

OUTSIDE EMPLOYMENT

I. PURPOSE

This procedure describes the City of Harlingen's policy regarding outside employment of City employees.

II. POLICIES AND PROCEDURES

A. CONFLICT OF INTEREST

Employees may not engage in outside employment, including self-employment, where such employment would constitute a conflict of interest or would affect the employee's performance for the City.

B. APPROVAL

Outside employment must be reported in writing, and approved by, the Department Director and the Manager.