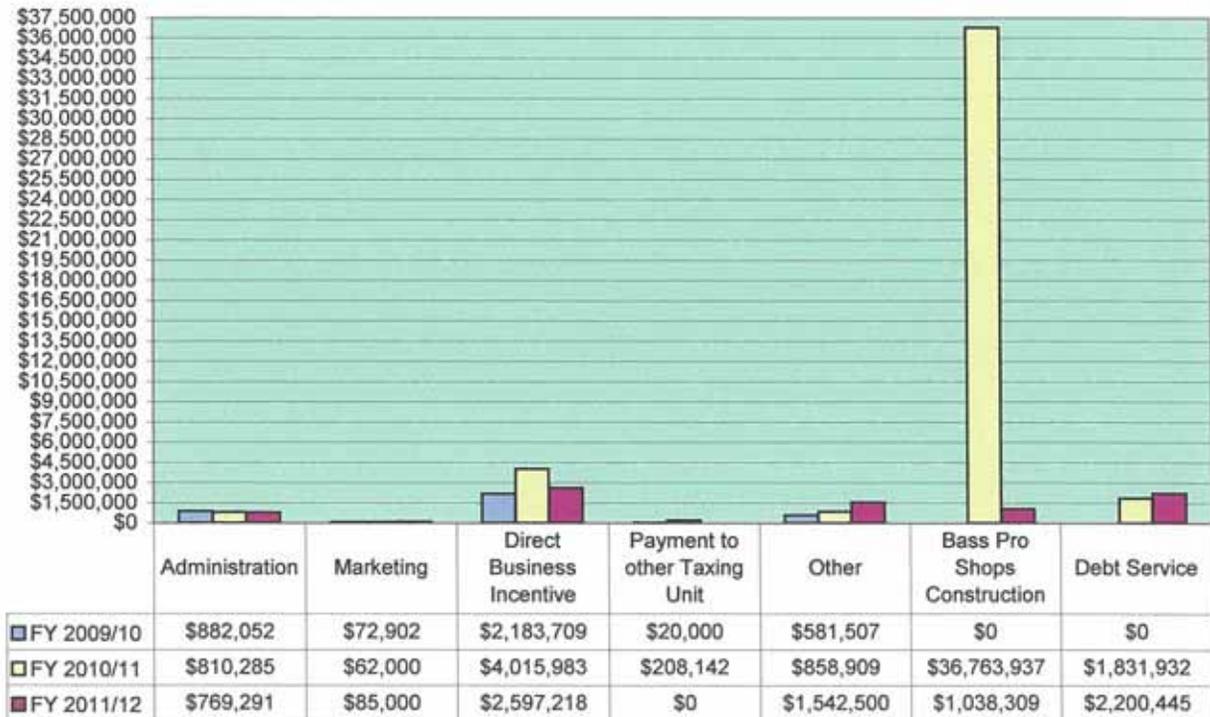
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Sales Tax	\$3,418,097	\$3,590,883	\$3,590,883	\$3,590,883
380 BPS Agreement	0	0	0	93,750
Sales Tax	3,418,097	3,590,883	3,590,883	3,684,633
Bass Pro Shop	0	0	0	875,000
Echostar / Parking Lot	34,407	34,407	34,407	34,407
Spring Dynamic / Building	23,530	24,971	24,971	24,971
United Health Care / Buildings	249,828	260,700	260,700	260,700
Rentals	307,765	320,078	320,078	1,195,078
CD's	28,730	35,000	35,000	10,000
NOW Interest	5,159	0	0	0
Investments	33,889	35,000	35,000	10,000
Miscellaneous - Interest	10,856	10,968	10,968	8,504
Loans	10,856	10,968	10,968	8,504
Miscellaneous - Interest	24,081	22,641	22,641	22,641
Lease Purchase	24,081	22,641	22,641	22,641
Washington Street Paving	0	196,132	196,132	0
Various	29,259	32,192	32,192	30,483
Loans Principal	29,259	228,324	228,324	30,483
Share of HIFI Land Sale	1,630	1,892	1,892	0
Miscellaneous	1	0	0	0
Various	1,631	1,892	1,892	0
General Fund	0	0	0	250,000
Fund Balance	0	4,669,396	4,669,396	2,668,424
TIRZ #3	0	62,000	62,000	363,000
Transfer From	0	4,731,396	4,731,396	3,281,424
Bond/C.O. Sale	0	31,610,006	31,610,006	
Interim Loan	0	4,000,000	4,000,000	0
Proceeds of Debt	0	35,610,006	35,610,006	0
TOTAL REVENUES	\$3,825,578	\$44,551,188	\$44,551,188	\$8,232,763
EXPENDITURES:				
Administration	\$882,052	\$810,285	\$810,285	\$769,291
Marketing	72,902	62,000	62,000	85,000
Direct Business Incentive	2,183,709	4,015,983	4,015,983	2,597,218
Payment to Other Taxing Unit	20,000	208,142	208,142	0
Other	581,507	858,909	858,909	542,500
Bass Pro Shops - Construction	0	36,763,937	36,763,937	1,038,309
Debt Service	0	1,831,932	1,831,932	2,200,445
Other Finan Uses - Transfer	0	0	0	1,000,000
	3,740,170	44,551,188	44,551,188	8,232,763
TOTAL EXPENDITURES	\$3,740,170	\$44,551,188	\$44,551,188	\$8,232,763
Excess Revenues Over/(Under)				
Expenditures	85,408	0	0	0
Fund Balance Beginning of Year	13,899,744	13,985,152	13,985,152	13,985,152
END OF YEAR FUND BALANCE	\$13,985,152	\$13,985,152	\$13,985,152	\$13,985,152

Economic Development Corporation of Harlingen, Inc. Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Economic Development Corporation of Harlingen, Inc. Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

ECONOMIC DEVELOPMENT CORPORATION OF HARLINGEN DETAIL 191-8501

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries - Full Time	\$259,758	\$272,504	\$272,504	\$294,298
Car Allowance	9,448	9,496	9,496	9,496
City FICA	12,865	12,994	12,994	12,943
City Medicare	3,683	3,789	3,789	3,730
City TMRS	1,875	0	0	0
City TCG Retirement	26,540	27,072	27,072	26,648
City Health Insurance	22,750	25,531	25,531	27,625
City Life Insurance	1,893	0	0	0
Worker's Compensation	702	962	962	951
Office Equip/Furn Non Cap	0	45,000	45,000	10,000
Communications	11,082	18,000	18,000	18,000
Website Development/Maintenance	7,800	10,000	10,000	11,200
Office Rental	45,600	34,200	34,200	0
Dues, Memberships, & Subscriptions	3,220	1,100	1,100	5,000
Mileage Reimbursement	897	3,500	3,500	3,500
Promotional	7,915	1,737	1,737	3,000
Marketing - Miscellaneous	1,000	0	0	0
Chamber - Sibley & Millsap	120,000	120,000	120,000	120,000
Consultants I69/77/281	109,177	70,000	70,000	60,000
City Reimbursement	57,100	57,100	57,100	57,100
Office Supplies	5,340	10,000	10,000	10,000
Professional	159,910	65,000	65,000	65,500
Audit Fees	4,120	7,000	7,000	7,000
Registration, Travel, & Training	5,719	6,000	6,000	10,000
Insurance	1,000	1,300	1,300	1,300
Miscellaneous/Unallocated	0	1,000	1,000	5,000
Hosting/Groundbreaking Events	2,658	7,000	7,000	7,000
Administration	<u>882,052</u>	<u>810,285</u>	<u>810,285</u>	<u>769,291</u>
Marketing - Miscellaneous	20,071	13,000	13,000	20,000
Marketing - Direct Mail	5,060	10,000	10,000	15,000
Marketing - Travel	14,860	9,000	9,000	10,000
Marketing - Advertising	32,911	30,000	30,000	40,000
Marketing	<u>72,902</u>	<u>62,000</u>	<u>62,000</u>	<u>85,000</u>
Harmony Green/Aloe Labs.	0	40,000	40,000	0
Echostar Satellite Corp.	221,125	300,000	300,000	300,000
Arroyo Grande Retail LP	0	143,768	143,768	0
Joint Articulation Center	771,785	3,397,215	3,397,215	0
United Health Care Group	1,190,799	0	0	550,000
Rental World	0	75,000	75,000	0
HHS ROTEC, LLC	0	30,000	30,000	0
TYCO Valves & Controls, LP	0	30,000	30,000	275,000
Small Business Program	0	0	0	50,000
New/Existing Business Project	0	0	0	1,422,218
Direct Business Incentive	<u>2,183,709</u>	<u>4,015,983</u>	<u>4,015,983</u>	<u>2,597,218</u>

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
DID Oper.-Promotion/Advertising	20,000	10,000	10,000	0
Regional Academic Health Center	0	198,142	198,142	0
Payment To Other Tax Unit	20,000	208,142	208,142	0
Miscellaneous - Property Taxes	4,602	4,352	4,352	0
Targeted Infrastructure	190,656	172,057	172,057	0
VIDA-Valley Initiative for Development Adv.	300,000	300,000	300,000	300,000
Public Relations & Image	0	0	0	10,000
Tech Prep	56,250	75,000	75,000	75,000
Rio South Texas EDC	30,000	30,000	30,000	30,000
I - 69 Alliance	0	7,500	7,500	7,500
Reese Parking Lot	0	270,000	270,000	0
Special Avertising/Videos	0	0	0	100,000
EDC Televised Meetings	0	0	0	20,000
Other	581,508	858,909	858,909	542,500
Salaries - Full Time	0	66,500	66,500	66,683
Car Allowance	0	4,800	4,800	4,800
City FICA	0	5,318	5,318	4,367
City Medicare	0	1,250	1,250	1,021
City TCG Retirement	0	4,018	4,018	3,334
City Health Insurance	0	4,018	4,018	4,032
Worker's Compensation	0	691	691	572
Office Supplies	0	2,810	2,810	0
Utilities / Communications	0	2,300	2,300	0
Professional Services	0	330,780	330,780	0
Advertising	0	550,000	550,000	0
Building Rental	0	1,750	1,750	0
Insurance	0	20,000	20,000	0
Miscellaneous	0	1,000	1,000	0
Professional	0	127,600	127,600	0
Buildings	0	31,895,402	31,895,402	0
Improvements Other Than Bldgs	0	3,745,700	3,745,700	953,500
Bass Pro Shops - Construction	0	36,763,937	36,763,937	1,038,309
Debt Issuance Cost	0	754,473	754,473	491,700
Interest	0	1,077,459	1,077,459	1,708,745
Debt Service	0	1,831,932	1,831,932	2,200,445
EDC Fund Balance	0	0	0	1,000,000
Other Finan Uses-Transfer	0	0	0	1,000,000
DEVELOPMENT CORPORATION HARLINGEN, INC. FUND TOTAL	3,740,171	44,551,188	44,551,188	8,232,763

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION

MISSION STATEMENT

The mission of the Harlingen Economic Development is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

- 1.) The purpose of the Corporation is to create wealth that improves the quality of life for the citizens of Harlingen.
- 2.) The focus of the Corporation will be the creation of "primary" (sometimes called "basic") employment opportunities.
 - Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money circulates (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.
 - Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
 - Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.
 - Potential new firms and existing businesses that consider expansion will be treated equally.
 - Priority will be given to corporate headquarters operations due to the added value these firms bring to a community.
- 3.) A secondary focus of the Corporation will be the recruitment of new, larger-scale retail development.
 - New retailers generate property and sales tax revenue for the City.
 - A broad range of retail opportunities adds to quality of life of the City.
- 4.) The Corporation will support new and expanding small business through a variety of Federal, State, and local economic development initiatives and partnerships as available.
- 5.) While building a better community is important and requires the effort of a number of organization, groups and institutions, the focus of the Development Corporation will be "marketing" and "deal making." "Product development" activities will be conducted by others.

GOALS AND OBJECTIVES 2011-2012

CAPACITY BUILDING PROJECTS

GOAL: INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES.

- Continue to promote the University Articulation and Career Center as a means to address the need for better access to higher education for Harlingen residents.
- Continue to support the training and placement activities of VIDA.
- Support the Tech Prep Program, including programs of study, summer internship programs for Harlingen CISD teachers, Labor Market Report, and the Career Expo.

JOB CREATING PROJECTS

GOAL: LEAD IN THE EFFORT TO CREATE AT LEAST 500 JOBS.

- Using the "Guiding Principles" of the HEDC, lead in the recruitment of new business and the expansion of existing business.

- Implement a plan to create new "primary" jobs through the retention and expansion of existing business and the recruitment of new business.
- Provide assistance to firms that create "non-primary" jobs.

GOAL: RETAIN EXISTING BUSINESSES AND ENCOURAGE THEIR EXPANSION
PUBLISH A DIRECTORY OF LOCAL MANUFACTURERS AND MAJOR EMPLOYERS ANNUALLY.

- Perform annual review of information on basic employers (industrial, distribution, administrative services, health services, information technology and research and development) and other major employers in Harlingen to insure proper information is available.
- Maintain information on businesses that provide services to local industries.
- Prepare a directory of industrial and major employers for internal use and publish a list of major employers on the web site.

WORK REGULARLY WITH LOCAL EMPLOYERS.

- Call on at least thirty (30) local firms to promote expansion and determine areas of need.
- Call on the corporate headquarters of one local branch operation.
- Use the Existing Industry Visit Survey to verify company information, determine areas of company interest/concern and determine expansion potential.
- Maintain information on programs and assistance available to local employers.
- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Develop a list of suppliers or customers of existing industry that might be recruited.
- Manage the activities of the Harlingen Manufacturers Association.

GOAL: RECRUIT NEW PRIMARY BUSINESS AND INDUSTRY TO CREATE JOBS AND GENERATE NEW INCOME

DEVELOP A DIRECT MARKETING PROGRAM TO REACH TARGET FIRMS.

- Maintain a database of at least five hundred (500) firms within target industry categories.
- Maintain a list of one hundred (100) regional and national firms involved in site location for their clients.
- Maintain a list of three hundred (300) regional and national industrial and commercial realtors.
- Develop a semi-annual direct mail marketing campaign to target industries, site location consultants and the industrial and commercial real estate community.
- Participate in CoreNet and the International Asset Management Council to access real estate executives of national firms and consultants involved in site selection.

MARKET THE AREA ON THE INTERNET.

- Update the web site to accurately depict the attractiveness of Harlingen to new and expanding business.
- Participate in Fast Facility, Site Location Partnership, LoopNet, Site Selection Network and other Internet sites used by site selectors and clients.
- Establish a method to upload client proposals to a secure web site.
- Insure that all information provided over these sites is current, factual and easy to access.
- Conduct a program of "search engine optimization" to insure proper positioning of HEDC website.

MARKET HARLINGEN TO MAQUILADORAS AND MEXICAN NATIONALS

- Develop contact information for firms currently located near the border in Mexico.

- Initiate direct contact to inform these firms of the advantages of a Harlingen location.
- Develop relationships with economic development officials in Mexico to promote Harlingen as a location.
- Develop and implement a program to market Harlingen to Mexican nationals as a location for their business or residence.

PARTICIPATE IN MARKETING EFFORTS OF ECONOMIC DEVELOPMENT ALLIES.

- Meet regularly with the Governor's Office of Economic Development, Rio South Texas, utilities and others to review current marketing activities, discuss current business prospects, plan future activities and provide updates on local marketing activities.
- Participate in marketing activities of TexasOne, Team Texas, Rio South Texas and other allies.
- Provide current information on available buildings and sites to allies.

DEVELOP AN ADVERTISING PROGRAM TO GENERATE PROSPECTS.

- Place advertisement in major site selection magazines (such as Area Development; Site Selection Handbook; Business Facilities; Expansion Management; Business Xpansion Journal; Trade & Industry Development, Texas Wide Open for Business, etc.).
- Place advertisements in Reynosa and Matamoros Industrial Maps, Valley Business Report and RGVisions to raise regional awareness.
- Research advertising opportunities in target industries and participate as appropriate.

GOAL: RECRUIT NEW RETAIL DEVELOPMENT

- Finish construction and Open Bass Pro Shops.
- Promote Cameron Crossing project and other Harlingen retail locations.
- Gather information on the strength and advantages of the Harlingen area market for retail development.
- Prepare marketing materials that outline the strengths and advantages of Harlingen for retail and service firms.
- Develop a local team to help market Harlingen to retailers and developers.
- Participate in International Conference of Shopping Centers trade shows.
- Conduct direct mail and personal follow up activities to potential developers and retailers.

GOAL: PROVIDE ONE-STOP RESOURCE FOR ECONOMIC DEVELOPMENT INFORMATION ON HARLINGEN

DEVELOP PROGRAMS AND PROVIDE INFORMATION ON LOCAL ASSISTANCE AND RESOURCES.

- Support efforts to streamline the permitting process to assist clients.
- Catalogue assistance available to business.
- Through the Small Business Committee, maintain current information on programs and assistance through the Small Business Development Center, Small Business Administration, City of Harlingen, Area and Hispanic Chambers of Commerce, Downtown Development District, Convention and Visitor's Bureau and other organizations.
- Develop and publish a "Guide for Small Business in Harlingen."
- Develop an "interest rate buy-down program" through Accion Texas to provided financial assistance to new or expanding businesses.
- For "non-primary" firms (retail and services), provide detailed demographic and market analysis; assistance in real estate and financing options; information on sources of assistance; and information on local permitting procedures.

DEVELOP FACTUAL INFORMATION TO USE WHEN WORKING WITH CLIENTS.

- Publish and continually update a "fact book" that includes detailed information on population, labor force, transportation, utilities, government, taxes and incentives, education, training, and community facilities and services to serve as the basis for prospect presentations.
- Maintain a database (including photos and maps) and detailed information on available sites and buildings.
- Maintain information in a printed format, on an Internet home page, in specific prospect proposals on the Internet and in Microsoft PowerPoint presentations.

PLAN FOR FUTURE PROPERTY NEEDS.

- Begin planning for development of the 434 acre Industrial AirPark as a first class business and industrial park, including site layout, streets and utilities.
 - Participate in the "Certified Sites Program" of the Rio South Texas Economic Council.
 - Research development of a first class, 100,000 square foot "shell building" to increase client activity.
- Continually search for new sites and buildings to add to the existing inventory.
- Manage the activities of the Harlingen Industrial Foundations, Inc. (HIFI)
- Provide input regarding zoning issues in order to protect future business/industrial areas.
- Support a program of the City of Harlingen to assess the condition and development/redevelopment potential of commercial and industrial property in the Original Townsite of Harlingen.

GOAL: IMPROVE THE IMAGE OF HARLINGEN

- Continue to update and improve the HEDC website.
- Promote to the news media (local, regional, and national) local efforts and successes, particularly in the area of economic development.
- Issue four (4) press releases.
- Publish an annual progress report.

GOAL: FOSTER REGIONAL RELATIONSHIPS FOR ECONOMIC DEVELOPMENT

- Continue membership in the Rio South Texas Economic Council as a means to generate more prospect activity for the region.
- Continue working with the Rio Tech Fund to spur technology-based entrepreneurship on a regional level.
- Continue participation in the Matamoros-Reynosa Overseas Security Advisory Council to provide information to U.S. firms doing business in Mexico.

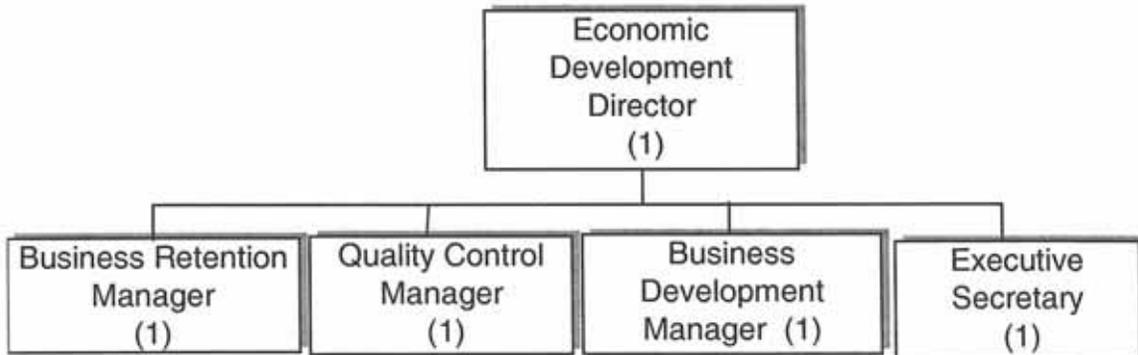
GOAL: INCREASE USE OF THE FREE TRADE BRIDGE AS A MEANS OF JOB CREATION.

- Work with other bridge partners to resolve issues that hold back growth.
- Work with the State of Tamaulipas and others to encourage improvements on the Mexico side of the border.
- Develop efforts to promote the International Trade Corridor defined by the Los Indios Free Trade Bridge, the Port of Harlingen and Valley International Airport.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Executive Secretary	1	1	\$31,661
Business Retention Manager	1	1	45,770
Business Development Manager	1	1	34,376
Quality Control Manager	1	1	66,683
Economic Development Director	1	1	150,412
Car Allowance			14,296
Fringe Benefits			85,223
Adjustment			32,079
Total	<u>5</u>	<u>5</u>	<u>\$460,500</u>

DEVELOPMENT CORPORATION OF HARLINGEN



CITY OF HARLINGEN

HARLINGEN COMMUNITY IMPROVEMENT BOARD

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Sales Tax	\$1,139,366	\$1,196,961	\$1,196,961	\$1,197,017
Sales Tax	1,139,366	1,196,961	1,196,961	1,197,017
Now	792	400	400	500
Investments	792	400	400	500
TOTAL REVENUES	<u>\$1,140,158</u>	<u>\$1,197,361</u>	<u>\$1,197,361</u>	<u>\$1,197,517</u>
EXPENDITURES:				
Advertising	582	0	0	0
Centennial Park	172,744	0	0	0
TSTC Articulation Center	0	0	700,000	0
TX Dot 25th Street Trail	0	0	524,762	0
Unallocated (Special Projects)	0	1,197,361	672,599	1,197,017
TOTAL EXPENDITURES	<u>\$173,326</u>	<u>\$1,197,361</u>	<u>\$1,897,361</u>	<u>\$1,197,017</u>
Excess Revenues Over/(Under) Expenditures	966,832	0	(700,000)	500
Fund Balance Beginning of Year	404,137	1,370,969	1,370,969	670,969
END OF YEAR FUND BALANCE	<u>\$1,370,969</u>	<u>\$1,370,969</u>	<u>\$670,969</u>	<u>\$671,469</u>

The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

INFRASTRUCTURE FUND

**CITY OF HARLINGEN
INFRASTRUCTURE FUND**

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Infrastructure Assessment	\$267,725	\$255,000	\$255,000	\$260,000
Other	267,725	255,000	255,000	260,000
NOW Interest	183	100	100	100
Investments	183	100	100	100
TOTAL REVENUES	\$267,908	\$255,100	\$255,100	\$260,100
EXPENDITURES:				
Street Materials	\$63,150	\$18,100	\$18,100	\$154,500
Supplies - General	63,150	18,100	18,100	154,500
Maintenance - Buildings	0	45,000	45,000	0
Service & Charges - Maintenance	0	45,000	45,000	0
Reseal & Overlay	19,683	30,000	30,000	0
Street Improvements	19,683	30,000	30,000	0
Other than Buildings	105,005	0	0	0
Capital Outlay	105,005	0	0	0
TOTAL STREET MAINTENANCE	\$187,838	\$93,100	\$93,100	\$154,500
Buildings	44,062	108,464	108,464	105,000
Capital Outlay	44,062	108,464	108,464	105,000
TOTAL PARKS	\$44,062	\$108,464	\$108,464	\$105,000
TOTAL EXPENDITURES	\$231,900	\$201,564	\$201,564	\$259,500
Excess Revenues Over/(Under) Expenditures	36,008	53,536	53,536	600
Fund Balance Beginning of Year	172,498	208,506	208,506	262,042
END OF YEAR FUND BALANCE	\$208,506	\$262,042	\$262,042	\$262,642

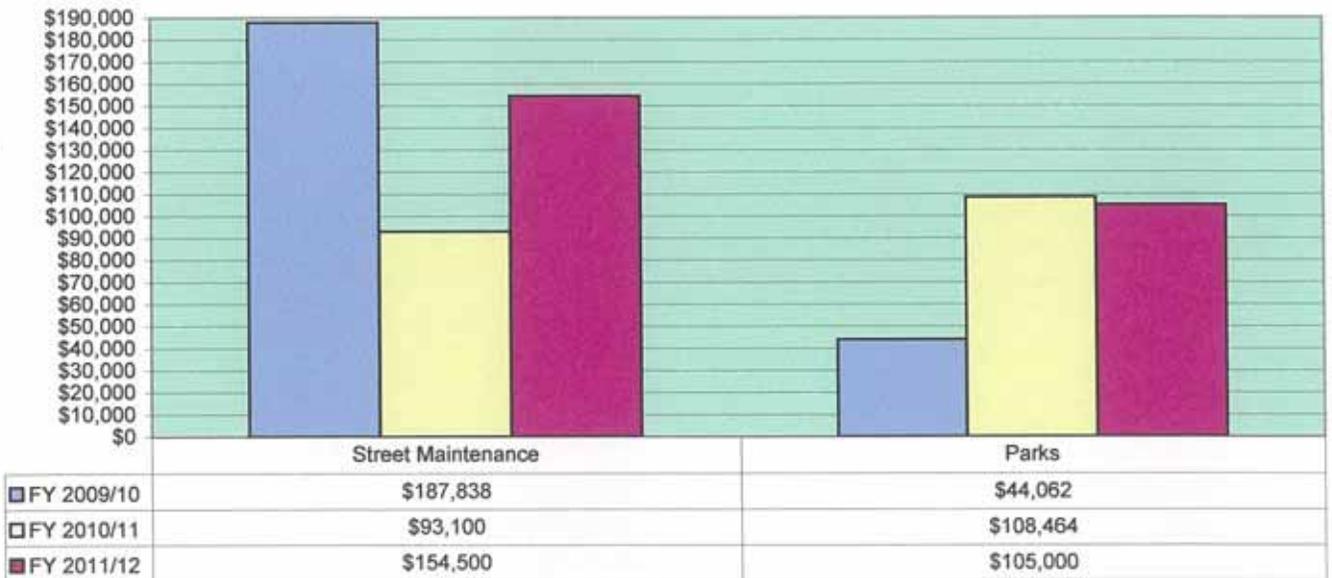
The Infrastructure Fund was added to the Budget for fiscal year 2004-2005 to fund the maintenance of the City's existing infrastructure. Several facilities have become more difficult to maintain. These areas include parks, restrooms, street signs, seal coating, street materials, etc. The fund is financed from a special assessment on the Sanitation bill as a separate monthly line item and is estimated at \$260,000 for fiscal year 2011-2012.

Infrastructure Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Infrastructure Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

TAB 6 - DEBT SERVICE FUND

DEBT SERVICE FUND

Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

**CITY OF HARLINGEN
DEBT SERVICE FUND**

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Current Property Taxes	\$3,969,515	\$3,974,329	\$3,974,329	\$3,545,039
Delinquent Property Taxes	<u>132,062</u>	<u>160,000</u>	<u>160,000</u>	<u>125,000</u>
Property	4,101,577	4,134,329	4,134,329	3,670,039
TexPool	1,904	1,000	1,000	500
NOW Account	<u>345</u>	<u>400</u>	<u>400</u>	<u>352</u>
Investments	2,249	1,400	1,400	852
Petition Paving	<u>0</u>	<u>104,415</u>	<u>104,415</u>	<u>0</u>
Transfer From	0	104,415	104,415	0
TOTAL REVENUES	<u>\$4,103,826</u>	<u>\$4,240,144</u>	<u>\$4,240,144</u>	<u>\$3,670,891</u>
EXPENDITURES:				
Principal	\$2,150,000	\$2,285,000	\$2,285,000	\$1,865,000
Interest	1,872,283	1,953,136	1,953,136	1,777,891
Bond Paying Agent Fees	2,000	2,000	2,000	3,000
Miscellaneous	10,635	0	0	25,000
Transfers to other funds	<u>49,682</u>	<u>0</u>	<u>0</u>	<u>0</u>
	4,084,600	4,240,136	4,240,136	3,670,891
TOTAL EXPENDITURES	<u>\$4,084,600</u>	<u>\$4,240,136</u>	<u>\$4,240,136</u>	<u>\$3,670,891</u>
Excess Revenues Over/(Under) Expenditures	19,226	8	8	0
Fund Balance Beginning of Year	<u>495,882</u>	<u>515,108</u>	<u>515,108</u>	<u>515,116</u>
END OF YEAR FUND BALANCE	<u>\$515,108</u>	<u>\$515,116</u>	<u>\$515,116</u>	<u>\$515,116</u>

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN

LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 2011 the 2010 Tax Rate is \$0.588827 per \$100 Assessed Valuation.

Taxable Assessed Valuation	\$2,696,242,041
Limited on amount designated for Debt Service	<u>X\$2.50 per 100</u>
Legal property tax levy limit	<u>\$67,406,051</u>
Estimated amount budgeted for general obligation Debt Service during the fiscal year 2011-2012	<u>\$3,670,891</u>

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

The City will not utilize long-term debt to finance recurring maintenance and operating costs.

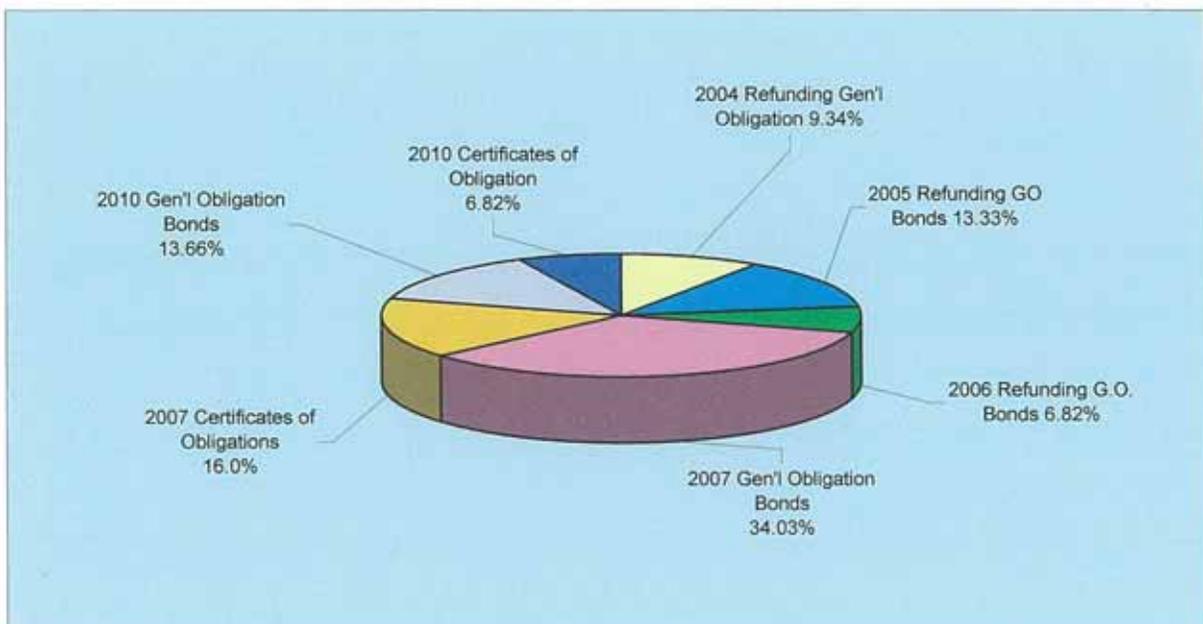
The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

CITY OF HARLINGEN

DEBT SERVICE SCHEDULE

This fund was established to accumulate monies for the retirement of the City's bonded indebtedness. Of the City of Harlingen's \$0.588827 tax rate, \$0.138401 is allocated to the retirement of long term debt.

	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
2001 Certificates of Obligation	323,448	0	0	0
2002 Refunding G. O. Bonds	182,748	0	0	0
2004 Refunding G. O. Bonds	341,066	335,941	335,941	340,166
2005 Refunding G. O. Bonds	485,218	490,936	490,936	485,752
2006 General Obligation Bonds	248,398	248,591	248,591	248,435
2007 General Obligation Bonds	1,657,438	1,715,037	1,715,037	1,239,838
2007 Certificates of Obligation	783,969	814,069	814,069	582,669
2010 Refunding G. O. Bonds	0	421,395	421,395	497,775
2010 Certificates of Obligation	0	107,751	107,751	248,256
Fiscal Agent Fees	2,000	2,000	2,000	3,000
	<u>\$4,024,283</u>	<u>\$4,135,721</u>	<u>\$4,135,721</u>	<u>\$3,645,891</u>



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN
DEBT REQUIREMENT SUMMARY 2011-2012

	<u>OUTSTANDING PRINCIPAL 10/1/2011</u>	<u>CURRENT PRINCIPAL</u>	<u>INTEREST REQUIREMENT</u>	<u>OUTSTANDING PRINCIPAL 10/1/2012</u>	<u>MATURITY DATE</u>
2004 Refunding G. O. Bonds	3,410,000	210,000	130,166	3,200,000	2/15/2024
2005 Refunding G. O. Bonds	4,180,000	335,000	150,752	3,845,000	2/15/2025
2006 General Obligation Bonds	2,760,000	140,000	108,435	2,620,000	2/15/2026
2007 Certificates of Obligation	19,800,000	405,000	834,838	19,395,000	2/15/2027
2007 General Obligation Bonds	9,640,000	175,000	407,669	9,465,000	2/15/2027
2010 Refunding G.O. Bonds	2,170,000	455,000	42,775	1,715,000	2/15/2016
2010 Certificates of Obligation	3,090,000	145,000	103,256	2,945,000	2/15/2030
	<u>\$45,050,000</u>	<u>\$1,865,000</u>	<u>\$1,777,891</u>	<u>\$43,185,000</u>	

CITY OF HARLINGEN
DEBT SERVICE REQUIREMENTS TO MATURITY
BY FISCAL YEAR
SOURCE OF FUNDING - PROPERTY TAX RATE

FISCAL YEAR ENDING	2004 REFUNDING		2005 REFUNDING		2006 G.O. BONDS		2007 CERTIFICATES OF OBLIGATION	
	G.O. BONDS		G.O. BONDS		BONDS		OF OBLIGATION	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
9/30/2012	210,000	130,166	335,000	150,752	140,000	108,435	405,000	834,838
9/30/2013	215,000	123,630	345,000	139,825	145,000	103,091	465,000	817,438
9/30/2014	220,000	116,559	360,000	128,013	150,000	97,560	535,000	797,438
9/30/2015	230,000	108,791	375,000	115,330	155,000	91,841	600,000	774,738
9/30/2016	240,000	100,209	385,000	101,789	160,000	85,935	810,000	746,537
9/30/2017	245,000	90,993	395,000	87,405	165,000	79,635	1,120,000	707,938
9/30/2018	260,000	81,076	280,000	74,679	175,000	72,835	1,285,000	659,838
9/30/2019	270,000	70,476	295,000	63,643	180,000	66,735	1,335,000	606,603
9/30/2020	280,000	59,336	210,000	53,833	190,000	58,335	1,415,000	549,884
9/30/2021	290,000	47,506	220,000	45,338	195,000	50,513	1,475,000	489,356
9/30/2022	305,000	34,859	230,000	36,194	205,000	42,263	1,540,000	425,288
9/30/2023	315,000	21,411	240,000	26,500	210,000	33,625	1,610,000	357,344
9/30/2024	330,000	7,260	250,000	16,300	220,000	24,595	1,680,000	285,375
9/30/2025	0	0	260,000	5,525	230,000	15,088	1,760,000	209,025
9/30/2026	0	0	0	0	240,000	5,100	1,840,000	128,025
9/30/2027	0	0	0	0	0	0	1,925,000	43,313
	<u>\$3,410,000</u>	<u>\$992,272</u>	<u>\$4,180,000</u>	<u>\$1,045,126</u>	<u>\$2,760,000</u>	<u>\$934,587</u>	<u>\$19,800,000</u>	<u>\$8,432,976</u>

FISCAL YEAR ENDING	2007 G.O. BONDS		2010 REFUNDING G.O. BONDS		2010 CERTIFICATES OF OBLIGATION		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
9/30/2012	175,000	407,669	455,000	42,775	145,000	103,256	1,865,000	1,777,891	3,642,891
9/30/2013	205,000	400,069	465,000	33,575	85,000	100,956	1,925,000	1,718,584	3,643,584
9/30/2014	240,000	391,169	465,000	24,275	150,000	98,606	2,120,000	1,653,620	3,773,620
9/30/2015	270,000	380,969	480,000	13,625	130,000	95,481	2,240,000	1,580,775	3,820,775
9/30/2016	365,000	368,269	305,000	3,813	135,000	92,169	2,400,000	1,498,721	3,898,721
9/30/2017	510,000	350,769	0	0	140,000	88,381	2,575,000	1,405,121	3,980,121
9/30/2018	590,000	328,769	0	0	145,000	84,106	2,735,000	1,301,303	4,036,303
9/30/2019	615,000	304,284	0	0	145,000	79,756	2,840,000	1,190,496	4,030,496
9/30/2020	715,000	276,853	0	0	150,000	75,144	2,960,000	1,073,385	4,033,385
9/30/2021	745,000	246,275	0	0	155,000	69,994	3,080,000	948,982	4,028,982
9/30/2022	775,000	213,975	0	0	160,000	64,481	3,215,000	817,060	4,032,060
9/30/2023	810,000	179,788	0	0	170,000	58,494	3,355,000	677,161	4,032,161
9/30/2024	845,000	143,584	0	0	175,000	52,025	3,500,000	529,139	4,029,139
9/30/2025	885,000	105,188	0	0	180,000	45,144	3,315,000	379,969	3,694,969
9/30/2026	925,000	64,463	0	0	190,000	37,744	3,195,000	235,331	3,430,331
9/30/2027	970,000	21,825	0	0	195,000	30,044	3,090,000	95,181	3,185,181
9/30/2028	0	0	0	0	205,000	22,044	205,000	22,044	227,044
9/30/2029	0	0	0	0	215,000	13,509	215,000	13,509	228,509
9/30/2030	0	0	0	0	220,000	4,538	220,000	4,538	224,538
	<u>\$9,640,000</u>	<u>\$4,183,916</u>	<u>\$2,170,000</u>	<u>\$118,063</u>	<u>\$3,090,000</u>	<u>\$1,215,872</u>	<u>\$45,050,000</u>	<u>\$16,922,811</u>	<u>\$61,972,811</u>

CITY OF HARLINGEN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL GOVERNMENTAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE BOND PAYMENTS</u>	<u>TOTAL GENERAL FUND OPERATING EXPENDITURES</u>	<u>RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES</u>
2001	1,795,000	948,579	2,743,579	24,699,049	11.11%
2002	1,930,000	1,012,795	2,942,795	25,709,348	11.45%
2003	2,300,000	737,391	3,037,391	26,610,817	11.41%
2004	2,405,000	653,404	3,058,404	27,714,372	11.04%
2005	2,685,000	802,330	3,487,330	28,539,095	12.22%
2006	2,870,000	793,169	3,663,169	29,269,815	12.52%
2007	2,982,143	736,824	3,718,967	32,981,314	11.28%
2008	1,278,242	2,512,367	3,790,609	33,911,019	11.18%
2009	1,960,000	1,944,969	3,904,969	35,217,149	11.09%
2010	2,150,000	1,872,283	4,022,283	35,789,337	11.24%
2011	2,285,000	1,848,721	4,133,721	36,854,918	11.22%
2012	1,865,000	1,777,891	3,642,891	35,954,635	10.13%

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TAB 7 - CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities by the City of Harlingen, including those financed by special assessments. The City has the following Capital Projects Funds:

Capital Improvement Fund is provided to account for receipts and expenditures of monies received for the construction of major capital improvements by the City of Harlingen.

Petition Paving Fund is used to account for the construction and financing of certain public improvements, which are to be paid wholly or in part by special assessments levied against benefited property.

Street Improvement Fund is provided for the purpose of street improvements for the City.

General Obligation Bond Projects Fund is used to account for the proceeds from the issuance of General Obligation Bonds and Certificates of Obligation.

CAPITAL IMPROVEMENT FUND

CITY OF HARLINGEN
CAPITAL IMPROVEMENT FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
TexPool	\$120	\$0	\$0	\$0
NOW Account	125	0	0	0
Investments	245	0	0	0
TOTAL REVENUES	<u>\$245</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
EXPENDITURES:				
Contract Labor	50,888	0	0	0
Services & Charges - Main	50,888	0	0	0
Miscellaneous	159,329	0	0	0
Capital Outlay	159,329	0	0	0
Improvements	132,778	0	0	0
Capital Outlay	132,778	0	0	0
TOTAL EXPENDITURES	<u>\$342,995</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess Revenues Over/(Under) Expenditures	(342,750)	0	0	0
Fund Balance Beginning of Year	258,635	(84,115)	(84,115)	(84,115)
END OF YEAR FUND BALANCE	<u>(\$84,115)</u>	<u>(\$84,115)</u>	<u>(\$84,115)</u>	<u>(\$84,115)</u>

The Capital Improvement Fund was used to account for the construction of major capital improvements by the City of Harlingen. The funding for Capital Improvements is now largely done through General Obligation Bond Series and Certificates of Obligation.

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PETITION PAVING FUND

CITY OF HARLINGEN

PETITION PAVING FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
CD'S	8,657	4,200	4,200	3,000
TexPool Investments	980	0	0	350
NOW Interests	95	100	100	25
Investments	<u>9,732</u>	<u>4,300</u>	<u>4,300</u>	<u>3,375</u>
TOTAL REVENUES	<u>\$9,732</u>	<u>\$4,300</u>	<u>\$4,300</u>	<u>\$3,375</u>
EXPENDITURES:				
Street Materials	<u>0</u>	<u>90,000</u>	<u>90,000</u>	<u>0</u>
Street Maintenance	0	90,000	90,000	0
Street Materials	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>
Street Cut Repairs	0	20,000	20,000	0
General Fund	0	235,016	235,016	0
To 2010 CO Project	0	100,000	100,000	0
Debt Service	<u>0</u>	<u>104,415</u>	<u>104,415</u>	<u>0</u>
Transfers to Other Funds	0	439,431	439,431	0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$549,431</u>	<u>\$549,431</u>	<u>\$0</u>
Excess Revenues Over/(Under) Expenditures	9,732	(545,131)	(545,131)	3,375
Fund Balance Beginning of Year	<u>579,748</u>	<u>589,480</u>	<u>589,480</u>	<u>44,349</u>
END OF YEAR FUND BALANCE	<u>\$589,480</u>	<u>\$44,349</u>	<u>\$44,349</u>	<u>\$47,724</u>

The Petition Paving Fund is used to account for the construction and finance of certain public improvements, which are to be paid for wholly or in part by special assessments levied against benefited property. Under the Charter of the City of Harlingen and the State of Texas, the City is able to collect part of the costs incurred when constructing or reconstructing streets and drainage within the City limits. At this time, the City collects one third of the contract cost of a new roadway from the abutting property owners.

Therefore, at any cross section of the roadway, it is possible to collect up to two thirds of the cost. Owners on each side of the roadway pay one third each and the

City pays for the middle third. Drainage costs incurred in the new roadway are not assessed. Property owners can pay the total assessment in one lump sum or can take up to four years to repay at an annual interest rate of eight percent (8%). The main difference is due to transfers to the General and Debt Service Funds.

STREET IMPROVEMENT FUND

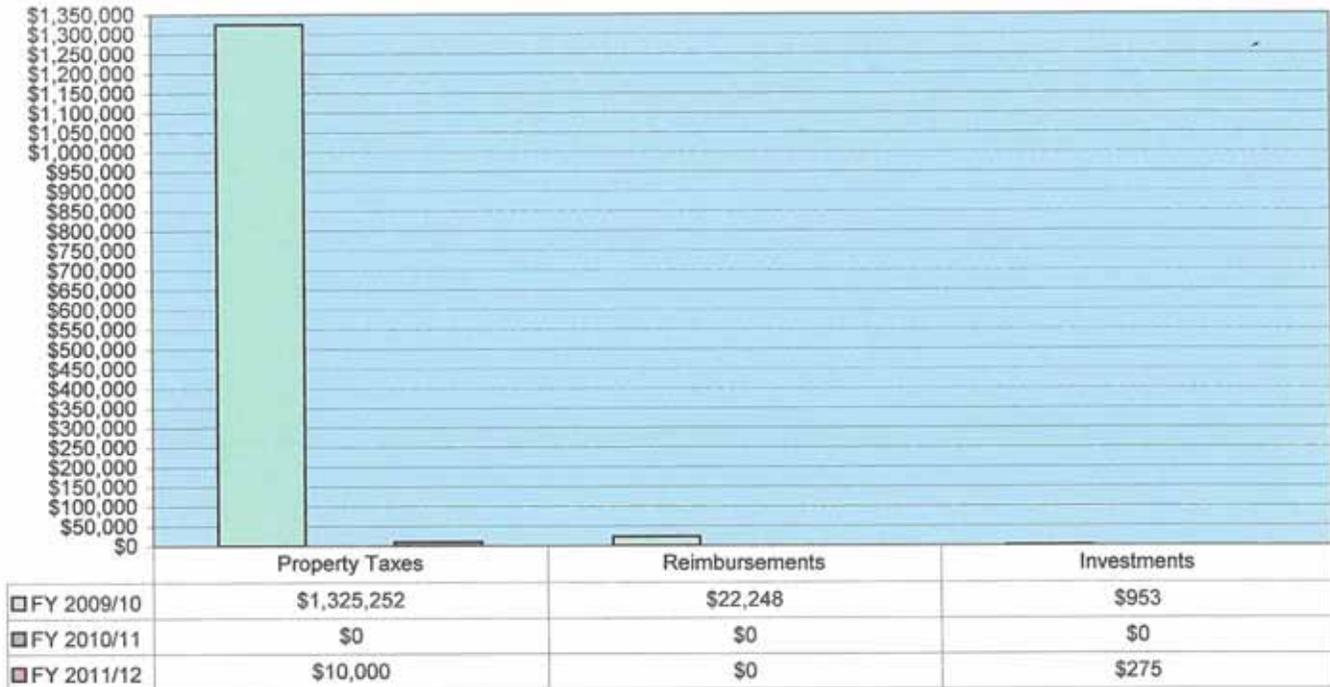
CITY OF HARLINGEN
STREET IMPROVEMENT FUND

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Current Taxes	\$1,287,050	\$0	\$0	\$0
Delinquent Taxes	38,202	0	0	10,000
Property	1,325,252	0	0	10,000
For Street Maintenance	22,248	0	0	0
Reimbursements	22,248	0	0	0
TexPool Investments	639	0	0	200
NOW Interests	314	0	0	75
Investments	953	0	0	275
TOTAL REVENUES	<u>\$1,348,453</u>	<u>\$0</u>	<u>\$0</u>	<u>\$10,275</u>
EXPENDITURES:				
Reseal & Overlay Program	1,171,580	0	0	0
Transfer to Other Funds	0	173,000	173,000	0
TOTAL EXPENDITURES	<u>\$1,171,580</u>	<u>\$173,000</u>	<u>\$173,000</u>	<u>\$0</u>
Excess Revenues Over/(Under) Expenditures	176,873	(173,000)	(173,000)	10,275
Fund Balance Beginning of Year	323,796	500,669	500,669	327,669
END OF YEAR FUND BALANCE	<u>\$500,669</u>	<u>\$327,669</u>	<u>\$327,669</u>	<u>\$337,944</u>

Each year the City of Harlingen selects and overlay streets in need of repair. Repairs are done in the form of a 1.5" layer of asphalt material over the existing roadway to improve the road surface and extend the life of the street. Funding for the overlay program comes from the Street Improvement Fund, Infrastructure Fund, and the Community Development Block Grant (CDBG) Funds.

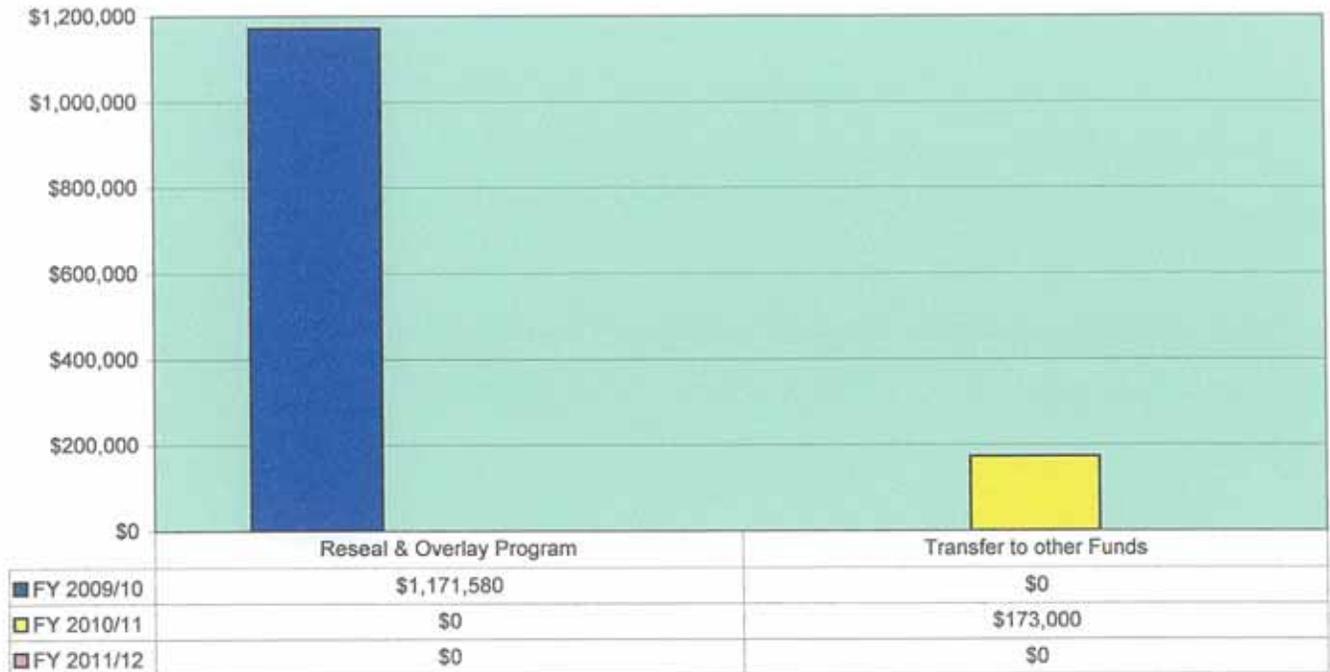
Since fiscal year 2006-07 a tax levy is calculated separately from the General Fund to deposit money directly into the Street Improvement Fund from property taxes. In fiscal year 2011-12 the city is proposing to overlay more than 6.5 miles (nearly 15 lane miles equal to 124,400 square yards) of roadways, including those streets eligible for CDBG funding. The proposed list represents approximately 2.5% of the total city-owned streets in Harlingen.

Street Improvement Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Street Improvement Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

GENERAL OBLIGATION BONDS AND
CERTIFICATES OF OBLIGATION
SERIES

GENERAL OBLIGATION BONDS AND CERTIFICATE OF OBLIGATION SERIES

2001 Certificates of Obligation

The City of Harlingen issued the 2001 Combination Tax and Revenue Certificates of Obligation in July 2001 in the principal amount of \$3,000,000 for the constructing, improving, and equipping the City's Parks (the Birding Center); improving and renovating the City's baseball stadium, known as Giants Field, including purchasing and installing seating and backstop; and acquiring a fire truck; improving City streets; and for paying legal, fiscal, and engineering fees in connection with these projects.

2002 General Obligation Refunding Bonds

2002 General Obligation Refunding Bonds in the amount of \$5,705,000 were issued in October 2002 to advance refund a portion of the City's outstanding debt in order to lower the overall debt service requirement of the City and to pay the costs associated with the issuance of the bonds. Included were \$2,735,000 of the 1992 General Obligation Bonds, \$1,225,000 of the 1993 General Obligation Bonds, and \$1,420,000 of the 1995 Certificate of Obligation.

2004 General Obligation Bonds

The City of Harlingen issued the 2004 Qualified Tax Exempt General Obligation Bonds in January 2004 for the purpose of acquiring, constructing and improving City streets, including drainage and sidewalk improvements and the relocation of a railroad right-of-way in connection therewith, constructing and including City drainage improvements, and constructing and improving a Fire Station together with Fire Department equipment, and to pay the costs of issuance with the Bonds.

Street improvements are Vinson Avenue, Sam Houston, Dixieland Road, and Treasure Hills Boulevard. The Vinson Avenue project begins on 7th Street and ends on 25th Street. The improvements are necessary to improve increased traffic circulation in that area. The Sam Houston Improvement Project consisted of extending Sam Houston Street from Business 77 south to Hale Avenue. The 0.82-mile extension was necessary to alleviate traffic congestion on Ed Carey Drive and to provide an alternate route that connected to U.S. Expressway 77/83. Sam Houston was widened to a 48' BB Street from Hale Avenue north to Business 77. This project was a joint venture between the City and the Texas Department of Transportation. The Dixieland Road Project extends Dixieland Road from Garret Road south across the Arroyo to Rangerville Road. The extension is necessary to provide a connection from Rangerville Road to the northwest side of town. This project will be a joint venture between the City of Harlingen and the Texas Department of Transportation.

Infrastructure Projects are the Downtown Drainage Project and the Railroad Relocation Project. The Downtown Drainage consists of tying the existing storm sewer system into larger storm sewer trunk lines in the downtown area to carry runoff east to an open ditch by Business 77 and Jefferson Street. The drainage improvements are necessary to stop water from entering buildings during heavy storms. The Railroad Relocation Project involves the development of an environmental assessment for the relocation of the existing Union Pacific Railroad tracks between Orphanage Road and San Benito to a new alignment in the northwest quadrant of Cameron County. The proposed realignment starts on Orphanage Road and continues east to utility overhead transmission line feeding into Harlingen and then south until it intersects the east and west Union Pacific line in the general vicinity of Farm-to-Market 106.

The Neighborhood Revitalization Strategy Sidewalks starts with the first phase of the project adding 6.75 miles of sidewalks linking schools, neighborhoods, downtown shopping and park facilities.

2005 General Obligation Bonds

The City of Harlingen issued the 2005 Qualified Tax Exempt General Obligation Bonds in February 2005 for the purpose of acquiring, constructing, and improving City streets, including drainage and sidewalk improvements and the relocation of a railroad right-of-way; constructing and improving a fire station together with related fire department equipment; refund a portion of the City's outstanding general obligation debt for the purpose of lowering the debt service requirements; and paying legal, fiscal and engineering fees in connection with these projects.

2006 General Obligation Bonds

The City of Harlingen issued the 2006 Qualified Tax Exempt General Obligation Bonds in May 2006 for the purposes of acquiring, constructing, and improving City streets, including drainage and sidewalk improvements; relocating the railroad right-of-way; improving a fire station; and paying legal, fiscal and engineering fees in connection with these projects.

2007 General Obligation Bonds

The City of Harlingen issued the 2007 Qualified Tax Exempt General Obligation Bonds in April 2007 for the purpose of acquiring, constructing and improving City streets, including drainage and sidewalk improvements; relocating railroad right-of-way; improving a fire station; and paying the costs of the issuance of the Bonds.

2007 Certificates of Obligation

The City of Harlingen issued the 2007 Combination Tax and Revenue Certificates of Obligation in April 2007 for the purpose of acquiring, constructing, and equipping a new police/municipal court building facility and fire station; constructing, improving and equipping municipal park facilities; constructing, improving and repairing City streets together with drainage, traffic and street signalization improvements; and the development of a comprehensive drainage study; improving and equipping the Municipal Auditorium with a Fly System; and paying the costs associated with the issuance of the Certificates.

2010 General Obligation Refunding Bonds

General Obligation Refunding Bonds in the amount of \$2,540,000 were issued in 2010 to advance refund a portion of the City's outstanding debt in order to lower the overall debt service requirement of the City and to pay the costs associated with the issuance of the bonds. Included were \$1,665,000 of the 2001 Certificate of Obligation and \$845,000 of the 2002 General Obligation Refund Bond.

2010 Certificates of Obligation

2010 Certificates of Obligation in the amount of \$3,090,000 were issued in 2010 for the purpose of construction and improvements to City streets, for the extension of Dixieland Road from Harrison to Spur 54, including drainage improvements, street lights, railroad crossing, and irrigation ditch in connection with the extension of Dixieland Road improvements and extensions to the City's water and sewer infrastructure, and improvements to the City's Tony Butler Golf Course; and paying legal, fiscal, and engineering fees in connection with these projects, and also for paying the costs associated with the issuance of the Certificates.

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2011**

Fund Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds
						Fund Bal	Bonds	Grants		
2004 G.O. Bond Fund										
Fire Department										
302 FD2403	Fire Station 4 Property (Land&Bldg)	150,000	150,000	319,377	(169,377)	150,000			0	0
302 FD2403	Fire Station 4 Design & Engineering	154,500	154,500	118,962	35,538	154,500			35,538	35,538
302 FD2404	Fire Dept. Radio Equipment	240,500	240,500	237,282	3,218	239,275			3,218	3,218
	Total Fire Department	545,000	545,000	675,621	(130,621)	0	543,775	0	0	0
Planning & Development										
302 PL2201	Pedestrian Linkage Project	222,180	222,180	218,882	3,298		222,180		3,298	3,298
Public Works										
302 PW2201	Brazil/Chester Park Road Extensior	0	0	240	(240)				0	0
302 PW2251	Sam Houston Street Extension	636,000	636,000	268,213	367,788		636,000		116,748	116,748
302 PW2252	Dixieland Drive	488,654	488,654	724,941	(236,287)		488,654		0	0
302 PW2253	Grimes Road	0	0	320	(320)				0	0
302 PW2254	Loop 499	0	0	480	(480)				0	0
302 PW2301	Treasure Hills	475,136	475,136	147,206	327,930		475,136		327,930	327,930
302 PW2302	Vinson Avenue	318,030	318,030	320,995	(2,965)		318,030		0	0
302 PW2303	Downtown Drainage	1,675,000	1,675,000	2,121,986	(446,986)		1,675,000		0	0
	Total Public Works	3,592,820	3,592,820	3,584,381	8,439	0	3,592,820	0	0	0
	Total 302 Fund	4,360,000	4,360,000	4,478,884	(118,884)	0	4,358,775	0	3,298	3,298
									(128,912)	302 as of 09/30/11
2005 G.O. Bond Fund										
Fire Department										
305 FD2501	Fire Ladder Truck #1	800,000	800,000	799,907	93	800,000			93	93
305 FD2403	Construction of Fire Station 4	800,000	800,000	1,730,322	(930,322)				0	0
305 FD2403	Purchase Furniture Fire Station 4	50,000	50,000	29,181	20,819				50,000	50,000
305 FD2403	Fence & Landscape Fire Station 4	25,000	25,000	0	25,000				25,000	25,000
	Total Fire Department	1,675,000	1,675,000	2,559,410	(884,410)		1,675,000		75,093	75,093
Public Works										
305 PW2303	Downtown Drainage - Advertising	0	0	604	(604)				50,000	50,000
305 PW2303	Downtown Drainage	780,000	780,000	1,827,651	(1,047,651)				0	0
305 PW2406	Railroad Relocation	1,135,000	1,135,000	1,135,000	0				0	0
	Total Public Works	1,915,000	1,915,000	2,963,255	(1,048,255)		1,965,000		(1,048,255)	(1,048,255)
	Total 305 Fund	3,590,000	3,590,000	5,522,664	(1,932,664)	0	3,640,000	0	(973,162)	(973,162)
									(106,056)	305 as of 09/30/11

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2011**

Fund Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds
						Fund Bal	Bonds	Grants		
2006 G.O. Bond Fund										
Fire Department										
306 FD2604	Asbestos Cleanup- Fire Station 4	20,000	20,000	0	20,000		20,000		20,000	20,000
	Total Fire Department	20,000	20,000	0	20,000		20,000		20,000	20,000
Public Works										
306 PW2406	Railroad Relocation	295,000	295,000	295,000	0		295,000		0	0
306 PW2302	Vinson Avenue	1,899,600	1,899,600	1,672,543	227,057		1,899,600		0	0
306 PW2602	Madison Avenue	69,900	69,900	81,742	(11,842)		69,900		0	0
306 PW2603	Tucker Road	465,500	465,500	137,145	328,355		465,500		328,355	328,355
	Total Public Works	2,730,000	2,730,000	2,186,430	543,570		2,730,000		543,570	543,570
	Total 306 Fund	2,750,000	2,750,000	2,186,430	563,570	0	2,750,000	0	563,570	563,570
Cash Available 1,195,901 306 as of 09/30/11										
2007 G.O. Bond Fund										
Fire Department										
307 FD2706	Fire Engine No. 6	240,000	240,000	337,052	(97,052)		361,339		(97,052)	(97,052)
	Total Fire Department	240,000	240,000	337,052	(97,052)		361,339		(97,052)	(97,052)
Public Works										
307 PW2001	Chester Park Rd Phase II	0	0	454,231	(454,231)		297,300		0	0
307 PW2032	Jefferson Street Drainage	0	0	166	(166)		297,300		0	0
307 PW2041	Dixieland Extension (North)	0	0	129,432	(129,432)		297,300		0	0
307 PW2252	Dixieland Drive	0	0	441	(441)		297,300		0	0
307 PW2301	Treasure Hills	0	0	123,276	(123,276)		297,300		0	0
307 PW2406	Railroad Relocation	1,430,000	1,430,000	1,430,000	0		297,300		0	0
307 PW2701	Green Acres Drainage	297,300	297,300	281,668	15,632		297,300		0	0
307 PW2702	7th & Bowie Drainage	415,820	415,820	342,306	73,514		415,820		73,514	73,514
307 PW2703	New Combes Drainage	529,380	529,380	575,675	(46,295)		529,380		0	0
307 PW2704	T Street Construction	139,700	139,700	44,777	94,923		139,700		94,923	94,923
307 PW2707	Dixieland Drive (Phase II)	511,346	511,346	51,296	460,050		511,346		460,050	460,050
307 PW2708	Sidewalk Construction	1,848,697	1,848,697	2,390,260	(541,563)		1,938,697		0	0
307 PW2709	Reconstruction of Existing Sidewalk	901,000	901,000	282,463	618,537		901,000		618,537	618,537
307 PW2710	Matz/New Combes	377,056	377,056	0	377,056		1,426,797		377,056	377,056
307 PW2711	Chester Park	1,917,365	1,917,365	929,545	987,820		867,624		987,820	987,820
307 PW2712	Palm Court Street Overlay	321,064	321,064	160,659	160,405		321,064		160,405	160,405
307 PW2713	Stuart Place Road Overlay	210,000	210,000	82,552	127,448		120,000		127,448	127,448
307 PW2714	Matz/New Combes-Street Overlay	329,519	329,519	330,037	(518)		329,519		0	0
307 PW2715	Dilworth Road	58,200	58,200	40,730	17,470		58,200		17,470	17,470
307 PW2716	Stuart Place Road	1,300,800	1,300,800	293,957	1,006,844		1,300,800		1,006,844	1,006,844
	Total Public Works	10,587,247	10,587,247	7,943,471	2,643,776	0	9,157,247	0	3,924,067	3,924,067
	Total 307 Fund	10,827,247	10,827,247	8,280,524	2,546,723	0	11,302,386	0	3,827,014	3,827,014
Cash Available 2,648,825 307 as of 09/30/11										
TOTAL GENERAL OBLIGATION BONDS		21,527,247	21,527,247	20,468,503	1,058,744					

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2011**

2007 C.O. Project Fund

Fund Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds
						Fund Bal	Bonds	Grants		
398 AD2744	Auditorium Fly System	165,000	165,000	135,836	29,164	165,000	165,000		29,164	29,164
398 FD2749	Fire Dept.-Const./Relocate F.Station	1,650,000	1,650,000	1,325	1,648,675	1,650,000	1,650,000		1,648,675	1,648,675
	Parks									
398 PK2741	Soccer Tournament Complex	4,950,000	4,950,000	5,158,894	(208,894)	4,950,000	4,950,000		(208,894)	(208,894)
398 PK2742	Pendleton Park Tennis Center	825,000	825,000	1,468,370	(643,370)	825,000	825,000		(643,370)	(643,370)
398 PK2771	Pendleton Park Improvements	550,000	550,000	1,133,602	(583,602)	550,000	550,000		(583,602)	(583,602)
	Total Parks	6,325,000	6,325,000	7,760,866	(1,435,866)	6,325,000	6,325,000		(1,435,866)	(1,435,866)
	Public Works									
398 PW2303	Downtown Area Drainage	1,499,792	1,499,792	256,673	1,243,119	1,499,792	1,499,792		1,243,119	1,243,119
398 PW2701	Green Acres Drainage/Construction	378,974	378,974	291,212	87,762	378,974	378,974		87,762	87,762
398 PW2702	7th & Bowie Drainage/Construction	84,739	84,739	69,497	15,241	84,739	84,739		15,241	15,241
398 PW2703	New Combes Drainage/Construction	676,496	676,496	463,641	212,855	676,496	676,496		212,855	212,855
398 PW2745	Traffic Control Safety Lights	165,000	165,000	102,403	62,597	165,000	165,000		62,597	62,597
398 PW2746	Comprehensive Drainage Study	550,000	550,000	454,915	95,085	550,000	550,000		95,085	95,085
398 PW2748	Street Improvements Infrastructure	357,500	357,500	0	357,500	357,500	357,500		357,500	357,500
	Total Public Works	3,712,500	3,712,500	1,638,342	2,074,158	3,712,500	3,712,500		2,074,158	2,074,158
	POLICE/MUNICIPAL COURT									
398 PD2743	Police/Municipal Court	9,900,000	9,900,000	10,230,426	(330,426)	9,900,000	9,900,000		(330,426)	(330,426)
	Total 398 Fund	21,752,500	21,752,500	19,766,795	1,985,705	21,752,500	21,752,500	0	1,985,705	1,985,705

Cash Available

1,836,673 398 as of 09/30/11

2010 C.O. Project Fund

Fund Project #	Project Name	Approved Budget	Cumulative Budget	Actual Expenditures	Variance	FUNDING SOURCES			Cash Avail	Unspent Bonds
						Fund Bal	Bonds	Grants		
310 PW2041	Dixieland Extension (North)	3,050,000	3,050,000	3,062,169	(12,169)	3,050,000	3,050,000		(12,169)	(12,169)
	Total 310 Fund	3,050,000	3,050,000	3,062,169	(12,169)	3,050,000	3,050,000	0	2,149,751	2,149,751

Cash Available

217,946 310 as of 09/30/11

**CAPITAL IMPROVEMENT PROJECTS
AS OF SEPTEMBER 30, 2011**

1999 C.O. Project Fund

Fund	Project #	Project Name	Approved Budget		Actual Expenditures	Variance	FUNDING SOURCES				Cash Avail	Unspent Bonds
			Budget	Cumulative Budget			Fund Bal	Bonds	Grants	Other		
Parks												
399	PK2053	Hunter Park	50,000	50,000	52,288	(2,288)	50,000	50,000			(2,288)	
399	PK2054	Windsor Park	60,000	60,000	63,075	(3,075)	60,000	60,000			(3,075)	
399	PK2055	Bonham Park	50,000	50,000	36,048	13,952	50,000	50,000			13,952	
399	PK2056	Victor Park	270,000	270,000	253,076	16,924	270,000	270,000			16,924	
399	PK2057	Pendleton Park	120,000	120,000	92,014	27,986	120,000	120,000			27,986	
399	PK2058	Sports Complex Park	530,000	530,000	706,481	(176,481)	530,000	530,000			(176,481)	
399	PK2059	Dixieland Park	60,000	60,000	77,417	(17,417)	60,000	60,000			(17,417)	
399	PK2060	McKelvey Park	60,000	60,000	51,137	8,863	60,000	60,000			8,863	
399	PK2061	Parkland Acquisitions	270,000	270,000	102,957	167,043	270,000	270,000			167,043	
		Total Parks	1,470,000	1,470,000	1,434,493	35,507	1,470,000	1,470,000			35,507	
Public Works - Streets												
399	PW9782	Street Maintenance	0	0	23,370	(23,370)	0	0			(23,370)	
399	PW2051	Palm Court Blvd	350,888	350,888	677,427	(326,539)	350,888	350,888			(326,539)	
399	PW2052	Haine Drive Extension	522,559	522,559	472,222	50,337	522,559	522,559			50,337	
399	PW2154	Roosevelt Road	192,547	192,547	192,548	(1)	192,547	192,547			(1)	
399	PW2155	Filmore Drainage	3,959	3,959	3,959	0	3,959	3,959			0	
399	PW2156	Vermont Street	23,207	23,207	23,207	0	23,207	23,207			0	
399	PW2157	Widen FM 801	36,345	36,345	36,345	0	36,345	36,345			0	
399	PW2257	Garrett Road	3,756	3,756	3,756	0	3,756	3,756			0	
399	PW2258	Dixieland Rd. Landscape Improvmts	22,926	22,926	22,926	0	22,926	22,926			0	
399	PW2451	Widen US83 Expwy to Lewis Lane	52,736	52,736	74,047	(21,311)	52,736	52,736			(21,311)	
399	PW2452	Arroyo Bank Erosion	0	0	4,695	(4,695)	0	0			(4,695)	
399	PW2453	Lela Street Sidewalk Construction	0	0	3,000	(3,000)	0	0			(3,000)	
399	PW2455	School Flashers - St. Anthony	0	0	3,537	(3,537)	0	0			(3,537)	
399	PW2456	Paving Roosevelt/Hand	0	0	8,642	(8,642)	0	0			(8,642)	
		Total Public Works - Streets	1,208,923	1,208,923	1,549,682	(340,758)	1,208,923	1,208,923			(340,758)	
		Total 399 Fund	2,678,923	2,678,923	2,984,175	(305,251)	2,678,923	2,678,923	0	0	(305,251)	

Cash Available

399,978 399 as of 09/30/11



**HARLINGEN WATERWORKS SYSTEM
WATER AND WASTEWATER OPERATIONS
PROPOSED CAPITAL EXPENDITURES FOR 2011 - 2012**

DESCRIPTION	COST
<u>Capital Improvement Program</u>	
Wastewater Treatment Plant #2	3,405,000
Effluent Reuse System to Parks & Golf Course	285,000
Eliminate LS #5: 2200 ft of 15" Gravity Sewer Line	256,000
Stuart Place Rd: US 83 to Bus. 83 Utility Relocation	365,000
Clarifier Wiers @ MFR Water Treatment Plant	211,000
Sludge Dewatering Facilities - Downtown Water Plant	536,500
Rehab Filters 7 & 8 - Downtown Water Plant	350,000
Filter Control System - Downtown Water Plant	730,000
SCADA System - Downtown Water Plant	501,500
Elevated Water Storage - West Service Region	280,000
TOTAL CAPITAL IMPROVEMENT PROGRAM	<u>\$6,920,000</u>
<u>Other Capital Outlay</u>	
Gear Boxes, Aerator Mixers	195,000
Wastewater Lift Station Pumps (Replacements)	95,000
Vac-Con Truck	360,000
Dump Truck	82,000
Crane Repairs	60,000
Concrete Breaker with Backhoe Attachment	16,000
Mower	9,000
Industrial Wastewater Discharge Samplers (2)	7,500
Service Vehicles	239,000
Computer System Serviers, Operating Sytems & Software (2)	30,000
Customer Address Certification; Mail Processing Software	13,000
Customer Payment Kiosk (External, Un-manned)	28,500
Parking Lot Purchase (Office Building)	150,000
Water Plant Building (Door Replacement)	15,000
Water Taps	40,000
Sewer Taps	10,000
TOTAL OTHER CAPITAL OUTLAY	<u>\$1,350,000</u>
TOTAL CAPITAL	<u>\$8,270,000</u>

**CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT
APPROVED CAPITAL BUDGET FOR 2011-2012**

CAPITAL EXPENSES

Runway Paint Applicator	\$40,000
Ditch Mower	140,000
Security Equipment	60,000
ARFF Equipment	11,000
Two Shuttle Buses @ \$80K (50% SPI)	40,000
TOTAL CAPITAL EXPENSES	<u>\$291,000</u>

CAPITAL IMPROVEMENT PROJECTS

Terminal Building Improvements	\$150,000
Terminal Communication Upgrade	300,000
Airfield Guidance Signs	500,000
17 R Environmental Assessment	300,000
Parking Lot Improvements	50,000
TOTAL CAPITAL IMPROVEMENTS	<u>\$1,300,000</u>

TOTAL CAPITAL EXPENSES AND IMPROVEMENTS	<u>\$1,591,000</u>
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TAB 8 - CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program Section has been added to differentiate between the regular Capital Project Funds and the ongoing capital projects that represent very large financial obligations that span two or more fiscal years. Beginning in October 2006 the Mayor and City Commission held a series of meetings and workshops to discuss the City's capital needs.

True capital expenditures (the acquisition or construction of capital assets) were separated from deferred maintenance expenditures. From the workshops it was determined that the City was not budgeting adequate funds to maintain City-owned facilities. The City's capital needs were focused on and it was determined how those needs can be funded, while at the same time budgeting for maintenance expenditures. At a meeting held on January 4, 2007, the City Commission reviewed a Capital needs list of \$36,247,000 and after considerable discussion, agreed to fund \$24,457,000 of the requests. This will be accomplished over a four-year time frame (2007-2010) using not only funding from Certificates of Obligation (\$19,775,000), but monies from General Fund, Special Investigations Fund, Red Light Photo Safety Enforcement Program Fund, Infrastructure Fund, and Lease/Purchase Funding.

The 2007 Certificates of Obligation Capital Improvement Program is explained as follows:

I. Police, Municipal Court, and Jail Facility \$9,000,000

This project will construct a Police, Municipal Court and Jail Facility. Additionally, land acquisition and furnishings will be provided for. This project will combine all the Police and Municipal Court operations in one building in order to provide better services to the citizens of Harlingen. The projected operating costs are estimated to remain basically the same as the current operating costs. This project has been completed 100%.

II. Fire Stations \$1,500,000

This project will construct two Fire Stations within the City to provide for better coverage area and in anticipation of the annexation scheduled in 2008. This will not require additional staffing as this will be a relocation of two existing stations. The locations have not yet been determined.

III. Municipal Auditorium Fly System \$150,000

This project will replace the existing counterweight system at the Municipal Auditorium. This system is a set of pulleys and levers used to hoist production sets during performances and lowers them as backgrounds change from scene to scene. This was amended by the City Commission to include upgrading the sound and lighting systems, as all three systems were obsolete.

There will be no impact on the operating budget. The upgrades, however, will increase the auditorium's ability to offer a higher level of touring performances, as well as increase versatility for use of the space for the general public. This in turn should result in increased attendance and additional revenue. This project has been completed 100%.

IV. Soccer Complex \$4,500,000

This project will construct a state of the art soccer complex on 80 acres owned by the City on East Harrison. The facility will have a minimum of 10 fields (6 of the field lighted), a concession stand, bathrooms and adequate parking. There will be impact on the operating budget for operative and preventative maintenance, and increase in utility costs and insurance coverage.

The objective of the Soccer Complex is to increase the number of fields available not only for local teams but for hosting tournaments. The ability to host state and national tournaments will increase tourism to the City, which in turn will result in increased hotel/motel occupancies, shopping and restaurant usage, and quality of life for the citizens of Harlingen.

This project has been completed 100%.

V. H.E.B. Tennis Center \$750,000

This project is located at Pendleton Park and will provide a dollar for dollar match to the Tennis Association in order to renovate the 12 existing tennis courts. A new pro shop and clubhouse will be constructed and the tennis courts will be resurfaced and lighted. There will be not be an impact on the operating budget for staffing levels, but there will be an increase in utility costs and insurance coverage.

The objective of the H.E.B. Tennis Center is to increase the number of courts available not only for local teams but for hosting tournaments. The ability to host state and national tournaments will increase tourism to the City, which in turn will result in increased hotel/motel occupancies, shopping and restaurant usage, and quality of life for the citizens of Harlingen.

This project has been completed 83%.

VI. Pendleton Park \$500,000

This project received a \$500,000 grant from the Recreation Grants Branch of the Texas Parks and Wildlife Department. The project will assist in the H.E.B. Tennis Center renovation, upgrade playgrounds, renovate the pavilion, baseball fields and create a trail within the park. Additionally, the project proposes to acquire 9.85 acres for the park.

This project has been completed 84%.

VII. Drainage Projects \$2,400,000

This project will provide the necessary funds to cover the increases in construction and labor cost associated with various Capital Improvement Drainage projects approved in the 2003 Bond Program. The drainage projects include the Downtown Drainage project, Downtown Drainage Laterals, Green Acres Drainage Project, 7th & Bowie Drainage Project and the Matz/New Combes Drainage project. The downtown drainage project and downtown drainage laterals have been completed. The Green Acres Drainage project, 7th & Bowie Drainage project and the Matz/New Combes drainage projects were completed in 2008. These projects will improve drainage at various areas around the City to elevate flooding. This project has been completed 45%.

VIII. Street Improvements

\$325,000

This project will provide the necessary funds to cover the increases in construction and labor cost associated with various Capital Improvement Street projects approved in the 2003 Bond Program. The various street improvement projects include the Vinson Street Improvements, Chester Park Improvement, Dixieland Extension Project, Stuart Place Road Improvement Project, Matz/New Combes Overlay, Palm Court Drive Overlay, Stuart Place Road Overlay, "T" Street Overlay, Dilworth Overlay, Tucker Road Overlay and the Madison Street Improvement projects. To date the "T" Street Overlay, Dilworth Overlay, Tucker Road Overlay and Madison Street Projects have been completed. The Stuart Place Road overlay, Matz/New Combes overlay and Palm Court Drive overlay projects are currently under construction and are scheduled for completion in December 2007. The Stuart Place Road Improvement project is currently under design and is scheduled to go out for bids in the year 2012 due to a cost sharing agreement with the Texas Department of Transportation (TxDOT). The Dixieland Extension project is currently under design and is expected to go out for bids in September 2008. The Chester Park Improvement project is currently under design and is scheduled to go out for bids within the next 10-11 months. These street projects will improve the City's infrastructure and extend the life of our roadways. Completing these projects in a timely manner will help address the rising cost of construction

IX. Comprehensive Drainage Study

\$500,000

This project will provide the necessary funds to complete a comprehensive drainage study of the city. The study will include the existing drainage infrastructure, ditches, inlets, etc. to determine problem areas. The project will also include a Capital Improvement Plan identifying the problem drainage areas throughout the city and provide alternate solutions to address each. Once completed, this project will provide an excellent plan to follow for future drainage projects that will in turn help address flooding throughout the city. A contract has been executed with the engineering firm of Civil System Engineering in November 2007 for this project. The project is schedule to take 12 months to complete.

This project has been completed 90%.

X. Traffic Control

\$150,000

This project will provide the necessary funds to purchase and install 21 new solar powered school flashers at various locations throughout the city to improve traffic safety around school zones. A total of 20 school flashers have been purchased and installed to date. The one remaining school flasher to be installed will be placed along 13th Street upon completion of the Boggus Stadium renovation project currently under construction by the Harlingen Consolidated Independent School District (HCISD). The solar school flasher will improve traffic safety around school zones while reducing cost to the city.

This project has been completed 68%.

TOTAL AMOUNT BUDGETED

\$19,775,000

CITY OF HARLINGEN

2007-2010 CAPITAL IMPROVEMENT PROGRAM

PROJECTS	FUNDING SOURCE					
	CERTIFICATES OF OBLIGATION	GENERAL FUND	SPECIAL INVESTIGATIONS FUND	RED LIGHT PHOTO SAFETY PROGRAM	INFRA-STRUCTURE FUNDS	LEASE/PURCHASING FUNDING
Public Safety						
Police, Municipal Court, Jail Facility	9,000,000					
Police, Facility Furnishings				450,000		
Two Fire Stations	1,500,000					
Pumper Truck 2007						360,000
Pumper Truck for West Side						580,000
Public Safety Technology			1,000,000	920,000		
PROJECT TOTALS	\$10,500,000		\$1,000,000	\$1,370,000		\$940,000
Public Buildings						
Municipal Auditorium Fly System	150,000					
Remortar Brick at City Hall		55,000				
M.I.S. Technology		310,000				
Public Library A/C Units		180,000				
Municipal Auditorium Sound System Upgrade		55,000				
Community Center Air Handlers		70,000				
Parks Building Parking Lot		12,000				
Replace City Hall Roof		80,000				
PROJECT TOTALS	\$150,000	\$762,000				
Parks						
Soccer Complex	4,500,000					
H.E.B. Tennis Center Match	750,000					
Pendleton Park Center Match	500,000					
Replaster Victor Park Pool		150,000				
Replaster Lon C. Hill Pool		110,000				
Seal Coat Arroyo Trail		60,000				
Seal Coat Rangerville Trail		30,000				
PROJECT TOTALS	\$5,750,000	\$350,000				
Streets and Drainage						
Drainage Projects	2,400,000					
Overlay Harlingen Field Park Road					40,000	
Street Signs					220,000	
Street Improvements	325,000					
Comprehensive Drainage Study	500,000					
Flashing School Zone Signals	150,000					
PROJECT TOTALS	\$3,375,000				\$260,000	
TOTAL AMOUNT FUNDED \$24,457,000	\$19,775,000	\$1,112,000	\$1,000,000	\$1,370,000	\$260,000	\$940,000

This worksheet reflects the different projects for the 2007-2010 Capital Improvement Program and the sources of funding. A detailed worksheet follows reflecting not only the status of the various projects. It reflects completion of various projects, including specific phases, estimated funding requirements, and planned timing for acquisition, design and construction activities. It also identifies funding sources and estimated costs of the projects based on recent and accurate sources of information.

City of Harlingen Status of Capital Improvement Program
 Summary For Fiscal Years 2007-2010

Project	Funding Source	Budgeted Amount	Revised Budget	Status	Year Scheduled	Actual Expenditures	Cash Balance	Dept. Assigned
2007 CERTIFICATES OF OBLIGATION								
Police/Municipal Court/Jail Facility Police/Municipal Court/Jail Facility	2007 Certificates of Obligation	\$8,888,891	\$8,888,891	(detailed on Status of Capital Projects Report)	2007-2008	\$10,230,426	\$0	Public Works
Municipal Auditorium Auditorium Fly System	2007 Certificates of Obligation	\$150,000	\$150,000	Fly System purchased	2007-2008	\$135,937	\$14,063	Auditorium
Fire Suppression Fire Dept.-Const./Relocate F. Station	2007 Certificates of Obligation	\$1,500,000	\$1,650,000	(detailed on Status of Capital Projects Report)	2007-2010	\$1,325	\$1,648,675	Fire Supp.
Parks Soccer Tournament Complex Pendleton Park Tennis Center Pendleton Park Improvements Total Parks	2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation	\$4,500,000 750,000 500,000	\$4,500,000 750,000 500,000	(detailed on Status of Capital Projects Report) (detailed on Status of Capital Projects Report) (detailed on Status of Capital Projects Report)	2007-2008 2007-2008 2007-2008	\$5,159,016 1,468,370 1,132,732	\$0 0 -632,732	Public Services Public Services Public Services
Public Works Downtown Area Drainage Green Acres Drainage/Construction 7th & Bowie Drainage/Construction New Combes Drainage/Construction	2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation	\$1,446,200 310,735 69,480 554,685	\$1,446,200 344,522 77,035 614,996	Under Construction Under Construction Under Construction Under Construction (Four projects listed above are detailed on Status of Capital Projects Report)	2007-2008 2007 2007 2007	\$1,603,447 344,522 77,035 614,996	\$0 0 0 0	Public Works Public Works Public Works Public Works
Traffic Control Safety Lights Comprehensive Drainage Study Street Improvements Infrastructure Total Public Works	2007 Certificates of Obligation 2007 Certificates of Obligation 2007 Certificates of Obligation	150,000 500,000 325,000	165,000 500,000 357,500	Scheduled for completion in 2007 Contract executed Nov 2007 Several projects under bid	2007 2007-2009 2007-2010	102,403 454,915 0	62,597 45,085 357,500	Public Works Public Works Public Works
Total 398 Fund		\$19,644,991	\$19,944,144			\$3,197,318	\$307,935	
						\$21,325,124	\$1,337,941	

City of Harlingen Capital Projects
September 30, 2011

Streets					
Project Description	Funding Source	Budget	Actual Expenditures	Balance at 9/30/11	Dept. Assigned
Sam Houston Extension	G.O. Bonds				Public Works
Right-of-Way		1,500.00	1,375.00	125.00	
Engineering		18,600.00	16,837.50	1,762.50	
Construction		615,900.00	250,000.00	365,900.00	
Dixieland Drive	G.O. Bonds				"
Advertising		1,895.00	1,894.73	0.27	
Engineering		50,000.00	720,986.33	(670,986.33)	
Construction		436,759.00	2,500.00	434,259.00	
Dixieland Drive (Phase II)	G.O. Bonds				"
Right-of-Way		0.00	20,717.29	(20,717.29)	
Construction		511,346.00	30,578.44	480,767.56	
Treasure Hills	G.O. Bonds				"
Advertising		0.00	266.25	(266.25)	
Right-of-Way		0.00	145,631.15	(145,631.15)	
Engineering		48,000.00	124,585.34	(76,585.34)	
Construction		427,136.00	0.00	427,136.00	
Vinson Avenue	G.O. Bonds				"
Right-of-Way		60,000.00	97,220.60	(37,220.60)	
Engineering		258,030.00	228,606.45	29,423.55	
Construction		1,899,600.00	1,667,711.69	231,888.31	
Madison Avenue	G.O. Bonds				"
Advertising		0.00	59.72	(59.72)	
Engineering		5,600.00	6,000.00	(400.00)	
Construction		64,300.00	75,681.98	(11,381.98)	
Tucker Road	G.O. Bonds				"
Engineering		37,500.00	36,450.00	1,050.00	
Construction		428,000.00	100,695.41	327,304.59	
T Street Construction	G.O. Bonds				"
Engineering		11,500.00	11,125.00	375.00	
Construction		128,200.00	33,651.95	94,548.05	
Matz/New Combes	G.O. Bonds				"
Engineering		377,056.00	0.00	377,056.00	
Construction		1,049,741.00	0.00	1,049,741.00	
Chester Park	G.O. Bonds				"
Advertising		0.00	767.87	(767.87)	
Right-of-Way		100,000.00	233,712.31	(133,712.31)	
Engineering		292,800.00	244,928.81	47,871.19	
Construction		474,824.00	450,136.47	24,687.53	
Palm Court - Street Overlay	G.O. Bonds				"
Advertising		0.00	477.70	(477.70)	
Engineering		0.00	0.00	0.00	
Construction		321,064.00	160,181.50	160,882.50	
Stuart Place Road - Street Overlay	G.O. Bonds				"
Engineering		0.00	0.00	-	
Construction		210,000.00	82,552.00	127,448.00	
Matz-New Combes - Street Overlay	G.O. Bonds				"
Construction		329,519.00	330,037.00	(518.00)	
Dilworth Road	G.O. Bonds				"
Engineering		5,500.00	5,525.00	(25.00)	
Construction		52,700.00	35,204.56	17,495.44	
Stuart Place Road	G.O. Bonds				"
Advertising		0.00	1,833.64	(1,833.64)	
Engineering		100,000.00	273,648.86	(173,648.86)	
Right-of-Way		-	18,474.00	(18,474.00)	
Construction		1,200,800.00	0.00	1,200,800.00	
Total		9,517,870.00	5,410,054.55	4,107,815.45	

City of Harlingen Capital Projects
September 30, 2011

Sidewalks					
Project Description	Funding Source	Budget	Actual Expenditures	Balance at 9/30/10	Dept. Assigned
Sidewalk Construction	G.O. Bonds				
Advertising		0.00	430.34	(430.34)	
Engineering		-	189,188.56	(189,188.56)	
Construction		1,848,697.00	2,200,641.25	(351,944.25)	
Pedestrian Link Project Improvements	G.O. Bonds	222,180.00	218,882.45	3,297.55	
Reconstruction of Existing Sidewalks (2007-08)	G.O. Bonds				
Construction		901,000.00	282,462.90	618,537.10	
Total		2,971,877.00	2,891,605.50	80,271.50	
Drainage					
Downtown Drainage	G.O. Bonds				
Advertising		-	1,654.87	(1,654.87)	
Right-of-Way		-	364.00	(364.00)	
Engineering		407,876.00	447,694.74	(39,818.74)	
Construction		2,047,124.00	3,500,526.63	(1,453,402.63)	
Green Acres Drainage/Construction	G.O. Bonds				
Advertising		0.00	59.71	(59.71)	
Engineering		20,855.00	22,533.00	(1,678.00)	
Construction		276,445.00	259,075.34	17,369.66	
7th & Bowie Drainage/Construction	G.O. Bonds				
Advertising		0.00	59.71	(59.71)	
Engineering		14,945.00	16,830.00	(1,885.00)	
Construction		400,875.00	325,416.39	75,458.61	
New Combes Drainage/Construction	G.O. Bonds				
Advertising		0.00	59.71	(59.71)	
Engineering		34,600.00	46,239.46	(11,639.46)	
Construction		494,780.00	529,375.60	(34,595.60)	
Total		3,697,500.00	5,149,889.16	(1,452,389.16)	
Railroad					
Railroad Relocation	G.O. Bonds				Administration
Right-of-Way		1,135,000.00	323,525.53	811,474.47	
Engineering		0.00	1,520,618.00	(1,520,618.00)	
Railroad Relocation	G.O. Bonds				
Right-of-Way		295,000.00	295,000.00	-	
Railroad Relocation (2007-08)	G.O. Bonds				
Construction		1,430,000.00	720,856.47	709,143.53	
Total		2,860,000.00	2,860,000.00	-	
Fire Department					
Purchase Fire Station #4 Property	G.O. Bonds				Fire Dept.
Professional Services		154,500.00	118,962.46	35,537.54	
Land		150,000.00	247,869.03	(97,869.03)	
Purchase of Radios	G.O. Bonds				
Miscellaneous Equipment		240,500.00	237,281.92	3,218.08	
Fire Ladder Truck #1	G.O. Bonds				
Motor Vehicle / Heavy Equipment		800,000.00	799,907.00	93.00	
Fire Station 4	G.O. Bonds				
Buildings		800,000.00	1,801,829.98	(1,001,829.98)	
Improvements		25,000.00	0.00	25,000.00	
Furniture & Equipment		50,000.00	29,180.96	20,819.04	
Asbestos Cleanup Fire Station 4	G.O. Bonds				
Improvements		20,000.00	0.00	20,000.00	
Fire Engine No. 6	G.O. Bonds				
Capital Outlay - Motor Vehicles		240,000.00	337,052.36	(97,052.36)	
Total		2,480,000.00	3,572,083.71	(1,092,083.71)	

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TAB 9 - ENTERPRISE FUNDS

ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise Fund Component Units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

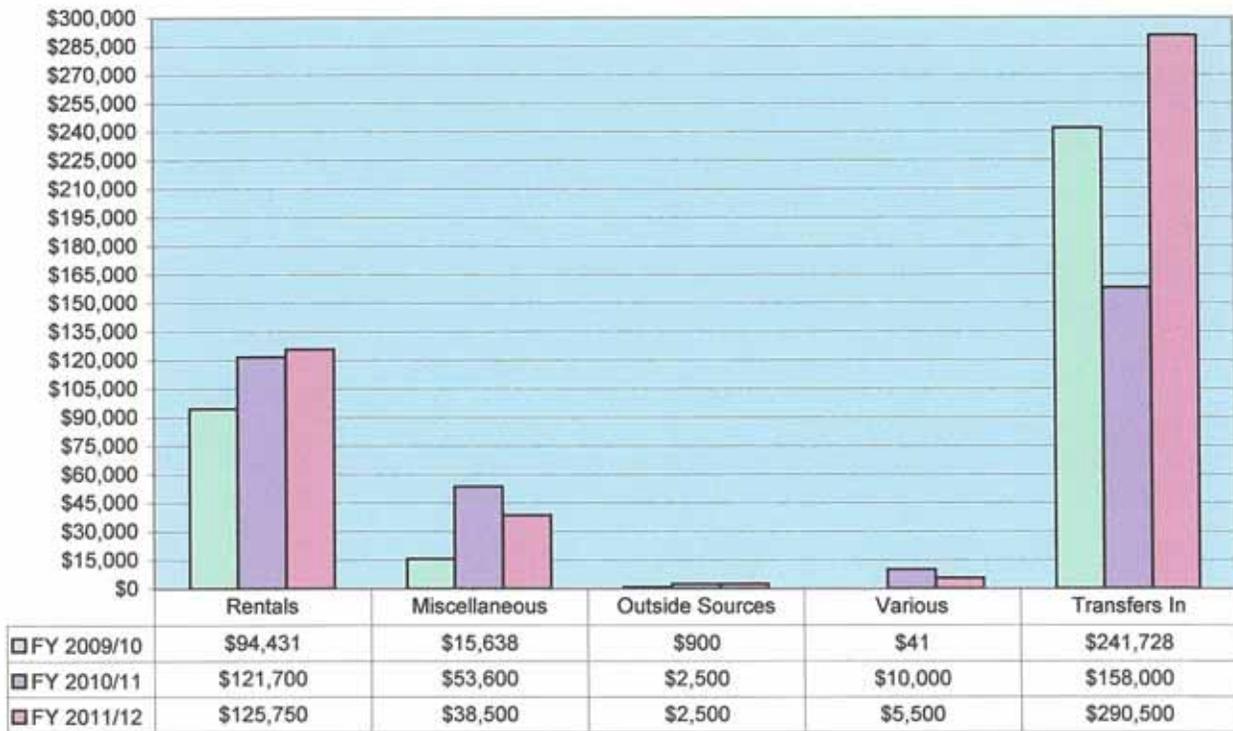
Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

MUNICIPAL AUDITORIUM FUND

CITY OF HARLINGEN
MUNICIPAL AUDITORIUM FUND

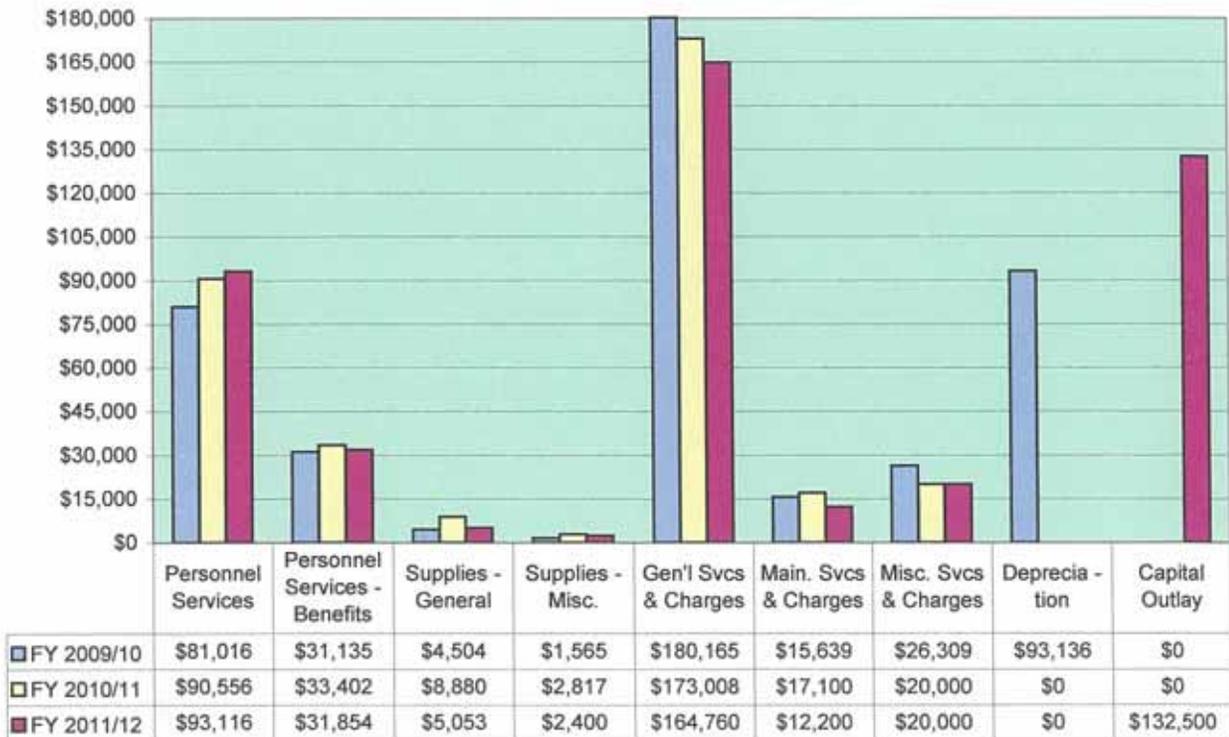
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Rental-Auditorium	\$25,227	\$58,700	\$58,700	\$57,500
Rental-Casa de Amistad	69,204	63,000	63,000	68,250
Rentals	<u>94,431</u>	<u>121,700</u>	<u>121,700</u>	<u>125,750</u>
Show Admissions	0	3,600	3,600	3,500
Ticketing Fees	13,861	50,000	50,000	35,000
TML	1,774	0	0	0
Miscellaneous	<u>15,635</u>	<u>53,600</u>	<u>53,600</u>	<u>38,500</u>
TexPool Investment	3	0	0	0
Investments	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sponsors	900	2,500	2,500	2,500
Outside Sources	<u>900</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Miscellaneous	41	10,000	10,000	5,500
Various	<u>41</u>	<u>10,000</u>	<u>10,000</u>	<u>5,500</u>
Hotel/Motel Fund	158,000	158,000	158,000	290,500
General Fund	77,500	0	0	0
Capital Project	6,228	0	0	0
Transfers from	<u>241,728</u>	<u>158,000</u>	<u>158,000</u>	<u>290,500</u>
TOTAL REVENUES	<u>\$352,738</u>	<u>\$345,800</u>	<u>\$345,800</u>	<u>\$462,750</u>
EXPENDITURES:				
Personnel Services - Pay	\$81,016	\$90,556	\$90,556	\$93,116
Personnel Services - Benefits	31,135	33,402	33,402	31,854
Supplies - General	4,504	8,880	8,880	5,053
Supplies - Miscellaneous	1,565	2,817	2,817	2,400
Services & Charges - General	180,165	176,608	173,008	164,760
Services & Charges - Maintenance	15,639	13,500	17,100	12,200
Services & Charges - Miscellaneous	26,309	20,000	20,000	20,000
Depreciation	93,136	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>132,500</u>
TOTAL EXPENDITURES	<u>\$433,469</u>	<u>\$345,763</u>	<u>\$345,763</u>	<u>\$461,883</u>
Net Income/(Loss)	(80,731)	37	37	867
Working Capital Beginning of Year	<u>(793)</u>	<u>(81,524)</u>	<u>(81,524)</u>	<u>(81,487)</u>
END OF YEAR WORKING CAPITAL	<u>(\$81,524)</u>	<u>(\$81,487)</u>	<u>(\$81,487)</u>	<u>(\$80,620)</u>

Municipal Auditorium Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Municipal Auditorium Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

MUNICIPAL AUDITORIUM FUND DETAIL 401-6061

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$77,085	\$86,443	\$86,443	\$87,712
Overtime	1,535	1,454	1,454	2,745
Car Allowance	2,646	2,659	2,659	2,659
Travel Pay	25	0	0	0
Personnel Services	<u>81,291</u>	<u>90,556</u>	<u>90,556</u>	<u>93,116</u>
City FICA	5,071	5,239	5,239	5,248
City Medicare	1,186	1,225	1,225	1,228
City TMRS	12,026	12,906	12,906	10,203
City Health Insurance	12,621	13,715	13,715	14,849
OPEB / ARC	(275)	0	0	0
Worker's Compensation	231	317	317	326
Personnel Services - Benefits	<u>30,860</u>	<u>33,402</u>	<u>33,402</u>	<u>31,854</u>
Office Supplies	2,012	1,500	1,500	1,700
Office Equipment/Furniture - Non Capital	70	3,600	3,600	0
Chemicals & Medical Supplies	2,422	3,780	3,780	3,353
Supplies - General	<u>4,504</u>	<u>8,880</u>	<u>8,880</u>	<u>5,053</u>
Miscellaneous Supplies	1,565	2,817	2,817	2,400
Supplies - Miscellaneous	<u>1,565</u>	<u>2,817</u>	<u>2,817</u>	<u>2,400</u>
Utilities - Communications	5,970	6,300	6,300	6,290
Utilities - Electricity	52,660	62,000	62,000	61,175
Utilities - Other	4,526	6,883	6,883	6,175
Technical Services	0	600	600	600
Show Contracts	12,500	5,000	5,000	5,000
Advertising	8,573	1,500	1,000	1,000
Equipment Rental/Lease	228	5,000	1,400	0
Dues, Memberships & Subscriptions	525	825	825	625
Registration, Travel & Training	3,430	2,500	3,000	3,500
Employee Mileage Reimbursement	0	0	0	100
Insurance	35,984	36,000	36,000	37,060
Contract Labor	55,769	50,000	50,000	43,235
Service & Charges - General	<u>180,165</u>	<u>176,608</u>	<u>173,008</u>	<u>164,760</u>
Maintenance - Buildings	11,601	11,000	11,000	10,000
Maintenance - Furniture & Equipment	0	0	3,600	0
Maintenance - Miscellaneous Equipment	4,038	2,500	2,500	2,200
Services & Charges - Maintenance	<u>15,639</u>	<u>13,500</u>	<u>17,100</u>	<u>12,200</u>
Miscellaneous	26,309	20,000	20,000	20,000
Services & Charges - Miscellaneous	<u>26,309</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Depreciation	93,136	0	0	0
Depreciation	<u>93,136</u>	<u>0</u>	<u>0</u>	<u>0</u>
Improvements	0	0	0	88,000
Miscellaneous Equipment	0	0	0	44,500
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>132,500</u>
MUNICIPAL AUDITORIUM FD. TOTAL	<u><u>\$433,469</u></u>	<u><u>\$345,763</u></u>	<u><u>\$345,763</u></u>	<u><u>\$461,883</u></u>

MISSION STATEMENT

"Presenting, promoting, and participating in regional arts and cultural affairs."

PROGRAM GOALS

- Provide quality rental facilities and superior customer service for large-scale performances and events in clean, safe, well-maintained facilities.
- Market the Municipal Auditorium as the Rio Grande Valley's premier theatrical venue by providing well-trained theatrical personnel, a safe working environment, and state of the art equipment.
- Promote Casa de Amistad as one of the Rio Grande Valley's leading venues for large-scale events including: weddings, quinceaneras, private gatherings as well as trade shows, expositions, corporate, and commercial events.

OBJECTIVES FOR 11-12

- Develop a strategy, either thru self-promoting or partnering with other promoters that will result in resuming Spotlight Series Programming
- In light of the City of McAllen's anticipated closing of the McAllen Civic Center, assert our position in the market as a viable venue for local, regional, and national presentations and events.
- Expand revenue streams by:
 - Utilizing the in-house ticketing system to provide point of purchase and on-line ticketing services for entities utilizing the Municipal Auditorium and Casa de Amistad.
 - Analyzing and adjusting our facilities rentals rates and ancillary fees to reflect current market-values
- Continue our current joint efforts with the Harlingen Arts and Heritage Museum to provide interdisciplinary arts opportunities for arts patrons of all ages.
- Revise and improve marketing strategies to enhance our facilities' visibility in the marketplace and increase rental revenue.
- Perform an evaluation of our current facilities and perform cost evaluation for the possible expansion and renovation of Casa de Amistad and the renovation of our box office facilities.
- Work in concert with the Convention and Visitor's Bureau to develop event-planner friendly rental policies in order to attract more commercial events to our venues.

PERFORMANCES

- Provide arts opportunities to the Valley's young people by offering a children's theatre production to South Texas school children.
- Function as the performance venue of choice for nonprofit arts organizations, Valley school districts and private entities.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Since discontinuing the Spotlight Series performances, a significant portion of departmental revenue has been eliminated. We will continue to explore opportunities to resume presenting performances without assuming all of the inherent risk by seeking out partnerships with other presenting entities.

The Vendini® ticketing system purchased in 2009 has surpassed expectations. Since implementing the service, the system has generated over \$60,000 in revenue. We are exploring ways to offer to this service to other entities in order to increase the revenue derived from the use of the ticketing system.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Administrative Secretary	1	1	\$25,290
Director of Arts & Entertainment	1	1	62,422
Car Allowance			2,659
Overtime			2,745
Fringe Benefits			31,854
Total	<u>2</u>	<u>2</u>	<u>\$124,970</u>

MUNICIPAL AUDITORIUM



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SANITATION FUND

CITY OF HARLINGEN
SANITATION FUND

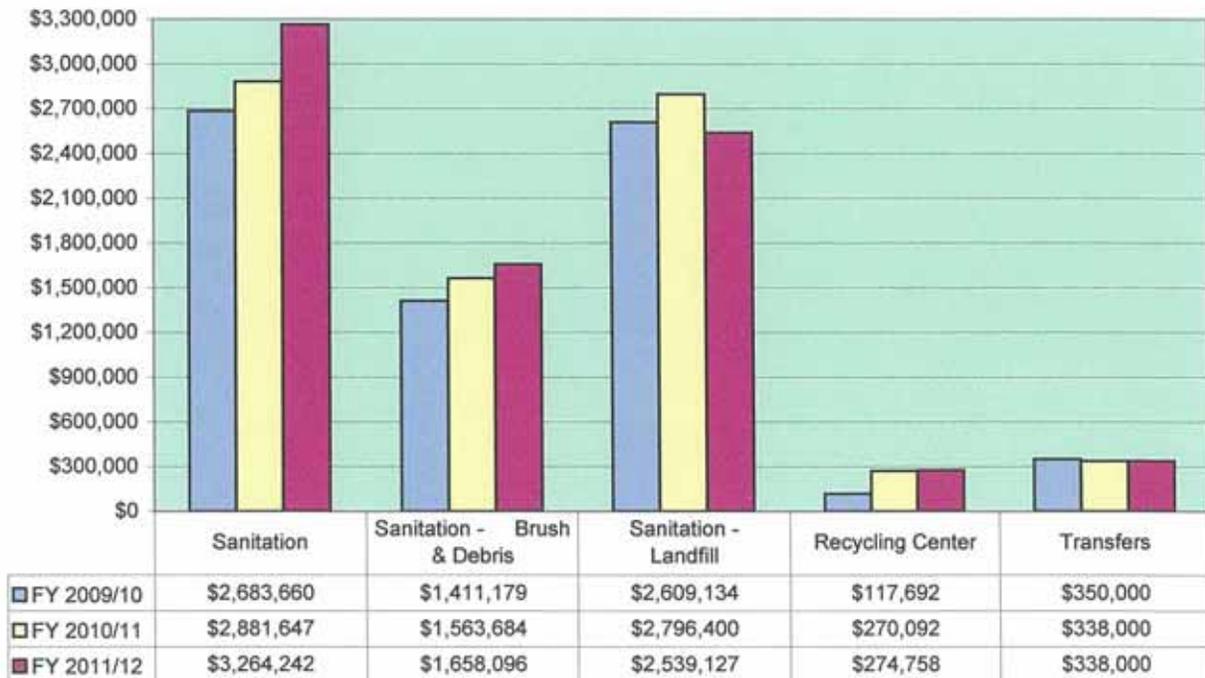
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
TML	\$2,714	\$0	\$0	\$0
Sanitation/Special Pickup	7,911	3,000	3,000	4,000
Landfill/Special Pickup	50,005	40,000	40,000	45,000
Garbage Collections	7,852,911	7,700,000	7,700,000	7,700,000
Landfill/Transfer Station	349,942	300,000	300,000	300,000
Rental - Garbage Containers	8,400	5,000	5,000	6,000
Miscellaneous	<u>8,271,883</u>	<u>8,048,000</u>	<u>8,048,000</u>	<u>8,055,000</u>
Reimbursement for Sanitation	10,202	0	0	0
Reimbursement for Landfill	83,682	65,000	65,000	75,000
Reimbursements	<u>93,884</u>	<u>65,000</u>	<u>65,000</u>	<u>75,000</u>
LRGVDC - Illegal Dumping	28,437	0	0	0
Other	<u>28,437</u>	<u>0</u>	<u>0</u>	<u>0</u>
TexPool Investment	3,118	2,000	2,000	2,800
NOW Interest	624	400	400	400
Investments	<u>3,742</u>	<u>2,400</u>	<u>2,400</u>	<u>3,200</u>
Cash Over/(Short)	20	0	0	0
Miscellaneous	2,926	0	0	0
Various	<u>2,946</u>	<u>0</u>	<u>0</u>	<u>0</u>
Internal Services	120,000	0	0	0
Transfer From	<u>120,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sale of Fixed Assets	66,046	0	0	0
Sale of Fixed Assets	<u>66,046</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$8,586,938</u>	<u>\$8,115,400</u>	<u>\$8,115,400</u>	<u>\$8,133,200</u>
EXPENDITURES:				
Sanitation	\$2,683,660	\$2,881,647	\$2,881,647	\$3,264,242
Sanitation - Brush & Debris	1,411,179	1,563,684	1,563,684	1,658,096
Sanitation - Landfill	2,609,134	2,796,400	2,796,400	2,539,127
Recycling Center	117,692	270,092	270,092	274,758
Transfers Out	<u>350,000</u>	<u>338,000</u>	<u>338,000</u>	<u>338,000</u>
TOTAL EXPENDITURES	<u>\$7,171,665</u>	<u>\$7,849,823</u>	<u>\$7,849,823</u>	<u>\$8,074,223</u>
Net Income/(Loss)	1,415,273	265,577	265,577	58,977
Working Capital Beginning of Year	<u>2,410,919</u>	<u>3,826,192</u>	<u>3,826,192</u>	<u>4,091,769</u>
END OF YEAR WORKING CAPITAL	<u>\$3,826,192</u>	<u>\$4,091,769</u>	<u>\$4,091,769</u>	<u>\$4,150,746</u>

Sanitation Fund Revenues



This graph reflects revenue trends from FY2009/2010 to 2011/2012 and visually depicts the changes.

Sanitation Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

SANITATION 402-5020

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$426,385	\$508,051	\$508,051	\$548,080
Overtime	13,604	32,044	32,044	25,069
Car Allowance	0	4,800	4,800	8,932
Well Pay	0	2,000	2,000	2,000
Travel Pay	20	0	0	0
Personnel Services	<u>440,009</u>	<u>546,895</u>	<u>546,895</u>	<u>584,081</u>
City FICA	25,009	31,452	31,452	33,835
City Medicare	5,849	7,356	7,356	7,913
City TMRS	48,748	50,227	50,227	46,374
City TCG Retirement	5,379	10,794	10,794	8,907
City Health Insurance	83,431	105,829	105,829	107,248
OPEB / ARC	1,857	0	0	0
Worker's Compensation	18,037	43,512	43,512	42,708
Personnel Services - Benefits	<u>188,310</u>	<u>249,170</u>	<u>249,170</u>	<u>246,985</u>
Office Supplies	0	400	400	500
Office Equipment/Furniture - Non Capital	1,175	5,900	5,900	8,750
Supplies - General	<u>1,175</u>	<u>6,300</u>	<u>6,300</u>	<u>9,250</u>
Garbage Containers	73,121	83,750	83,750	79,000
Miscellaneous Supplies	17,461	9,200	9,200	14,500
Supplies - Miscellaneous	<u>90,582</u>	<u>92,950</u>	<u>92,950</u>	<u>93,500</u>
Utilities - Communications	3,854	4,100	4,100	4,500
Technical Services	0	0	0	11,000
Advertising	131	0	0	0
Laundry & Uniform Services	5,729	9,280	9,280	9,000
Equipment Rental/Lease	1,993	10,163	10,163	15,000
Vehicle & Radio Rental	366,490	363,419	363,419	386,676
Dumpster Rental	200,000	200,000	200,000	200,000
Dues, Memberships & Subscriptions	500	700	700	350
Registration, Travel & Training	5,097	10,000	10,000	10,000
Insurance	85,098	75,700	75,700	75,700
Small Claims - Unfunded	8,715	13,000	13,000	15,000
Franchise Fees	450,000	462,000	462,000	462,000
Contract Labor	6,792	13,000	13,000	15,000
Service & Charges - General	<u>1,134,399</u>	<u>1,161,362</u>	<u>1,161,362</u>	<u>1,204,226</u>
Maintenance - Buildings	0	5,000	5,000	180,000
Maintenance - Miscellaneous Equipment	22,229	35,000	35,000	20,000
Maintenance - Software	0	6,900	6,900	7,200
Internal Service Charges	515,365	450,000	450,000	450,000
Fuel	215,206	300,000	300,000	300,000
Services & Charges - Maintenance	<u>752,800</u>	<u>796,900</u>	<u>796,900</u>	<u>957,200</u>
Miscellaneous	12,223	16,500	16,500	20,000
Services & Charges - Miscellaneous	<u>12,223</u>	<u>16,500</u>	<u>16,500</u>	<u>20,000</u>
Depreciation	64,162	0	0	0
Depreciation	<u>64,162</u>	<u>0</u>	<u>0</u>	<u>0</u>
Misc. Equipment Non Cap	0	2,000	2,000	0
Equipment - General	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
Motor Vehicles & Heavy Equipment	0	8,850	8,850	149,000
Miscellaneous Equipment	0	21,720	21,720	0
Capital Outlay	<u>0</u>	<u>30,570</u>	<u>30,570</u>	<u>149,000</u>
SANITATION TOTALS	<u>\$2,683,660</u>	<u>\$2,902,647</u>	<u>\$2,902,647</u>	<u>\$3,264,242</u>

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES 10-11

- Collect garbage twice a week from residential customers
- Provide commercial establishments with garbage collection service up to seven times per week as requested
- Maintain balanced collection routes for all areas
- Provide education and training to employees when route changes are made to insure a smooth transition.
- Improve our ability to provide garbage collection services to our residential and commercial customers by purchasing new garbage trucks to reduce down time and delays of services
- Purchase a new front-load commercial garbage truck to improve our ability to provide services to our larger commercial customers
- Purchase a new commercial side-load garbage truck
- Purchase a new residential side-load garbage truck
- Purchase new residential and commercial garbage containers to replace existing deteriorated containers.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

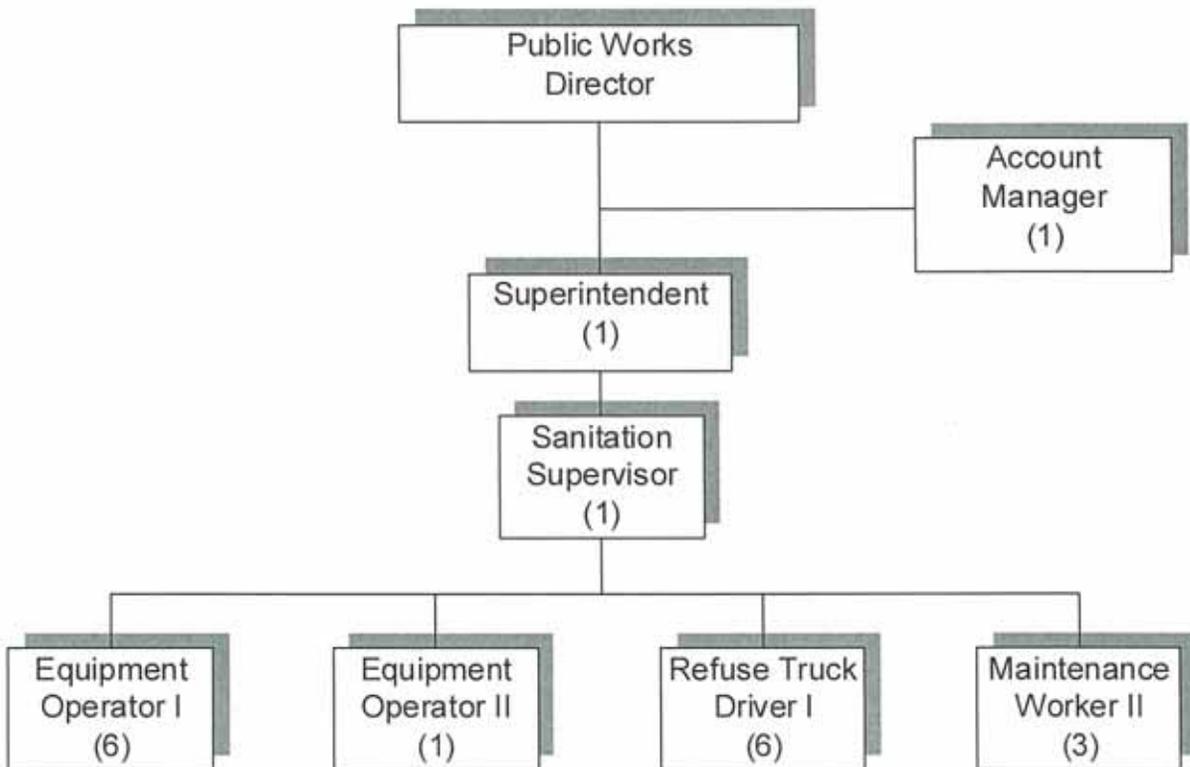
The Assistant Public Works Director Position was consolidated with the City Engineer Position.

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL FY 09-10</u>	<u>PROJECTED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
<u>EFFECTIVENESS</u>			
Number of Residential Accounts Serviced	16,900	16,900	16,400
Number of Commercial Accounts Serviced	2,500	2,500	2,500
Total accounts serviced	19,400	19,400	18,900
<u>EFFICIENCY</u>			
Cost per account	\$137.15	\$135.42	\$172.71
<u>OUTPUT</u>			
Total tons of solid waste collected	51,000	52,000	51,000

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Equipment Operator I	15	15	\$342,331
Equipment Operator II	1	1	21,871
Account Manager	1	1	29,001
Supervisor	1	1	31,139
*Superintendent	1	1	51,816
Assistant Public Works Director	1	0	0
Car Allowance			8,932
Overtime			25,069
Fringe Benefits			248,985
*Split Wages (50%), (30%) and (44%)			71,922
Total	20	19	\$831,066

SANITATION



SANITATION - BRUSH & DEBRIS 402-5022

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$511,502	\$535,457	\$535,457	\$511,821
Overtime	15,367	38,320	38,320	38,425
Well Pay	0	1,000	1,000	1,000
Personnel Services	526,869	574,777	574,777	551,246
City FICA	31,200	33,879	33,879	32,419
City Medicare	7,297	7,923	7,923	7,582
City TMRS	45,175	47,278	47,278	37,292
City TCG Retirement	10,969	13,246	13,246	11,380
City Health Insurance	93,407	119,661	119,661	119,659
OPEB / ARC	(1,858)	0	0	0
Worker's Compensation	22,353	48,122	48,122	31,386
Personnel Services - Benefits	208,543	270,109	270,109	239,718
Office Supplies	747	750	750	750
Supplies - General	747	750	750	750
Garbage Containers	16,529	18,000	18,000	20,000
Miscellaneous Supplies	23,691	5,000	5,000	17,750
Supplies - Miscellaneous	40,220	23,000	23,000	37,750
Laundry & Uniform Services	4,851	5,030	5,030	5,750
Vehicle & Radio Rental	317,506	280,548	280,548	329,082
Registration, Travel & Training	3,251	4,800	4,800	4,800
Small Claims - Unfunded	3,074	7,000	7,000	3,000
Contract Labor	3,877	3,000	3,000	6,000
Service & Charges - General	332,559	300,378	300,378	348,632
Maintenance - Miscellaneous				
Equipment	955	8,950	8,950	5,000
Internal Service Charges	153,028	195,000	195,000	195,000
Fuel	148,258	200,000	200,000	210,000
Services & Charges - Maint.	302,241	403,950	403,950	410,000
Motor Vehicle & Heavy Equip.	0	0	0	70,000
Miscellaneous Equipment	0	720	720	0
Capital Outlay	0	720	720	70,000
SANITATION BRUSH & DEBRIS TOTAL	\$1,411,179	\$1,573,684	\$1,573,684	\$1,658,096

The Brush & Debris Collection Division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of

(1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Enforcement Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR 11-12

- Collect up to one (1) brush truckload of brush from residential customers every 4 to 5 weeks.
- Collect up to 2 cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks.
- Maintain balanced collection routes for all areas.
- Provide education and training to our employees to improve service delivery.
- Provide special pick-up collection services, upon request, to all residential and commercial customers.
- Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal.
- Maintain citizens drop-off area in good working order

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

One Equipment Operator Position was transferred to the Recycling Center Division.

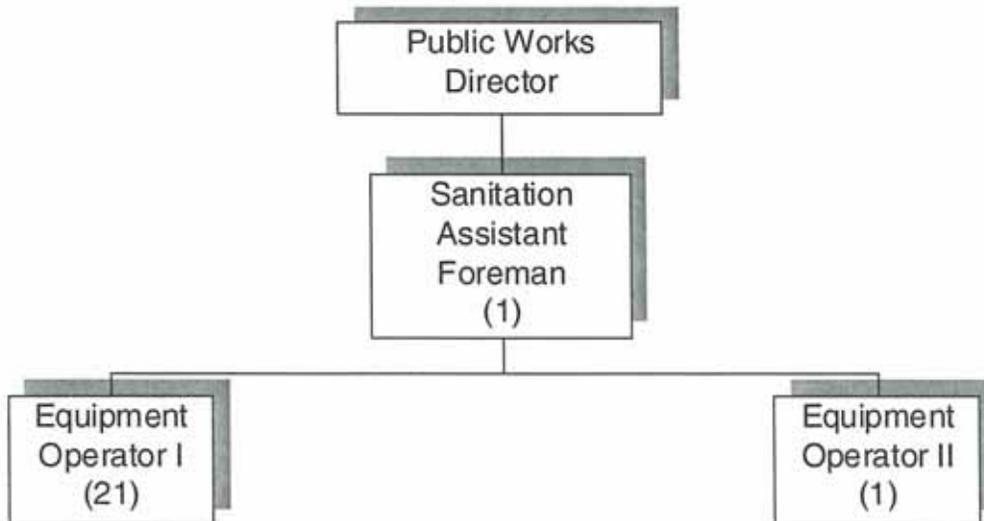
PERFORMANCE INDICATORS

	<u>ACTUAL FY 09-10</u>	<u>PROJECTED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
<u>EFFECTIVENESS</u>			
No. of Residential Accounts Serviced	16,900	16,900	16,400
<u>EFFICIENCY</u>			
Cost per account	\$83.61	\$83.24	\$101.10
<u>OUTPUT</u>			
Total tons of brush collected/processed	8,700	7,995	8,000
Total tons of debris collected/processed	6,420	8,790	7,000

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Equipment Operator I	22	21	\$459,967
Equipment Operator II	1	1	23,583
Sanitation Assistant Foreman	1	1	28,272
Overtime			38,425
Well Pay			1,000
Fringe Benefits			239,717
Total	24	23	\$790,964

SANITATION - BRUSH & DEBRIS



SANITATION - LANDFILL 402-5027

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$275,037	\$225,817	\$244,839	\$249,007
Salaries Part Time	3,170	19,022	0	0
Overtime	7,594	22,977	22,977	25,069
Travel Pay	33	0	0	0
Personnel Services	<u>285,834</u>	<u>267,816</u>	<u>267,816</u>	<u>274,076</u>
City FICA	16,741	15,454	15,517	16,047
City Medicare	3,916	3,614	3,604	3,753
City TMRS	23,792	22,110	22,110	19,841
City TCG Retirement	5,616	5,035	5,035	4,909
City Health Insurance	53,742	51,395	51,395	55,298
OPEB / ARC	(1,176)	0	0	0
Worker's Compensation	<u>13,337</u>	<u>16,130</u>	<u>16,077</u>	<u>16,514</u>
Personnel Services - Benefits	<u>115,968</u>	<u>113,738</u>	<u>113,738</u>	<u>116,362</u>
Office Supplies	4,457	4,500	4,500	5,000
Office Equip/Furniture – Non-Capital	<u>1,925</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
Supplies – General	<u>6,382</u>	<u>10,500</u>	<u>10,500</u>	<u>5,000</u>
Miscellaneous Supplies	<u>5,993</u>	<u>11,000</u>	<u>11,000</u>	<u>31,700</u>
Supplies – Miscellaneous	<u>5,993</u>	<u>11,000</u>	<u>11,000</u>	<u>31,700</u>
Utilities – Communications	800	1,875	1,875	1,000
Utilities – Electricity	16,334	18,000	18,000	18,000
Utilities – Other	5,046	3,000	3,000	4,000
Advertising	400	1,000	1,000	800
Laundry & Uniform Services	3,285	4,280	4,280	4,000
Equipment Rental/Lease	0	7,000	7,000	10,000
Vehicle & Radio Rental	148,382	137,926	137,926	146,589
Registration, Travel & Training	4,272	3,500	3,500	3,500
Small Claims – Unfunded	0	2,000	2,000	3,000
Contract Labor	<u>4,902</u>	<u>5,000</u>	<u>5,000</u>	<u>7,500</u>
Service & Charges - General	<u>183,421</u>	<u>183,581</u>	<u>183,581</u>	<u>198,389</u>
Maintenance – Buildings	177,604	16,420	16,420	22,200
Internal Service Charges	139,582	215,000	215,000	190,000
Fuel	<u>166,148</u>	<u>285,000</u>	<u>285,000</u>	<u>295,000</u>
Services & Charges – Maintenance	<u>483,334</u>	<u>516,420</u>	<u>516,420</u>	<u>507,200</u>
Miscellaneous	<u>1,448,245</u>	<u>1,521,378</u>	<u>1,521,378</u>	<u>1,326,350</u>
Services & Charges – Misc.	<u>1,448,245</u>	<u>1,521,378</u>	<u>1,521,378</u>	<u>1,326,350</u>

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Depreciation	52,975	10,300	10,300	10,300
Depreciation	52,975	10,300	10,300	10,300
Closure/Post Closure	26,980	60,000	60,000	60,000
Closure/Post Closure	26,980	60,000	60,000	60,000
Imprs Other Than Bldgs	0	13,947	13,947	0
Miscellaneous Equipment	0	56,720	56,720	9,750
Capital Outlay	0	70,667	70,667	9,750
SANITATION LANDFILL TOTAL	\$2,609,132	\$2,765,400	\$2,765,400	\$2,539,127

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post closure care of the remaining closed landfill cells.

OBJECTIVES FOR 11-12

- Maintain the area from Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station.
- Monitor the leachate collection system, and gas monitoring wells.
- Work with TCEQ to approve our request to amend our existing TCEQ permit for the transfer station to increase the daily allowable tonnage.
- Purchase new tires for our Loader used at the Transfer Station
- Purchase a small pre-fabricated building to replace our office area inside the Transfer Station.
- Request funding to purchase a light tower for use at the Transfer Station during power outages.
- Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

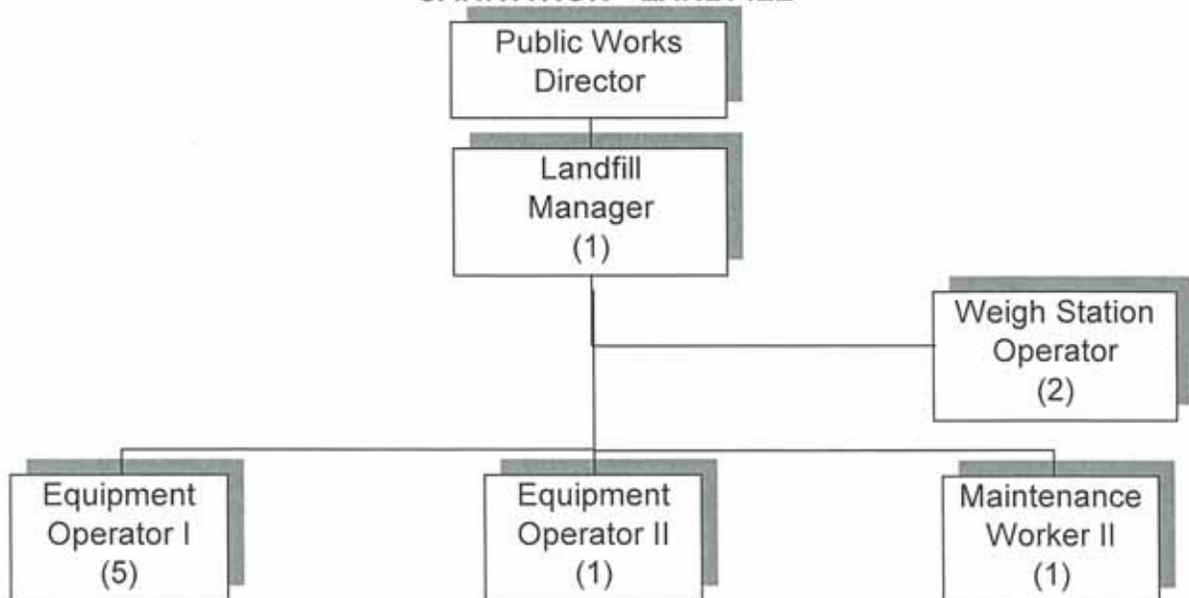
PERFORMANCE INDICATORS

	<u>ACTUAL FY 09-10</u>	<u>PROJECTED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
<u>EFFECTIVENESS</u>			
Population served	74,950	74,950	74,950
Tons of garbage/debris processed transported	62,000	62,000	61,000
<u>EFFICIENCY</u>			
Cost per ton	\$50.16	\$35.52	\$41.63
<u>OUTPUT</u>			
Tons of solid waste (residential & commercial) transported	62,000	62,000	61,000

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Maintenance Worker	1	1	\$19,257
Equipment Operator I	5	5	113,740
Equipment Operator II	1	1	25,530
Weigh Station Operator	2	2	37,742
*Landfill Manager	1	1	31,850
Overtime			25,069
Fringe Benefits			116,362
*Split Wages (44%) San. Sprdnt & (6%)			20,888
Total	10	10	\$390,438

SANITATION - LANDFILL



SANITATION - RECYCLING CENTER 402-5035

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$371	\$48,497	\$48,497	\$69,115
Overtime	0	1,203	1,203	1,206
Personnel Services	<u>371</u>	<u>49,700</u>	<u>49,700</u>	<u>70,321</u>
City FICA	23	3,081	3,081	4,360
City Medicare	5	721	721	1,020
City TMRS	20	2,770	2,770	2,281
City TCG Retirement	12	1,557	1,557	2,505
City Health Insurance	60	7,293	7,293	12,096
Worker's Compensation	27	3,568	3,568	4,552
Personnel Services - Benefits	<u>147</u>	<u>18,990</u>	<u>18,990</u>	<u>26,814</u>
Office Supplies	3	750	750	800
Office Equipment/Furn Non Cap	500	0	0	0
Supplies - General	<u>503</u>	<u>750</u>	<u>750</u>	<u>800</u>
Miscellaneous Supplies	10,810	1,000	1,000	1,500
Supplies - Miscellaneous	<u>10,810</u>	<u>1,000</u>	<u>1,000</u>	<u>1,500</u>
Utilities - Communications	249	945	945	1,040
Utilities - Other	1,314	0	0	2,600
Professional Services	0	2,500	2,500	0
Advertising	1,600	0	0	0
Laundry & Uniform Services	0	600	600	600
Vehicle & Radio Rental	75	18,083	18,083	18,083
Regis., Travel & Training	0	2,000	2,000	2,500
Contract Labor	0	865	865	3,500
Service & Charges - General	<u>3,238</u>	<u>24,993</u>	<u>24,993</u>	<u>28,323</u>
Maintenance - Buildings	0	15,073	15,073	50,000
Main-Furniture & Equipment	0	300	300	0
Internal Service Charges	0	12,500	12,500	12,000
Fuel	0	9,000	9,000	10,000
Services & Charges - Main	<u>0</u>	<u>36,873</u>	<u>36,873</u>	<u>72,000</u>
Miscellaneous	102,625	65,359	65,359	75,000
Services & Charges - Misc.	<u>102,625</u>	<u>65,359</u>	<u>65,359</u>	<u>75,000</u>
Imprs Other Than Bldgs.	0	70,427	70,427	0
Miscellaneous Equipment	0	2,000	2,000	0
Capital Outlay	<u>0</u>	<u>72,427</u>	<u>72,427</u>	<u>0</u>
RECYCLING CENTER TOTAL	<u><u>\$117,694</u></u>	<u><u>\$270,092</u></u>	<u><u>\$270,092</u></u>	<u><u>\$274,758</u></u>

The City's Recycling Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL

Continue the Recycling Program to divert the solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life.

OBJECTIVES FOR 11-12

- Track market trends contributing to the sale of recyclable materials.
- Coordinate volunteers to work at the Recycling Center.
- Continue to coordinate and promote the annual Trash Bash.
- Coordinate volunteers to help clean and beautify the city.
- Increase awareness with Public Education Programs.
- Continue City Wide beautification projects.
- Re-pave the parking lot at the Recycling Center.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

One Equipment Operator Position was transferred from Brush and Debris Division.

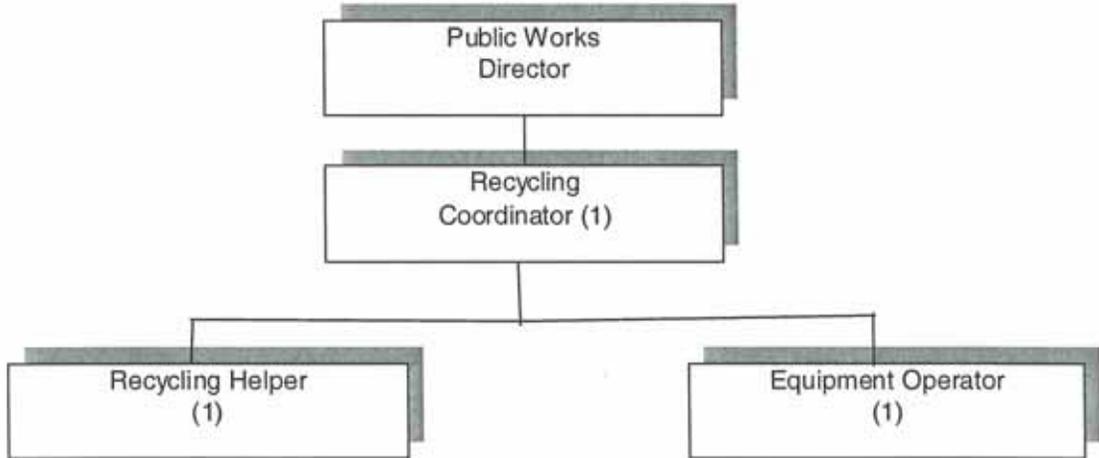
PERFORMANCE INDICATORS

	<u>ACTUAL</u> FY 09-10	<u>PROJECTED</u> FY 10-11	<u>PROPOSED</u> FY 11-12
<u>EFFECTIVENESS</u>			
Population Served	74,950	74,950	74,950
Number of Commercial Customers	39	47	45
Number of Schools Collected	25	24	25
<u>EFFICIENCY</u>			
Cost per capita	\$0.45	\$2.50	\$2.60
<u>OUTPUT</u>			
Tons of recyclable material collected/processed	900	1,000	1,000

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Recycling Helper	1	1	\$19,015
Equipment Operator I	0	1	19,256
Recycling Coordinator	1	1	30,844
Overtime			1,206
Fringe Benefits			26,814
Total	<u>2</u>	<u>3</u>	<u>\$97,135</u>

SANITATION RECYCLING

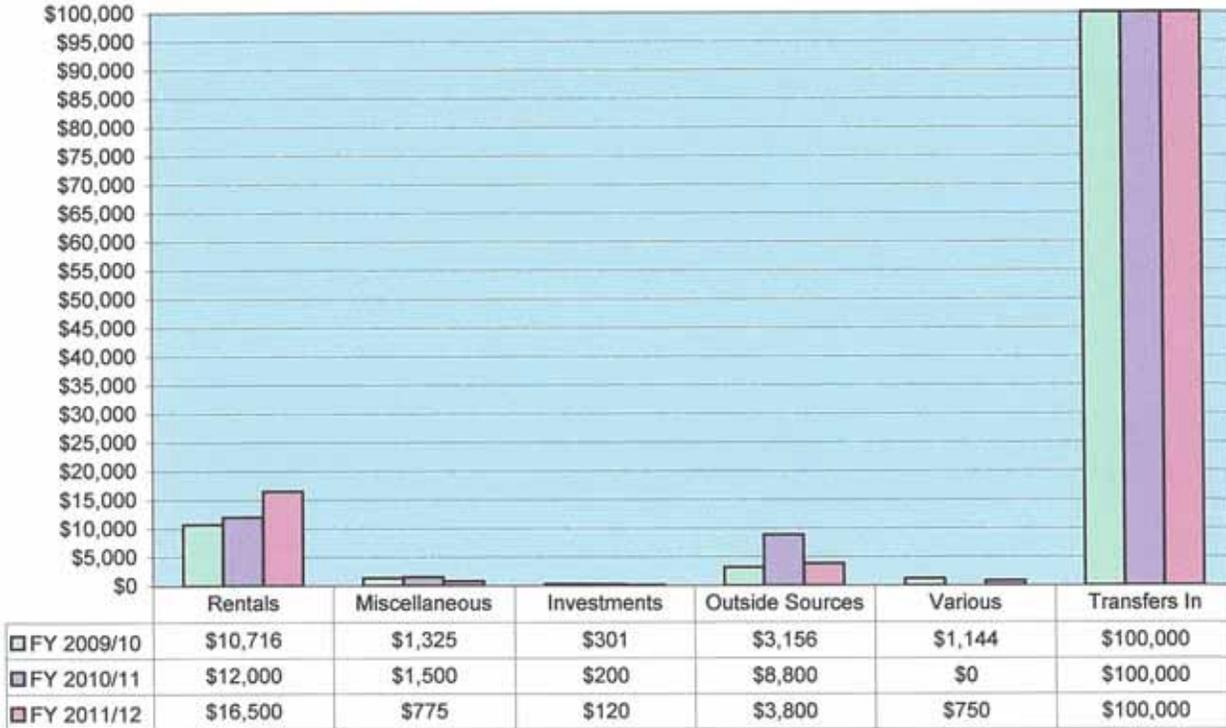


HARLINGEN ARTS & HERITAGE
MUSEUM FUND

CITY OF HARLINGEN
HARLINGEN ARTS AND HERITAGE MUSEUM FUND

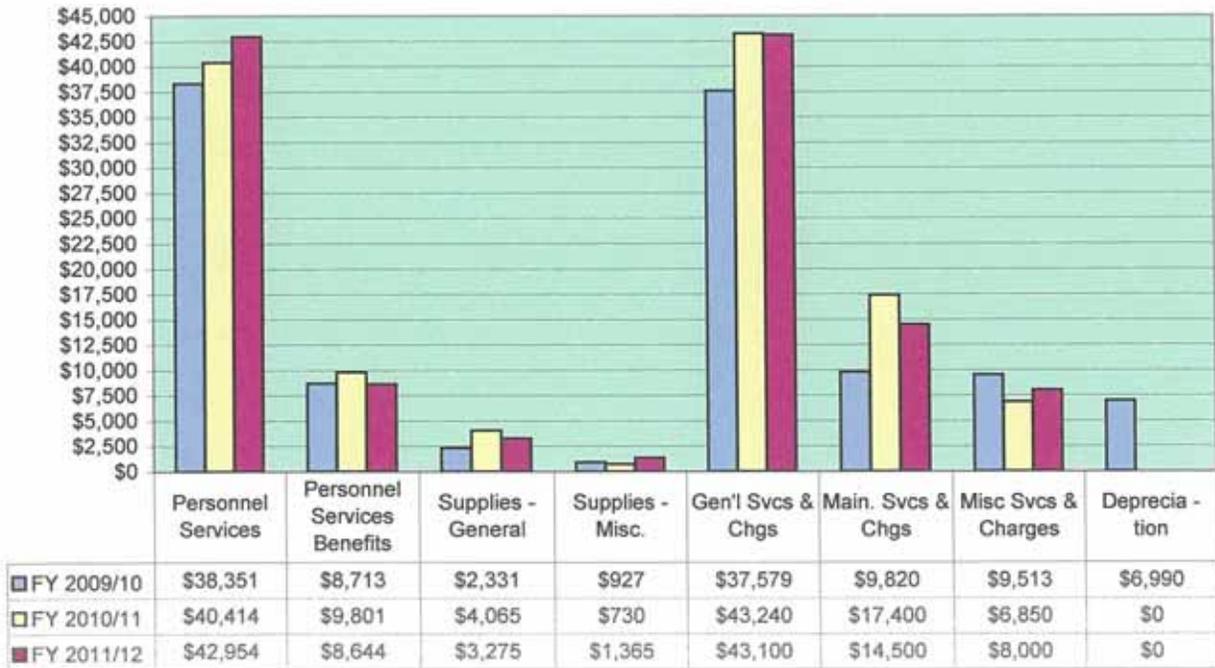
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>REVENUES:</u>				
Miscellaneous	\$10,716	\$12,000	\$12,000	\$16,500
Rentals	<u>10,716</u>	<u>12,000</u>	<u>12,000</u>	<u>16,500</u>
Admissions	662	1,500	1,500	775
TML	663	0	0	0
Miscellaneous	<u>1,325</u>	<u>1,500</u>	<u>1,500</u>	<u>775</u>
TexPool Investment	256	100	100	100
NOW Account	45	100	100	20
Investments	<u>301</u>	<u>200</u>	<u>200</u>	<u>120</u>
Harlingen Arts Museum	0	5,000	5,000	0
Donations	3,156	3,800	3,800	3,800
Outside Sources	<u>3,156</u>	<u>8,800</u>	<u>8,800</u>	<u>3,800</u>
Miscellaneous	1,144	0	0	750
Various	<u>1,144</u>	<u>0</u>	<u>0</u>	<u>750</u>
Transfers from General Fund	30,000	30,000	30,000	30,000
Transfers from Hotel/Motel Fund	70,000	70,000	70,000	70,000
Total Transfers	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
TOTAL REVENUES	<u>\$116,642</u>	<u>\$122,500</u>	<u>\$122,500</u>	<u>\$121,945</u>
<u>EXPENDITURES:</u>				
Personnel Services - Pay	\$38,351	\$40,414	\$40,414	\$42,954
Personnel Services - Benefits	8,713	9,801	9,801	8,644
Supplies - General	2,331	3,065	4,065	3,275
Supplies - Miscellaneous	927	730	730	1,365
Services & Charges - General	37,579	46,140	43,240	43,100
Services & Charges - Maintenance	9,820	15,500	17,400	14,500
Services & Charges - Miscellaneous	9,513	6,850	6,850	8,000
Depreciation	6,990	0	0	0
TOTAL EXPENDITURES	<u>\$114,224</u>	<u>\$122,500</u>	<u>\$122,500</u>	<u>\$121,838</u>
Net Income/(Loss)	2,418	0	0	107
Working Capital Beginning of Year	<u>189,863</u>	<u>192,281</u>	<u>192,281</u>	<u>192,281</u>
END OF YEAR WORKING CAPITAL	<u>\$192,281</u>	<u>\$192,281</u>	<u>\$192,281</u>	<u>\$192,388</u>

Harlingen Arts & Heritage Museum Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Harlingen Arts & Heritage Museum Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

HARLINGEN ARTS AND HERITAGE MUSEUM DETAIL 403-6301

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$23,363	\$23,402	\$23,402	\$24,052
Salaries Part Time	14,799	17,012	17,012	18,902
Overtime	164	0	0	0
Travel Pay	25	0	0	0
Personnel Services	<u>38,351</u>	<u>40,414</u>	<u>40,414</u>	<u>42,954</u>
City FICA	2,153	2,313	2,313	2,633
City Medicare	503	541	541	616
City TCG Retirement	1,137	1,170	1,170	1,203
City Health Insurance	5,096	5,637	5,637	4,044
OPEB / ARC	(274)	0	0	0
Worker's Compensation	98	140	140	148
Personnel Services - Benefits	<u>8,713</u>	<u>9,801</u>	<u>9,801</u>	<u>8,644</u>
Office Supplies	1,642	1,500	1,500	1,500
Office Equip/Furn Non Cap	45	0	1,000	100
Chemicals & Medical Supplies	474	625	625	625
Uniform & Safety Supplies	0	100	100	300
Small Tools & Equipment	0	315	315	250
Educational & Recreational Supplies - General	<u>170</u>	<u>525</u>	<u>525</u>	<u>500</u>
	2,331	3,065	4,065	3,275
Miscellaneous Supplies	927	730	730	1,365
Supplies - Miscellaneous	<u>927</u>	<u>730</u>	<u>730</u>	<u>1,365</u>
Utilities - Communications	3,594	4,515	4,515	3,000
Utilities - Electricity	20,296	24,000	24,000	21,000
Utilities - Other	453	150	150	1,000
Advertising	1,424	6,300	3,200	5,000
Dues, Memberships, & Subscriptions	100	250	250	100
Registration, Travel, & Training	2,153	2,625	2,825	2,400
Employee Mileage Reimbursement	0	100	100	100
Insurance	9,559	7,700	7,700	10,000
Contract Labor	0	500	500	500
Service & Charges - General	<u>37,579</u>	<u>46,140</u>	<u>43,240</u>	<u>43,100</u>
Maintenance - Buildings	9,820	15,000	16,900	14,000
Maintenance - Furniture & Equipment	0	500	500	500
Services & Charges - Maintenance	<u>9,820</u>	<u>15,500</u>	<u>17,400</u>	<u>14,500</u>
Miscellaneous	9,513	6,850	6,850	8,000
Services & Charges - Miscellaneous	<u>9,513</u>	<u>6,850</u>	<u>6,850</u>	<u>8,000</u>
Depreciation	6,990	0	0	0
Depreciation	<u>6,990</u>	<u>0</u>	<u>0</u>	<u>0</u>
HARL. ARTS MUSEUM FD. TOTALS	<u>\$114,224</u>	<u>\$122,500</u>	<u>\$122,500</u>	<u>\$121,838</u>

HARLINGEN ARTS AND HERITAGE MUSEUM

This department is responsible for the day-to-day operation and maintenance of the Museum. The main Museum building contains exhibit galleries for changing exhibits, a theatre/lecture area, activity and archive rooms, an office, information desk, and a museum shop. The existing Museum building contains more permanent exhibits focusing on the various eras and aspects of Valley life. The three historic structures include the Paso Real Stagecoach Inn, the Lon C. Hill Home, and the original Harlingen Hospital

MISSION STATEMENT

"To celebrate Harlingen's heritage and our community's culture through preservation, education, and programming" It was adopted November 23, 2010.

PROGRAM GOALS

Provide the citizens of Harlingen and Museum visitors with a quality resource for fine art and history emphasizing Harlingen's role in the development of South Texas culture.

Provide quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.

Provide educational programming as a key component of Museum activities and events.

OBJECTIVES FOR 11-12

- Complete the six-part strategic planning process began in November, 2010 as a joint effort by the Museum Advisory Board and RGV Museum Association.
- Develop, as product of the strategic planning process, a master fundraising document to be utilized in raising funds for the renovation of the Museum's Historical Building.
- Expand the volunteer base by offering family-oriented volunteer training sessions on an ongoing basis throughout the year
- Analyze and adjust our facilities rentals rates and ancillary fees to reflect current market-values.
- Continue our current joint efforts with Harlingen Arts and Entertainment to provide interdisciplinary arts opportunities for arts patrons of all ages.
- Ad social networking elements, such as Facebook® and Twitter® to Museum events, thereby increasing community awareness
- Function as a resource for students and educational organizations across the Valley through formal and informal interaction and involvement at the state and national levels by participating in National Association of Museums and Texas Association of Museums events and Texas Historical Commission training opportunities.

EXHIBITS / PERFORMANCES

- Continue and enhance existing relationships with collegial organizations such as the Museums of Port Isabel, Brownsville Historical Museum, Brownsville

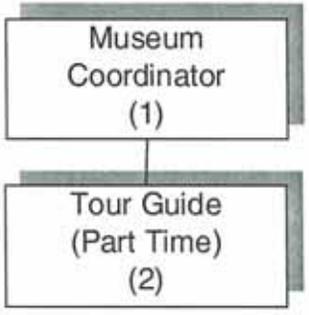
- Museum of Fine Art, Galleria 409, and the National Quilt Museum.
- Develop, as part of the Historical Building's renovation process, a permanent exhibit focusing on the Harlingen's military history that will be housed in the building's west wing.
 - Redesign and enhance the permanent exhibits on display in the Historical Building
 - A number of temporary exhibits are in the planning phases, in addition to our annual exhibits that include: The traveling quilt exhibit from the National Quilt Museum in Paducah, KY., The Christmas Tree Extravaganza, and the Annual Dia de los Muertos Exhibit in commemoration of Hispanic Heritage Month.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- The RGV Museum Association has made significant contributions to the Museum's archival process and improvements to the landscaping in the Museum Courtyard.
- Thru the support and assistance of the Museum Association, we have produced a new video on the History of Harlingen. The video is to premier in May of 2011 and will be available for viewing throughout the business day, at the Museum.
- The Museum Association, thru a grant from Texas Tropical Trails has produced a new brochure containing information on all of the museums in South Texas, thereby helping to establish the Harlingen Arts and Heritage Museum as a regional hub and informational resource for museum patrons across South Texas.
- As the Museum Advisory Board completes the strategic planning process, the Association is prepared to financially partner with the City, both in terms of committing funds and soliciting sponsorship dollars for the renovation of the Historical Building.

<u>AUTHORIZED PERSONNEL</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Tour Guide Part-time	2	2	\$18,902
Museum Coordinator	1	1	24,052
Fringe Benefits			8,644
Total	3	3	\$51,598

HARLINGEN ARTS AND HERITAGE MUSEUM



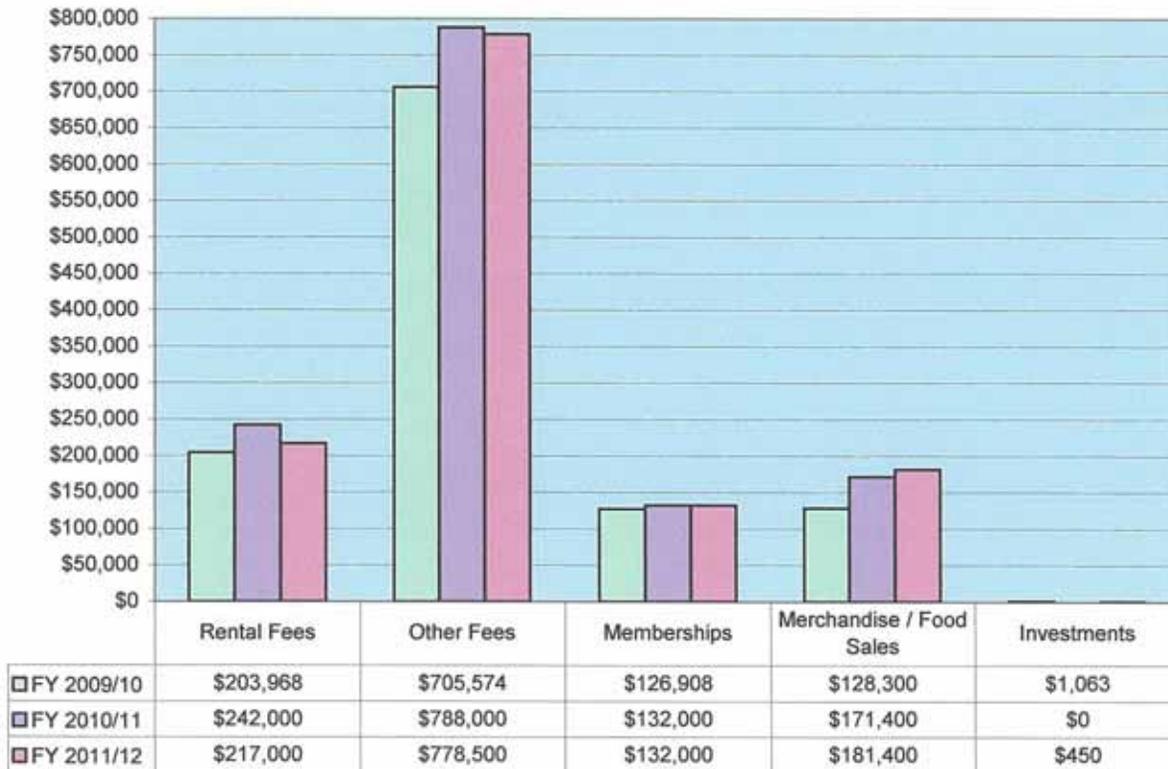
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MUNICIPAL GOLF COURSE FUND

CITY OF HARLINGEN
MUNICIPAL GOLF COURSE FUND

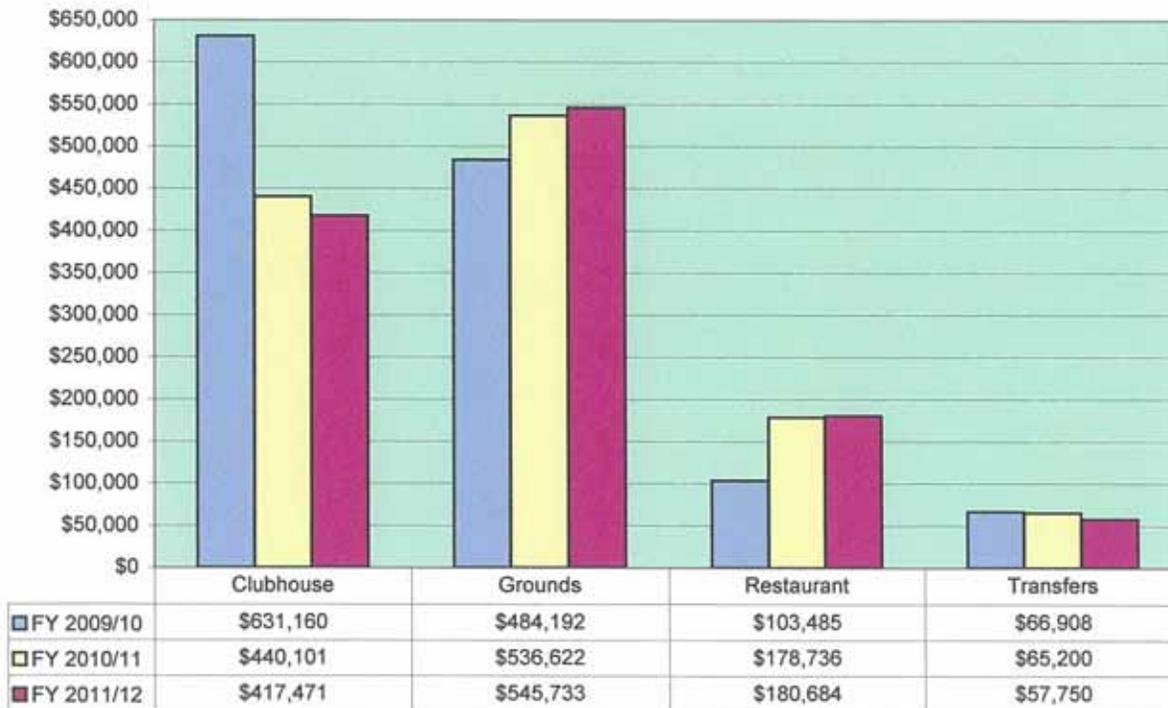
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
<u>REVENUES:</u>				
Green Fees	\$544,221	\$599,000	\$599,000	\$599,000
Coupons	71,845	76,000	76,000	76,000
Cart Rental Fees	201,346	240,000	240,000	215,000
Cart Storage Fees	11,000	12,000	12,000	12,000
Junior Memberships	8,370	13,000	13,000	16,000
Annual Memberships	118,538	119,000	119,000	116,000
Tournament Fees	13,090	19,000	19,000	19,000
Trail Fees	10,520	9,750	9,750	9,750
Annual Trail Fees	16,750	19,250	19,250	9,750
Pull Cart/Club Rental	2,622	2,000	2,000	2,000
Driving Range Fees	37,457	53,000	53,000	53,000
TML	691	0	0	0
Merchandise Sales	30,214	50,000	50,000	60,000
Food & Drink Sales	92,734	119,000	119,000	119,000
Food & Drink Sales (Non-taxable)	5,352	2,400	2,400	2,400
Miscellaneous	<u>1,164,750</u>	<u>1,333,400</u>	<u>1,333,400</u>	<u>1,308,900</u>
TexPool Investment	892	0	0	400
NOW Interest	171	0	0	50
Investments	<u>1,063</u>	<u>0</u>	<u>0</u>	<u>450</u>
Cash Over/(Short)	17	0	0	0
Miscellaneous	1,295	0	0	0
Various	<u>1,312</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sale of Fixed Assets	1,341	0	0	0
Sale of Fixed Assets	<u>1,341</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$1,168,466</u>	<u>\$1,333,400</u>	<u>\$1,333,400</u>	<u>\$1,309,350</u>
<u>EXPENDITURES:</u>				
Clubhouse	\$631,160	\$445,601	\$440,101	\$417,471
Grounds	484,192	536,622	536,622	545,733
Restaurant	103,485	173,236	178,736	180,684
Transfers	66,908	65,200	65,200	57,750
TOTAL EXPENDITURES	<u>\$1,285,745</u>	<u>\$1,220,659</u>	<u>\$1,220,659</u>	<u>\$1,201,638</u>
Net Income/(Loss)	(117,279)	112,741	112,741	107,712
Working Capital Beginning of Year	<u>828,628</u>	<u>711,349</u>	<u>711,349</u>	<u>824,090</u>
END OF YEAR WORKING CAPITAL	<u>\$711,349</u>	<u>\$824,090</u>	<u>\$824,090</u>	<u>\$931,802</u>

Municipal Golf Course Fund Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Municipal Golf Course Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$167,274	\$146,346	\$146,346	\$140,641
Salaries Part Time	36,701	60,486	60,486	60,519
Overtime	159	0	0	1,003
Personnel Services	<u>204,134</u>	<u>206,832</u>	<u>206,832</u>	<u>202,163</u>
City FICA	11,825	12,130	12,130	11,933
City Medicare	2,765	2,837	2,837	2,791
City TMRS	17,614	15,921	15,921	9,535
City TCG Retirement	2,567	3,195	3,195	3,460
City Health Insurance	29,682	34,272	34,272	26,412
OPEB / ARC	(551)	0	0	0
Worker's Compensation	4,837	5,666	5,666	5,782
Personnel Services - Benefits	<u>68,739</u>	<u>74,021</u>	<u>74,021</u>	<u>59,913</u>
Office Supplies	2,515	3,000	3,000	3,000
Office Equipment Furn Non Cap	17,711	0	0	0
Chemicals & Medical Supplies	5,857	10,800	10,800	10,800
Office & Computer Equipment	357	6,000	6,000	3,000
Resale Merchandise	40,534	40,000	42,000	48,000
Equipment Misc.	7,517	0	0	0
Supplies - General	<u>74,491</u>	<u>59,800</u>	<u>61,800</u>	<u>64,800</u>
Miscellaneous Supplies	6,305	7,800	7,800	7,800
Supplies - Miscellaneous	<u>6,305</u>	<u>7,800</u>	<u>7,800</u>	<u>7,800</u>
Utilities - Communications	4,733	6,300	6,300	6,300
Utilities - Electricity	25,429	25,000	25,000	25,200
Utilities - Other	3,835	4,940	4,940	5,040
Technical Services	5,060	4,043	4,043	350
Medical Examinations	0	500	500	480
Audit Fees	5,150	5,500	5,500	5,520
Advertising	0	5,000	5,000	5,040
Equipment Rental/Lease	660	1,200	1,200	1,200
Dues, Memberships, & Subscriptions	686	1,300	1,300	1,300
Registration, Travel, & Training	686	1,525	1,525	1,525
Mileage	0	600	600	600
Insurance	9,117	16,000	16,000	12,000
Service & Charges - General	<u>55,356</u>	<u>71,908</u>	<u>71,908</u>	<u>64,555</u>
Maintenance - Buildings	5,688	13,000	7,500	8,640
Maintenance - Furniture & Equipment	1,945	3,000	3,000	1,200
Maintenance - Miscellaneous Equip.	0	6,840	4,840	6,000
Maintenance - Software	1,590	2,400	2,400	2,400
Services & Charges - Maintenance	<u>9,223</u>	<u>25,240</u>	<u>17,740</u>	<u>18,240</u>
Miscellaneous	17,691	0	0	0
Services & Charges - Miscellaneous	<u>17,691</u>	<u>0</u>	<u>0</u>	<u>0</u>
Depreciation	151,690	0	0	0
Depreciation	<u>151,690</u>	<u>0</u>	<u>0</u>	<u>0</u>
Loss on Sale/Fixed Assests	11,922	0	0	0
Loss on Sale/Fixed Assests	<u>11,922</u>	<u>0</u>	<u>0</u>	<u>0</u>
Buildings	31,249	0	0	0
Miscellaneous Equipment	0	0	0	0
Capital Outlay	<u>31,249</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Service - Principal	360	0	0	0
Other Financing Uses - Debt	<u>360</u>	<u>0</u>	<u>0</u>	<u>0</u>
GOLF COURSE (CLUBHOUSE) TOTALS	<u>\$631,160</u>	<u>\$445,601</u>	<u>\$440,101</u>	<u>\$417,471</u>

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

The City-owned and operated Tony Butler Golf course is a twenty-seven hole course complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The 9-hole course is a shorter course measuring 2,600 yards, par 35.

PROGRAM GOAL

Focus on increasing revenues through promotion of golf in community and surrounding market, recruit golf outings, create golf outings/tournaments and increase service standards. Add new promotion of golf club through newspaper and golf magazine advertisement.

Promote new clubhouse facility to recruit golf outings.

Create a Men's, Ladies, Couples, and Junior's golf league that will participate in tournaments throughout the year.

Increase merchandise sales through the promotion of golf events and buying programs.

Create a database of patrons to e-mail promotions and upcoming events.

Increase customer service to patrons

OBJECTIVES 11-12

- Initiate player development programs to introduce golf to new customers with the objective to generate a new player base. Create an e-mail database to develop an on line promotion program for tournaments and merchandise sales.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Increase/generate golf outing rounds by marketing and development.
- Control and promote golf rounds and annual membership usage utilizing GolfTrec system.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

- Proposed increase in cart and green fees for 2011-2012 season.
- In addition, evaluate discount times during non-peak season to promote play and activity.

PERFORMANCE INDICATORS

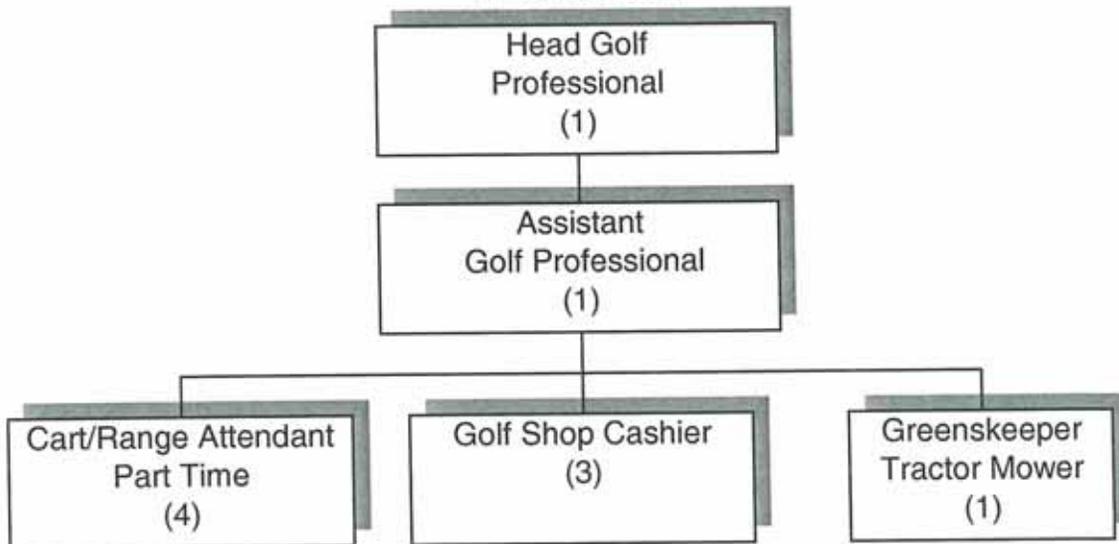
EFFECTIVENESS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Green fees	\$544,633	\$588,712	\$599,000
Tournament fees	13,270	6,729	19,000
Annual/Jr. Membership	127,583	133,220	132,000
Discount coupons	72,420	85,855	76,000
Cart rental fees	201,511	207,711	215,000
Trail fees/storage fees	39,270	37,500	41,000
Golf range/other fees	40,096	38,661	55,000
Merchandise sales	30,466	62,935	60,000
Total Revenues	\$1,069,249	\$1,161,323	\$1,197,000

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Golf Shop Cashier (1 Part-time)	3	3	\$50,673
Cart/Range Attendant Part-time	4	4	48,388
Greenskeeper Tractor Mower	1	1	24,425
Assistant Golf Professional	1	1	24,309
Head Golf Professional	1	1	53,364
Overtime			1,003
Fringe Benefits			59,913
Total	10	10	\$262,075

**MUNICIPAL GOLF COURSE
CLUBHOUSE**



MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$209,655	\$214,320	\$214,320	\$217,539
Overtime	3,093	0	0	3,008
Personnel Services	<u>212,748</u>	<u>214,320</u>	<u>214,320</u>	<u>220,547</u>
City FICA	12,603	12,610	12,610	13,094
City Medicare	2,947	2,949	2,949	3,062
City TMRS	21,653	23,105	23,105	15,737
City TCG Retirement	2,868	2,978	2,978	4,052
City Health Insurance	37,417	41,231	41,231	45,129
OPEB /ARC	(1,038)	0	0	0
Worker's Compensation	7,463	7,929	7,929	8,160
Personnel Services - Benefits	<u>83,913</u>	<u>90,802</u>	<u>90,802</u>	<u>89,234</u>
Chemicals & Medical Supplies	64,592	75,000	80,000	79,992
Office & Computer Equipment	3,036	3,900	3,900	8,080
Botanical & Irrigation	17,560	8,500	8,500	12,600
Supplies - General	<u>85,188</u>	<u>87,400</u>	<u>92,400</u>	<u>100,672</u>
Miscellaneous Supplies	7,685	7,500	7,500	7,500
Supplies - Miscellaneous	<u>7,685</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
Utilities - Electricity	17,560	30,000	30,000	24,000
Utilities - Other	10,616	12,000	12,000	12,000
Laundry & Uniform Services	3,497	6,000	6,000	6,000
Vehicle & Radio Rental	58,200	58,000	58,000	58,000
Dues, Memberships, & Subscriptions	1,295	600	600	1,200
Registration, Travel, & Training	995	2,000	2,000	1,980
Small Claims Unfunded	0	0	0	0
Contract Labor	0	0	0	2,400
Service & Charges - General	<u>92,163</u>	<u>108,600</u>	<u>108,600</u>	<u>105,580</u>
Maintenance - Buildings	482	8,000	3,000	6,000
Maintenance - Miscellaneous Equipment	272	15,000	15,000	13,200
Internal Service Charges	1,296	5,000	5,000	3,000
Services & Charges - Maintenance	<u>2,050</u>	<u>28,000</u>	<u>23,000</u>	<u>22,200</u>
Miscellaneous	445	0	0	0
Services & Charges - Miscellaneous	<u>445</u>	<u>0</u>	<u>0</u>	<u>0</u>
Miscellaneous Equipment	0	0	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
GOLF COURSE (GROUNDS) TOTALS	<u><u>\$484,192</u></u>	<u><u>\$536,622</u></u>	<u><u>\$536,622</u></u>	<u><u>\$545,733</u></u>

MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

PROGRAM GOAL

Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/practice of agronomy. Work closely with management and golf advisory board to improve on course/playing conditions. New golf equipment has provided better playing conditions and efficiency. Increase fertilizer budget to provide a weed free program on tee-boxes, fairways, surround green areas.

OBJECTIVES FOR 11-12

Continue to improve on turf quality and playability through general agronomy practices and chemical/fertilizer applications. Continue to improve course aesthetics by cleaning ponds, brush, and tree trimming. Improve green conditions on holes 19-27 with increased fertilizer/chemical applications.

Upgrade irrigation systems using innovative nozzles to better distribute water to problem areas on the course and update computer irrigation system.

Repair wash out areas on hole #7 and #12.

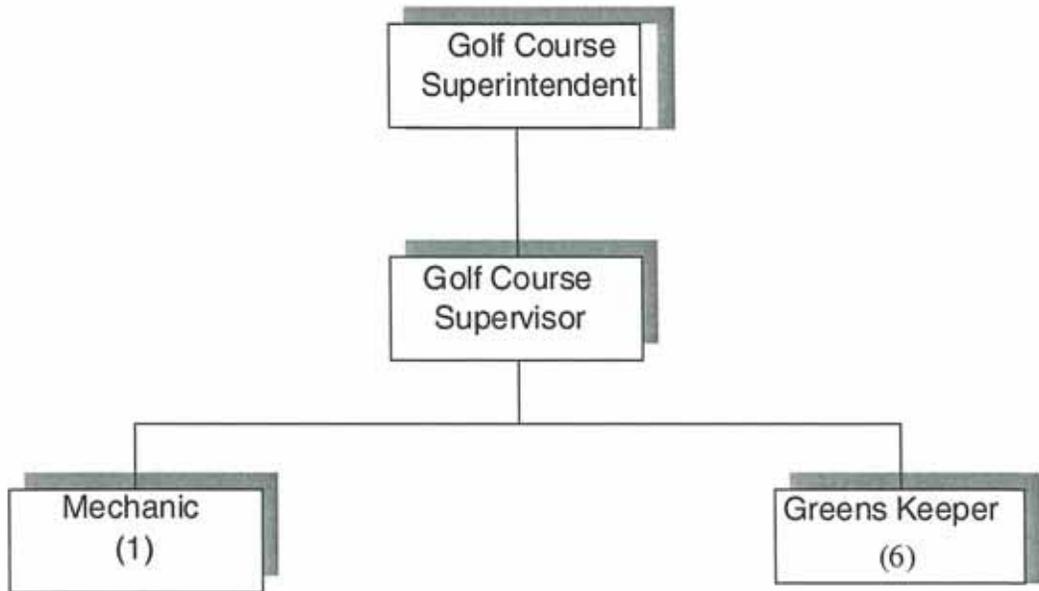
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

New mowing and aerator equipment has provided improved turf quality and playability. Adding an additional laborer will assist in improving esthetics of the golf course and flower beds.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Greenskeeper Tractor Mower	6	6	\$129,154
Golf Shop Mechanic	1	1	27,500
Golf Course Maintenance Supervisor	1	1	25,532
Golf Course Superintendent	1	1	35,353
Overtime			3,008
Fringe Benefits			89,234
Total	<u>9</u>	<u>9</u>	<u>\$309,781</u>

MUNICIPAL GOLF COURSE GROUNDS



MUNICIPAL GOLF COURSE (RESTAURANT) DETAIL 404-6053

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	\$16,621	\$53,703	\$53,703	\$54,601
Salaries Part Time	17,177	24,194	24,194	24,194
Overtime	54	0	0	501
Personnel Services	<u>33,852</u>	<u>77,897</u>	<u>77,897</u>	<u>79,296</u>
City FICA	2,099	4,830	4,830	4,916
City Medicare	491	1,130	1,130	1,150
City TMRS	4,733	9,295	9,295	7,580
City TCG Retirement	0	782	782	0
City Health Insurance	3,388	12,930	12,930	12,108
OPEB / ARC	(682)	0	0	0
Worker's Compensation	88	272	272	294
Personnel Services - Benefits	<u>10,117</u>	<u>29,239</u>	<u>29,239</u>	<u>26,048</u>
Resale Merchandise	<u>53,385</u>	<u>59,500</u>	<u>64,500</u>	<u>62,400</u>
Supplies - General	53,385	59,500	64,500	62,400
Miscellaneous Supplies	<u>5,042</u>	<u>5,000</u>	<u>5,500</u>	<u>7,200</u>
Supplies - Miscellaneous	5,042	5,000	5,500	7,200
Dues, Memberships, & Subscriptions	1,089	1,100	1,100	1,200
Registration, Travel, & Training	0	500	500	540
Service & Charges - General	<u>1,089</u>	<u>1,600</u>	<u>1,600</u>	<u>1,740</u>
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,000</u>
Services & Charges -Miscellaneous	0	0	0	4,000
GOLF COURSE (RESTAURANT) TOTALS	<u>\$103,485</u>	<u>\$173,236</u>	<u>\$178,736</u>	<u>\$180,684</u>

PROGRAM GOAL

Offer golfers and golf outings a variety of foods and beverages with service. New clubhouse and added amenities should increase sales and profitability. Service standards and cost control measures will be increased to optimize potential. There are new opportunities for increased sales with new kitchen and menu options, adding a new full time cook would offer increased opportunity. Advertising and promotion of golf course will make new / past customers aware of new facility and warm food options at our Club.

OBJECTIVES FOR 11-12

- Develop and maintain exceptional customer service through staff training, written instruction, and meetings.

- Improve profitability by developing menus and pricing that match food/beverage cost of sales profit expectation.
- Purchasing vending machines for on course revenue.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

New clubhouse with improved food preparation area and addition of banquet seating area for golf events will provide increased menu items and increased sales opportunities.

PERFORMANCE INDICATORS

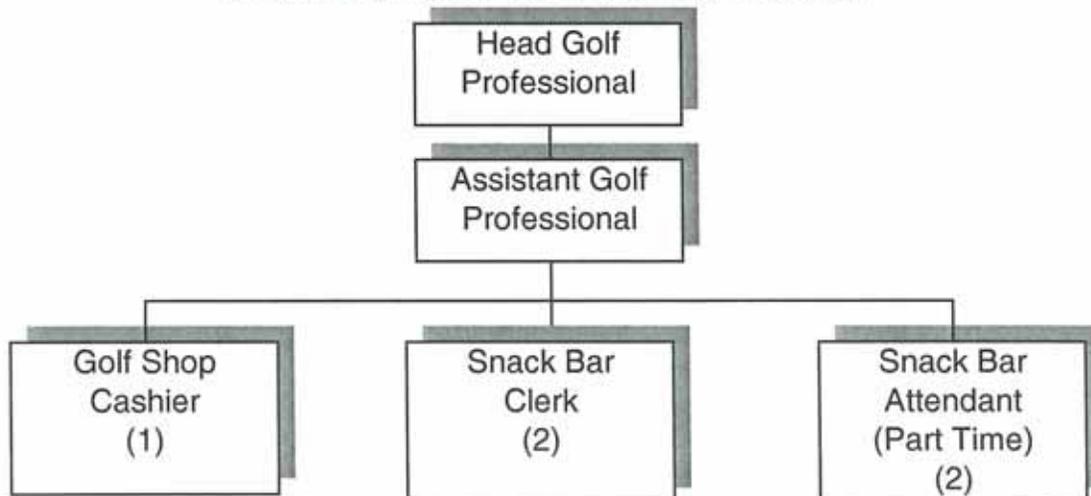
EFFECTIVENESS

	ACTUAL FY 09-10	ESTIMATED FY 10-11	PROPOSED FY 11-12
Food & Drink Sales	\$93,026	\$105,968	\$115,000
Food & Drink Sales	5,179	5,436	6,000
Total Revenues	\$98,205	\$111,404	\$121,000

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Snack Bar Attendant Part-time	2	2	\$24,195
Snack Bar Clerk	1	2	\$34,200
Golf Shop Cashier	2	1	\$20,400
Overtime			\$501
Fringe Benefits			26,048
Total	5	5	\$105,344

MUNICIPAL GOLF COURSE RESTAURANT

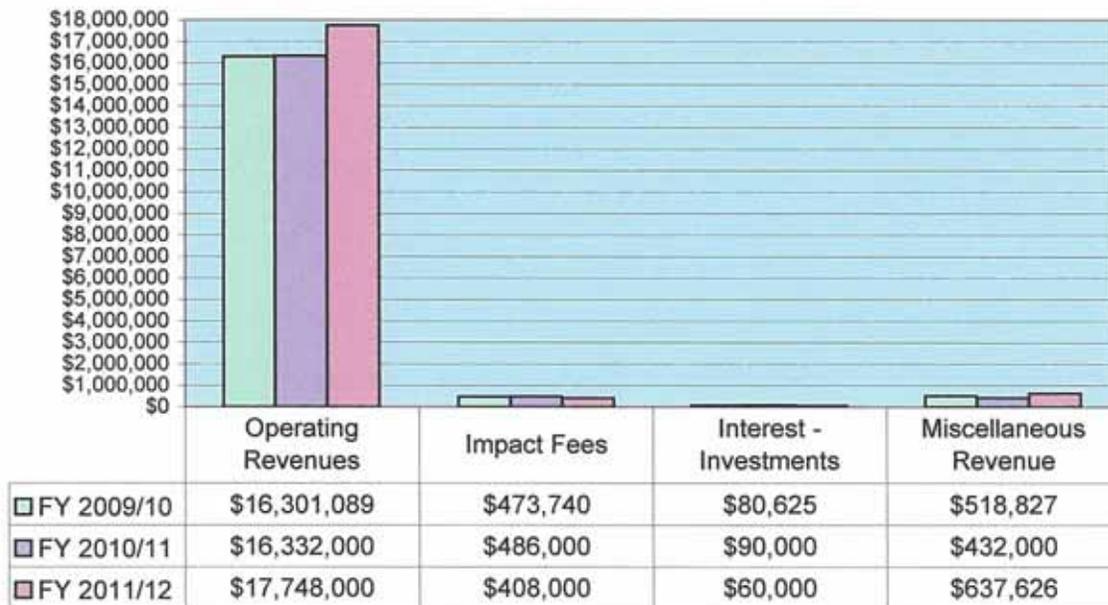


HARLINGEN WATERWORKS
SYSTEM

HARLINGEN WATERWORKS SYSTEM
STATEMENT OF REVENUES AND EXPENSES
COMBINED SYSTEM OPERATIONS (WATERWORKS AND WASTEWATER)

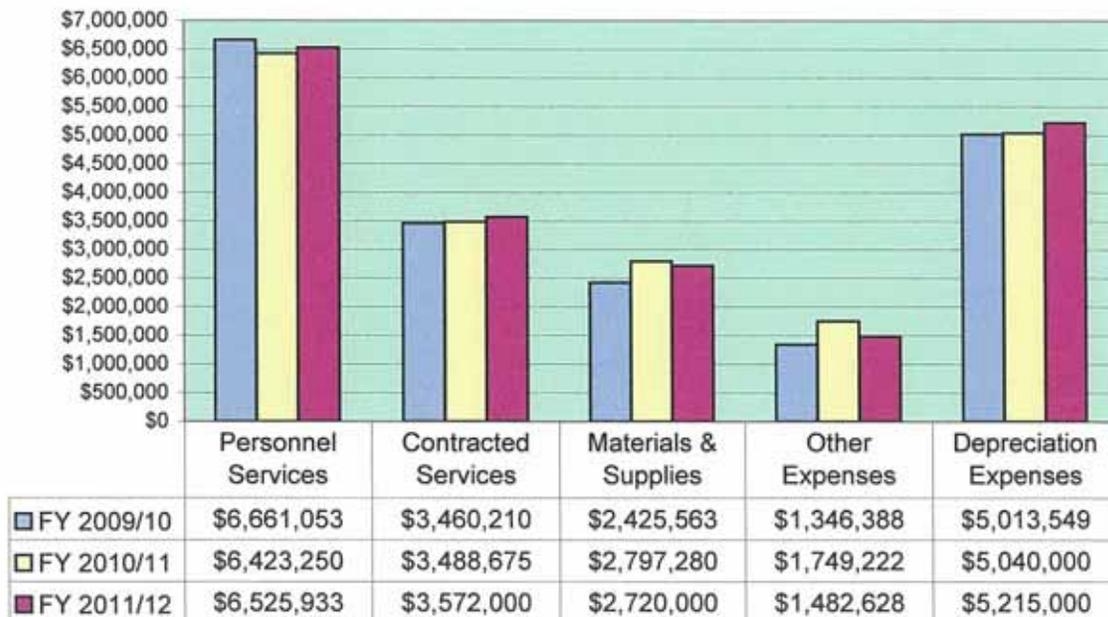
DESCRIPTION	ACTUAL 2009-2010	BUDGET 2010-2011	ESTIMATED 2010-2011	APPROVED 2011-2012
<u>REVENUES</u>				
Base Charges - Water	\$2,700,026	\$2,715,000	\$2,731,000	\$2,760,000
Base Charges - Sewer	925,869	930,000	935,000	945,000
Consumptions Charges - Water	3,923,207	3,870,000	5,000,000	4,500,000
Consumptions Charges - Sewer	7,091,022	7,164,000	8,135,000	7,700,000
Fuel Adjustment	437,956	434,000	533,000	490,000
Sales to Other Entities - Water	221,975	208,600	257,000	222,000
Sales to Other Entities - Sewer	344,193	337,000	297,500	321,000
Late Payment Penalties	189,668	197,000	331,000	337,000
Disconnect Fee Water	240,046	240,000	223,000	224,000
Service Fees Water	76,652	80,400	76,500	75,000
Pretreatment Testing Fees - Sewer	13,900	24,000	17,000	18,000
Industrial Surcharge - Sewer	136,575	132,000	155,000	156,000
Total Operating Revenues	16,301,089	16,332,000	18,691,000	17,748,000
<u>LESS: OPERATING EXPENSES</u>				
Personnel Services	6,661,053	6,423,250	6,381,176	6,525,933
Contracted Services	3,460,210	3,488,675	3,586,464	3,572,000
Materials & Supplies	2,425,563	2,797,280	2,432,141	2,720,000
Other Charges	224,429	414,235	275,952	290,000
	<u>12,771,255</u>	<u>13,123,440</u>	<u>12,675,733</u>	<u>13,107,933</u>
Depreciation	5,013,549	5,040,000	4,998,158	5,215,000
Total Operating Expenses	17,784,803	18,163,440	17,673,891	18,322,933
Operating Income/(Loss)	(1,483,714)	(1,831,440)	1,017,109	(574,933)
<u>PLUS: NON-OPERATING REVENUES</u>				
Impact Fees - Water	209,910	210,000	160,000	174,000
Impact Fees - Sewer	263,830	276,000	216,000	234,000
Interest Earnings	80,625	90,000	80,000	60,000
Tap Fees	77,367	86,000	85,800	90,000
Front Footage/Tie in Charges	32,767	30,000	22,300	24,000
Rental Income	125,444	120,000	127,000	128,400
Garbage Billing Fee	66,000	66,000	66,000	120,000
Grant Revenue (FEMA)	0	0	0	139,626
Miscellaneous Revenue	217,249	130,000	103,900	135,600
Total Non-Operating Revenues	1,073,192	1,008,000	861,000	1,105,626
<u>LESS: NON-OPERATING EXPENSES</u>				
Interest Expense	1,121,959	1,334,987	1,225,220	1,192,628
NET INCOME (LOSS)	<u>(\$1,532,481)</u>	<u>(\$2,158,427)</u>	<u>\$652,889</u>	<u>(\$661,935)</u>

Combined Waterworks and Wastewater Operations Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Combined Waterworks and Wastewater Operations Expenses



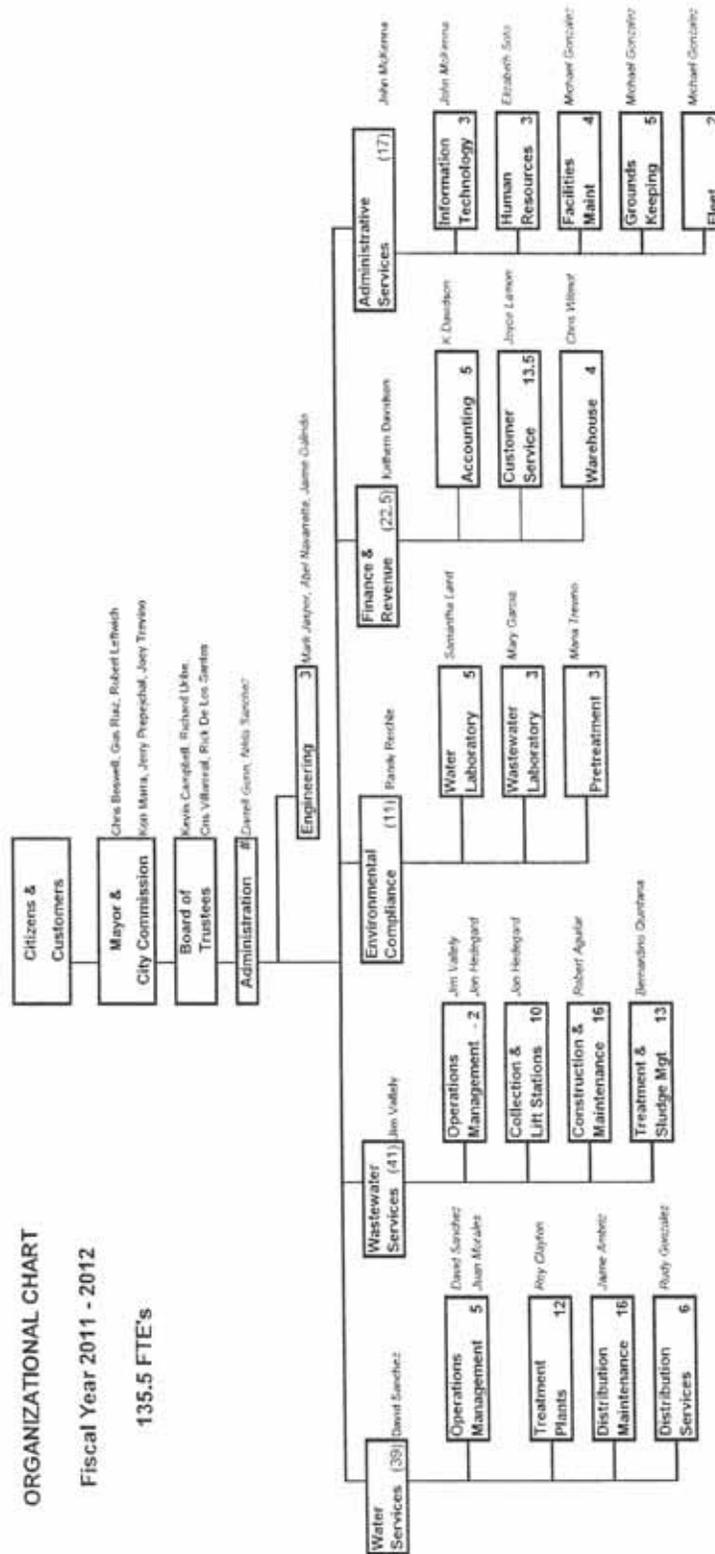
This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

HARLINGEN WATERWORKS

ORGANIZATIONAL CHART

Fiscal Year 2011 - 2012

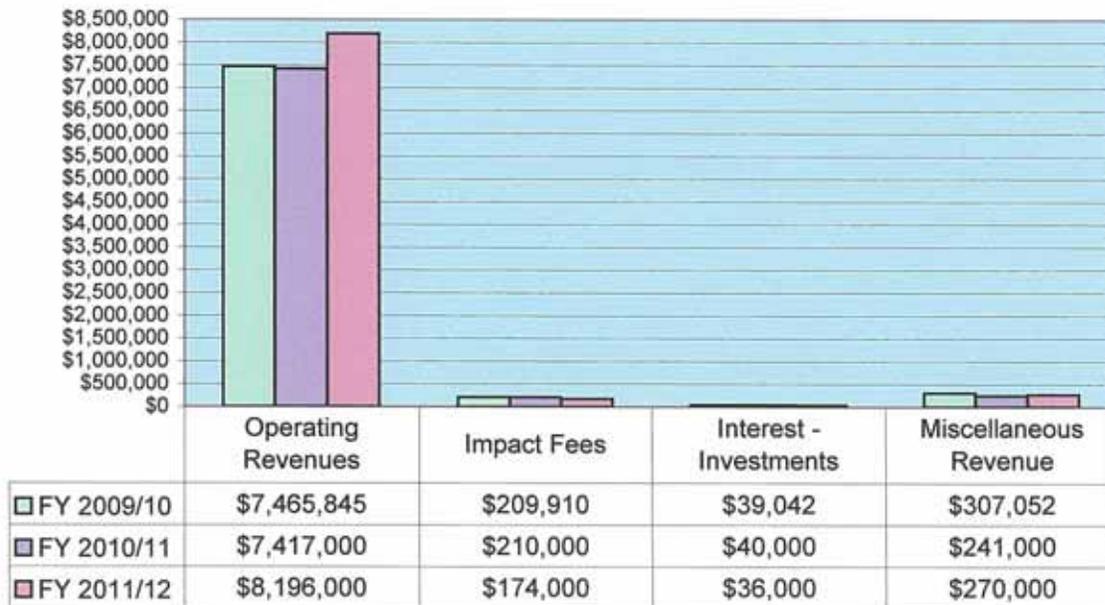
135.5 FTE's



**HARLINGEN WATERWORKS SYSTEM
STATEMENT OF REVENUES AND EXPENSES
WATER SYSTEM**

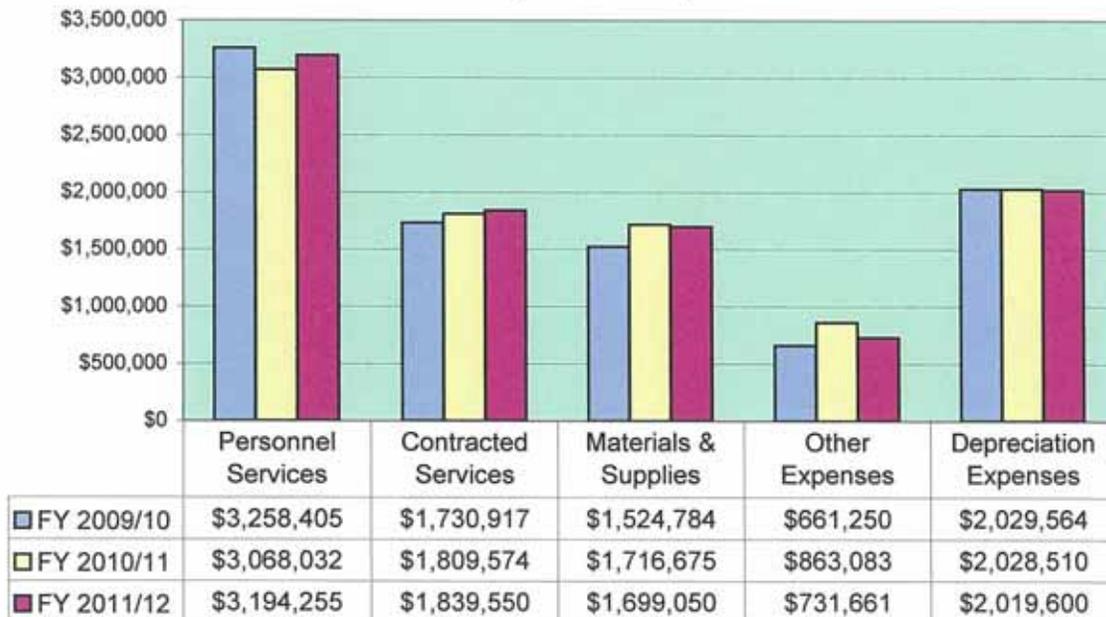
DESCRIPTION	ACTUAL 2009-2010	BUDGET 2010-2011	ESTIMATED 2010-2011	APPROVED 2011-2012
REVENUES:				
Base Charges	\$2,700,026	\$2,715,000	\$2,731,000	\$2,760,000
Consumption Charges Revenue	3,923,207	3,870,000	5,000,000	4,500,000
Fuel Adjustment	226,205	222,000	289,000	258,000
Water Sales to Other Entities	221,975	208,600	257,000	222,000
Late Payment Penalties	77,834	83,000	143,000	157,000
Disconnect Fees	240,046	240,000	223,000	224,000
Service Fees	76,552	78,400	76,000	75,000
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Total Operating Revenues	7,465,845	7,417,000	8,719,000	8,196,000
LESS: OPERATING EXPENSES				
Personnel Services	3,258,405	3,068,032	3,197,586	3,194,255
Contracted Services	1,730,917	1,809,574	1,903,492	1,839,550
Materials & Supplies	1,524,784	1,716,675	1,490,504	1,699,050
Other Charges	115,950	209,580	143,216	145,900
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Depreciation	2,029,564	2,028,510	1,960,617	2,019,600
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Total Operating Expenses	8,659,619	8,832,370	8,695,413	8,898,355
	<hr/>	<hr/>	<hr/>	<hr/>
Operating Income/(Loss)	(1,193,774)	(1,415,370)	23,587	(702,355)
PLUS NON-OPERATING REVENUES				
Impact Fees - Water	209,910	210,000	160,000	174,000
Interest Earnings	39,042	40,000	39,000	36,000
Tap Fees	48,450	56,000	57,800	60,000
Front Footage/Tie in Charges	18,548	12,000	10,300	12,000
Rental Income	67,760	60,000	64,500	66,000
Garbage Billing Fee	33,000	33,000	33,000	60,000
Miscellaneous Revenue	139,294	80,000	58,400	72,000
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Total Non-Operating Revenues	556,004	491,000	423,000	480,000
LESS: NON-OPERATING EXPENSES:				
Interest Expense	545,300	653,503	601,286	585,761
	<hr/>	<hr/>	<hr/>	<hr/>
NET INCOME/(LOSS)	<u>(\$1,183,070)</u>	<u>(\$1,577,873)</u>	<u>(\$154,699)</u>	<u>(\$808,116)</u>

Waterworks Operations Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Waterworks Operations Expenses



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

WATER ADMINISTRATION

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$129,801	\$122,185	\$86,012	\$88,390
Contracted Services	56,019	58,750	26,962	59,000
Materials & Supplies	3,730	10,250	7,264	20,500
Other Charges	5,207	10,000	7,505	9,500
Depreciation	25,156	25,050	0	0
Total Budget	\$219,913	\$226,235	\$127,743	\$177,390

The Harlingen Waterworks System is a municipally owned enterprise that is operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, who is hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all Systems functions and activities. This department provides administrative support to the implemented and enforced. Under the guidance of the General Manager, this department is responsible for submitting proposed operating and capital budgets as well as immediate and long-term capital improvements.

PROGRAM GOAL

Provide safe and sufficient water, ensure environmental quality and public health and strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Administrative Assistant	0.5	0.5	\$16,439
Capital Project Admin	0.5	0	0
General Manager	0.5	0.5	59,695
Fringe Benefits			12,258
Total	1.5	1	\$88,391

WATER ENGINEERING

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$79,426	\$76,209	\$75,330	\$75,710
Contracted Services	1,955	14,850	9,015	14,850
Materials & Supplies	1,051	1,600	600	1,600
Other Charges	282	550	350	550
Depreciation	4,980	2,600	2,556	1,550
Total Budget	\$87,694	\$95,809	\$87,851	\$94,260

The Engineering Department is responsible for all drawings, specifications, designs, and administration of major construction projects. Repairs and renovations to the Waterworks System are done under the direction of this department. Working closely with the System's General Manager, this department is in charge of developing the required guidelines for planning long term System growth. Renovations and necessary repairs to the system are undertaken under the supervision of this department. This department is in charge of the ongoing project of digitizing and updating System maps to indicate areas encompassed by new subdivisions. These maps are continually updated to identify the location of both new and existing water and sewer lines. This Department is responsible for the development of standards and specifications to be met by subdivides and developers in their installation of water and sewer mains. In addition to reviewing subdivision plots and construction plans, this department conducts onsite inspections in order to verify that HWWS (Harlingen Waterworks System), TCEQ (Texas Commission on Environmental Quality), and EPA (Environmental Protection Agency) guidelines have been strictly adhered to during the installation of all mains. Additionally, this department assigns ratepayer utility account numbers and develops applicable fees and charges to be assessed to subdividers, homeowners, and business owners connecting to the water and wastewater systems.

PROGRAM GOAL

Enhance job knowledge of all department employees and convert all mapping to computer. Maintain good relations with the public, developer, and contractors. Develop long range plans for upgrading the system to meet future demands.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Drafting Technician I	0.5	0.5	\$14,980
Drafting Technician II	0.5	0.5	18,684
Engineering Operations Supervisor	0.5	0.5	28,204
Fringe Benefits			13,843
Total	1.50	1.50	\$75,710

WATER VALVE MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$116,979	\$119,566	\$113,177	\$0
Contracted Services	2,134	1,600	2,264	0
Materials & Supplies	35,255	32,700	30,876	0
Other Charges	2,846	1,000	3,660	0
Depreciation	<u>17,848</u>	<u>17,900</u>	<u>17,812</u>	<u>0</u>
Total Budget	<u>\$175,062</u>	<u>\$172,766</u>	<u>\$167,789</u>	<u>\$0</u>

The Valve Maintenance Department is responsible for the repair and maintenance of all water valves within the distributing system. This department is also responsible for updating and mapping the location of older water valves. The carrying out of this responsibility is critical in preventing loss of revenue due to lost water when breaks occur to water mains. These water valves must be promptly located and in proper working condition in order to shut off the flow of water to broken water mains.

PROGRAM GOAL

Establish a comprehensive mapping, maintenance, and valve replacement program. Locate all valves in the system to facilitate a faster response time to emergencies.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Valve Technician	4	0	\$0
Fringe Benefits			0
Total	4	0	\$0

WATER TREATMENT PLANT DOWNTOWN

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$288,443	\$267,847	\$275,900	\$486,845
Contracted Services	281,483	331,785	233,800	1,490,000
Materials & Supplies	121,773	246,600	123,665	921,000
Other Charges	3,146	5,500	4,635	10,000
Depreciation	406,413	385,900	356,258	595,000
Total Budget	<u>\$1,101,258</u>	<u>\$1,237,632</u>	<u>\$994,258</u>	<u>\$3,502,845</u>

This department is responsible for the operation of the System's downtown water treatment plant. This plant is located on the north side of the City at the intersection of Jefferson and Third Street. This treatment plant, in conjunction with its sister plant on Dixieland Road, is responsible for providing safe and potable drinking water to the City of Harlingen ratepayers. The Harlingen Waterworks System provides potable drinking water to the towns of Combes, Primera and Palm Valley Estates. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by these municipalities. Pumping records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen. Potable water is similarly supplied to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, HWWS has also been issued the responsibility of supplying water to the cities of La Feria and San Benito in case of emergencies or drought conditions.

PROGRAM GOAL

Continue to provide quality water treatment and keep staff abreast of all local, state, and federal regulations to ensure compliances of all guidelines. Expand facilities for future growth.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Operator License	4	7	\$205,945
Chief Operator	1	1	45,712
Maintenance Workers	0	3	84,720
Superintendent	1	0	0
Operator Apprentice Water	0	1	24,080
Overtime			23,000
Fringe Benefits			103,388
Total	<u>6</u>	<u>12</u>	<u>\$486,845</u>

WATER DISTRIBUTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$578,572	\$547,054	\$541,774	\$723,882
Contracted Services	1,947	2,000	1,670	4,500
Materials & Supplies	239,126	227,000	256,615	373,500
Other Charges	1,828	1,000	1,941	2,000
Depreciation	<u>1,149,010</u>	<u>1,167,800</u>	<u>1,142,084</u>	<u>1,213,000</u>
Total Budget	<u>\$1,970,483</u>	<u>\$1,944,854</u>	<u>\$1,944,084</u>	<u>\$2,316,882</u>

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. This department is also responsible for the installation and maintenance of new and existing fire hydrants, valves, water service connections, and extension of water lines. This department is also assigned the task of maintaining the System's three (3) elevated water storage tanks and the two (2) new 10-million gallon ground storage tanks recently constructed by the HWWS. Additionally, this department is also called upon to mark water locations for contractors and other utilities working near or around existing water lines.

PROGRAM GOAL

Continue with the ongoing process of training repair crews on the latest methods of performing emergency repairs to broken water lines and the use of the latest tools and equipment available for such repairs.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Equipment Operator II	1	1	\$32,558
Equipment Operator I	2	2	55,636
Outside Operations Coordinator	1	0	0
Line Maintenance Worker	3	3	69,578
Foreman	3	3	89,624
Valve Tech.	0	4	92,796
Hydrant Tech.	0	2	49,777
Meter Maintenance Technician	0	1	24,080
Overtime			159,000
Fringe Benefits			150,833
Total	<u>10</u>	<u>16</u>	<u>\$723,882</u>

WATER TAP CREW

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$100,309	\$110,542	\$131,977	\$0
Contracted Services	268	400	130	0
Materials & Supplies	17,574	13,500	14,454	0
Other Charges	712	800	2,600	0
Depreciation	5,362	2,210	3,303	0
Total Budget	\$124,225	\$127,452	\$152,464	\$0

The Tap Crew Department is responsible for providing service to ratepayers who have built home son lots with no connections to water or sewer service lines. This department is responsible for the installation of the water meter and the connecting or "tapping" of the customer's sewer line to the System's sewer service line. This department also installs sprinkler meters to ratepayers with existing service lines.

PROGRAM GOAL

Continue to assist in preventive maintenance of water valves. Provide the essential link between the system and the public for the receipt of drinking water and disposal of wastewater. Continue to upgrade service taps and material to meet standards.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Line Maintenance Worker I	2	0	\$0
Foreman	1	0	0
Fringe Benefits			0
Total	3	0	\$0

WATER GROUNDSKEEPING

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$88,304	\$82,124	\$75,410	\$74,449
Contracted Services	2,472	300	5,741	1,400
Materials & Supplies	15,578	10,950	13,027	11,000
Other Charges	1,094	554	421	100
Depreciation	5,570	5,600	5,560	4,750
Total Budget	\$113,018	\$99,528	\$100,159	\$91,699

The Groundskeeping Department is responsible for overseeing the landscaping management of System owned properties around the City of Harlingen. Landscaping responsibilities include areas around the water and wastewater facilities, elevated towers, ground storage tanks, and reservoirs. This department, using various landscaping techniques, is in charge of enhancing the visual impact and attractiveness of the downtown city lake and all other properties.

PROGRAM GOAL

Continue to maintain the grounds to the best of our ability. Enhance the scenery of all system owned property.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Groundskeeper I	2	1.5	\$31,544
Groundskeeper II	1	1.0	25,330
Overtime			100
Fringe Benefits			17,476
Total	3.00	2.50	\$74,450

WATER WAREHOUSE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$85,165	\$72,765	\$84,535	\$106,144
Contracted Services	43,252	55,107	65,155	55,800
Materials & Supplies	12,913	7,774	10,344	9,200
Other Charges	712	0	446	1,000
Depreciation	124,291	121,400	121,823	111,950
Total Budget	\$266,333	\$257,046	\$282,303	\$284,094

The Warehouse Department is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. This department is also responsible for purchasing gasoline and diesel used in the System's fleet of vehicles, backhoes, front-end loaders and heavy equipment. This department maintains a perpetual inventory system and is responsible for ordering and/or informing department heads when inventory-reordering levels have been reached. In addition to warehousing responsibilities, the warehouse supervisor oversees the repairing and part ordering for vehicles, backhoes, front-end loaders, and all other heavy equipment. One of the main responsibilities of this department is to make certain that all warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of warehouse reports and procedures, this department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL

Continue purchasing quality supplies that are reliable and dependable at competitive prices. Maintain an adequate amount of supplies that are required for the timely completion of water and wastewater projects. Continue to strive for inventory shortage/overage controls. Increase staff knowledge of new product developments and continue to develop new sources in the marketplace in order to better serve the needs of all departments. Maintain and operate the Warehouse Department in an orderly and professional manner.

<u>AUTHORIZED PERSONNEL</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Worker I	0.5	0.5	\$16,918
Office Assistant	0.5	1	32,082
Warehouse Supervisor	0.5	0	0
Purchasing Agent	0	0.5	25,560
Overtime			9,251
Fringe Benefits			22,333
Total	1.50	2.00	\$106,144

WATER INSPECTIONS

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$105,553	\$139,073	\$127,438	\$248,934
Contracted Services	1,242	1,800	1,220	2,700
Materials & Supplies	5,268	7,600	7,780	26,300
Other Charges	2,435	2,600	2,400	2,000
Depreciation	4,894	2,250	4,440	4,000
Total Budget	\$119,392	\$153,323	\$143,278	\$283,934

This department performs new utility inspections for both water and wastewater on new construction/development, such as new subdivisions, to insure quality installation of the water and wastewater system. This department also performs customer service inspections for both commercial and residential properties to prevent unwanted backflow into the water system.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Construction/Backflow Inspector	1	1	\$28,240
Construction/Backflow Inspector Supervisor	0.5	1	37,542
Equipment Operator I	0	1	27,200
Water Foreman	0	1	32,400
Line Locator	0	1	25,598
Line Maintenance Worker I	0	1	25,004
Overtime			21,000
Fringe Benefits			51,950
Total	1.50	6.00	\$248,934

WATER LABORATORY

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$199,250	\$168,695	\$170,626	\$205,054
Contracted Services	11,328	14,200	7,082	11,600
Materials & Supplies	50,550	61,350	54,811	71,900
Other Charges	986	4,925	3,852	4,500
Depreciation	24,596	30,700	22,269	20,100
Total Budget	\$286,710	\$279,870	\$258,640	\$313,154

The Harlingen Waterworks Laboratory Department is responsible for providing all necessary data to determine the degree of operating efficiency demonstrated by the System's water and wastewater treatment plants. This department monitors the effectiveness of the process controls utilized in the operation of the two individual wastewater treatment plants. Potential pollution sources are identified and operating parameters are adjusted to address and eliminate unwanted contaminants from being discharged into the receiving system. This department is especially meticulous in monitoring the quality of potable water produced by the two water treatment plants. Daily monitoring and testing generate analytical data that is constantly being evaluated to ensure compliance with stringent State and Federal guidelines pertaining to production of safe and uncontaminated drinking water. This department also generates test results from samples taken of industrial discharges in order to enforce compliance with Federal, State, and local ordinances.

PROGRAM GOAL

Continue providing assistance to other departments to support permit amendments, permit applications, plant design, toxicity testing and proper quality assurance and quality control on both plant and laboratory testing.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Environmental Compliance Director	1	.5	\$32,712
Chemist I	2	2	59,267
Water Lab Supervisor	1	1	42,444
Microbiologist Chemist	0	1	30,320
Overtime			200
Fringe Benefits			40,111
Total	4	4.5	\$205,054

WATER LINE LOCATER

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$45,168	\$33,840	\$33,062	\$0
Contracted Services	611	600	550	0
Materials & Supplies	4,297	3,900	4,850	0
Other Charges	0	0	200	0
Depreciation	3,254	1,650	3,248	0
Total Budget	\$53,330	\$39,990	\$41,910	\$0

In order to protect the assets and equipment of the various utilities buried in the rights-of-way, anyone planning to dig in the rights-of-way are required to request the various utilities to go mark on the ground the location of their buried equipment. The line locator staff responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Line Spotter	1	0	\$0
Fringe Benefits			0
Total	1	0	\$0

WATER METER MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$53,341	\$26,835	\$9,260	\$0
Contracted Services	603	600	675	0
Materials & Supplies	73,155	81,100	69,510	0
Other Charges	182	0	1,205	0
Depreciation	15,138	15,200	15,110	0
Total Budget	\$142,419	\$123,735	\$95,760	\$0

The Meter Maintenance Department is responsible for replacing, upgrading, and maintaining water meters. This department will also provide verification of meter reading accuracy.

PROGRAM GOAL

Establish a comprehensive meter maintenance program. Maintain a rigid meter inventory control system.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Meter Technician	1	0	\$0
Fringe Benefits			0
Total	1	0	\$0

WATER ACCOUNTING

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$152,217	\$146,300	\$144,802	\$145,753
Contracted Services	118,735	104,920	89,328	101,900
Materials & Supplies	4,880	4,000	2,355	3,000
Other Charges	9,981	11,500	12,530	13,100
Depreciation	0	0	325	300
Total Budget	\$285,813	\$266,720	\$249,340	\$264,053

The Accounting Department is responsible for establishing and maintaining a system of internal accounting controls. This department is called upon to render opinions and judgments to management in the process of ascertaining the expected benefits and related cost implementing various financial controls and procedures. The primary objectives of this department are to provide management with reasonable assurance that all assets are safeguarded against loss from unauthorized use or disposition and that all financial transactions are duly recorded in accordance with generally accepted accounting principles.

PROGRAM GOAL

Provide timely and accurate financial reports essential to the overall operation. Coordinate efforts and work closely with all department supervisors in a continuing effort of cost reduction and containment. Assist in the adherence of local, state, and federal mandates and guidelines as they relate to purchasing, wages, and financial management and reporting. Prepare clear and concise utility budgets and expend all necessary efforts in order to have all departments operate within the parameters of said budgets.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Accounting Specialist I	0.5	0.5	\$13,080
Accounting Specialist III	1.5	1.5	64,790
Finance & Revenue Director	0.5	0.5	41,850
Overtime			500
Fringe Benefits			25,535
Total	2.50	2.50	\$145,754

WATER CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$260,656	\$248,762	\$237,310	\$262,736
Contracted Services	44,194	39,750	37,725	24,900
Materials & Supplies	86,637	91,600	84,500	87,100
Other Charges	72,900	79,650	89,221	93,500
Depreciation	11,845	10,800	10,745	10,500
Total Budget	\$476,232	\$470,562	\$459,501	\$478,736

The Customer Service Department is the main contact point between the HWWS and its ratepayers. As such, this department is responsible for the day-to-day interactions with the System's ratepayers. This department is responsible for providing or terminating services upon customer request. Personnel working within this department receive and post customer payments on a daily basis. This department must prepare daily bank deposits and arrange for the transport of collected funds to the System's bank via contracted armored car service. The Customer Service Department, in conjunction with the Engineering Department, processes requests from other utilities and contractors for water and wastewater service line locations. This department is in charge of handling the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and overseeing their resolution. For a minimal charge the Customer Service Department is contracted by the City of Harlingen to bill and collect fees from its citizens for garbage services rendered.

PROGRAM GOAL

Continue providing assistance to the public in an efficient and courteous manner. Provide continuing education to staff personnel in their particular field. Continue to improve the billing and collection procedures to provide better and more expedient service to customers.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Customer Service Representative I	2	1.5	\$44,156
Customer Service Representative II	0	0.5	\$18,150
Cashier	1	1.5	38,255
Meter Reader	1.5	1	22,260
Service Person/Meter Reader	0	0.5	12,156
Service Person	1.5	1.25	37,531
Customer Service Director	0.5	0.5	30,490
Overtime			2,500
Fringe Benefits			57,239
Total	6.50	6.75	\$262,736

WATER INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$107,756	\$103,916	\$101,775	\$100,832
Contracted Services	10,278	500	4,527	500
Materials & Supplies	30,448	39,150	39,150	39,500
Other Charges	3,168	3,000	3,100	3,000
Depreciation	4,590	14,350	16,417	17,100
Total Budget	<u>\$156,240</u>	<u>\$160,916</u>	<u>\$164,969</u>	<u>\$160,932</u>

This department is responsible for providing complete data processing support to all other departments in the HWWS. This support includes systems analysis, programming modifications, software training, phone system maintenance, PC maintenance, troubleshooting, and installation of equipment as well as all software. Data Processing is responsible for all AS/400 System program enhancements as well as the maintenance of this mainframe computer. This department is charged with control and operation of the System's internal mail system that includes the operation of a postage machine, preparation of outgoing mail, and the acquisition of additional postage funds when necessary. Other duties and responsibilities assigned to this department include the maintaining of computer materials and supplies at sufficient levels to provide for smooth efficient operation as well as obtaining quick response of hardware needs due to hardware malfunctions or obsolescence.

PROGRAM GOAL

Continue to maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Web Info Technician	0.5	0.5	\$17,294
Info Technology Programmer	0.5	0.5	22,856
Administrative Services Director	0.5	0.5	46,680
 Fringe Benefits			 14,003
Total	1.50	1.50	\$100,832

WATER BUILDING MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$71,159	\$69,959	\$65,797	\$75,195
Contracted Services	68,403	68,450	68,575	68,500
Materials & Supplies	35,567	33,550	40,362	38,500
Other Charges	0	0	24	0
Depreciation	28,441	28,450	35,743	37,000
Total Budget	\$203,570	\$200,409	\$210,501	\$219,195

The Building Maintenance Department is responsible for the maintenance of the Waterworks main building on 134 East Van Buren. This department is in charge of the general maintenance, cleaning, and minor repairs to the three-floor downtown office building. Additionally, these employees are responsible for the preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and groundskeeping duties for the areas adjacent to the building.

PROGRAM GOAL

Maintaining the main office building and grounds in such manner that is conducive to a productive, pleasant and healthy work environment for employees and also for the convenience and safety of customers.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Custodian	1	1	\$25,183
Maintenance Worker I	0.5	0.5	11,520
Supervisor Outside Operator	0.5	0.5	20,527
Overtime			800
Fringe Benefits			17,165
Total	2	2	\$75,195

WATER FIRE HYDRANT MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$82,381	\$67,081	\$69,107	\$0
Contracted Services	177	100	100	0
Materials & Supplies	26,467	32,700	33,600	0
Other Charges	4	0	100	0
Depreciation	<u>10,078</u>	<u>10,100</u>	<u>10,058</u>	<u>0</u>
Total Budget	<u>\$119,107</u>	<u>\$109,981</u>	<u>\$112,965</u>	<u>\$0</u>

The Fire Hydrant Maintenance Department is responsible for testing and inspecting each fire hydrant in the system. Part of the testing includes obtaining pressure and chlorine residual data for evaluation the distribution system. The employees exercise the fire hydrants on a regular basis to ensure they will perform when required.

PROGRAM GOAL

Provide information on performance of fire hydrants and water system to allow deficiencies and problems to be resolved proactively.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Technician Valve	2	0	\$0
Fringe Benefits			0
Total	<u>2</u>	<u>0</u>	<u>\$0</u>

WATER OPERATION MANAGEMENT

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$184,714	\$181,053	\$179,087	\$366,839
Contracted Services	794	800	1,200	800
Materials & Supplies	233	200	700	200
Other Charges	710	2,000	1,400	2,000
Depreciation	0	0	0	0
Total Budget	<u>\$186,451</u>	<u>\$184,053</u>	<u>\$182,387</u>	<u>\$369,839</u>

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Water Service Assistant	1	1	\$59,292
Water Service Director	1	1	90,719
Supervisor Construction Insp.	0	1	44,335
Outside Ops Water Supervisor	0	1	45,735
Water Plant Superintendent	0	1	61,520
Fringe Benefits			65,238
Total	<u>2</u>	<u>5</u>	<u>\$366,839</u>

WATER TREATMENT PLANT M.F. RUNNION

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$310,950	\$335,748	\$263,402	\$0
Contracted Services	1,072,189	1,109,612	1,338,302	0
Materials & Supplies	682,398	722,100	599,221	0
Other Charges	6,630	5,500	5,075	0
Depreciation	<u>183,745</u>	<u>175,000</u>	<u>188,523</u>	<u>0</u>
Total Budget	<u>\$2,255,912</u>	<u>\$2,347,960</u>	<u>\$2,394,523</u>	<u>\$0</u>

Department #40 is responsible for the operation of the System's water treatment plant located on the south side of the City off Dixieland Road. This treatment plant, in conjunction with its sister plant on 3rd Street, is responsible for providing safe potable drinking water to towns of Combes, Primera and Palm Valley Estates. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by these municipalities. Pumpage records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen. Potable water is similarly supplied to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, the Harlingen Waterworks System has also been assigned the responsibility of supplying water to the cities of La Feria and San Benito in case of emergencies or extreme drought conditions.

PROGRAM GOAL

Continue to provide quality water treatment and keep staff abreast of all local, state and federal regulations to ensure compliances of all guidelines. Expand facilities for future growth.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Maintenance Worker	2	0	\$0
Operator	5	0	0
Superintendent	1	0	0
Fringe Benefits			<u>0</u>
Total	<u>8</u>	<u>0</u>	<u>\$0</u>

WATER HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$136,639	\$101,798	\$364,780	\$183,151
Contracted Services	1,511	2,100	1,600	2,100
Materials & Supplies	1,567	600	1,525	2,900
Other Charges	3,057	81,000	2,400	4,500
Depreciation	0	0	0	0
Total Budget	\$142,774	\$185,498	\$370,305	\$192,651

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Office Assistant III	0.5	0.5	\$16,928
Safety Coordinator	0.5	0.5	29,728
Director HR	0.5	0.5	31,800
Fringe Benefits			104,695
Total	2	1.5	\$183,151

WATER SAFETY / FLEET MANAGEMENT

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$81,619	\$46,681	\$47,025	\$50,342
Contracted Services	11,322	1,350	7,872	1,000
Materials & Supplies	76,316	88,450	95,292	92,850
Other Charges	73	0	150	150
Depreciation	4,353	4,400	4,344	4,350
Total Budget	\$173,683	\$140,881	\$154,683	\$148,692

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Mechanic	1	1	\$38,094
Overtime			1,350
Fringe Benefits			10,898
Total	1	1	\$50,342

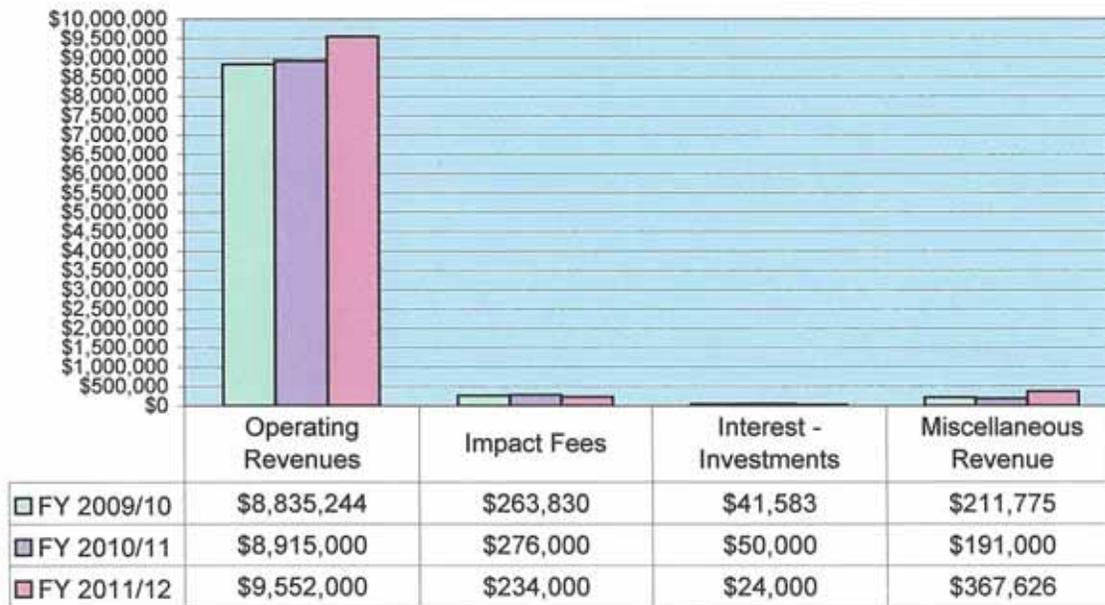
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WASTEWATER TREATMENT

**HARLINGEN WATERWORKS SYSTEM
STATEMENT OF REVENUES AND EXPENSES
WASTEWATER SYSTEM**

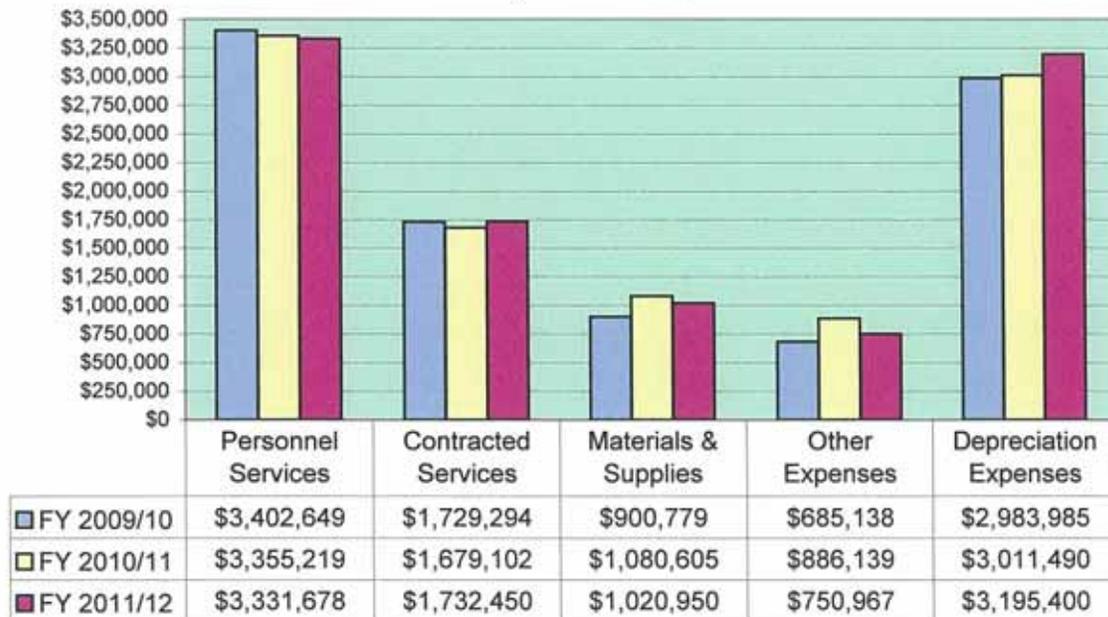
DESCRIPTION	ACTUAL 2009-2010	BUDGET 2010-2011	ESTIMATED 2010-2011	APPROVED 2011-2012
<u>REVENUES:</u>				
Base Charges - Sewer	\$925,869	\$930,000	\$935,000	\$945,000
Consumption Charges - Sewer	7,091,022	7,164,000	8,135,000	7,700,000
Fuel Adjustment	211,751	212,000	244,000	232,000
Sales to other Entities	344,193	337,000	297,500	321,000
Late Payment Penalties	111,834	114,000	188,000	180,000
Service Fees	100	2,000	500	-
Pretreatment Testing Fees	13,900	24,000	17,000	18,000
Industrial Surcharge Fees	136,575	132,000	155,000	156,000
Total Operating Revenues	8,835,244	8,915,000	9,972,000	9,552,000
<u>LESS: OPERATING EXPENSES</u>				
Personnel Services	3,402,649	3,355,219	3,183,591	3,331,678
Contracted Services	1,729,294	1,679,102	1,682,973	1,732,450
Materials & Supplies	900,779	1,080,605	941,638	1,020,950
Other Charges	108,479	204,655	132,736	144,100
	6,141,200	6,319,580	5,940,937	6,229,178
Depreciation	2,983,985	3,011,490	3,037,542	3,195,400
Total Operating Expenses	9,125,184	9,331,070	8,978,478	9,424,578
Operating Income/(Loss)	(289,940)	(416,070)	993,522	127,422
<u>PLUS NON-OPERATING REVENUES:</u>				
Impact Fees - Sewer	263,830	276,000	216,000	234,000
Interest Earnings	41,583	50,000	41,000	24,000
Tap Fees	28,917	30,000	28,000	30,000
Front Footage / Tie In Charges	14,219	18,000	12,000	12,000
Rental Income	57,684	60,000	62,500	62,400
Garbage Billing Fees	33,000	33,000	33,000	60,000
Grant Revenue (FEMA)	0	0	0	139,626
Miscellaneous Revenue	77,955	50,000	45,500	63,600
Total Non-Operating Revenues	517,188	517,000	438,000	625,626
<u>LESS: NON-OPERATING EXPENSES:</u>				
Interest Expense	576,659	681,484	623,934	606,867
NET INCOME/(LOSS)	(349,411)	(580,554)	807,588	146,181

Wastewater Operations Revenues



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Wastewater Operations Expenses



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

WASTEWATER ADMINISTRATION

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$129,801	\$122,185	\$86,012	\$88,391
Contracted Services	56,019	58,750	26,962	59,000
Materials & Supplies	3,730	10,250	7,265	20,500
Other Charges	5,206	10,000	7,504	9,500
Depreciation	<u>25,156</u>	<u>25,050</u>	<u>0</u>	<u>0</u>
Total Budget	<u>\$219,912</u>	<u>\$226,235</u>	<u>\$127,743</u>	<u>\$177,391</u>

The HWWS is a municipally owned enterprise that is operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, who is hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all Systems functions and activities. This department provides administrative support to the Board of Trustees and ensures that all ordinances, codes, and policies are duly implemented and enforced. Under the guidance of the General Manager, this department is responsible for submitting proposed operating and capital budgets as well as immediate and long-term capital improvements.

PROGRAM GOAL

Provide safe and sufficient water, ensure environmental quality and public health and strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Administrative Assistant	0.5	0.5	\$16,439
Capital Project Admin	0.5	0	0
General Manager	0.5	0.5	59,695
Fringe Benefits			12,258
Total	<u>1.5</u>	<u>1</u>	<u>\$88,391</u>

WASTEWATER ENGINEERING

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$79,426	\$76,209	\$75,330	\$75,709
Contracted Services	1,955	14,850	9,015	14,850
Materials & Supplies	1,051	1,600	600	1,600
Other Charges	282	550	350	550
Depreciation	4,980	2,600	2,556	1,550
Total Budget	\$87,694	\$95,809	\$87,851	\$94,259

The Engineering Department is responsible for all drawings, specifications, designs, and administration of major construction projects. Repairs and renovations to the Waterworks System are done under the direction of this department. Working closely with the System's General Manager, this department is in charge of developing required guidelines for planning long term System growth. Renovations and necessary repairs to the system are undertaken under the supervision of this department. This department is in charge of the ongoing project of digitizing and updating System maps to indicate areas encompassed by new subdivisions. These maps are continually updated to identify the location of both new and existing water and sewer lines. The Engineering Department is responsible for the development of standards and specifications to be met by subdivides and developers in their installation of water and sewer mains. In addition to reviewing subdivision plots and construction plans, this department conducts onsite inspections in order to verify that HWWS, TCEQ (Texas Commission on Environmental Quality), and EPA (Environmental Protection Agency) guidelines have been strictly adhered to during the installation of all mains. Additionally, this department assigns ratepayer utility account numbers and develops applicable fees and charges to be assessed to subdividers, homeowners, and business owners connecting to the water and wastewater systems.

PROGRAM GOAL

Enhanced job knowledge of all department employees and convert all mapping to computer. Maintain good relations with the public, developer, and contractors. Develop long range plans for upgrading the system to meet future demands for service.

<u>AUTHORIZED PERSONNEL</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Drafting Technician I	0.5	0.5	\$14,980
Drafting Technician II	0.5	0.5	18,684
Engineering Operations Supervisor	0.5	0.5	28,204
Fringe Benefits			13,841
Total	1.5	1.5	\$75,709

WASTEWATER CONSTRUCTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$509,356	\$690,397	\$410,462	\$697,414
Contracted Services	20,159	2,400	5,164	2,500
Materials & Supplies	62,790	58,000	58,856	57,500
Other Charges	944	3,600	3,658	4,000
Depreciation	<u>16,469</u>	<u>7,150</u>	<u>14,792</u>	<u>14,800</u>
Total Budget	<u>\$609,718</u>	<u>\$761,547</u>	<u>\$492,932</u>	<u>\$776,214</u>

The Maintenance Department is responsible for major maintenance work done on water and wastewater treatment plants. This department performs all in-house maintenance of pumps, valves, and filters. Department personnel are also called upon to provide assistance in the installation and repair of water and sewer mains. Responsibilities assigned to this department also include the installation of equipment purchased and the remodeling, repairs, and improvements to existing buildings and structures. This department also assists in the routine electrical repairs and maintenance of lift stations and chemical pumps.

PROGRAM GOAL

Continue to support the various departments and contractors in the construction of projects. Continue to upgrade systems at the lift stations, wastewater plants, and reservoirs. Continue to provide support to any department that needs assistance.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Line Maintenance Worker I	0.5	2	\$39,840
Maintenance Operator	1.5	1	35,936
Heavy Equipment Operator	0.5	2	64,122
Equipment Operator	1	2	56,834
Electrician Master	0.5	1	53,982
Electrician Journey	1	2	96,788
Welder II	0.5	1	36,622
Electrician Helper	1	2	51,259
Foreman	1	2	63,864
Supervisor	0.5	1	39,805
Overtime			10,000
Fringe Benefits			<u>148,362</u>
Total	<u>8.00</u>	<u>16.00</u>	<u>\$697,414</u>

WASTEWATER GROUNDSKEEPING

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$88,304	\$82,124	\$75,410	\$74,449
Contracted Services	2,472	300	5,741	1,400
Materials & Supplies	15,578	10,950	13,028	11,000
Other Charges	1,094	554	420	100
Depreciation	5,570	5,600	5,560	4,750
Total Budget	<u>\$113,018</u>	<u>\$99,528</u>	<u>\$100,159</u>	<u>\$91,699</u>

The Groundskeeping Department is responsible for overseeing the landscaping management of System owned properties around the City of Harlingen. Landscaping responsibilities include areas around the water and wastewater facilities, elevated towers, ground storage tanks, and reservoirs. This department, using various landscaping techniques, is in charge of enhancing the visual impact and attractiveness of the downtown city lake and all other properties.

PROGRAM GOAL

Continue to maintain the grounds to the best of our ability. Enhance the scenery of all system owned property.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Groundskeeper	2	1.5	\$31,544
Groundskeeper 2	1	1	25,330
Overtime			100
Fringe Benefits			17,475
Total	<u>3.00</u>	<u>2.50</u>	<u>\$74,449</u>

WASTEWATER WAREHOUSE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$85,165	\$72,765	\$84,535	\$106,143
Contracted Services	43,252	55,107	65,155	55,800
Materials & Supplies	12,913	7,774	10,344	9,200
Other Charges	713	0	446	1,000
Depreciation	124,291	121,400	121,823	111,950
Total Budget	\$266,334	\$257,046	\$282,303	\$284,093

The Warehouse Department is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. This department is also responsible for purchasing gasoline and diesel used in the System's fleet of vehicles, backhoes, front-end loaders and heavy equipment. This department maintains a perpetual inventory system and is responsible for ordering and/or informing department heads when inventory-reordering levels have been reached. In addition to warehousing responsibilities, the warehouse supervisor oversees the repairing and part ordering for vehicles, backhoes, front-end loaders, and all other heavy equipment. One of the main responsibilities of this department is to make certain that all warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of warehouse reports and procedures, this department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL

Continue purchasing quality supplies that are reliable and dependable at competitive prices. Maintain an adequate amount of supplies that are required for the timely completion of water and wastewater projects. Continue to strive for inventory shortage/overage controls. Increase staff knowledge of new product developments and continue to develop new sources in the market place in order to better serve the needs of all departments. Maintain and operate the Warehouse Department in an orderly and professional manner.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Worker I	0.5	0.5	\$16,918
Office Assistant II	0	0.5	12,664
Office Assistant III	0.5	0.5	19,419
Warehouse Supervisor	0.5	0	0
Purchasing Agent	0	0.5	25,560
Overtime			9,251
Fringe Benefits			22,332
Total	1.50	2.00	\$106,143

WASTEWATER COLLECTION

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$448,194	\$459,924	\$403,512	\$425,196
Contracted Services	245,402	245,000	263,470	265,000
Materials & Supplies	207,648	376,000	294,230	336,000
Other Charges	1,357	3,000	2,000	3,000
Depreciation	<u>2,045,523</u>	<u>2,020,000</u>	<u>2,034,634</u>	<u>2,076,000</u>
Total Budget	<u>\$2,948,124</u>	<u>\$3,103,924</u>	<u>\$2,997,846</u>	<u>\$3,105,196</u>

The Collection Department is responsible for the repairs, replacement, and installation of sewer lines and manholes. To check for needed repairs and replacements this department performs videotaping of clay and concrete sewer lines. This department is also responsible for air testing sewer lines in new subdivisions to ensure they are in compliance with City, State, and Federal guidelines. This department grouts sewer manholes, repairs damaged sewer lines, and overhauls broken force mains. Additionally, this department will assist the Tap Crew Department in the installation of sewer taps. Also vested within this department is the responsibility of investigating and resolving complaints pertaining to sewer back-ups and sewer odors. When applicable, this department is called upon to assess any damages resulting from sewer blockages.

PROGRAM GOAL

Continue preventive maintenance on all wastewater lines within the City to prevent any inconvenience customers. Continue to keep personnel updated on revisions to local, state, and federal regulations. Continue to work with the public and other departments in a quick, and efficient manner when handling customer's complaints.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Operator Equipment II	1	1	\$31,381
Foreman	1	1	33,669
Line Maint Worker I	2	2	51,530
Technician TV I	1	1	23,102
Operator, Maint., & Repair Technician	5	5	124,580
Supervisor	1	0	0
Overtime			20,000
Standby			50,000
Fringe Benefits			90,934
Total	<u>11</u>	<u>10</u>	<u>\$425,196</u>

WASTEWATER PRETREATMENT

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$133,419	\$145,627	\$125,526	\$125,531
Contracted Services	1,748	11,125	8,420	17,500
Materials & Supplies	6,987	8,775	6,960	9,400
Other Charges	2,162	3,200	3,020	3,600
Depreciation	6,854	4,300	4,286	3,000
Total Budget	\$151,170	\$173,027	\$148,212	\$159,031

The Industrial Pretreatment Department is vested with the responsibility of protecting wastewater plant personnel and treatment facilities from adverse effects due to discharge of potentially dangerous industrial materials into the wastewater treatment system. This is accomplished by parameters set forth by pretreatment ordinances governing the type and contents of industrial wastewater that is considered treatable by the wastewater treatment system. Permits and fines are used to control enforcement of HWWS, EPA and TCEQ regulations pertaining to permitted industrial discharges. These fines and permits are issued and levied by Industrial Pretreatment Department personnel. The regulation of industrial wastewater ratepayers is an ongoing process by which discharge permits are granted through frequent inspections and monitoring. Department personnel work closely in a cooperative effort to aid industries in solving compliance problems. This department also investigates discharge complaints, conducts field inspections, and maintains a database for tracking repeated non-compliance offenders.

PROGRAM GOAL

Implement the Pretreatment Ordinances and Program Procedures as handed down by Local, State, and Federal agencies. Implement EPA'S most current methods of determining compliances with all pretreatment ordinances. Update data files and promptly notify industries of compliance problems.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Pretreatment Coordinator	1	1	\$36,610
Inspector II	1	0	0
Inspector I	1	2	63,812
Overtime			200
Fringe Benefits			24,909
Total	3	3	\$125,531

WASTEWATER TREATMENT PLANT 2 SECTION "A"

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$708,785	\$613,496	\$569,562	\$559,651
Contracted Services	1,091,620	1,070,000	1,086,540	1,115,000
Materials & Supplies	338,753	327,360	265,060	281,000
Other Charges	4,628	5,000	5,400	5,000
Depreciation	684,772	743,000	729,394	862,000
Total Budget	<u>\$2,828,558</u>	<u>\$2,758,856</u>	<u>\$2,655,956</u>	<u>\$2,822,651</u>

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City, and is operated in three different sections. This department represents the section that is responsible for the treatment of wastewater from sources on the north, east, and portions of the south side of the City. This is treated wastewater that would normally be released into the Arroyo Colorado. This department must ensure that the quality of treated wastewater being transferred to the reverse osmosis unit falls within required parameters. These parameters are set forth to ensure quality consistent with the physical capabilities and limitations of the filters in the reverse osmosis process. This department must also ensure that HWWS, TECEQ, and EPA mandated criteria for water quality has been met for effluent water being discharged into the receiving stream.

PROGRAM GOAL

Provide the highest quality effluent of the reverse osmosis for the customer.
 Improve the procedures for a more cost effective operation.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
License Operator	8	8	\$241,393
Apprentice Operator	0	1	21,938
Maintenance Operator	2	0	0
Foreman	1	2	68,299
Chief Operator	1	1	42,426
Superintendent	1	1	53,566
Overtime			20,000
Fringe Benefits			112,029
Total	13	13	\$559,651

WASTEWATER LABORATORY

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$225,736	\$202,110	\$219,353	\$183,948
Contracted Services	12,032	2,700	1,080	700
Materials & Supplies	15,598	21,845	21,410	30,200
Other Charges	574	2,100	1,010	1,600
Depreciation	21,140	19,300	16,444	15,000
Total Budget	\$275,080	\$248,055	\$259,297	\$231,448

The Harlingen Waterworks Laboratory Department is responsible for providing all necessary data to determine the degree of operating efficiency demonstrated by the System's wastewater treatment plants. This department monitors the effectiveness of the process controls utilized in the operations of the two individual wastewater treatment plants. Potential pollution sources are identified and operating parameters are adjusted to address and eliminate unwanted contaminants from being discharged into the receiving system. This department also generates test results from samples taken of industrial discharges in order to enforce compliance with federal, state, and local ordinances to said discharges.

PROGRAM GOAL

Continue providing assistance to other departments to support permit amendments, permit applications, plant design, toxicity testing and proper quality assurance and quality control on both plant and laboratory testing.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Supervisor	1	1	\$49,633
Chemist I	3	2	60,819
Environmental Compliance Director	0	0.5	32,712
Overtime			7,600
Fringe Benefits			33,184
Total	4	3.5	\$183,948

WASTEWATER ACCOUNTING

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$152,217	\$146,300	\$144,802	\$145,753
Contracted Services	118,735	104,920	89,328	101,900
Materials & Supplies	4,880	4,000	2,355	3,000
Other Charges	9,981	11,500	12,530	13,100
Depreciation	0	0	325	300
Total Budget	\$285,813	\$266,720	\$249,340	\$264,053

The Accounting Department is responsible for establishing and maintaining a system of internal accounting controls. This department is called upon to render opinions and judgments to management in the process of ascertaining the expected benefits and related cost implementing various financial controls and procedures. The primary objectives of this department are to provide management with reasonable assurance that all assets are safeguarded against loss from unauthorized use of disposition and that all financial transactions are duly recorded in accordance with generally accepted accounting principles.

PROGRAM GOAL

Provide timely and accurate financial reports essential to the overall operation. Coordinate efforts and work closely with all department supervisors in a continuing effort of cost reduction and containment. Assist in the adherence of local, state, and federal mandates and guidelines as they relate to purchasing, wages, and financial management and reporting. Prepare clear and concise utility budgets and expend all necessary effort in order to have all departments operate within the parameters of said budgets.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Accounting Specialist I	0.5	0.5	\$13,080
Accounting Specialist III	1.5	1.5	64,790
Finance & Revenue	0.5	0.5	41,850
Overtime			500
Fringe Benefits			25,534
Total	2.5	2.5	\$145,753

WASTEWATER CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$260,656	\$248,762	\$237,310	\$262,736
Contracted Services	44,194	39,750	37,725	24,900
Materials & Supplies	86,637	91,600	84,500	87,100
Other Charges	72,900	79,650	89,221	93,500
Depreciation	11,845	10,800	10,745	10,500
Total Budget	\$476,232	\$470,562	\$459,501	\$478,736

The Customer Service Department is the main contact point between the Harlingen Waterworks System and its ratepayers. As such, this department is responsible for the day-to-day interactions with the System's ratepayers. This department is responsible for providing or terminating services upon customer request. Personnel working within this department receive and post customer payments on a daily basis. This department must prepare daily bank deposits and arrange for the transport of collected funds to the System's bank via contracted armored car service. The Customer Service Department, in conjunction with the Engineering Department, processes requests from other utilities and contractors for water and wastewater service line locations. This department is in charge of handling the reporting or ratepayers' problems and complaints to the appropriate water or sewer department and overseeing their resolution. For a minimal charge the Customer Service Department is contracted by the City of Harlingen to bill and collect fees from its citizens for garbage services rendered.

PROGRAM GOAL

Continue providing assistance to the public in an efficient and courteous manner. Provide continuing education to staff personnel in their particular field. Continue to improve the billing and collection procedures to provide better and more expedient service to customers.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Customer Service Representative I	2	1.5	\$44,156
Customer Service Representative II	0	.5	18,150
Cashier	1	1.5	38,255
Meter Reader	1.5	1	22,260
Serviceman	1.5	1.25	37,531
Serviceman/Meter Read	0	0.5	12,156
Customer Service Director	0.5	0.5	30,490
Overtime			2,500
Fringe Benefits			57,239
Total	6.5	6.75	\$262,736

WASTEWATER INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$107,756	\$103,916	\$101,775	\$100,832
Contracted Services	10,278	500	4,527	500
Materials & Supplies	30,448	39,150	39,150	39,500
Other Charges	3,168	3,000	3,100	3,000
Depreciation	4,590	14,350	16,417	17,100
Total Budget	<u>\$156,240</u>	<u>\$160,916</u>	<u>\$164,969</u>	<u>\$160,932</u>

This department is responsible for providing complete data processing support to all other departments in the Harlingen Waterworks System. This support includes systems analysis, programming modifications, software training, phone system maintenance, PC maintenance, troubleshooting, and installation of equipment as well as all software. Data Processing is responsible for all AS/400 System program enhancements as well as the maintenance of this mainframe computer. This department is charged with control and operation of the System's internal mail system that includes the operation of a postage machine, preparation of outgoing mail, and the acquisition of additional postage funds when necessary. Other duties and responsibilities assigned to this department include the maintaining of computer materials and supplies at sufficient levels to provide for smooth efficient operation as well as obtaining quick response of hardware needs due to hardware malfunctions or obsolescence.

PROGRAM GOAL

Continue to maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Web Info Technician	0.5	0.5	\$17,294
Info Technology Programmer	0.5	0.5	22,856
Administrative Services Director	0.5	0.5	46,680
 Fringe Benefits			 14,003
Total	<u>1.5</u>	<u>1.5</u>	<u>\$100,832</u>

WASTEWATER BUILDING MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$71,159	\$69,959	\$65,797	\$75,195
Contracted Services	68,403	68,450	68,575	68,500
Materials & Supplies	35,568	33,550	40,362	38,500
Other Charges	0	0	24	0
Depreciation	28,441	28,450	35,743	37,000
Total Budget	\$203,571	\$200,409	\$210,501	\$219,195

The Building Maintenance Department is responsible for the maintenance of the Waterworks main building on 134 East Van Buren. This department is in charge of the general maintenance, cleaning, and minor repairs to the three-floor downtown office building. Additionally, these employees are responsible for the preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and groundskeeping duties for the areas adjacent to the building.

PROGRAM GOAL

Maintaining the main office building and grounds in such manner that is conducive to a productive, pleasant and healthy work environment for employees and also for the convenience and safety of customers.

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Custodian	1	1	\$25,183
Maintenance Worker I	0.5	0.5	11,520
Superintendent Outside Operations	0.5	0.5	20,527
Overtime			800
Fringe Benefits			17,165
Total	2	2	\$75,195

WASTEWATER OPERATION MANAGEMENT

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$184,415	\$172,967	\$172,400	\$177,237
Contracted Services	192	1,800	1,800	1,800
Materials & Supplies	316	700	700	700
Other Charges	2,340	1,500	1,500	1,500
Depreciation	0	0	40,480	37,100
Total Budget	<u>\$187,263</u>	<u>\$176,967</u>	<u>\$216,880</u>	<u>\$218,337</u>

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Wastewater Service Assistant	1	1	\$54,240
Wastewater Service Director	1	1	90,719
Fringe Benefits			32,278
Total	<u>2</u>	<u>2</u>	<u>\$177,237</u>

WASTEWATER HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$136,639	\$101,798	\$364,780	\$183,151
Contracted Services	1,511	2,100	1,600	2,100
Materials & Supplies	1,567	600	1,525	2,900
Other Charges	3,057	81,000	2,400	4,500
Total Budget	<u>\$142,774</u>	<u>\$185,498</u>	<u>\$370,305</u>	<u>\$192,651</u>

AUTHORIZED PERSONNEL

	FY 10-11	FY 11-12	APPROVED
Office Assistant III	0.5	0.5	\$16,928
Safety Coordinator	0.5	0.5	29,728
Director HR	0.5	0.5	31,800
Fringe Benefits			\$104,695
Total	<u>1.5</u>	<u>1.5</u>	<u>\$183,151</u>

WASTEWATER SAFETY / FLEET MAINTENANCE

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Personnel Services	\$81,619	\$46,681	\$47,025	\$50,342
Contracted Services	11,322	1,350	7,872	1,000
Materials & Supplies	76,316	88,450	95,292	92,850
Other Charges	73	0	150	150
Depreciation	<u>4,353</u>	<u>4,400</u>	<u>4,344</u>	<u>4,350</u>
Total Budget	<u>\$173,683</u>	<u>\$140,881</u>	<u>\$154,683</u>	<u>\$148,692</u>

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Mechanic	1	1	\$38,094
Overtime			1,350
Fringe Benefits			<u>10,898</u>
Total	<u>1</u>	<u>1</u>	<u>\$50,342</u>

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VALLEY INTERNATIONAL AIRPORT

CITY OF HARLINGEN

VALLEY INTERNATIONAL AIRPORT

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ACTUAL FY 10-11	APPROVED FY 11-12
REVENUES:				
Terminal Building	\$3,542,445	\$3,525,000	\$3,580,376	\$3,667,000
Airfield	718,634	694,000	722,046	694,000
Industrial Park	1,158,160	1,162,400	1,165,481	1,173,400
Terminal Support	1,196,743	1,246,500	1,243,124	1,326,500
TOTAL OPERATING REVENUES	\$6,615,982	\$6,627,900	\$6,711,027	\$6,860,900
EXPENSES:				
Personnel Services	\$2,712,923	\$2,662,000	\$2,581,240	\$2,715,200
Contracted Services	1,572,146	1,802,000	1,762,668	1,692,000
Materials and Supplies	555,467	606,500	645,853	690,000
Other Expenses	655,554	704,000	577,167	660,000
TOTAL OPERATING EXPENSES	\$5,496,090	\$5,774,500	\$5,566,928	\$5,757,200
OPERATING INCOME BEFORE DEPRECIATION	\$1,119,892	\$853,400	\$1,144,099	\$1,103,700
Depreciation Expense	4,149,981	4,200,000	4,280,728	4,300,000
Operating Income/(Loss)	(\$3,030,089)	(\$3,346,600)	(\$3,136,629)	(\$3,196,300)
Non-Operating Revenues	29,974	20,000	18,476	15,000
Non-Operating Expenses	(102,830)	(62,000)	(54,551)	(38,000)
Capital Contributions	7,025,850	7,050,000	8,540,378	3,460,000
INCREASE IN NET ASSETS	\$3,922,905	\$3,661,400	\$5,367,674	\$240,700

Valley International Airport

The Valley International Airport is a municipally owned enterprise, which is financed from revenues generated from the terminal building, terminal support, airfield, and industrial park. The Director of Aviation, who is the chief administrator of Valley International Airport, is appointed by the Harlingen Airport Board. The members of the Harlingen Airport Board are appointed by the Mayor with the consent of the City Commission. Commercial airline services are provided by Southwest Airlines and Continental Express, and seasonal service is provided by Sun Country Airlines.

PROGRAM GOAL

Ensure that Valley International Airport continues to be a safe, convenient, and self-sustaining operating facility providing excellent customer service to its passengers, visitors and tenants while maintaining a competitive cost structure.

Valley International Airport like many airports around the world is being challenged by the economic slowdown and the resulting drop in passenger and cargo traffic. However, the airport has a strong financial base, making it well-positioned to meet the challenge while continuing to explore opportunities for growth.

During 2011, the airport has achieved several important goals;

- Completed the majority of the General Aviation rehabilitation and expansion work
- Completed work on major terminal improvements, new plumbing, HVAC and interior finish replacement

As we look towards 2012, we have significant challenges ahead that will demand focused efforts and resources. These challenges include;

- Retain the current air carriers routes and number of flights
- Obtain new routes and carriers
- Maintain existing vendors at the Airport

FINANCIAL HIGHLIGHTS

The adopted budget for fiscal year 2011-2012 reflects Valley International Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Operating Budget (Accrual Basis) The budgeted operating revenues for fiscal year 2011-2012 are \$6,860,900 which has increased over the adopted budgeted revenues for fiscal year 2010-2011 by \$238,000. The increase in revenue is due to the following;

- Increase in Rental Car income related to the minimum annual guarantees per the 4th year of their contract
- Customer Facility Charges to current year run rates
- United Launch Alliance due to estimated CPI increase
- Fuel Sales based on an overall increase related to the price of unleaded next year- pass through expense

Budgeted operating expenses before depreciation are \$5,757,200, down (\$17,300) when compared to the adopted budgeted expenses for the current fiscal year. The net change in operating expenses is due to the following;

- Personnel Services, an increase not to exceed \$40,000 in total payroll expense for all employees, except the Administrative Executive staff which will have no raises for FY 2011-2012.
- A decrease in Contracted Services, (\$110,000) primarily reduced legal fees.
- An increase in Material and Supplies, \$83,500 due to an increase in fuel cost – pass through expense QTA.
- A decrease in Other Charges, (\$44,000) mostly in lower Marketing charges.

The proposed operating budget would provide the airport net income (before depreciation) of \$1,103,700, up \$255,300 due to change in operating revenue and expense noted above.

Capital Expenses and Improvement Projects The capital expense budget totals \$291,000, which is primarily for the acquisition of equipment for the various airport departments. The Capital Improvement budget totals \$1,300,000 for improvements to the main terminal building, AIP grant projects for the airfield and a seal coat and replacement of light posts for the parking lots.

Cash Flow It is estimated that fiscal year 2010-2011 will begin with a balance of cash and investments of \$3,175,000. Cash sources for the year are projected to be \$10,118,628 including \$2,160,000 in Federal Aviation Administration – Airport Improvement Program (FAA-AIP) grant reimbursements and \$1,300,000 in PFC receipts.

Cash Uses are estimated to be \$9,300,200, including \$3,691,000 in capital expenses and improvements. A balance of \$3,993,428 in cash and investments is anticipated at the end of fiscal year 2012. PFC reimbursements related to the 2010 – 2011 capital projects will occur in future periods as they are collected.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 09-10</u>	<u>ACTUAL FY 10-11</u>	<u>ESTIMATE FY 11-12</u>
<u>EFFECTIVENESS</u>			
Total number of enplaned passengers	367,311	352,243	355,000
Cargo tonnage-enplaned and deplaned	73,343,661	66,224,928	70,000,000

EFFICIENCY

Airline cost per enplaned passenger	\$4.36	\$4.51	\$4.50
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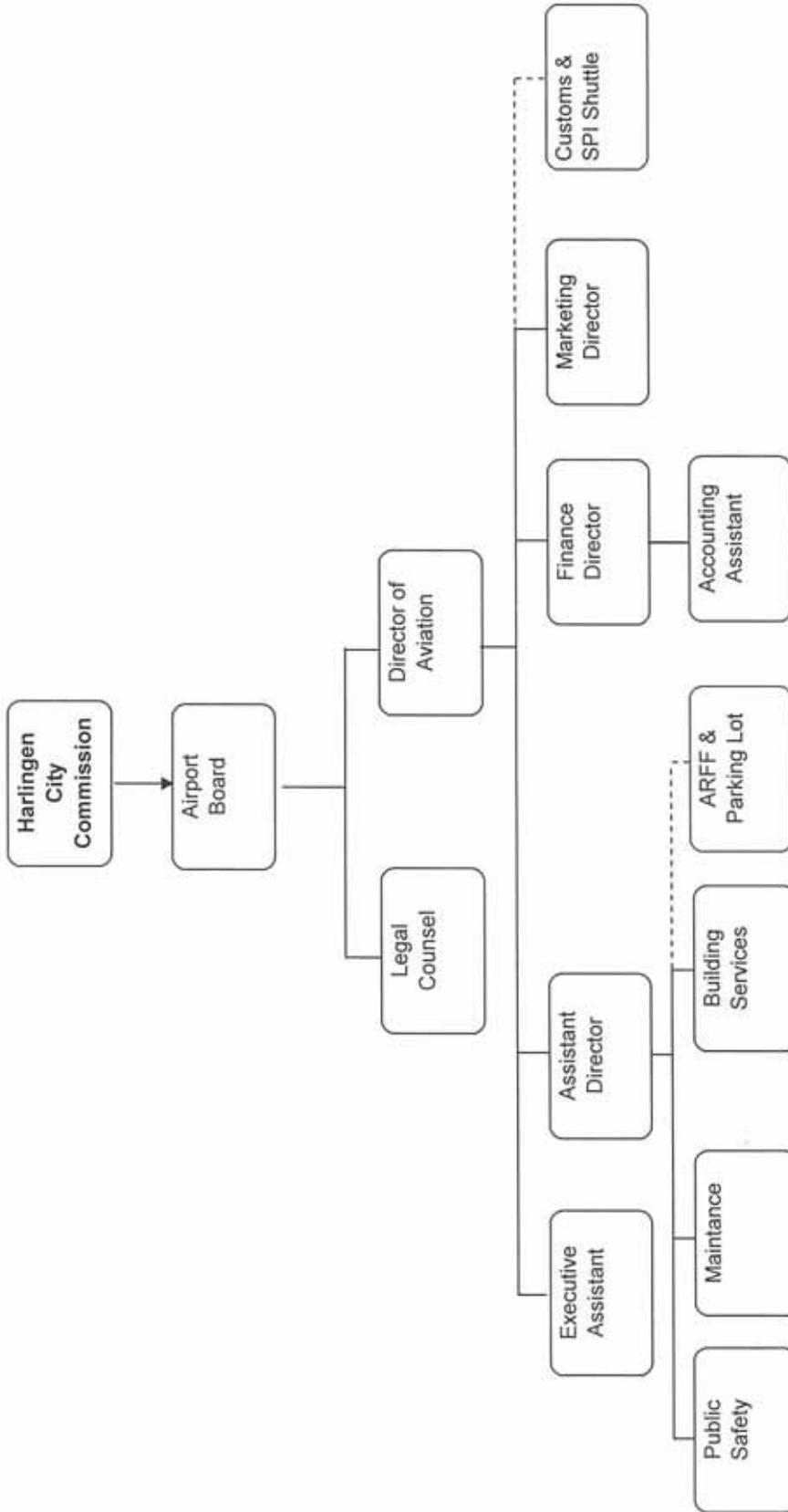
OUTPUT

Number of capital projects completed	5	8	13
Capital projects completed on/below budget	100%	100%	100%

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Director of Aviation	1	1	\$118,622
Assistant Director of Aviation	1	1	75,734
Finance Director	1	1	75,091
Director of Marketing	1	1	76,719
Executive Assistant	1	1	41,199
Accounting Assistant	1	1	37,985
Accounting Assistant	1	1	22,285
Public Safety Officer	9	9	324,629
Telecommunicator	3	3	67,680
Airport Maintenance Superintendent	1	1	59,516
Maintenance Forman	1	1	41,200
Maintenance Worker	10	10	235,107
Building Services Foreman	1	1	34,106
Custodial Worker I	8	8	151,002
Total	<u>40</u>	<u>40</u>	<u>\$1,359,875</u>

Valley International Airport



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TAB 10 - INTERNAL SERVICE FUNDS

INTERNAL SERVICES FUNDS

Internal Services Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

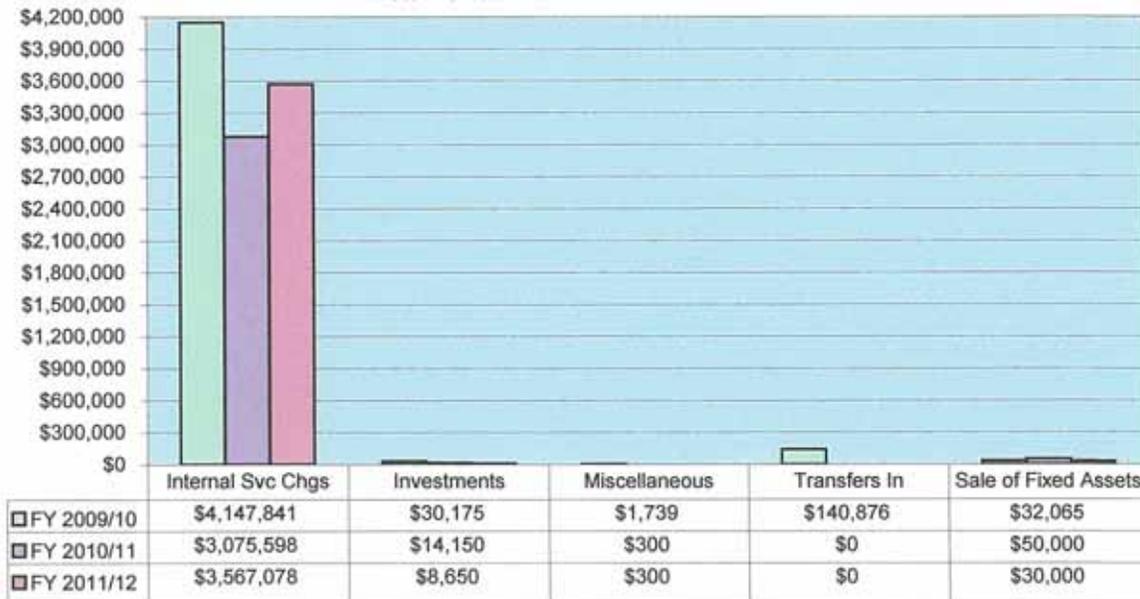
The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

INTERNAL SERVICES FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

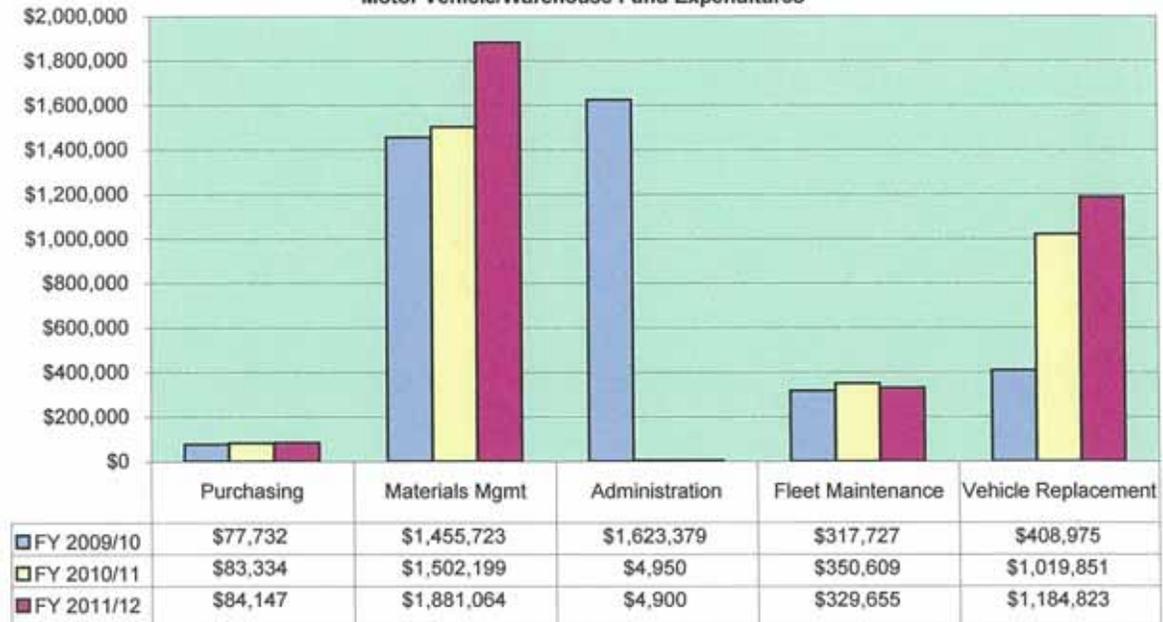
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Used Oil Collection Revenue	\$337	\$300	\$300	\$300
TML	559	0	0	0
Miscellaneous	896	300	300	300
For Purchasing	429	0	0	0
For Material Management	297	0	0	0
For Fleet Maintenance	117	0	0	0
Reimbursements	843	0	0	0
Vehicle Rental	2,195,599	1,080,773	1,080,773	1,152,552
Vehicle Repair	352,736	350,000	350,000	345,000
Radio Rental	33,750	33,675	33,675	33,675
Warehouse Charges	1,565,756	1,611,150	1,611,150	2,035,851
Internal Service Charges	4,147,841	3,075,598	3,075,598	3,567,078
CD's	27,095	12,000	12,000	7,500
TexPool Investment	2,239	1,500	1,500	1,000
NOW Interest	841	650	650	150
Investments	30,175	14,150	14,150	8,650
General Fund	140,876	0	0	0
Transfers	140,876	0	0	0
Sale of Fixed Assets	32,065	50,000	50,000	30,000
Sale of Fixed Assets	32,065	50,000	50,000	30,000
TOTAL REVENUES	<u>\$4,352,696</u>	<u>\$3,140,048</u>	<u>\$3,140,048</u>	<u>\$3,606,028</u>
EXPENDITURES:				
Purchasing	\$80,528	\$83,334	\$83,334	\$84,147
Materials Management	1,455,448	1,502,199	1,502,199	1,881,064
Administration	1,623,379	4,950	4,950	4,900
Fleet Maintenance	317,044	350,609	350,609	329,655
Vehicle Replacement	408,975	1,019,851	1,019,851	1,184,823
Transfers	120,000	0	0	0
TOTAL EXPENDITURES	<u>\$4,005,374</u>	<u>\$2,960,943</u>	<u>\$2,960,943</u>	<u>\$3,484,589</u>
Net Income/(Loss)	347,322	179,105	179,105	121,439
Working Capital Beginning of Year	3,609,804	3,957,126	3,957,126	4,136,231
END OF YEAR WORKING CAPITAL	<u>\$3,957,126</u>	<u>\$4,136,231</u>	<u>\$4,136,231</u>	<u>\$4,257,670</u>

Motor Vehicle/Warehouse Fund Revenues



This graph reflects revenues trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

Motor Vehicle/Warehouse Fund Expenditures



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

PURCHASING 451-2230

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	55,963	54,393	54,393	55,912
Personnel Services	55,963	54,393	54,393	55,912
City FICA	3,303	3,372	3,372	3,467
City Medicare	773	789	789	811
City TMRS	4,289	4,746	4,746	3,693
City TCG Retirement	1,111	1,130	1,130	1,159
City Health Insurance	6,716	7,293	7,293	8,064
OPEB / ARC	-136	0	0	0
Worker's Compensation	139	190	190	196
Personnel Services - Benefits	16,195	17,520	17,520	17,390
Office Supplies	1,892	2,000	2,000	2,000
Supplies - General	1,892	2,000	2,000	2,000
Miscellaneous Supplies	547	1,000	1,000	845
Supplies - Miscellaneous	547	1,000	1,000	845
Utilities / Communications	2,122	1,995	1,995	2,150
Technical Services	576	576	576	0
Advertising	400	850	850	850
Equipment Rental/Lease	2,225	2,225	2,225	2,225
Dues, Memberships, & Subscriptions	50	500	500	500
Registration, Travel, & Training	558	1,500	1,500	1,500
Services & Charges - General	5,931	7,646	7,646	7,225
Maintenance - Furniture & Equipment	0	275	275	275
Services & Charges - Maintenance	0	275	275	275
Miscellaneous	0	500	500	500
Services & Charges - Miscellaneous	0	500	500	500
PURCHASING TOTALS	80,528	83,334	83,334	84,147

This division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews and processes all purchase requisitions and purchase orders.

PROGRAM GOAL

Manage the Purchasing Department efficiently and effectively, and provide leadership in solving departmental purchasing problems and provide guidance to department employees and seek new technological procedures for better purchasing.

OBJECTIVES FOR 11-12

- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Train employees on purchasing methods to increase efficiency, knowledge of City's purchasing software, and abide by local, state and federal laws and procedures.
- Increase departmental savings by verifying use of second and third vendor quotes and/or seal bids on all purchases, as required.
- Utilize Internet by posting bid notices on City's website and requesting quotes from outside vendors.
- Review and update Purchasing Policy.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

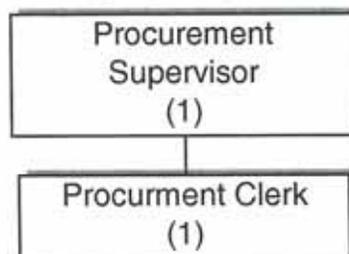
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>ESTIMATED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
Improve the awareness level of each department's needs	100%	100%	100%
Knowledge of new available products	75%	85%	95%
Vendors contacted for quotes on all purchases	95%	95%	95%

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Procurement Clerk	1	1	\$23,171
Procurement Supervisor	1	1	32,741
Fringe Benefits			17,390
Total	<u>2</u>	<u>2</u>	<u>\$73,302</u>

PURCHASING



MATERIALS MANAGEMENT 451-2235

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	47,967	48,895	48,895	49,957
Overtime	265	0	0	0
Personnel Services	<u>48,232</u>	<u>48,895</u>	<u>48,895</u>	<u>49,957</u>
City FICA	2,990	3,031	3,031	3,097
City Medicare	700	709	709	724
City TMRS	6,716	7,300	7,300	5,635
City Health Insurance	6,716	7,293	7,293	8,064
OPEB / ARC	-275	0	0	0
Worker's Compensation	2,090	2,851	2,851	2,912
Personnel Services - Benefits	<u>18,937</u>	<u>21,184</u>	<u>21,184</u>	<u>20,432</u>
Office Supplies	817	1,000	1,000	1,000
Maintenance Supplies	127,501	121,000	121,000	121,000
Fuel & Lubricants	1,137,530	1,185,000	1,185,000	1,554,305
Inventory Adjustment	-291	0	0	10,000
Supplies - General	<u>1,265,557</u>	<u>1,307,000</u>	<u>1,307,000</u>	<u>1,686,305</u>
Warehouse Stock	97,707	95,000	95,000	95,000
Miscellaneous Supplies	277	400	400	400
Supplies - Miscellaneous	<u>97,984</u>	<u>95,400</u>	<u>95,400</u>	<u>95,400</u>
Utilities / Communications	1,398	1,400	1,400	1,400
Technical Services	750	750	750	0
Audit Fees	1,200	1,200	1,200	1,200
Advertising	0	200	200	200
Laundry & Uniform Service	472	600	600	600
Vehicle & Radio Rental	7,792	5,270	5,270	5,270
Auction Expense	451	1,000	1,000	1,000
Dues, Memberships, & Subscriptions	0	150	150	150
Registration, Travel, & Training	0	500	500	500
Insurance	0	1,200	1,200	1,200
Services & Charges - General	<u>12,063</u>	<u>12,270</u>	<u>12,270</u>	<u>11,520</u>
Maintenance - Buildings	2,041	2,500	2,500	2,500
Maintenance - Miscellaneous Equipment	7,720	10,000	10,000	10,000
Internal Service Charges	227	1,300	1,300	1,300
Fuel	2,562	3,400	3,400	3,400
Services & Charges - Maintenance	<u>12,550</u>	<u>17,200</u>	<u>17,200</u>	<u>17,200</u>
Miscellaneous	125	250	250	250
Services & Charges - Miscellaneous	<u>125</u>	<u>250</u>	<u>250</u>	<u>250</u>
MATERIALS MANAGEMENT TOTALS	<u>1,455,448</u>	<u>1,502,199</u>	<u>1,502,199</u>	<u>1,881,064</u>

The Materials Management division is responsible for managing a centralized warehouse. Central operating supplies, auto parts, and all fuel and oils are supplied to all departments.

PROGRAM GOAL

The overall goal is the effective and efficient operation of the warehouse and communication, which is accomplished by:

- Improving warehouse inventory accuracy and accountability.
- Improved delivery and pickup routes.

OBJECTIVES FOR 11-12

Consistent with previously established goals, Materials Management objectives include:

- Warehouse the most commonly used vehicle repair parts in bulk, and save money on man-hours, fuel, wear & tear on City vehicles and trips to the parts store.
- Provide better fuel reporting for all departments for faster and better vehicle budget accountability.
- Increase frequency inventory count.
- Increase inter-departmental communications by reviewing daily route schedule.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The fuel & lubricants line item was increased by \$369,305, in anticipation of the rising cost of fuel.

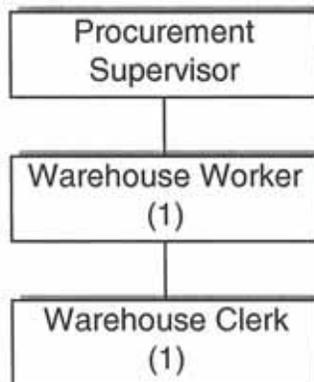
PERFORMANCE INDICATORS

	<u>ACTUAL FY 09-10</u>	<u>ESTIMATED FY 10-11</u>	<u>PROPOSED FY 11-12</u>
Provide Fuel Usage Reports	100%	100%	100%
Department Deliveries	100%	100%	100%
Warehouse Fuel Inventory	100%	100%	100%

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Warehouse Clerk	1	1	\$20,460
Warehouse Worker	1	1	29,497
Fringe Benefits			20,432
Total	<u>2</u>	<u>2</u>	<u>\$70,389</u>

MATERIALS MANAGEMENT



MOTOR VEHICLE ADMINISTRATION 451-5040

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Office Supplies	957	1,000	1,000	1,000
Office Equipment/Furn.- Non-Cap	95	0	0	0
Supplies - General	1,052	1,000	1,000	1,000
Miscellaneous Supplies	223	0	0	0
Supplies - Miscellaneous	223	0	0	0
Utilities / Communications	833	1,000	1,000	950
Technical Services	25,727	0	0	0
Vehicle & Radio Rental	300	300	300	300
Dues, Memberships, & Subscriptions	0	150	150	150
Registration, Travel, & Training	894	0	0	0
Mileage Reimbursement	201	0	0	0
Insurance	1,959	2,500	2,500	2,500
Services & Charges - General	29,914	3,950	3,950	3,900
Maintenance - Buildings	3,803	0	0	0
Services & Charges - Maintenance	3,803	0	0	0
Depreciation	1,531,884	0	0	0
Depreciation	1,531,884	0	0	0
Loss on Sale of Fixed Assets	56,503	0	0	0
Loss on Sale of Fixed Assets	56,503	0	0	0
MOTOR VEHICLE ADMIN. TOTALS	1,623,379	4,950	4,950	4,900

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This department is also responsible for registering all city vehicles with the State and acquiring all exempt and non-exempt license plates.

PROGRAM GOAL

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR 11-12

- Update vehicle depreciation list
- Plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 09-10</u>	<u>PROJECTED</u> <u>FY 10-11</u>	<u>PROPOSED</u> <u>FY 11-12</u>
<u>EFFECTIVENESS</u>			
Vehicles maintained in database	371	421	421
License plates processed	113	90	100
Vehicle acquisitions processed	39	28	21
Vehicles/Equipment processed for auction	59	28	21
<u>EFFICIENCY</u>			
Administration cost per vehicle/equipment	\$90.88	\$71.31	\$11.64
<u>OUTPUT</u>			
Number of vehicles/equipment purchased	39	28	21
Number of license plates processed	113	90	100
Number of vehicles/equipment processed for auction	59	28	21

FLEET MAINTENANCE 451-5042

CLASSIFICATION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
Salaries Full Time	164,023	166,352	166,352	168,726
Overtime	8,066	6,359	6,359	6,377
Travel Pay	66	0	0	0
Personnel Services	<u>172,155</u>	<u>172,711</u>	<u>172,711</u>	<u>175,103</u>
City FICA	10,263	10,229	10,229	10,467
City Medicare	2,400	2,392	2,392	2,448
City TMRS	24,028	24,836	24,836	14,682
City TCG Retirement	0	318	318	2,247
City Health Insurance	23,808	31,497	31,497	28,352
OPEB / ARC	-683	0	0	0
Worker's Compensation	3,603	4,904	4,904	4,966
Personnel Services - Benefits	<u>63,419</u>	<u>74,176</u>	<u>74,176</u>	<u>63,162</u>
Office Supplies	2,215	1,750	1,750	1,700
Office Equipment/Furn- Non-Cap	0	0	900	0
Supplies - General	<u>2,215</u>	<u>1,750</u>	<u>2,650</u>	<u>1,700</u>
Miscellaneous Supplies	5,911	3,900	4,000	4,300
Supplies - Miscellaneous	<u>5,911</u>	<u>3,900</u>	<u>4,000</u>	<u>4,300</u>
Utilities / Communications	1,858	2,050	2,050	2,050
Utilities / Electricity	24,364	30,000	30,000	28,000
Utilities / Other	6,580	13,000	11,500	5,000
Technical Services	2,181	2,181	2,181	0
Laundry & Uniform Services	1,522	2,500	2,500	2,500
Vehicle & Radio Rental	21,202	21,341	21,341	21,340
Registration, Travel, & Training	825	2,000	2,000	2,000
Insurance	675	1,000	1,000	1,000
Contract Labor	33	2,000	280	1,000
Services & Charges - General	<u>59,240</u>	<u>76,072</u>	<u>72,852</u>	<u>62,890</u>
Maintenance - Buildings	4,423	4,500	4,500	4,500
Maintenance - Miscellaneous				
Equipment	1,426	1,500	1,500	1,500
Maintenance - Software	0	0	1,500	1,500
Internal Service Charges	3,516	8,500	8,500	7,500
Fuel	4,739	7,500	7,500	7,500
Services & Charges - Maintenance	<u>14,104</u>	<u>22,000</u>	<u>23,500</u>	<u>22,500</u>
Miscellaneous Equipment	0	0	720	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>720</u>	<u>0</u>
FLEET MAINTENANCE TOTALS	<u>317,044</u>	<u>350,609</u>	<u>350,609</u>	<u>329,655</u>

The Fleet Maintenance division of the Public Works Department is responsible for the maintenance of all City owned vehicles and equipment. All vehicle and equipment repairs are coordinated and/or handled by this division at a cost savings to the City while minimizing downtime. Preventive maintenance is an important part of our fleet maintenance department. Regular repairs (oil changes, tune-ups, etc.) are scheduled to keep vehicles and equipment in operating condition. Equipment in good operating condition reduces downtime and increases productivity. This division provides maintenance and repairs to over 400 vehicles and heavy equipment such as front-end loaders, excavators, sanitation trucks, and street sweepers.

PROGRAM GOAL

Minimize repairs performed by outside vendors. Provide efficient and responsive service to all of our customers. Continue to promote our preventative maintenance program. Maintain City vehicles and equipment in operating condition.

OBJECTIVES FOR 11-12

- Maintain up-to-date information on all vehicle and equipment repairs
- Continue utilizing the new fleet maintenance software to improve productivity and maintain accurate records on maintenance repairs
- Inform departments of required preventative service needs
- Improve turn around time by maintaining well trained mechanics on staff
- Track department productivity
- Provide training opportunities to our in-house mechanics to stay up-to-date with the latest vehicle and equipment technology.
- Purchase a new tire changer for use at the shop to improve our ability to provide timely services.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

<u>PERFORMANCE INDICATORS</u>	ACTUAL	PROJECTED	PROPOSED
	FY 09-10	FY 10-11	FY 11-12
<u>EFFECTIVENESS</u>			
Work Orders processed	3,872	3,628	3,700
Vehicles/equipment in fleet	371	421	421
<u>EFFICIENCY</u>			
Cost per work order	\$9	\$7	\$4
<u>OUTPUT</u>			
Work Orders completed	3,872	3,628	3,700

AUTHORIZED PERSONNEL

	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>APPROVED</u>
Support Services Aide	1	1	\$21,294
Mechanic	3	3	74,116
Shop Foreman	1	1	28,373
Fleet Service Manager	1	1	44,943
Overtime			6,377
Fringe Benefits			63,162
Total	<u>6</u>	<u>6</u>	<u>\$238,265</u>

FLEET MAINTENANCE



**CITY OF HARLINGEN
INTERNAL SERVICE FUND
VEHICLE AND EQUIPMENT REPLACEMENT LIST**

NUMBER	ITEM DESCRIPTION	DEPARTMENT	COST
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Vehicle Replacement List

12	Crown Victorias	Police Departments	234,129
1	Cargo Utility Trailer	Fire Prevention	2,217
1	Front Loader Commercial Truck	Sanitation	138,588
1	Sideload Commercial Truck	Sanitation	149,173
1	Sideload Residential Truck	Sanitation	169,774
1	Air Curtain Incinerator	Brush & Debris	149,000
1	F150 Shortbed Pick-Up	Animal Control	14,500
2	Ford F-150 Pick-Ups	Code Enforcement	28,000
1	Tractor Mower	Parks	18,000
1	Utility Trailer	Parks	1,842

	Total Vehicle Replacement	\$905,223
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Equipment Replacement List

25	Golf Carts	Golf Department	58,000
1813	Garbage Containers	Sanitation	200,000
	2 Way Digital Radios	Various Departments	21,600

	Total Equipment Replacement	\$279,600
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	TOTAL VEHICLE AND EQUIPMENT REPLACEMENT FY11-12	\$1,184,823
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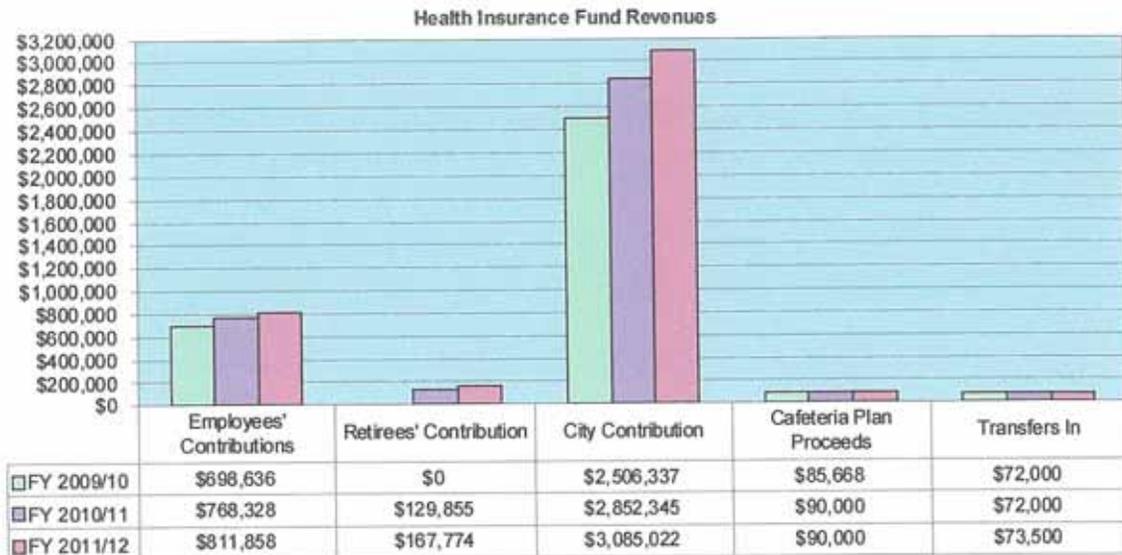
HEALTH INSURANCE FUND

CITY OF HARLINGEN
HEALTH INSURANCE FUND

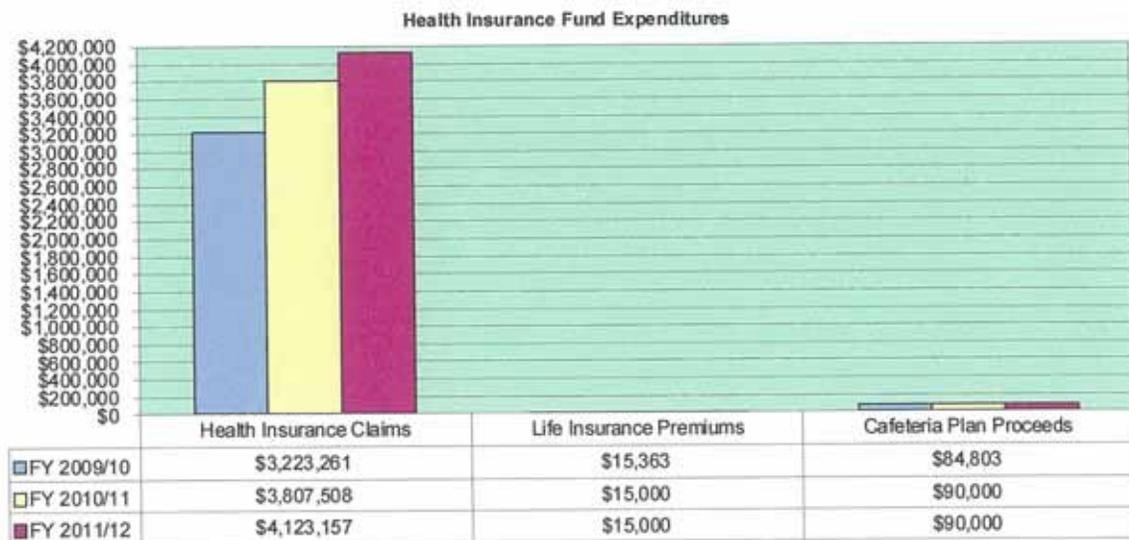
DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
TexPool Investment	\$3	\$0	\$0	\$0
NOW Interest	302	150	150	150
Investments	<u>305</u>	<u>150</u>	<u>150</u>	<u>150</u>
Current Employees' Contribution	691,841	753,910	753,910	800,077
Retirees' Contribution	0	129,855	129,855	167,774
City's Contributions	2,506,337	2,852,345	2,852,345	3,085,022
Former Employees' Contribution	6,795	14,418	14,418	11,781
Cafeteria Plan Proceeds	85,668	90,000	90,000	90,000
Insurance	<u>3,290,641</u>	<u>3,840,528</u>	<u>3,840,528</u>	<u>4,154,654</u>
Transfer from General Fund	72,000	72,000	72,000	73,500
Transfer	<u>72,000</u>	<u>72,000</u>	<u>72,000</u>	<u>73,500</u>
TOTAL REVENUES	<u>\$3,362,946</u>	<u>\$3,912,678</u>	<u>\$3,912,678</u>	<u>\$4,228,304</u>
EXPENDITURES:				
Health Insurance Claims	3,222,439	3,807,508	3,807,508	4,123,157
Life Insurance Premiums	15,363	15,000	15,000	15,000
Health Insurance Reimb/Refunds	822	0	0	0
Cafeteria Plan Expenses	<u>84,803</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>
TOTAL EXPENDITURES	<u>\$3,323,427</u>	<u>\$3,912,508</u>	<u>\$3,912,508</u>	<u>\$4,228,157</u>
Excess Revenues Over/(Under) Expenditures	39,519	170	170	147
Fund Balance Beginning of Year	162,859	202,378	202,378	202,548
END OF YEAR FUND BALANCE	<u>\$202,378</u>	<u>\$202,548</u>	<u>\$202,548</u>	<u>\$202,695</u>

HEALTH INSURANCE FUND

The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.



This graph reflects revenue trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.



This graph reflects expenditure trends from FY 2009/2010 to 2011/2012 and visually depicts the changes.

TAB 11 - FIDUCIARY FUNDS

FIDUCIARY FUNDS

Fiduciary Funds are established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

FIREMEN'S RELIEF AND
RETIREMENT FUND

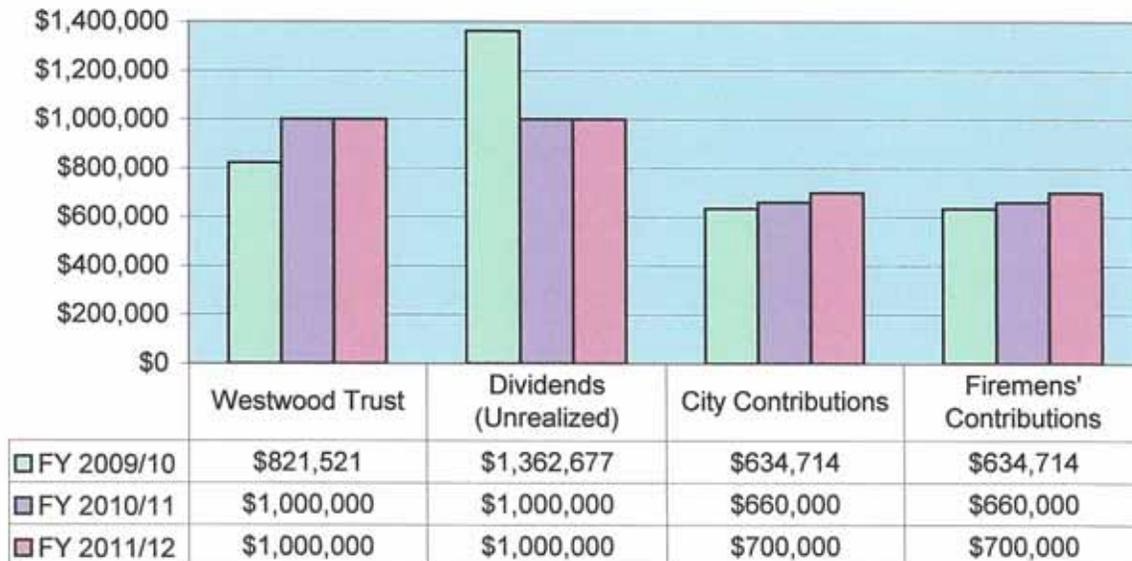
**CITY OF HARLINGEN
FIREMEN'S RELIEF
AND
RETIREMENT FUND**

DESCRIPTION	ACTUAL FY 09-10	BUDGET FY 10-11	ESTIMATED FY 10-11	APPROVED FY 11-12
REVENUES:				
Westwood Trust	\$821,521	\$1,000,000	\$1,000,000	\$1,000,000
NOW Interest	89	1,000	1,000	1,000
Dividends	70	1,000	1,000	1,000
Dividends (Unrealized)	1,362,677	1,000,000	1,000,000	1,000,000
City Contributions	634,714	660,000	660,000	700,000
Firemens' Contributions	634,714	660,000	660,000	700,000
Military Buyback City	1,800	0	0	0
Military Buyback Employee	900	0	0	0
TOTAL REVENUES	<u>\$3,456,485</u>	<u>\$3,322,000</u>	<u>\$3,322,000</u>	<u>\$3,402,000</u>
EXPENDITURES:				
Retirement Benefits Paid	\$1,073,238	\$1,100,000	\$1,100,000	\$1,200,000
Withdrawals from Pension	373,702	300,000	300,000	320,000
Professional Services	142,726	175,000	175,000	175,000
Audit Fees	4,050	5,000	5,000	5,000
Dues & Memberships	97	125	125	125
Travel & Training	5,301	7,500	7,500	12,000
Insurance Premiums	6,030	8,000	8,000	7,000
Maintenance Software	4,500	4,500	4,500	5,000
Miscellaneous	438	500	500	500
TOTAL EXPENDITURES	<u>\$1,610,082</u>	<u>\$1,600,625</u>	<u>\$1,600,625</u>	<u>\$1,724,625</u>
Excess Revenues Over/(Under) Expenditures	1,846,403	1,721,375	1,721,375	1,677,375
Fund Balance Beginning of Year	19,326,930	21,173,333	21,173,333	22,894,708
END OF YEAR FUND BALANCE	<u>\$21,173,333</u>	<u>\$22,894,708</u>	<u>\$22,894,708</u>	<u>\$24,572,083</u>

FIREMEN'S RELIEF & RETIREMENT FUND

The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 12.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 12.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

Firemen's Relief & Retirement Fund Revenues



This graph reflects revenue trends from FY 2009/10 to 2011/12 and visually depicts the changes.

Firemen's Relief & Retirement Fund Expenditures



This graph reflects expenditure trends from FY 2009/10 to 2011/12 and visually depicts the changes.

TAB 12 - SUPPLEMENTARY INFORMATION

Crossroads of the Rio Grande Valley

Harlingen, Texas is located in the Rio Grande Valley, an international border region comprised of two vibrant metropolitan statistical areas with a population of 1.2 million people on the U.S. side and over two million in the border communities of Matamoros, Valle Hermoso, Reynosa and Rio Bravo in the State of Tamaulipas, Mexico. Harlingen's central location, just a few miles from the Mexican border and the availability of skilled labor at competitive wages make it an ideal location for business.



Transportation

Valley International Airport (VIA)

- The Rio Grande Valley's leading commercial airport with 735,861 passengers in 2010
- Served by Continental Express, Southwest Airlines and Sun Country Airlines
- Designated as a NAFTA CargoPort™
- Airfreight companies include: D.B. Schenker, DHL, FedEx, UPS, Cont. Air Cargo, and Southwest Cargo

International Free Trade Bridge at Los Indios

- Located 10 miles south of Harlingen
- Fastest commercial crossing in the Valley
- Facilities include a SENTRI lane with advanced technology to track and expedite commercial crossings as well as dedicated FAST program lanes

Port of Harlingen

- Located four miles east of Harlingen
- Part of the Intracoastal Waterway System
- Over 350 acres of on-and-off channel sites available for industrial development

Port of Brownsville

- 23 miles southeast of Harlingen
- Deep water port (42 foot channel depth)

Rail

- Union Pacific Main Line
- Rio Valley Switching Company serves Harlingen and the upper Rio Grand Valley

Highways

- U.S. 77 will become an interstate highway connecting to I-37 and markets in the U.S., Canada and Mexico
- U.S. 77 and 83 intersect in Harlingen. U.S. 83 connects with Interstate 35 in Laredo

Distance to Major Cities

	Miles
Albuquerque	944
Atlanta	1,118
Austin	325
Brownsville	23
Boston	2,185
Chicago	1,488
Dallas	520
El Paso	772
Houston	332
Kansas City	1,061
Los Angeles	1,605
Matamoros	30
McAllen	34
Mexico City	491
Monterrey	165
New York	1,958
Port of Tampico	275
Reynosa	79
San Antonio	252
San Francisco	1,968
Seattle	2,413

Source: randmcall.com



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DEMOGRAPHICS

Population Growth

	Population			Percent Change	
	2000 Census	2010 Census	2015 Projection	2000 to 2010	2010 to 2015
Cameron	335,227	403,203	437,338	28.9%	8.5%
Harlingen	57,522	64,434	69,068	13.7%	7.2%
Hidalgo	569,463	760,792	858,959	48.5%	12.9%
Starr	53,597	63,532	67,833	32.3%	6.8%
Willacy	20,082	20,419	20,535	13.4%	0.6%
	978,369	1,247,946	1,384,665	77%	11%
Mexican Border Cities	984,735	N/A	N/A		
TOTAL	1,963,104	1,247,946	1,384,665		

Source: SitesOnTexas / Alteryx, Inc. 2010 ; U.S Census- 2010 Census
www.inegi.org.mx Mexico Data; (Matamoros, Reynosa, Rio Bravo)

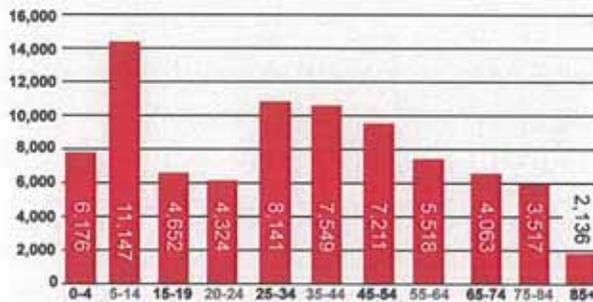
Harlingen Sales Tax Revenue

by Fiscal Year



Source: City of Harlingen 2011

Harlingen 2010 Population by Age



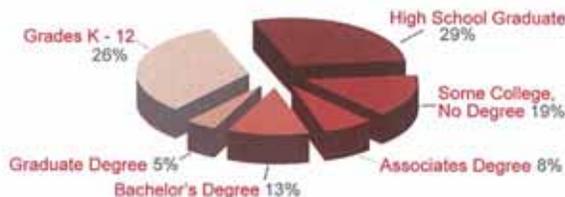
Source: SitesOnTexas / Alteryx, Inc. 2011

2011 Cost of Living 3rd Quarter

Metro/Micro Urban Area & State	Composite Index	Housing	Health Care
Harlingen, TX	81.70	75	94.40
Chicago, IL	114.4	133.6	107.30
Los Angeles, CA	131.10	192.10	110.10
New York City, NY	223.90	426.50	127.10

Source: ACCRA Cost of Living Index 2011 / Coli.org

2010 Harlingen Educational Attainment Age 25+



Source: SitesOnTexas / Alteryx, Inc. 2011

2010 Income Distribution

Income Range	Harlingen	Cameron County
\$0 - \$14,999	4,785	32,372
\$15,000 - \$24,999	3,368	19,152
\$25,000 - \$34,999	2,868	17,135
\$35,000 - \$49,999	3,388	17,907
\$50,000 - \$74,999	3,808	16,902
\$75,000 - \$99,999	1,570	7,851
\$100,000 - \$149,999	1,602	6,851
\$150,000 +	717	3,107
Average Hhld Income	\$49,307	\$43,520
Median Hhld Income	\$35,117	\$30,075
Per Capita Income	\$17,801	\$13,354

Source: SitesOnTexas / Alteryx, Inc. 2011

2010 Gross Retail Sales

All Industries	2009	% of Gross Sales
Gross Sales	1,914,159,307	---
Transport/Warehousing	5,361,458	1%
Admin/Support/Waste Mgmt/ Remed Svc	53,250,287	3%
Other Services	36,989,731	2%
Manufacturing	113,049,419	6%
Construction	150,145,447	8%
Wholesale Trade	275,055,460	15%
Retail Trade	1,025,330,929	54%

Source: Texas Comptroller of Public Accounts -2011



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EMPLOYMENT

Training Programs

A wide variety of training is available for new and expanding business and industry through Texas State Technical College in Harlingen. Funding can include the Skills Development Fund and Work Opportunity Tax Credit.

On the job training and customized training have been made available through TSTC to virtually every new and expanding industry located in Harlingen.

Harlingen Major Employers

Company	No. of Employees	Products/ Services
Harlingen CISD	2,848	School District
Valley Baptist Medical Center	1,930	Health Care
Advanced Call Center Technologies	1,250	Service Center
Dish Network	1,013	Service Center
Vicki Roy Home Health	719	Health Care
Texas State Technical College	599	Technical College
City of Harlingen	594	City Government
HEB (3) Harlingen Locations	592	Retail Operations
Harlingen Medical Center	546	Health Care
Rio Grande State Center	529	Health Care
United HealthCare Services, Inc.	450	Service Center
Bass Pro Shops®	280	Retail Operations
Su Clinica Familiar	275	Health Care
Time Warner Cable	200	Cable / Internet Provider
Tyco Valves & Controls	200	Industrial Valves
Cardone Industries	183	Automotive

Source: Harlingen Economic Development Corporation 2011

2010 Brownsville-Harlingen, TX MSA Wage Rates

	Average Hourly	Entry Hourly	Experienced Hourly
All Industries	15.25	8.00	18.88
Accommodation & Food Services	8.69	7.75	9.16
Educational Services	19.65	10.75	24.10
Health Care & Social Assistance	14.79	9.97	17.29
Management of Companies & Enterprises	36.53	16.82	46.39
Manufacturing	12.67	8.01	14.99
Public Administration	19.18	11.53	23.00
Retail Trade	12.01	7.81	14.11

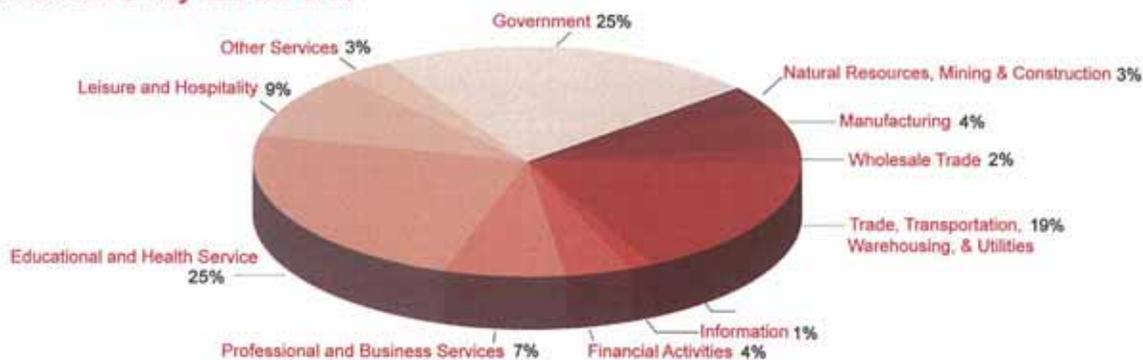
Source: Texas Workforce Commission LMCI, 2011

Harlingen Civilian Labor Force 2010

In Labor Force	25,584
Employed	24,212
Unemployed	1,314

* Source: SitesOnTexas / Alteryx, Inc. 2011

2010 Cameron County Labor Force



* Source: SitesOnTexas / Alteryx, Inc. 2011



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QUALITY OF LIFE

Attractions

Outdoor Activities

Harlingen's 15 city parks have something for everyone; from outdoor sports to an indoor athletic pavilion. Nature enthusiasts will be delighted in hike/bike trails, lakes, nature parks. South Padre Island is minutes away.

Cultural and Arts Activities

Harlingen is home to the Lwo Jima Memorial and Museum and the Harlingen Arts and Heritage Museum. Performances will delight all ages at the Harlingen Municipal Auditorium Complex, the Performing Arts Theatre and the D'Arte Centre.

The Rio Grande Valley Birding Festival attracts birders from across the world each November.

Valley Race Park offers seasonal live greyhound racing and simulcast greyhound and horse racing from racetracks throughout the U.S.

Market Days, an old fashioned street fair, is held the first Saturday of every month.

Farmers Market, shop for fresh, seasonal and locally grown produce, free-range eggs, chicken, grass-fed beef, and pork. This event is held the first Saturday of every month.

The Jalapeno 100 offers cyclists an opportunity to participate in a 100, 62.5 or 25 mile route or participate in a 5K or 10K run.

Healthcare

Harlingen has a dynamic, world class medical and health care complex which includes Valley Baptist Health System, the largest hospital in the Valley, Harlingen Medical Center, Rio Grande State Center, Su Clinica and numerous clinics and medical practices. Harlingen is also the home to the University of Texas-San Antonio Health Science Center. Legislation was enacted in 2009 to expand the RAHC into a medical school to be headquartered in Harlingen. The Veteran's Administration Center has expanded to include a 120,000 sq. ft. ambulatory surgery and outpatient center.

Public Education

Harlingen CISD (www.harlingen.isd.tenet.edu)

- HCISD has 18 elementary schools, 5 middle schools, 2 high schools, the Keys Academy, a non-traditional alternative campus for at-risk youth, an Early College High School and a Secondary Alternative Center.
- Early College blends high school and college in a rigorous yet supportive program, compressing the time it takes to complete a high school diploma and the first two years of college.
- HCISD has earned the "Recognized District" distinction from the Texas Education Agency (TEA) for 8 consecutive years.
- All of the district's 23 eligible schools have been rated "Exemplary" or "Recognized" by TEA during the past 4 years.

Private and Religious Education

- Calvary Christian School (2 yrs-12th grade)
- Marine Military Academy (8th-12th grade)
- Montessori Academy of Harlingen (8 mos.-3rd grade)
- St. Alban's Episcopal Day School (2 yrs-6th grade)
- St. Anthony's Catholic School (PreK-8th grade)
- St. Paul Lutheran (K-8th grade)

Higher Education

Regional Academic Health Center, (www.rahc.uthscsa.edu)

- An extension campus of the University of Texas Health Science Center at San Antonio
- Clinical training for 3rd and 4th year medical students

Texas State Technical College, (www.harlingen.tstc.edu)

- Over 6,000 students
- Offers associate technical degree programs, certificate programs, and customized workforce training

The University Center at Harlingen (www.harlingen.tstc.edu/uc)

- Over 500 Students
- On the campus of Texas State Technical College (TSTC)
- Eight Universities are offering 23 bachelor's degree, 23 master degrees, and 1 doctoral program

University of Texas at Brownsville, (www.utb.edu)

- Over 12,000 students
- Offers associate, bachelor's, master's and doctorate degrees

University of Texas-Pan American, Edinburg (www.utpa.edu)

- Over 17,000 students
- Offers bachelor's, master's and doctorate degrees



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HARLINGEN RANKINGS

- **Harlingen had the lowest cost of living in the U.S. during 2010 and the first three quarters of 2011**, according to the ACCRA Cost of Living Index. Harlingen's cost of living is 19.5 percent below the national average according to the survey compiled by Council for Community and Economic Research released in October 2011.
- In a report released in October 2010, the Metropolitan Statistical Area (MSA) that includes **Harlingen ranked 13th among "America's Best Performing Cities,"** according to the Milken Institute. The MSA "skyrocketed a remarkable 57 spots this year," according to the study. The MSA ranked first in the growth of technology output for 2008-2009 and second in the growth of technology over the five year period. Increases in trade, transportation and health care employment and low cost of doing business "create a positive outlook for growth," according to the report.
- *Area Development* magazine ranked the MSA that includes **Harlingen as one of the "100 Leading Locations** (Desirable Places for Doing Business" in its Spring 2011 issue.
- **Harlingen wins SEDC award**
For the 3rd year in a row the Harlingen Economic Development Corporation and Harlingen, Texas received an award of merit in the 2011 Annual Reports for Large Division awards program. (Southern Economic Development Council (SEDC), August 2011)
- **Harlingen wins award in Warehouse Distribution**
In the Nov/Dec 2010 issue of Expansion Solutions Magazine Harlingen won the 1st place in the top five for Warehouse Distribution.

TEXAS RANKINGS

- **Texas is America's Top State for Business**
According to the results of a CNBC and USA Today study that scored each state on 40 different measures of competitiveness. (CNBC and USA Today, July 2010)
- *Site Selection* magazine ranks **Texas as the "Top State Business Climate"** (November 2011)
- A survey of corporate executives ranked the **Texas Business Climate Number 1 in the nation** for the seventh year in a row. (*Chief Executive* magazine, May 2011 and *Business Facilities*, August 2011)
- Texas ranked in the top ten for Economic Growth. (*Business Facilities*, August, 2011)
- **Texas Ranked 2nd in Biotechnology Strength, 4th in Biofuels Manufacturing, 1st in Wind Power Generation Leaders, & 6th Alternative Energy**
Texas continues to build its biotech industry, R&D funding for biotech, as well as education with higher degrees in biotech. (*Business Facilities*, August 2011)
- Texas ranked in the top ten for Best Education Climate. (*Business Facilities*, August, 2011)

TAB 13 - GLOSSARY

CITY OF HARLINGEN GLOSSARY

Accrual Basis Accounting: An accounting method, that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Taxes: Tax on property imposed at a rate percent and based on the value commonly referred to, as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

Conservatism: Restraint from overstating Net Income and Net Assets.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

**CITY OF HARLINGEN
GLOSSARY**

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ratio of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

**CITY OF HARLINGEN
GLOSSARY**

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's business type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become available and measurable and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

**CITY OF HARLINGEN
GLOSSARY**

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenses including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Retained Earnings: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

CITY OF HARLINGEN
GLOSSARY

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unqualified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.

**CITY OF HARLINGEN
ACRONYMS**

ADA: American Disabilities Act

AFIS: Automated Fingerprint Imaging System

ARC: Annual Required Contribution

ARRF: Aircraft Rescue Fire Fighting

ATV: All Terrain Vehicle

BVP: Bullet Vest Partnerships

CAD: Computer Aided Dispatch

CALEA: Commission on Accreditation for Law Enforcement Agencies

CDBG: Community Development Block Grant Fund

CEU: Continuing Education Units

CIP: Capital Improvement Project

CMS: Congestion Management Study

COLA: Cost of Living Adjustment

COPS: Community Oriented Policing Services

CPA: Certified Public Accountant

CVB: Convention and Visitors Bureau

DDACTS: Data – Driven Approaches to Crime and Traffic Safety

DEA: Drug Enforcement Agency

DWI: Driving While Intoxicated

DWTP: Downtown Water Treatment Plant

EMS: Emergency Management Services

EPA: Environment Protection Agency

ETJ: Extra-Territorial Jurisdiction

FBI: Federal Bureau of Investigations

FEMA: Federal Emergency Management Agency

FMLA: Family Medical Leave Act of 1993

**CITY OF HARLINGEN
ACRONYMS**

FPO: Fire Prevention Officer

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

HCDC: Harlingen Community Development Corporation

HCISD: Harlingen Consolidated Independent School District

HEB: Howard E. Butt

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Versus Air Conditioning

HWWS: Harlingen WaterWorks System

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LANS: Local Area Network

LEOSE: Law Enforcement Officer Standards and Education

LETPP: Law Enforcement Terrorism Prevention Program

MIS: Management Information Systems

MPO: Metropolitan Planning Organization

MOU: Memorandum Of Understanding

MTP: Metropolitan Transportation Program

NIJ: National Institute of Justice

OPEB: Other Post Employment Benefits

PFI: Public Facilities and Improvements

PGA: Professional Golfer's Association

PILOT: Payment In Lieu Of Taxes

**CITY OF HARLINGEN
ACRONYMS**

RO: Reverse Osmosis

RFP: Request for Proposal

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

SAVE: Substance Abuse, Violence and Education

SHSP: State Homeland Security Grant

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

TAC: Technical Advisory Committee

TDRA: Texas Department of Rural Affairs

TELFRA: Texas Local Firefighters Retirement Act

TCEQ: Texas Commission on Environmental Quality

TxDOT: Texas Department of Transportation

TFER: Texas Food Establishment Rules

TIP: Transportation Improvement Program

TPC: Transportation Policy Committee

TML-IRP: Texas Municipal League Intergovernmental Risk Pool

TMRS: Texas Municipal Retirement System

TSTC: Texas State Technical College

ULV: Ultra Low Volume

UPWP: Unified Planning Work Program

UHP: Universal Hiring Program

USDOT: United State Department of Transportation

UZA: Urbanized Area

**CITY OF HARLINGEN
ACRONYMS**

VIDA: Valley Initiative for Development & Advancement

VoIP: Voice over Internet Protocol

VPN: Virtual Private Network

WAN: Wide Area Network

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant

